

FOURTH REGULAR COMMON COUNCIL MEETING AGENDA - 6:00 P.M.

"BALANCE IS NOT SOMETHING YOU FIND, IT'S SOMETHING YOU CREATE" Notice of the 4th Regular Meeting of the 2020-2021 Common Council at 6:00 p.m., MONDAY, May 18, 2020 in City Hall, 3rd Floor - Council Chambers, 828 Center Avenue, Sheboygan, WI. Persons with disabilities who need accommodations to attend the meeting should contact Meredith DeBruin at the City Clerk's Office, 828 Center Avenue, (920) 459-3361.

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This meeting may be viewed LIVE on Charter Spectrum Channel 990, AT&T U-Verse Channel 99 and [www.wcsssheboygan.com/vo](http://www.wcsssheboygan.com/vo)

**1. OPENING OF MEETING**

1.1 ROLL CALL - Alderpersons Bohren, Donohue, Felde, Ackley, Phillips, Dekker, Sorenson, Savaglio, Wolf, and Mitchell may attend meeting remotely

1.2 PLEDGE OF ALLEGIANCE

1.3 APPROVAL OF MINUTES - 3rd Regular Council meeting held on May 4, 2020 and 1st Special Council meeting held on May 6, 2020

1.4 CONFIRMATION OF MAYOR'S APPOINTMENTS - Vicky Schneider to the Director of Human Resources and Labor Relations for the City of Sheboygan

ATTACHMENT: APPOINTMENT.pdf

1.5 PUBLIC FORUM - Limit of five people having five minutes each with comments limited to items on this agenda.

1.6 PRESENTATION - First Quarter 2020 - Strategic Plan Action Items and Critical Measurements by Darrell Hofland

ATTACHMENT: .Q12020-Strat Plan-Critical Measurements-Action Items.xlsx

1.7 MAYOR'S ANNOUNCEMENTS - UPCOMING COMMUNITY EVENTS, PROCLAMATIONS, EMPLOYEE RECOGNITIONS, UPDATE ON COVID-19

**2. CONSENT**

2.1 MOTION TO RECEIVE AND FILE ALL RO'S, RECEIVE ALL RC'S AND ADOPT ALL RESOLUTIONS AND ORDINANCES

2.2 R. O. No. 7-20-21 by City Clerk submitting various license applications (Sommers).

ATTACHMENT: GRANTED.pdf

2.3 R. O. No. 8-20-21 by Capital Improvements Commission to whom was referred DIRECT REFERRAL R. O. No. 1-20-21 by City Administrator Darrell Hofland submitting Capital Improvement Program (CIP) Requests for the years 2021-2025; recommends filing the document with the amended Capital Improvement Program.

ATTACHMENT: DR RO 1.pdf

2.4 R. C. No. 7-20-21 by Finance and Personnel Committee to whom was referred R. O. No. 180-19-20 by City Clerk submitting a communication from Harbor Centre Business Improvement District requesting that the City of Sheboygan release all funds collected on their behalf and those funds be allocated to them for fiscal year 2020; recommends granting the request.

ATTACHMENT: RO 180.pdf

2.5 R. C. No. 8-20-21 by Licensing, Hearings, and Public Safety Committee to whom was referred pursuant to R. O. No. 4-20-21 by City Clerk submitting various license applications; recommends granting the licenses.

ATTACHMENT: RO 4.pdf

2.6 R. C. No. 9-20-21 by Licensing, Hearings, and Public Safety Committee to whom was referred pursuant to R. O. No. 5-20-21 by City Clerk submitting various license applications; recommends granting the licenses.

ATTACHMENT: RO 5.pdf

2.7 R. C. No. 10-20-21 by Finance and Personnel Committee to whom was referred DIRECT REFERRAL R. O. No. 6-20-21 by City Administrator Darrell Hofland submitting the 2021 Budget Schedule; recommends filing the document.

ATTACHMENT: RO 6.pdf

2.8 R. C. No. 11-20-21 by Finance and Personnel Committee to whom was referred Res. No. 2-20-21 by Alderpersons Donohue and Bohren authorizing the Information Technology Director to purchase additional network storage to support the City's growing digital storage needs; recommends adopting the Resolution.

ATTACHMENT: RES 2.pdf

2.9 R. C. No. 12-20-21 by Finance and Personnel Committee to whom was referred Res. No. 3-20-21 by Alderpersons Donohue and Bohren authorizing a grant application to the Sheboygan County Stewardship Fund for a recreational trail along the Sheboygan River at Kiwanis Park; recommends adopting the Resolution.

ATTACHMENT: RES 3.pdf

ATTACHMENT: Res. 3-20-21.pdf

2.10 R. C. No. 13-20-21 by Public Works Committee to whom was referred Res. No. 7-20-21 by Alderpersons Wolf and Sorenson authorizing the City Engineer to enter into a Contract with JT Engineering, Inc. for a traffic study regarding the intersection of N. 6th Street and New York Avenue; recommends adopting the Resolution.

ATTACHMENT: RES 7.pdf

2.11 R. C. No. 14-20-21 by Public Works Committee to whom was referred Res. No. 8-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to enter into a contract with Kaschak Roofing Inc. to replace a portion of the roof of the New Water Treatment Building at the Waste Water Treatment Plant and to make other expenditures related to the roof replacement; recommends adopting the Resolution.

ATTACHMENT: RES 8.pdf

ATTACHMENT: Kaschak Roofing.pdf

2.12 R. C. No. 15-20-21 by Public Works Committee to whom was referred Res. No. 9-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to enter into a Continuing Professional Services Agreement with Donohue & Associates to provide on call engineering services for the Waste Water Treatment Plant; recommends adopting the Resolution.

ATTACHMENT: RES 9.pdf

2.13 R. C. No. 16-20-21 by Finance and Personnel Committee to whom was referred Res. No. 16-20-21 by Alderpersons Donohue and Bohren authorizing the City of Sheboygan to enter into a contract with Municipal Property Insurance Company (MPIC) for building and property insurance coverage; recommends adopting the Resolution.

ATTACHMENT: RES 16.pdf

2.14 R. C. No. 17-20-21 by Licensing, Hearings, and Public Safety Committee to whom was referred Res. No. 19-20-21 by Alderpersons Sorenson and Dekker authorizing the appropriate City officials to enter into a contract with Mike Koenig Construction, Inc. to replace the roof at Sheboygan Fire Department Station #2; recommends adopting the Resolution.

ATTACHMENT: RES 19.pdf

ATTACHMENT: Koenig Roof.pdf

2.15 R. C. No. 18-20-21 by Public Works Committee to whom was referred Res. No. 20-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to execute the Second Amendment to the Operating Agreement between the City of Sheboygan and Power Pubs, LLC regarding the Sheboygan Biergarten in Kiwanis Park; recommends adopting the Resolution.

ATTACHMENT: RES 20.pdf

ATTACHMENT: Power pubs amendment.pdf

2.16 R. C. No. 19-20-21 by Public Works Committee to whom was referred Gen. Ord. No. 2-20-21 by Alderpersons Wolf and Sorenson authorizing placement of a stop sign at the southeast corner of North Point Drive and Broughton Drive; recommends adopting the Ordinance.

ATTACHMENT: GO 2.pdf

2.17 R. C. No. 20-20-21 by Public Works Committee to whom was referred Gen. Ord. No. 3-20-21 by Alderpersons Wolf and Sorenson creating a no parking zone Wednesday and Thursday from 7:00 a.m. to 5:00 p.m. on the west side of North 9th Street between Ontario Avenue and Erie Avenue; recommends adopting the Ordinance.

ATTACHMENT: GO 3.pdf

### **3. REPORT OF OFFICER**

3.1 R. O. No. 9-20-21 by City Plan Commission to whom was referred DIRECT REFERRAL Res. No. 21-20-21 approving the Capital Improvements Program as recommended by the Capital Improvements Commission for the program period of 2021-2025 and adopting the program for implementations; recommends adopting the Resolution. RECEIVE THE R. O. AND ADOPT THE RESOLUTION

ATTACHMENT: DR Res. 21.pdf

3.2 R. O. No. 10-20-21 by City Administrator submitting the 2021 preliminary budget fiscal factors for guidance prior to departmental budget preparations. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: BUDGET FACTORS.pdf

3.3 R. O. No. 11-20-21 by City Clerk submitting a claim from Fredrick Schmidt for alleged damages to his parked vehicle when a tree fell on it. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: SCHMIDT CLAIM.pdf

#### **4. RESOLUTIONS**

4.1 Res. No. 22-20-21 by Alderpersons Sorenson and Dekker authorizing application for the Coronavirus Emergency Supplemental Funding (CESF) Program Solicitation FY 2020 Formula Grant Solicitation. SUSPEND THE RULES AND ADOPT THE RESOLUTION

ATTACHMENT: CESF.pdf

4.2 Res. No. 23-20-21 by Alderpersons Donohue and Bohren authorizing the appropriate City officials to draw funds to install the new Heating, Ventilating and Air Conditioning (HVAC) controls system for the Mead Public Library pursuant to the contract previously executed with Quality Control Systems, Inc. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: HVAC.pdf

4.3 Res. No. 24-20-21 by Alderpersons Wolf and Sorenson authorizing an application for an Urban Nonpoint Source & Storm Water Program Construction Grant from the Wisconsin Department of Natural Resources. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: DNR.pdf

4.4 Res. No. 25-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to execute the Amendment to Agreement Between the City of Sheboygan and Sheboygan Athletic Club, Inc. Regarding Lighting Improvements at Mary Testwuide Knauf Field at Wildwood Baseball Park. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: LIGHTING.pdf

ATTACHMENT: Signed Agreement.pdf

4.5 Res. No. 26-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to execute an Agreement between the City of Sheboygan and the Mid-Lake Softball Organization, Inc. for operation and management of the Wildwood Softball Complex. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: MIDLAKE.pdf

4.6 Res. No. 27-20-21 by Alderpersons Wolf and Sorenson authorizing the appropriate City officials to enter into a contract with August Winter & Sons to rebuild the floating cover on Digester #6 at the Waste Water Treatment Plant and to make other expenditures related to rebuilding the floating cover. REFER

TO PUBLIC WORKS COMMITTEE

ATTACHMENT: FLOATING COVER.pdf

## **5. REPORT OF COMMITTEES**

5.1 R. C. No. 21-20-21 by Finance and Personnel Committee to whom was referred R. C. No. 301-19-20 by Finance and Personnel Committee to whom was referred R. O. No. 155-19-20 by Finance Director submitting the Operational and Organizational Assessment report dated February 7, 2020 with regard to the City of Sheboygan Finance and Human Resources Departments which was prepared by CliftonLarsonAllen LLP ("CLA") pursuant to Res. No. 206-18-19 adopted on April 15, 2019; recommends filing the document. RECEIVE THE R. C. AND FILE THE DOCUMENT

ATTACHMENT: RC 301.pdf

5.2 R. C. No. 22-20-21 by Finance and Personnel Committee to whom was referred Res. No. 17-20-21 by Alderpersons Wolf and Donohue authorizing the appropriate City officials to execute the First Amendment of Redevelopment Agreement between Aurora Health Care, Inc. and the City of Sheboygan with regard to the property located at 2629 North 7th Street; recommends adopting the Resolution. RECEIVE THE R. C. AND ADOPT THE RESOLUTION

ATTACHMENT: RES 17.pdf

ATTACHMENT: First Amendment of Redev.Agmt.-Aurora Health Care Inc.-5-26-20-fully executed.pdf

5.3 R. C. No. 23-20-21 by Finance and Personnel Committee to whom was referred Res. No. 18-20-21 by Alderpersons Donohue and Bohren authorizing an advance from the Capital Project Fund to the TID 16 Capital Fund; recommends adopting the Resolution. RECEIVE THE R. C. AND ADOPT THE RESOLUTION

ATTACHMENT: RES 18.pdf

5.4 R. C. No. 24-20-21 by Public Works Committee to whom was referred Gen. Ord. No. 1-20-21 by Alderpersons Wolf and Sorenson re-establishing the bulkhead line along a portion of Broughton Drive north of the Sheboygan River in the City of Sheboygan; recommends adopting the Ordinance. RECEIVE THE R. C. AND ADOPT THE ORDINANCE

ATTACHMENT: GO 1.pdf

5.5 R. C. No. 25-20-21 by Licensing, Hearings, and Public Safety Committee to whom was referred DIRECT REFERRAL Gen. Ord. No. 4-20-21 by Alderpersons Sorenson and Donohue amending various sections of the Municipal Code so as to update them to conform with state statutes and to temporarily reduce fees for various licenses related to the serving of fermented malt beverages and intoxicating liquor to the minimum required by statute, and to temporarily waive fees for sidewalk cafes; all reductions and fees to be applicable for the licensing year that includes July 1, 2020; recommends adopting the Ordinance with amendments. RECEIVE THE R. C. AND ADOPT THE SUBSTITUTE ORDINANCE

ATTACHMENT: GO 4.pdf

## **6. GENERAL ORDINANCES**

6.1 Gen. Ord. No. 5-20-21 by Alderpersons Wolf and Sorenson repealing and recreating Section 26-907 and Article VIII, Division 4 of Chapter 26 of the Municipal Code entitled "Sewer and Water Services." REFER TO PUBLIC WORKS

COMMITTEE

ATTACHMENT: Sewer and water.pdf

**7. OTHER MATTERS AUTHORIZED BY LAW**

7.1 R. O. No. 12-20-21 by City Clerk submitting various license applications (individual). REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: RO 12.pdf

7.2 R. O. No. 13-20-21 by City Clerk submitting various license applications (business). REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: RO 13.pdf

7.3 Res. No. 28-20-21 by Alderpersons Wolf and Sorenson authorizing a Relocation Order in the City of Sheboygan, Sheboygan County, Wisconsin. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: Res 28.pdf

**8. CLOSED SESSION**

8.1 MOTION TO CONVENE IN CLOSED SESSION under the exemption provided in Sec. 19.85(1)(e), Wis. Stats., where competitive or bargaining reasons require a closed session related to a possible sale of the city-owned property known as parcel number 59281102670.

**9. ADJOURN MEETING**

9.1 Motion to Adjourn

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website