

CITY OF SHEBOYGAN

CAPITAL IMPROVEMENTS COMMISSION

APRIL 27, 2020

1. OPENING OF MEETING MEMBERS PRESENT: Mayor Mike Vandersteen,

Alderspersons Todd Wolf, Trey Mitchell, Ryan Sorenson,

City Plan Commissioner Gerald Jones, Citizen Members Henry Jung and Nicholas Dussault
STAFF/OFFICIALS PRESENT: City Administrator Darrell Hofland, Police Chief Chris Domagalski, Public Works Director David Biebel, Finance Director Marty Halverson, Director of Planning and Development Chad Pelishek, IT Director Eric Bushman, Mead Public Library Director Garrett Erickson, Transit Director Derek Muench, Alderperson Dean Dekker, and Assistant to the City Administrator Claudia Stanskas

Chair Vandersteen

called the meeting to order at 6: 15 p.m.

1.1 Roll Call: Chair Mayor Mike Vandersteen, Alderspersons Trey Mitchell, Ryan Sorenson and Todd Wolf, City Plan Commission Member Gerald Jones, Citizen Members Henry Jung and Nicholas Dussault

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

2. MINUTES

2.1 Approval of Capital Improvement Commission minutes from May 7, 2019

Motion by Alderperson Wolf, seconded by Alderperson Sorenson to approve the minutes of May 7, 2019. Motion carried.

3. 2021 - 2025 CAPITAL IMPROVEMENTS PROGRAM FOR DISCUSSION AND POSSIBLE ACTION

3.1 DIRECT REFERRAL / RO NO. 1 - 20 - 21 / APRIL 21, 2020: Submitting Capital Improvements Program (CIP) requests for the years 2021 - 2025.

City Administrator Darrell Hofland

provided a summary of the CIP information, including details on the mandatory and non-mandatory requests. The requests have experienced rigorous internal review. The recommendations of the Commission will return to the Common Council for consideration by City Plan Commission. Administrator Hofland

discussed the current G.O. Debt and projects to be funded with new G.O. Debt. The city's G.O. Debt

is well under the state's statutory debt limits, and the city's self-imposed debt limits of 60 percent as well. Traditionally, the city repays debt within 10 years. Administrator Hofland noted the Water Utility Capital Improvements Projects are determined by the Board of Water Commissioners, but are included for informational purposes.

3.2 Review of Capital Improvements Program project rating process.

The Capital Improvements Requests were presented to the Commission by their respective department heads. City Administrator Hofland provided the Commissioners with the rating information and discussed the impact of the requests on the city's G.O. Debt.

4. DATE OF NEXT MEETING

May 4, 2020

5. CLOSING OF MEETING

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to adjourn at 7:30 p.m. Motion carried.