

CITY OF SHEBOYGAN

PLAN COMMISSION

JANUARY 15, 2019

1. OPENING OF MEETING MEMBERS PRESENT: Ryan Sazama, Alderperson Jim Bohren, Don Cvetan, Mayor Michael Vandersteen, Jerry Jones, and Marilyn Montemayor STAFF/OFFICIALS PRESENT: Planning & Development Director Chad Pelishek and Manager of Planning & Zoning Steve Sokolowski

1.1 Call to Order.

Mayor Vandersteen called the meeting to order.

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited.

1.3 Introduction of committee members and staff.

Introductions were made.

1.4 Identify potential conflict of interest.

No committee member had a conflict of interest with any item on this agenda.

2. MINUTES

2.1 Approval of the Plan Commission minutes from December 11, 2018.

Motion by Alderperson Bohren, seconded by Don Cvetan to approve.

Motion carried.

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 Conditional Use and variance application by BMO Harris Bank to relocate existing monument signs at 1441 N. Taylor Drive.

Ryan Sazama wanted the minutes to reflect that there will be no additional landscaping requirements for this project other than what the applicant has provided on their sign design drawings/permit.

Motion by Marilyn Montemayor, seconded by Alderperson Bohren to approve with the following conditions: Applicant shall obtain the necessary sign permits prior to installation. The existing monument sign that is to remain in its present location at the southwest corner of the site shall meet the minimum four (4) foot setback to the N. Taylor Drive property line.

The newly relocated monument sign located at the northwest corner of the site shall meet the minimum 12 foot sign setback to both N. Taylor Drive and Superior Avenue.

Applicant is responsible to insure the sign meets the required setbacks (closest edge of sign to property line). Maximum height of each monument sign is eight (8) feet tall. All new lighting shall be installed per Section 15.707 of the City of Sheboygan Zoning Ordinance.

There shall be no spillover light onto adjacent properties or the streets. Variance granted: To maintain an existing monument sign with a four (4) foot setback. Motion carried.

4. NEXT MEETING

January 29, 2019

****MEETING LOCATION:** Municipal Service Building located at 2026 New Jersey Avenue in the Training Room. ******

5. ADJOURN

5.1 Motion to Adjourn

Motion by Jerry Jones, seconded by Alderperson Bohren to adjourned. Motion carried.

Being no further business the meeting was adjourned at 4: 06 p.m.

