

**\*\*\*ATTACHMENTS\*\*\***

## MINUTES

**BOARD OF LICENSE EXAMINERS - 5:00 PM (Tuesday, February 2, 2021)**

Generated by Gary Van Auken on Friday, February 5, 2021

## 1. OPENING OF MEETING

Action, Procedural: 1.1 Roll Call

Procedural: 1.2 Call to Order

**Board Members Present:** Ald. Jim Bohren, Andy Hopp, Craig Seider, Todd Thone, Dan Zelm**Staff/Officials Present:** Building Inspector Pat Eirich (Secretary)**Others Present:** Brent Bowser, Daniel Heck, Justin Hodges, Nathaniel McCranie, Grant Schuldt

Procedural: 1.3 Pledge of Allegiance

Procedural: 1.4 Introduction of Commission members and staff

## 2. MINUTES

Action, Minutes: 2.1 Approval of Minutes - October 6, 2020

Motion by Andy Hopp, seconded by Dan Zelm to approve the minutes of October 7, 2020. Motion carried.

## 3. ITEMS FOR ACTION

Action: 3.1 Contractor #2931 - Justin P Hodges - Carpenter

Motion by Andy Hopp, seconded by Dan Zelm to withdraw city carpenter application. Motion carried.

Action: 3.2 Contractor #48689 - Brent J Bowser - Carpenter

Motion by Todd Thone, seconded by Dan Zelm to grant city carpenter license. Motion carried.

Action: 3.3 Contractor #48735 - Grant L Schuldt - Carpenter

Motion by Dan Zelm, seconded by Craig Seider to grant city carpenter license. Motion carried.

Action: 3.4 Contractor #48743 - Nathaniel A McCranie - Carpenter

Motion by Andy Hopp, seconded by Craig Seider to grant city carpenter license. Motion carried.

Action: 3.5 Contractor #48756 - Daniel D Heck - Carpenter

Motion by Andy Hopp, seconded by Dan Zelm to withdraw city carpenter application. Motion carried.

## 4. NEXT MEETING DATE

Action: 4.1 Next scheduled meeting April 6, 2021 at 5:00 p.m.

Motion by Todd Thone, seconded by Craig Seider to have next meeting on April 6, 2021 at 5:00 p.m.. Motion carried.

## 5. ADJOURN

Action: 5.1 Motion to Adjourn

Motion by Dan Zelm, seconded by Todd Thone to adjourn at 5:52. Motion carried.



Application No. 48869 Sheboygan, Wis., 2/3, 2021  
Approved by: \_\_\_\_\_ on \_\_\_\_\_

**TO THE BOARD OF LICENSE EXAMINERS OF THE CITY OF SHEBOYGAN, WISCONSIN**

The undersigned hereby applies for a Carpenter LICENSE/REGISTRATION  
to allow him/her to do work at: \_\_\_\_\_ or in the City of  
Sheboygan, Wisconsin during the year ending December 31, 20\_\_\_\_.

The Application fee of \$ 25.00 has been paid to the Building Inspection Department as shown by Receipt  
Number 136295. License/Registration Fee of \$ 150 is to be made upon issuance of the  
License/Registration.

**All of the following questions must be answered:**

1 First Name Scott Middle Initial J Last Name Kulow  
Home Address 1012 N. 27<sup>th</sup> St Apt. 203 Phone # (920) 980-9529  
City Sheboygan State WI Zip(+4) 53081-3681

2 Date of Birth 06/09/1975 Place of Birth Sheboygan

3 Are you employed? NO For Whom? \_\_\_\_\_  
How long have you been employed by them \_\_\_\_\_ years \_\_\_\_\_ months.  
email \_\_\_\_\_  
Work Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip(+4) \_\_\_\_\_

4 State Credentials: Dwelling Contractor: \_\_\_\_\_ Dwelling Qualifier: \_\_\_\_\_

5 How long have you worked as a Carpentry Contractor? Answer: 3 years.  
For whom did you work during this period? (List only the last 10 years)  
For Page lows Construction Address \_\_\_\_\_  
From 1989 - 1994 To \_\_\_\_\_  
For Burger Builders Address \_\_\_\_\_  
From 1992 - 1996 To \_\_\_\_\_  
For \_\_\_\_\_ Address \_\_\_\_\_  
From \_\_\_\_\_ To \_\_\_\_\_

6 State in detail the type of work you have been doing: NONE

and the type of work you expect to do in the future: Carpentry, siding, interior trim, drywall and painting.

7 Have you attended a trade school: NO. If yes, give name and address of school(s) attended:

\_\_\_\_\_

Did you serve an apprenticeship period? NO, If so, state with whom, and give dates:

\_\_\_\_\_

8 Have you ever applied for a City license? Yes If so, give type, place, and date Feb. 2006

Was it granted? yes Have you ever had a license denied, refused, or revoked? NO  
If so, explain; giving place and date \_\_\_\_\_

9 Have you read the Ordinance and all amendments to date which were passed by the Common Council of the City of Sheboygan, Wisconsin, pertaining to the License/Registration you are applying for? yes. Are you familiar with the definition of, and can perform the work required under the Municipal Code? yes. Are you willing to take a written examination for a Carpentry Contractor license/registration if required to do so by the BOARD of LICENSE EXAMINERS (License application only)? yes.

10 If you are granted a registration/license, will you comply with the Ordinance and its amendments, and with the orders of the Inspector? yes.

All Applications requiring Board of License Examiners approval must be submitted by 3<sup>rd</sup> Wednesday prior to scheduled meeting.

I, the applicant, mentioned in the foregoing application for a Carpentry Contractor License/Registration, have read each of the foregoing questions from 1 to 10 inclusive; to which I have made answer, and said answers in each instance are true and correct.

Witnessed: [Signature]  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

[Signature]  
APPLICANT SIGNATURE



**BUILDING INSPECTION DEPARTMENT**  
 828 Center Avenue, Suite 208  
 Sheboygan, WI 53081-4442  
 Phone: (920) 459-3477  
 Fax: (920) 459-0210  
[buildinginspection@sheboyganwi.gov](mailto:buildinginspection@sheboyganwi.gov)

Application No. \_\_\_\_\_ Sheboygan, Wis., \_\_\_\_\_, 20\_\_\_\_  
 Approved by: \_\_\_\_\_ on \_\_\_\_\_

**TO THE BOARD OF LICENSE EXAMINERS OF THE CITY OF SHEBOYGAN, WISCONSIN**

The undersigned hereby applies for a CARPENTER CONTRACTOR LICENSE/REGISTRATION  
 to allow him/her to do work at: \_\_\_\_\_ or in the City of  
 Sheboygan, Wisconsin during the year ending December 31, 20\_\_\_\_.

The Application fee of \$ 25.00 has been paid to the Building Inspection Department as shown by Receipt  
 Number \_\_\_\_\_. License/Registration Fee of \$ \_\_\_\_\_ is to be made upon issuance of the  
 License/Registration.

**All of the following questions must be answered:**

1 First Name KEITH Middle Initial J Last Name WYCKOFF  
 Home Address 3634 KOEHLER DR Phone # (920) 918-5267  
 City SHEBOYGAN State WI Zip(+4) 53083

2 Date of Birth 5/21/64 Place of Birth SHEBOYGAN

3 Are you employed? YES For Whom? SELF  
 How long have you been employed by them 21 years \_\_\_\_\_ months.  
 email \_\_\_\_\_

Work Address \_\_\_\_\_ Phone # ( ) \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip(+4) \_\_\_\_\_

4 State Credentials: Dwelling Contractor: \_\_\_\_\_ Dwelling Qualifier: \_\_\_\_\_

5 How long have you worked as a SIDING CONTRACTOR ? Answer: 39 years.  
 For whom did you work during this period? (List only the last 10 years)

For _____	Address _____
From _____	To _____
For _____	Address _____
From _____	To _____
For _____	Address _____
From _____	To _____

6 State in detail the type of work you have been doing: SIDING/WINDOWS/DOORS/DECKS  
SOFFIT AND FACIA REPAIRS  
 and the type of work you expect to do in the future: SAME

7 Have you attended a trade school: NO. If yes, give name and address of school(s) attended:

\_\_\_\_\_

Did you serve an apprenticeship period? NO, If so, state with whom, and give dates:

\_\_\_\_\_

8 Have you ever applied for a City license? YES If so, give type, place, and date SIDING CONTRACTOR

SHEBOYGAN PAST 21 YRS

Was it granted? YES Have you ever had a license denied, refused, or revoked? NO

If so, explain; giving place and date \_\_\_\_\_


9 Have you read the Ordinance and all amendments to date which were passed by the Common Council of the City of Sheboygan, Wisconsin, pertaining to the License/Registration you are applying for? YES. Are you familiar with the definition of, and can perform the work required under the Municipal Code? YES. Are you willing to take a written examination for a \_\_\_\_\_ license/registration if required to do so by the BOARD of LICENSE EXAMINERS (License application only)? \_\_\_\_\_.

10 If you are granted a registration/license, will you comply with the Ordinance and its amendments, and with the orders of the Inspector? YES.

All Applications requiring Board of License Examiners approval must be submitted by 3<sup>rd</sup> Wednesday prior to scheduled meeting.

I, the applicant, mentioned in the foregoing application for a CARPENTER License/Registration, have read each of the foregoing questions from 1 to 10 inclusive; to which I have made answer, and said answers in each instance are true and correct.

Witnessed: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Address: \_\_\_\_\_

  
APPLICANT SIGNATURE


October 26, 2001

**TO ALL BUILDING CONTRACTORS:**

To better utilize available hours of Building Inspection Department personnel, it is important to reemphasize the process and procedures provided for in city and state codes for required inspections. Please read the attached carefully and adhere to the requirements. If a required inspection is not requested of our department, a penalty inspection fee of \$50 will be assessed. The inspection, at your own expense, is still required even if this means having to uncover, dismantle, or excavate the area.

**BUILDING INSPECTION DEPARTMENT**

After you read the attached required inspections, please sign below. **This sheet must accompany your annual license renewal and will be kept on file.**

  
\_\_\_\_\_  
Building Contractor - *Signature*

3/28/21  
Date

KEITH WYCKOFF  
Building Contractor - *please print*