

*****ATTACHMENTS*****

MINUTES

Committee Of The Whole Meeting (Tuesday, March 10, 2015) Council Chambers - City Hall

Generated by Mary Rajer on Wednesday, March 11, 2015

1. OPENING OF MEETING

1.1 Call to Order

Meeting called to order at 6:00 PM by Chairman Donohue.

1.2 Roll Call

Members present: Mike Damrow, Julie Kath, Bryan Bitters, John Belanger, Jim Bohren, Darryl Carlson, Mary Lynne Donohue, Joseph Heidemann, Mark Hermann, David Van Akkeren, Jodi VanderWeele (Ald. Carlson arrived at 6:30)

1.3 Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Action: 1.4 Approval of the minutes. Approve minutes from the November 24, 2014 meeting.

Motion by Ald. Carlson, second by Ald. Belanger. All Ayes - Motion Passes.

Procedural: 1.5 Public Forum on Agenda Items.

Scott Lewandoske - 2201 Erie Avenue

Melissa Braesch - 3320 Geele Avenue

Debbie Desmoulin - 1704 N. 35th Street

Herb Tyler - 3514 Geele Avenue

1.6 Chairman's Comments.

No comments.

2. ITEMS FOR DISCUSSION ONLY

2.1 Presentation on Funding for Road Improvements by Todd Berry, President of the Wisconsin Taxpayers Alliance.

Mr. Berry provided a comprehensive overview of Wisconsin's transportation funding dilemma - new taxes or less spending. A state commission recently found that, over the next ten years, Wisconsin will need an additional \$2 billion to \$7 billion to pay for its transportation needs. A slow-growing population that reduced its travel combined with more fuel efficient vehicles has led to declines in gas purchases and gas taxes paid.

Past transfers from the transportation fund led to increased borrowing; debt service now accounts for about 10% of the transportation budget. State officials must decide how to fund future transportation needs, or where spending can be scaled back. Handouts from the Wisconsin Taxpayers Alliance were provided.

2.2 Budget Forecast by Jim Amodeo, City of Sheboygan Chief Administrative Officer.

Handouts provided include information on 2015 General Fund Sources of Revenue, General Obligation Debt, Capital Improvement Requests - Borrowed Funding, 2015-2018 Budget Projections, Assumptions, Potential Financial Effects, Possible Council Solutions for 2016 and the 2016 Budget Schedule. It is projected that there will be a budget shortfall of 525,624 in 2016, 1,747,040 in 2017 and 2,298,918 by 2018. Mr. Amodeo responded to questions from alderpersons.

3. ITEMS FOR DISCUSSION AND POSSIBLE RECOMMENDATION TO THE COMMON COUNCIL

3.1 Presentation by City Department Heads Chad Pelishek, Director of Development & Planning, Sandy Rohrick, Director of Human Resources & Labor Relations, and Dave Augustin, Director of Information Technology. Regarding Res. No. 166-14-15 (4.8) by Ald. Donohue. A resolution adopting an official mission/vision statement and core values.

Chad Pelishek and Dave Augustin were present to represent a group of City department heads who had worked on creating an official mission/vision statement and core values for the City of Sheboygan. The mission statement reads as follows:

"The City of Sheboygan is dedicated to providing residents, the business community, and visitors with fiscally-responsible municipal services in an effective and responsive manner to meet the needs of our diverse community."

The vision statement reads as follows: "The City of Sheboygan will be a family-oriented and prosperous community with a wide variety of housing, business, cultural and recreational opportunities in safe and attractive neighborhoods."

Motion by Ald. Carlson to hold, second by Ald. Belanger. All ayes - Motion Passes.

4. CLOSING OF MEETING

4.1 NEXT MEETING DATE: May 7, 2015 @ 5:00 PM

4.2 ADJOURNMENT: Motion by Ald. Carlson to adjourn at 7:50 PM, second by Ald. Belanger. All Ayes - Motion Passes,

VII

Other Matters

8.8

R. C. No. 354- 14 - 15. By WHOLE. April 8, 2015.

Your Committee to whom was referred Res. No. 166-14-15 by Alderperson Donohue adopting an official mission/vision statement and core values; recommends that the document be referred to the Committee of the Whole of the new Common Council.

C.O.W
new Council

DHG

Wendy Nowlin

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

III

4.8

Res. No. 166 - 14 - 15. By Alderperson Donohue. March 2, 2015.

A RESOLUTION adopting an official mission/vision statement and core values.

WHEREAS: City Department Heads met and recommend an updated mission/vision statement and core values for the City of Sheboygan.

RESOLVED: That the Common Council hereby adopts an official Mission/Vision Statement and Core Values for the City of Sheboygan to read as follows:

MISSION STATEMENT: "The City of Sheboygan is dedicated to providing residents, the business community, and visitors with fiscally-responsible municipal services in an effective and responsive manner to meet the needs of our diverse community.

VISION STATEMENT: "The City of Sheboygan will be a family-oriented and prosperous community with a wide variety of housing, business, cultural and recreational opportunities in safe and attractive neighborhoods."

CORE VALUES: "Respect, Accountability, Teamwork, Innovation, Fiscal Responsibility, Service"

BE IT FURTHER RESOLVED: That any prior mission/vision statements are hereby repealed.

Com of whole refer to C.O.W of new Council

Maryanne Nowhere

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

~~II~~

6.3

Gen. Ord. No. 4 - 15 - 16. By Alderperson Burg. June 1, 2015.

AN ORDINANCE creating Section 2-138 of the Municipal Code, entitled "Remote attendance at meetings," so as to permit and regulate participation in meetings by telephone, video conference, or other means.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

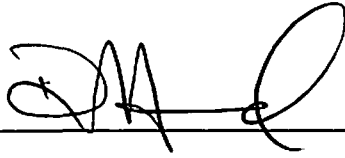
Section 1. Section 2-138 of the City of Sheboygan Municipal Code is hereby created to read as follows:

"Sec. 2-138. *Remote attendance at meetings.*

- (a) *Remote attendance permitted.* A member of a city governmental body, as defined in Wis. Stats. § 19.82(1), who desires to appear at a meeting by telephone, video conference, or other remote method of participation shall be entitled to participate and vote to the fullest extent possible, except as follows:
 - (1) The member shall not be entitled to participate and vote on any matter that requires the visual assessment of a witness's demeanor if the member is unable to make such a visual assessment.
 - (2) The member shall not be entitled to participate and vote on any matter that requires the visual assessment of physical evidence or exhibits that have not been previously reviewed by the member.
- (b) *Quorum.* A member who is not physically present shall not count towards a quorum.
- (c) *Proper equipment.* Appropriate equipment shall be used so that the attending public can readily observe or hear such person's participation in the meeting.
- (d) *Notice.* Whenever a city governmental body anticipates that a member will appear by telephone, video conference, or other remote method of participation, the meeting agenda shall specifically and conspicuously identify which person(s) or member(s) shall be appearing by such means.
- (e) *Exceptions.* No person shall be allowed to participate in any meeting where the meeting notice failed to state the person would appear by telephone/conference means or where such equipment is unavailable or unusable at the time of the meeting."

C.O.W

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



Gen. Ord. No. - 15 - 16 . By Alderperson Belanger. August 3, 2015.

AN ORDINANCE amending various sections of Chapter 2 of the City of Sheboygan Municipal Code to provide for direct referral of communications, resolutions, and ordinances to committees and eliminate the requirement of a second reading except where otherwise required by law.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-127 of the City of Sheboygan Municipal Code, entitled "Ordinances and resolutions" is hereby repealed and recreated to read as follows:

"Sec. 2-127. *Ordinances and resolutions.*

- a) All ordinances, resolutions, reports of officers and reports of committees to be submitted at a regular common council meeting must either be submitted in full to the city clerk or a request for the drafting thereof on or before 8:00 a.m. of the Thursday preceding any regular council meeting so that they can be included in the agenda and set forth in full in the attached documents.
- b) All ordinances, resolutions, communications, and other matters to be directly referred to a board, commission, or committee must either be submitted in full to the city clerk or a request for the drafting thereof at least 72 hours preceding any meeting of said board, commission or committee so that they can be included in the agenda and set forth in full in the attached documents. After inclusion on a board, commission or committee agenda, the matter may be reported on to council and shall be considered to be before the council for consideration and action with no need for a second reading.
- c) All ordinances and resolutions shall be signed by the councilmember presenting the ordinance or resolution."

Section 2. Section 2-130 of the City of Sheboygan Municipal Code, entitled "Referral of matters to committees" is hereby repealed and recreated to read as follows:

"Sec. 2-130. *Referral of matters to committees.*

- a) All ordinances, resolutions, petitions, communications or other matters may be referred by the City Clerk directly to an appropriate board, commission, or committee without being

C.O.W.



first introduced at a meeting of the council. Matters that have not been directly referred in such a fashion may be referred to an appropriate committee by announcement of the presiding officer, unless the council on motion shall make a different order in relation thereto. However, any matter or measure assessing or levying taxes, appropriating or disbursing money or creating any liability or charge against the city or any fund thereof shall be referred to a committee and shall not be acted upon by the council until reported upon by the committee.

- b) With the exception of the adoption of any measure assessing or levying taxes, appropriating or disbursing money or creating any liability or charge against the city or any fund thereof or the adoption of any ordinance, all documents of the same classification may be referred to the common council or to an appropriate board, commission, or committee in a comprehensive report thereon."

Section 3. Section 2-131 of the City of Sheboygan Municipal Code, entitled "Objections to referred matters" is hereby repealed and recreated to read as follows:

"Sec. 2-131. *Objections to referred matters.*

When any matter before the council is referred by the presiding officer to any committee, which is not required to be referred by law or the rules in this article, any member of the council may object to its being so referred and may make a motion for some other proper disposition thereof. Whenever any matter is referred to any committee which requires reference, any member at the time it is so referred may move to have such matter referred to a different committee than the one named. Except as otherwise provided by law or the rules in this article, no motion, resolution, or ordinance needs to lie over for consideration, regardless of whether it has been referred to a board, commission, or committee."

Section 4. Section 2-132 of the City of Sheboygan Municipal Code, entitled "Second reading of matters" is hereby repealed and recreated to read as follows:

"Sec. 2-132. *Reading of matters.*

All ordinances and resolutions included on the council meeting agenda and all committee reports or other matters on the agenda shall be considered to have been read in length by the clerk when the agenda and documents have been submitted to the councilmembers in advance of the meeting as required."

Section 5. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

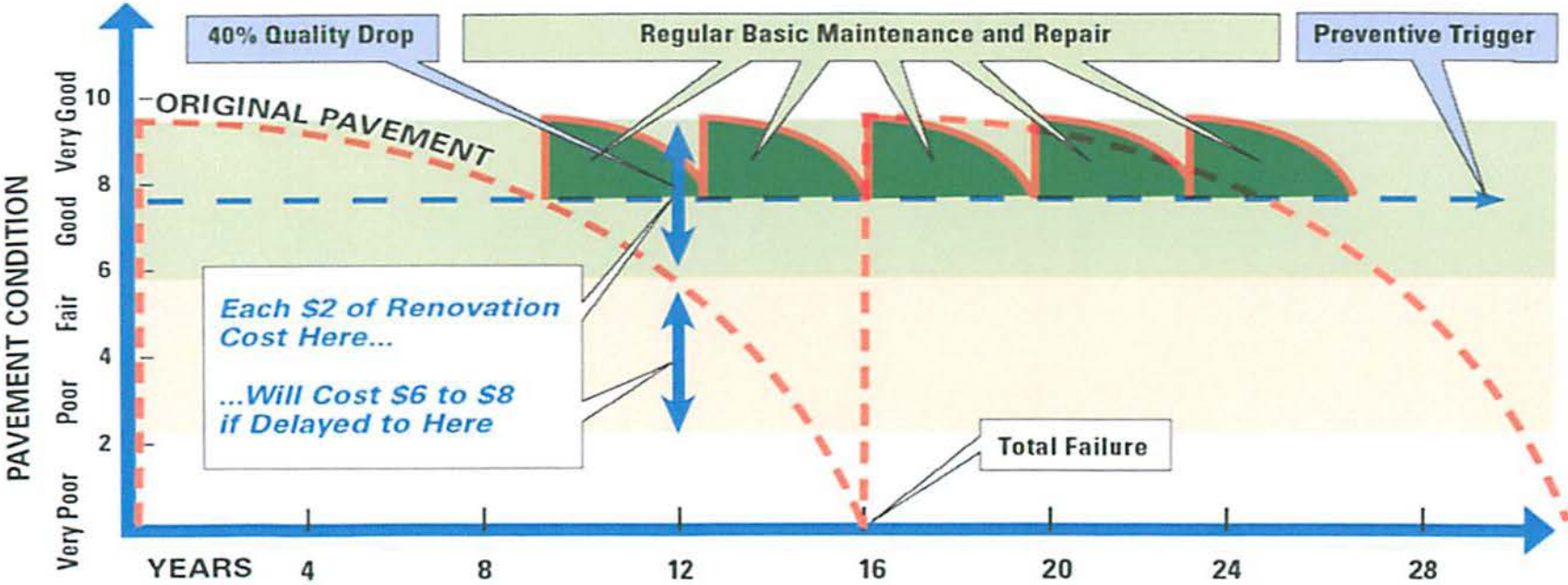
Approved _____ 20____. _____, Mayor

CITY STREETS

OCTOBER, 2015

STREET MAINTENANCE

The Cost of "Timely" Maintenance

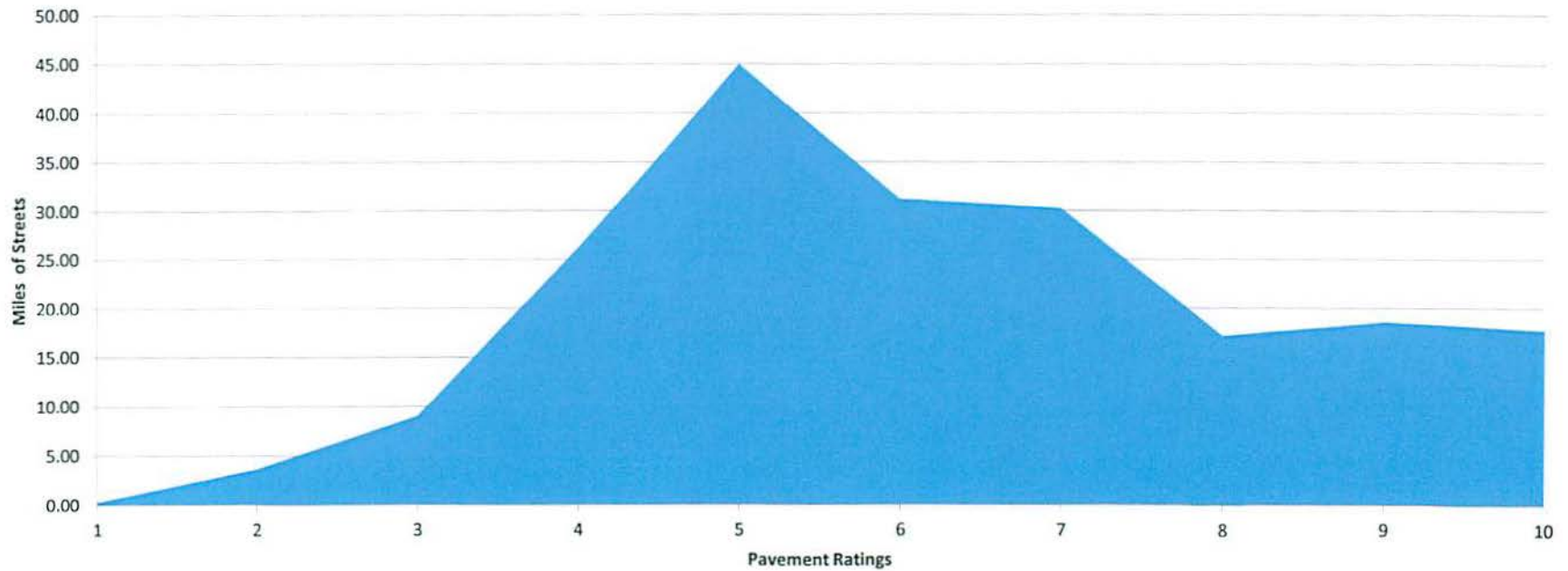


PAVEMENT RATING - 2013

	Rating	Lineal Feet	Miles	Percent	
Failed	1	1,781	0.34	0.169%	
	2	19,487	3.69	1.853%	
	3	47,714	9.04	4.537%	6.560%
Fair	4	138,030	26.14	13.125%	
	5	237,598	45.00	22.594%	
	6	164,575	31.17	15.650%	51.369%
Good	7	159,758	30.26	15.192%	
	8	90,620	17.16	8.617%	23.809%
Excellent	9	98,246	18.61	9.342%	
	10	<u>93,810</u>	<u>17.77</u>	8.921%	18.263%
		1,051,619	199.17	100%	

PAVEMENT RATING - 2013

Miles of Pavement by Ratings



PAVEMENT RATING COMPARISON 2007 - 2013

	2007 Rating	2013 Rating	Percent Change
Failed	4.60%	6.60%	43.00%
Fair	44.30%	51.40%	16.00%
Good	31.20%	23.80%	33.00%
Excellent	19.90%	18.20%	9.00%
Total	100.00%	100.00%	

PAVEMENT RATING - 2013

- TYPES OF REPAIRS & COST

• Mill & Fill	(\$65.50/ft)	\$ 9,992,933
• Hot & Place	(\$31.10/ft)	\$10,808,572
• Concrete Reconstruction	(\$225/ft)	\$ 5,508,225
• New Asphalt Over Concrete	(\$52.50/ft)	\$18,390,270
• Asphalt Road Seal	(\$6.20/ft)	\$ 589,601
• Crack Filling	(\$5.50/ft)	<u>\$ 1,913,191</u>
• Total		\$47,202,792

- Above amounts include curb & gutter replacement \$7,651,747
- Based on 2015 Prices

REPAIR COSTS 2017 - 2025

	2017	2018	2019	2020	2021	2022	2023	2024	2025	TOTAL
Mill & Fill	1,200,000	850,000	850,000	850,000	850,000	850,000	850,000	850,000	850,000	8,000,000
Hot & Place	1,600,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	11,200,000
Concrete Road Reconstruction		1,200,000	1,200,000	1,200,000	1,200,000	700,000	-	-	-	5,500,000
New Asphalt Over Concrete	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	18,000,000
Asphalt Road Seal	57,027	321,532	211,042							589,601
Crack Filing		528,401	293,755	526,168	564,867	500,000	500,000	500,000	500,000	3,913,191
YEARLY TOTAL	4,857,027	6,099,933	5,754,797	5,776,168	5,814,867	5,250,000	4,550,000	4,550,000	4,550,000	47,202,792

Includes Curb & Gutter

TAX LEVY

- 2015

• GENERAL FUND	\$15,972,916
• LIBRARY FUND	\$ 2,305,741
• DEBT SERVICE FUND	\$ 2,886,889
• TRANSIT UTILITY FUND	\$ <u>511,547</u>
• TOTAL TAX LEVY	\$21,677,093

• RATE PER THOUSAND	\$ 9.53
• AVERAGE HOMEOWNER	\$ 953 (Based on \$100,000)

GENERAL FUND REVENUE

• Impact		2017
• 2016 Garbage Fee Sunset		\$1,200,000
• New Construction Permits		<u>400,000</u>
• Total		\$1,600,000
• REVENUE INCREASES		
• Net New Construction/Dispatch	2016	\$750,000
• Net New Construction	2017	\$170,000
• Net New Construction	2018	<u>\$800,000</u>
• TOTAL		\$1,720,000

DEBT SCHEDULE

• Year	Debt	Levy	Other Revenue	Over/(Short)
• 2016	\$4,523,096	\$2,886,889	\$1,636,207	\$0
• 2017	\$4,384,553	\$2,886,889	\$1,497,664	\$0
• 2018	\$4,406,083	\$2,886,889	\$1,519,194	\$0
• 2019	\$4,086,340	\$2,886,889	\$1,199,451	\$0
• 2020	\$4,504,400	\$2,886,889	\$1,190,405	\$ (427,106)
• 2021	\$4,546,203	\$2,886,889	\$ 490,405	\$(1,168,909)
• 2022	\$4,865,380	\$2,886,889	\$ 490,405	\$(1,488,086)
• 2023	\$4,382,509	\$2,886,889	\$ 490,405	\$(1,005,215)
• 2024	\$4,664,766	\$2,886,889	\$ 490,405	\$(1,287,472)
• 2025	\$4,564,556	\$2,886,889	\$ 490,405	\$(1,187,262)
• Assumption: Current Schedule Plus \$3M Borrowing per year @ 3% Interest				
• Tax Levy increase needed to cover shortfall 2022 – 2025, \$62 per \$1,000 assessed				

FUNDING SOURCE – BORROWING

- Total Cost 2017 – 2025 \$47,202,792
- BORROWING
 - 2 Million per year – 9 Years \$18,000,000
 - 3 Million per year – 9 Years \$27,000,000
 - 4 Million per year – 9 Years \$36,000,000
 - 5 Million per year – 9 years \$45,000,000

DEBT SERVICE 2017 – 2025

- **BORROWING**

- 2 Million per year – 2025 Levy Impact \$2,330,000
- 3 Million per year – 2025 Levy Impact \$3,495,000
- 4 Million per year – 2025 Levy Impact \$4,660,000
- 5 Million per year – 2025 Levy Impact \$5,825,000

- Borrowing at 3% Interest, all ten year notes
- Annual Borrowing, \$3M for projects

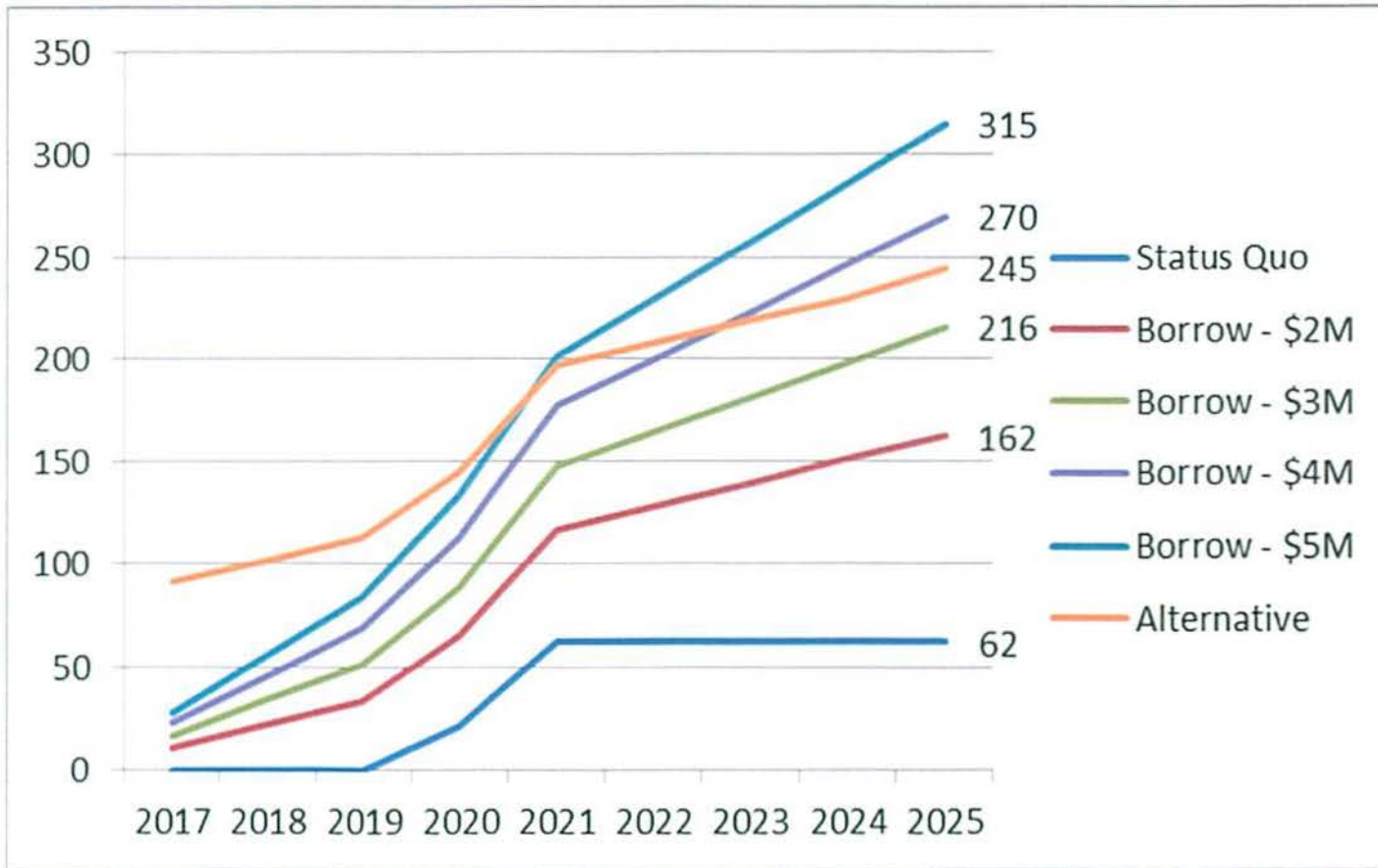
DEBT SERVICE – TAX RATE IMPACT

- BORROW IMPACT IN 2025
 - \$2 M – Rate \$10.56 Impact \$1.03 Average Homeowner \$103
 - \$3 M – Rate \$11.08 Impact \$1.55 Average Homeowner \$155
 - \$4 M – Rate \$11.59 Impact \$2.06 Average Homeowner \$206
 - \$5 M – Rate \$12.10 Impact \$2.57 Average Homeowner \$257

FUNDING SOURCES – ALTERNATIVE

- Total Cost 2017 – 2025 \$47,202,792
 - Impact Sources
 - \$20 Wheel Tax (7,200,000) \$ 800,000 @ 9 yrs
 - \$60 Garbage Fee (9,600,000) \$1,200,000 @ 9 yrs
 - \$103 Borrowing (18,000,000) \$2,000,000 @ 9 yrs
 - \$ 0 Capital (6,300,000) \$ 700,000 @ 9 years
 - \$183
- SHORTFALL \$6,102,792

ANNUAL COST 2017 - 2015



Years to Complete

- Status Quo – 67 Yrs
- Borrow \$2M – 23 Yrs
- Borrow \$3M – 15 Yrs
- Borrow \$4M – 12 Yrs
- Borrow \$5M – 9 Yrs
- Alternative – 9 Yrs

VII

6.2

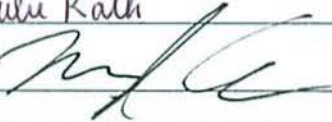
R. C. No. 143 - 15 - 16. By FINANCE. September 8, 2015.

Your Committee to whom was referred Gen. Ord. No. 17-15-16 by Alderperson Thiel amending Section 118-91 and Section 188-94 of the City of Sheboygan Municipal Code, relating to the city motor vehicle registration fee; recommends referral of the document to the Committee of the Whole with no recommendation.

C.O.W.



Julie Kath



Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

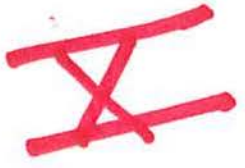
Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

P. 2

IV

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6.3

Gen. Ord. No. 17-15-16. By Alderperson Thiel. August 17, 2015.

AN ORDINANCE amending Section 118-91 and Section 118-94 of the City of Sheboygan Municipal Code, relating to the city motor vehicle registration fee.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 118-91 of the City of Sheboygan Municipal Code, entitled "Imposition" is hereby amended to read as follows:

"Sec. 118-91. *Imposition.*

- (a) Pursuant to Section 341.35, Wis. Stats., an annual flat city registration fee of \$20.00 is hereby imposed on all motor vehicles registered in the state which are customarily kept in the city. The city registration fee shall be in addition to state registration fees.
- (b) In this section, the term "motor vehicle" means an automobile or motor truck registered under Section 341.25(1)(c), Wis. Stats. at a gross weight of not more than 8,000 pounds."

Section 2. Section 118-94 of the City of Sheboygan Municipal Code, entitled "Payment" is hereby amended to read as follows:

"Sec. 118-94. *Payment.*

- (a) The city registration fee shall be paid as provided in Section 341.35(5), Wis. Stats.
- (b) All moneys remitted to the city by the state department of transportation pursuant to Section 341.35, Wis. Stats., shall be directed for use by the City for the operation and maintenance of the streets within the City.
- (c) Notwithstanding the provisions of Sec. 2-906 of this code, no transfer shall be made of any portion of the funds raised from the city registration fee to any other purpose, fund, or object."

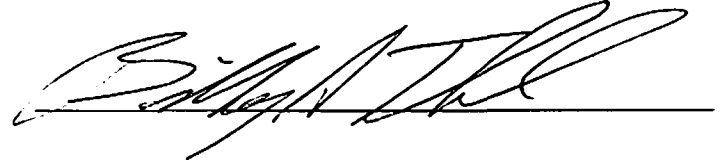
Finance
Refer to C.O.W.
no recommendation

103



11

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication and January 1, 2016.



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor