

CITY OF SHEBOYGAN

BOARD OF REVIEW

Thursday, July 16, 2020

1. OPENING OF MEETING

1.1 ROLL CALL

BOARD MEMBERS PRESENT: Ken King, David Hinze, Linda Serrano, and Andy Ross -
4. BOARD MEMBER ABSENT AND EXCUSED: Pat Wiesrock - 1 .

1.2 PLEDGE OF ALLEGIANCE

1.3 INTRODUCTION OF COMMITTEE MEMBERS, STAFF AND GUESTS

STAFF MEMBERS PRESENT: City Clerk Meredith DeBruin, City Attorney Charles Adams, City Assessor Mike Grota, Property Appraiser RaeAnn Schmitz, Assessment Technician Darcie Beernink

2. MINUTES

2.1 Approval of minutes from June 9, 2020

Motion by David Hinze, seconded by Andy Ross to approve the minutes of the previous meeting held June 9, 2020. Motion carried 4 - 0.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Adopt policy regarding the procedure for sworn telephone testimony and sworn written testimony.

Motion by Andy Ross, seconded by David Hinze to adopt the policy.

Motion carried 4 - 0.

Board Chairperson Ken King signed policy, City Clerk Meredith DeBruin attested.

3.2 Adopt policy regarding the procedure for waiver of Board of Review hearing requests.

Motion by David Hinze, seconded by Linda Serrano to adopt the policy.

Motion carried 4 - 0.

Board Chairperson Ken King signed policy, City Clerk Meredith DeBruin attested.

3.3 Receipt of Assessor's qualifications.

Motion by Andy Ross, seconded by Linda Serrano to receive into record the qualifications of the Assessor and staff. Motion carried 4 - 0.

3.4 Review and acceptance of the Assessment roll.

Assessor Mike Grota provided for the record a signed copy of the Assessor's Affidavit pursuant to sec. 70.49, Wis. Stats.

Assessor Mike Grota also provided a brief summary. Motion by David Hinze, seconded by Andy Ross to accept affidavit and assessment roll. Motion carried 4 - 0.

3.5 Take action on any request for Board of Review hearing waivers, if any.

3.6 Board of Review to hear any scheduled objections, if any.

Assessor Mike Grota spoke about two objections/waivers received by the City for Parcel # 59281719721 (Washington School Apartments LLC) and Parcel # 59281479120 (Wal-Mart Stores Inc.) and objection from Parcel # 59281215133 (Sheboyganfest Holdings).

Assessor Grota requested that the Board hold the 3 filings until a later date to allow for time to subpoena records.

Motion by David Hinze, seconded by Andy Ross based upon they request by the assessor, and as required by

70.47 (8)(d), Wis. Stats., to postpone consideration of hearing waivers pursuant to 70.47 (8 m), Stats. related to each of the three objections received by the clerk to compel the production of all books, inventories, appraisals, documents, and other data which may throw light upon the value of the property. Motion carried 4 - 0.

8: 26 a.m., due to no other business, the Board of Review recessed. 10: 02 a.m., Board Chairperson Ken King called the Board of Review back into session.

4. ADJOURN

Motion by David Hinze, seconded by Andy Ross to adjourn the Board of Review to a future date to be determined (approximately 6 - 7 weeks). Motion carried 4 .0.