

CITY OF SHEBOYGAN

CAPITAL IMPROVEMENTS COMMISSION MINUTES

MAY 31, 2017

Chair Mayor Mike Vandersteen called the meeting to order at 6: 00 p.m. The Pledge of Allegiance followed.

COMMISSION MEMBERS PRESENT:

Mayor Mike Vandersteen, Alderperson Bryan Bitters, Alderperson Mary Lynne Donohue, Alderperson Andy Ross, Gerald Jones, Henry Jung and Nicholas Dussault

STAFF/OFFICIALS PRESENT:

City Administrator Darrell Hofland, Police Chief Christopher Domagalski, Fire Chief Michael Romas, Director of Public Works David Biebel, Finance Director Nancy Buss, Director of Planning and Development Chad Pelishek, Director of Parking and Transit Derek Muench, Information Technology Director Greg Vertelka, Mead Library Director Garrett Erickson, City Engineer Ryan Sazama, Supervisor of Electrical, Maintenance, Buildings and Grounds Michael Willmas and Superintendent of Parks and Forestry, Cemetery Joseph Kerlin and Budget Analyst Carrie Arenz

MINUTES

Motion by Alderperson Ross, second by Alderperson Bitters to approve the minutes of August 3, 2016. Motion carried.

ITEMS FOR DISCUSSION Mayor Vandersteen requested City Administrator Darrell Hofland lead the presentation of the 2018 - 2022 Capital Improvement Program projects. Darrell Hofland explained the various funding sources for the projects, mandatory projects and determination of inclusion in the Capital Improvement Program as equipment lasting more than ten years. The previous year's action by the Common Council set the borrowing cap at \$5 million annually. All projected borrowing requests are within that capacity with the exception of 2018 and 2020. The 2018 borrowing requests exceeded the previous year's capacity due to the City Hall renovation project. The 2020 borrowing requests exceeded the previous year's capacity due to potential garbage truck

purchases. As presented the Program contains an increase in borrowing of \$15 million over the previous five year Program as a result of these two larger projects.

Department head presentation of project requests: Director of Planning and Development Chad Pelishek Police Chief Christopher Domagalski Fire Chief Michael Romas Director of Public Works David Biebel, City Engineer Ryan Sazama, Supervisor of Electrical, Maintenance, Buildings and Grounds Michael Willmas and Superintendent of Parks and Forestry, Cemetery Joseph Kerlin Mead Public Library Director Garrett Erickson Director of Parking and Transit Derek Muench Information Technology Director Greg Vertelka Rating booklets for program requests which use borrowed funds were distributed to the Commissioners.

Commissioners will return the rating booklets to the Office of the City Administrator or the Finance Department by Wednesday, June 7, 2017.

SET DATE OF NEXT MEETING:

Monday, June 12, 2017 - 5: 00 p.m.

ADJOURN

Motion by Gerald Jones, seconded by Alderperson Bitters to adjourn at 8: 35 p.m. Motion carried.