

CITY OF SHEBOYGAN

ALDERPERSON ORIENTATION

Tuesday, July 6, 2021

1. OPENING OF MEETING

Meeting was called to order at 6: 50 p.m. The pledge of allegiance followed.

ALDERPERSONS PRESENT: Ackley, Dekker, Felde, Filicky-Peneski, Laster, Mitchell, Perrella, Salazar - 8 .

ALDERPERSONS ABSENT AND EXCUSED: Bohren and Savaglio - 2 .

STAFF/OFFICIALS PRESENT: City Attorney Charles Adams, City Clerk Meredith DeBruin, Mayor Ryan Sorenson, Director of Human Resources and Labor Relations Vicky Schneider, Police Chief Christopher Domagalski, Finance Director Kaitlyn Krueger, Director of Planning and Development Chad Pelishek, City Administrator Todd Wolf

2. REVIEW OF GOVERNMENT FUNCTIONS AND OVERVIEW

2.1 GOVERNMENT FUNCTIONS AND OVERVIEW PRESENTATION

The following topics were presented and discussed: Basic Form of Government & Roles (Attorney Adams), Laws, Codes, Policies (Attorney Adams), Personnel policies for elected officials (Director of Human Resources and Labor Relations Schneider), and Neighborhood Resources Packet (Director of Planning and Development Pelishek).

3. REVIEW OF COMMON COUNCIL INFORMATION

3.1 COMMON COUNCIL INFORMATION PRESENTATION

The following topics were presented and discussed: How business is transacted/rules of order (Attorney Adams and City Clerk Meredith DeBruin), BoardDocs (City Clerk Meredith DeBruin), Basic open meetings/open records primer (City Attorney Adams), Contracts, claims & payments (City Attorney

Adams), Constituent services (Mayor Sorenson and City Administrator Wolf), and Ethics Code (City Attorney Adams).

#### 4. CLOSING OF MEETING

Motion by Alderperson Ackley, seconded by Alderperson Felde to adjourn at 9: 05 p.m. All ayes.