

City of Sheboygan  
2018-03-08

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CITY OF SHEBOYGAN

CAPITAL IMPROVEMENTS COMMISSION

MARCH 8, 2018

Chair Mike Vandersteen called the meeting to order at 4: 30 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mayor Mike Vandersteen, Alderpersons Mary Lynne Donohue and Andy Ross, City Plan Commission Member Gerald Jones, Citizen Members Henry Jung

COMMITTEE MEMBERS EXCUSED: Alderperson Bryan Bitters and Citizen Member Nicholas Dussault

STAFF / OFFICIALS PRESENT: City Administrator Darrell Hofland, Finance Director Nancy Buss, Director of Public Works David Biebel, Management Analyst Dawn Sokolowski and Budget Analyst Carrie Arenz

MINUTES

Motion by Alderperson Donohue, seconded by Alderperson Ross to approve the minutes of June 12, 2017. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 PRESENTATION OF 2019 - 2023 CAPITAL IMPROVEMENTS PROGRAM SCHEDULE

City Administrator Hofland reviewed the dates and details of the 2019 - 2023 Capital Improvements Program schedule. Due to numerous conflicts, the May 23 and June 7, 2018 dates as presented on the calendar are being rescheduled. The revised dates are Tuesday, May 29 and Tuesday, June 12, 2018. Both meetings are scheduled for 6: 00 p.m. at the Mead Public Library, Rocca Room.

Motion by Alderperson Donohue, seconded by Alderperson Ross to approve the 2019 - 2023 Capital Improvements Program Schedule with revisions.

### 3.2 PRESENTATION OF REVISED PROJECT PRIORITY CRITERIA RATING SHEET

City Administrator Hofland provided historical information on the proposed changes to the existing Project Priority Criteria rating sheet in an effort to align the rating areas to the six Strategic Plan Focus Areas. The revised Project Priority Criteria rating sheet was created with suggestions provided by Mr. Dussault after a thorough review original rating sheet and the Strategic Plan Focus Areas. The outcome of this collaborative effort with Mr. Dussault is the Revised Project Priority Criteria rating sheet. Changes to the project point assignments and relating Capital Improvement Project requests were discussed.

Motion by Alderperson Donohue, seconded by Alderperson Ross to approve the revised Project Priority Criteria rating sheet.

DATE OF NEXT MEETING May 29, 2018

ADJOURN

Motion by Gerald Jones, seconded by Alderperson Donohue to adjourn at 4: 43 p.m. Motion carried.