

CITY OF SHEBOYGAN

CAPITAL IMPROVEMENTS COMMISSION MINUTES

JUNE 12, 2017

Chair Mayor Mike Vandersteen called the meeting to order at 5: 01 p.m. The Pledge of Allegiance followed.

COMMISSION MEMBERS PRESENT:

Mayor Mike Vandersteen, Alderperson Bryan Bitters, Alderperson Mary Lynne Donohue, Gerald Jones, Henry Jung and Nicholas Dussault

STAFF/OFFICIALS PRESENT:

City Administrator Darrell Hofland, Police Chief Christopher Domagalski, Fire Chief Michael Romas, Director of Public Works David Biebel, Finance Director Nancy Buss, Mead Public Library Director Garrett Erickson and Budget Analyst Carrie Arenz

MINUTES

Motion by Nicholas Dussault, second by Alderperson Bryan Bitters to approve the minutes of May 31, 2017. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 PRESENTATION OF 2018 CAPITAL IMPROVEMENT RATINGS Information distributed to the commission for review included the Borrowed 2018 Capital Improvements Projects (CIP) ranking report, CIP spreadsheet and the revised 2018 Municipal Service Building Improvements Request.

3.2 RES. NO. XX- 17 - 18: Resolution approving the Capital Improvements Program recommended by the Captial Improvements Commission, for the program period 2018 - 2022 and adopting the program for implementation.

Mayor Mike Vandersteen led the discussion. It was noted that for any project not receiving a numerical rating, the average was calculated with one less divisor. The City Hall Renovation project has been separated from the 2018 CIP requests due to the unique nature of this project. Director of Public Works David Biebel presented the change request to replace the Municipal Service

Building Men's Locker Room renovation with the Municipal Service Building Improvements. Mr. Biebel explained that 2017 Mens Locker Room renovations are currently under budget creating the ability to complete the entire project in 2017. Mr. Biebel submitted a change for the 2018 request to complete HVAC and other necessary improvements to the Municipal Service Building office area for the exact dollar amount of the original request. Mr. Biebel provided an explanation on the importance of the GIS System request and his willingness to delay replacement of Public Works vehicles to obtain the GIS system. Discussion continued regarding reprioritizing the GIS system and the revision of rating criteria to align with the Strategic Plan.

Motion by Nicholas Dussault, seconded by Alderperson Mary Lynne Donohue to recommend the Common Council approve Res. No.

XX- 17 - 18 for the 2018 Capital Improvement Program with related issuance of G.O. debt in the amount of \$6,500,000 for City Hall renovation and \$5,350,863 in general projects.

SET DATE OF NEXT MEETING: Next meeting will be determined as needed.

ADJOURN Motion by Gerald Jones, seconded by Nicholas Dussault to adjourn at 5:31 p.m. Motion carried.