

City of Sheboygan  
2017-05-09

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CITY OF SHEBOYGAN BOARD OF POLICE AND FIRE COMMISSIONERS MINUTES TUESDAY, MAY 9, 2017

OPENING OF MEETING

President Robert Lettre called the meeting to order at 2: 00 p.m.

The Pledge of Allegiance was recited.

COMMISSIONERS PRESENT:

Robert Lettre, Andrew Hopp, Henry Jung, Jeanne Kliejunas, Larry Samet  
STAFF/OFFICIALS PRESENT:

City Attorney Adams, Captain Cobb, Assistant Chief Koch, Chief Romas, Mayor Vandersteen

Motion by Commissioner Kliejunas, second by Commissioner Hopp to approve the minutes of the March 23, 2017 meeting.

Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

ELECTION OF OFFICERS

Commissioner Hopp asked for nominations for Police and Fire Commission President.

Commissioner Samet nominated Bob Lettre, second by Commissioner Kliejunas.

Nominations were closed.

Motion carried.

President Lettre accepted.

President Lettre opened nominations for the Secretary of the Police and Fire Commission.

Motion by Commissioner Jung, second by Commissioner Samet that Andy Hopp be reappointed as Secretary.

Nominations were closed.

Commissioner Hopp accepted the nomination.

Motion carried.

DISCUSSION REGARDING INCLUDING THE FIRE AND POLICE DEPARTMENT UNION HEADS IN COMMISSION MEETINGS

President Lettre discussed getting Union Heads on a mailing list so they know of meetings.

He explained that he had talked to City Clerk Richards about the email list.

DISCUSSION REGARDING THE CONTENT OF POLICE AND FIRE COMMISSION AGENDAS

Discussion took place regarding content of agendas.

City Attorney Adams explained that agendas should reflect what the Commission

has the authority to do.

President Lettre questioned asking the departments for updates.

CA Adams suggested that the commissioners could individually talk to the chiefs or they would be welcome to attend Public Safety Committee meetings.

He advised that commissioners also have the right to request specific matters of concern related to their core areas of responsibility be put on an agenda; however, a general report is not appropriate.

Commissioner Jung requested that CA Adams relay the sentiments of the commission regarding receiving general department updates to City Administrator Hofland.

#### FIRE DEPARTMENT NEW CANDIDATE HIRING UPDATE

Assistant Chief Koch reported he would like to bring on three people on June 12 th.

#### FIRE DEPARTMENT RETIREMENTS

Assistant Chief Koch explained there may be up to three retirements.

He requested that the Commission revisit this later in the year.

#### EXTENSION OF CURRENT FIRE DEPARTMENT HIRING LIST

Assistant Chief Koch requested this be discussed later in the year.

FIRE DEPARTMENT PROMOTIONS

Assistant Chief Koch requested permission to promote Michael Lubbert to Lieutenant as of July 2 nd and Robert Kocmoud to Battalion Chief.

Motion by Commissioner Samet, second by Commissioner Kliejunas to approve the promotions.

Motion carried.

POLICE DEPARTMENT SCHEDULING OF NEW APPLICATION PERIOD

Captain Cobb explained that the department is at the point where they need to start a new application and hiring process.

The list approved in late December is exhausted.

He advised that his plan is to post and accept applications beginning tomorrow for the next six weeks.

Assessment exercises may take place during the last week of July or the first week of August.

He would like to have a Commission meeting shortly after that.

Retirements and resignations were discussed.

CLOSED SESSION

Motion by Commissioner Hopp, second by Commissioner Jung to convene in closed session under the exemption provided in Wisconsin State Statute

19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion carried.

DISCUSSION REGARDING CURRENT AND PLANNED VACANCIES IN THE POLICE DEPARTMENT AND STATUS OF THE CURRENT HIRING POOL

RECONVENE IN OPEN SESSION

Motion by Commissioner Kliejunas, second by Commissioner Samet to reconvene in open session.

Motion carried.

ADJOURN

Motion by Commissioner Hopp, second by Commissioner Kliejunas to adjourn at 3:10 p.m.

Motion carried.