

City of Sheboygan
2019-06-19

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CITY OF SHEBOYGAN BOARD OF POLICE AND FIRE COMMISSIONERS Wednesday, June 19, 2019

President Lettre called the meeting to order at 4: 00 p.m. and the Pledge of Allegiance was recited.

MEMBERS PRESENT:

Robert Lettre, Andrew Hopp, Henry Jung, Jeanne Kliejunas and Larry Samet

OTHERS PRESENT:

Police Captain Cobb, Police Chief Domagalski, Assistant Fire Chief Klein and Fire Chief Montellano

MINUTES

Motion by Commissioner Kliejunas, seconded by Commissioner Hopp to approve the minutes of the Board of Police and Fire Commissioners meeting from May 9, 2019 ; motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

UPDATE ON THE SHEBOYGAN POLICE DEPARTMENT HIRING POOL AND CURRENT HIRING PROCESS

Captain Cobb reported there will be unanticipated vacancies this summer due to a resignation and retirements.

The department will be running an assessment on July 22 nd for six certified candidates.

He requested that the Commission meet within two weeks after July 22 nd.

The department will also be conducting internal assessments for anticipated promotions.

UPDATE ON THE SHEBOYGAN FIRE DEPARTMENT HIRING POOL AND CURRENT HIRING PROCESS

Assistant Chief Klein reported there is one person left on the current hiring list and the department is anticipating a retirement in July.

The department started using an open application process called NeoGov.

Nine people have signed up since opening that process and four of those would meet current requirements.

The list of interested/qualified candidates from the Fox Valley Technical College hiring process will not be received until September.

COMMISSION APPROVAL FOR PROMOTIONS TO THE RANKS OF SHEBOYGAN FIRE DEPARTMENT CAPTAIN AND LIEUTENANT

The anticipated retirement in July will create an open Captain's position.

There is one person left on the Captains list and one person on the Lieutenants list.

Those two lists will be exhausted.

AC Klein noted that the promotional process was formerly contractual.

That was removed during the last negotiations.

The department will look at establishing a new process.

AC Klein noted there are two retirements anticipated at the end of the year.

An additional commission meeting will be required to approve

promotions after the July retirement is finalized.

UPDATE ON SHEBOYGAN FIRE DEPARTMENT CAPTAIN AND LIEUTENANT LISTS

This item was discussed with the approval of promotions item above.

PRESENTATION AND DISCUSSION REGARDING THE FIRE CHIEF'S FUTURE GOALS AND VISION FOR THE SHEBOYGAN FIRE DEPARTMENT WITH AN EMPHASIS ON HOW THIS AFFECTS FUTURE HIRING AND PROMOTIONS

Chief Montellano noted that he has met with City Administrator Hofland several times to determine his expectations for the fire department, as well as beginning to meet with individual fire department members.

The budget process is in progress and meetings are ongoing.

Commissioner Samet indicated he would like the commission to meet with the Chief quarterly during the first year in particular.

Chief Montellano explained that his priority is to get to know the staff and operation before making significant changes.

He has also attended a meeting of the Sheboygan County Fire Chiefs group.

CLOSED SESSION

Motion to convene in closed session under the exemption provided in Wisconsin State Statute 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Commissioner Jung, seconded by Commissioner Kliejunas to go into closed session; motion carried by unanimous roll call vote.

DISCUSSION REGARDING THE FIRE CHIEF'S EVALUATION OF EXISTING STAFF

RECONVENE IN OPEN SESSION

Motion by Commissioner Jung, seconded by Commissioner Kliejunas to reconvene in open session; motion carried.

ADJOURN

Motion by Commissioner Jung, seconded by Commissioner Samet to adjourn at 5:23 p.m.; motion carried.