

City of Sheboygan  
2018-05-21

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\* FOURTH REGULAR COMMON COUNCIL MEETING AGENDA - 6:00 P.M

"LIFE IS 10% OF WHAT HAPPENS TO YOU, AND 90% OF HOW YOU REACT TO IT"

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**1. OPENING OF MEETING**

1.1 ROLL CALL

1.2 PLEDGE OF ALLEGIANCE

1.3 APPROVAL OF MINUTES

ATTACHMENT: MINUTES 5-7-18.pdf

1.4 MAYOR'S APPOINTMENTS - Terri Jakum to the Sheboygan Squared Board of Directors

ATTACHMENT: MAYORS APPOINTMENT - TERRI JAKUM.pdf

1.5 PUBLIC FORUM - Limit of five people having five minutes each with comments limited to items on this agenda.

1.6 MAYOR'S ANNOUNCEMENTS - UPCOMING COMMUNITY EVENTS, PROCLAMATIONS, EMPLOYEE RECOGNITIONS

1.7 PRESENTATION - Introduction of CVMIC by Pallin Allen

ATTACHMENT: CVMIC\_StewardshipReport\_Final.pdf

1.8 PRESENTATION - First Quarter - 2018 Strategic Plan Action Items and Critical Measurements by Darrell Hofland, City Administrator

ATTACHMENT: Strategic Plan.pdf

**2. CONSENT AGENDA**

2.1 MOTION TO ACCEPT AND FILE ALL RO'S, ACCEPT AND ADOPT ALL RC'S AND PASS ALL RESOLUTIONS AND ORDINANCES

2.2 R. O. No. 27-18-19 by City Clerk submitting various license applications (Sheboygan Theatre Company). ACCEPT AND FILE

ATTACHMENT: various licenses (theatre comp).pdf

2.3 Res. No. 19-18-19 by Alderperson Wolf submitting a Resolution in recognition of the service of Henry Nelson to Mead Public Library. PASS RESOLUTION

ATTACHMENT: NELSON LIBRARY.pdf

2.4 Res. No. 20-18-19 by Alderperson Wolf submitting a Resolution in recognition of the service of Kevin Anderson to Mead Public Library. PASS RESOLUTION

ATTACHMENT: ANDERSON LIBRARY.pdf

2.5 Res. No. 21-18-19 by Alderperson Wolf authorizing execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement. PASS RESOLUTION

ATTACHMENT: FAA.pdf

2.6 R. C. No. 12-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 7-18-19 by the City Administrator submitting the 2019 preliminary budget fiscal factors for guidance prior to departmental budget preparation; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 7-18-19.pdf

2.7 R. C. No. 13-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 8-18-19 by the Director of Planning and Development submitting Capital Improvement Projects (CIP) for the years 2019-2023 for the Department of City Development; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 8-18-19.pdf

2.8 R. C. No. 14-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 9-18-19 by the Director of Information Technology submitting Capital Improvement Projects (CIP) for the years 2019-2023 for the Department of Information Technology and Cable TV Fund; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 9-18-19.pdf

2.9 R. C. No. 15-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 12-18-19 by the Director of Planning and Development submitting the requested grant funds from public service agencies for 2018 Community Development Block Grant program; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 12-18-19.pdf

2.10 R. C. No. 16-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 13-18-19 by the Finance Director submitting the Comprehensive Annual Financial Report of the City of Sheboygan for the year ended December 31, 2017, prepared by Schenck SC; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 13-18-19.pdf

2.11 R. C. No. 17-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 15-18-19 by the Director of Human Resources submitting Capital Improvement Projects (CIP) for the years 2019-2023 for the Department of Human Resources; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 15-18-19.pdf

2.12 R. C. No. 18-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 16-18-19 by Chief of Police, pursuant to section 54-65 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Police Department for the period commencing January 1, 2018 and ending March 31, 2018; recommends filing the document.

ACCEPT AND FILE

ATTACHMENT: RO 16-18-19.pdf

2.13 R. C. No. 19-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 17-18-19 by Chief of Police submitting the Sheboygan Police Department Five Year Capital Improvement Plan for the period 2019 through 2023; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 17-18-19.pdf

2.14 R. C. No. 20-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 18-18-19 by Fire Chief submitting the 5 Year Capital Improvement Project requests for the Fire Department for the years 2019-2023; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 18-18-19.pdf

2.15 R. C. No. 21-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. O. No. 23-18-19 by Fire Chief, pursuant to section 50-564 of the Municipal Code, submitting the quarterly report of Benchmark Measurements for the Fire Department for the period commencing January 1, 2018 and ending March 31, 2018; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 23-18-19.pdf

2.16 R. C. No. 22-18-19 by Public Works Committee to whom was referred R. O. No. 24-18-19 by Director of Public Works submitting the 5 Year Capital Improvement (CIP) for the years 2019-2023 for the Department of Public Works; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 24-18-19.pdf

2.17 R. C. No. 23-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred, pursuant to R. O. No. 26-18-19 by the City Clerk submitting various license applications; recommends granting the licenses. ACCEPT AND FILE

ATTACHMENT: PURSUANT RO 26-18-19.pdf

2.18 R. C. No. 24-18-19 by Public Works Committee to whom was referred Res. No. 179-17-18 by Alderperson Wolf authorizing the Purchasing Agent to enter into contract for the purchase, delivery and installation of a new 112,800# capacity portable vehicle lift for the Motor Vehicle Division of the Department of Public Works; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 179-17-18.pdf

2.19 R. C. No. 25-18-19 by Public Works Committee to whom was referred Res. No. 180-17-18 by Alderperson Wolf authorizing the Purchasing Agent to enter into contract for the purchase of a front end loader including attachments and trade in, for the Motor Vehicle Division of the Department of Public Works; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 180-17-18.pdf

2.20 R. C. No. 26-18-19 by Public Works Committee to whom was referred Res. No. 14-18-19 by Alderpersons Wolf and Sorenson authorizing executing an

easement for a mini-storm sewer; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 14-18-19.pdf

2.21 R. C. No. 27-18-19 by Public Works Committee to whom was referred Res. No. 15-18-19 by Alderperson Wolf authorizing the appropriate City Officials to enter into a contract with Vinton Construction Company for \$246,077.55 and Miller Engineers and Scientist for \$2,000 for the South Taylor Drive Sanitary Sewer Extension Project; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 15-18-19.pdf

2.22 R. C. No. 28-18-19 by Public Works Committee to whom was referred Res. No. 16-18-19 by Alderperson Wolf authorizing the appropriate City Officials to enter into a contract with Terra Engineering & Construction Corp. for \$119,734.10 for the 2018 Miscellaneous Sewer Lining Project; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 16-18-19.pdf

2.23 R. C. No. 29-18-19 by Public Works Committee to whom was referred Res. No. 18-18-19 by Alderpersons Rindfleisch and Bohren authorizing the purchase of approximately .83 acres (land and building located on the northern portion of 1211 North 23rd Street) for future use by the City; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 18-18-19.pdf

2.24 R. C. No. 30-18-19 by Public Works to whom was referred Gen. Ord. No. 1-18-19 by Alderperson Wolf repealing Gen. Ord. 60-08-09 so as to delete the restriction banning left turns on school days from 1:00 p.m. to 4:00 p.m. for westbound traffic on Georgia Ave. at approach to the north driveway at Horace Mann Middle School; recommends passing the Ordinance. ACCEPT AND ADOPT AND PASS ORDINANCE

ATTACHMENT: GO 1-18-19.pdf

2.25 R. C. No. 31-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. C. No. 329-17-18 by Law and Licensing Committee and R. O. No. 335-17-18 by the City Clerk submitting various license applications; recommends denying Beverage Operator License Application No. 2122 (Alexandra A. Mueller) and Taxicab Driver License Application No. 0741 (Jason J. Sarabia). ACCEPT AND FILE

ATTACHMENT: RC 329-17-18.pdf

2.26 R. C. No. 32-18-19 by Licensing, Hearings, and Public Safety Committee to whom was referred R. C. No. 330-17-18 by Law and Licensing Committee and R. O. No. 325-17-18 by City Clerk submitting various license applications; recommends denying Taxicab Driver License Application No. 2090 (Nathan A. Jackson). ACCEPT AND FILE

ATTACHMENT: RC 330-17-18.pdf

### **3. REPORTS OF OFFICERS**

3.1 R. O. No. 28-18-19 by City Clerk submitting a claim from David McNabb for alleged damages to his vehicle when it struck a low hanging branch of a

tree in the median. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: MCNABB CLAIM.pdf

3.2 R. O. No. 29-18-19 by City Clerk submitting a claim from David Umberger for alleged damages to front right alignment of his vehicle from street conditions on North 6th Street. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: UMBERGER CLAIM.pdf

3.3 R. O. No. 30-18-19 by Finance Director submitting a financial report of the City of Sheboygan for the period commencing January 1, 2018 and ending March 31, 2018. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: Financial Report.pdf

3.4 R. O. No. 31-18-19 by City Clerk submitting a communication from Keith D. Bauer requesting a waiver from the Sex Offender Residency requirements in order to reside at 2501 Camelot Boulevard. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: BAUER WAIVER.pdf

3.5 R. O. No. 32-18-19 by City Clerk submitting a communication from Esequiel Garcia requesting a waiver from the Sex Offender Residency requirements in order to reside at 1129 Pershing Avenue. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: GARCIA WAIVER.pdf

#### **4. RESOLUTIONS**

4.1 Res. No. 29-18-19 by Alderpersons Rindfleisch and Bohren approving the FY 2018 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission. SUSPEND AND PASS RESOLUTION

ATTACHMENT: RES 29-18-19.pdf

ATTACHMENT: res 29-18-19 attachment.pdf

4.2 Res. No. 22-18-19 by Alderperson Rindfleisch authorizing the Purchasing Agent to enter into contract for the complete replacement of the Mead Public Library roof top cooling towers and associated controls. REFER TO FINANCE AND PERSONNEL COMMITTEE

ATTACHMENT: LIBRARY ROOF.pdf

4.3 Res. No. 23-18-19 by Alderperson Donohue authorizing the Purchasing Agent to enter into contract for the complete replacement of Heating, Ventilation and Air Conditioning (HVAC) Equipment at Fire Station #1, 833 New York Avenue, Sheboygan. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: HEATING, VENTILATION FIRE STATION 1.pdf

4.4 Res. No. 24-18-19 by Alderperson Wolf authorizing the signing of a drainage/storm sewer easement across the property located at 4717 South Taylor Drive (Markwardt Sales and Service). REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: 4717 South Taylor Dr.pdf

4.5 Res. No. 25-18-19 by Alderperson Wolf authorizing a professional services agreement with Strand Associates for the design phase of the City of Sheboygan (City) Storm Water Management Plan Update. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: City Storm Water Management.pdf

4.6 Res. No. 26-18-19 by Alderperson Wolf authorizing the signing of a general municipal facilities easement across the Wisconsin Power and Light Company property located adjacent to the Southeast side of the Union Pacific Railroad on South Taylor Drive. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: WPL EASEMENT.pdf

4.7 Res. No. 27-18-19 by Alderperson Wolf authorizing the Purchasing Agent to enter into contract for the purchase of a new Single Axle Dump Truck with plow, wing and slide in spreader and brine distribution system for the Motor Vehicle Division of the Department of Public Works. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: single axle dump truck.pdf

4.8 Res. No. 28-18-19 by Alderperson Wolf authorizing the Purchasing Agent to enter into contract for the purchase of a replacement dump truck body for an existing 2007 Model dump truck, including a slide in spreader and brine distribution system and related accessories for the Motor Vehicle Division of the Department of Public Works. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: dump truck body.pdf

## **5. REPORT OF COMMITTEES**

5.1 R. C. No. 33-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 10-18-19 by the Director of Planning and Development submitting a request to accept \$20,000 in sponsorship contribution towards the 2018 City's Freedom Fest Celebration from the Vollrath Company; recommends filing the document. ACCEPT AND FILE

ATTACHMENT: RO 10-18-19.pdf

5.2 R. C. No. 34-18-19 by Public Works Committee to whom was referred DIRECT REFERRAL Res. No. 4-18-19 by Alderpersons Wolf and Sorenson authorizing executing a Sewer Project Memorandum of Understanding for a project involving improvements to a portion of sewer line located on South Business Drive to accommodate development within the SouthPointe Enterprise Campus; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 4-18-19.pdf

ATTACHMENT: AMENDED MOU.pdf

ATTACHMENT: RES 4-18-19.pdf

5.3 R. C. No. 35-18-19 by Finance and Personnel Committee to whom was referred Res. No. 12-18-19 by Alderperson Rindfleisch authorizing a transfer of appropriations in the 2018 Budget; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 12-18-19.pdf

5.4 R. C. No. 36-18-19 by Finance and Personnel Committee to whom was

referred Res. No. 13-18-19 by Alderpersons Donohue and Sorenson providing for the sale of approximately \$25,465,000 General Obligation Promissory Notes and Note Anticipation Notes; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: RES 13-18-19.pdf

5.5 R. C. No. 37-18-19 by Public Works Committee to whom was referred Res. No. 17-18-19 by Alderpersons Wolf and Sorenson approving the terms and conditions of Land Lease Agreement for Butzen Sports Complex between the City of Sheboygan and Lakeshore United FC for a soccer facility to be located on the west side of South Business Drive between Hiawatha Court and Behrens Parkway; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

ATTACHMENT: BUTZEN.pdf

## **6. GENERAL ORDINANCES**

6.1 Gen. Ord. No. 4-18-19 by Alderpersons Wolf and Sorenson creating parking limits so as to add a two hour parking limit between 8:00 a.m. to 6:00 p.m. except on Sundays and holidays on the east side of South 8th Street between Huron Avenue and Michigan Avenue. REFER TO PUBLIC WORKS COMMITTEE

ATTACHMENT: 2 HOUR PARKING LIMIT.pdf

## **7. OTHER MATTERS RECEIVED AFTER THE AGENDA WAS PUBLISHED**

7.1 R. O. No. 33-18-19 by City Clerk submitting various license applications. REFER TO LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

ATTACHMENT: referred (harvest cafe).pdf

## **8. CLOSED SESSION**

8.1 MOTION TO CONVENE IN CLOSED SESSION under Section 19.85(1)(e) of the Wis. Stats., for the purpose of deliberating possible tentative agreement with the Sheboygan Professional Police Officers Association.

## **9. RECONVENE IN OPEN SESSION**

9.1 MOTION TO RECONVENE IN OPEN SESSION for discussion and possible actions relating to closed session.

## **10. ADJOURN MEETING**

10.1 Motion to Adjourn

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall  
Mead Public Library  
Sheboygan County Administration Building  
City's website