

City of Sheboygan
2018-10-19

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CITY OF SHEBOYGAN BOARD OF POLICE AND FIRE COMMISSIONERS Friday, October 19, 2018

Commission President Bob Lettre called the meeting to order at 2:05 pm and the Pledge of Allegiance was recited.

MEMBERS PRESENT:

Robert Lettre, Andrew Hopp, Henry Jung, Jeanne Kliejunas and Larry Samet

OTHERS PRESENT:

Police Captain Steve Cobb, Fire Deputy Chief Chuck Butler and Fire Battalion Chief Dean Klein

MINUTES

Motion by Commissioner Hopp, seconded by Commissioner Jung to approve minutes of the June 28, 2018 meeting; motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

1. HIRING DEMANDS IN THE POLICE DEPARTMENT THROUGH JANUARY 1 ST

This item was discussed together with Item 2.

Captain Cobb advised there is one current vacancy and another one is expected at the end of the year.

There are two names in the hiring pool.

Captain Cobb anticipates having a candidate screening

some time in December and a commission meeting towards the end of January.

2. POLICE CANDIDATE ASSESSMENTS SCHEDULED FOR THIS YEAR TO REPLENISH THE HIRING POOL

This item was discussed with Item

1.

3. EXISTING FIRE DEPARTMENT CANDIDATE LIST UPDATE

Items 3 through 8 were discussed together.

Battalion Chief Dean Klein provided an update.

There are currently three people on the existing list.

He is anticipating three retirements at the end of this year.

One of the people on the existing list declined

the offer.

The other two accepted the offer; however, one of the two does not have a paramedic license.

He expects to test for the paramedic license before the end of the year.

The two individuals have been invited in for a conditional offer of

employment.

Battalion Chief Klein advised he just met with Fox Valley and received a list of about 25 people.

Additionally, a local resident who is employed by another fire department stopped in and would like to participate.

BC Klein would like to invite 19

individuals to an assessment center.

He spoke about 2019 retirements which include a Battalion Chief and two Captains.

After discussion, it was decided that approximately 9 to 10 candidates would be interviewed, dependent upon the point break out after

the assessment center.

The assessment center will take place in early November.

BC Klein spoke about promotions occurring early in 2019, including a Battalion Chief, three Fire Equipment Operators and possibly an Assistant Chief.

4. FOX VALLEY TECHNICAL COLLEGE FIRE DEPARTMENT HIRING PROCESS

Items 3 through 8 were discussed together.

5. FIRE DEPARTMENT RETIREMENTS

Items 3 through 8 were discussed together.

6. FIRE DEPARTMENT HIRING PROCESS AND TIMETABLE

Items 3 through 8 were discussed together.

7. P & FC FIRE DEPARTMENT INTERVIEWS

Items 3 through 8 were discussed together.

8. FIRE DEPARTMENT PROMOTIONS 2019

Items 3 through 8 were discussed together.

CLOSED SESSION

Motion to convene in closed session under the exemption provided in Wisconsin State Statute 19.85 (1)(c), Wis. Stats. for considering employment, promotion, compensation or performance evaluation data of any public employee over which the

governmental body has jurisdiction or exercises responsibility.

Motion by Commissioner Hopp, seconded by Commissioner Kliejunas to go into closed session; motion carried.

Discussion regarding the status of candidates in the current Police Department hiring pool.

RECONVENE IN OPEN SESSION

Motion by Commissioner Samet, seconded by Commissioner Jung to go into open session; motion carried.

The status of the fire department study was discussed.

ADJOURN

Motion by Commissioner Kliejunas, seconded by Commissioner Hopp to adjourn at 2: 48 pm; motion carried.