

CITY OF SHEBOYGAN

BOARD OF POLICE AND FIRE COMMISSIONERS

FEBRUARY 12, 2020

President Lettre called the meeting to order at 3: 05 p.m. The Pledge of Allegiance followed.

MEMBERS PRESENT:

Henry Jung, Robert Lettre, Andy Hopp, Jeanne Kliejunas and Larry Samet.

STAFF / OFFICIALS PRESENT:

Police Chief Domagalski, Mayor Mike Vandersteen, City Attorney Chuck Adams, HR Director Sandy Rohrick.

MINUTES

Motion by Commissioner Kliejunas, seconded by Commissioner Jung to approve the minutes of the Board of Police and Fire Commissioners meeting from January 23, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

SHEBOYGAN POLICE DEPARTMENT HIRING PROCESS

The Commission had a general discussion about the options and timeline that it would use for hiring the next Sheboygan Police Department Chief. President Lettre began the discussion by expressing the importance of hiring from within the department. Commissioner Hopp then expressed the importance of also considering applicants based upon a national search. Commissioner Hopp also asked the Commission to consider the possibility of using an outside search firm to aid in the hiring process. The cost of using a search firm was discussed and Mayor Vandersteen agreed to look into how funding could be

obtained should the Commission want to explore that option further.

REPORT FROM DIRECTOR OF HUMAN RESOURCES/LABOR RELATIONS ROHRICK REGARDING THE HIRING PROCESS FOR POLICE CHIEF

HR Director Sandy Rohrick explained the ways that the HR department could facilitate the process and reviewed the formal job description and qualifications for the position. All agreed that the discussion was a good starting point and that the Commission would formalize the process at a future meeting.

INTERIM POLICE CHIEF

The Commission discussed the possibility of appointing an Interim Chief. Chief Domagalski shared that he believed it was very important to have an Interim in place during the search process. The Commission members quickly came to a consensus agreement that they wanted to appoint an Interim and the discussion that followed was about how to best determine who they should appoint.

Motion by Commissioner Hopp, seconded by Commissioner Samet to invite and notify all qualified internal candidates for the position of Interim Police Chief to submit for consideration their names and resumes to the Police & Fire Commissioners by the end of business on Tuesday, February 18, 2020. Motion carried.

CLOSED SESSION

Motion to convene in closed session under the exemption provided in Wisconsin State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Commissioner Jung, seconded by Commissioner Kliejunas to go into closed session. Motion carried.

PERSONNEL DISCUSSION

RECONVENE IN OPEN SESSION

Motion by Commissioner Hopp, seconded by Commissioner Kliejunas to move to open session. Motion carried.

DATE OF NEXT MEETING:

February 20, 2020 at 3: 30 p.m. in Conference Room 106 on the first floor of City Hall, 828 Center Avenue.

ADJOURN

Motion by Commissioner Kliejunas, seconded by Commissioner Hopp to adjourn.
Motion carried.