

*****ATTACHMENTS*****

November 4, 2019

RESIGNATION

Ray Haen from the Board of Water Commissioners effective immediately.

Raymond Haen
2114 Creekside Court
Sheboygan, WI 53081

October 21, 2019

Mayor Michael Vandersteen
City of Sheboygan
828 Center Ave.
Sheboygan, WI 53081

Dear Mayor Vandersteen,

It has been my honor and privilege to serve the community as a Sheboygan Board of Waterworks Commissioner since 2006. During that time, I have helped lay the course for the Water Utility to continue to provide safe and economical water to the City of Sheboygan and its wholesale customers. I appreciate the confidence placed in me during my 13 years of service.

Unfortunately, due to health concerns, I am no longer able to serve as a Commissioner and I must resign from my position effective immediately.

Thank you again for this opportunity.



Mr. Ray Haen



November 1, 2019

HONORABLE MEMBERS OF THE COMMON COUNCIL:

I hereby submit the following appointment for your consideration:

Kay Hill to be considered for appointment to the Housing Authority to fill the unexpired term of Donald Tershner who term expires 4/20/2020.

MICHAEL J. VANDERSTEEN, MAYOR

MAYOR'S OFFICE

CITY HALL
828 CENTER AVE.
SHEBOYGAN, WI
53081

920-459-3317
sheboyganwi.gov

Strategic Plan
2019 Action Items and Critical Measurements

1/1/2019 to 9/30/2019

Blue denotes Benchmark achieved

<u>Quality of Life - Action Items</u>	<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
1 Expand and enhance Fire / EMS staff training	Fire	1/1/2018	Ongoing		100%	Training program plan complete
2 Continue youth and adult enrichment classes / events	Library	1/1/2018	Ongoing		75%	2019 = Programs ongoing
3 Increase dedicated patron programming areas within the Mead Public Library facility	Library	1/1/2019	12/31/2021		90%	2019 = Renovations continue
4 Establish action plan / mission statement / goals for Livable Sheboygan For All community initiative	Senior Services	1/1/2019	12/31/2019	All Departments	100%	September 2019 = AARP approved action plan
5 Continue engagement of SAC participants in multi-generational community activities	Senior Services	1/1/2018	Ongoing	All Departments	100%	2018-Survey and listening sessions complete
6 Complete adequacy study of Senior Activity Center building	Public Works	1/1/2018	12/31/2020		40%	June 2019 = ADA facility audit information under review
7 Maintain park equipment replacement schedule	Public Works	1/1/2018	Ongoing	Parks / Forestry staff	100%	Tracking document completed. Facility upgrades based on document
8 Continue development of Shaw Family inclusive playground	Public Works	1/1/2018	5/1/2019	Parks / Forestry staff	80%	Shelter work complete in 2020
9 Construct ADA compliant canoe / kayak launch at Kiwanis Park	Public Works	1/1/2018	5/1/2019	Parks / Forestry staff	100%	2019 - Landscaping complete, 2018 - Launch complete.
10 Increase community volunteer partnerships to improve city beautification projects	Public Works/Mayor	6/1/2018	Ongoing		100%	Adopt-A-Park program
11 Become a bike-friendly city	City Plan/Mayor	4/1/2017	12/1/2018		100%	2018 = earned Bronze award recognition
12 Coordinate with Sheboygan County for south side utility corridor bike path	Public Works	4/1/2017	11/30/2020	Sheboygan County	50%	2020 = Revised project following November 2017 Council vote
13 Continue to hold Tree City USA designation	Public Works	1/1/1978	Ongoing	Parks / Forestry staff	50%	April 26 = Arbor Day celebration, December 2019 Tree City application due
14 Continue replacement of trees lost to emerald ash borer infestation	Public Works	1/1/2018	Ongoing	Parks / Forestry staff	100%	2019 = 528 trees planted
15 Maintain neighborhood beat officer positions	Police	1/1/2017	Ongoing	Beat officer grant	100%	2019 grant funding secured

2019 Action Items and Critical Measurements

	<u>Quality of Life - Critical Measurements</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
16	Fire response compliance percentage (NFRIS standard 380 seconds)	Fire	88%	90%		98%	2018 = 89%, 2017 = 83%, 2016 = 79% , 2015 = 81%
17	EMS response compliance percentage (NFRIS standard 360 seconds)	Fire	88%	90%		98%	2019 and 2018 = Statistical tracking method change in process, 2017 = 78%, 2016 = 79%, 2015 = 81%
18	Improve ISO rating from 2 to 1	Fire	2	1		0%	2018 review = no change
19	Total Fire / EMS staff training hours	Fire	5,266 / 1,656	8,000 / 1,800		66% / 92%	2018 = 8,040 / 1,868
20	Residents who feel safe or very safe walking in their neighborhood after dark	Police	69%	80%		86%	2019 Community Survey data = 69%, 2016 Survey = 58%
21	Part 1 crime rate - violent crimes / per 1,000	Police	2.60 per 1,000	2.70 per 1,000		96%	2018 = 3.24, 2017 = 2.40
22	Part 1 crime rate - property crimes / per 1,000	Police	11.70 per 1,000	22.25 per 1,000		53%	2018 = 16.70, 2017 = 17.10
23	Number of High Visibility Education and Enforcement traffic safety related deployments	Police	17	7		243%	2018 = 9, 2017 = 6
24	Pounds of prescription drugs collected	Police	1,415	1,200	Collected 2nd & 4th quarter	118%	2018 = 1,898, 2017 = 1,193
25	Number of joint projects with Sheboygan Area School District	Various	7	6		117%	Beach education program, Fire safety program, Protective service career pathways, Transit contract
26	Number of neighborhood associations on the Mayor's Leadership Cabinet	City Plan/Mayor	10	9		111%	2019 = End Park association completed, Franklin Park association considering organization, 2018 = 9 Neighborhood Associations represented
27	Number of neighborhood meetings	City Plan/Police	88	70		126%	2018 = 75
28	Walkability score	City Plan	89	88		101%	2019 = 89, 2018 = 88, 2017 = 86
29	Additional trails created annually	City Plan/Public Works	0.65	0.00		100%	Fall 2019 - ATC Corridor trail completion
30	Number of community partnership participants (Adopt-A-Park / Adopt-A-Trail)	City Plan/Public Works	3	2		150%	2019 = 3 adoptions, 2018 = 3 adoptions
37	Increase Livable Sheboygan community information usage on social media	Mayor/SAC	0	0		25%	April 2019 = Action plan review

2019 Action Items and Critical Measurements

	<u>Quality of Life - Critical Measurements - continued</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
32	Number of Senior Activity Center joint projects with community partners	SAC	7	4		175%	2019 = Focus on increasing community partnerships
33	Number of youth enrichment classes / events held	Library	550	700		79%	2018 = 786
34	Number of adult enrichment classes / events held	Library	398	400		100%	2018 = 431
35	Number of literacy / citizenship / public events held	Library	156	100		156%	2018 = 110
36	Number of internet sessions used by residents	Library	158,170	200,000		79%	2018 = 227,205
37	Number of square feet of library building improvements	Library	0	22,000		0%	2019 = Flooring and HVAC updates in progress
38	Increase Shoreline Metro & Metro Connection annual ridership	Transit	446,648 / 24,851	600,000 / 34,000		83% / 73%	2018 = 599,714 / 34,658, 2017 = 529,729 / 35,589
39	Shoreline Metro passenger surveys conducted by Shoreline Metro and Bay-Lake RPC	Transit	0	677		25%	2019 = Bay-Lake RPC conducting survey
40	Trips per revenue mile - Shoreline Metro fixed route	Transit	17.60	15.00		117%	2018 = 15.38
41	Trips per revenue mile - Metro Connection	Transit	2.65	2.75		96%	2018 = 2.72
42	Number of curb miles of streets swept	Public Works	3,233	5,000		65%	2018 = 5,069
43	Percent of graffiti removed from city facilities within 3 days of notification	Police/Public Works	90%	100%		90%	2019 = 90%, 2018 = 100%, 2017 = 75%
44	Number of years holding the Tree City USA designation	Public Works	41	41		100%	December application submission; 2019 = 41 years (since 1978)

2019 Action Items and Critical Measurements

<u>Infrastructure and Public Facilities</u>							
<u>Infrastructure and Public Facilities - Action Items</u>							
		<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
45	Replace 3 fixed route buses	Transit	1/2/2019	1/1/2020	Federal grant funding	100%	2019 = 5 of 5 buses received
46	Replace 3 fixed route buses and 2 paratransit buses	Transit	1/1/2020	1/1/2021	Federal grant funding	0%	2020 project
47	Implement a safety management system	Transit	1/1/2019	12/31/2019		10%	Working with WisDOT and FTA to create management plan
48	Refurbish alley between North 8th Street and the parking lot east of the Shoreline Metro Transfer Station	City Plan/Parking/Public Works	6/2/2017	6/1/2019	Sheboygan Visual Arts	25%	2018 = Partnership established with SVA
49	Manage City Hall renovation process for creation of safer, functional space for residents/employees	Public Works	6/1/2018	6/1/2019		99%	October 2019 final completion
50	Continue sanitary sewer rehabilitation program	Public Works	6/15/2019	10/1/2019		100%	2019 = North Avenue sewer reconstruction, 2018 = 8,665 linear feet
51	Complete resurfacing of 3 city streets per year leveraging local, state and federal funding	Public Works	5/1/2019	11/1/2019		33%	2019 = 2nd/3rd Quarter project, 2018 = 7.20 miles
52	Develop city-wide long term storm water management program	Public Works	5/2/2018	5/21/2019		80%	Under contract with Strand
53	Secure agreement with local soccer organization for future sports complex on Butzen property	Public Works	Summer 2018	Summer 2019		0%	Discussions continue
54	Begin construction of Butzen Sports Complex - Phase 1	Public Works	Summer 2020	Summer 2021		0%	2020 project
55	Continue implementation of Sheboygan A's complex improvements	Public Works	Fall 2018	Fall 2019		100%	2019 = June completion
56	Continue funding emerald ash borer tree replacement program	Public Works	6/1/2017	Ongoing		100%	August 2019 = \$20,000 1,000 Friends Grant received.
57	Implement information technology plan recommendations	Information Technology	1/1/2020	12/31/2021		95%	2019 - Data center construction complete, security enhancement work continues
<u>Infrastructure and Public Facilities - Critical Measurements</u>							
		<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
58	Transit accident percentage per state report	Transit	22	30		73%	2019 Target = less than 30 reportable accidents / incidents
59	City Hall renovation percentage of completion	Public Works	99%	100%		99%	October 2019 = Final completion

2019 Action Items and Critical Measurements

<i>Infrastructure and Public Facilities - Critical Measurements- continued</i>		<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
60	Linear feet of sanitary sewer relining complete	Public Works	1,053	8,700		12%	2019 = North Avenue 1,053 feet relined and 67.1 feet replaced, 2018 = 8,665, 2017 = 11,092
61	Linear miles of street resurfaced	Public Works	2.10	3.75		56%	2019 = 2.10 miles estimated, 2018 = 7.20 miles, 2017 = 6.25 miles
62	Pavement rating	Public Works	6.01	6.25		96%	2019 = 6.01; 2017 = 5.90; 2015 = 5.93 (2 year rating)
63	Number of street trees planted	Public Works	528	500		106%	2018 = 25, 2017 = 448

2019 Action Items and Critical Measurements

<u>Economic Development</u>							
<u>Economic Development - Action Items</u>		<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
64	Continue with VisitSheboygan on recreational programming for City Green	City Plan	1/1/2018	Ongoing		100%	Partnered with Visit Sheboygan as lead entity
65	Construct recreational trail parallel to Indiana Avenue (South 9th Street to South 14th Street)	City Plan	5/1/2020	11/1/2020		5%	2020 project-Purchase/Sale agreement approved and signed.
66	Purchase real estate to extend recreational trail parallel to Indiana Avenue	City Plan	1/1/2020	12/31/2020		10%	2019 = Purchase/Sale agreement approved
67	Continue annual developers summit	City Plan	1/10/2017	Ongoing		99%	October 3, 2019
68	Coordinate new development on city-owned redevelopment sites	City Plan	6/1/2017	Ongoing		10%	2019 = Seeking business occupants via developer
69	Continue work with existing businesses promoting future expansion	City Plan	5/1/2018	Ongoing		10%	2019 = Seeking business expansion
70	Market infill development sites along Indiana Avenue	City Plan	5/1/2018	Ongoing		10%	2019 = Working with developer in 1st building
71	Transform former Koepsell property into Innovation District	City Plan	5/1/2018	Ongoing	SCEDC	15%	2019 = project continues
72	Leverage arts / culture streetscape to connect downtown to JMKAC Art Preserve development	City Plan/Public Works	1/1/2020	12/31/2021		5%	Revised date - 2023 project
73	Market and develop up to 10 acres in SouthPointe Enterprise Campus	City Plan	6/1/2017	Ongoing		10%	2019 = Seeking business occupants
74	Develop master plan for Mayline / west Sheboygan River district development	City Plan	1/1/2019	12/31/2019	CDBG	85%	2019 = Under contract with Graef
75	Analysis of current housing stock (including condos) to establish future housing needs	City Plan	1/1/2020	12/31/2020		0%	2020 project
<u>Economic Development – Critical Measurements</u>		<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
76	Amount of room tax generated	Finance	\$675,952	\$1,460,000		46%	2019 (through August including Blue Harbor); 2018 = \$738,037; 2017 total = \$585,975 (excluding Blue Harbor)
77	Valuation of Tax Incremental Districts' Increment	Finance	\$195,018,700	\$158,980,800		123%	2018 = \$158,980,800; 2017 = \$130,881,800
78	Percent change of equalized property valuation (all property)	Finance	4.00%	7.00%		57%	2018 = 5.17%; 2017 = 7.00%

2019 Action Items and Critical Measurements

	<u>Economic Development – Critical Measurements - continued</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
79	Value of industrial property (real estate and personal property)	Finance	\$188,064,300	\$188,903,300		99%	2018 = \$188,903,300, 2017 = \$186,609,500
80	Number of new hotel rooms constructed	City Plan	0	100		60%	2019 = 108 rooms under construction
81	Number of jobs retained via city-based finance	City Plan	3	15		20%	2019 - 3 (Craft 30); 2018 = 29; 2017 = 3
82	Vacancy rate of industrial buildings	City Plan	0.00%	5.20%		0%	2019 = Available Quarter 4, 2018 = 5.20%, 2017 = 4.40%
83	Square feet of industrial property (construction commenced)	City Plan	0	40,000		0%	2018 = 27,839, 2017 = 37,400
84	Acreage of new industrial sites created	City Plan	134	15		793%	2018 = 35, 2017 = 88
85	Number of new businesses	City Plan	6	10		60%	2019 = 6 through Quarter 3, = 12, 2017 = 15
86	Number of new residential units (construction commenced)	City Plan	184	80		230%	2018 = 99, 2017 = 133
87	Amount of net new construction (WDOR)	City Plan	\$9,411,900	\$50,000,000		18%	2018 = \$61,326,304, 2017 = \$94,843,900
88	Annual ridership on the trolley	Transit	3,137	4,000		78%	2019 = 3,137; 2018 = 4,360, 2017 = 3,327
89	Dollars spent per parking stall in the parking utility jurisdiction	Parking	N/A	\$200		0%	Determined at Year-End; 2018 = \$192

2019 Action Items and Critical Measurements

<u>Neighborhood Revitalization</u>							
<u>Neighborhood Revitalization - Action Items</u>							
		<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
90	Continue development of baseline data in targeted neighborhoods	City Plan	1/1/2017	Ongoing	CDBG funding	100%	2019 - Mapping complete
91	Make necessary public infrastructure improvements in at-risk neighborhoods	City Plan/Police/ Public Works	1/1/2017	Ongoing		100%	North Eighth Street repaving
92	Continue expansion of the number of neighborhood associations	City Plan/Police	1/1/2017	Ongoing		100%	2019 = End Park added for 10 total, Franklin Park under consideration; 2018 = 9 total associations; 2017 = 7 total associations
93	Create neighborhood development plans for 3 official neighborhood associations	City Plan	1/1/2019	12/31/2020		10%	2018 = 2 association plans created
94	Continue neighborhood association grant program with city funds	City Plan	1/1/2017	Ongoing	CDBG funding	25%	2017 / 2018 = \$10,000 CDBG funding
95	Maintain neighborhood beat officer positions	Police	1/1/2016	Ongoing	State grant funding	100%	2019 = Funding secured
96	Organize annual spring clean-up event in partnership with Public Works	City Plan/Public Works	5/1/2018	6/30/2019		100%	2019 = 9 neighborhoods participated / 23 tons collected
97	Continue north / south side neighborhood revitalization events	City Plan/Public Works	6/1/2017	Ongoing	City staff, community partners	100%	Rock the Block events
98	Continue to address street lighting issues in neighborhoods	City Plan/Police/ Public Works	1/1/2017	Ongoing	CDBG funding, community partners	50%	2019 = Quarter 2 - Alliant Energy determining installation plan; Annual Light the Night event, Alliant Energy funding, Public Works tree trimming program
99	Continue monthly interdepartmental staff meetings to coordinate neighborhood issues	Various	1/17/2017	Ongoing		75%	12 annual meetings
100	Develop analysis / management plan for blighted properties in key business corridors	City Plan	1/1/2020	12/31/2020		60%	2019 = September 2019 - Business owner survey complete
101	Promote city's housing funding programs to qualified homeowners for improvements	City Plan	1/1/2017	Ongoing		65%	Communication via code enforcement orders / Lakeshore Landlord Association newsletter

2019 Action Items and Critical Measurements

<u>Neighborhood Revitalization - Action Items - continued</u>		<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
102	Advance relationships with Lakeshore Landlord Association	City Plan	1/1/2017	Ongoing		75%	2019 = hosted Fair Housing Training, provided Code Enforcement program to Landlord Association, Representative attends monthly neighborhood revitalization meetings
<u>Neighborhood Revitalization – Critical Measurements</u>		<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
103	Number of new neighborhood associations	City Plan/Police	3	2		150%	2019 = 3 associations; 2018 = 3 associations; 2017 = 2 associations
104	Number of housing loans issued	City Plan	2	10		20%	2018 = 8, 2017 = 7
105	Number of added affordable units	City Plan	20	50		40%	2019 = Badger State Lofts under construction, 2018 = 2 (Habitat for Humanity), 2017 = 42 (Washington School)
106	Number of code enforcement orders issued	City Plan	567	1,000		57%	2018 = 866, 2017 = 1,234
107	Number of abandoned vehicles towed	Police	122	86		142%	2018 = 136, 2017 = 83
108	Number of garbage complaints investigated / cited	Police/City Plan	391	300		130%	2018 = 543, 2017 = 820

2019 Action Items and Critical Measurements

<u>Governing and Fiscal Management</u>							
<u>Governing and Fiscal Management - Action Items</u>							
		<u>Assigned Department</u>	<u>Start Date</u>	<u>Actual/Target Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>
109	Reduce the number of legacy computer applications	Information Technology	1/1/2019	12/31/2020		15%	2019 = Identifying priority list
110	Enhance cybersecurity	Information Technology	6/1/2017	Ongoing		55%	2019 = Reviewing / addressing security audit issues
111	Support employee recognition team recommendations	Human Resources	7/1/2016	Ongoing	Employee Recognition Committee	100%	2019 = October 10 2nd annual event; 2018 = Inaugural Employee Recognition event
112	Develop a succession plan for all management positions	Human Resources	6/1/2018	12/31/2019	CVMIC resources	100%	2018 = 2nd planning workshop
113	Continue and enhance employee picnics, socials and special events	Mayor	7/1/2016	Ongoing		100%	2019 = September 19 annual employee picnic, 2018 = Updated employee picnic
114	Continue quarterly employee newsletter	Mayor	7/1/2015	Ongoing		50%	Published 2 of 4 employee newsletters
115	Conduct a transit transportation development program for the next 5 years	Transit	11/1/2017	12/31/2020	Bay-Lake RPC	30%	2018 = Initial work commenced
116	Continue providing detailed budget documents to residents and submit to GFOA for review	City Admin/Finance	1/1/2019	1/29/2019		100%	2019 Distinguished Budget Presentation Award earned
117	Continue providing detailed audit documents to residents and submit to GFOA for review	City Admin/Finance	5/1/19	7/1/19		100%	2019 = CAFR / PAFR award submitted; 2018 = CAFR /PAFR award earned
<u>Governing and Fiscal Management – Critical Measurements</u>							
		<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
118	Number of legacy applications retired	Information Technology	3	3		100%	2019 = Retired Car Allowance, Building Contractor License, and Sign Fees programs
119	Number of SANS top 20 security measures implemented	Information Technology	5	7		71%	2019 = Identified / addressing 7 critical security controls
120	Number of MUNIS software modules implemented	Information Technology	26	26		100%	2019 = Salary/Benefit module implementation, 2018 = 25 modules implemented

2019 Action Items and Critical Measurements

	<u>Governing and Fiscal Management – Critical Measurements - continued</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
121	Unassigned fund balance as a percentage of revenues	Finance	N/A	30%		N/A	2019 = TBD, 2018 = 52%, 2017 = 49%, 2016 = 58%
122	Moody's Investor Service bond rating for Sheboygan	Finance	Aa2	Aa2		100%	7/9/2019 rating confirmed

Strategic Plan
2019 Action Items and Critical Measurements

1/1/2019 to 9/30/2019

Blue denotes Benchmark achieved

<u>Communication</u>							
<u>Communication - Action Items</u>	<u>Assigned Department</u>	<u>Start Date</u>	<u>Completion Date</u>	<u>Resources</u>	<u>Percentage of Completion</u>	<u>Status</u>	
123 Expand offering of Fire Department community events	Fire	1/1/2018	Ongoing		100%	2019 = Event planning complete	
124 Continue home fire safety programs for students grades Kindergarten through Fourth	Fire	1/1/2018	Ongoing	SASD	75%	Collaborative events with SASD	
125 Engage the community in Livable Sheboygan community initiative	Senior Services	1/1/2018	Ongoing	AARP	100%	2019 - Action plan based on community listening sessions	
126 Increase Livable Sheboygan community information on social media	Senior Services	1/1/2018	Ongoing	AARP	10%	2019 = Communication identified as Step 1 in Action Plan	
127 Continue monthly electronic community newsletter	Mayor	2/3/2017	Ongoing		75%	12 newsletters published annually	
128 Continue annual community survey	City Admin	6/1/2016	Ongoing	AARP	100%	2019 Community Survey completed November 2018 per AARP timeline	
129 Increase the number of community survey responses	City Admin	1/1/2019	Ongoing	AARP	100%	7% increase in survey responses	
130 Enable transparent government	City Admin	1/1/2019	Ongoing	ClearGov	100%	2019 = Updated financial information to support comparative benchmarking efforts	
131 Enable citizen engagement	City Admin	1/1/2019	Ongoing		75%	Livable Sheboygan, Communication Task Force, Police Citizens Academy	
132 Develop internal communication plan that is shared with employees	Mayor	10/1/2018	12/31/2019	Community partners	85%	February 2019 - Communication Task Force formed, work continues.	
<u>Communication – Critical Measurements</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>	
133 Number of followers on all city departments' Twitter accounts	City Plan/Police/Library	9,964	9,300		107%	Police = 5,508; MPL = 752; City = 3,323; WSCS= 381	
134 Number of users on Nextdoor	City Plan	5,882	4,200		140%	2019 = 22% of 27,335 households in city	

2019 Action Items and Critical Measurements

	<u>Communication – Critical Measurements - continued</u>	<u>Assigned Department</u>	<u>2019 Actual</u>	<u>2019 Benchmark</u>		<u>Percentage</u>	<u>Notes</u>
135	Number of “likes” on all City’s Facebook accounts	City Plan/Police/ Transit/Water Utility/Cable/ Senior Activity Center	20,121	16,200		124%	Police = 11,756; MPL = 4,073; Transit = 1,211; SAC = 624; Parks = 567; WSCS = 428; WU = 272; City = 1,190
136	Number of PSA’s produced by WSCS Cable TV	Information Technology	9	600		2%	PSA’s under development
137	Number of televised Common Council and Committee of the Whole meetings	Information Technology	17	29		59%	2018 = 29, 2017 = 29
138	Number of appearances on Hmong radio station	Mayor	2	6		33%	2019 = 8/22/2019 Final broadcast; 2018 = 5, 2017 = 6
139	Number of Nixle contacts	Police	2,343	2,000		117%	
140	Number of followers on Mead Public Library Instagram	Library	680	450		151%	2018 = 459, 2017 = 189
141	Number of Livable Sheboygan - 2019 Community Survey responses	Senior Services	1,277	1,100		116%	2018 = 1,187
142	Number of programs / events addressing Livable Sheboygan for All initiative	Senior Services	2	6	All Departments	33%	2019 = 2; 2018 = 11
143	Fire Department community events	Fire	31	18		172%	2019 = Grant, James Madison, Longfellow carnivals, Boy Scout event, National Night Out, Special Olympics, station tours, Life Safety award ceremony, Fire safety speech - St. Peter Claver Parish, James Madison PTO family night
144	Number of home fire safety programs for students grades Kindergarten through Fourth	Fire	113	170		66%	2019 = Fire Prevention education concludes in Quarter 4
145	Number of students participating in fire safety programs	Fire	2,013	3,200		62%	2019 = Fire Prevention education concludes in Quarter 3

II

R. O. No. - 19 - 20. By BOARD OF WATER COMMISSIONERS. November 4, 2019.

We, hereby, submit the Board of Water Commissioners' Report on the Water Utility for the third quarter of 2019.

The water pumpage was down 8.40% from the same period in 2018. 1,240,316,000 gallons were pumped in the third quarter 2019, compared to 1,354,054,000 in 2018.

Year to date Operating Revenue at the end of the third quarter 2019 decreased by \$253,868 compared to year to date 2018. The net income for the Utility, as of the end of September 2019 is \$1,382,042, a decrease of \$359,772 over 2018. Details are shown on the attached Income Statement and Balance Sheet.

Construction-Maintenance:

Construction-maintenance work by the Water Utility during the third quarter of 2019:

Number of feet of 4 inch water main installed	0.0
Number of feet of 6 inch hydrant lead installed	0.0
Number of feet of 6 inch water main installed	0.0
Number of feet of 8 inch water main installed	0.0
Number of feet of 10 inch water main installed	0.0
Number of feet of 12 inch water main installed	0.0
Number of feet of 16 inch water main installed	0.0
Number of feet of 20 inch water main installed	0.0
Number of feet of 24 inch water main installed	0.0
Number of feet of water main abandoned or removed.....	0.0
Number of water main breaks repaired	2
Number of fire hydrants installed, replaced, relocated, removed, flushed, or major repairs made....	1
Number of water main valves installed, repaired, removed, or replaced	70
Number of water service connections installed	11

Details are shown on the attached spreadsheets.

Other Utility Business:

The Utility completed pump and generator upgrades at its Georgia Avenue pump station, which supplies water to the southwest boosted zone in the City. The Utility also completed USEPA mandatory UCMR4 water quality testing.

The 500,000 gallon water tower on Gateway Drive was both internally and externally sandblasted and painted. Inspection was completed on all the Utility's water storage tanks.

Consent

The lead service line replacement ordinance was approved by the Common Council September 2019 and implemented. The Utility's lead service line replacement program will be submitted in mid-October to the PSC for their review and approval.

BOARD OF WATER COMMISSIONERS



Gerald R. Van De Kreeke, President



Mark J. Smith, Secretary

Attachments - Balance Sheet
Income Statement
Distribution System Quarterly Report
High Lift Delivery Operations Quarterly Report



Sheboygan Water Utility
Quarterly Financial Statement September 30, 2019
Balance Sheet Including Net Income

<u>Account #</u>	<u>Debit Balance</u>	<u>Credit Balance</u>
Utility Plant in Service	66,801,472	
107 Construction Work in Progress	4,250,189	
111 Accumulated Provision for Depreciation of Utility Plant		22,730,864
125 Bond Redemption Fund	706,627	
129 Appropriated Funds Invested for Plant Expansion & Payables	149,888	
126 Depreciation Fund	0	
128 Other Special Funds - Net Pension Asset	387,084	
128 Other Special Funds - Health Ins OPEB	18,721	
130 Other Special Funds - Deferred Outflow Pension	710,380	
135 Working Funds	750	
136 Temporary Cash Investments	7,690,616	
142 Customer Accounts Recievable	950,659	
143 Grant Receivable	7,500	
145 Receivables from Municipality	430,686	
154 Materials and Supplies	306,795	
163 Stores Expense	0	
165 Prepayments	44,807	
171 Interest and Dividends Receivable	0	
181 Misc Deferred Debits	0	
184 Transportation Expense	0	
200 Capital Paid in by Municipality		1,640,701
216 Unappropriated Earned Surplus		42,180,419
221 Long Term Debt Bonds		11,437,253
223 Advances from Municipality		169,252
232 Accounts Payable		0
235 Customer Deposits		5,168
236 Taxes Accrued		868,580
237 Interest Payable on Bonds		121,623
242 Misc. Current & Accrued Liab		11,386
251 Bond Premium		272,791
253 Misc Deferred Credits		106,772
263 Other Special Funds Employee Pensions		0
265 Accrued Employee Benefits		463,911
425 Amoritization of Pre 2003 Depreciation		0
275 Net Pension & OPEB Liability		299,388
285 Deferred Inflow - Pension OPEB		766,023
Utility Net Income		1,382,042
	<u>82,456,172</u>	<u>82,456,172</u>

Distribution System -- Distribution System -- 3rd Quarter -- July, August, & September, 2019

Street Valves and Hydrant Valves Installed (including water main projects and others)

Location	Installed	Size	By	Type
N. 10th St. at Lincoln Ave. (S of tee)	7/17/2019	4" MJ	ute.	G (vert)
Gateway Dr. 120' N. of Tower Dr. (E)	7/18/2019	12" MJ	ute.	G (vert)
S. 8th St. at New Jersey Ave. (S)	9/4/2019	8" MJ	ute.	G (vert)
Wilgus Ave W of Priv Tee to McDonalds	9/11/2019	10" MJ	ute.	G (vert)
N. Commerce St. and Center Ave (N)	9/30/2019	10" MJ	ute.	G (vert)

Total Valves Installed = 5

Street Valves and Hydrant Valves Removed

Location	Installed	Removed	Type
N. 10th St. at Lincoln Ave. (S of tee)	10/17/2001	7/17/2019	G (r/w)
Gateway Dr. 120' N. of Tower Dr. (E)		7/18/2019	G
Main Ave. at N. 15th St. (E)	9/8/1917	7/28/2019	G
S. 8th St. at New Jersey Ave. (S)		9/4/2019	G (vert)
N. Commerce St. at Center Ave. (N)		9/30/2019	G (vert)

Total Valves Removed = 5

Street Valves and Hydrant Valves Abandoned

Location	Installed	Abandoned

Total Valves Abandoned = 0

Street Valves and Hydrant Valves Maintained

Location	Maintained	Size

Total Valves Maintained = 0

Hydrants Installed (including water main projects and others)

Location	Installed	Tr Size	Valve	By
N. 15th St. at Logan Ave. (NE)	8/13/2019	6.5"	n	ute.

Total Hydrants Installed = 1

Hydrants Removed (including water main projects and others)

Location	Installed	Removed	Hyd Valve?

Total Hydrants Removed = 0

Hydrants Abandoned (including water main projects and others)

Location	Installed	Abandoned	Tr Size	Hyd Valve?

Total Hydrants Abandoned = 0

Hydrants Maintained/Moved (including water main projects and others)

Location	Installed	Maintained

Total Hydrants Maintained/Moved = 0

Water Main Breaks

Location	Date	Main Size (")
Humboldt Ave at S. 16th St	8/17/2019	6"
24th St. and Broadway	8/24/2019	6"

Total Water Main Breaks = 2

SUMMARY

Number of feet of 4 inch water main installed	0	water main
Number of feet of 6 inch hydrant lead installed	0.0	
Number of feet of 6 inch water main installed	0.0	
Number of feet of 8 inch water main installed	0.0	
Number of feet of 10 inch water main installed	0.0	
Number of feet of 12 inch water main installed	0.0	
Number of feet of 16 inch water main installed	0.0	
Number of feet of 20 inch water main installed	0.0	
Number of feet of water main abandoned or removed	0	
Number of water main breaks repaired	2	
Number of hydrants installed	1	hydrants
Number of hydrants removed or abandoned	0	
Number of hydrants maintained or moved	0	
Number of street valves installed	5	valves
Number of hydrant valves installed	0	
Number of street valves removed or abandoned	5	
Number of hydrant valves removed or abandoned	0	
Number of valves maintained	60	
Number of water connections installed	11	



**Sheboygan Water Utility
Sheboygan, Wisconsin
Income Statement - September 30, 2019**

<u>Account #</u>	<u>Utility Operating Income</u>	1-Jan-19 to 30-Sep-19	1-Jan-18 to 30-Sep-18	Increase or (Decrease)
400	Sales Revenue	6,345,125	6,553,288	(208,163)
474	Other Water Revenue	38,760	84,465	(45,705)
	Total Operating Revenue	6,383,885	6,637,753	(253,868)
401	Operating Expenses	2,450,300	2,174,736	275,564
402	Maintenance Expenses	456,809	475,178	(18,369)
403	Depreciation Expenses	1,059,996	1,070,314	(10,318)
402	Taxes	897,059	907,725	(10,666)
	Total Operating Expenses	4,864,164	4,627,952	236,211
	Utility Operating Income	1,519,722	2,009,801	(490,080)
	<u>Other Income & Expense</u>			
415	Non-operating Grant Revenue	82,627	54,671	27,956
416	Non-operating Grant Expense	(82,627)	(53,696)	(28,931)
419	Interest Earned on Investments	56,765	43,267	13,498
421	Contributions	-	-	-
425	Misc Amortization	18,850	18,850	-
427	Bond Interest Expense	(237,949)	(273,926)	35,978
428	Other Expense	-	(76,087)	76,087
429	Bond Premium	24,654	18,934	5,720
	Net Income	1,382,042	1,741,814	(359,772)

HIGH LIFT DELIVERY QUARTERLY REPORT 2019

I. FIRST QUARTER		Jan - Feb - Mar		
		GALLONS	COST \$	\$/MG
	2018	1,104,725,000	\$204,415.71	\$185.04
	2019	1,111,503,000	\$217,156.22	\$195.37
	Percent Difference	0.61%	6.23%	5.58%
II. SECOND QUARTER		Apr - May - Jun		
		GALLONS	COST \$	\$/MG
	2018	1,221,865,000	\$194,057.60	\$158.82
	2019	1,132,902,000	\$192,754.83	\$170.14
	Percent Difference	-7.28%	-0.67%	7.13%
III. THIRD QUARTER		Jul - Aug - Sep		
		GALLONS	COST \$	\$/MG
	2018	1,354,054,000	\$204,760.00	\$151.22
	2019	1,240,316,000	\$202,724.19	\$163.45
	Percent Difference	-8.40%	-0.99%	8.08%
IV. FOURTH QUARTER		Oct - Nov - Dec		
		GALLONS	COST \$	\$/MG
	2018	1,126,838,000	\$205,214.48	\$182.12
	2019	0	\$0.00	#DIV/0!
	Percent Difference	-100.00%	-100.00%	#DIV/0!
YEAR TO DATE : 2019				
		GALLONS	COST \$	\$/MG
ELECTRICITY CHEMICALS NATURAL GAS	2018	4,807,482,000	\$808,447.79	\$168.16
	2019	3,484,721,000	\$612,635.24	\$175.81
	Percent Difference	-27.51%	-24.22%	4.54%
YEAR TO DATE : 2019				
		GALLONS	COST \$	
SLUDGE DISPOSAL	2018	4,689,590	\$40,213.11	
	2019	4,281,530	\$28,932.03	
	Percent Difference	-8.70%	-28.05%	
STORM WATER CHARGES	2019	NA	\$0.00	
HIGH LIFT SYSTEM DELIVERY :				
	Maximum Pumpage Day	16,931,000	July 16, 2019	
	Minimum Pumpage Day	8,407,000	January 1, 2019	

	MG	\$	\$/MG
2018	4,807,482,000	\$808,447.79	\$168.16
2019	3,484,721,000	\$612,635.24	\$175.81

NOTE: Monthly sludge disposal costs do not reflect the current actual monthly sludge discharge total to date.
 Filtrate discharges from Spring/Fall sludge disposal operations are included in treatment plant sludge disposal costs.
 Spring/Fall basin sludge/residual solids volumes and disposal costs are contract work.
 Sludge disposal costs are not included in \$/MG.

II

R. O. No. _____ - 19 - 20. By CITY CLERK. November 4, 2019.

Submitting a communication from Lakeshore Technical College along with their Tax Levy Report.

Consent.

CITY CLERK



Lakeshore Technical College
Tax Levy Certification
2019-2020 Fiscal Year

Municipal Clerk: Meredith Debruin

Municipality: City of Sheboygan

County: Sheboygan

	Entire Technical College District	Portion of Technical College District within Municipality
1. Equalized Valuation (TID Out) Tax Apportionment (October Certification)	\$15,601,568,718	\$2,724,220,600
2. Percentage of Entire Technical College District	100%	17.4612%
3. Total Levy	\$12,360,912	\$2,158,363.18

CERTIFICATION

I HEREBY CERTIFY the amount shown on Line 3, column 2, above, to be assessed against the taxable property of that portion of the Technical College District lying within the municipality, as required by s.38.16(1). Annually, by October 31, or within 10 days after receipt of the equalized valuations from the department of revenue, whichever is later, the district board may levy a tax on the full value of the taxable property of the district for the purposes of making capital improvements, acquiring equipment, operating and maintaining the schools of the district, and paying principal and interest on valid bonds or notes now or hereafter outstanding as provided in s.67.035. The district board secretary shall file with the clerk of each city, village, or town, any part of which is located in the district, a certified statement showing the amount of the levy and the proportionate amount of the tax to be spread upon the tax rolls for collection in each city, village, or town. Such proportion shall be ascertained on the basis of the ratio of full value of the taxable property of that part of the city, village, or town location in the district, as certified to the district board secretary by the department of revenue. Upon receipt of the certified statement from the district board secretary, the clerk of each city, village, or town shall spread the amounts thereof upon the tax rolls for collection. When the taxes are collected, such amounts shall be paid by the treasurer of each city, village, or town to the district board treasurer.

As the Board Secretary of the Technical College District of the State of Wisconsin listed here, I do hereby certify the amount shown on Line 3, column 1, above, was voted on and authorized at the District Board meeting held on the 23rd day of October, 2019.

Technical College District Name:

Lakeshore Technical College

Technical College District Board Secretary:


Don Pohlman

Lakeshore Technical College
2019-20

Municipality		(TID Out) Equalized Valuations	Percent of Total	General	Special Revenue	Operating Total	Debt Service	Total
Calumet County								
08 012	T NEW HOLSTEIN	32,979,584	0.002114	12,437.79	2,638.10	15,075.89	11,053.39	26,129.28
Calumet County Total		32,979,584	0.002114	12,437.79	2,638.10	15,075.89	11,053.39	26,129.28
Manitowoc County								
36 002	T CATO	155,780,000	0.009985	58,750.23	12,461.15	71,211.38	52,211.01	123,422.39
36 004	T CENTERVILLE	77,997,800	0.004999	29,415.77	6,239.20	35,654.97	26,141.63	61,796.60
36 006	T COOPERSTOWN	7,608,238	0.000488	2,869.34	608.60	3,477.94	2,549.96	6,027.90
36 008	T EATON	83,548,014	0.005355	31,508.96	6,683.17	38,192.13	28,001.83	66,193.96
36 010	T FRANKLIN	120,080,400	0.007697	45,286.63	9,605.47	54,892.10	40,245.97	95,138.08
36 012	T GIBSON	111,657,230	0.007157	42,109.95	8,931.68	51,041.63	37,422.89	88,464.51
36 014	T KOSSUTH	179,487,700	0.011504	67,691.26	14,357.57	82,048.83	60,156.85	142,205.68
36 016	T LIBERTY	153,291,600	0.009825	57,811.77	12,262.09	70,073.86	51,377.00	121,450.86
36 018	T MANITOWOC	99,226,900	0.006380	37,422.03	7,937.35	45,359.38	33,296.74	78,616.13
36 020	T MANITOWOC RAPIDS	223,582,200	0.014331	84,320.88	17,884.78	102,205.66	74,935.50	177,141.15
36 022	T MAPLE GROVE	55,089,798	0.003531	20,776.34	4,406.74	25,183.08	18,463.83	43,646.90
36 024	T MEEME	137,393,100	0.008806	51,815.87	10,990.34	62,806.21	46,048.48	108,854.70
36 026	T MISHICOT	103,285,100	0.006620	38,952.52	8,261.98	47,214.50	34,616.89	81,831.39
36 028	T NEWTON	239,430,200	0.015347	90,297.73	19,152.49	109,450.22	80,247.10	189,697.31
36 030	T ROCKLAND	67,131,832	0.004303	25,317.83	5,370.01	30,687.84	22,499.81	53,187.64
36 032	T SCHLESWIG	294,921,400	0.016339	96,140.02	20,391.66	116,531.68	85,439.09	201,970.78
36 034	T TWO CREEKS	46,108,600	0.002955	17,389.21	3,688.32	21,077.53	15,453.69	36,531.22
36 036	T TWO RIVERS	153,788,000	0.009857	57,998.98	12,301.80	70,300.78	51,543.37	121,844.15
36 112	V CLEVELAND	101,825,200	0.006527	38,401.94	8,145.20	46,547.14	34,127.58	80,674.73
36 126	V FRANCIS CREEK	40,547,500	0.002599	15,291.92	3,243.47	18,535.39	13,589.84	32,125.24
36 132	V KELLNERSVILLE	13,876,200	0.000889	5,233.21	1,109.98	6,343.19	4,650.72	10,993.93
36 151	V MISHICOT	83,871,900	0.005376	31,631.11	6,709.08	38,340.19	28,110.38	66,450.57
36 176	V REEDSVILLE	53,103,800	0.003404	20,027.35	4,247.88	24,275.23	17,798.19	42,073.42
36 181	V SAINT NAZIANZ	38,315,000	0.002456	14,449.96	3,064.89	17,514.85	12,841.60	30,356.46
36 186	V VALDERS	57,457,600	0.003683	21,669.32	4,596.15	26,265.47	19,257.41	45,522.88
36 191	V WHITE LAW	38,804,300	0.002487	14,634.50	3,104.03	17,738.53	13,005.61	30,744.12
36 241	C KIEL	276,525,400	0.017724	104,287.66	22,119.81	126,407.47	92,679.87	219,087.34
36 251	C MANITOWOC	1,973,620,600	0.126501	744,323.22	157,873.77	902,196.99	661,475.92	1,563,672.92
36 286	C TWO RIVERS	496,067,700	0.031796	187,084.95	39,681.43	226,766.38	166,261.36	393,027.73
Manitowoc County Total		5,443,423,312	0.348902	2,052,910.46	435,430.09	2,488,340.55	1,824,410.12	4,312,750.69
Ozaukee County								
45 002	T BELGIUM	161,302,046	0.010339	60,832.80	12,902.87	73,735.67	54,061.77	127,797.43
45 006	T FREDONIA	126,107,385	0.008083	47,559.62	10,087.58	57,647.20	42,265.98	99,913.18
45 106	V BELGIUM	162,861,500	0.010439	61,420.92	13,027.61	74,448.53	54,584.44	129,032.96
Ozaukee County Total		450,270,931	0.028861	169,813.34	36,018.06	205,831.40	150,912.19	356,743.57
Sheboygan County								
59 002	T GREENBUSH	154,594,979	0.009909	58,303.32	12,366.35	70,669.67	51,813.83	122,483.51
59 004	T HERMAN	152,208,300	0.009756	57,403.22	12,175.44	69,578.66	51,013.92	120,592.58
59 006	T HOLLAND	344,986,600	0.022112	130,106.84	27,596.15	157,702.99	115,625.23	273,328.22
59 008	T LIMA	249,653,300	0.016002	94,153.23	19,970.26	114,123.49	83,673.45	197,796.93
59 010	T LYNDON	173,487,700	0.011120	65,428.44	13,877.62	79,306.06	58,145.90	137,451.96
59 012	T MITCHELL	123,485,400	0.007915	46,570.78	9,877.84	56,448.62	41,387.19	97,835.81
59 014	T MOSEL	139,650,800	0.008951	52,667.33	11,170.94	63,838.27	46,805.17	110,643.44
59 016	T PLYMOUTH	368,099,100	0.023594	138,823.39	29,444.97	168,268.36	123,371.58	291,639.94
59 018	T RHINE	381,497,300	0.024452	143,876.34	30,516.72	174,393.06	127,265.10	302,255.15
59 020	T RUSSELL	31,156,412	0.001997	11,750.20	2,492.26	14,242.46	10,442.34	24,684.80
59 022	T SCOTT	162,820,000	0.010436	61,405.27	13,024.29	74,429.56	54,570.51	129,000.08
59 024	T SHEBOYGAN	833,672,200	0.053435	314,407.73	66,687.07	381,094.80	279,412.41	660,507.22
59 026	T SHEBOYGAN FALLS	234,731,700	0.015045	88,525.76	18,776.65	107,302.41	78,672.35	185,974.75
59 028	T SHERMAN	149,317,000	0.009571	56,312.80	11,944.16	68,256.96	50,044.88	118,301.84
59 030	T WILSON	450,229,700	0.028858	169,797.79	36,014.75	205,812.54	150,898.36	356,710.91
59 101	V ADELL	37,523,000	0.002405	14,151.27	3,001.54	17,152.81	12,728.97	29,728.97
59 111	V CASCADE	42,799,900	0.002743	16,141.38	3,423.65	19,565.03	14,344.74	33,909.78
59 112	V CEDAR GROVE	153,580,900	0.009844	57,920.87	12,285.24	70,206.11	51,473.96	121,680.07
59 121	V ELKHART LAKE	310,442,400	0.019898	117,078.98	24,832.89	141,911.87	104,047.44	246,959.32
59 131	V GLENBEULAH	33,229,000	0.002130	12,531.85	2,658.05	15,189.90	11,136.99	26,326.89
59 135	V HOWARDS GROVE	263,219,000	0.016871	99,269.34	21,055.40	120,324.74	86,220.11	206,544.86
59 141	V KOHLER	468,125,800	0.030005	176,547.06	37,446.30	213,993.36	156,896.39	370,889.74
59 165	V OOSTBURG	195,102,300	0.012505	73,580.09	15,606.61	89,186.70	65,390.22	154,576.92
59 176	V RANDOM LAKE	152,724,100	0.009789	57,597.74	12,216.70	69,814.44	51,186.80	121,001.24
59 191	V WALDO	35,517,900	0.002277	13,395.08	2,841.15	16,236.23	11,904.14	28,140.35
59 271	C PLYMOUTH	667,593,300	0.042790	251,773.41	53,402.09	305,175.50	223,749.65	528,925.15
59 281	C SHEBOYGAN	2,724,220,600	0.174612	1,027,401.45	217,915.73	1,245,317.18	913,045.97	2,158,363.18
59 282	C SHEBOYGAN FALLS	641,226,200	0.041100	241,829.43	51,292.94	293,122.37	214,912.48	508,034.85
Sheboygan County Total		9,674,894,891	0.620123	3,648,750.39	773,913.76	4,422,664.15	3,242,624.27	7,665,288.46
Total		15,601,568,718	1.000000	5,883,911.98	1,248,000.01	7,131,911.99	5,228,999.97	12,360,912.00
City, Town & Village Summary								
Towns		6,539,387,618	0.419149	2,466,238	523,098	2,989,336	2,191,732	5,181,068.38
Villages		2,282,927,300	0.146327	860,974	182,616	1,043,590	765,143	1,808,732.45
Cities		6,779,253,800	0.434524	2,556,700	542,286	3,098,986	2,272,125	5,371,111.17
County Summary		15,601,568,718	1.000000	5,883,912	1,248,000	7,131,912	5,229,000	12,360,912.00
County Summary								
08	Calumet	32,979,584	0.002114	12,438	2,638	15,076	11,053	26,129.28
36	Manitowoc	5,443,423,312	0.348902	2,052,910	435,430	2,488,341	1,824,410	4,312,750.69
45	Ozaukee	450,270,931	0.028861	169,813	36,018	205,831	150,912	356,743.57
59	Sheboygan	9,674,894,891	0.620123	3,648,750	773,914	4,422,664	3,242,624	7,665,288.46
County Summary		15,601,568,718	1.000000	5,883,912	1,248,000	7,131,912	5,229,000	12,360,912.00
Tax Rate			0.79229			0.45713	0.33516	0.79

III

R. O. No. _____ - 19 - 20. By CITY CLERK. November 4, 2019.

Submitting a Tax Levy Certification for the 2019-2020 school year from the Kohler School District.

Consent.

CITY CLERK



Instructions: This form must be signed in the presence of a notary public, and delivered to the clerk of each municipality having territory within the school district on or before **November 10**.
 (Ref Wisconsin Statute s.120.12(3))

2019-2020 School Year

T 1. Municipal Clerk: MEREDITH DEBRUIN
O 828 CENTER AVE
 SHEBOYGAN, WI 53081-4442

2. Municipality: City of Sheboygan


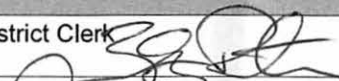
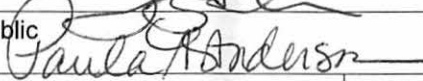
3. County: Sheboygan County

The levy is distributed using the same percentage as the equalized valuation.

	Entire School District	Portion of School District Lying Within Municipality
	Column 1	Column 2
4. Equalized Valuation (TID Out) Tax Apportionment (October Certification)	\$737,594,035.00	\$251,333,188.00
5. Percent of Entire School District	100.000000%	34.074732%
6. Total Levy	\$6,058,526.00	\$2,064,426.48

CERTIFICATION

I HEREBY CERTIFY the amount shown on Line 6, Column 2, above, to be assessed against the taxable property of that portion of the school district lying within the municipality, as required by s. 120.17 (8). The state superintendent, pursuant to s. 121.06, has certified to me the equalized valuations shown on Line 4, which I have used to determine the portion of the school district levy to be paid by the municipality.

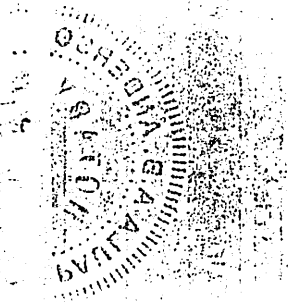
	F Name of School District	School District Clerk
	R Kohler (2842)	Zachary Pethan
	O Signature of School District Clerk	
	M Signature of Notary Public	
Signed before me this date		My Commission Expires
28 October 2019		29 May 2021

NOTARY SEAL

Wisconsin Statutory References:
 s.120.17(8)
 s.120.44
 s.121.06(2)

Mail tax settlement to: District Administrator
 Kohler School District
 333 Upper Rd
 53044, WI 53044-1545

SECRET



SECRET

SECRET

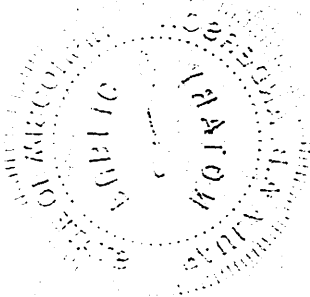
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II

R. O. No. _____ - 19 - 20. By CITY CLERK. November 4, 2019.

Submitting various license applications.

City Clerk

TEMPORARY CLASS "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
2547	Friends of the Senior Center	428 Wisconsin Avenue - One day event to be held 11/15/19 at the Senior Activity Center.
3030	Sheboygan County Humane Society	3107 N. 20 th Street - 23 day event to be held at the EBCO Building 1201 Erie Avenue to include beer and wine.

Consent.

VII

R. C. No. _____ - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
November 4, 2019.

Your Committee to whom was referred the below listed claims, hereby reports as follows, pursuant to Res. No. 64-17-18:

1. R. C. No. 326-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 96-18-19 by City Clerk submitting a pending claim from Debra Zahner for alleged injuries when she fell on a raised sidewalk;
2. R. C. No. 336-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 199-18-19 by City Clerk submitting a claim from State Farm Insurance Agency, for their insured, Ken Phillip, for alleged damages to his vehicle when it was hit by a Sheboygan Police vehicle door;
3. R. C. No. 344-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 255-18-19 by City Clerk submitting a claim from Zachory T. Felsinger for alleged damages to his vehicle when it was struck by a garbage truck;
4. R. C. No. 346-18-19 by Finance and Personnel Committee to whom was referred R. O. No. 240-18-19 by City Clerk submitting a claim from Sonia Garay for alleged damages to her vehicle when a City of Sheboygan truck backed up into her car;
5. R. O. No. 9-19-20 by City Clerk submitting a claim from Todd Rautmann for alleged damages to his vehicle when it was struck by a snow plow;

Consent

6. R. O. No. 65-19-20 by City Clerk submitting a claim from Eugene O. Kohls for alleged damages to his vehicle when it was struck by a City garbage truck;

All R. O.'s have been reviewed by staff with the recommendation to file all claims.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VI

5.22

R. C. No. 326 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 96-18-19 by City Clerk submitting a pending claim from Debra Zahner for alleged injuries when she fell on a raised sidewalk; recommends referring to Finance and Personnel Committee of the new council.

Finance & Personnel
2019-2020
10-14 hold.
10 28 file.

James A. Bohrer
James A. Bohrer
James A. Bohrer

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

II

4.4

R. O. No. 96 - 18 - 19. By CITY CLERK. August 6, 2018.

Submitting a pending claim from Debra Zahner for alleged injuries when she fell on a raised sidewalk.

*Finance
Personnel
48:1944 to Finance +
Personnel of new council*

CITY CLERK

DATE RECEIVED 8-2-18

RECEIVED BY MKC

CLAIM NO. 12-18

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

AUG 2 '18 PM 4:15

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: DEBRA M ZAHNER
- 2. Home address of Claimant: 1124 MAIN AVE
- 3. Home phone number: (920) 457-0962
- 4. Business address and phone number of Claimant: SHEBOYGAN COUNTY CLERK OF COURTS
615 N 6th ST SHEBOYGAN WI 53081
- 5. When did damage or injury occur? (date, time of day) 5-23-2018 11:40 AM
- 6. Where did damage or injury occur? (give full description) S W CORNER OF N 6th & ONTARIO
- 7. How did damage or injury occur? (give full description) SIDEWALK IS RAISED
APPROX 2.3 INCHES, THOUGHT I WALKED OVER, BUT
GOT CAUGHT ON IT, FELL FORWARD INTO ROAD, TRIED TO
BRACE MY FALL WITH BOTH HANDS, HURT LEFT ARM/SHOULDER.
- 8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
 - (a) Name of such officer or employee, if known: N/A
 - (b) Claimant's statement of the basis of such liability: _____
- 9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
 - (a) Public property alleged to be dangerous: SIDEWALK
 - (b) Claimant's statement of basis for such liability: RAISED SIDEWALK
CAUSED FALL.

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

INJURED LEFT ARM / SHOULDER.. HAVE BEEN DIAGNOSED
WITH FROZEN SHOULDER (BECAUSE OF LACK OF USE FROM FALL)

11. Name and address of any other person injured: N/A

12. Damage estimate: (You are not bound by the amounts provided here.)

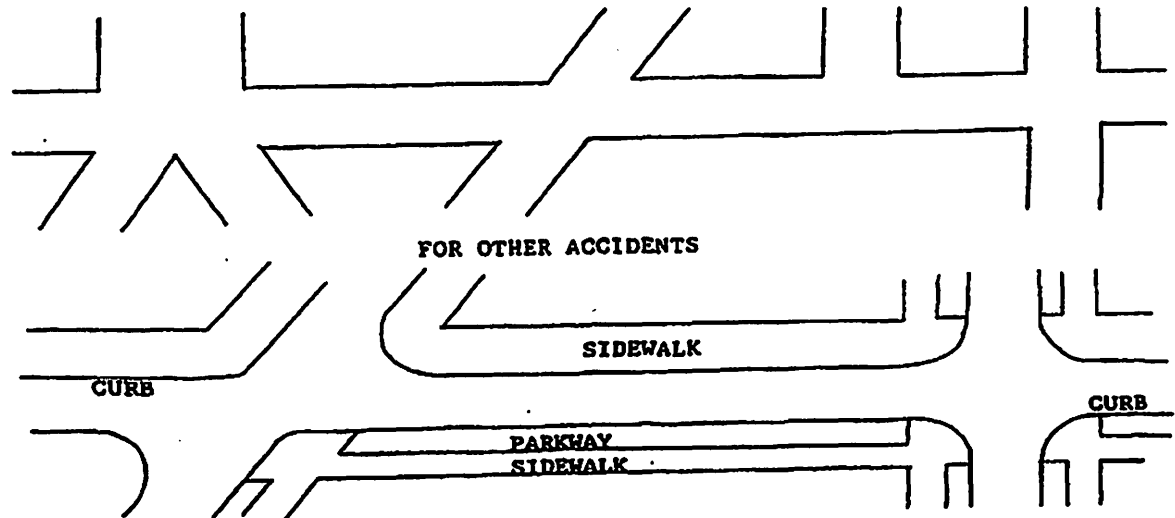
Auto: \$ _____
Property: \$ _____
Personal injury: \$ ON GOING, NO BILLS YET
Other: (Specify below) \$ _____
TOTAL \$ _____

Damaged vehicle (if applicable) N/A
Make: _____ Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT *Robert M. Zeller* DATE 8-1-18

DATE RECEIVED 8-2-18

RECEIVED BY MKC

CLAIM NO. 12-18

CLAIM

Claimant's Name:	<u>DEBRA M ZAHNEK</u>	Auto	\$ <u> </u>
Claimant's Address:	<u>1124 MAIN AVE</u>	Property	\$ <u> </u>
	<u>SHEBOYGAN WI 53083</u>	Personal Injury	\$ <u>ON GOING</u>
Claimant's Phone No.	<u>(920) 457-0962</u>	Other (Specify below)	\$ <u> </u>
		TOTAL	\$ <u> </u>

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ NO TOTAL... ON GOING

would also like to be reimbursed for time away from work for all DR Appointments...

SIGNED Debra M Zahnek DATE: 8-1-18

ADDRESS: 1124 MAIN AVE
SHEBOYGAN WI 53083

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

Claim #12-18

APR 4'19 PM 4:11

Debra M Zahner
1124 Main Avenue
Sheboygan WI 53083
920-457-0962

April 3, 2019

Sheboygan City Clerk
828 Center Avenue
Sheboygan WI 53081

To Whom It May Concern:

This letter is to update you on the injury claim that I filed with the City of Sheboygan on August 2, 2018.

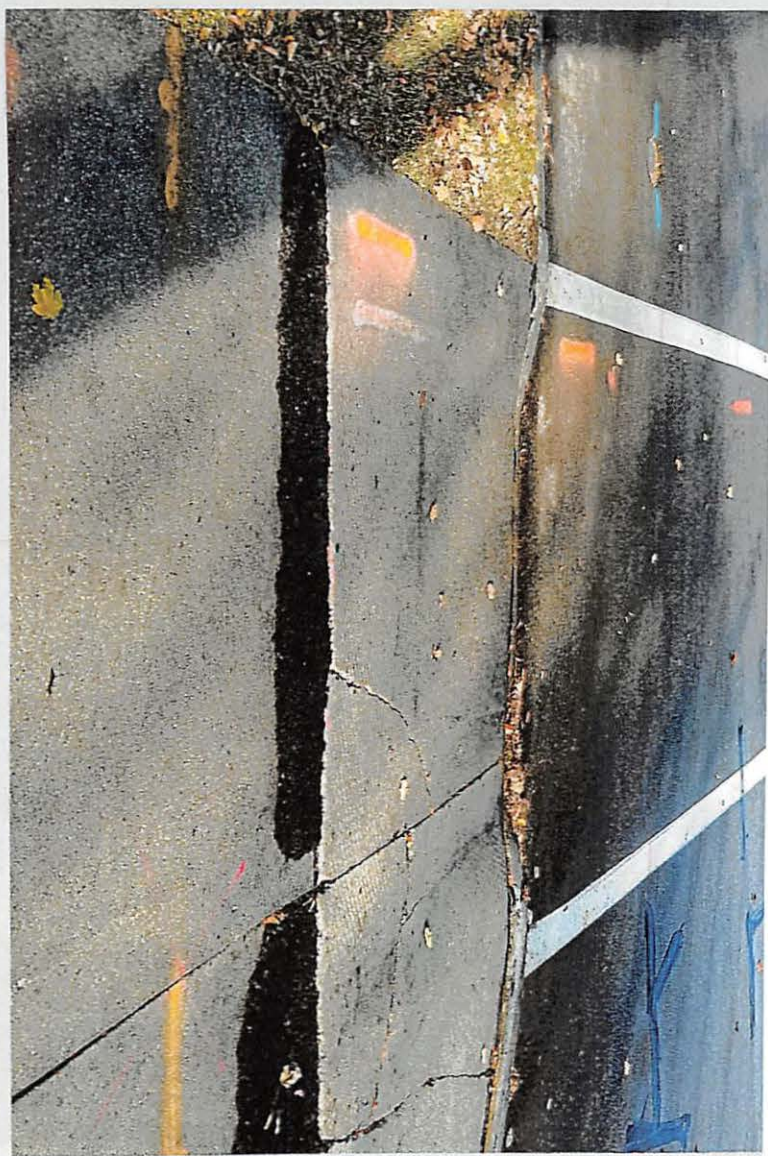
Attached is a copy of the original injury claim, itemized bill from Dirker Chiropractic LLC dated February 8, 2019, transcript of treatment received from Dr. Joe Dirker and a picture of the injury scene. This picture was taken after the repair work was done as a temporary fix. (A couple of days after I reported the injury)

The itemized bill from Dirker Chiropractic LLC states I had 24 appointments. I would like to be reimbursed for the mileage to and from those appointments, which totals 144 miles @ .51 mile. (Workman's comp mileage pay)

At this time, my treatment is done. I am asking for the City of Sheboygan to pay Dirker Chiropractic LLC directly the amount of \$3882.00. I am also requesting a check payable to Debra M Zahner in the amount of \$2073.44. \$73.44 for the mileage and also \$2000.00 for my compensation.

Thank you for your time. I look forward to hearing from you soon.


Debra M Zahner



CLAIM NO. _____

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

AUG 2'18 PM 4:15

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
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- 7. How did damage or injury occur? (give full description) SIDEWALK IS RAISED
APPROX 2.3 INCHES; THOUGHT I WALKED OVER, BUT
GOT CAUGHT ON IT. FELL FORWARD INTO ROAD, TRIED TO
BRACE MY FALL WITH BOTH HANDS, HURT LEFT ARM/SHOULDER.
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 - (b) Claimant's statement of the basis of such liability: _____
- 9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
 - (a) Public property alleged to be dangerous: SIDEWALK
 - (b) Claimant's statement of basis for such liability: RAISED SIDEWALK
CAUSED FALL.

N/A

INJURED LEFT ARM / SHOULDER.. HAVE BEEN DIAGNOSED
WITH FROZEN SHOULDER (BECAUSE OF LACK OF USE FROM FALL)

11. Name and address of any other person injured: N/A

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ _____

Property: \$ _____

Personal injury: \$ ON GOING, NO BILLS YET

Other: (Specify below) \$ _____

TOTAL \$ _____

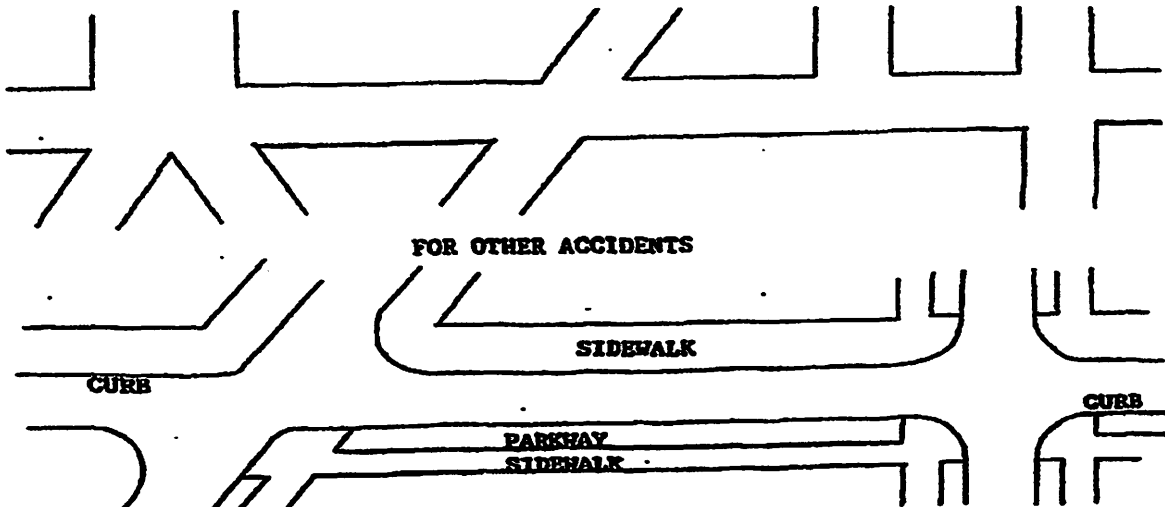
Damaged vehicle (if applicable) N/A

Make: _____ Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT

Robert M. Zeller

DATE

8-1-18

CLAIM NO. _____

CLAIM

Claimant's Name: <u>DEBRA M ZAKNER</u>	Auto	\$ _____
Claimant's Address: <u>1124 MAIN AVE</u>	Property	\$ _____
<u>SHEBOYGAN WI 53083</u>	Personal Injury	\$ <u>ON GOING</u>
Claimant's Phone No. <u>(920) 457-0962</u>	Other (Specify below)	\$ _____
	TOTAL	\$ _____

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ NO TOTAL... ON GOING

Would also like to be reimbursed for time away from work for all DR Appointments...

SIGNED Debra M Zakner DATE: 8-1-18

ADDRESS: 1124 MAIN AVE
SHEBOYGAN WI 53083

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

Dirker Chiropractic LLC
 707 S Taylor Drive, Ste A
 Sheboygan, WI 53081-4766
 920-451-7000
 ID#: 770597814
 Joe A Dirker DC NPI#: 1356340418
 Friday February 8, 2019

Patient : Debra M Zahner #3549
 Itemized Statement: 07/25/2018 - 02/08/2019
 DOB : 05/01/1958
 Onset date : 05/23/2018

Mail to:
 Debra M Zahner
 1124 Main Avenue
 Sheboygan, WI 53083

Insured Insurance Carrier (primary)

DOB:
 Policy#:

Current Diagnosis

Date	Description	Amount	Balance
07/25/18	Case Balance Forward		\$ 0.00
07/25/18	99213 25 Est Patient Low Mod Re-exam with adj.	\$ 80.00	\$ 80.00
07/25/18	73030 Shoulder, minimal 2 views	\$ 70.00	\$ 150.00
07/25/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 203.00
07/25/18	98943 CMT Extrapinal	\$ 47.00	\$ 250.00
07/25/18	97010 Hot or Cold Packs	\$ 15.00	\$ 265.00
07/25/18	97014 Electrical Stimulation	\$ 33.00	\$ 298.00
07/25/18	S8948 Laser Therapy	\$ 35.00	\$ 333.00
07/25/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 378.00
07/25/18	A4556 Electrodes	\$ 15.00	\$ 393.00
07/30/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 446.00
07/30/18	98943 CMT Extrapinal	\$ 47.00	\$ 493.00
07/30/18	97010 Hot or Cold Packs	\$ 15.00	\$ 508.00
07/30/18	97014 Electrical Stimulation	\$ 33.00	\$ 541.00
07/30/18	S8948 Laser Therapy	\$ 35.00	\$ 576.00
07/30/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 621.00
08/01/18	97014 Electrical Stimulation	\$ 33.00	\$ 654.00
08/01/18	S8948 Laser Therapy	\$ 35.00	\$ 689.00
08/01/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 734.00
08/01/18	97010 Hot or Cold Packs	\$ 15.00	\$ 749.00
08/03/18	97010 Hot or Cold Packs	\$ 15.00	\$ 764.00
08/03/18	97014 Electrical Stimulation	\$ 33.00	\$ 797.00
08/03/18	S8948 Laser Therapy	\$ 35.00	\$ 832.00
08/03/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 877.00
08/06/18	97010 Hot or Cold Packs	\$ 15.00	\$ 892.00
08/06/18	97014 Electrical Stimulation	\$ 33.00	\$ 925.00
08/06/18	S8948 Laser Therapy	\$ 35.00	\$ 960.00
08/06/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1005.00
08/08/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 1058.00
08/08/18	98943 CMT Extrapinal	\$ 47.00	\$ 1105.00
08/08/18	97010 Hot or Cold Packs	\$ 15.00	\$ 1120.00
08/08/18	97014 Electrical Stimulation	\$ 33.00	\$ 1153.00
08/08/18	S8948 Laser Therapy	\$ 35.00	\$ 1188.00
08/08/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1233.00
08/10/18	97010 Hot or Cold Packs	\$ 15.00	\$ 1248.00
08/10/18	97014 Electrical Stimulation	\$ 33.00	\$ 1281.00
08/10/18	S8948 Laser Therapy	\$ 35.00	\$ 1316.00
08/10/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1361.00
08/13/18	97010 Hot or Cold Packs	\$ 15.00	\$ 1376.00
08/13/18	97014 Electrical Stimulation	\$ 33.00	\$ 1409.00
08/13/18	S8948 Laser Therapy	\$ 35.00	\$ 1444.00
08/13/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1489.00
08/15/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 1542.00
08/15/18	98943 CMT Extrapinal	\$ 47.00	\$ 1589.00

Date	Description	Amount	Balance
08/15/18	97010 Hot or Cold Packs	\$ 15.00	\$ 1604.00
08/15/18	97014 Electrical Stimulation	\$ 33.00	\$ 1637.00
08/15/18	S8948 Laser Therapy	\$ 35.00	\$ 1672.00
08/15/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1717.00
08/17/18	97014 Electrical Stimulation	\$ 33.00	\$ 1750.00
08/17/18	S8948 Laser Therapy	\$ 35.00	\$ 1785.00
08/17/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1830.00
08/20/18	97014 Electrical Stimulation	\$ 33.00	\$ 1863.00
08/20/18	S8948 Laser Therapy	\$ 35.00	\$ 1898.00
08/20/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 1943.00
08/22/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 1996.00
08/22/18	98943 CMT Extrapinal	\$ 47.00	\$ 2043.00
08/22/18	97010 Hot or Cold Packs	\$ 15.00	\$ 2058.00
08/22/18	97014 Electrical Stimulation	\$ 33.00	\$ 2091.00
08/22/18	S8948 Laser Therapy	\$ 35.00	\$ 2126.00
08/22/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 2171.00
08/24/18	97010 Hot or Cold Packs	\$ 15.00	\$ 2186.00
08/24/18	97014 Electrical Stimulation	\$ 33.00	\$ 2219.00
08/24/18	S8948 Laser Therapy	\$ 35.00	\$ 2254.00
08/24/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 2299.00
08/27/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 2352.00
08/27/18	98943 CMT Extrapinal	\$ 47.00	\$ 2399.00
08/27/18	97010 Hot or Cold Packs	\$ 15.00	\$ 2414.00
08/27/18	97014 Electrical Stimulation	\$ 33.00	\$ 2447.00
08/27/18	S8948 Laser Therapy	\$ 35.00	\$ 2482.00
08/27/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 2527.00
08/29/18	97010 Hot or Cold Packs	\$ 15.00	\$ 2542.00
08/29/18	97014 Electrical Stimulation	\$ 33.00	\$ 2575.00
08/29/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 2620.00
09/06/18	99213 25 Est Patient Low Mod Re-exam with adj.	\$ 80.00	\$ 2700.00
09/06/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 2753.00
09/06/18	98943 CMT Extrapinal	\$ 47.00	\$ 2800.00
09/06/18	97010 Hot or Cold Packs	\$ 15.00	\$ 2815.00
09/06/18	97014 Electrical Stimulation	\$ 33.00	\$ 2848.00
09/06/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 2893.00
09/12/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 2946.00
09/12/18	98943 CMT Extrapinal	\$ 47.00	\$ 2993.00
09/20/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3046.00
09/20/18	98943 CMT Extrapinal	\$ 47.00	\$ 3093.00
09/26/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3146.00
09/26/18	98943 CMT Extrapinal	\$ 47.00	\$ 3193.00
10/01/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3246.00
10/01/18	98943 CMT Extrapinal	\$ 47.00	\$ 3293.00
10/01/18	97110 Exercise Rehabilitation	\$ 45.00	\$ 3338.00
10/01/18	99213 25 Est Patient Low Mod Re-exam with adj.	\$ 80.00	\$ 3418.00
10/17/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3471.00
10/17/18	98943 CMT Extrapinal	\$ 47.00	\$ 3518.00
11/06/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3571.00
11/06/18	98943 CMT Extrapinal	\$ 47.00	\$ 3618.00
12/10/18	99212 25 Est Patient Low Minor Re-exam with adj.	\$ 60.00	\$ 3678.00
12/10/18	98940 One to Two Region Manipulation	\$ 53.00	\$ 3731.00
12/10/18	98943 CMT Extrapinal	\$ 47.00	\$ 3778.00
01/21/19	98940 One to Two Region Manipulation	\$ 55.00	\$ 3833.00
01/21/19	98943 CMT Extrapinal	\$ 49.00	\$ 3882.00

Total Sales Tax : \$ 0.00
 Total Late Charges : \$ 0.00
 Total Interest Charges : \$ 0.00
 Patients-Cash Rcvd : \$ 0.00
 Patients-Chks Rcvd : \$ 0.00
 Patients-Crdt Crd : \$ 0.00
 Payer Payments : \$ 0.00

Total Charges : \$ 3882.00
 Total Received : \$ 0.00
 Total Adjustment : \$ 0.00
 Balance (based on search) : \$ 3882.00

Current Account Totals:

Case Balance 3882.00	Patient Balance 3882.00	Past 30 days 0.00	Past 60 days 0.00	Past 90 days 3418.00
--------------------------------	-----------------------------------	-----------------------------	-----------------------------	--------------------------------

Dirker Chiropractic LLC (TIN#: xx-xx97814)
707 S Taylor Drive, Ste A
Sheboygan, WI 53081-4766
920-451-7000

Today's date: February 22, 2019

Patient: Debra M Zahner #3549 DOB: 05/01/1958

Wednesday July 25, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today was patient's first visit to rehab. Patient presented with frozen shoulder syndrome in the left shoulder. Started with wall walks in the flexion and abduction planes. She felt the muscles "pull" and stretch. Then progressed into frozen shoulder protocol. Patient had noticeable limited range of motion in the left shoulder during external and internal rotation while in flexion as well as standing flexion. Continue to push range of motion. ES. *Rehab Protocol* Shoulder ROM (See sheet for details), Custom Protocol (See sheet for details). 97110: Exercise Rehabilitation: 1 Unit 8 minutes.

Wednesday July 25, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Debra presents as an update today...she is having alot of left shoulder pain since a fall on 5-23-18. . *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* no change. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: moderate; level: 5/10. *Pain is* frequent. *Exacerbates symptoms:* sleeping; lifting and reaching. *Alleviates symptoms:* nothing.

Objective

Physical exam: Ht: 5' 5" Never smoker BP (left): 122/68.

Upper Extremity: *Left shoulder ROM (active):* flexion: 120/180 pain; extension: 15/40 pain; adduction: 25/30 pain; abduction: 78/180 pain; internal rotation: 75/80 with no pain; external rotation: 30/90 pain. *Left shoulder ROM (passive):* flexion: 120/180 pain; extension: 30/40 pain; adduction: WNL 30/30 pain; abduction: 90/180 pain; internal rotation: WNL 80/80 with no pain; external rotation: 40/90 pain. *Left shoulder manual muscle testing:* flexion: 5/5; extension: 4/5 pain; internal rotation: 5/5; external rotation: 5/5; abduction: 5/5; adduction: 4/5 pain. *Right shoulder ROM (active):* flexion: 165/180 with no pain; extension: WNL 40/40 with no pain; adduction: WNL 30/30 with no pain; abduction: 155/180 with no pain; internal rotation: 75/80 with no pain; external rotation: 45/90 with no pain. *Right shoulder manual muscle testing:* flexion: 5/5; extension: 5/5; internal rotation: 5/5; external rotation: 5/5; abduction: 5/5; adduction: 5/5. *Tightness:* left shoulder area: moderate. *Orthopedic tests of the shoulder:* left Apley's scratch test Positive; left Yergason test Negative; left

supraspinatus Positive; left Speed's Negative. *Spinal subluxation level(s): C5, C6, C7. Non-spinal subluxation level(s): GlenoHumeral Joint: left.*

Assessment

Diagnosis: M99.07, M75.82, M99.01. Date of Onset 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. Treatment schedule: 3x/week for 2 weeks. Subluxations found on assessment and adjusted: C5; C6; C7; GlenoHumeral Joint left (Activator). Adjustment See Subluxation List. Physical Modalities: left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). Tests Performed Today SEMG, Extremity Xray(s), Exam. Home care: ice: left shoulder 2x day for 10 minutes. Informed consent: Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Monday July 30, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). Notes Patient began with wall walks today in flexion and abduction. Flexion was easier for the patient. During abduction wall walks the patient was unable to fully abduct. She only did 3 reps of each today however once she reached her max range she held that position for 10 seconds. She then did 10 reps of pendulum swings today. We added a 5 pound hand weight and she tolerated these well. SE. Rehab Protocol Frozen Shoulder 1 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Monday July 30, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. Xray LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Location: shoulder: left. Onset: chronic. Cause of symptoms: accident - FALL. History of prior pain: none. Changes in this condition: no change. Pain quality: achy, burning, dull, stiff, sore, sharp with movement; described as: moderate; level: 5/10. Pain is frequent. Exacerbates symptoms: sleeping; lifting and reaching. Alleviates symptoms: nothing.

Objective

Upper Extremity: Tightness: left shoulder area: moderate. Spinal subluxation level(s): C5, C6, C7. Non-spinal subluxation level(s): GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. Date of Onset 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. Treatment schedule: 3x/week for 2 weeks. Subluxations found on assessment and adjusted: C5; C6; C7;

GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Wednesday August 1, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Upon completion of her exercises we performed muscle stimulation, ice, and laser to the left shoulder. SE. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes).

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Patient came in for therapy only today and was feeling about the same since her last visit. She mentioned that after her visit on Monday she was in a lot of pain on Tuesday. Today we worked on the pendulum swings with the 5 pound hand weight. She can tolerate 10 reps of these exercises. We added a cross body stretch today and she could only hold for 5 seconds before needing to release the stretch due to pain. She is not forcing the arm into this position, only pulling until a mild stretch is felt. She then did the apley stretch with a towel. Her ROM was still extremely limited but she was able to get a stretch for a few seconds. Upon completion her pain was slightly more increased. SE. *Rehab Protocol* Frozen Shoulder 1 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Friday August 3, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion patient came in for therapy only today. She is feeling better from her last visit. I performed interferential therapy for ten minutes with ice ten minutes and laser therapy at 7 joules eight minutes. BB. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes).

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today patient said she was not as sore as last visit. Continued within protocol, focusing on range of motion. She was unable to fully abduct left arm and she could feel a pull. Left shoulder pulled the most during extensions. Internal and external rotation while abducted felt ok. Patient was able to complete one set of 10 for these movements with little soreness. Continue to progress. ES. *Rehab Protocol* Frozen Shoulder 2 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 8 minutes.

Monday August 6, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion, patient came in for therapy only today. She is feeling better from her last visit. I performed interferential therapy for ten minutes with ice and laser therapy at 7 joules. SE. *Physical Modalities:* left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes); left shoulder Interferential Current (10

minutes).

Monday August 6, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Patient began with wall flexion stretch, doing five wall walks in flexion and abduction after. Patient felt a deep stretch with the wall and a lighter stretch with the chair and table. In between wall flexion and table flexion patient did one set of 10 scapular retractions in external rotation. Patient had pain getting into position and was unable to lower left arm five degrees during exercise. ES. *Rehab Protocol* Frozen Shoulder 2 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday August 8, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Patient began with wall walks in both flexion and abduction then continued with wall flexion stretch. She did not have as much pain and had better range of motion for flexion today. Continued with flexion stretches and the scapular retractions while in external rotation. Patient had pain getting into position and was unable to lower left arm five degrees during exercise. She then completed three sets of external rotation stretching using the wall to work on external range of motion. She could feel a stretch here and was able to comfortably be in the position and was not as frustrated. ES. *Rehab Protocol* Shoulder Stretching (See sheet for details), Frozen Shoulder 2 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 8 minutes.

Wednesday August 8, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Some ROM is changing for the better. *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* no change. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: moderate; level: 5/10. *Pain is frequent.* *Exacerbates symptoms:* sleeping; lifting and reaching. *Alleviates symptoms:* nothing.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 3x/week for 2 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7;

GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Friday August 10, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion, patient came in for therapy only today. She is feeling the same from her last visit. I performed interferential therapy for ten minutes with ice and laser therapy at 7 joules. AR. *Physical Modalities:* left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes); left shoulder Interferential Current (10 minutes).

Friday August 10, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today in rehab patient stated she was feeling a bit better. She still has discomfort in the left shoulder with certain movements. We continued with shoulder ROM in each direction 10 times. In abduction she had noticeable shoulder hiking for compensating due to discomfort. We worked on relaxing the shoulders and letting the arms go through the motions. She was able to complete each movement. She then worked on stretching external rotation in two positions. When she elevated the shoulder to above 90 degrees she noted additional discomfort. We discussed the importance of containing ROM exercises daily to continue healing. Next session based on how she feels may start some strengthening. SK. *Rehab Protocol* Shoulder ROM (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Monday August 13, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion patient came in for therapy only today. She is feeling a little better and can lift her arm a little higher than she could before. I performed interferential therapy with ice and laser therapy on her left shoulder at 7 joules. BB. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes).

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Patient was feeling about the same today after the weekend. She started with 10 pound weights doing 10 reps of pendulum swings. We then worked on yellow band internal and external rotation with elbow isolated on her hip. She tends to extend the elbow instead of rotate at the shoulder. She then tried internal and external rotation in abduction and patient was unable to get into position without hiking the left shoulder. She ended with apley stretching of the left shoulder using a towel and was only able to hold for 5 seconds at a time due to pain. SE. *Rehab Protocol* Custom Protocol (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday August 15, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Tried stretches today either on a wall or using a ball to help force the patient into a proper stretching position without hiking her shoulder. Patient still has a high amount of pain and discomfort while performing her stretches. She is noticing at home that the flexion wall walks and flexion motion in general are getting easier. Abduction is still very difficult. Stretches today were held for 10 seconds and done 3 times each. She ended with apley towel stretch and the pain started at her shoulder and pull all the way down to her elbow. SE. *Rehab Protocol* Custom Protocol (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday August 15, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* no change. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: moderate; level: 5/10. *Pain is* frequent. *Exacerbates symptoms:* sleeping; lifting and reaching. *Alleviates symptoms:* nothing.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 3x/week for 2 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Friday August 17, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion, patient came in for therapy only today. She is feeling better from her previous visit. I performed interferential therapy for ten minutes and laser therapy at 7 joules on the left shoulder. BB. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes).

Friday August 17, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today worked on range of motion with the shoulder to see improvements in the range of motion and which motions still cause pain. Patient had a slight dull pain while doing abduction exercises near 90 degrees, and hiked the shoulder up for the rest of the range. Reminded her to try and relax the shoulders for exercises. She also felt a pain while going into extension. Overall the patient's range of motion has improved and she is having less pain. Patient was able to complete one set of 10 repetitions of all exercises finishing with five wall walks both in flexion and abduction. At next visit isometric strengthening with the yellow theraball should be started. ES . *Rehab Protocol* Shoulder ROM (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Monday August 20, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion, patient came in for therapy only today. She is feeling about the same since her previous visit. I performed interferential therapy for ten minutes and laser therapy at 7 joules on the left shoulder. BB. *Physical Modalities*: left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes).

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today worked on shoulder isometrics using the yellow theraball to strengthen the shoulder with light resistance. She warmed up with five wall walks in the flexion and abduction planes of motion. Patient had a slight pull while doing the abduction exercise. Flexion, extension, and adduction did not cause this pull. To finish the session today patient did the external rotation stretch, holding the stretch for 10 seconds and repeated three times. Patient feels a big stretch and pull during this stretch. Continue with isometric strengthening at next visit. ES . *Rehab Protocol* Shoulder Isometrics (See sheet for details), Custom Protocol (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday August 22, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today worked on shoulder isometrics using the yellow theraball to strengthen the shoulder with light resistance. She was able to perform 10 reps of the same exercises from last visit and today we worked on internal and external rotation isometrics as well. Patient is getting better at not moving her body during the exercises. We ended with 5 reps of the towel stretch. There is still a significant amount of pain while performing this stretch. SE. *Rehab Protocol* Shoulder Isometrics (See sheet for details), Custom Protocol (See sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday August 22, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. Xray LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp

with movement; described as: moderate; level: 4/10. *Pain is frequent. Exacerbates symptoms:* sleeping; lifting and reaching. *Alleviates symptoms:* nothing.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 3x/week for 2 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Friday August 24, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion, patient came in for therapy only today. She is feeling better from her previous visit. I performed interferential therapy for ten minutes with ice, and laser therapy at 7 joules on the left shoulder. ES. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder Laser (8 minutes); left shoulder cold therapy (10 minutes).

Friday August 24, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today worked on shoulder isometrics using the yellow theraball to strengthen the shoulder with light resistance. Patient warmed up with flexion and abduction wall walks using the left arm. She was able to perform 10 reps of all exercises today focusing on external and internal rotation as well as the horizontal abduction and adduction. To finish today's visit she did wall flexion and external rotation stretches holding each for 15 seconds. Patient is feeling better than the last visit, she had better range of motion for wall walks in both planes of motion. She felt a pull in her left shoulder during horizontal abduction and adduction exercises. Patient felt a significant stretch during the flexion and external rotation stretches. She should continue exercises and stretches at home. ES. *Rehab Protocol* Shoulder Isometrics (See sheet for details), Custom Protocol (See sheet for details), Frozen Shoulder 2 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Monday August 27, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today worked

on scapular flexibility. These exercises really challenged the patient's shoulder range of motion and strength. She noted that the cat/cow stretch, row, and thoracic mobilization exercises were the most uncomfortable, however she was able to perform them. Patient felt a slight pull with the upper thoracic stretch and the neck retractions. She should continue with exercises at home. ES. *Rehab Protocol* Scapular Flexibility #1 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Monday August 27, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: moderate; level: 4/10. *Pain is* frequent. *Exacerbates symptoms:* sleeping; lifting and reaching. *Alleviates symptoms:* nothing.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 3x/week for 2 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes); left shoulder Laser (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Wednesday August 29, 2018 Provider: Joe A Dirker DC

Treatment & Plan

Per doctor's discussion patient came in for therapy only today. She is feeling better from her previous visit. I performed interferential therapy for ten minutes with ice on the left shoulder. ES. *Physical Modalities:* left shoulder muscle stimulation (10 minutes); left shoulder cold therapy (10 minutes).

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *Notes* Today patient continued with scapular flexibility exercises. She felt a pull with the cat/cow stretch again. The upper limb neural tension stretches had a deep but good stretch. She was able to get better range of motion today to get into and out of stretches. She should continue exercises at home. ES. *Rehab Protocol* Scapular Flexibility #2 (see sheet for details). 97110:Exercise Rehabilitation: 1 Unit 8 minutes.

Dirker Chiropractic LLC (TIN#: xx-xx97814)
707 S Taylor Drive, Ste A
Sheboygan, WI 53081-4766
920-451-7000

Today's date: February 22, 2019

Patient: Debra M Zahner #3549 DOB: 05/01/1958

Thursday September 6, 2018 Provider: Joe A Dirker DC RE-EXAM

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Progress Exam today - see patient file for patient filled out reports. Overall she is reporting good progress. . *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 1x/week for 4 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Physical Modalities:* left shoulder Interferential Current (10 minutes); left shoulder cold therapy (10 minutes). *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Thursday September 6, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *ROM Patient Value/Normal Value* Shoulder L Flexion: 94 180; Shoudler L Extension: 45 40; Shoulder L Internal Rotation: 30 80 Pain ; Shoulder L External Rotation: 44 90 Pain ; Shoulder L Abduction: 80 180; Shoulder L Adduction: 50 50 Horizontal. *Notes* Today started with measuring range of motion for the left shoulder. Continued to show scapular retractions to help strengthen, patient was able to do exercises without increase in pain or hiking the shoulders up. Today was the last day in rehab in office, however patient should continue to do range of motion exercises twice a day and strengthening exercises three times a week. Today we went through which exercises would be considered range of motion and which ones are strengthening. A tracking sheet was given to the patient to help organize exercises and help her make sure she is doing each exercise each week. ES. *Rehab*

Protocol Scap/Back Retraction without Bands . 97110:Exercise Rehabilitation: 1 Unit 10 minutes.

Wednesday September 12, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. Xray LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 1x/week for 4 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Thursday September 20, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. Xray LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: RIGGED UP A PULLY SYSTEM TO STRETCH SHOULDER IN HER BASEMENT WHICH IS REALLY HELPING. *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM.
Treatment schedule: 1x/week for 4 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Wednesday September 26, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: RIGGED UP A PULLY SYSTEM TO STRETCH SHOULDER IN HER BASEMENT WHICH IS REALLY HELPING. *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM.
Treatment schedule: 1x/week for 4 weeks. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Home care:* ice: left shoulder 2x day for 10 minutes. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Monday October 1, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *ROM Patient Value/Normal Value* Shoulder L Flexion: 111 180; Shoudler L Extension: 47 40; Shoulder L Internal Rotation: 40 80 Pain ; Shoulder L External Rotation: 63 90 Pain ; Shoulder L Abduction: 90 180; Shoulder L Adduction: 50 50 Horizontal. *Notes* Today patient was brought to rehab for range of motion measurements for the left shoulder to compare to previous measurements. ES. 97110:Exercise Rehabilitation: 1 Unit 8 minutes.

Monday October 1, 2018 Provider: Joe A Dirker DC RE-EXAM

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Progress exam today....see intake paperwork...overall her symptoms are very much under control...Shoulder ROM is still a work in progress but continue to gradually improve. . *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Physical exam: Ht: 5' 2" Wt: 208lbs. BMI: 38.0 Never smoker BP (left): 130/80.

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 2x/month for 2 months. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care. *Notes* Will continue to monitor at a less frequent interval....hoping her ROM continues to improve and return to almost normal in the next few months.

Wednesday October 17, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 1x/month for 2 months. *Subluxations found on assessment and adjusted:* C5; C6; C7;

GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Tuesday November 6, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* intermittent. *Exacerbates symptoms:* lifting and reaching. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: moderate. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* 1x/month for 2 months. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care.

Monday December 10, 2018 Provider: Joe A Dirker DC

Rehab Performed Therapeutic exercises to develop strength and endurance, range of motion and flexibility were performed with the patient. See exercise sheet for more details of patient's visit. (97110). *ROM Patient Value/Normal Value* Shoulder L Flexion: 142 180; Shoudler L Extension: 46 40; Shoulder L Internal Rotation: 109 180; Shoulder L External Rotation: 65 50 Horizontal; Shoudler R Abduction; Shoulder L Abduction: 61 80 Pain Slight pull ABD; Shoulder L Adduction: 63 90 ABD. 99212-25: Est. Prob Focused: 1 Unit.

Monday December 10, 2018 Provider: Joe A Dirker DC

PROTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Progress exam today....see intake paperwork...she is reporting 90% improvement. . *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* occasional. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: mild. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, decrease muscle spasms, improve ADL, improve function, improve ROM. *Treatment schedule:* six weeks for 3 months. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care. *Notes* Will continue to monitor at a less frequent interval...ROM is close and we want to keep her doing her exercises at home to maintain current ROM status and possibly get a little more yet. Thinking we will close her case either next visit in six weeks or the one after approximately 3 months from now.

Monday January 21, 2019 Provider: Joe A Dirker DC

PROSTHETIC RIGHT HIP 3.28.16. *Xray* LEFT SHOULDER 7.25.18 - Mild DJD observed.

Subjective

Upper Extremity: Deb and I have a lengthy conversation about her condition...we both agreed she is very close to pre-injury status. *Location:* shoulder: left. *Onset:* chronic. *Cause of symptoms:* accident - FALL. *History of prior pain:* none. *Changes in this condition:* slightly better. *Pain quality:* achy, burning, dull, stiff, sore, sharp with movement; described as: mild; level: 2/10. *Pain is* occasional. *Alleviates symptoms:* chiropractic care.

Objective

Upper Extremity: *Tightness:* left shoulder area: mild. *Spinal subluxation level(s):* C5, C6, C7. *Non-spinal subluxation level(s):* GlenoHumeral Joint: left.

Assessment

Diagnosis: M99.07, M75.82, M99.01. *Date of Onset* 5.23.18.

Treatment & Plan

Patient treated to: relieve pain, improve ADL, improve function, improve ROM. *Treatment schedule:* as needed. *Subluxations found on assessment and adjusted:* C5; C6; C7; GlenoHumeral Joint left (Activator). *Adjustment* See Subluxation List. *Informed consent:* Benefits/risks/alternatives discussed with patient, Patient had no questions, Patient agreed to begin care. *Notes* At the conclusion of her visit we both agreed that we are comfortable closing her case and that no further treatment is necessary or attributable to this injury date 5.23.18. Any further care would be considered unrelated to this case.

Abbreviations:
ROM: range of motion
ADL: activities of daily living
DJD: degenerative joint disease
WNL: within normal limits

**Encounter dated 01/21/2019 for Debra M Zahner #3549
DOB:05/01/1958 Today's date: 02/22/2019**



DIRKER CHIROPRACTIC, LLC

707 South Taylor Drive
Suite A
Sheboygan, WI 53081

Personal Injury Questionnaire

Patient DEBRA M ZAHNER Phone: (920) 457-0962
Address 1124 MAIN AVE City SHEBOYGAN State WI Zip 53083
Age 60 Birthdate 5-1-1958 Sex F SSN 393-72-5986
Employer's name: SHEBOYGAN COUNTY Occupation: ACCOUNTING SPECIALIST- CLERK OF COURTS OFFICE

Nature of Accident:

- 1. Date of accident: 5/23/18 Time of day: 11:40 AM/PM
2. Were you: Driver Passenger Front seat Back seat
3. Number of people in your vehicle: Were you wearing seat belts? Yes No
4. What direction were you headed? North East South West
Name of street:
5. What direction was the other vehicle headed? North East South West
Name of street:
6. Were you struck from: Front Back Left side Right side
7. Approximate speed of your car: MPH Other car: MPH
8. Were you knocked unconscious? Yes No If yes, for how long?
9. Were you Surprised by impact Braced for impact
10. Were police notified? Yes No Citation issued? Yes No Unknown
11. In your own words please describe the accident: WALKIN NORTH ON N. 6th ST, CORNER (S/E) OF ONTARIO AVE, SIDEWALK RAISED APPROX 2-4 INCHES, I TRIPPED FALLING FACE FORWARD INTO THE ROAD. BRACED MY FALL W/ BOTH HANDS, JOLTED LEFT SHOULDER.
12. Where were you taken after the accident? WALKED BACK TO WORK (CONETHOUSE)
13. Have you been treated by another doctor since the accident? Yes No If yes, please list doctor's name and address:
What type of treatment did you receive?
14. Please check symptoms you have noticed since the accident:
Headache Irritability Numbness in toes Face flushed Feet cold
Neck pain Chest pain Shortness of breath Buzzing in ears Hands cold
Neck stiff Dizziness Fatigue Loss of balance Stomach upset
Sleeping problems Head heavy Depression Fainting Constipation
Back pain Pins/Needles in arms Lights bother eyes Loss of smell Cold sweats
Nervousness Pins/Needles in legs Loss of memory Loss of taste Fever
Tension Numbness in fingers Ears ring Diarrhea
LEFT SHOULDER / UPPER ARM PAIN

15. Please describe how you felt:

- a. During the accident: SCARED,
- b. Immediately after the accident: SHAKEN UP, PAIN IN LEFT ARM
- c. Later that day: GETTING STIFF / LEFT ARM
- d. The next day: VERY SORE

16. Since this injury occurred are your symptoms: Improving Getting worse Same

17. Have you lost time from work as a result of this accident? Yes No

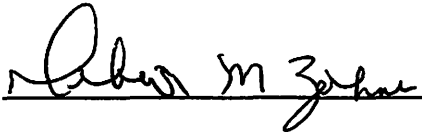
If yes, how much to date: JUST DR-DRIVER APPTS

18. Have you ever been involved in an accident before? Yes No If yes, please describe: _____

19. Did you have any physical complaints before the accident? Yes No If yes, please describe in detail:

20. Do you have any congenital (from birth) factors which relate to this problem? Yes No If yes, please describe:

21. Any other pertinent information: _____

Signature: 

Date: 8-3-18

IV

5.32

R. C. No. 336 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 199-18-19 by City Clerk submitting a claim from State Farm Insurance Agency, for their insured, Ken Phillip, for alleged damages to his vehicle when it was hit by a Sheboygan Police vehicle door; recommends referring to Finance and Personnel Committee of the new council.

Finance & Personnel
2019-2020
10-14 hold
1028 file.

James A. Bohner
James A. Bohner
James A. Bohner

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

3.2

~~III~~

R. O. No. 199 - 18 - 19. By CITY CLERK. December 17, 2018.

Submitting a claim from State Farm Insurance Agency, for their insured Ken Phillip, for alleged damages to his vehicle when it was hit by a Sheboygan Police vehicle door.

*Finance +
Personnel
4-8-19 refer to Finance +
Personnel of new council.*

CITY CLERK

Steve Ford Ins and Fin Svc Inc

Steve Ford, Agent
939 S. 21st Street
Manitowoc, WI 54220-4945
Bus 920 682 2997
steve@stevefordagency.com
www.stevefordagency.com

21-18
DEC 13 '18 AM 11:38
MKC

Monday, December 10, 2018

City Clerk of Sheboygan
828 Center Avenue
Sheboygan, WI 53081

Attn: City Clerk of Sheboygan

We are submitting an estimate from Bill's Auto Body in the amount of \$195.30, for our insured Ken Phillip, who lives at 1362 Westwood Lane, Manitowoc, WI 54220. It is for the damage, to his 2006 Dodge Grand Caravan, from the accident date of October 17th, 2018, when a Sheboygan Police Officer, was exiting from his Police car, when his car door blew open, hitting Ken Phillip's passenger van in the right front fender causing a walnut size dent.

Ken is waiting to hear from you, so please contact him at either 1-920-973-1160, or email him at phillipken@sbcglobal.net.

Thank-you for your co-operation to this matter.



Mary Jo Mott

Steve Ford State Farm Insurance Agency

BILL'S AUTO SALES & CUSTOM PAINTS, INC.
3836 CALUMET AVE.
MANITOWOC, WI 54220
OFFICE: 920-682-8867 FAX: 920-682-9903
FED ID #39-1745569

*** PRELIMINARY ESTIMATE ***

11/20/2018 03:20 PM

Owner

Owner: KEN PHILLIP
Address: 1362 WESTWOOD LN
City State Zip: Manitowoc, WI 54220

Work/Day: (920)973-1160
FAX:

Inspection

Inspection Date: 11/20/2018 03:21 PM

Inspection Type:

Repairer

Repairer: BILL'S AUTO AND CUSTOM
PAINT
Address: 3836 CALUMET AVE.
City State Zip: MANITOWOC, WI 54220
Email: billsautocustom@gmail.com

Contact:

Work/Day: (920)682-8867
FAX: (920)682-9903

Target Complete Date/Time:

Days To Repair: 1

Vehicle

2006 Dodge Caravan Grand SXT 4 DR Passenger Van
6cyl Gasoline 3.8
4 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Color: BRILLIANT BLACK PRL
Ext. Refinish: Two-Stage
Ext. Paint Code: PXR

VIN: 2D4GP44L16R850310
Mileage Type: Actual
Code: N6644C
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

7 Passenger Seating
Cargo/Trunk Net
Digital Clock
Dual Power Sliding Doors
Garage Door Opener
Intermittent Wipers
Lighted Entry System
Power Door Locks
Power Windows
Rear Window Defroster
Second Row Bucket Seats
Tachometer
Tilt Steering Wheel
Trip Computer

Aluminum/Alloy Wheels
Compact Disc W/Tape
Dual Air Conditioning
Fog Lights
Heated Power Mirrors
Keyless Entry System
Overhead Console
Power Drivers Seat
Privacy Glass
Rear Window Wiper/Washer
Sliding Driver Side Door
Theft Deterrent System
Tinted Glass
Velour/Cloth Seats

Anti-Lock Brakes
Cruise Control
Dual Airbags
Fold Into Floor Seats
Heated W/S Wiper Washers
Leather Steering Wheel
Power Brakes
Power Steering
Rear Heater
Roof/Luggage Rack
Strg Wheel Radio Control
Third Seat (trucks)
Traction Control System

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Body And Windshield										
1	I	104		Fender,Front RT >> PAINTLESS DENT REPAIR	Sublet Repair	\$150.00*				SM
Front Body Interior Sheetmetal										
2	RI	106		Skirt,Inner Fender RT	R & I Assembly				0.6	SM
2	Items									

Estimate Total & Entries

Labor	Rate	Replace	Repair Hrs	Total Hrs	
			Hrs		
Sheet Metal (SM)	\$60.00	0.6		0.6	\$36.00
Mech/Elec (ME)	\$70.00				
Frame (FR)	\$70.00				
Refinish (RF)	\$60.00				
Labor Total				0.6 Hours	\$36.00
Tax on Labor		@ 5.000%			\$1.80
Sublet Repairs					\$150.00
Tax on Sublet		@ 5.000%			\$7.50
Gross Total					\$195.30
Net Total					\$195.30

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54220 Default
 Rate Name Default

Audatex Estimating 8.0.643 ES 11/20/2018 03:24 PM REL 8.0.643 DT 11/01/2018 DB 11/15/2018
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THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value ^ = Labor Matches System Assigned Rates E = Replace OEM

NG = Replace NAGS
UE = Replace OE Surplus
EU = Replace Recycled
UM = Replace Reman/Rebuilt
UC = Replace Reconditioned
N = Additional Labor
IT = Partial Repair
P = Check

EC = Replace Economy
ET = Partial Replace Labor
TE = Partial Replace Price
L = Refinish
TT = Two-Tone
BR = Blend Refinish
CG = Chipguard
AA = Appearance Allowance

OE = Replace PXN OE Srpls
EP = Replace PXN
PM = Replace PXN Reman/Rebit
PC = Replace PXN Reconditioned
SB = Sublet Repair
I = Repair
RI = R & I Assembly
RP = Related Prior Damage



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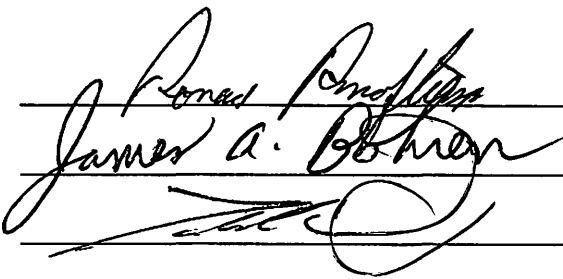
VI

5.40

R. C. No. 344 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 225-18-19 by City Clerk submitting a claim from Zachory T. Felsing for alleged damages to his vehicle when it was struck by a garbage truck; recommends referring to Finance and Personnel Committee of the new council.

Finance & Personnel
2019-2020
10-14 hold.
10-28 file



Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

II

R. O. No. 225 - 18 - 19. By CITY CLERK. March 4, 2019.

Submitting a claim from Zachory T. Felsing for alleged damages to his vehicle when it was struck by a garbage truck.

CITY CLERK

*Finance & Personnel
4-8-19 Refer to Finance & Personnel
of new council*

DATE RECEIVED 2-26-19

RECEIVED BY MKC.

FEB 26 '19 PM 12:10

CLAIM NO. 29-18

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: Zachary T. Felsing
- 2. Home address of Claimant: 1746 N 9th street
- 3. Home phone number: (920)-377-6808
- 4. Business address and phone number of Claimant: _____

5. When did damage or injury occur? (date, time of day) 2-7-19 around 10 AM

6. Where did damage or injury occur? (give full description) Drivers side door, wheel well, panel inbetween door and front bumper, front bumper

7. How did damage or injury occur? (give full description) A garbage truck side swiped my car that was parked on the side of the road. The driver said he was attempting to back up.

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: _____

(b) Claimant's statement of the basis of such liability: _____

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: _____

(b) Claimant's statement of basis for such liability: _____

DATE RECEIVED 2-26-19

RECEIVED BY MKC FEB 26 '19 PM 12:10

CLAIM NO. 29-18

CLAIM

Claimant's Name: Zachary J. Felsingor
Claimant's Address: 1746 N 9th street
Claimant's Phone No. (920)-377-6808

Auto \$ 3,525.25
Property \$ _____
Personal Injury \$ _____
Other (Specify below) \$ _____
TOTAL \$ 3,525.25

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 3,525.25.

SIGNED [Signature]

DATE: 2-26-19

ADDRESS: 1746 N 9th street

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

FEB 26 '19 PM 12:10

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No Injuries.

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 3,098.40 - \$3,525.25

Property: \$ _____

Personal injury: \$ _____

Other: (Specify below) \$ _____

TOTAL \$ 3,525.25

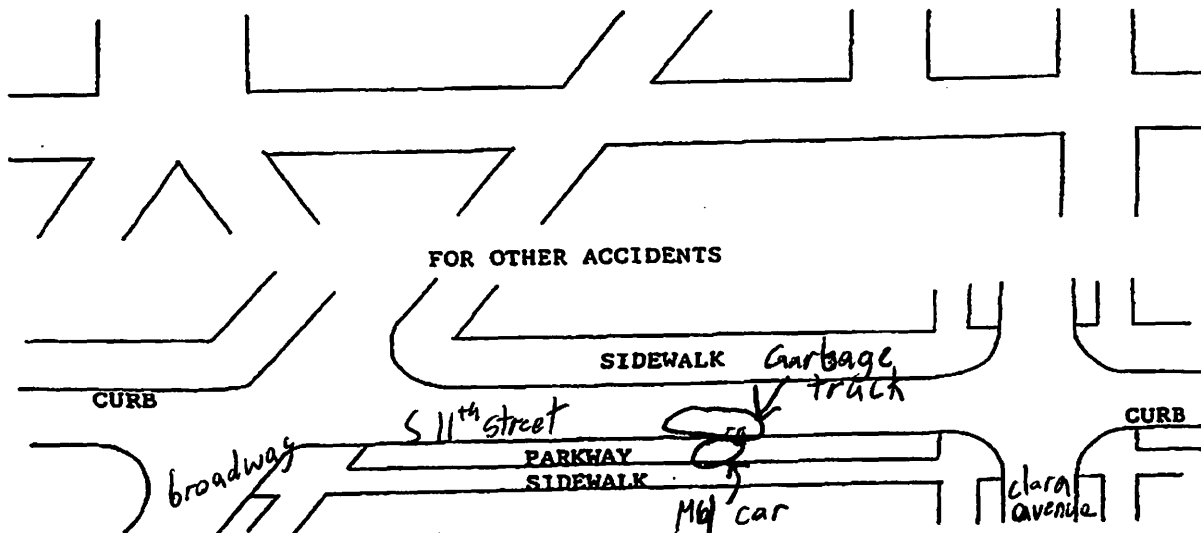
Damaged vehicle (if applicable)

Make: Hyundai Model: Sonata Year: 2012 Mileage: around 85K

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT

[Handwritten Signature]

DATE 2-26-19

DEAN'S AUTO BODY INC
1407 N. 29TH STREET
SHEBOYGAN, WI 53081
OFFICE: 920-457-5494 FAX: 920-457-6495
"DEAN'S HAS THE MEANS FOR ALL YOUR AUTO NEEDS"

*** PRELIMINARY ESTIMATE ***

02/07/2019 01:41 PM

Owner

Owner: Zach Felsinger
Address: 1746 N 9th St
City State Zip: Sheboygan, WI 53081
Email: zachoryfelsinger@gmail.com

Home/Day: (920)377-6808
Cell: (920)377-6808
FAX:

Inspection

Inspection Date: 02/08/2019 10:07 AM
Inspection Location: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081
Driveable: Yes

Inspection Type: Drive In
Contact: Phil Black
Work/Day: (920)457-5494x
FAX: (920)457-6495x
Rental Assisted:

Appraiser Name: PHIL BLACK

Appraiser License # :

Repairer

Repairer: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081

Contact: Phil Black
Work/Day: (920)457-5494
FAX: (920)457-6495

Target Complete Date/Time:

Days To Repair: 7*

Remarks

*** Original Estimate ***
*** Possible hidden damage open to further inspection ***
Possable clean up on used parts may be needed

Vehicle

2012 Hyundai Sonata Limited 4 DR Sedan
4cyl Gasoline 2.4
6-Speed Automatic

Lic.Plate: 478-ZYV
Lic Expire:
Prod Date: 08/2011
Veh Insp# :
Condition:
Ext. Color: RADIANT SILVER MET
Ext. Refinish: Two-Stage
Ext. Paint Code: SM

Lic State: WI
VIN: 5NPEC4AC4CH359727
Mileage: 84,659
Mileage Type: Actual
Code: E3174C
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

2nd Row Head Airbags	AM/FM CD Player	Air Conditioning
Alarm System	Aluminum/Alloy Wheels	Amplifier
Anti-Lock Brakes	Auto Headlamp Control	Automatic Dimming Mirror
Auxiliary Audio Input	Bucket Seats	Center Console
Chrome Grille	Compact Spare Tire	Cruise Control
Daytime Running Lights	Driver Information Sys	Dual Airbags
Dual Zone Auto A/C	Electric Steering	Electronic Compass
Emergency S.O.S. System	Ext Mirror Turn Signals	Fog Lights
Garage Door Opener	Halogen Headlights	Head Airbags
Heated Frnt & Rear Seats	Heated Power Mirrors	High Definition Radio
IPOD Control	Illuminated Visor Mirror	Intermittent Wipers
Keyless Access System	Keyless Entry System	Keyless Ignition System
Leather Seats	Leather Shift Knob	Leather Steering Wheel
Lighted Entry System	MP3 Decoder	Overhead Console
Panorama Sunroof	Power Brakes	Power Door Locks
Power Drivers Seat	Power Windows	Pwr Accessory Outlet(s)
Pwr Driver Lumbar Supp	Rear Window Defroster	Rem Trunk-L/Gate Release
Side Airbags	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Subwoofer	Sunroof Wind Deflector
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Traction Control System
Trip Computer	USB Audio Input(s)	Wireless Audio Streaming
Wireless Phone Connect	XM Satellite Radio	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	EC	33		Cover,Front Bumper >> >>Keystone Capa	Replace Economy	\$321.00*		2.6	SM
2	L	33	13	Cover,Front Bumper	Refinish 2.9 Surface 0.6 Two-stage setup 0.6 Two-stage			4.1	RF
3	E	48		Brkt,Front Bumper Mtg LT	865133S000	\$15.95		INC	SM
Front End Panel And Lamps									
4	RI	41		Headlamp Assy,Halogen LT	R & I Assembly			INC	SM
Front Body And Windshield									
5	EC	103		Fender,Front LT	Replace Economy	\$223.00*		2.5	SM
6	L	103		Fender,Front LT	Refinish 2.3 Surface 0.5 Edge 0.6 Two-stage			3.4	RF
7	TE	121		Guard,Fender Mud	Partial Replace Price	\$15.00			SM
8	ET	123		Guard,Fender Mud LT	Partial Replace Labor			INC	SM
Front Doors									
9	E	157		Lamp,Side Marker LT	876133Q000	\$157.02		0.4	SM
10	EU	207		Door Assembly,Front LT >> >>Rhine Auto	Replace Recycled	\$333.00*		2.0	SM
11	L	207		Door Shell,Front LT	Refinish 2.4 Surface 1.0 Edge 0.7 Two-stage			4.1	RF
12	RI	1127		Panel,Frnt Door Inner LT	R & I Assembly			INC	SM
13	RI	56		W/Strip,Front Door LT	R & I Assembly			0.5	SM

14	RI	231	Pnl,Inner Door Trim LT	R & I Assembly		INC	SM
15	RI	58	Mldg,Front Door Belt LT	R & I Assembly		0.2	SM
16	RI	257	Applique,Frt Door Fram LT	R & I Assembly		0.5	SM
17	RI	229	Mirror,Outer R/C LT	R & I Assembly		INC	SM
18	RI	215	Glass,Front Door T LT	R & I Assembly		INC	SM
19	RI	201	Channel,Front Glass Ru LT	R & I Assembly		1.5	SM
20	EU	358	Hinge,Front Door Upr LT	Replace Recycled	INC*	0.2	SM
21	L	358	Hinge,Front Door Upr LT	Refinish		0.4	RF
				0.3 Surface			
				0.1 Two-stage			
22	EU	213	Hinge,Front Door Lwr LT	Replace Recycled	INC*	0.2	SM
23	L	213	Hinge,Front Door Lwr LT	Refinish		0.4	RF
				0.3 Surface			
				0.1 Two-stage			
24	RI	252	Rod,Front Door Check LT	R & I Assembly		0.2	SM
25	RI	221	Lock,Front Door LT	R & I Assembly		0.2	SM
26	RI	241	Handle,Front Door Otr LT	R & I Assembly		INC	SM

Rear Doors

27	BR	289	Pnl,Rear Door Outer LT	Blend Refinish		1.3	RF
				0.9 Blend			
				0.4 Two-stage			
28	RI	1223	Panel,Rear Door Inner LT	R & I Assembly		0.3	SM
29	RI	237	Mldg,Rear Door Belt LT	R & I Assembly		0.8	SM
30	RI	307	Pnl,Inner Door Trim LT	R & I Assembly		INC	SM
31	RI	425	Handle,Rr Door Outer LT	R & I Assembly		0.2	SM

Manual Entries

32	L	M14	Corrosion Protection	Refinish		0.2*	RF	
33	EC		Cover car exterior	Replace Economy	\$5.00*	0.2*	SM	
34	EC		Flex Additive	Replace Economy	\$6.50*		RF	
35	N		De-Nib and polish	Additional Labor			SM*	
36	N		Hazad, waste	Additional Labor	\$5.00*		SM	
37	N		Transfer Door Parts	Additional Labor		2.0*	SM*	
			>> >>Transfer Original Door Parts & Wiring to Used Door. {Diff. Year}					
38	P		Brakes making noise	Check			SM*	
			>> >>Owner said that brakes are making noise {check at time of repairs}					
38	Items							

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts	\$187.97
Other Parts	\$893.50
Paint & Materials	13.9 Hours @ \$40.00 \$556.00
Parts & Material Total	\$1,637.47
Tax on Parts & Material	@ 5.500% \$90.06

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	12.5	2.0	14.5	\$870.00
Mech/Elec (ME)	\$85.00				
Frame (FR)	\$75.00				
Refinish (RF)	\$60.00	13.9		13.9	\$834.00
Labor Total				28.4 Hours	\$1,704.00
Tax on Labor		@ 5.500%			\$93.72
Gross Total					\$3,525.25

Net Total

\$3,525.25

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default
Rate Name Default

Audatex Estimating 8.0.643 ES 02/08/2019 11:58 AM REL 8.0.643 DT 01/01/2019 DB 02/01/2019
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3.1 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS.ADM.
CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN
DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911,
MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE IS BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS
OR LABOR THAT MAY BE REQUIRED AFTER THE WORK HAS BEEN STARTED. OCCASIONALLY,
WORN OR DAMAGED PARTS ARE DISCOVERED THAT WERE NOT EVIDENT ON THE FIRST
INSPECTION. THEREFORE, THE ABOVE PRICED ARE NOT GUARANTEED. PARTS PRICES
SUBJECTED TO CHANGE DUE TO MANUFACTURER'S PRICE INCREASES.


Op Codes

- | | | |
|---------------------------|---|-------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG= Replace NAGS | EC= Replace Economy | OE= Replace PXN OE Srpls |
| UE= Replace OE Surplus | ET= Partial Replace Labor | EP= Replace PXN |
| EU= Replace Recycled | TE= Partial Replace Price | PM= Replace PXN Reman/Rebit |
| UM= Replace Reman/Rebuilt | L = Refinish | PC= Replace PXN Reconditioned |
| UC= Replace Reconditioned | TT= Two-Tone | SB= Sublet Repair |
| N = Additional Labor | BR= Blend Refinish | I = Repair |
| IT= Partial Repair | CG= Chipguard | RI = R & I Assembly |
| P = Check | AA= Appearance Allowance | RP= Related Prior Damage |



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

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SHEBOYGAN COLLISION CENTER
CHEVROLET - BUICK - GMC - CADILLAC INC
3400 SOUTH BUSINESS DRIVE – SHEBOYGAN, WI 53081
OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855
FED I.D.# 83-0747810 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

*** PRELIMINARY ESTIMATE ***

02/19/2019 11:02 AM

Owner

Owner: ZACH FELSINGER
Address: 1746 N. 9TH ST
City State Zip: Sheboygan, WI 53081

Work/Day: (920)377-6808
FAX:

Inspection

Inspection Date: 02/19/2019 11:01 AM
Inspection Location: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com
Primary Impact: Left Front Corner

Inspection Type:
Contact:
Work/Day: (920)459-6855x
Work/Day: (888)459-6855x
FAX: (920)459-6286x

Appraiser Name: PATRICK KARBE
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: Sheboygan, WI 53081
Email: collisioncenter@sheboyganauto.com

Secondary Impact:
Appraiser License # :
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com

Contact:
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Target Complete Date/Time:

Days To Repair: 8

Remarks

ESTIMATE OPEN FOR HIDDEN DAMAGES:
ORIGINAL / INITIAL ESTIMATE:
PRIOR DAMAGE TO LEFT FRONT WHEEL

Vehicle

2012 Hyundai Sonata Limited 4 DR Sedan
4cyl Gasoline 2.4
6-Speed Automatic

Lic.Plates: 478ZTV
Lic Expire:
Prod Date:
Veh Insp# :
Condition:

Lic State: WI
VIN: 5NPEC4AC4CH359727
Mileage: 85,010
Mileage Type: Actual
Code: E3174C

Ext. Color: RADIANT SILVER MET
Ext. Refinish: Two-Stage
Ext. Paint Code: SM

Int. Color: Gray
Int. Refinish: Two-Stage
Int. Trim Code: RA

Options - AudaVIN Information Received

2nd Row Head Airbags	AM/FM CD Player	Air Conditioning
Alarm System	Aluminum/Alloy Wheels	Amplifier
Anti-Lock Brakes	Auto Headlamp Control	Automatic Dimming Mirror
Auxiliary Audio Input	Bucket Seats	Cargo/Trunk Net
Center Console	Chrome Grille	Compact Spare Tire
Cruise Control	Daytime Running Lights	Driver Information Sys
Dual Airbags	Dual Zone Auto A/C	Electric Steering
Electronic Compass	Emergency S.O.S. System	Ext Mirror Turn Signals
Floor Mats	Fog Lights	Garage Door Opener
Halogen Headlights	Head Airbags	Heated Frnt & Rear Seats
Heated Power Mirrors	High Definition Radio	IPOD Control
Illuminated Visor Mirror	Intermittent Wipers	Keyless Access System
Keyless Entry System	Keyless Ignition System	Leather Seats
Leather Shift Knob	Leather Steering Wheel	Lighted Entry System
MP3 Decoder	Mud/Splash Guards	Overhead Console
Panorama Sunroof	Power Brakes	Power Door Locks
Power Drivers Seat	Power Windows	Pwr Accessory Outlet(s)
Pwr Driver Lumbar Supp	Rear Window Defroster	Rem Trunk-L/Gate Release
Side Airbags	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Subwoofer	Sunroof Wind Deflector
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Traction Control System
Trip Computer	USB Audio Input(s)	Wireless Audio Streaming
Wireless Phone Connect	XM Satellite Radio	

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
<u>Stripes And Mouldings</u>									
1	RI	512		Mldg,Fender Side LT	R & I Assembly			0.2	SM
<u>Front Bumper</u>									
2	E	33	46	Cover,Front Bumper	865113Q000	\$384.14		1.8	SM
3	L	33	13	Cover,Front Bumper	Refinish			4.1	RF
					2.9 Surface				
					0.6 Two-stage setup				
					0.6 Two-stage				
4	E	7	46	Absorber,Front Energy	865203Q100	\$82.08		0.8	SM
5	E	48	46	Brkt,Front Bumper Mtg LT	865133S000	\$15.95		INC	SM
<u>Front Body And Windshield</u>									
6	I	103		Fender,Front LT	Repair			2.5*	SM
7	L	103		Fender,Front LT	Refinish			2.8	RF
					2.3 Surface				
					0.5 Two-stage				
8	TE	121		Guard,Fender Mud	Partial Replace Price	\$15.00		0.2*	SM
<u>Front Body Interior Sheetmetal</u>									
9	E	46	#	Skirt,Inner Fender LT	868113Q000	\$124.70		0.5	SM
				# = 01, 46					

Front Doors

10	RI	1799	Speaker,Front Door LT	R & I Assembly			0.2	SM
11	EU	207	46 Door Assembly,Front LT	Replace Recycled	\$300.00*	+25.00	3.0	SM
			>> TOM@CLEVELAND AUTO					
12	L	207	Door Shell,Front LT	Refinish			4.1	RF
				2.4 Surface				
				1.0 Edge				
				0.7 Two-stage				
13	RI	1127	Panel,Frt Door Inner LT	R & I Assembly			INC	SM
14	RI	215	Glass,Front Door T LT	R & I Assembly			1.0	SM
Rear Doors								
15	BR	289	Pnl,Rear Door Outer LT	Blend Refinish			1.3	RF
				0.9 Blend				
				0.4 Two-stage				
16	RI	237	Mldg,Rear Door Belt LT	R & I Assembly			0.8	SM
17	RI	425	Handle,Rr Door Outer LT	R & I Assembly			0.2	SM
Manual Entries								
18	L		Cover Car Exterior	Refinish	\$5.00*			SM
19	SB		Hazardous Waste	Sublet Repair	\$5.00*			RF*
20	L		Corrosion.Protection	Refinish	\$10.00*		0.2*	SM
21	L		Flex Additive	Refinish	\$6.00*			SM
21	Items							

MC Message

01 CALL DEALER FOR EXACT PART # / PRICE
 13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
 46 PRINTABLE ALTERNATE PARTS COMPARE

Estimate Total & Entries

Gross Parts	\$621.87
Other Parts	\$321.00
Paint & Materials	12.3 Hours @ \$40.00 \$492.00
Line Item Markup	\$75.00
Parts & Material Total	\$1,509.87
Tax on Parts & Material	@ 5.500% \$83.04

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$60.00	8.9	2.5	11.4	\$684.00	
Mech/Elec (ME)	\$120.00					
Frame (FR)	\$75.00					
Refinish (RF)	\$60.00	12.3		12.3	\$738.00	
Labor Total				23.7 Hours		\$1,422.00
Tax on Labor		@ 5.500%			\$78.21	
Sublet Repairs					\$5.00	
Tax on Sublet		@ 5.500%			\$0.28	
Gross Total						\$3,098.40
Net Total						\$3,098.40

Alternate Parts Y/05/00/00/05/04 CUM 05/00/00/05/04 Zip Code: 53081 Default
 Recycled Parts NOT REQUESTED
 Rate Name Default

Audatex Estimating 8.0.643 ES 02/19/2019 11:21 AM REL 8.0.643 DT 02/01/2019 DB 02/15/2019
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2.8 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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VI

5.42

R. C. No. 346 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 240-18-19 by City Clerk submitting a claim from Sonia Garay for alleged damages to her vehicle when a City of Sheboygan truck backed up into her car; recommends referring to Finance and Personnel Committee of the new council.

*Finance & Personnel
2019-2020
10-14 hold
10-28 file*

*Perrod Pundtign
James A. Bohrer*

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

II

4.4

R. O. No. 240 - 18 - 19. By CITY CLERK. April 3, 2019.

Submitting a claim from Sonia Garay for alleged damages to her vehicle when a City of Sheboygan truck backed up into her car.

CITY CLERK

*Finance & Personnel
4-8-19 memo to Finance + Personnel
of the council.*

DATE RECEIVED 3-25-19

RECEIVED BY MKE

CLAIM NO. 31-18

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

MAR 25 '19 AM 9:53

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: Sonia Garay
- 2. Home address of Claimant: 2118 N. 11th Street
- 3. Home phone number: (414) 236-4041
- 4. Business address and phone number of Claimant: _____

5. When did damage or injury occur? (date, time of day) 3/11/19 12:50 PM

6. Where did damage or injury occur? (give full description) by 9th and BLUFF AVE

7. How did damage or injury occur? (give full description) Was Driving behind truck, it stopped, I stopped, the truck went in Reverse, I sounded my horn and did not have enough time to reverse my vehicle, truck backed up into my car.

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: _____

(b) Claimant's statement of the basis of such liability: _____

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: _____

(b) Claimant's statement of basis for such liability: _____

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No injuries to anyone.

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 745.05
Property: \$ _____
Personal injury: \$ _____
Other: (Specify below) \$ _____

TOTAL \$ 745.05

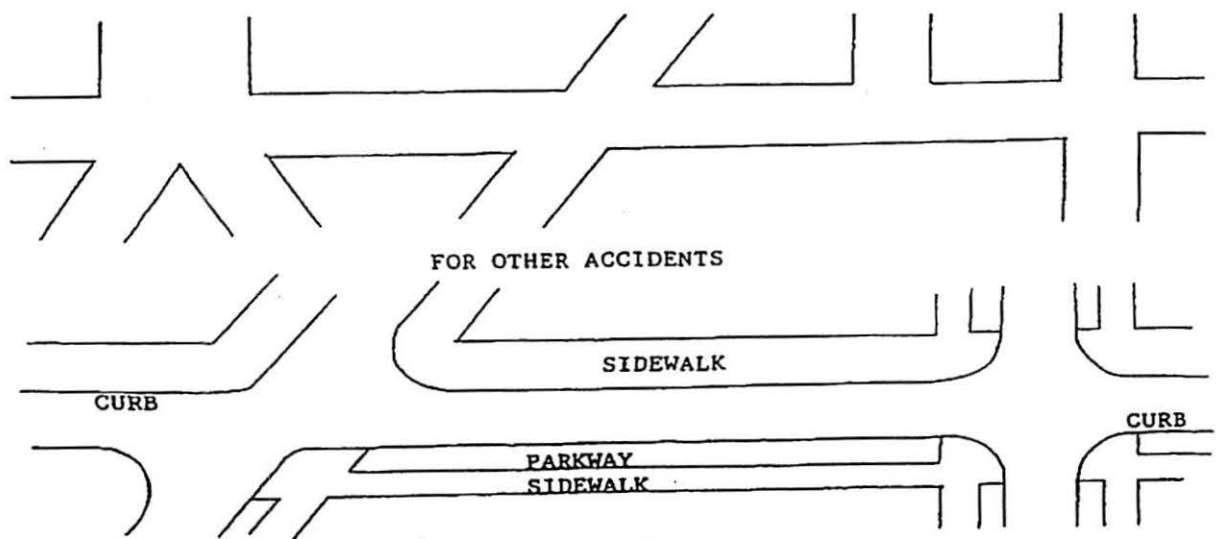
Damaged vehicle (if applicable)

Make: Nissan Model: Sentra Year: 2006 Mileage: 250,643

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT

Sanita Garay

DATE

3-23-19

DATE RECEIVED 3-25-19

RECEIVED BY MKC

CLAIM NO. 31-18

CLAIM

Claimant's Name: Sonia Garay

Auto \$ 745.05

Claimant's Address: 2118 N. 11th Street

Property \$ _____

Sheboygan WI 53081

Personal Injury \$ _____

Claimant's Phone No. (414) 236-4041

Other (Specify below) \$ _____

TOTAL \$ 745.05

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 745.05.

SIGNED Sonia Garay DATE: 3-23-19

ADDRESS: 2118 N. 11th Street, Sheboygan WI 53081

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

Van Horn Collision Center
Please send all payments to: P.O. Box 298, Plymouth, WI 53073
3512 Wilgus Road
Sheboygan, WI 53082

*** PRELIMINARY ESTIMATE ***

03/21/2019 11:13 AM

Owner

Owner: SONIA GARAY
Address: 2118 N 11TH STREET
City State Zip: Sheboygan, WI 53081

Work/Day: (414)236-4041
FAX:

Inspection

Inspection Date: 03/21/2019 11:11 AM
Primary Impact: Front
Driveable: Yes

Inspection Type:
Secondary Impact:
Rental Assisted: Yes

Appraiser Name: CRYSTAL JUHASZ

Appraiser License # :

Repairer

Repairer: VAN HORN HYUNDAI
Address: PO BOX 298
P.O. BOX 298
City State Zip: Plymouth, WI 53073
Email: BODYSHOP@VHCARS.COM

Contact:
Work/Day: (920)457-3608
FAX: (920)459-4126
Work/Day:

Target Complete Date/Time:

Days To Repair: 2

Vehicle

2006 Nissan Sentra 1.8S 4 DR Sedan
4cyl Gasoline 1.8
4 Speed Automatic

Lic.Plate: ADS9016
Lic Expire:
Prod Date: 12/2005
Veh Insp# :
Condition:
Ext. Color: BLUE
Ext. Refinish: Two-Stage
Ext. Paint Code: B23

Lic State: WI
VIN: 3N1CB51D16L508384
Mileage: 250,643
Mileage Type: Actual
Code: Z1763G
Int. Color:
Int. Refinish:
Int. Trim Code:

Options

AM/FM CD Player
Bucket Seats
Digital Clock
Keyless Entry System
Power Brakes
Power Steering
Rem Trunk-L/Gate Release
Tilt Steering Wheel
Velour/Cloth Seats

Air Conditioning
Center Console
Dual Airbags
Lighted Entry System
Power Door Locks
Power Windows
Split Folding Rear Seat
Tinted Glass

Alarm System
Cruise Control
Intermittent Wipers
Overhead Console
Power Mirrors
Rear Window Defroster
Tachometer
Trip Computer

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	EC	6		Cover,Front Bumper >> KEYSTONE	Replace Economy	\$298.00*			1.4	SM
2	L	6	13	Cover,Front Bumper	Refinish 2.6 Surface 0.6 Two-stage setup 0.5 Two-stage				3.7	RF
3	RI	11		Filler,Front Bumper LT	R & I Assembly					SM
4	RI	12		Filler,Front Bumper RT	R & I Assembly					SM
5	RI	93		Brkt,Front Lic Plate	R & I Assembly				0.1	SM
6	E	61		Brkt,Front Bumper Mtg LT	622224Z000	\$1.60			INC	SM
7	E	62		Brkt,Front Bumper Mtg RT	622224Z000	\$1.60			INC	SM
Manual Entries										
8	L	M03		Flex Additive	Refinish	\$6.00*				RF
9	L	M60		Hazardous Waste Removal	Refinish	\$6.00*				SM
9	Items									

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts						\$3.20				
Other Parts						\$310.00				
Paint & Materials				3.7 Hours @	\$42.00	\$155.40				
Parts & Material Total									\$468.60	
Tax on Parts & Material				@	5.500%				\$25.77	
Labor				Rate	Replace	Repair Hrs	Total Hrs			
					Hrs					
Sheet Metal (SM)				\$62.00	1.5		1.5		\$93.00	
Mech/Elec (ME)				\$115.00						
Frame (FR)				\$72.00						
Refinish (RF)				\$62.00	3.7		3.7		\$229.40	
Labor Total							5.2 Hours		\$322.40	
Tax on Labor				@	5.500%				\$17.73	
Gross Total									\$834.50	
Net Total									\$834.50	

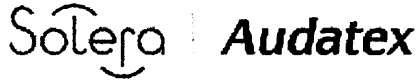
Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53082 Default
Rate Name Default

1.1 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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ROBERT RUSCH, INC.
1129 INDIANA AVENUE
SHEBOYGAN, WI. 53081
OFFICE:(920) 452-8681 FAX:(920) 452-8733

*** PRELIMINARY ESTIMATE ***

03/20/2019 02:35 PM

Owner

Owner: SONYA GARAY
Address:

Work/Day: (414)236-4041

Inspection

Inspection Date: 03/20/2019 02:37 PM

Inspection Type:

Repairer

Repairer: Robert Rusch Inc.
Address: 1129 Indiana Ave.
City State Zip: Sheboygan, WI 53081
Email: doldenburg@robertruschinc.com

Contact: David Oldenburg
Work/Day: (920)452-8681
FAX: (920)452-8733

Target Complete Date/Time:

Days To Repair: 2

Vehicle

2006 Nissan Sentra 1.8S 4 DR Sedan
4cyl Gasoline 1.8
4 Speed Automatic

Lic.Plates: ADS-9016
Lic Expire:
Veh Insp# :
Condition:
Ext. Color: BLUE
Ext. Refinish: Two-Stage

Lic State: WI
VIN: 3N1CB51D161508384
Mileage Type: Actual
Code: Z1763G
Int. Color:
Int. Refinish: Two-Stage

Options

AM/FM CD Player
Bucket Seats
Digital Clock
Keyless Entry System
Power Brakes
Power Steering
Rem Trunk-L/Gate Release
Tilt Steering Wheel
Velour/Cloth Seats

Air Conditioning
Center Console
Dual Airbags
Lighted Entry System
Power Door Locks
Power Windows
Split Folding Rear Seat
Tinted Glass

Alarm System
Cruise Control
Intermittent Wipers
Overhead Console
Power Mirrors
Rear Window Defroster
Tachometer
Trip Computer

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
------	----	-------	----	-------------	--------------	-------	------	----	-------	---

Front Bumper

1	EC	6	Cover,Front Bumper	Replace Economy	\$169.00*	1.4	SM
2	L	6	13 Cover,Front Bumper	Refinish		3.7	RF
				2.6 Surface			
				0.6 Two-stage setup			
				0.5 Two-stage			
3	EC	94	Absorber,Front Energy	Replace Economy	\$64.00*	INC	SM

Manual Entries

4	SB		HAZARD. WSTE. REM.	Sublet Repair	\$3.00*		SM
5	L		FLEX ADDITIVE	Refinish	\$6.00*		RF
5			Items				

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Other Parts		\$239.00	
Paint & Materials	3.7 Hours @ \$40.00	\$148.00	
Parts & Material Total			\$387.00
Tax on Parts & Material	@ 5.500%		\$21.29

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$62.00	1.4		1.4	\$86.80
Mech/Elec (ME)	\$80.00				
Frame (FR)	\$72.00				
Refinish (RF)	\$62.00	3.7		3.7	\$229.40

Labor Total		5.1 Hours		\$316.20
Tax on Labor	@ 5.500%		\$17.39	
Sublet Repairs			\$3.00	
Tax on Sublet	@ 5.500%		\$0.17	
Gross Total				\$745.05
Net Total				\$745.05

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Audatex Host
 Rate Name Default

Audatex Estimating 8.0.642 Update 4 ES 03/20/2019 02:39 PM REL 8.0.642 Update 4 DT 03/01/2019 DB 03/15/2019
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1.1 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

On: 03/20/2019

* = User-Entered Value ^ = Labor Matches System Assigned Rates E = Replace OEM

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

G7L09WHWWH

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy OFFICER PAUL GRAENING	
Crash Date 03/11/2019		Crash Time 12:50 PM		Date Arrived 03/11/2019		Time Arrived 01:05 PM	
Date Notified 03/11/2019		Time Notified 12:50 PM		Total Units 02		Total Injured 00	Total Killed 00
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure		<input type="checkbox"/> Work Zone		<input type="checkbox"/> Trailer or Towed	<input type="checkbox"/> Reporting Threshold
<input type="checkbox"/> Government Property		<input type="checkbox"/> Active School Zone		School Bus Related NO		Tags	
<input type="checkbox"/> Reportable		Crash Type DT4000 (STANDARD CRASH)				<input type="checkbox"/> Amended	<input type="checkbox"/> Secondary Crash

Location					
ON BLUFF AVE 186 FT E OF N 9TH ST IN THE CITY OF SHEBOYGAN IN SHEBOYGAN COUNTY		Latitude 43.76643948	Longitude -87.7138858	Lat/LongSource TL T/ILT	Access Control
		X Coordinate 442540.7187	Y Coordinate 4846180	On Roadway Link ID# 4648480	On Roadway Link Offset 252
		Override <input type="checkbox"/>	Tribal Land		Structure Type NO STRUCTURE

Crash Scene	
First Harmful Event MOTOR VEH IN TRANSPORT	First Harmful Event Location ON ROADWAY
Manner of Collision 02--FRONT TO REAR	Light Condition DAYLIGHT
Road Surface Condition(s) DRY	Environment Factor(s) NONE
Roadway Factor(s) NONE	Weather Condition(s) CLEAR
Animal Type	Relation To Trafficway TRAFFICWAY - ON ROAD
Crash Classification - Location PUBLIC PROPERTY	Crash Classification - Jurisdiction NO SPECIAL JURISDICTION
Tribal Land	Access Control NO CONTROL
	Special Study
Within Interchange Area NO	Junction Location NON-JUNCTION
	Intersection Type NOT AN INTERSECTION

Unit Summary		
Unit Status IN TRANSIT	Vehicle Operating As Classification D CLASS	Unit Type TRUCK
Vehicle Type UTILITY TRUCK/PICKUP TRUCK		Operating As Endorsements
Total Occs 2	Train/Bus # Recorded	Total # Citations Issued 0
		Total Trailers 0
		Total HazMat Types 0
Insurance? YES	Direction Of Travel WESTBOUND	<input type="checkbox"/> Pre Crash Tire Mark
		Speed Limit 25
		Total Lanes 2
Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT	Special Function NO SPECIAL FUNCTION	Emergency Motor Vehicle Use NOT APPLICABLE
Traffic Way TWO-WAY, NOT DIVIDED	Traffic Control NO CONTROL	Traffic Control Inoperative/Missing NO
Surface Type BLACKTOP (BITUMINOUS)	Road Curvature STRAIGHT	Road Grade LEVEL
Truck Bus or HazMat NO		

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

01 UNIT INDIVIDUAL 01 UNIT INDIVIDUAL 01 UNIT INDIVIDUAL 01 UNIT INDIVIDUAL 01	Role DRIVER		Citations Issued 0	<input type="checkbox"/> Use Driver Address	Individual Type INDIVIDUAL	
	Last Name MICHALESKO		First Name JAMES		Middle Initial CHARLES	Suffix
	Street Address 1536 DIVISION AVE		Street Address 2		PO Box	
	City SHEBOYGAN		State WI	Zip Code 53083	Country of Residence UNITED STATES	
	DOB 09/12/1979	Sex M	Race W	Hair RED	Eyes HAZEL	Height 511
	Weight 250	Phone Number (708) 906-9601 EXT.				
	Driver's License Number M2424437933205		State WI	License Jurisdiction STATE		Country of Issuance UNITED STATES
	License Type COMMERCIAL DRIVER LICENSE (CDL)		License Status VALID LICENSE		DL Expire Year 2026	
	Equipment	On Duty Accident		Safety Equipment		
	Seat Position 1--FRONT SEAT-LEFT SIDE (DRIVER/MOTORC		SHOULDER & LAP BELT			
	Helmet Use		Helmet Compliance			
	Eye Protection		Tint Compliance			
	Injury	Injury Severity NO APPARENT INJURY		Airbag NON DEPLOYED		
	Ejected NOT EJECTED		Ejection Path NOT EJECTED/NOT APPLICA		Trapped/Extricated NOT TRAPPED	
	Medical Transport NOT TRANSPORTED		EMS Agency Identifier		EMS Fun #	
	Hospital		Date of Death		Time of Death	
	Non Motorist	Striking Unit #		Location		To/From School
	Prior Action		Action			
	Distracted By Action NOT DISTRACTED		Action Other			
	Distracted By Source UNKNOWN					
Drug & Alcohol	Individual Condition APPEARED NORMAL					
Suspected Alcohol Use NO		Suspected Drug Use NO				
Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type			Alcohol Test Results		
Drug Test Given TEST NOT GIVEN	Drug Test Type			Drug Test Results		
Drug Type						
02 UNIT INDIVIDUAL 02	Role PASSENGER		Citations Issued 0	<input type="checkbox"/> Use Driver Address	Individual Type INDIVIDUAL	
	Last Name FRYMAN		First Name ADAM		Middle Initial JOSEPH	Suffix
	Street Address 2321 N 27TH PL		Street Address 2		PO Box	
	City SHEBOYGAN		State WI	Zip Code 53083	Country of Residence UNITED STATES	

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT INDIVIDUAL 02	DOB	Sex	Race	Hair	Eyes	Height	Weight	Phone Number	
	09/12/1988	M	W	BLOND	BLUE	603	275	(715) 213-3346 EXT.	
	Driver's License Number			State	License Jurisdiction	Country of Issuance			
	F6550108833208			WI	STATE	UNITED STATES			
	License Type			License Status			DL Expire Year		
	NON-CDL DRIVER'S LICENSE			VALID LICENSE			2023		
	Equipment	On Duty Accident			Safety Equipment				
	Seat Position			SHOULDER & LAP BELT					
	3--FRONT SEAT-RIGHT SIDE (TRAIN ENGINEE								
	Helmet Use			Helmet Compliance					
Eye Protection			Tint Compliance						
UNIT INDIVIDUAL 02	Injury	Injury Severity		Airbag					
		NO APPARENT INJURY		NON DEPLOYED					
	Ejected			Ejection Path		Trapped/Extricated			
	NOT EJECTED			NOT EJECTED/NOT APPLICA		NOT TRAPPED			
	Medical Transport			EMS Agency Identifier		EMS Run #			
	NOT TRANSPORTED								
	Hospital			Date of Death		Time of Death			
	Non Motorist	Striking Unit #		Location		To/From School			
	Prior Action			Action					
Distracted By Action									
Distracted By Source			Action Other						
Drug & Alcoh	Individual Condition								
	APPEARED NORMAL								
Suspected Alcohol Use				Suspected Drug Use					
NO				NO					
Alcohol Test Given		Alcohol Test Type			Alcohol Test Results				
TEST NOT GIVEN									
Drug Test Given		Drug Test Type			Drug Test Results				
TEST NOT GIVEN									
Drug Type									
License Plate Number			Plate Type		St	Country of Issuance			
60101			LTK - LIGHT TRUCK		WI	UNITED STATES			
Vehicle Identification Number					Year	Make			
1GBJK34132E107315					2002	CHEVROLET			
Model			Body Style		Color				
UNKNOWN			TK - TRUCK		BLU - BLUE				
Initial Contact Point									
6--REAR									

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT VEHICLE	Extent Of Damage NO DAMAGE		Vehicle Damage NO DAMAGE		
	Towed Due To Damage NOT TOWED		Vehicle Factors NOT APPLICABLE		
	Vehicle Removed By OPERATOR				
	What Driver Was Doing BACKING		Driver Prior Action Other	Bus Use NOT A BUS	
	Driver Actions LOOKED BUT DID NOT SEE				
	<input type="checkbox"/> Vehicle Owner Same As Operator		<input type="checkbox"/> Use Operator Address		
	Organization Type		Company Name SHEBOYGAN CITY		
	Last Name	First Name	Middle	Suffix	Date of Birth
	Street Address 828 CENTER AVE		Street Address2		PO Box
	City SHEBOYGAN	St WI	Zip Code 53081	Country of Residence UNITED STATES	
Telephone Number (920) 458-3388 EXT.					
01	Event MOTOR VEH IN TRANSPORT				
02	Event				
03	Event				
04	Event				
UNIT POL	Insurance Company CITIES-&VILLAGES-MUTUAL-INS-CO		<input checked="" type="checkbox"/> Policy Holder Same As Owner	<input type="checkbox"/> Policy Holder Same As Driver	
	Organization Type GOVERNMENT	Last Name	First Name	Policy Holder Company SHEBOYGAN CITY	

Unit Summary

UNIT 02	Unit Status IN TRANSIT		Vehicle Operating As Classification D CLASS		Unit Type AUTOMOBILE	
	Vehicle Type PASSENGER CAR				Operating As Endorsements	
	Total Occs 2	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
	Insurance? YES	Direction Of Travel WESTBOUND	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit 25	Total Lanes 2	
	Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE	
	Traffic Way TWO-WAY, NOT DIVIDED		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO	
	Surface Type BLACKTOP (BITUMINOUS)		Road Curvature STRAIGHT		Road Grade LEVEL	
	Truck Bus or HazMat NO					
	Role DRIVER		Citations Issued 0	<input type="checkbox"/> Use Driver Address	Individual Type INDIVIDUAL	

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

02 UNIT INDIVIDUAL 03	Last Name GARAY		First Name SONIA		Middle Initial E	Suffix	
	Street Address 2118 N 11TH ST		Street Address 2		PO Box		
	City SHEBOYGAN		State WI	Zip Code 53081	Country of Residence UNITED STATES		
	DOB 12/27/1954	Sex F	Race H	Hair BROWN	Eyes BROWN	Height 402	Weight 158 Phone Number (414) 236-4041 EXT.
	Driver's License Number G6007855496703		State WI	License Jurisdiction STATE	Country of Issuance UNITED STATES		
	License Type NON-CDL DRIVER'S LICENSE		License Status VALID LICENSE			DL Expire Year 2023	
	Equipment	On Duty Accident		Safety Equipment			
	Seat Position 1--FRONT SEAT-LEFT SIDE (DRIVER/MOTORC		SHOULDER & LAP BELT				
	Helmet Use		Helmet Compliance				
	Eye Protection		Tint Compliance				
03 UNIT INDIVIDUAL 03	Injury	Injury Severity NO APPARENT INJURY		Airbag NON DEPLOYED			
	Ejected NOT EJECTED		Ejection Path NOT EJECTED/NOT APPLICA		Trapped/Extricated NOT TRAPPED		
	Medical Transport NOT TRANSPORTED		EMS Agency Identifier		EMS Run #		
	Hospital		Date of Death		Time of Death		
	Non Motorist	Striking Unit #		Location	To/From School		
	Prior Action		Action				
	Distracted By Action NOT DISTRACTED		Action Other				
	Distracted By Source NOT APPLICABLE (NOT DISTRACTED)		Action Other				
	Drug & Alcoh	Individual Condition APPEARED NORMAL					
	Suspected Alcohol Use NO		Suspected Drug Use NO				
Alcohol Test Given TEST NOT GIVEN		Alcohol Test Type			Alcohol Test Results		
Drug Test Given TEST NOT GIVEN		Drug Test Type			Drug Test Results		
Drug Type							
02 UNIT INDIVIDUAL 04	Role PASSENGER		Citations Issued 0	<input checked="" type="checkbox"/> Use Driver Address	Individual Type INDIVIDUAL		
	Last Name GARAY		First Name MANUEL		Middle Initial A	Suffix	
	Street Address 2118 N 11TH ST		Street Address 2		PO Box		
	City SHEBOYGAN		State WI	Zip Code 53081	Country of Residence UNITED STATES		

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT INDIVIDUAL 04	DOB	Sex	Race	Hair	Eyes	Height	Weight	Phone Number	
	02/18/1945	M	H	BROWN	BROWN	505	185	(414) 236-4041 EXT.	
	Driver's License Number			State	License Jurisdiction	Country of Issuance			
	G6005414505808			WI	STATE	UNITED STATES			
	License Type			License Status			DL. Expire Year		
	NON-CDL DRIVER'S LICENSE			VALID LICENSE			2021		
	Equipment		On Duty Accident	Safety Equipment					
	Seat Position		SHOULDER & LAP BELT						
	3--FRONT SEAT-RIGHT SIDE (TRAIN ENGINEE								
	Helmet Use		Helmet Compliance						
Eye Protection		Tint Compliance							
UNIT INDIVIDUAL 04	Injury		Injury Severity	Airbag					
			NO APPARENT INJURY	NON DEPLOYED					
	Ejected			Ejection Path	Trapped/Extricated				
	NOT EJECTED			NOT EJECTED/NOT APPLICA	NOT TRAPPED				
	Medical Transport			EMS Agency Identifier	EMS Run #				
	NOT TRANSPORTED								
	Hospital			Date of Death	Time of Death				
	Non Motorist		Striking Unit #	Location	To/From School				
UNIT INDIVIDUAL 04	Prior Action			Action					
	Distracted By Action								
	Distracted By Source			Action Other					
	Drug & Alcohol		Individual Condition						
			APPEARED NORMAL						
	Suspected Alcohol Use			Suspected Drug Use					
	NO			NO					
	Alcohol Test Given		Alcohol Test Type			Alcohol Test Results			
	TEST NOT GIVEN								
	Drug Test Given		Drug Test Type			Drug Test Results			
TEST NOT GIVEN									
Drug Type									
License Plate Number			Plate Type	St	Country of Issuance				
ADS9016			AUT - AUTOMOBILE	WI	UNITED STATES				
Vehicle Identification Number				Year	Make				
3N1CB51D16L508384				2006	NISSAN				
Model			Body Style		Color				
SENTRA 1.8			4D - 4DR		BLU - BLUE				
Initial Contact Point									
12--FRONT									

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C19-04753

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

02

UNIT

UNIT VEHICLE

Extent Of Damage MINOR DAMAGE		Vehicle Damage 12--FRONT	
Towed Due To Damage NOT TOWED		Vehicle Factors NOT APPLICABLE	
Vehicle Removed By OPERATOR		Driver Prior Action Other	
What Driver Was Doing SLOW/STOPPING		Bus Use NOT A BUS	

Driver Actions NO CONTRIBUTING ACTION

<input checked="" type="checkbox"/> Vehicle Owner Same As Operator	<input type="checkbox"/> Use Operator Address
--	---

Organization Type INDIVIDUAL	Company Name			
Last Name GARAY	First Name SONIA	Middle E	Suffix	Date of Birth 12/27/1954
Street Address 2118 N 11TH ST	Street Address2		PO Box	
City SHEBOYGAN	St WI	Zip Code 53081	Country of Residence UNITED STATES	
Telephone Number (414) 236-4041 EXT.				

01

Event MOTOR VEH IN TRANSPORT
--

02

Event

03

Event

04

Event

UNIT

UNIT DRIVER

Insurance Company STATE-FARM-GENERAL-INS-CO	<input checked="" type="checkbox"/> Policy Holder Same As Owner	<input type="checkbox"/> Policy Holder Same As Driver
Organization Type INDIVIDUAL	Last Name GARAY	First Name SONIA
Policy Holder Company		

Description

Diagram

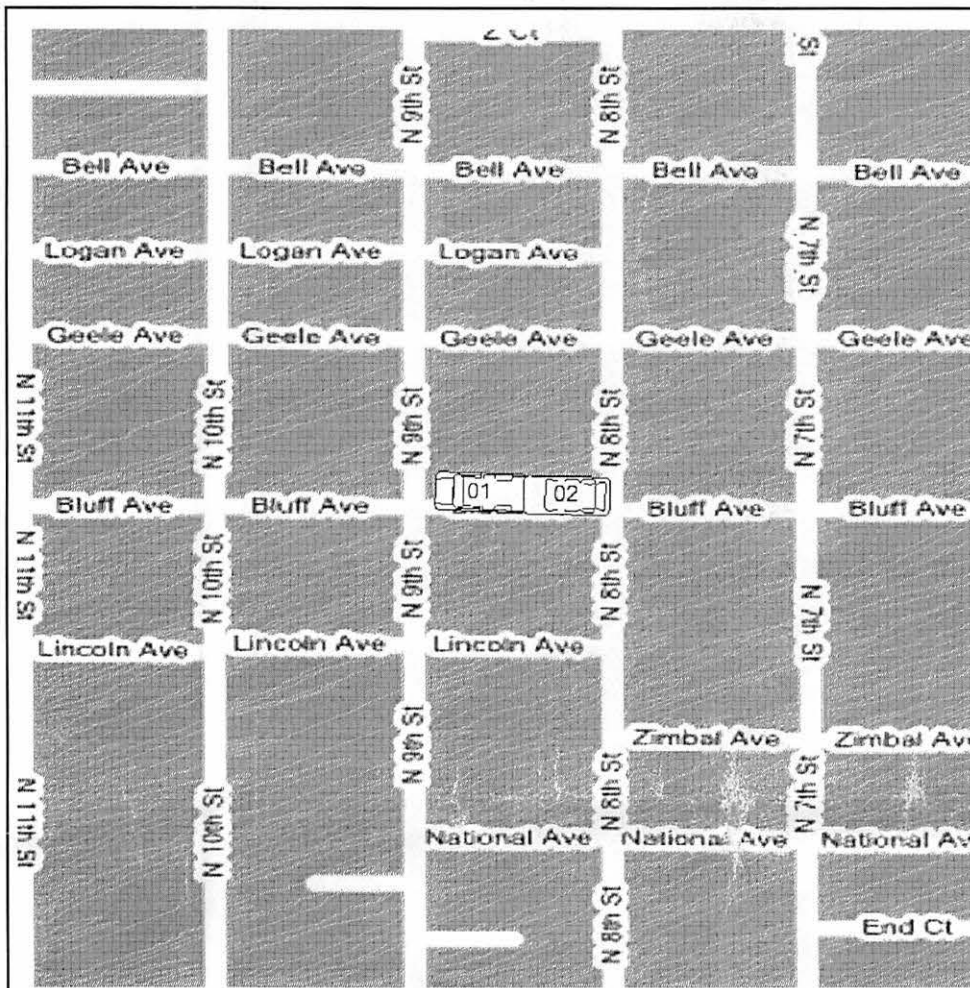
Reconstruction By
Photos By

Additional Information

G7L09WHWWH
C19-04753

Wisconsin Motor Vehicle Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333



Narrative

UNIT 1 WAS STOPPED IN THE ROAD AND MAKING BACKING MANEUVER. UNIT 2 WAS BEHIND UNIT 1. DRIVER 1 SAID HE DID NOT SEE UNIT 2 WHEN BEGINNING BACKING AND STRUCK UNIT 2 IN THE FRONT CAUSING MINOR DAMAGE. DRIVER 1 CLAIMED HE BELIEVED THAT THE LISTED PASSENGER IN VEHICLE WAS DRIVER. WHEN OFFICER SPOKE WITH DRIVER 2 SHE SAID SHE WAS DRIVING AND THAT SHE WAS BEHIND UNIT 1 AND IT BACKED UP INTO HER IN THE MIDDLE OF THE STREET. NO DAMAGE OBSERVED ON UNIT 1. NO CITATIONS ISSUED. GRAENING/444

Signature

I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.

Law Enforcement Agency

Agency Space
SQUAD 14 ID WI DL'S

Officer Rank OFCR	Officer Last Name GRAENING	Officer First Name PAUL	Officer Middle Name L	Suffix
DOT Officer ID 444		DNR Officer ID		Officer Badge Number 444
Officer EMail				
Local Agency Number 5961	Law Enforcement Agency Jurisdiction SHEBOYGAN		Law Enforcement Agency type CITY POLICE	
Law Enforcement Agency Name SHEBOYGAN POLICE DEPARTMENT			TAS Agency Name SHEBOYGAN POLICE DEPARTMENT	
Law Enforcement Agency Street Address			Law Enforcement Agency Street Address2	

G7L09WHWWH
C19-04753

**Wisconsin Motor Vehicle
Crash Report**

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

1315 N 23RD ST			
Law Enforcement Agency City SHEBOYGAN	LEA State WI	Law Enforcement Agency Zip Code 53081	
Law Enforcement Agency Phone Number (920) 459-3333 EXT.	ORI Number WI0600200	BFUNC Agency 5961	TraCS Agency Number 427

II

3.5

R. O. No. 9 - 19 - 20. By CITY CLERK. May 6, 2019.

Submitting a claim from Todd Rautmann for alleged damages to his vehicle when it was struck by a snow plow.

CITY CLERK

*Financial
Personnel
10-14 hold
10-28 file.*

4-29-19

RECEIVED BY MKC

CLAIM NO. 4-19

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

APR 29 '19 PM 12:35

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: TODD RAUTMANN
- 2. Home address of Claimant: 2005A N. 19TH ST, SHEBOYGAN, WI 53081
- 3. Home phone number: 920-830-8400
- 4. Business address and phone number of Claimant: _____

5. When did damage or injury occur? (Date, time of day) 1/28/2019 AT 5:36 PM

6. Where did damage or injury occur? (Give full description) _____
CLEVELAND AVE, SHEBOYGAN WI (2-WAY TRAFFIC)

7. How did damage or injury occur? (Give full description) _____
SNOW PLOW STRUCK TODD RAUTMANN'S VEHICLE THAT WAS LEGALLY PARKED ON CLEVELAND AVE
(N. 19TH ST)

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: Christian Anderson

(b) Claimant's statement of the basis of such liability: _____

Snow plow driver, vehicle info: 2007 Dump truck
Plate # 74103 WI

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: N/A

(b) Claimant's statement of basis for such liability: N/A

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 272.56

Property: \$ _____

Personal injury: \$ _____

Other: (Specify below) \$ _____

TOTAL \$ 272.56

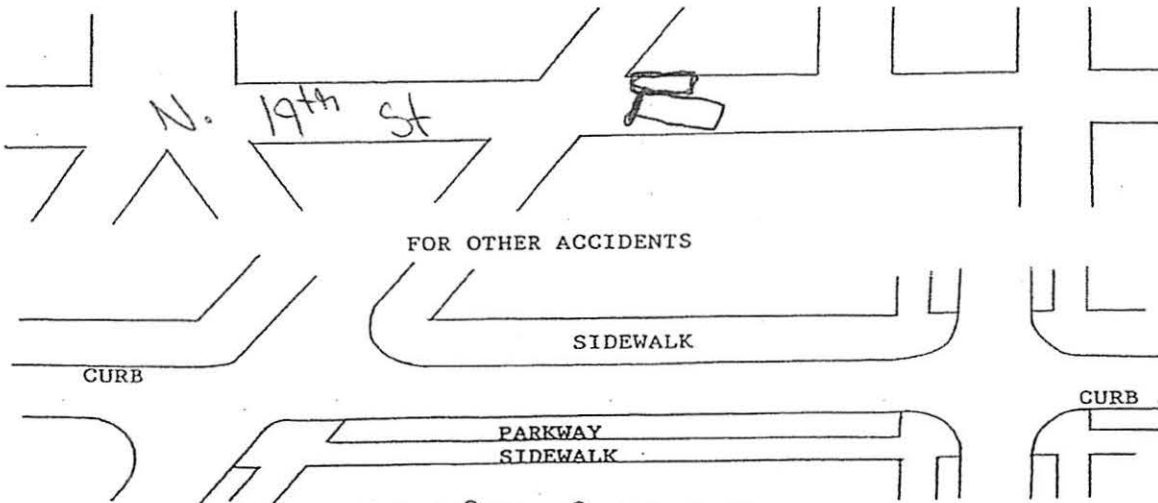
Damaged vehicle (if applicable)

Make: DODGE Model: DART Year: 2016 Mileage: 16,791

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



Second Look Inc. Representative: Brian Occhiogrosso
SIGNATURE OF CLAIMANT Edum Occhiogrosso

DATE 4/19/2019

DATE RECEIVED 4-29-19

RECEIVED BY MRC

Todd Rautmann
Second Look Inc.

A/S/O State Farm Insurance
CLAIM

CLAIM NO. 47-1463-W07

File: 68089

Claimant's Name: Erin Occhiogrosso

Auto \$ 272.56

Claimant's Address: 360 Motor Pkwy, Ste 500

Property \$ _____

Hauppauge, NY 11788

Personal Injury \$ _____

Claimant's Phone No. 631-343-7226

Other (Specify below) \$ _____

TOTAL \$ 272.56

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 272.56.

State Farm Insurance A/S/O Todd Rautmann

In care of Second Look Inc.

Representative: Erin Occhiogrosso

SIGNED Erin Occhiogrosso

DATE: 4/19/2019

ADDRESS: 360 Motor Pkwy, Suite 500, Hauppauge NY 11788

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

Auto Subrogation Demand

April 19, 2019

CITY OF SHEBOYGAN
898 CENTER AVE #100
SHEBOYGAN, WI 58081

Attention: CITY CLERK: MEREDITH DEBRUIN / MEREDITH.DEBRUIN@SHEBOYGANWI.GOV

RE:

OUR CLIENT: STATE FARM INSURANCE
CLIENT INSURED: TODD RAUTMANN
OUR FILE #: 68039 / 49-7463-W29
YOUR INSURED: DEPT. OF PUBLIC WORKS (CHRISTIAN ANDERSON)
YOUR CLAIM #: PLEASE PROVIDE
DATE OF LOSS: 11/18/2018
AMOUNT OF CLAIM: \$272.56 (\$250 DED + \$22.56 PD)

To Whom it May Concern:

We have been retained by the above referenced client to handle subrogation on their behalf. They have advised us that your insured was involved in an auto accident with their insured on the above listed date of loss. Attached is a copy of our client's file. Our investigation places liability on your insured. Please review this claim and send payment for the amount listed above to our office payable to our client.

Thank you for your cooperation. If you require additional information, please contact the undersigned representative.

Sincerely,

Erin Occhiogrosso

Direct Dial: 631-393-7226
E-Mail: EOcchiogrosso@2ndlook.net

POLICE # C19-01857
 ACCIDENT #

<input checked="" type="checkbox"/> Reportable Accident		<input type="checkbox"/> On Emergency		<input type="checkbox"/> Amended		DOT Document Number G7L0DCL4G5		Document Override Number	
Agency Accident Number				Police Number C19-01857					
4 - Accident Date 01/28/2019		5 - Time of Accident (Military Time) 1736		6 - Total Units 2		7 - Total Injured 0		8 - Total Killed 0	
2 - County SHEBOYGAN - 59		3 - Municipality SHEBOYGAN - 61, CITY				11 - Accident Location NON-INTERSECTION			
14 - On Hwy No.		14 - On Street Name N 19TH ST		14 - Bus/Frn/Rmp		15 - Est. Dist 149		15 - Hwy. Dir SOUTH	
18 - Fr/Al Hwy No.		16 - From/Al Street Name CLEVELAND AVE				16 - Business/Frontage/Ramp			
17 - Structure Type		17 - Structure Number		12 - Latitude 43.766711525845		13 - Longitude -87.73147041360			
80 - First Harmful Event MOTOR VEHICLE IN TRANSPORT				93 - Manner of Collision SIDESWIPE, OPPOSITE DIRECTION					
112 - Access Control NO CONTROL		113 - Road Curvature STRAIGHT		113 - Road Terrain LEVEL/FLAT		Surface Type BLACKTOP (BITMINOUS) - 2			
115 - Traffic Way NOT-PHYSICALLY-DIVIDED-(2-WAY-TRAFFIC)									
117 - Relation To Roadway ON-ROADWAY									
114 - Light Condition DARK-NOT-LIGHTED			116 - Road Surface Condition WET			118 - Weather SNOW			
<input type="checkbox"/> Hit and Run		<input type="checkbox"/> Government Property		<input type="checkbox"/> Fire		<input type="checkbox"/> Photos Taken		<input type="checkbox"/> Trailer or Towed	
<input type="checkbox"/> Truck, Bus, or Hazardous Materials			<input type="checkbox"/> Load Spillage		<input type="checkbox"/> Construction Zone		<input type="checkbox"/> Names Exchanged		
101 <input type="checkbox"/> Supplemental Reports		102 <input type="checkbox"/> Witness Statements		103 <input type="checkbox"/> Measurements Taken		79 - E M S Number			

Operator/Pedestrian

Unit Status		81 - Most Harmful Event: Collision With MOTOR VEHICLE IN TRANSPORT			23 - Dir Of Travel SOUTH		24 - Speed Limit 25	
28 - Operating as Classified C		37 - Endorsements			35 <input type="checkbox"/> Operating Commercial Motor Vehicle			
29 - Driver's License Number A5361107018607			30 - State WI	31 - Expiration Year 2026	34 - On Duty Accident			
25 - Operator/Pedestrian Last Name ANDERSON			25 - First Name CHRISTIAN		25 - Middle Initial JAMES		25 - Suffix	
32 - Date Of Birth 05/26/1970		33 - Sex M						
26 - Address Street & Number 1915 N 23RD ST						26 - PO Box		
27 - City SHEBOYGAN			27 - State WI	27 - Zip Code 53081		28 - Telephone Number 920-226-0969		
39 - Seat Position FRONT-SEAT-LEFT				40 - Safety Equipment SHOULDER-BELT-AND-LAP-BELT-USED				
38 - Injury Severity N - NO APPARENT INJURY		41 - Airbag NON-DEPLOYED		42 - Ejected NOT-EJECTED		44 <input type="checkbox"/> Medical Transport		
43 - Trapped/Extricated NOT-TRAPPED		92 - Pedestrian Location		92 - Pedestrian Action				
119 - What Driver Was Doing GOING-STRAIGHT			120 - Traffic Control NO-CONTROL			62 - No. of Citations Issued 0		
64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.		64 - 4th Statute No.		64 - 5th Statute No.		
122 - Driver Factors OTHER								
88 - Driver or Pedestrian Cond APPEARED NORMAL			89 - Substance Presence NEITHER-ALCOHOL-NOR-DRUGS-PRESENT					
90 - Alcohol Test TEST NOT GIVEN			90 - Alcohol Content			91 - Drug Test TEST-NOT-GIVEN		

OPERATOR/PEDESTRIAN 01

91 - Drugs Reported
124 - Highway Factors

Vehicle

VEHICLE 01	21 - Unit Type TRUCK	Vehicle Type SNOWPLOW				22 - Total Occupants 1
	56 - License Plate Number 74103	57 - Plate Type MUN	58 - State WI	59 - Exp Year	55 - Vehicle Identification Number 1HTWXAH747J527797	
	50 - Year 2007	51 - Make INTL	52 - Model DUMP TRUCK	53 - Body Style CB	54 - Color BLU	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage NO DAMAGE					
	95 - Extent Of Damage NONE	96 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By OPERATOR		
	123 - Vehicle Factors NOT-APPLICABLE					

Vehicle Owner

VEH OWNER 01	45 <input type="checkbox"/> Vehicle Owner Same As Operator				
	46 - Vehicle Owner Last Name	46 - First Name	46 - Middle Initial	46 - Suffix	Date Of Birth
	46 - Company Name DEPARTMENT OF PUBLIC WORKS				
	47 - Address Street & Number 2026 NEW JERSEY AVE			47 - PO Box	
	48 - City SHEBOYGAN	48 - State WI	48 - Zip Code 53081	49 - Telephone Number 920-459-3440	

Insurance

INS 01	63 - Liability Insurance Company	60 <input type="checkbox"/> Policy Holder Same As Owner
	61 - Policy Holder Last Name	61 - Policy Holder First Name
	61 - Policy Holder Company	

School Bus

BUS 01	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

Operator/Pedestrian

Unit Status	81 - Most Harmful Event: Collision With MOTOR VEHICLE IN TRANSPORT.	23 - Dir Of Travel	24 - Speed Limit 25
36 - Operating as Classified D	37 - Endorsements	35 <input type="checkbox"/> Operating Commercial Motor Vehicle	
29 - Driver's License Number R3558166846209	30 - State WI	31 - Expiration Year 2023	34 - On Duty Accident
25 - Operator/Pedestrian Last Name RAUTMANN		25 - First Name TODD	25 - Middle Initial RONALD
32 - Date Of Birth 12/22/1968	33 - Sex M		
26 - Address Street & Number 2005A N 19TH ST			26 - PO Box

PK2011

OPERATOR/PEDESTRIAN 02	27 - City SHEBOYGAN		27 - State WI	27 - Zip Code 53081	28 - Telephone Number	
	39 - Seat Position FRONT-SEAT-LEFT			40 - Safety Equipment RESTRAINT-USE-UNKNOWN		
	38 - Injury Severity N - NO APPARENT INJURY		41 - Airbag NON-DEPLOYED	42 - Ejected NOT-EJECTED		44 <input type="checkbox"/> Medical Transport
	43 - Trapped/Extricated NOT-TRAPPED		92 - Pedestrian Location	92 - Pedestrian Action		
	119 - What Driver Was Doing LEGALLY-PARKED			120 - Traffic Control NO-CONTROL		62 - No. of Citations Issued 0
	64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.	64 - 4th Statute No.	64 - 5th Statute No.	
	122 - Driver Factors NOT-APPLICABLE					
	88 - Driver or Pedestrian Cond APPEARED NORMAL		89 - Substance Presence NEITHER-ALCOHOL-NOR-DRUGS-PRESENT			
	90 - Alcohol Test TEST NOT GIVEN		90 - Alcohol Content		91 - Drug Test TEST-NOT-GIVEN	
	91 - Drugs Reported					
124 - Highway Factors						

Vehicle

VEHICLE 02	21 - Unit Type AUTOMOBILE		Vehicle Type PASSENGER-CAR			22 - Total Occupants 1
	56 - License Plate Number 502PUJ		57 - Plate Type AUT	58 - State WI	59 - Exp Year	55 - Vehicle Identification Number 1C3CDFAA8GD624387
	50 - Year 2016	51 - Make DODG	52 - Model DART	53 - Body Style SD	54 - Color BLK	100 - Skidmarks to Impact (FI)
	94 - Vehicle Damage FRONT DRIVER SIDE					
	95 - Extent Of Damage MINOR		98 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By OPERATOR	
	123 - Vehicle Factors NOT-APPLICABLE					

Vehicle Owner

VEH OWNER 02	45 <input checked="" type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name RAUTMANN		46 - First Name TODD		46 - Middle Initial RONALD	46 - Suffix
	46 - Company Name					
	47 - Address Street & Number 2005A N 19TH ST			47 - PO Box		
	48 - City SHEBOYGAN		48 - State WI	48 - Zip Code 53081		49 - Telephone Number

Insurance

INS 02	63 - Liability Insurance Company			60 <input type="checkbox"/> Policy Holder Same As Owner		
	61 - Policy Holder Last Name			61 - Policy Holder First Name		
	61 - Policy Holder Company					

School Bus

BUS 02	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

Diagram and Narrative

DIAGRAM AND NARRATIVE	105 - PHOTOS BY
	<p>ON 1/28/2019, UNIT 1 WAS DRIVING SB ON N 19TH ST IN A CITY OF SHEBOYGAN PLOW TRUCK PLOWING THE ROAD. UNIT 1 STATES THAT AS HE TRIED AVOIDING UNIT 2 WHO WAS PARKED ON THE EAST SIDE OF THE ROAD, HE HIT THE WEST SIDEWALK. UPON DOING SO, HE OVER CORRECTED AND STRUCK UNIT 2 WITH HIS FRONT SHOVEL CAUSING DAMAGE TO THE LEFT SIDE MIRROR ON UNIT 2. PICTURES WERE TAKEN AND UPLOADED TO THE CASE. UNIT 1 NOTIFIED DPW AND REPORTED THE INCIDENT TO POLICE. -458</p>

Officer Information

OFFICER INFORMATION	125 - Officer Last Name PRAY	125 - First Name BRYAN	125 - Middle Initial K	131 - Officer ID 458	
	129 - Law Enforcement Agency No. 5961	130 - Law Enforcement Agency Name SHEBOYGAN POLICE DEPARTMENT			
	126 - Law Enforcement Agency Address Street & Number 1315 N 23RD ST				
	127 - City SHEBOYGAN	127 - State WI	127 - Zip Code 53081	128 - Telephone Number 920-459-3333	
	132 - Date Notified 01/28/2019	133 - Time Notified (Military Time) 1739	134 - Time Arrived (Military Time) 1745	135 - Date Of Report 02/12/2019	
	Agency Accident Number	Police Number C19-01857	19 - Special Study		
	18 - Agency Space ID WI DL				

SHEBOYGAN COLLISION CENTER
CHEVROLET - BUICK - GMC - CADILLAC INC
3400 SOUTH BUSINESS DRIVE -- SHEBOYGAN, WI 53081
OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855
FED I.D.# 83-0747810 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

*** FINAL BILL ***

RO# 876162

S1

01/30/2019 11:35 AM

02/02/2019 08:35 AM

Owner

Owner: TODD RAUTMANN
Address: 2005A N 19TH ST
City State Zip: SHEBOYGAN, WI 53081-2330

Home/Day: (920)803-8400
Home/Evening: (920)803-8400
FAX:

Control Information

Claim #: 49-7463-W2901
Loss Date/Time: 01/28/2019 06:00 AM
Deductible: \$250.00

Insured Policy #:
Loss Type: Collision

Ins. Company: State Farm

Insured: TODD RAUTMANN
Address:

Home/Day: (920)803-8400
Home/Evening: (920)803-8400

Claim Rep: Express Team E
Address:

Work/Day: (855)341-8184

Inspection

Inspection Date: 01/30/2019 11:33 AM
Inspection Location: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE

Inspection Type: Select Service

Contact:

Work/Day: (920)459-6855x
Work/Day: (888)459-6855x
FAX: (920)459-6286x

City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com

Primary Impact: Left Side
Driveable: Yes

Secondary Impact:
Rental Assisted: No

Assigned Date/Time:
First Contact Date/Time: 01/30/2019 11:33 AM

Received Date/Time: 01/29/2019 07:01 AM
Appointment Date/Time: 01/29/2019 06:00 AM

Appraiser Name: Cliff Netzer
Address: 3400 South Business Drive

Appraiser License #:

Work/Day: (920)459-6855x348
Work/Day: (888)459-6855x348
FAX: (920)459-6286

City State Zip: Sheboygan, WI 53081

Orig Appraiser Name: Cliff Netzer
Address: 3400 South Business Drive

Appraiser License #:

Work/Day: (920)459-6855x348
Work/Day: (888)459-6855x348
FAX: (920)459-6286

City State Zip: Sheboygan, WI 53081

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE

Contact:

Work/Day: (920)459-6855
Work/Day: (888)459-6855

City State Zip: SHEBOYGAN, WI 53081
 Email: collisioncenter@sheboyanauto.com

FAX: (920)459-6286

Repair Start Date/Time: 02/04/2019
 Repair Complete Date/Time: 02/04/2019 10:33 AM
 Target Complete Date/Time: 02/04/2019

Vehicle Drop Off Date/Time: 02/04/2019 10:00 AM
 Vehicle Pick Up Date/Time: 02/04/2019 10:33 AM
 Days To Repair: 1

Vehicle

2016 Dodge Dart SE 4 DR Sedan
 4cyl Gasoline 2.0
 6-Speed Automatic

Lic.Plate: 502PUJ
 Lic Expire:
 Prod Date:
 Veh Insp# :
 Condition:
 Ext. Color: BLACK
 Ext. Refinish: Two-Stage
 Ext. Paint Code: DX8,PX8

Lic State: WI
 VIN: 1C3CDFAA8GD624387
 Mileage: 16,791
 Mileage Type: Actual
 Code: N0223A
 Int. Color: Black
 Int. Refinish: Two-Stage
 Int. Trim Code: D7X9

Options - AudaVIN Information Received

2nd Row Head Airbags	AM/FM CD Player	Active Grille Shutter
Air Conditioning	Alarm System	Analog Gauges
Anti-Lock Brakes	Armrest(s)	Automatic Dimming Mirror
Automatic Trans	Auxiliary Audio Input	Bucket Seats
Carpeting	Center Console	Cruise Control
Daytime Running Lights	Digital Clock	Dual Airbags
Electric Steering	Electronic Control Susp	Halogen Headlights
Head Airbags	Intermittent Wipers	Keyless Entry System
Knee Air Bags	LED Brakelights	Lighted Entry System
Limited Slip Differential	MP3 Decoder	Power Brakes
Power Door Locks	Power Mirrors	Power Windows
Pwr Accessory Outlet(s)	Rear Bench Seat	Rear Side Airbags
Rear Window Defroster	Rem Trunk-L/Gate Release	Side Airbags
Steel Wheels	Strg Wheel Radio Control	Tachometer
Theft Deterrent System	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	Traction Control System	USB Audio Input(s)
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Doors									
1	EU	229		Mirror,Outer R/C LT	RECYCLED PART	\$75.00*	+25.00	0.8	SM
2	L	229	13	Mirror,Outer R/C LT	Refinish			1.2	RF
					0.5 Surface				
					0.6 Two-stage setup				
					0.1 Two-stage				
Manual Entries									
3	SB	M60		Hazardous Waste Removal	Sublet Repair	\$3.00*			SM
	3	Items							

MC Message
 13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Other Parts				\$75.00	
Paint & Materials	1.2 Hours @	\$38.00		\$45.60	
Line Item Markup				\$18.75	
Parts & Material Total					\$139.35
Tax on Parts & Material			@ 5.500%		\$7.66

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$58.00	0.8		0.8	\$46.40
Mech/Elec (ME)	\$105.00				
Frame (FR)	\$60.00				
Refinish (RF)	\$58.00	1.2		1.2	\$69.60

Labor Total				2.0 Hours	\$116.00
Tax on Labor		@ 5.500%		\$6.38	
Sublet Repairs				\$3.00	
Tax on Sublet		@ 5.500%		\$0.17	
Gross Total					\$272.56
Less: Deductible					\$250.00-
Net Total					\$22.56
Less: Previous Net Total					\$22.56-
Net Supplement Total (Final Bill)					\$0.00



For more information regarding State Farm's promise of satisfaction relating to new non-original equipment manufacturer (non-OEM) and recycled parts, please visit: <http://st8.fm/7X4> or QR code.

Register online to check the status of your claim and stay connected with State Farm®. To register, go to statefarm.com and select Check the Status of a Claim. If you are already registered, thank you!

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 00000 Geo 00000
 Rate Name Default

Audatex Estimating 8.0.643 S1 02/04/2019 10:34 AM REL 8.0.643 DT 01/01/2019 DB 02/01/2019
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0.7 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS IS NOT AN AUTHORIZATION TO REPAIR. ALL SUPPLEMENTS REQUIRE PRIOR APPROVAL BY A STATE FARM CLAIM REPRESENTATIVE.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT

PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = New Part
NG = Replace NAGS	EC = ** NON-OEM PART	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = ** NON-OEM PART
EU = RECYCLED PART	TE = Partial Replace Price	PM = REMAN/REBUILT PART
UM = REMAN/REBUILT PART	L = Refinish	PC = RECOND PART
UC = RECOND PART	TT = Two-Tone	SB = Sublet Repair
N = ADDITIONAL OPERATION	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chippguard	RI = R & I Assembly
P = Check	RP = RP-RELATED PRIOR	



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*** SUPPLEMENT RECONCILIATION ***

Supplement S1

Claim # : 49-7463-W2901
File # :
Insured: TODD RAUTMANN
Owner Name: TODD RAUTMANN
Appraiser Name: Cliff Netzer
Vehicle: 2016 Dodge Dart SE 4 DR Sedan

Insured Policy # :
Claim Rep: Express Team E
Inspection Date/Time: 01/30/2019 11:33 AM

Actual Supplement 1 Net Total

\$0.00+

Summary

	Net Total	Date	Time	Appraiser
Original Estimate	\$22.56	01/29/2019	06:58 AM	Cliff Netzer
Supplement 1	\$22.56	02/02/2019	08:35 AM	Cliff Netzer



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C denotes consolidated payment
E denotes EFT payment
P previously converted payment from CAT/CMR

<u>Payment Number</u>	<u>Issued Date</u>	<u>Payee</u>	<u>Status</u>	<u>Amount</u>	<u>Auth ID</u>
105409603K	E 02-04-2019	SHEBOYGAN CHEVROLET BUICK GMC CADILLAC, INC	Paid	\$22.56	ECSAPY
Grand Total:				\$22.56	

Continued on Claim File Print - File History Information report

II

3.3

R. O. No. 65 - 19 - 20. By CITY CLERK. August 19, 2019.

Submitting a claim from Eugene O. Kohls for alleged damages to his vehicle when it was struck by a City garbage truck.

Finance
Personnel
10.14 hold.
10.28 file.

CITY CLERK

AUG 14 '19 PM 12:14

DATE RECEIVED 8-14-19

RECEIVED BY MKC

CLAIM NO. 10-19

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: Eugene O Kohis
- 2. Home address of Claimant: 2030 N 28th St Sheboygan, WI 53081
- 3. Home phone number: 920-452-3124
- 4. Business address and phone number of Claimant: _____

- 5. When did damage or injury occur? (date, time of day) 8-6-19 10:48 AM
- 6. Where did damage or injury occur? (give full description) _____

- 7. How did damage or injury occur? (give full description) On 2315 Lenz Ct
56 ft E. of N. 15th St (House/Building 2315)
See Acc Report C19-15690

- 8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
 - (a) Name of such officer or employee, if known: Per Acc Report Kyle J. Thomas - Garbage Truck Driver
 - (b) Claimant's statement of the basis of such liability: Per SPD Acc Report C19-15690

- 9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
 - (a) Public property alleged to be dangerous: _____
 - (b) Claimant's statement of basis for such liability: _____

20. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

~~No~~ Garbage Truck Stuck Vehicle Damage to
Right Side Middle & Mirror.

11. Name and address of any other person injured: No Injuries

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	\$ <u>2,994.⁰³</u>	+ temporary substitute vehicle costs.
Property:	\$ _____	
Personal injury:	\$ _____	while vehicle is getting fixed. \$40.00/day x 5 days
Other: (Specify below)	\$ _____	
TOTAL		\$ <u>2994.⁰³</u>

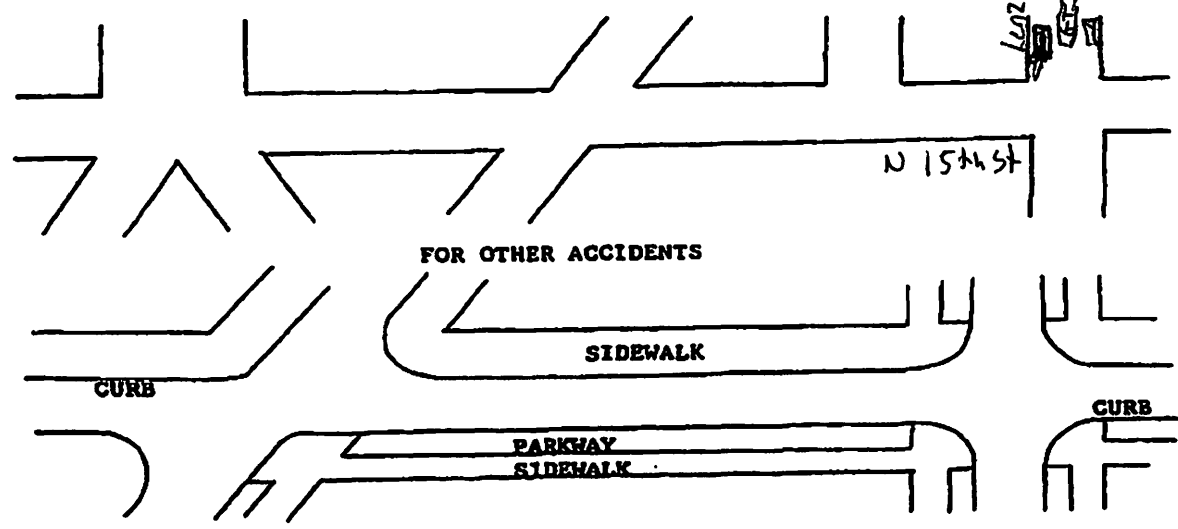
Damaged vehicle (if applicable)

Make: Buick Model: Rendezvous Year: 2005 Mileage: _____

Names and addresses of witnesses, doctors and hospitals: Riding on Exterior of Garbage Truck - Jason J Bill

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Eugene O. Woods DATE 8/13/19

DATE RECEIVED 8-14-19

RECEIVED BY MKC

CLAIM NO. 10-19

CLAIM

Claimant's Name:	<u>Eugene Kohls</u>	Auto	\$ <u>2994.03</u>
Claimant's Address:	<u>2030 W. 28th St</u>	Property	\$ _____
	<u>Sheboygan, WI 53081</u>	Personal Injury	\$ _____
Claimant's Phone No.	<u>920 452-3124</u>	Other (Specify below)	\$ _____
		TOTAL	\$ <u>2994.03</u>

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 2994.03.

SIGNED Eugene Kohls DATE: 8/13/19

ADDRESS: 2030 W. 28th St Sheboygan

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

G7L0DDT5LH
C19-15690

WISCONSIN MOTOR VEHICLE
CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

G7L0DDT5LH

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy OFFICER TRISHA SAEGER	
Crash Date 08/06/2019		Crash Time 10:48 AM		Date Arrived 08/06/2019		Time Arrived 11:06 AM	
Date Notified 08/06/2019		Time Notified 10:48 AM		Total Units 02		Total Injured 00	Total Killed 00
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure	<input type="checkbox"/> Work Zone	<input type="checkbox"/> Trailer or Towed	<input type="checkbox"/> Reporting Threshold		
<input type="checkbox"/> Government Property		<input type="checkbox"/> Active School Zone		School Bus Related NO		Tags	
<input type="checkbox"/> Reportable		Crash Type DT4000 (STANDARD CRASH)			<input type="checkbox"/> Amended		<input type="checkbox"/> Secondary Crash

Description

Diagram	Reconstruction By
	Photos By SAEGER 287
	Additional Information PHOTOS

I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.

UNIT 1 WAS DRIVING WESTBOUND, ON THE GARBAGE ROUTE, IN THE 1400 BLOCK OF LENZ CT. THIS ROADWAY IS A ONE WAY ROAD FOR WESTBOUND TRAFFIC, AND ALLOWS FOR PARKING ON BOTH SIDES OF ROAD. UNIT 1 HAD STOPPED FOR STOP SIGN, FACING WEST, AND PROCEEDED TO MAKE A RIGHT TURN ONTO N 15TH ST, FROM LENZ CT. UNIT 1'S LEFT SIDE REAR STEP, STRUCK THE PASSENGER FRONT DOOR FOR UNIT 2. UNIT 2 WAS LEGALLY PARKED ON THE SOUTH SIDE OF LENZ CT. ANOTHER VEHICLE WAS PARKED ON THE NORTH SIDE OF LENZ CT. DUE TO THE PARKED VEHICLES, THE ROADWAY WAS NARROW FOR ANY WEST BOUND THROUGH VEHICLES.

G7L0DDT5LH
C19-15690

WISCONSIN MOTOR VEHICLE
CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

Location

ON 2315 LENZ CT 56 FT E OF N 15TH ST (HOUSE/BUILDING 2315) IN THE CITY OF SHEBOYGAN IN SHEBOYGAN COUNTY	Latitude 43.76999032	Longitude -87.724291524
	X Coordinate 441706.625	Y Coordinate 4846581.5
	Structure Type HOUSE/BUILDING	

Crash Scene

First Harmful Event MOTOR VEH IN TRANSPORT		First Harmful Event Location ON ROADWAY	
Manner of Collision 05--SIDESWIPE/SAME DIRECTION		Light Condition DAYLIGHT	
Road Surface Condition(s) DRY		Roadway Factor(s) NONE	
Environment Factor(s) NONE			
Weather Condition(s) CLEAR			
Animal Type		Relation To Trafficway TRAFFICWAY - ON ROAD	
Crash Classification - Location PUBLIC PROPERTY		Crash Classification - Jurisdiction NO SPECIAL JURISDICTION	
Tribal Land		Access Control NO CONTROL	Special Study
Within Interchange Area NO	Junction Location NON-JUNCTION	Intersection Type NOT AN INTERSECTION	

Unit Summary

UNIT 01	Unit Status IN TRANSIT		Vehicle Operating As Classification D CLASS		Unit Type TRUCK		
	Vehicle Type STRAIGHT TRUCK (INSERT TRUCK)				Operating As Endorsements		
	Total Occs 2	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0		
	Insurance? YES	Direction Of Travel WESTBOUND	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit 25	Total Lanes 2		
	Most Harmful Event: Collision With PARKED MOTOR VEHICLE		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE		
	Traffic Way ONE-WAY TRAFFIC		Traffic Control STOP SIGN		Traffic Control Inoperative/Missing NO		
	Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL		
	Truck Bus or HazMat NO						
	UNIT 01 VEHICLE 01	Vehicle					
		License Plate Number 88070		Plate Type LTK - LIGHT TRUCK	St WI	Country of Issuance UNITED STATES	
Vehicle Identification Number 3BPZL50X1DF176541		Make PETERBILT MOTORS CO	Year 2013	Model TRUCK			
Color WHI - WHITE		Body Style CB - CAB CHASSIS		Bus Use NOT A BUS			
Initial Contact Point 5--RIGHT REAR CORNER		Vehicle Damage					
Extent Of Damage NO DAMAGE		NO DAMAGE					

G7L0DDT5LH
C19-15690

WISCONSIN MOTOR VEHICLE
CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR		
	What Driver Was Doing RIGHT TURN		Vehicle Factors		
	Driver Prior Action Other		NOT APPLICABLE		
	Driver Actions NO CONTRIBUTING ACTION				
01	Owner Name SHEBOYGAN CITY (920) 459-3333		Owner Address 828 CENTER AVE # 205 SHEBOYGAN, WI 53081 , US		
	Sequence Of Events				
01	Event MOTOR VEH IN TRANSPORT				
	Event PARKED MOTOR VEHICLE				
	Event				
	Event				
UNIT	Policy Holder				
	Insurance Company SELF-INSURED		Government SHEBOYGAN CITY		
UNIT	Individual				
	Driver KYLE JOE THOMAS (920) 980-1273		Citations Issued 0	Sex MALE	
	Address 10 SOUTH ST PLYMOUTH, WI 53073 , US		Date of Birth 10/09/1981	Race WHITE	
			Driver License Number T5205108136908 STATE: WISCONSIN COUNTRY: UNITED STATES		
01	On Duty Crash		Safety Equipment		
	Seat Position 1--FRONT SEAT-LEFT SIDE (DRIVER/MOTORCY		SHOULDER & LAP BELT		
	Helmet Use		Helmet Compliance		
	Eye Protection		Tint Compliance		
01	Injury Severity NO APPARENT INJURY		Airbag NON DEPLOYED		
	Ejected NOT EJECTED	Ejection Path NOT EJECTED/NOT APPLICABLE		Trapped/Extricated NOT TRAPPED	
	Medical Transport NOT TRANSPORTED		EMS Agency Identifier	EMS Run #	
	Hospital		Date of Death	Time of Death	
Distracted By		Distracted By Source NOT APPLICABLE (NOT DISTRACTED)			
Distracted By Action NOT DISTRACTED					

G7LQDDT5LH
C19-15690

WISCONSIN MOTOR VEHICLE
CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	INDIVIDUAL	<i>Non-Motorist</i> Striking Unit #		Location			
		Prior Action					
		Action					
		Action Other					
		To/From School					
		<i>Drug & Alcohol</i> Suspected Alcohol Use		Suspected Drug Use			
		NO		NO			
		Alcohol Test Given		Alcohol Test Type		Alcohol Test Results	
		TEST NOT GIVEN					
		Drug Test Given		Drug Test Type		Drug Test Results	
TEST NOT GIVEN							
Drug Type							
Individual Condition		APPEARED NORMAL					
UNIT	INDIVIDUAL	<i>Individual</i>					
		Passenger		Citations Issued		Sex	
		JASON JAE BRILL		0		MALE	
		(920) 287-4010		Date of Birth		Race	
				03/10/1992		WHITE	
		Address		Driver License Number			
		310 S PERSHING ST		B6404309209009			
		SHEBOYGAN, WI 53083 , US		STATE: WISCONSIN COUNTRY: UNITED STATES			
		<i>Safety Equipment</i> On Duty Crash		Safety Equipment			
		Seat Position		NOT APPLICABLE			
RIDING ON VEHICLE EXTERIOR (NON-TRAILIN							
Helmet Use		Helmet Compliance					
Eye Protection		Tint Compliance					
UNIT	INDIVIDUAL	<i>Injury</i> Injury Severity		Airbag			
		NO APPARENT INJURY		NON DEPLOYED			
		Ejected		Ejection Path		Trapped/Extricated	
		NOT EJECTED		NOT EJECTED/NOT APPLICABLE		NOT TRAPPED	
		Medical Transport		EMS Agency Identifier		EMS Run #	
		NOT TRANSPORTED					
		Hospital		Date of Death		Time of Death	
		<i>Distracted By</i> Distracted By Source					
		Distracted By Action					
UNIT	INDIVIDUAL	<i>Non-Motorist</i> Striking Unit #		Location			

G7L0DDT5LH
C19-15690

WISCONSIN MOTOR VEHICLE
CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT INDIVIDUAL 01 002	Prior Action		
	Action		
	Action Other		To/From School
	Drug & Alcohol	Suspected Alcohol Use NO	Suspected Drug Use NO
	Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type	Alcohol Test Results
	Drug Test Given TEST NOT GIVEN	Drug Test Type	Drug Test Results
	Drug Type		
	Individual Condition APPEARED NORMAL		

Unit Summary

UNIT 02	Unit Status LEGALLY PARKED		Vehicle Operating As Classification		Unit Type AUTOMOBILE		
	Vehicle Type (SPORT) UTILITY VEHICLE				Operating As Endorsements		
	Total Occs 0	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0		
	Insurance? YES	Direction Of Travel WESTBOUND	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit N/A	Total Lanes		
	Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE		
	Traffic Way ONE-WAY TRAFFIC		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO		
	Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL		
	Truck Bus or HazMat NO						
	UNIT VEHICLE 02 02	Vehicle					
		License Plate Number 720ANP		Plate Type AUT - AUTOMOBILE	St WI	Country of Issuance UNITED STATES	
Vehicle Identification Number 3G5DA03E55S500281		Make BUICK	Year 2005	Model RENDEZVOUS			
Color BLU - BLUE		Body Style LL - CARRYALL		Bus Use NOT A BUS			
Initial Contact Point 3--RIGHT SIDE MIDDLE		Vehicle Damage					
Extent Of Damage MINOR DAMAGE		3--RIGHT SIDE MIDDLE					
Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR					

G7L0DDT5LH

C19-15690

WISCONSIN MOTOR VEHICLE CRASH REPORT

SHEBOYGAN POLICE DEPARTMENT

1315 N 23RD ST

SHEBOYGAN, WI 53081

(920) 459-3333

UNIT	VEHICLE	What Driver Was Doing LEGALLY PARKED	Vehicle Factors
		Driver Prior Action Other	NOT APPLICABLE
02	02	Driver Actions NO CONTRIBUTING ACTION	
		Owner Name EUGENE O KOHLS (920) 452-3124	Owner Address 2030 N 28TH ST SHEBOYGAN, WI 53081 , US
Sequence Of Events			
UNIT	01	Event MOTOR VEH IN TRANSPORT	
	02	Event PARKED MOTOR VEHICLE	
	03	Event	
	04	Event	
Policy Holder			
		Insurance Company MADISON-MUTUAL-INSURANCE-CO	Individual EUGENE KOHLS

Blasiolah
~~Azolah?~~
Jason - DPW

Jason, blasiola@sheboyganwi.gov

SHEBOYGAN COLLISION CENTER
CHEVROLET - BUICK - GMC - CADILLAC INC
3400 SOUTH BUSINESS DRIVE -- SHEBOYGAN, WI 53081
OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855
FED I.D.# 83-0747810 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

*** PRELIMINARY ESTIMATE ***

08/13/2019 01:56 PM

Owner

Owner: EUGENE KOHLS
Address: 2030 N. 28TH
City State Zip: Sheboygan, WI 53081

Work/Day: (920)452-3124
FAX:

Inspection

Inspection Date: 08/13/2019 01:56 PM
Primary Impact: Right Front Corner

Inspection Type:
Secondary Impact:

Appraiser Name: PATRICK KARBE
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: Sheboygan, WI 53081
Email: collisioncenter@sheboyganauto.com

Appraiser License # :
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com

Contact:
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Target Complete Date/Time:

Days To Repair: 4

Vehicle

OEM Part Price Quote ID: ****

2005 Buick Rendezvous CX 4 DR Wagon
6cyl Gasoline 3.4
4 Speed Automatic

Lic.Plate: 720ANR
Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Color: STORM GREY
Ext. Refinish: Two-Stage
Ext. Paint Code: 391E

Lic State: WI
VIN: 3G5DA03E55S500281
Mileage: 73,349
Mileage Type: Actual
Code: S7103A
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

AM/FM CD Player
Bodyside Cladding
Cruise Control
Fog Lights

Air Conditioning
Bucket Seats
Dual Airbags
Garage Door Opener

Alarm System
Center Console
Fender Flares
Intermittent Wipers

Keyless Entry System	Leather Steering Wheel	Lighted Entry System
OnStar System	Overhead Console	Power Brakes
Power Door Locks	Power Mirrors	Power Steering
Power Windows	Privacy Glass	Rear Window Defroster
Rear Window Wiper/Washer	Rem Trunk-L/Gate Release	Roof/Luggage Rack
Tachometer	Theft Deterrent System	Tilt Steering Wheel
Tinted Glass	Tutone Paint	Velour/Cloth Seats

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
------	----	-------	----	-------------	--------------	-------	------	----	-------	---

Stripes And Mouldings

1	E	325	#	Mldg,Rocker Panel RT # = 02, 46	88952288 GM Part	\$659.20			0.2	SM
2	E	262	46	Cladding,Front Door RT	88951958 GM Part	\$627.53			0.5	SM
3	L	262		Cladding,Front Door RT	Refinish 1.0 Surface 0.2 Two-stage				1.2	RF

Front Bumper

4	N	6		Front Bumper Cover R&I	Additional Labor				3.0	SM
5	I	6		Cover,Front Bumper	Repair				2.0*	SM
6	L	6	13	Cover,Front Bumper	Refinish 2.7 Surface 0.6 Two-stage setup 0.5 Two-stage				3.8	RF

Wheels

7	E	939	46	Wheel,Front RT >> N85//9597129	12490098 GM Part	\$218.95*			0.0*	SM
---	---	-----	----	-----------------------------------	------------------	-----------	--	--	------	----

Front Doors

8	E	230	46	Mirror,Outer R/C RT	15213868 GM Part	\$281.83			0.7	SM
---	---	-----	----	---------------------	------------------	----------	--	--	-----	----

Manual Entries

9	L			Cover Car Exterior	Refinish	\$5.00*				SM
10	SB			Hazardous Waste	Sublet Repair	\$5.00*				RF*
11	SB			Wheel Balance	Sublet Repair	\$15.00*				SM
				>> RF						
12	L			Flex Additive	Refinish	\$6.00*				SM
13	SB			4Wheel Alignment	Sublet Repair	\$82.95*				SM
14	EC			All Season RF	Replace Economy	\$118.37*				SM
				>> FIRESTONE ALL SEASON 22560R17 #19364114						
				>> Tire Rack						
				>> South Bend IN (800) 445-0179						

14 Items

MC	Message
02	PART NO. DISCONTINUED, CALL DEALER FOR EXACT PART NO.
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
46	PRINTABLE ALTERNATE PARTS COMPARE

Estimate Total & Entries

Gross Parts		\$1,787.51
Other Parts		\$129.37
Paint & Materials	5.0 Hours @ \$40.00	\$200.00

Parts & Material Total \$2,116.88
Tax on Parts & Material @ 5.500% \$116.43

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	1.4	5.0	6.4	\$384.00
Mech/Elec (ME)	\$120.00				
Frame (FR)	\$75.00				
Refinish (RF)	\$60.00	5.0		5.0	\$300.00

Labor Total 11.4 Hours \$684.00
Tax on Labor @ 5.500% \$37.62
Sublet Repairs \$102.95
Tax on Sublet @ 5.500% \$5.66
Gross Total \$3,063.54
Net Total \$3,063.54 **TOTAL LOSS**

Alternate Parts Y/04/00/00/04/04 CUM 04/00/00/04/04 Zip Code: 53081 Default
 OEM Part Prices DT 08/13/2019 01:56 PM EstimateID 590615835408605184 QuoteID ****
 Recycled Parts NOT REQUESTED
 Rate Name Default

Audatex Estimating 8.0.643 ES 08/13/2019 02:10 PM REL 8.0.643 DT 04/01/2019 DB 08/01/2019
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1.3 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/RebIt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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ROBERT RUSCH, INC.
1129 INDIANA AVENUE
SHEBOYGAN, WI. 53081
OFFICE:(920) 452-8681 FAX:(920) 452-8733

*** PRELIMINARY ESTIMATE ***

08/12/2019 09:01 AM

Owner

Owner: GENE KOHLS
Address:

Work/Day: (920)452-3124

Inspection

Inspection Date: 08/12/2019 09:01 AM
Primary Impact: Right Front Side

Inspection Type:
Secondary Impact:

Repairer

Repairer: Robert Rusch Inc.
Address: 1129 Indiana Ave.
City State Zip: Sheboygan, WI 53081
Email: doldenburg@robertruschinc.com

Contact: David Oldenburg
Work/Day: (920)452-8681
FAX: (920)452-8733

Target Complete Date/Time:

Days To Repair: 5

Vehicle

OEM Part Price Quote ID: ****

2005 Buick Rendezvous CX 4 DR Wagon
6cyl Gasoline 3.4
4 Speed Automatic

Lic.Plate: 720-ANP
Lic Expire:
Veh Insp# :
Condition:
Ext. Color: BLUE
Ext. Refinish: Two-Stage

Lic State: WI
VIN: 3G5DA03E55S500281
Mileage Type: Actual
Code: S7103A
Int. Color:
Int. Refinish: Two-Stage

Options

AM/FM CD Player
Bodyside Cladding
Cruise Control
Fog Lights
Keyless Entry System
OnStar System
Power Door Locks
Power Windows
Rear Window Wiper/Washer
Tachometer
Tinted Glass

Air Conditioning
Bucket Seats
Dual Airbags
Garage Door Opener
Leather Steering Wheel
Overhead Console
Power Mirrors
Privacy Glass
Rem Trunk-L/Gate Release
Theft Deterrent System
Tutone Paint

Alarm System
Center Console
Fender Flares
Intermittent Wipers
Lighted Entry System
Power Brakes
Power Steering
Rear Window Defroster
Roof/Luggage Rack
Tilt Steering Wheel
Velour/Cloth Seats

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Stripes And Mouldings										
1	E	325	02	Mldg,Rocker Panel RT	88952288 GM Part	\$659.20			0.2	SM
2	L	325		Mldg,Rocker Panel RT	Refinish 0.6 Surface				0.6	RF
3	E	262		Cladding,Front Door RT	88951958 GM Part	\$627.53			0.5	SM
4	L	262		Cladding,Front Door RT	Refinish 1.0 Surface 0.2 Two-stage				1.2	RF
Front Bumper										
5	N	6		Front Bumper Cover R&I	Additional Labor				3.0	SM
6	I	6		Cover,Front Bumper	Repair				1.5*	SM
7	L	6	13	Cover,Front Bumper	Refinish 2.7 Surface 0.6 Two-stage setup 0.5 Two-stage				3.8	RF
Wheels										
8	EC	558		Wheel,Front RT	Replace Economy	\$191.00*			0.2	SM
Front Suspension										
9	N	974		Suspension Align,Frt	Additional Labor				0.9*	ME
Front Doors										
10	EU	264		Mirror,Outer R/C RT	Replace Recycled	\$85.00*			0.7	SM
11	L	264		Mirror,Outer R/C RT	Refinish 0.5 Surface 0.1 Two-stage				0.6	RF
Manual Entries										
12	EC	M22		Tire-Right Front,Balance	Replace Economy	\$165.00*			0.3*	SM
13	SB			HAZARD. WSTE. REM.	Sublet Repair	\$3.00*				SM
14	L			FLEX ADDITIVE	Refinish	\$6.00*				RF
14	Items									

MC Message

02 PART NO. DISCONTINUED, CALL DEALER FOR EXACT PART NO.
13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts	\$1,286.73
Other Parts	\$447.00
Paint & Materials	6.2 Hours @ \$40.00 \$248.00
Parts & Material Total	\$1,981.73
Tax on Parts & Material	@ 5.500% \$109.00

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$62.00	1.9	4.5	6.4	\$396.80
Mech/Elec (ME)	\$80.00		0.9	0.9	\$72.00
Frame (FR)	\$72.00				
Refinish (RF)	\$62.00	6.2		6.2	\$384.40

Labor Total	13.5 Hours	\$853.20
Tax on Labor	@ 5.500%	\$46.93

Sublet Repairs		\$3.00	
Tax on Sublet	@ 5.500%	\$0.17	
Gross Total			\$2,994.03
Net Total			\$2,994.03


Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Audatex Host
OEM Part Prices DT 08/12/2019 09:01 AM EstimateID 590179194189651968 QuotelD ****
Rate Name Default

Audatex Estimating 8.0.642 Update 5 ES 08/12/2019 09:17 AM REL 8.0.642 Update 5 DT 07/01/2019 DB 08/08/2019
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1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.


Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



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V

R. C. No. _____ - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
November 4, 2019.

Your Committee to whom was referred Com. No. 4-19-20 presented to the Common Council by City Clerk submitting a communication from Dolcye Johnson regarding computation of personnel costs related to operating the ambulance service; recommends filing the document.

Consent

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

I

3.1

Com. No. 4-19-20. October 21, 2019.

Submitting a communication from Dolcye Johnson regarding computation of personnel costs related to operating the ambulance service.

Presented to the Common Council by the City Clerk.


Finance
Personnel
file

OCT 15 '19 4:11:23

October 15, 2019

Alderman Felde, Alderman Wolff, Alderman Donohue, Alderman Ackley, Alderman Savaglio, Alderman Dekker, Alderman Phillips, Alderman Sorenson, Alderman Mitchell, Alderman Bohren

I am submitting the attached documents for your information and consideration. I follow the Council agendas and business rather closely and don't recall any attention to the subject of the documents that I am presenting. The issue of these documents is very much tied to the budget which you are considering at this time. I am not aware that there has been any change in the computation of personnel costs related to operating the ambulance service which was one of the four recommendations of the independent fire study and which would give the citizens a better idea of the cost of the service. Further, the Council should be concerned that your constituents are subsidizing 63% of the ambulance service for City and NON-CITY users. The City never paid a subsidy to Orange Cross.

A handwritten signature in black ink, appearing to read "Dolcye Johnson", followed by a long horizontal line extending to the right.

Dolcye Johnson

1306 North 3rd Street

Sheboygan WI 5 3081

Monthly Budget and Forecast Report

		2018 YTD		
Account Number	Account Desc	Budget	Actual	% Used
280	AMBULAN	0.00	0.00	0.00%
510110	FULL TIME SALARIES - REGULAR	269,565.00	274,787.03	101.94%
		269,565.00	274,787.03	101.94%
28022500	510110 FT PAY	269,565.00	274,787.03	101.94%
510111	FULL TIME SALARIES - OVERTIME	5,400.00	7,631.82	141.33%
		5,400.00	7,631.82	141.33%
28022500	510111 FT OT	5,400.00	7,631.82	141.33%
510310	FICA	0.00	0.00	0.00%
		0.00	0.00	0.00%
28022500	510310 FICA	0.00	0.00	0.00%
510311	MEDICARE	4,086.00	3,904.75	95.57%
		4,086.00	3,904.75	95.57%
28022500	510311 MEDICARE	4,086.00	3,904.75	95.57%
510320	WI RETIREMENT FUND	42,186.00	42,477.73	100.69%
		42,186.00	42,477.73	100.69%
28022500	510320 WI RETIRE	42,186.00	42,477.73	100.69%
510340	HEALTH INSURANCE	72,924.00	65,528.78	89.86%
		72,924.00	65,528.78	89.86%
28022500	510340 HEALTH INS	72,924.00	65,528.78	89.86%
510350	DENTAL INSURANCE	5,076.00	4,498.45	88.61%
		5,076.00	4,498.45	88.61%
28022500	510350 DENTAL INS	5,076.00	4,498.45	88.61%
510360	LIFE INSURANCE	168.00	141.00	83.93%
		168.00	141.00	83.93%
28022500	510360 LIFE INS	168.00	141.00	83.93%
510400	WORKERS COMPENSATION	2,856.00	2,856.00	100.00%
		2,856.00	2,856.00	100.00%
28022500	510400 WORK COMP	2,856.00	2,856.00	100.00%
510410	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00%
		0.00	0.00	0.00%
28022500	510410 UNEMPLOY	0.00	0.00	0.00%
510490	CLOTHING ALLOWANCE	0.00	0.00	0.00%
		0.00	0.00	0.00%
28022500	510490 CLOTHING	0.00	0.00	0.00%
521900	CONTRACTED SERVICES	95,000.00	74,506.81	78.43%
		95,000.00	74,506.81	78.43%
28022500	521900 CONTRACTED	95,000.00	74,506.81	78.43%
522110	VEHICLE MAINTENANCE	10,000.00	19,496.91	194.97%
		10,000.00	19,496.91	194.97%
28022500	522110 VEHCLMAINT	10,000.00	19,496.91	194.97%
525125	MOBILE TELEPHONE	500.00	462.98	92.60%
		500.00	462.98	92.60%
28022500	525125 MOBILEPHON	500.00	462.98	92.60%
526125	TRAINING & CONFERENCES	2,500.00	112.00	4.48%
		2,500.00	112.00	4.48%
28022500	526125 TRAIN/CONF	2,500.00	112.00	4.48%
526130	TRAINING & EDUCATION	0.00	0.00	0.00%
		0.00	0.00	0.00%
28022500	526130 TRAINING	0.00	0.00	0.00%
28022500	526130 29612 TRAINING	0.00	0.00	0.00%
528150	VEHICLE RENTAL	106,456.00	0.00	0.00%

		106,456.00	0.00	0.00%
<u>28022500 528150</u>	VEHCLRENT	106,456.00	0.00	0.00%
530215 MEDICAL SUPPLIES		60,000.00	61,953.36	103.26%
		60,000.00	61,953.36	103.26%
<u>28022500 530215</u>	MEDCL SUPP	60,000.00	61,953.36	103.26%
530230 GASOLINE		15,000.00	17,523.16	116.82%
		15,000.00	17,523.16	116.82%
<u>28022500 530230</u>	GASOLINE	15,000.00	17,523.16	116.82%
530255 TOOLS & SMALL EQUIPMENT		1,500.00	93.00	6.20%
		1,500.00	93.00	6.20%
<u>28022500 530255</u>	TOOLS EQUI	1,500.00	93.00	6.20%
530256 SAFETY EQUIPMENT		1,500.00	768.30	51.20%
		1,500.00	768.30	51.20%
<u>28022500 530256</u>	SAFETY EQP	1,500.00	768.30	51.20%
530500 FIRE FIGHTING SUPPLIES & SMALL		0.00	0.00	0.00%
		0.00	0.00	0.00%
<u>28022500 530500</u>	FIRE FIGHT	0.00	0.00	0.00%
<u>28022500 530500 29612</u>	FIRE FIGHT	0.00	0.00	0.00%
540210 INSURANCE DEDUCTIBLE		0.00	0.00	0.00%
		0.00	0.00	0.00%
<u>28022500 540210</u>	INS DEDUCT	0.00	0.00	0.00%
540215 GEN. PUB. OFFICIALS & AUTO		2,000.00	2,077.59	103.90%
		2,000.00	2,077.59	103.90%
<u>28022500 540215</u>	GEN PUB OF	2,000.00	2,077.59	103.90%
590100 CONTRIBUTIONS		0.00	0.00	0.00%
		0.00	0.00	0.00%
<u>28022500 590100</u>	CONTRIBTN	0.00	0.00	0.00%
641100 VEHICLES		0.00	0.00	0.00%
		0.00	0.00	0.00%
<u>28022500 641100</u>	VEHICLES	0.00	0.00	0.00%
642200 IT EQUIPMENT		0.00	0.00	0.00%
		0.00	0.00	0.00%
<u>28022500 642200</u>	IT EQUIPME	0.00	0.00	0.00%
Grand Total:		0.00	(269,246.15)	100.00%

All Financial Classes										
	Billable Incidents	Gross Charges	Adjustments	Net Charges	Collections	Write Off Amt	Balance Due	Avg Charge	Avg Miles	Avg Adjustment
2018	3310	\$3,286,548.00	\$1,553,763.87	\$1,732,784.13	\$1,226,052.86	\$239,851.12	\$266,880.15	\$992.91	5.50	\$469.42
Totals:	3310	\$3,286,548.00	\$1,553,763.87	\$1,732,784.13	\$1,226,052.86	\$239,851.12	\$266,880.15	\$992.91	5.50	\$469.42

|

					It					
Avg Net Charge	Avg Collection	Gross Col %	Net Col %	Paid %	Medicare		Medicaid		Commercial	
\$523.50	\$370.41	37.31%	70.76%	86.89%	1622	49.00%	826	24.95%	579	17.49%
\$523.50	\$370.41	37.31%	70.76%	86.89%	1622	49.00%	826	24.95%	579	17.49%

VI

R. C. No. _____ - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
November 4, 2019.

Your Committee to whom was referred R. O. No. 84-19-20 by City Attorney submitting, as a matter of record, a copy of the United States District Court, Eastern District of Wisconsin, Decision and Order Granting Defendant's Motion for Summary Judgment in the matter of Tyler Jones v. City of Sheboygan, Case No. 18-CV-709, which was issued on August 13, 2019, and became final on September 13, 2019; recommends filing the document.

Consent

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.2

R. O. No. 84 - 19 - 20. By CITY ATTORNEY. October 7, 2019.

Submitting, as a matter of record, a copy of the United States District Court, Eastern District of Wisconsin, Decision and Order Granting Defendant's Motion for Summary Judgment in the matter of Tyler Jones v. City of Sheboygan, Case No. 18-CV-709, which was issued on August 13, 2019, and became final on September 13, 2019.

Finance
Personnel
next file

City Attorney

United States District Court
Eastern District of Wisconsin

JUDGMENT IN A CIVIL ACTION

TYLER JONES,

Plaintiff,

v.

Case No. 18-CV-709

CITY OF SHEBOYGAN,

Defendant.



Decision by Court. This action came for consideration before the Court. The issues have been considered and a decision has been rendered.

IT IS THEREFORE ORDERED that the City of Sheboygan's Motion for Summary Judgment (ECF No. 22) is **GRANTED** and this action is **DISMISSED**.

Date: August 13, 2019.

Stephen C. Dries, Clerk of Court
EASTERN DISTRICT OF WISCONSIN
(By) Deputy Clerk, s/Mary Murawski
Approved this 13th day of August, 2019.


WILLIAM E. DUFFIN
United States Magistrate Judge

UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF WISCONSIN

TYLER JONES,

Plaintiff,

v.

Case No. 18-CV-709

CITY OF SHEBOYGAN,

Defendant.

DECISION AND ORDER GRANTING DEFENDANT'S
MOTION FOR SUMMARY JUDGMENT

Plaintiff Tyler Jones was a maintenance worker for defendant City of Sheboygan. While driving a City of Sheboygan garbage truck, he collided with another City of Sheboygan garbage truck. As a result, he was fired. In this lawsuit, Jones alleges that he was the victim of race discrimination. The City of Sheboygan has moved for summary judgment. Briefing on the motion is complete and the matter is ready for resolution. All parties have consented to the jurisdiction of a magistrate judge.

BACKGROUND

Jones began his employment with the City of Sheboygan on March 20, 2017. His title was Maintenance Worker I. His job duties included collecting garbage and operating

garbage collection equipment. As an employee of the City of Sheboygan, Jones was given an Employee Handbook, which provided in relevant part that the “[f]ailure to follow safety requirements is a serious offense, subject to corrective action and/or further discipline, including termination of employment, for even the first offense (depending on the degree of the violation).” Jones was also given an Orientation Checklist for Sanitation Operators, which stated that, “[w]hen backing, go slow and use a spotter.”

In the weeks that followed his first day of employment, Jones was trained as part of a sanitation crew. The City generally uses two-man sanitation crews. One sanitation crew member drives the garbage truck for thirty minutes while the other member loads garbage and recycling onto the garbage truck. At the end of thirty minutes, the crew members switch places. This is repeated until the daily route has been completed. When the truck is full and when the daily route is complete, the crew members take the garbage truck to the Waste Management Transfer Station in Sheboygan Falls, Wisconsin (the “Transfer Station”) to empty it.

Part of the training Jones received was how to operate a garbage truck at the City’s Transfer Station. When the garbage truck arrives at the Transfer Station, it is driven forward onto a scale, a card specific to the garbage truck is swiped in a card reader, and the truck’s initial weight is taken. The driver of the garbage truck then pulls forward from the scale, positions the truck so it is in front of a building at the Transfer Station where garbage and recycling are dumped or “tipped,” and then backs up so that the garbage

side of the truck can be dumped into the Tipping Building. Once the garbage has been emptied, the driver drives the truck back to the scale, swipes another card in the card reader, and the truck is again weighed so that the weight of the garbage can be determined. After the garbage weight has been determined, the garbage truck pulls forward from the scale and then backs up so that the recycling side of the truck can be emptied into the Tipping Building. Once the recycling has been emptied, the members drive forward and continue on the daily route or return to the City's Municipal Services Building.

So as to be able to operate the City's garbage trucks, Jones received training on operating commercial vehicles and received his Commercial Driver's License in May 2017. Shortly thereafter, on June 8, 2017, Jones was assigned to work as one half of a two-man sanitation crew. When the garbage truck became full, Jones drove it to the Transfer Station to be weighed and emptied. After emptying the garbage side of the garbage truck into the Tipping Building, Jones pulled forward and attempted to back up onto the scale to determine the garbage weight. In doing so, he drove backward without a spotter, in one continuous motion at three to five miles per hour. The space directly behind the garbage truck is a blind spot in the truck's mirrors. However, the truck is equipped with a backup camera. When backing his garbage truck onto the scale, Jones's garbage truck collided with another City garbage truck, driven by James Gilliam, another City of Sheboygan employee. Gilliam's garbage truck was pulling onto the scale when Jones's

garbage truck was backing onto the scale. Gilliam's truck had come to a complete stop on the scale before Jones backed into it.

The rear step of Jones's garbage truck punctured the radiator of Gilliam's garbage truck, causing more than \$13,000 in damage to Gilliam's truck. The collision rendered Gilliam's garbage truck inoperable, and it needed to be towed. Bruce Matzdorf, the City's Department of Public Works' Streets and Sanitation Leadman, upon learning of the collision, went to the Transfer Station. Matzdorf took Jones, who is white, for a post-accident drug test. He did not take Gilliam, who is African-American, for a post-accident drug test. Both Jones and Gilliam gave the City written statements regarding the accident. The City obtained video of the accident from Waste Management's cameras. Sandra Rohrick, the City's Director of Human Resources and Labor Relations, spoke with Tom Ross, who was in Gilliam's garbage truck at the time of the collision, and Jason Brill, who was the other member of Jones's sanitation crew on June 8, 2017.

David Biebel, the City's Director of Public Works, Rohrick, and Jason Blasiola, the City's Streets and Sanitation Superintendent (collectively, "City Management"), reviewed the information gathered. City Management concluded that Jones violated work rules when he backed his vehicle without a spotter. City Management also concluded that Jones's inattentive driving was the cause of the accident. They also concluded that Gilliam could not have safely backed up in accordance with the City's work rules once he stopped. Because of the severity and avoidability of the accident, City

Management was no longer comfortable with Jones operating vehicles for the City. Because the Maintenance Worker I duties require, at least from time to time, operating large vehicles, City Management did not believe that reassigning Jones was a viable solution to its concerns. As a result, the City terminated Jones employment on June 20, 2017.

In this lawsuit Jones alleges that the City of Sheboygan discriminated against him on the basis of race and color when it terminated his employment. The City has moved for summary judgment.

SUMMARY JUDGMENT STANDARD

“The court shall grant summary judgment if the movant shows that there is no genuine dispute as to any material fact and the movant is entitled to judgment as a matter of law.” Fed. R. Civ. P. 56(a). A fact is “material” only if it “might affect the outcome of the suit” and a dispute is “genuine” only if a reasonable factfinder could return a verdict for the non-movant. *Anderson v. Liberty Lobby Inc.*, 477 U.S. 242, 248 (1986). In resolving a motion for summary judgment, the court is to “construe all evidence and draw all reasonable inferences from the evidence in” favor of the non-movant. *E.Y. v. United States*, 758 F.3d 861, 863 (7th Cir. 2014) (citing *Gil v. Reed*, 535 F.3d 551, 556 (7th Cir. 2008); *Del Raso v. United States*, 244 F.3d 567, 570 (7th Cir. 2001)). “The controlling question is whether a reasonable trier of fact could find in favor of the non-moving party on the

evidence submitted in support of and [in] opposition to the motion for summary judgment.” *White v. City of Chi.*, 829 F.3d 837, 841 (7th Cir. 2016).

ANALYSIS

The City contends that it had a legitimate reason for terminating Jones: because he caused a serious and avoidable accident. It contends that his race and color were not a factor in the City’s decision. Much of the City’s brief in support of its motion for summary judgment focuses on the allegations in Jones’s complaint, arguing that Jones “has not pled facts to suggest the City discriminates against whites” (ECF No. 23 at 23) and Jones “has not pled facts to show he was treated worse than similarly situated non-white employees” (*id.* at 25). But the sufficiency of the complaint is a matter for a motion to dismiss; at summary judgment the issue is whether the evidence establishes that there is no genuine dispute as to any material fact. Fed. R. Civ. P. 56(a). If there is not, then the City is entitled to summary judgment.

Title VII of the Civil Rights Act of 1964 makes it unlawful for an employer to “fail or refuse to hire or to discharge any individual...because of such individual’s race....” 42 U.S.C. § 2000e-2(a)(1). An employee may show illegal discrimination through direct proof or, in the absence of direct proof, an employee may make a case with sufficient indirect proof and, upon doing so, switch the burden to the employer. *Phelan v. City of Chicago*, 347 F.3d 679, 684 (7th Cir. 2003).

Jones does not offer any direct evidence of racial discrimination. Thus, the question is whether he has established a prima facie case of racial discrimination through indirect evidence.

The first test developed by the Supreme Court for showing employment discrimination through indirect proof was established in *McDonnell Douglas Corp. v. Green*, 411 U.S. 792, 802 (1973). Under *McDonnell Douglas*, the plaintiff must first demonstrate facts that build a prima facie case of discrimination by showing (1) that he belongs to a racial minority, (2) that he applied and was qualified for a job for which the employer was seeking applicants, (3) that, despite his qualifications, he was rejected, and (4) that, after his rejection, the position remained open and the employer continued to seek applicants from persons of complainant's qualifications. 411 U.S. at 802. Once a prima facie case is established, a presumption of discrimination is triggered. "The burden then must shift to the employer to articulate some legitimate, non-discriminatory reason" for its action. *McDonnell Douglas*, 411 U.S. at 802. If the employer does so, the burden shifts back to the plaintiff, who must present evidence that the stated reason is a "pretext," which in turn permits an inference of unlawful discrimination. *Id.* at 804.

The *McDonnell Douglas* test has been modified to apply to situations (like this one) in which a member of a majority group contends that he was subject to employment discrimination. To survive summary judgment, a member of a majority group must show: (1) "background circumstances exist to show an inference that the employer has

reason or inclination to discriminate invidiously against whites or evidence that there is something ‘fishy’ about the facts at hand”; (2) he was meeting his employer’s legitimate performance expectations; (3) he suffered an adverse employment action; and (4) he was treated less favorably than similarly situated individuals who are not members of his protected class. *Formella v. Brennan*, 817 F.3d 503, 511 (7th Cir. 2016) (citing *Balance v. City of Springfield*, 424 F.3d 64, 617 (7th Cir. 2005)).

As the City points out in its reply brief (ECF No. 37 at 6-7), Jones makes no attempt to point to background circumstances that show an inference that the City had reason or inclination to discriminate invidiously against whites, nor does he point to evidence that there is something “fishy” about the facts at hand. *See Formella*, 817 F.3d at 511-12. Having failed to present any argument in his opposition to the City’s motion for summary judgment regarding any background circumstances showing the City had a reason to discriminate against whites, or anything fishy about the facts of his case, Jones has waived any argument as to the first prong of a prima facie case of discrimination. *Id.*

Even ignoring the fact that Jones has not even made an attempt to prove the first prong of a prima facie case, there is no evidence that would support a finding that the City has reason or inclination to discriminate invidiously against whites or that there is something “fishy” about the facts at hand. Jones worked for the City for only three months. Since Gilliam is apparently “the City’s only black employee” (ECF No. 30, ¶ 51), the person or persons who hired Jones were the same race as Jones (white), as were the

persons who fired him. Indeed, all City employees other than Gilliam are white. Jones points to absolutely nothing suggesting that the City, led by white employees, had a reason to discriminate against a white employee (Jones) that it had just hired. *See Phelan*, 347 F.3d at 685 (holding that where plaintiff was white, his superiors were white, and his replacement was white, plaintiff was unable to present the necessary “background circumstances” to believe his superiors were inclined to discriminate against white men).

Jones speculates that the City fired him rather than Gilliam because Gilliam “would have had an easier lawsuit against the City than Mr. Jones if Mr. Gilliam had been terminated.” (ECF No. 35 at 15.) Gilliam probably would have had an easier discrimination lawsuit had he been fired. But that certainly does not mean Jones suffered discrimination. Not only was Gilliam the City’s only black employee, but the evidence strongly supports the conclusion that Jones was significantly more at fault for the accident. If the City had fired its only black employee, citing an accident for which he was not at fault, but retained the recently-hired white employee who was at fault, there would be an obvious claim of discrimination. The evidence is that, shortly after getting his commercial driver’s license, Jones got into an accident that resulted in substantial damage to one of the City’s garbage trucks. So the City decided to let him go. Nothing about that termination decision looks “fishy.”

Nor does Jones make any attempt to show that he was meeting the City’s legitimate performance expectations, the second prong of a *prima facie* case of

discrimination. The accident occurred shortly after he began working for the City. He had just obtained his commercial driver's license. He had not worked for the City long enough to establish that he was meeting the City's expectations, which no doubt is why he makes no effort to argue that he was.

And while he argues that he was treated less favorably than Gilliam, the fourth prong of a prima facie case of discrimination, all Jones offers to show that he and Gilliam are similarly situated is that they were both employed by the City as Maintenance Worker I. "Similarly situated employees must be directly comparable to the plaintiff in all material respects." *Good v. University of Chicago Med. Ctr.*, 673 F.3d 670, 675 (7th Cir. 2012). The goal of the comparison analysis is to "eliminate other possible explanatory variables, such as differing roles, performance histories, or decision-making personnel, which helps isolate the critical independent variable'—discriminatory animus." *Id.* (quoting *Humphries v. CBOCS West, Inc.*, 474 F.3d 387, 405 (7th Cir. 2007), *aff'd*, 553 U.S. 442 (2008)). All Jones tells us about Gilliam is that he is African-American, performed the same job, under the same supervisor, and received the same training under Bruce Maztdirf. (ECF No. 35 at 16.) He says nothing about how long Gilliam had worked for the City at the time of the accident—an important fact given Jones's very brief time with the City. And although Jones references other "accidents" that Gilliam was involved in, he provides no details of when the accidents occurred, what happened, what (if any) damage was incurred, or what Gilliam's role in the accidents was. Without that information, the

reference to these other accidents is of no probative value whatsoever. In short, Jones has not established that he, as a brand new City employee, was similarly situated to Gilliam at the time of the accident.

Even if Jones had met his burden and established a prima facie case of discrimination, he cannot show that the City's reason for terminating his employment was pretextual. "Pretext requires more than showing that the decision was mistaken, ill considered or foolish[.]" *Ballance*, 424 F.3d at 617 (internal quotation marks omitted). The question is not whether the employer's stated reason was inaccurate or unfair, "but whether the employer honestly believed the reasons it has offered to explain the discharge." *Coleman v. Donahoe*, 667 F.3d 835, 852 (7th Cir. 2012) (quoting *O'Leary v. Accretive Health, Inc.*, 657 F.3d 625, 635 (7th Cir. 2011)). "[I]t is not 'the court's concern that an employer may be wrong about its employee's performance, or be too hard on its employee. Rather, the only question is whether the employer's proffered reason was pretextual, meaning that it was a lie.'" *Ineichen V. Ameritech*, 410 F.3d 956, 961 (7th Cir. 2005) (quoting *Ransom v. CSC Consulting, Inc.*, 217 F.3d 467, 471 (7th Cir. 2000)). To meet this burden, Jones must "identify such weaknesses, implausibilities, inconsistencies, or contradictions" in the City's asserted reason for his termination "that a reasonable person could find [it] unworthy of credence." *Coleman*, 667 F.3d at 852 (quoting *Bouhmedi v. Plastag Holdings, LLC*, 489 F.3d 781, 792 (7th Cir. 2007)).

Jones does not identify any weakness, implausibility, inconsistency or contradiction in the City's explanation for his termination such that a reasonable person could find the explanation unworthy of credence. All Jones offers in support of his position that he was not at fault is his own opinion. (See ECF No. 35 at 15 ("Mr. Jones did not think it would be reasonable to conclude that he was at fault for the accident and Mr. Gilliam was not."; "Mr. Jones felt he should not be responsible for any damages to Mr. Gilliam's garbage truck.")) He cites to no evidence upon which the jury could rely to conclude that the accident was not his fault. Even if he could, the issue is not whether the accident was his fault. The issue is whether the City believed the accident was Jones's fault. If it did, even if it was wrong, and if its belief that Jones caused the accident was the reason it fired him, there was no discrimination. Jones points to no evidence that the City is lying when it says that it concluded the accident was his fault, and that it fired him for that reason.

In short, the undisputed evidence is that, shortly after being hired, Jones backed his garbage truck into another stationary truck, causing significant damage. Notwithstanding the blind spots in the truck's mirrors, Jones should have been able to easily avoid the accident had he been paying attention to the backup camera and using a spotter as City policies required. The fact that the City fired Jones and not the black employee who was driving the truck Jones hit does not even hint of discrimination. Jones has not identified the existence of any genuine dispute of material fact that precludes the

entry of summary judgment for the City. For that reason, the City's motion will be granted.

IT IS THEREFORE ORDERED that the City of Sheboygan's Motion for Summary Judgment (ECF No. 22) is granted and this action is dismissed. The Clerk shall enter judgment accordingly.

Dated at Milwaukee, Wisconsin this 13th day of August, 2019.


WILLIAM E. DUFFIN
U.S. Magistrate Judge

VI

R. C. No. _____ - 19 - 20. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. November 4, 2019.

Your Committee to whom was referred R. O. No. 93-19-20 by Chief of Police Christopher Domagalski, pursuant to section 54-65 of the Municipal Code, submitting the quarterly report showing the Benchmark Measurements for the Police Department for the period commencing July 1, 2019 and ending September 30, 2019; recommends filing the document.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

4.3

R. O. No. 93 19 - 20.

By CHIEF OF POLICE CHRISTOPHER DOMAGALSKI.
October 21, 2019.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the Benchmark Measurements for my department for the period commencing July 1, 2019 and ending September 30, 2019.

	2017	Y-T-D	2018	Y-T-D	2019
	Actual	09/30/18	Actual	09/30/19	Goals
<u>Patrol and Investgations</u>					
Homicide	0	0	0	1	0
Rape	24	14	21	23	20
Robbery	11	7	11	7	15
Aggravated Assault	85	88	128	95	100
Violent Crime Total	120	109	160	116	125
Burglary	91	71	89	60	100
Theft	702	537	703	499	900
Motor Vehicle Theft	32	14	25	13	30
Arson	12	5	8	2	5
Property Crime Total	837	627	825	574	1050
Percent of Offenses Cleared	46%	62%	52%	63%	70%
Value of Property Stolen	\$554,070	\$335,298	\$485,282	\$1,087,944	%500,00
Value of Property Recovered	\$184,216	\$128,592	\$179,946	\$607,931	%200,00
Percent of Stolen Recovered	33%	38%	37%	56%	40%
Accident Investigations	1,736	1,238	1,677	1,209	1,500
Traffic Stops	6,157	4,438	5,270	3,914	No Goal
Traffic Arrests	4,669	3,798	4,509	3,014	No Goal
Other Arrests	3,006	2,539	3,406	2,400	No Goal
Speed Trailer Deployments	7	15	17	14	20
HVEE Deployments	6	14	14	17	12
Parking Tickets Issued	10,476	7,422	9,032	6,311	10,000
Bicycles Recovered	139	109	158	119	150
Involuntary Commitments	161	108	121	86	No Goal
<u>Administration</u>					
District Attorney Request for Digital Evidence	1,008	876	1,321	910	2,750
Open Records Requests	3,778	2,846	4,804	4,569	4,000
Nixle Messages Sent	263	189	283	182	250
Press Releases	25	33	41	22	50
Tweets	298	222	236	170	350
Facebook likes	8,045	9,534	10,042	11,756	11,500
Reported Crime Maps	103	72	89	63	104
Crime Comparison Reports	44	31	36	20	26

Handwritten initials/signature

CHIEF OF POLICE

III

R. C. No. - 19 - 20. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. November 4, 2019.

Your Committee to whom was referred pursuant to R. O. No. 94-19-20 by City Clerk submitting various license applications; recommends granting the licenses:

BEVERAGE OPERATOR'S LICENSE (June 30, 2021) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2950	Antes, Selena A.	1323 Jefferson Avenue
2978	Doying, Samantha A.	1503 John Court
2988	Esson, Scott A.	3814 Pine View Drive
2979	Franklin, Holly N.	825 Dillingham Avenue
2983	Griffith, Carol E.	1214 S. 13 th Street
2987	Harris, Trisha M.	919 Forest Avenue
9513	Kaemmer, Tracey R.	1231 Huron Avenue
2986	Koene, Kayla A.	926 Erie Avenue
2981	Kimmel, Brittany A.	1731 N. 1 st Street
2980	Lindstedt-Vaughn, Allianna	2407 Calumet Drive
2982	Nichols, Kaleb A.	4782 Ridgeview Avenue
0209	Reiner, Kate E.	2419 N. 29 th Street
2663	Themer, Lorie A.	2109 N. 10 th Street
2985	Walter, Susan B.	1006 Union Avenue
2977	Ybanez, Samantha E.	3438D Eisner Court

Consent

"CLASS B" LIQUOR LICENSE (June 30, 2020) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3427	Pacifico Mexican Bar and Grill	820 Indiana Avenue

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. _____ - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
November 4, 2019.

Your Committee to whom was referred Res. No. 101-19-20 by Alderpersons Donohue and Bohren adopting a Citizen Participation Plan which is required when funds are acquired from the U.S. Department of Housing and Urban Development, Community Development Block Grant Program; recommends adopting the Resolution.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

5.1

Res. No. 101 - 19 - 20. By Alderpersons Donohue and Bohren.
October 21, 2019.

A RESOLUTION adopting a Citizen Participation Plan which is required when funds are acquired from the U.S. Department of Housing and Urban Development, Community Development Block Grant Program.

WHEREAS, the U.S. Department of Housing and Urban Development requires that recipients of Community Development Block Grant monies have in place a Citizen Participation Plan (CPP); and

WHEREAS, the CPP shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, and provide for complaint procedures; and

WHEREAS, the City of Sheboygan has prepared and reviewed the CPP.

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan Common Council officially adopts the CPP, a copy of which is attached hereto.

Finance & Personnel adopt.

McLynne Norolan
James A. Bohren

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

**City of Sheboygan
Community Development Block Grant Program**

Citizen Participation Plan

A. Background: Community Development Block Grant (CDBG) Program

The Community Development Block Grant (CDBG) program was established by Congress in 1974 with the passage of the Housing and Community Development Act. The program provides funding for three (3) broad goals:

- 1) Decent housing;
- 2) A suitable living environment; and
- 3) Economic opportunities

These three (3) broad goals are primarily oriented to serve the needs of low and moderate income persons living within the city.

The city receives a regular annual allocation of CDBG funds from the U.S. Department of Housing and Urban Development (HUD). The CDBG funds are managed through the Consolidated Planning process, which identifies housing and community development needs, and identifies strategies to meet those needs. The process encourages citizens to participate in the Consolidated Planning process as outlined below.

B. Introduction: Citizen Participation Plan

The Citizen Participation Plan serves as the foundation for developing stronger citizen relationships throughout the City of Sheboygan. The City supports and encourages participation of citizens, community groups, and other interested agencies in both the development and evaluation of programs and activities funded with CDBG and included in the Consolidated Plan. Increased citizen and community involvement is an important component of understanding the needs in the City and developing appropriate strategies to address those needs.

The City of Sheboygan has adopted this Citizen Participation Plan in compliance with Section 104 (a)(3) of the Housing and Community Development Act of 1974 as well as 24 CFR 91.105, the federal regulations governing public participation in the Consolidated Planning process.

Copies of the Citizen Participation Plan are available in the City Development Department and on the City website.

C. CDBG Policy and Administrative Oversight

The City of Sheboygan's Department of City Development will provide planning and administrative oversight of the CDBG funded activities. Policy oversights including, but not limited to, approval of all housing loans, economic development project participation, and other financial assistance.

D. Public Hearings

Two (2) public hearings will be held each Program Year to provide opportunities for public participation at different stages of the CDBG Program Year and planning process.

- 1) The Annual Action Plan – Needs Assessment Public Hearing is held to identify community development needs and programs. The city utilizes the feedback and comments from the public hearing in determining CDBG funding recommendations for the next year.
- 2) The Annual Action Plan – Adoption Public Hearing corresponds with the draft publication of the CDBG Annual Action Plan which outlines the proposed activities for the upcoming Program year. Following the hearing, the city will allow at least 30 days to receive citizen comments before submitting the Annual Action Plan to the U.S. Department of Housing and Urban Development.

Notices of public hearings are published in the local newspaper (Sheboygan Press), on the City of Sheboygan webpage, and various other media outlets.

E. Public Comment Periods

The Consolidated Annual Performance & Evaluation Report (CAPER) summarizes the activities undertaken the previous Program Year. A notice is published in the local newspaper notifying the public of the availability of the draft CAPER report and to provide comments which will be included in the submission of the final report. The city will allow at least 30 days to receive citizen comments from the date of publication of the Notice.

Notices of public comment periods are published in the local newspaper (Sheboygan Press), on the City of Sheboygan's web page, posted at a public area at City Hall, and various other media outlets.

F. Consolidated Plan-Public Hearing/Comment Period

Citizens are encouraged to participate in the public hearings and comment periods that occur as part of the development and adoption of the Five Year Consolidated Plan for the CDBG Program. The development of the Consolidated Plan includes identification of long-term housing and community development related strategies. The draft of the Consolidated Plan will be available on the City of Sheboygan web page and in hard copy at the Department of City Development.

The development and adoption of the Five Year Consolidated Plan will follow requirements of Section D. Public Hearings.

G. Accessibility

All city residents, namely persons of low-and-moderate income, persons with disabilities, persons with limited English-speaking ability and persons of racial minority are encouraged to contribute input regarding CDBG-funded activities. No person shall be excluded from participation in the City of Sheboygan CDBG programs on the grounds of race, color, national origin/ancestry, sex, sexual orientation, disability, gender identity, age, religion, marital status, familial status, lawful sources of income, or domestic abuse, sexual assault and stalking victims.

To encourage equal access in participation for persons with disabilities, all CDBG-related hearings and meetings are held at City Hall which is handicapped accessible. With advanced notice, the City will also provide interpreters for speaking and hearing impaired persons.

H. Access to Records & Technical Assistance

The Department of City Development shall provide citizens, agencies, and other interested parties with access to information and records related to the city's CDBG Program, including reports, policies, and CDBG funded activities for the last seven (7) years. A printed copy of the current Consolidated Plan, Annual Action Plan and CAPER will be available to the public in the Department of City Development, 828 Center Avenue, 2nd Floor, Sheboygan, WI 53081. Electronic versions of both reports will be available on the City's web page.

Staff shall provide technical assistance to organizations that serve low and moderate income persons in developing their CDBG subrecipient applications. In addition, an organization that receives CDBG funding will receive technical assistance in the implementation and reporting of their activity to insure compliance with HUD regulations.

All citizens and/or local agency representatives are encouraged to contact staff with questions about both program guidelines inquiries and general community developments in the City.

I. Amendments

The City will amend its approved Consolidated Plan whenever it makes one of the following decisions:

- To make a substantial amendment in allocation priorities or a substantial amendment to the method of distributing funds;
- To carry out an activity not previously described in the Action Plan, using funds from any program covered by the Consolidated Plan (including program income); or
- To substantially amend purpose, scope, location or beneficiary of an activity.
- To amend or revise the Citizen Participation Plan

Substantial amendment is defined as a change in a planned or actual activity proposed after the official adoption of the Consolidated Plan/Annual Action Plan that affects 10% or more of the City's current annual allocation of CDBG funds. Substantial amendments to the approved Consolidated Plan must be authorized by the Common Council, and will be made public by postings and public notices in the newspaper. The city will receive and consider comments on the substantial amendment to the Consolidated Plan/Annual Action Plan for 30 days before implementing those amendments.

J. Anti-Displacement

It is the policy of the City of Sheboygan to minimize the displacement of individuals and businesses which may result from CDBG activities. In cases where displacement is absolutely necessary, relocation benefits will be paid in accord with the Uniform Relocation Act, other applicable federal regulations, and Chapter 32 of the Wisconsin State Statutes.

K. Objections to CDBG Documents

Citizens may provide comments regarding the Consolidated Plan, Annual Plan, substantial amendments, the Consolidated Annual Performance & Evaluation Report (CAPER) or other CDBG-related matter at any time during the Program Year. Comments must include identification of unmet requirements and relevant supporting data and will be considered on the following grounds:

- 1) Stated needs and objectives are inconsistent with available and reliable data
- 2) Stated projects are inappropriate for meeting needs and approved objectives

3) Consolidated Plan elements do not comply with federal regulations for the CDBG Program

Comments must be submitted by email or in written form to the Department of City Development, 828 Center Avenue, 2nd Floor, Sheboygan, WI 53081. Upon receipt, the Director of Planning and Development shall respond in writing, where practicable, within 15 days.

L. Complaints

Any participant of a specific CDBG funded activity or program may file a complaint in writing with the Director of Planning and Development within 30 days of the action that gave rise to the complaint. The complaint should include the basis for which the participant believes that an action is not in compliance with CDBG regulations and/or the City's CDBG Program policies and guidelines. The Director of Planning and Development shall respond, where practicable, within 15 days. Upon receiving the response of the Director of Planning and Development, the program participant may request the city to review the matter. The program participant must submit the request by email or in writing within 30 days of the date of the response and the matter will be brought before the city at the next available meeting.

VIII

R. C. No. _____ - 19 - 20. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. November 4, 2019.

Your Committee to whom was referred Res. No. 102-19-20 by Alderpersons Sorenson and Mitchell authorizing the Purchasing Agent to issue a purchase order for the purchase of six police squad car vehicles for the Sheboygan Police Department; recommends adopting the Resolution.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

5.2

Res. No. 102- 19 - 20. By Alderpersons Sorenson and Mitchell.
October 21, 2019.

A RESOLUTION authorizing the Purchasing Agent to issue a purchase order for the purchase of six police squad car vehicles for the Sheboygan Police Department.

WHEREAS, with the redesign of police squad car vehicles for the 2020 model year, Ford Motor Co. is experiencing a backlog of production orders for police squad car vehicles; and

WHEREAS, given this backlog, it is in the best interest of the City to place its order prior to the new year; and

WHEREAS, funding for the purchase of the six police squad car vehicles identified in this Resolution is included in the 2020 budget and a pre-order of the vehicles now will not result in the City taking delivery of the vehicles or making payment for them until 2020; and

WHEREAS, state law and the City's Procurement Policy allows the City to join with other units of government in cooperative purchasing plans when the best interest of the City would be served; and

WHEREAS, the State of Wisconsin has a number of cooperative purchasing agreements, which municipalities may use to take advantage of competitive, pre-negotiated prices; and

WHEREAS, having reviewed the State of Wisconsin's cooperative purchasing agreements for the purchase of vehicles, City staff believes, and the Council agrees, that this is the best procurement method for this purchase; and

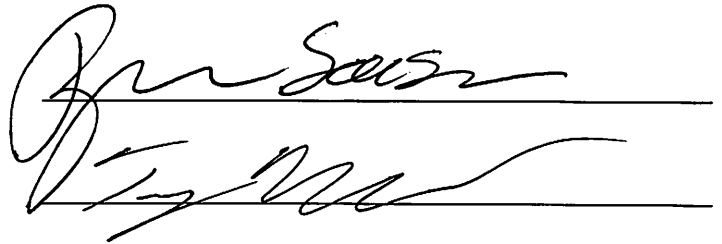
WHEREAS, once the six police squad car vehicles purchased pursuant to this Resolution have been received, the vehicles that are being replaced will be put to public auction.

NOW, THEREFORE, BE IT RESOLVED: That the Purchasing Agent is authorized to issue a Purchase Order to Ewald Automotive Group of Oconomowoc, Wisconsin for the purchase of four (4) Police marked squad vehicles, one (1) Undercover squad vehicle for CID and one (1) Vehicle for K-9 patrol usage (collectively the "Vehicles").

BE IT FURTHER RESOLVED: That the Council understands that these Purchase Orders will be subject to the terms and conditions set forth in the State of Wisconsin's cooperative purchase agreement (Contract Number 505ENT-M19-2019VEHICS-00), a copy of which is available at vendornet.wi.gov.

*AKPS
adopt*

BE IT FURTHER RESOLVED: That in the 2020 calendar year, if sufficient funds are appropriated in the City's budget approved by the Council, the appropriate City Officials are hereby authorized to draw funds in the amount of \$225,940.00, which includes license and title fees, from the 2020 Capital Project Fund - Police-Fleet Vehicles Account No. 40021140-641100 for the purchase of the Vehicles and their associated license and title fees.



Two handwritten signatures are present, each written over a horizontal line. The top signature is more fluid and cursive, while the bottom signature is more blocky and less legible.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. _____ - 19 - 20. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. November 4, 2019.

Your Committee to whom was referred Res. No. 103-19-20 by Alderpersons Sorenson and Mitchell authorizing City officials to issue a Purchase Order for the purchase of tactical body armor and related equipment for the Sheboygan Police Department; recommends adopting the Resolution.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

5.3

Res. No. 103-19-20. By Alderpersons Sorenson and Mitchell.
October 21, 2019.

A RESOLUTION authorizing the appropriate City officials to issue a Purchase Order for the purchase of tactical body armor and related equipment for the Sheboygan Police Department.

WHEREAS, the Sheboygan Police Department originally included funding in its 2017 budget to purchase new Tactical Body Armor; and

WHEREAS, because the Tactical Body Armor had not yet been purchased, there is funding in the 2019 Capital Improvements Program for the replacement of Tactical Body Armor and related equipment for (16) Officers; and

WHEREAS, the Sheboygan Police Department performed significant research and testing of products from various manufacturers and solicited quotes from several distributors during the process; and

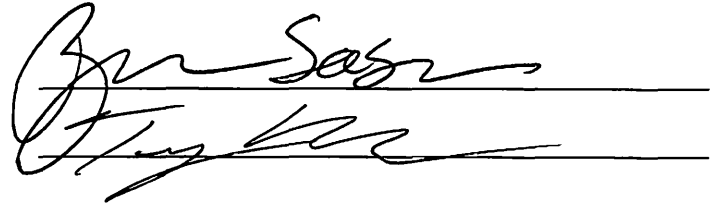
WHEREAS, the Sheboygan Police Department has determined that the Point Blank brand of Tactical Body Armor proposed by Advantage Police Supply Inc. met all of the Department's specifications and was the lowest cost of the products quoted; and

WHEREAS, because of the improvements to Tactical Body Armor since 2017 and inflation, it is necessary to use additional budgeted funds to complete the purchase.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to issue a Purchase Order to Advantage Police Supply Inc. of Winneconne, Wisconsin in the amount of \$39,040 for the Purchase of sixteen (16) sets of Tactical Body Armor and Ballistic Plates.

Sup's
adopt.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw funds in the amount of \$35,000 from the 2019 Capital Project Fund-Other Equipment Account No. 40021100-649100, \$3,098.91 Forfeiture Account No. 1012100-521800 and \$941.19 from Tactical Team Supplies Account No. 10121120-530550 in payment of same.



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

IV

R. C. No. _____ - 19 - 20. By PUBLIC WORKS COMMITTEE. November 4, 2019.

Your Committee to whom was referred Gen. Ord. No. 28-19-20 by Alderpersons Wolf and Sorenson creating a no parking zone on the west side of N. 5th Street north of New York Avenue; recommends adopting the Ordinance.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

IX

7.5

Gen. Ord. No. 28 - 19 - 20. By Alderpersons Wolf and Sorenson.
October 21, 2019.

AN ORDINANCE creating a no parking zone on the west side of N. 5th Street north of New York Avenue.

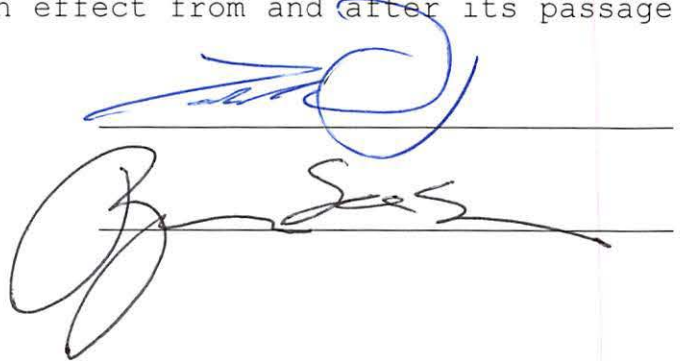
THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," the west side of N. 5th Street from the north curb line of New York Avenue to 30 feet north of the north curb line of New York Avenue is hereby added to the list of locations where parking is not permitted.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Public Works adopt



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

~~IX~~

R. C. No. _____ - 19 - 20. By PUBLIC WORKS COMMITTEE. November 4, 2019.

Your Committee to whom was referred Gen. Ord. No. 29-19-20 by Alderpersons Wolf and Sorenson creating a no parking zone on the west side of N. 5th Street south of New York Avenue; recommends adopting the Ordinance.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

X

7.6

Gen. Ord. No. 29 - 19 - 20. By Alderpersons Wolf and Sorenson.
October 21, 2019.

AN ORDINANCE creating a no parking zone on the west side of N. 5th Street south of New York Avenue.

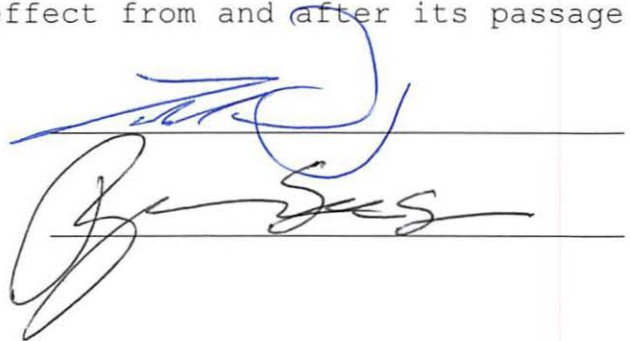
THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized," the west side of N. 5th Street from the south curb line of New York Avenue to 30 feet south of the south curb line of New York Avenue is hereby added to the list of locations where parking is not permitted.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Public works adopt



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

IX

R. C. No. _____ - 19 - 20. By PUBLIC WORKS COMMITTEE. November 4, 2019.

Your Committee to whom was referred Gen. Ord. No. 30-19-20 by Alderpersons Wolf and Sorenson amending Sections 122-403, 122-404, and 122-405 of the Municipal Code relating to sewers and sewerage disposal so as to make changes to service charges; recommends adopting the Ordinance.

Consent

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

X

Gen. Ord. No. 30-19-20. By Alderpersons Wolf and Sorenson.
October 21, 2019.

AN ORDINANCE amending Sections 122-403, 122-404, and 122-405 of the Municipal Code relating to sewers and sewerage disposal so as to make changes to service charges.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 122-403 of the Municipal Code entitled, "Categories of Users; Amounts; Reassignment - City of Sheboygan," is hereby amended to read as follows:

"Sec. 122-403. *Categories of Users; Amounts; Reassignment - City of Sheboygan.*

(a) *Category A.* Category A users of the City Wastewater treatment system shall be subject to the following:

(1) *Definition:* The term "category A" is defined as normal domestic strength wastewater, that is, wastewater having concentrations of biochemical oxygen demand (BOD) no greater than 184 mg/l, suspended solids no greater than 398 mg/l, and total phosphorus no greater than 6.67 mg/l.

(2) *Amount:* The sewer service charge for category A wastewater is as follows:

- a. Fixed charge, \$49.00 per quarter.
- b. Volume charge, \$1.70 total charge per 100 cubic feet.

(b) *Category B.* Category B users of the City Wastewater treatment system shall be subject to the following:

(1) *Definition:* The term "category B" is defined as wastewater having concentrations of biochemical oxygen demand greater than 184 mg/l, suspended solids greater than 398 mg/l, and phosphorous greater than 6.67 mg/l. Users whose wastewater exceeds the concentrations for any one of these parameters shall be in category B. The minimum category B charge will be based on a concentration of not less than 184 mg/l for BOD, 398 mg/l for suspended solids, and 6.67 mg/l for phosphorous.

(2) *Amount:* The sewer service charge for category B wastewater is as follows:

Public Works
adopt.

- a. Fixed Charge - \$49.00 per quarter;
- b. If billing is on a monthly basis, \$16.33 per month.
- c. Volume Charge, \$1.70 per 100 cubic feet.
- d. Surcharge, total (per pound):
 1. BOD greater than 184 mg/L, \$0.2641.
 2. Suspended Solids greater than 398 mg/l, \$0.2053.
 3. Phosphorus greater than 6.67 mg/l, \$5.4847.

(3) *Computation.* The category B sewer service charges for volume, BOD, suspended solids and phosphorus shall be computed in accordance with the following formula:

$$C = F + (V \times C^V) + .00624V[(B - B^R \times C^B) + (S - S^R \times C^S) + (P - P^R \times C^P)]$$

Where:

Table 1

C	= Charge to sewer user for collection and treatment of wastewater
F	= Fixed charge per billing period
B	= Concentration of BOD in mg/l in the wastewater
B ^R	= Concentration of BOD in mg/l as defined for Category A users
S	= Concentration of suspended solids in mg/l in the wastewater
S ^R	= Concentration of suspended solids in mg/l as defined for Category A users
P	= Concentration of phosphorus in mg/l in the wastewater
P ^R	= Concentration of phosphorus in mg/l as defined for Category A users
V	= Wastewater volume (per 100 cubic feet for Category B users; per 1000 gallons for Category C users)
C ^V	= Cost per volume of wastewater (per 100 cubic feet for Category B users; per 1000 gallons for Category C users)
C ^B	= Cost per pound of BOD
C ^S	= Cost per pound of suspended solids
C ^P	= Cost per pound of phosphorus

.00624	=	Conversion factor
--------	---	-------------------

(c) *Reassignment of users.* The city approving authority will reassign sewer users into appropriate sewer service charge categories if wastewater sampling programs and other related information indicate a change of categories is necessary.

(d) *Sampling requirement.* Sampling frequency for category B users to determine concentrations of BOD, suspended solids, total phosphorus and pH shall be determined by the wastewater discharge loading by the industry. Results of all analyses shall be submitted to the wastewater treatment plant superintendent. Sampling shall be conducted as follows:

(1) Samples collected shall be flow-proportional 24-hour composite samples.

(2) Sampling periods shall be two consecutive days during normal operation.

(3) Flow-weighted average may be used if data is presented.

(4) Samples shall be analyzed for BOD, suspended solids, and total phosphorus.

(5) Sampling frequency shall be quarterly or more frequently as determined by the superintendent of the wastewater treatment plant. The quarterly sampling periods shall be during the months of January through March, April through June, July through September, and October through December.

(6) All data shall be submitted to the superintendent of the wastewater treatment plant."

Section 2. Section 122-404 of the Sheboygan Municipal Code entitled "Categories of users; amounts; reassignment for other municipalities" is hereby amended to read as follows:

"Sec. 122-404. *Categories of users; amounts; reassignment for other municipalities.*

Other municipal users shall be charged pursuant to the guidelines established under this section.

Table 2

	Village of Kohler	City of Sheboygan Falls	Town of Sheboygan Sanitary District No. 2	Town of Wilson Sanitary District	
				No. 1	No. 2
Fixed Charge	None	None	None	None	None
Volume Charge:					
Volume	\$0.4456	\$0.4456	\$0.4456	\$0.4456	\$0.4456
Debt retirement	<u>0.0503</u>	<u>0.0503</u>	<u>0.0503</u>	<u>0.0503</u>	<u>0.0503</u>
Total volume charge, per 1,000 gallons:	0.4959	0.4959	0.4959	0.4959	0.4959
Surcharges (per pound):					
BOD	0.2641	0.2641	0.2641	0.2641	0.2641
Suspended Solids	0.2053	0.2053	0.2053	0.2053	0.2053
Phosphorus	5.4847	5.4847	5.4847	5.4847	5.4847 "

Section 3. Section 122-405 of the Sheboygan Municipal Code entitled "Charges for disposal of septic tank sludge, holding tank sewerage, or hauled wastewater" is hereby amended to read as follows:

"Sec. 122-405. *Charges for disposal of septic tank sludge, holding tank sewerage, or hauled wastewater.*

Category C. Category C users are persons with a permit for disposing of hauled wastewater into the wastewater collection and treatment facilities and shall be subject to the following charges and requirements:

- (a) Septic tank sludge, \$48.00 per 1,000 gallons.
- (b) Holding tank sewage, \$10.00 per 1,000 gallons.
- (c) "Other" hauled wastewater:

(1) Hauled wastewater shall be sampled and characterized on the basis of suspended solids, BOD, total phosphorous, and pH. Frequency of sampling shall be based on experience and under the direction of the superintendent of the wastewater treatment plant.

(2) *Amount:* The sewer service charge for "Other" hauled wastewater is as follows:

- a. Volume Charge, \$0.4959 per 1000 gallons.
- b. Surcharge, total (per pound):
 1. \$0.2641 per pound of BOD
 2. \$0.2053 per pound of suspended solids
 3. \$5.4847 per pound of phosphorus

(3) *Computation.* The "Other" hauled wastewater service charges for volume, BOD, suspended solids, and phosphorus shall be computed in accordance with the following formula and paragraphs a and b of this subsection or in accordance with section c of this subsection.

$$C = (V \times C^V) + (B \times C^B) + (S \times C^S) + (P \times C^P)$$

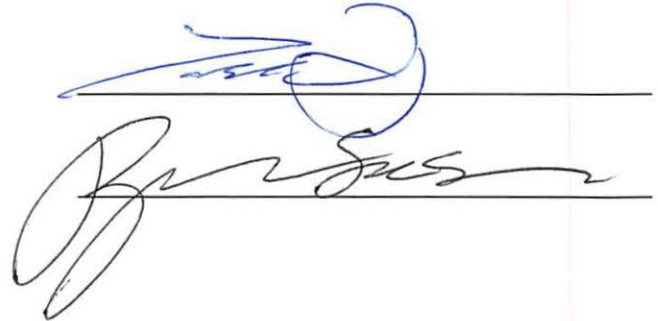
See Table 1 Section 122-403(b)(3) for definitions.

a. "Other" hauled wastewater analysis data shall be applied to the formula set forth above.

b. The discharge fee per 1,000 gallons shall be determined on the result of subsection (c)(3)a. of this section, multiplied by 1.25.

c. Charges for high strength waste will be determined by the superintendent of the wastewater treatment plant based on the frequency of the hauled wastewater and the needs of the wastewater treatment plant."

Section 4. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.



Two handwritten signatures in blue ink are positioned above two horizontal lines. The top signature is more stylized and appears to be in blue ink, while the bottom signature is more legible and appears to be in black ink.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

R. O. No. _____ - 19 - 20. By CITY CLERK. November 4, 2019.

Submitting a claim from Montara Comer for alleged damages to her vehicle when a traffic barrier blew into it.

Finance
Personnel

CITY CLERK

DATE RECEIVED

10-18-19

RECEIVED BY

MKC

CLAIM NO.

18-19

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

OCT 18 '19 PM 3:50

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

1. Name of Claimant: Montera Corner
2. Home address of Claimant: 1531 Washington Ave Sheboygan WI 53081
3. Home phone number: 757 407 3389
4. Business address and phone number of Claimant: _____

5. When did damage or injury occur? (date, time of day) 9/13/2019 3:50 pm
6. Where did damage or injury occur? (give full description) N 14th Street and Niagra Ave.

7. How did damage or injury occur? (give full description) The traffic barrier was not properly secured. The wind blew the barrier in the middle of ongoing traffic and damaged the passenger side of vehicle.

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: name unknown

(b) Claimant's statement of the basis of such liability: the traffic barrier was not properly secured which led to the barrier flying into the street damaging my vehicle

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: Niagra Ave intersection

(b) Claimant's statement of basis for such liability: traffic barrier not properly secured.

20. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

Passenger side headlight and bumper are damaged. No injuries

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	\$ 2292.96
Property:	\$ _____
Personal injury:	\$ _____
Other: (Specify below)	\$ 2296. \$2292.96
TOTAL	\$ 2292.96

Damaged vehicle (if applicable)

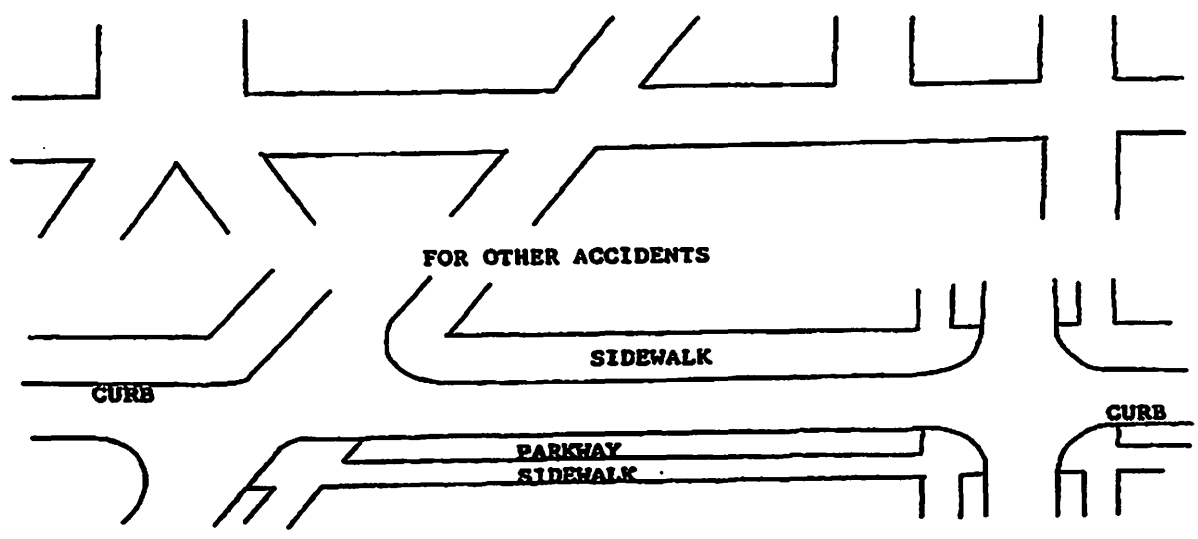
Make: Chevy Model: Suburban LTZ Year: 2015 Mileage: 100910

Names and addresses of witnesses, doctors and hospitals: _____

Phil Medinger 920-860-2885

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT [Signature] DATE 10/18/19

DATE RECEIVED

10-18-19

RECEIVED BY

MKC

CLAIM NO.

18-19

CLAIM

Claimant's Name:

Montera Comer

Auto

\$ 2292.96

Claimant's Address:

1537 Washington Ave

Property

\$

Sheboygan WI 53081

Personal Injury

\$

Claimant's Phone No.

Other (Specify below)

\$

TOTAL

\$ 2292.96

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM. (WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 2292.96

SIGNED

MKC

DATE:

10/18/19

ADDRESS:

1537 Washington Ave Sheboygan WI 53081

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

POLICE # C19-18435
ACCIDENT #

<input type="checkbox"/> Reportable Accident	<input type="checkbox"/> On Emergency	<input type="checkbox"/> Amended	DOT Document Number G7L0DM0C5Z	Document Override Number
Agency Accident Number		Police Number C19-18435		
4 - Accident Date 09/13/2019	5 - Time of Accident (Military Time) 1556	6 - Total Units 1	7 - Total Injured 0	8 - Total Killed 0
2 - County SHEBOYGAN - 59	3 - Municipality SHEBOYGAN - 61, CITY		11 - Accident Location INTERSECTION	
14 - On Hwy No. 28	14 - On Street Name N 14TH ST	14 - Bus/Fmt/Rmp	15 - Est. Dist	Ft/Mi
16 - Fr/At Hwy No.	16 - From/At Street Name NIAGARA AVE	16 - Business/Frontage/Ramp		
17 - Structure Type	17 - Structure Number	12 - Latitude 43.754367389455	13 - Longitude -87.72295655379	
80 - First Harmful Event MOTOR VEHICLE IN TRANSPORT		93 - Manner of Collision NO COLLISION. MOTOR VEHICLE IN TRANSPORT		
112 - Access Control NO CONTROL	113 - Road Curvature STRAIGHT	113 - Road Terrain LEVEL/FLAT	Surface Type CONCRETE - 1	
115 - Traffic Way DIVIDED-HIGHWAY-MEDIAN-STRIP-WITHOUT-TRAFFIC-BARRIER				
117 - Relation To Roadway ON-ROADWAY				
114 - Light Condition DAYLIGHT	116 - Road Surface Condition DRY		118 - Weather CLEAR	
<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Government Property	<input type="checkbox"/> Fire	<input type="checkbox"/> Photos Taken	<input type="checkbox"/> Trailer or Towed
<input type="checkbox"/> Truck, Bus, or Hazardous Materials	<input type="checkbox"/> Load Spillage	<input type="checkbox"/> Construction Zone	<input type="checkbox"/> Names Exchanged	
101 <input checked="" type="checkbox"/> Supplemental Reports	102 <input type="checkbox"/> Witness Statements	103 <input type="checkbox"/> Measurements Taken		79 - E M S Number

Operator/Pedestrian

Unit Status	81 - Most Harmful Event: Collision With UNKNOWN ACCIDENT TYPE		23 - Dir Of Travel SOUTH	24 - Speed Limit 25
36 - Operating as Classified D	37 - Endorsements		35 <input type="checkbox"/> Operating Commercial Motor Vehicle	
29 - Driver's License Number C5605578556602	30 - State WI	31 - Expiration Year 2025	34 - On Duty Accident	
25 - Operator/Pedestrian Last Name COMER		25 - First Name MONTARA	25 - Middle Initial STEPHON	25 - Suffix
32 - Date Of Birth 02/26/1985	33 - Sex F			
26 - Address Street & Number 1537 WASHINGTON AVE			26 - PO Box	
27 - City SHEBOYGAN		27 - State WI	27 - Zip Code 53081	28 - Telephone Number 757-407-3389
39 - Seat Position FRONT-SEAT-LEFT		40 - Safety Equipment SHOULDER-BELT-AND-LAP-BELT-USED		
38 - Injury Severity N - NO APPARENT INJURY	41 - Airbag NON-DEPLOYED	42 - Ejected NOT-EJECTED	44 <input type="checkbox"/> Medical Transport	
43 - Trapped/Extricated NOT-TRAPPED	92 - Pedestrian Location	92 - Pedestrian Action		
119 - What Driver Was Doing GOING-STRAIGHT		120 - Traffic Control NO-CONTROL		62 - No. of Citations Issued 0
64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.	64 - 4th Statute No.	64 - 5th Statute No.
122 - Driver Factors NOT-APPLICABLE				
88 - Driver or Pedestrian Cond APPEARED NORMAL		89 - Substance Presence NEITHER-ALCOHOL-NOR-DRUGS-PRESENT		
90 - Alcohol Test TEST NOT GIVEN		90 - Alcohol Content		91 - Drug Test TEST-NOT-GIVEN

OPERATOR/PEDESTRIAN 01

91 - Drugs Reported
124 - Highway Factors

Vehicle

VEHICLE 01	21 - Unit Type AUTOMOBILE		Vehicle Type PASSENGER-CAR			22 - Total Occupants 1
	56 - License Plate Number 987YZN		57 - Plate Type AUT	58 - State WI	59 - Exp Year	55 - Vehicle Identification Number 1GNSKCC5FR566205
	50 - Year 2015	51 - Make CHEV	52 - Model K1500 SUBU	53 - Body Style LL	54 - Color GRY	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage FRONT PASSENGER SIDE					
	95 - Extent Of Damage MINOR		96 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By OPERATOR	
	123 - Vehicle Factors NOT-APPLICABLE					

Vehicle Owner

VEH OWNER 01	45 <input type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name COMER		46 - First Name ANTIONE	46 - Middle Initial	46 - Suffix	Date Of Birth 02/24/1987
	46 - Company Name					
	47 - Address Street & Number 1537 WASHINGTON AVE			47 - PO Box		
	48 - City SHEBOYGAN		48 - State WI	48 - Zip Code 53081	49 - Telephone Number 757-407-3389	

Insurance

INS 01	63 - Liability Insurance Company USAA GENERAL INDEMNITY CO		60 <input checked="" type="checkbox"/> Policy Holder Same As Owner
	61 - Policy Holder Last Name COMER		61 - Policy Holder First Name MONTARA
	61 - Policy Holder Company		

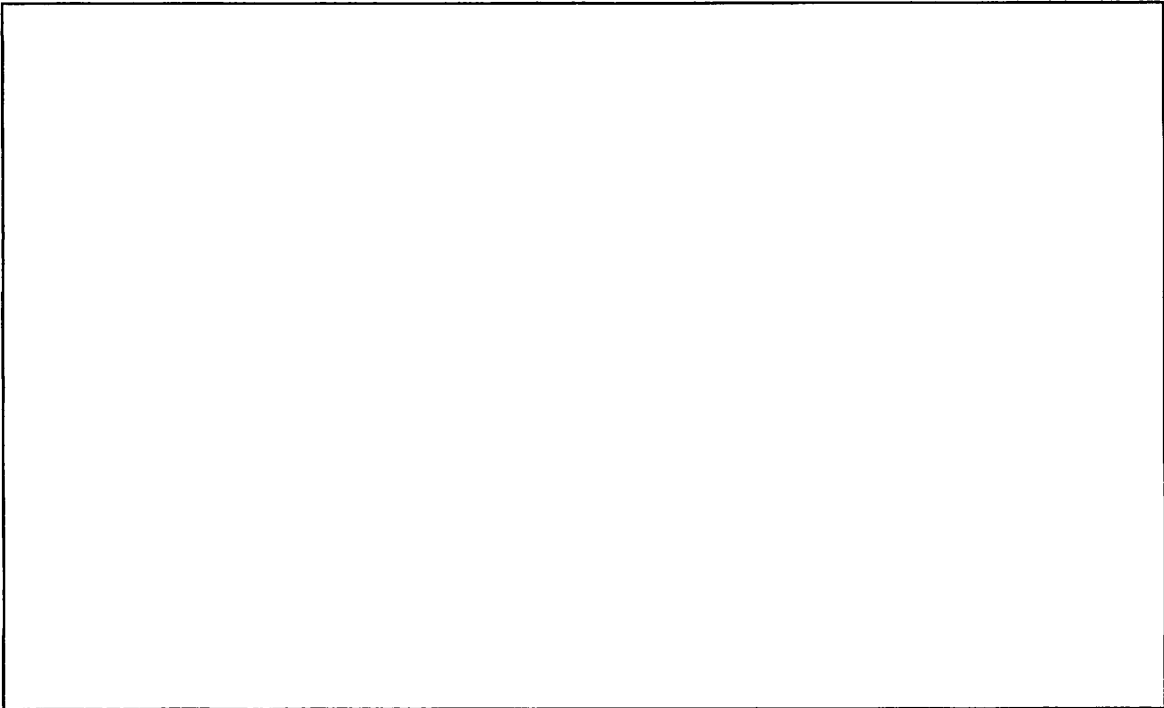
School Bus

BUS 01	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

Diagram and Narrative

105 - PHOTOS BY

DIAGRAM AND NARRATIVE



UNIT 1 OPERATOR ID'D WI DL. UNIT 1 WAS TRAVELING SB ON N 14TH ST NEAR NIAGARA AVE. IT WAS A WINDY DAY AND A ROAD CLOSED SIGN BLEW INTO SB TRAFFIC. UNIT 1 WOULD HAVE STRUCK THE ROAD CLOSED SIGN CAUSING MINIMAL DAMAGE TO THE HEAD LIGHT ASSEMBLY AND A SCUFF TO THE FRONT RIGHT CORNER OF THE BUMPER. PHOTOS TAKEN OF THE MINOR DAMAGE. #457

Officer Information

OFFICER INFORMATION	125 - Officer Last Name BARBER		125 - First Name TRAVIS	125 - Middle Initial M	131 - Officer ID 457	
	129 - Law Enforcement Agency No. 5961		130 - Law Enforcement Agency Name SHEBOYGAN POLICE DEPARTMENT			
	126 - Law Enforcement Agency Address Street & Number 1315 N 23RD ST					
	127 - City SHEBOYGAN		127 - State WI	127 - Zip Code 53081	128 - Telephone Number 920-459-3333	
	132 - Date Notified 09/13/2019		133 - Time Notified (Military Time) 1558	134 - Time Arrived (Military Time) 1601		135 - Date Of Report 09/14/2019
	Agency Accident Number		Police Number C19-18435	19 - Special Study		
	18 - Agency Space C7 WI DL					

SHEBOYGAN COLLISION CENTER
CHEVROLET - BUICK - GMC - CADILLAC INC
3400 SOUTH BUSINESS DRIVE -- SHEBOYGAN, WI 53081
OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855
FED I.D.# 83-0747810 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

*** PRELIMINARY ESTIMATE ***

10/10/2019 01:03 PM

Owner

Owner: ANTIONE COMER
Address: 1537 WASHINGTON AVENUE
City State Zip: Sheboygan, WI 53081
Cell: (757)403-5822
FAX:

Inspection

Inspection Date: 10/10/2019 01:03 PM
Primary Impact: Right Front Corner

Inspection Type:
Secondary Impact:

Appraiser Name: Cliff Netzer
Address: 3400 South Business Drive
City State Zip: Sheboygan, WI 53081

Appraiser License # :
Work/Day: (920)459-6855x348
Work/Day: (888)459-6855x348
FAX: (920)459-6286

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE

Contact:
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com

Target Complete Date/Time:

Days To Repair: 4

Vehicle

OEM Part Price Quote ID: ****

2015 Chevrolet Suburban K15 LTZ 4 DR Wagon
8cyl Gasoline 5.3 FLEX
6-Speed Automatic

Lic.Plates: 987YZN
Lic Expire:
Prod Date: 12/2014
Veh Insp# :
Condition:
Ext. Color: IRIDIUM MET
Ext. Refinish: Two-Stage
Ext. Paint Code: 121V,GXG

Lic State: WI
VIN: 1GNSKKKC5FR566205
Mileage: 100,438
Mileage Type: Actual
Code: U7435C
Int. Color: Jet Black
Int. Refinish: Two-Stage
Int. Trim Code: H2X

Options - AudaVIN Information Received

1st Row LCD Monitor(s)
4-Wheel Drive
Aluminum/Alloy Wheels
Auto Headlamp Control
Bucket Seats

2nd Row Head Airbags
AM/FM CD Player
Anti-Lock Brakes
Auto Locking Hubs (4WD)
Camper/Towing Package

3rd Row Head Airbags
Alarm System
Auto Dimming Ext Mirrors
Automatic Dimming Mirror
Center Console

Chrome Grille	Cross Traffic Alert	Cruise Control
Daytime Running Lights	Driver Seat Memory	Dual Air Conditioning
Dual Airbags	Dual Power Seats	Electronic Transfer Case
Emergency S.O.S. System	Ext Mirror Turn Signals	Flip-Up Liftgate Window
Floor Mats	Fog Lights	Fwd. Collision Alert
Garage Door Opener	Head Airbags	Heated Frnt & Rear Seats
Heated Power Mirrors	Heated Steering Wheel	High Intensity Headlamps
Intermittent Wipers	Keyless Entry System	Keyless Ignition System
Lane Departure Alert	Leather Seats	Leather Steering Wheel
Lighted Entry System	Limited Slp Differential	MP3 Decoder
Memory Pedals	Mirror(s) Memory	Navigation System
Overhead Console	Parking Assist System	Power Adjustable Pedals
Power Door Locks	Power Liftgate	Power Moonroof
Power Windows	Pwr Fold 3rd Row Seat(s)	Pwr Folding Ext Mirrors
Pwr Tilt/Tele. Str Wheel	Rain-Sensing W/S Wipers	Rear Entertainment System
Rear Heater	Rear Spoiler	Rear Step Bumper
Rear View Camera	Rear Window Defroster	Rear Window Wiper/Washer
Remote Starter	Roof Rails	Running Boards
Safety Alert Seat(s)	Side Airbags	Side Blind Zone Warning
SiriusXM Satellite Radio	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Three Zone Climate Ctrl	Tire Pressure Monitor
Touch Screen Display	Traction Control System	Trailer Brake
Trailer Hitch	Vehicle Tracking Service	Ventilated Front Seat(s)
Wireless Phone Connect		

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R	
Front Bumper											
1	N	8		Front Bumper Overhaul	Additional Labor				4.9	SM	
2	I	14		Cover,Front Bumper	Repair				3.0*	SM	
3	L	14	13	Cover,Front Bumper	Refinish				3.7	RF	
					2.6 Surface						
					0.6 Two-stage setup						
					0.5 Two-stage						
4	OE	25	46	Mldg,Front Bumper RT	Replace PXN OE Srpls	\$23.95			INC	SM	
				>> JOHN PAULS CHEVY OEM (800) 236-7901							
				>> 3615 SOUTH 108TH ST							
				>> GREENFIELD, WI, 53228							
				>> OEM SURPLUS							
Front End Panel And Lamps											
5	E	42		Headlamp Assy,Xenon RT	84125341 GM Part	\$1,252.47*			0.3	SM	
				>> #84294341							
6	N	973		Headlamps Aim	Additional Labor				0.4	SM	
Manual Entries											
7	EC	M03		Flex Additive	Replace Economy	\$6.00*				RF	
8	SB	M60		Hazardous Waste Removal	Sublet Repair	\$5.00*				SM	
8	Items										

MC	Message
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
46	PRINTABLE ALTERNATE PARTS COMPARE

Estimate Total & Entries

Gross Parts		\$1,252.47	
OE Surplus Parts		\$23.95	
Other Parts		\$6.00	
Paint & Materials	3.7 Hours @ \$40.00	\$148.00	
Parts & Material Total			\$1,430.42
Tax on Parts & Material	@ 5.500%		\$78.67

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs		
Sheet Metal (SM)	\$60.00	0.3	8.3	8.6	\$516.00	
Mech/Elec (ME)	\$120.00					
Frame (FR)	\$75.00					
Refinish (RF)	\$60.00	3.7		3.7	\$222.00	
Labor Total				12.3 Hours		\$738.00
Tax on Labor		@ 5.500%			\$40.59	
Sublet Repairs					\$5.00	
Tax on Sublet		@ 5.500%			\$0.28	
Gross Total						\$2,292.96
Net Total						\$2,292.96

Alternate Parts Y/01/00/00/01/01 CUM 01/00/00/01/01 Zip Code: 53081 Default
 OEM Part Prices DT 10/10/2019 01:03 PM EstimateID 611620969072566272 QuoteID ****
 Recycled Parts NOT REQUESTED
 Rate Name Default

Audatex Estimating 8.0.643 ES 10/10/2019 01:11 PM REL 8.0.643 DT 04/01/2019 DB 08/01/2019
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1.1 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



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GEORGIA AVENUE BODY SHOP, INC.
1819 GEORGIA AVENUE
SHEBOYGAN, WI 53081
PHONE: (920)458-3272 FAX: (920)458-3284

*** PRELIMINARY ESTIMATE ***

10/10/2019 12:34 PM

Owner

Owner: MONTARA COMER
Address: 1537 WASHINGTON AVE
City State Zip: Sheboygan, WI 53081

Work/Day: (757)407-3389
FAX:

Inspection

Inspection Date: 10/10/2019 12:35 PM

Inspection Type:

Repairer

Repairer: Georgia Ave Body Shop
Address: 1819 Georgia ave
City State Zip: Sheboygan, WI 53081
Email: gabs@gabsinc.biz

Contact: GEORGIA AVENUE
Work/Day: (920)458-3272
Work/Day:

Target Complete Date/Time:

Days To Repair: 4

Vehicle

OEM Part Price Quote ID: ****

2015 Chevrolet Suburban K15 LTZ 4 DR Wagon
8cyl Gasoline 5.3 FLEX
6-Speed Automatic

Lic.Plate: 987-YZN
Lic Expire:
Prod Date: 12/2014
Veh Insp# :
Condition: Excellent
Ext. Color: IRIDIUM MET
Ext. Refinish: Two-Stage
Ext. Paint Code: 121V,GXG

Lic State: WI
VIN: 1GNSKKKC5FR566205
Mileage:
Mileage Type: Actual
Code: U7435C
Int. Color: Jet Black
Int. Refinish: Two-Stage
Int. Trim Code: H2X

Options - AudaVIN Information Received

1st Row LCD Monitor(s)
4-Wheel Drive
Aluminum/Alloy Wheels
Auto Headlamp Control
Bucket Seats
Chrome Grille
Daytime Running Lights
Dual Airbags
Emergency S.O.S. System
Floor Mats
Garage Door Opener
Heated Power Mirrors
Intermittent Wipers

2nd Row Head Airbags
AM/FM CD Player
Anti-Lock Brakes
Auto Locking Hubs (4WD)
Camper/Towing Package
Cross Traffic Alert
Driver Seat Memory
Dual Power Seats
Ext Mirror Turn Signals
Fog Lights
Head Airbags
Heated Steering Wheel
Keyless Entry System

3rd Row Head Airbags
Alarm System
Auto Dimming Ext Mirrors
Automatic Dimming Mirror
Center Console
Cruise Control
Dual Air Conditioning
Electronic Transfer Case
Flip-Up Liftgate Window
Fwd. Collision Alert
Heated Frnt & Rear Seats
High Intensity Headlamps
Keyless Ignition System

Lane Departure Alert	Leather Seats	Leather Steering Wheel
Lighted Entry System	Limited Slip Differential	MP3 Decoder
Memory Pedals	Mirror(s) Memory	Navigation System
Overhead Console	Parking Assist System	Power Adjustable Pedals
Power Door Locks	Power Liftgate	Power Moonroof
Power Windows	Pwr Fold 3rd Row Seat(s)	Pwr Folding Ext Mirrors
Pwr Tilt/Tele. Str Wheel	Rain-Sensing W/S Wipers	Rear Entertainment System
Rear Heater	Rear Spoiler	Rear Step Bumper
Rear View Camera	Rear Window Defroster	Rear Window Wiper/Washer
Remote Starter	Roof Rails	Running Boards
Safety Alert Seat(s)	Side Airbags	Side Blind Zone Warning
SiriusXM Satellite Radio	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Three Zone Climate Ctrl	Tire Pressure Monitor
Touch Screen Display	Traction Control System	Trailer Brake
Trailer Hitch	Vehicle Tracking Service	Ventilated Front Seat(s)
Wireless Phone Connect		

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	RI	14		Front Bumper Cover R&I	R & I Assembly				1.7	SM
2	I	14		Cover,Front Bumper	Repair				4.0*	SM
3	L	14	13	Cover,Front Bumper	Refinish				3.7	RF
					2.6 Surface					
					0.6 Two-stage setup					
					0.5 Two-stage					
4	RI	23		Mldg,Front Bumper	R & I Assembly				0.3	SM
5	RI	24		Mldg,Front Bumper LT	R & I Assembly				0.1	SM
6	RI	25		Mldg,Front Bumper RT	R & I Assembly				0.1	SM
7	EP	15		Defl,Front Bumper	Replace PXN	\$98.00			0.3	SM
Front End Panel And Lamps										
8	EP	42		Headlamp Assy,Xenon RT	Replace PXN	\$1,100.00			0.3	SM
9	N	973		Headlamps Aim	Additional Labor				0.4	SM
10	RI	50		Lamp Assembly,Fog LT	R & I Assembly				0.4	SM
11	RI	51		Lamp Assembly,Fog RT	R & I Assembly				0.4	SM
Manual Entries										
12	N	M60		Hazardous Waste Removal	Additional Labor	\$5.25*				SM
		12		Items						

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Other Parts		\$1,203.25
Paint & Materials	3.7 Hours @ \$40.00	\$148.00
Parts & Material Total		\$1,351.25
Tax on Parts & Material	@ 5.500%	\$74.32

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$62.00	3.6	4.4	8.0	\$496.00
Mech/Elec (ME)	\$78.00				

Frame (FR)	\$75.00				
Refinish (RF)	\$62.00	3.7	3.7	\$229.40	
Labor Total			11.7 Hours		\$725.40
Tax on Labor		@ 5.500%		\$39.90	
Gross Total					\$2,190.87
Net Total					\$2,190.87

Alternate Parts Y/02/02/00/00/00 CUM 02/02/00/00/00 Zip Code: 53081 Default
 OEM Part Prices DT 10/10/2019 12:34 PM EstimateID 611613797978742784 QuotelD ****
 Recycled Parts NOT REQUESTED
 Rate Name Default


Audatex Estimating 8.0.757 ES 10/10/2019 12:37 PM REL 8.0.757 DT 09/01/2019 DB 10/08/2019
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1.1 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.


Op Codes

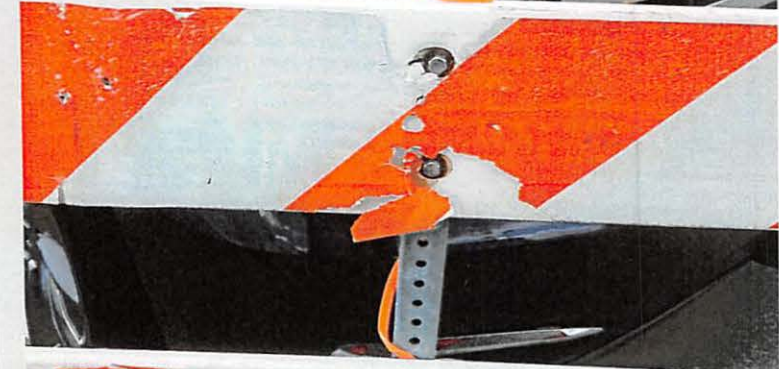
- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Rebtl |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



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R. O. No. _____ - 19 - 20. By FIRE CHIEF. November 4, 2019.

Pursuant to section 50-564 of the Municipal Code, I herewith submit my quarterly report of Benchmark Measurements for the Fire Department, for the period commencing July 1, 2019 and ending September 30, 2019.

Incident Types	2017	2018	2018	2019	2019
	Actual	YTD Figures	Actual	YTD Figures	Goals
Fires	126	70	94	71	0
Rescue & Emergency Medical Service	3,959	3,145	4,220	3,362	3,000
Non Fires	1077	803	1055	856	800
TOTAL	5,162	4,018	5,369	4,289	
<u>Station Incident Count Per Station</u>					
Station 1	1,549	1163	1,560	1168	
Station 2	988	763	1064	803	
Station 3	1,309	1031	1,417	1115	
Station 4	814	676	818	770	
Station 5	451	355	474	408	
Out of City	51	32	36	27	
<u>Fire Loss</u>					
Number of Incidents	65	46	56	45	
Total Property Loss	\$ 276,985	\$ 579,550	\$ 630,000	\$ 340,050	
Total Content Loss	\$ 126,541	\$ 283,785	\$ 348,985	\$ 149,115	
Total Loss	\$ 403,526	\$ 863,335	\$ 978,985	\$ 489,165	
Average Loss	\$ 6,208	\$ 18,768	\$ 17,481	\$ 10,870	
<u>Workload</u>					
Inspections	1,880	1661	1,926	1860	1,800
School Safety Programs/Students	183/3353	90/1735	173/3246	119/2013	
Public Events	25	34	51	31	18
Non-Compliance/Installed Smoke Alarms	N/A	N/A	N/A	99/134	
Fire Training Hours	5,903	5962.1	7,969	5266.3	8,000
EMS Training Hours	2,697	1096.25	2,048	1656.5	1,800
Investigations/Formal	70	75	100	70	
<u>Efficiency</u>					
EMS Average Response Time (Seconds) #	N/A	N/A	N/A	88%	90%
Fire Average Response Time (Seconds) #	83%	88%	89%	88%	90%
<u>Effectiveness</u>					
Resident Satisfaction Rating	1	1	1	1	
ISO Rating	2	2	2	2	1

LHS

FIRE CHIEF

III

Res. No. - 19 - 20 . By Alderpersons Donohue and Bohren.
November 4, 2019.

A RESOLUTION authorizing the appropriate city officials to execute an amendment to a Parking and Access Lease Agreement with Eighth Street Sheboygan Housing Corporation.

WHEREAS, since the City and Eighth Street Sheboygan Housing Corporation entered into a Parking and Access Lease Agreement, modifications and updates at the parking lot that is the subject of said agreement have resulted in a decrease in the number of available parking spaces from 42 to 41; and

WHEREAS, the parties wish to update said agreement to reflect the current number of parking spaces.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate city officials are hereby authorized to execute the First Amendment of Parking and Access Lease Agreement with Eighth Street Sheboygan Housing Corporation, a copy of which is attached hereto.

Finance + Personnel

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

**FIRST AMENDMENT OF
PARKING AND ACCESS LEASE AGREEMENT**

THIS FIRST AMENDMENT OF PARKING AND ACCESS LEASE AGREEMENT (the "First Amendment"), made this ____ day of _____, 2019, is by and between **EIGHTH STREET SHEBOYGAN HOUSING CORPORATION** (hereinafter referred to as "Tenant"), and the **CITY OF SHEBOYGAN, WISCONSIN**, (hereinafter referred to as "Landlord"). To the extent that the terms and conditions of this First Amendment conflict with or contradict the terms and conditions of the Parking and Access Lease Agreement to which it is attached, the terms of this First Amendment shall supersede and control.

WITNESSETH:

WHEREAS, Landlord and Tenant have entered into a Parking and Access Lease Agreement dated as of August 19, 2016, hereinafter referred to as "said Lease."

WHEREAS, Landlord and Tenant desire to further modify and amend said Lease.

NOW, THEREFORE, in consideration of mutual covenants and agreements and good and valuable consideration, the delivery and receipt of which is hereby acknowledged by and between Landlord and Tenant, the parties do hereby agree to amend said Lease as follows:

1. Sections 2.E., 3, 4, 5, 7 and 9. With respect to the number of Parking Spaces under said Lease, each reference to "forty-two", "forty two", "(42)" or "42" in Sections 2.E., 3, 4, 5, 7 and 9 is amended by deleting such reference and replacing it with "forty-one", "forty one", "(41)" or "41", respectively.
2. No Other Change. All other provisions of said Lease shall remain the same and shall continue in full force and effect.
3. Incorporation Into Lease. Landlord and Tenant agree that executed counterparts of this First Amendment shall be attached to, and become a part of, the respective copies of said Lease now in the possession of each party hereto.

IN WITNESS WHEREOF, Landlord and Tenant have duly executed this First Amendment on the day and year first above written.

**EIGHTH STREET SHEBOYGAN
HOUSING CORPORATION**

CITY OF SHEBOYGAN, WISCONSIN

Tenant

Landlord

By: _____
Michael L. Morey
President

By: _____
Michael J. Vandersteen
Mayor

Attest: _____
Meredith De Bruin
City Clerk

III

Res. No. _____ - 19 - 20. By Alderpersons Wolf and Sorenson.
November 4, 2019.

A RESOLUTION authorizing entering into an Agreement with Making Spirits Bright, Inc. for use of Evergreen Park and the Quarryview Center for the annual Making Spirits Bright drive-through holiday lights display.

RESOLVED: That the appropriate City officials are hereby authorized to enter into an Agreement with Making Spirits Bright, Inc. for use of Evergreen Park and the Quarryview Center for the annual Making Spirits Bright drive-through holiday lights display, a copy of which is attached hereto.

Public Works

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

**AGREEMENT
BETWEEN
CITY OF SHEBOYGAN
AND
MAKING SPIRITS BRIGHT, INC.
FOR USE OF EVERGREEN PARK
AND THE QUARRYVIEW CENTER**

THIS AGREEMENT, hereinafter referred to as the "Agreement," is entered into this ____ day of _____, 2019 (the "Effective Date"), by and between the City of Sheboygan, a municipal corporation existing under the laws of the State of Wisconsin (the "City"), and Making Spirits Bright, Inc., ("MSB") a Wisconsin non-stock corporation with its principal office at 3034 N. 20th Street, Sheboygan, Wisconsin 53081.

RECITALS

(i) For over 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, organizations who address those concerns. The motto of Service Above Self is exemplified annually by the projects that the Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

(ii) The Sheboygan County Rotary Clubs have combined their efforts in developing and providing the Making Spirits Bright annual drive-through holiday lights display in Evergreen Park and the Quarryview Center during the holiday season.

(iii) The Sheboygan County Rotary Clubs are partnering with the Sheboygan County Food Bank by asking all who attend this family fun event to bring food pantry items as their admission to the park.

(iv) The Sheboygan County Rotary Clubs have established MSB as a non-stock not for profit corporation for the purposes of developing, promoting, organizing, planning and staging the annual event.

(v) The Sheboygan County Rotary Clubs, through MSB, are again requesting permission to utilize Evergreen Park and the Quarryview Center for the holiday light display event and asking that the parks be closed to vehicular traffic (other than light display patrons) to ensure safety for the event.

(vi) The City is willing to grant such permission subject to certain terms and conditions.

(vii) The parties recognize and understand that Evergreen Park is also utilized in the wintertime for cross country skiing, and that a system of ski trails has been established for outdoor winter recreation by the public.

(viii) This Agreement is intended to authorize MSB to successfully set up, operate and take down their holiday light display while minimizing to the extent possible, impact upon cross country skiing in the park and the grooming of the ski trail system.

NOW, THEREFORE, in consideration of the recitals and mutual agreements herein set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. The Parties recognize that in April 2015, the Parties entered into an Agreement for the Use of Evergreen Park and Quarryview Center ("2015 Agreement"). The 2015 Agreement was set for an initial term commencing in mid-October 2015 and ending January 10, 2016. The 2015 Agreement automatically renewed for successive one-year terms through January 10, 2020. The Parties wish to conduct the 2019-2020 administration of the holiday light display event under this Agreement rather than the April 2015 Agreement.

2. The City agrees to make Evergreen Park available to MSB for its drive-through holiday light display between the Effective Date of this Agreement and January 16, 2020¹ and the Quarryview Center available to MSB between the Effective Date of this Agreement and December 31, 2019, subject to the following:

- (a) MSB has, prior to the effective date of this Agreement, remitted \$1,500 to the City for the use of Evergreen Park and the Quarryview Center for the 2019-2020 administration of the holiday light display event. For the avoidance of doubt, for all future administrations of the holiday light display covered by this Agreement, MSB shall remit payment of \$1,500 per year for the use of Evergreen Park and the Quarryview Center

¹ This time period shall include the setup and removal of all lights and other elements included in the holiday light display.

on or before the March 1 preceding the event commencing in that calendar year.

- (b) MSB shall complete all event forms reasonably requested by the City's Department of Public Works, pursuant to the deadlines set forth.
- (c) MSB shall indemnify, defend, and hold harmless the City from all claims, actions and suits brought against the City on account of any injuries or damages received or sustained by any party or parties by or from the MSB, its employees, agents, or volunteers, arising from the exercise of the rights and privileges granted herein or on account of any act or omission of the MSB or its employees, agents, or volunteers.
- (d) MSB agrees to provide the City with a certificate of insurance illustrating the existence of a commercial general liability insurance policy providing at least \$2,000,000 in coverage, naming the City as an additional insured.
- (e) MSB agrees to reimburse the City for damages to the park and the Quarryview Center caused by or arising as a result of the use of said parks and park facilities under this Agreement.
- (f) MSB agrees to strictly abide by all rules established by the Department of Public Works for its use of the parks.
- (g) MSB shall work with the City Parks Department to provide room for groomed trails as shown on the map attached to this Agreement as **Exhibit A** throughout its use of Evergreen Park.
- (h) MSB shall leave the area identified as Practice Ski Area on **Exhibit B** available for use by cross country skiers at all times during its occupancy of Evergreen Park.
- (i) MSB shall make best efforts to allow for a 10 foot wide ski trail around the south side of the Area #4 parking lot beginning on January 3 of each year.

- (j) MSB shall have all ski trail areas in Evergreen Park available for grooming by January 17 of each year.
- (k) In recognition of the City's support of MSB, MSB shall recognize the City of Sheboygan as an in-kind donor in any written materials distributed at Making Spirits Bright, including a City logo on the map of Evergreen Park included in the written materials and any other recognition provided to other in-kind donors to MSB.

3. As set forth above, this Agreement shall be for an initial term commencing the Effective Date of this Agreement and ending January 16, 2020. It shall automatically renew to allow use of Evergreen Park and Quarryview Center on the following schedule, unless notice is provided by either party to the other no later than May 31 of each year:

Evergreen Park

October 5, 2020 through January 16, 2021
October 4, 2021 through January 16, 2022
October 3, 2022 through January 16, 2023
October 1, 2023 through January 16, 2024
October 7, 2024 through January 16, 2025

Quarryview Center

November 5, 2020 through December 31, 2020
November 4, 2021 through December 31, 2021
November 3, 2022 through December 31, 2022
November 2, 2023 through December 31, 2023
November 7, 2024 through December 31, 2024
November 6, 2025 through December 31, 2025

In no event shall this Agreement be automatically renewed beyond January 16, 2025. The Director of Public Works may, subject to the availability of Evergreen Park, allow MSB to start on an earlier date than that specified in this Section.

4. Termination.

In the event that MSB breaches its obligations under this Agreement, the Director of Public Works may provide a Notice of Intent to Terminate to:

Kenneth R. King
730 S. 8th Street, Unit 506
Sheboygan, WI 53082

Such Notice of Intent to Terminate shall become effective upon ratification by the Common Council of the City.

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the date first above written.

MAKING SPIRITS BRIGHT, INC.

CITY OF SHEBOYGAN

By: _____

By: _____
Michael J. Vandersteen
Mayor

Date: _____

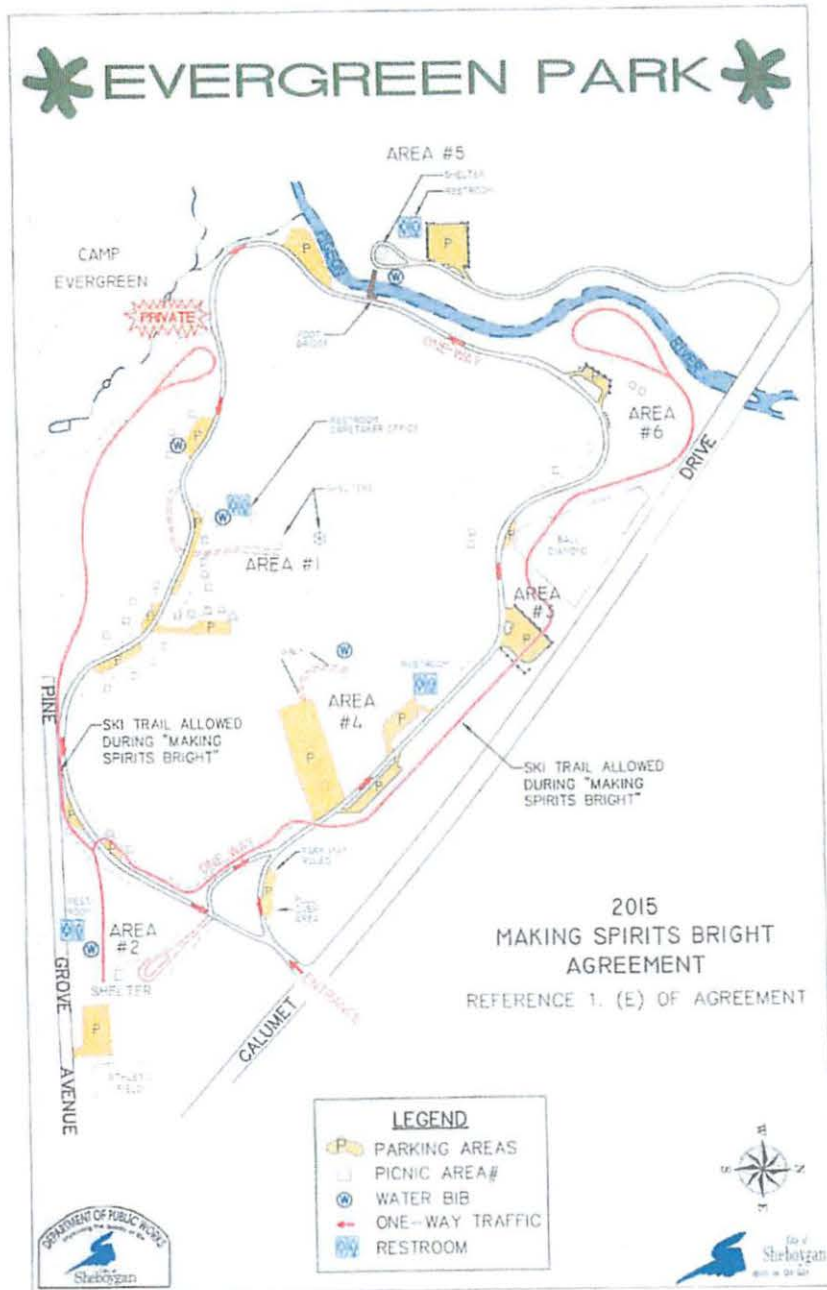
Date: _____

ATTEST:

Meredith DeBruin
City Clerk

Date: _____

EXHIBIT A



III

Res. No. _____ - 19 - 20. By Alderpersons Wolf and Sorenson.
November 4, 2019.

A RESOLUTION authorizing the emergency repair of an underground electrical feeder and related equipment at the Eighth Street Draw Bridge.

WHEREAS, there is a 1200-amp underground electrical feeder in the Eighth Street Draw Bridge, which has failed between Alliant Energy's transformer and the main electrical panel which feeds the west Hydraulic Power Unit; and

WHEREAS, failure to repair the underground electrical feeder could result in further damage to the bridge's operating system, which would render the bridge inoperable; and

WHEREAS, while the necessary work constitutes public construction, as used in Wis. Stat. § 62.15(1), that would ordinarily require taking and receiving bids, because the failure of this underground feeder endangers the public welfare, Wis. Stat. § 62.15(1b) provides that public bidding is not necessary in order to promptly address the emergency created by this failure of the electrical feeder; and

WHEREAS, City Staff anticipates that further work on the electrical system associated with the Eighth Street Draw Bridge may be necessary in the future, and anticipates that such work will be bid through the process set forth in Wis. Stat. § 62.15(1).

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to enter into a contract with Piper Electric, Inc. in substantially similar form to that attached, for repair of the underground feeder at the Eighth Street Draw Bridge.

Public Works

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw funds in the amount of \$94,778.00 from Account No. 47833170-631100 (2019 Capital Improvements - Bridges - Improvements Other Than Buildings) pursuant to the contract.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



PIEPER ELECTRIC, INC. | Solutions Powered by People Since 1947

11-01-19

City of Sheboygan
Attention: Michael Willmas
2026 New Jersey Ave.
Sheboygan, WI 53081

Re: 8th Street Bridge Repair
Estimate #: 2146-MR-211b(2)

Michael,

We will provide the labor, material, tools and supervision to provide the following:

- Remove 1200 amp underground feeders from the CT cabinet to the MCC in the bridge hydraulic room.
- Excavate roadway at bridge abutment wall.
- Repair or replace 4" rigid conduits as necessary.
- Install new 4" expansion couplings under bridge.
- Install new 600 MCM, THHN feeders. (per NEC 2017 requirements)
- Install new concrete roadway where excavated.
- Terminate and test all equipment.

Budget price for providing the above.....\$94,778.00

Proposal Notes:

- If applicable, taxes have not been included in the pricing above.
- Price includes all work already completed.
- Roadway excavation and repairs have an included allowance of \$20,000.00
- Traffic control by others.
- Any additional scope of work items beyond this proposal will incur additional costs.
- Price based on using the city's boat and operator for under bridge repairs.
- Actual work performed will be on a straight time basis.
- *Payment is to be made based on NET 30 days.*
- *If work is not completed by May 31st 2020, the remaining labor to complete this project will increase by 3%.*
- Pieper Electric, Inc. shall not be held liable for errors or omissions in designs by others, nor inadequacies of materials and equipment specified or supplied by others.
- Due to the volatility of the metals market, we reserve the right to re-quote material pricing beyond 30 days of this quote.
- Price does not include permit fee.
- Project will be invoiced at a Time and Material basis. Any pricing discussed or stated is a budgetary estimate only.

NOTE: This proposal valid for 30 days, negotiable thereafter.

We thank you for giving us the opportunity of estimating this work, and should there be any questions, please do not hesitate to contact me at 414-522-6208.

Date Accepted: _____

Sincerely,

By: _____

Mark Rautanen

Mark Rautanen
6477 South Westridge Court | New Berlin, WI 53151 | Telephone: 414-462-7700
Pieper Electric, Inc. SAFETY: **Working Together For Tomorrow**



PIEPER ELECTRIC, INC. | Solutions Powered by People Since 1947

TERMS AND CONDITIONS OF SALE

- 1. LIEN NOTICE.** As required by the Wisconsin Construction Lien Law, Seller (Pieper Electric, Inc. and all DBAs) hereby notifies Owner that persons or companies furnishing labor or materials for the construction on Owner's land may have lien rights on the Owner's land and buildings if not paid. Those entitled to lien rights, in addition to Seller, are those who contract directly with the Owner or those who give the Owner notice within sixty (60) days after they first furnish labor or materials for the construction. Accordingly, Owner will probably receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Seller agrees to co-operate with the Owner and his lender, if any, to see that all potential lien claimants are duly paid.
- 2. ENTIRE AGREEMENT.** This Agreement constitutes the entire contract for material, work, and other goods and services (collectively "Goods") between the Seller and the buyer ordering such Goods ("Buyer"). It is expressly agreed that no statement, arrangement, warranty, or understanding, oral or written, expressed or implied, will be recognized unless it is stated in, or otherwise permitted by, this Agreement. This Agreement is solely for the benefit of Buyer and Seller, and is not intended for the benefit of any other party.
- 3. PROPOSAL.** Seller is responsible for, and shall have sole control of, the construction methods, sequences and coordination of all work described in the Proposal, unless expressly stated to the contrary. Any items not listed are not included in the Agreement price and shall be the obligation of the Buyer.
- 4. CONSTRUCTION MATERIALS.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, size, weight, amount, finish, texture and performance standards. Excess materials delivered to job site and/or materials not physically attached to the structure after substantial completion of the work contemplated by this Agreement shall remain the property of Seller.
- 5. ACCESS TO WORK AND SITE.** Buyer shall provide electric power, water, telephone and toilet facilities for use by Seller and its subcontractors/employees. Storage of materials and storage of Seller's equipment shall also be provided by Buyer. All utility connections and service charges, if any, shall be paid by the Buyer. Furthermore, Buyer agrees to maintain access for Seller at the Project Site to keep Project Site free from obstructions and conflicting work, and to obtain permission for Seller to gain access through adjacent property, if required by Seller to do so. Buyer shall be solely responsible for all risk, shall hold Seller harmless and free of liability, and shall compensate for any damages or costs arising out of such access or the failure to maintain access, except to the extent due to the intentional acts of Seller, its agents and/or employees.
- 6. INSURANCE.** Seller shall maintain workers' compensation, automobile liability, commercial general liability and such other insurance as required by law. Seller will furnish a Certificate of Insurance evidencing the types and amounts of its coverage, upon request. Buyer shall maintain insurance covering all physical loss expressly including, but not limited to, coverage for collapse, fire, wind damage, theft, vandalism and malicious mischief, naming Seller as additional insured. Buyer assumes risk of loss during construction, except for the intentional acts of Seller, its subcontractors or employees.
- 7. ENVIRONMENTAL HAZARDS.** Seller is not responsible for any environmental hazards. The Buyer shall be solely responsible for all risk, shall indemnify and hold Seller harmless and free of liability, and shall bear the costs of any removal or correction of environmental materials.
- 8. SITE CONDITIONS.** Seller shall not be responsible for additional costs due to the existence of latent conditions that are not disclosed in writing to Seller. The raising, disconnection, re-connection or relocation of any mechanical equipment that may be necessary for Seller to perform the work shall be performed by others or treated as an extra.
- 9. PAYMENT.** Buyer shall timely make all payments required by this Agreement. Time is of the essence as to all terms of payment. Buyer agrees that, in addition to other remedies available to Seller, if payment is not timely made, Seller shall be entitled to a service charge of 1.0% per month on all past due amounts, plus, if not contrary to any law, all costs of collection including actual attorneys' fees. Seller shall furnish lien waivers to Buyer at the time each Progress Payment and the Final Payment is made to Seller for the proportionate value of all Goods ordered or delivered as of the time the payment is made. Final Payment shall constitute acceptance and approval of all work, and a waiver of all claims by Buyer, except those arising from liens or the warranty included in this Agreement. No retention shall apply to any of the work.
- 10. JOB SIGN.** Buyer agrees to allow Seller to display a construction sign at the Project Site.
- 11. CHANGES.** No changes, additions, alterations, deviations or extras to the Plans and Specifications shall be made without a written Change Order signed by the Buyer and Seller in advance, which will be performed based on Seller's standard time and material rates. Notwithstanding Buyer's signature shall not be required for changes necessary to conform to codes, laws or regulations required by any utility or governmental authority, or to address existing conditions of the Project Site unknown to Seller at the time Seller signs this Agreement. All Change Orders shall be incorporated as part of this Agreement. Upon Seller's request, Buyer agrees to pay for all changes in advance of each change being commenced. Buyer understands and agrees that changes will extend the time of performance by at least 5 work days for each change unless otherwise agreed in writing.
- 12. WORK STOPPAGE.** Should work be stopped by any public authority or the Buyer for more than thirty calendar days, Seller may terminate this Agreement and collect for the value of all work completed and materials ordered as of the date work is stopped, plus Seller's anticipated profit under this Agreement. Buyer's failure to sign Change Orders, or Seller's refusal to make progress payments, or any other cause beyond Seller's sole control, shall also be cause for work stoppage by Seller.
- 13. DELAY.** Work shall be completed within the number of working days stated in this Agreement, unless delay occurs due to work stoppage, adverse weather conditions, labor disputes, changes by Buyer, work performed by Buyer (or Buyer's separate contractors) or governmental authorities, unavailability of materials or supplies, unavoidable casualties, accidents, environmental hazards, Buyer's failure to make payments as required by this Agreement, or any other cause beyond Seller's sole control. Any such delay shall extend the time of performance or, at Seller's Option, terminate this Agreement if the cause of the delay cannot be resolved within thirty calendar days. Where Seller elects to extend performance, Seller shall also be entitled to additional payment to reflect any increased cost of labor and/or materials. Seller will give notice to Buyer of delay and any adjustments to time of performance or cost of the work necessitated by the delay.
- 14. DISPUTES.** These Terms shall be deemed to have been made in and governed by the laws of the State of Wisconsin. Any legal suit or action with regard to these Terms or the Project hereunder may, at Seller's option, be venue in Milwaukee County Circuit Court, Wisconsin. Seller may also, at Seller's sole discretion, elect arbitration and/or mediation in place of civil litigation, without regard to whether litigation has been commenced by Buyer. If an Arbitrator cannot be agreed upon, Seller can petition Circuit Court for same.
- 15. WARRANTY.** Seller warrants and guarantees to Buyer that all material and equipment, and the work to be performed hereunder, will be of good quality and free from faults and defects. This warranty shall cover material (except lamps and other expendables) for the manufacturer's stated warranty period and workmanship for one year from the date of substantial completion. This warranty does not apply to bid work if the bid documents stipulate a lesser warranty. This warranty is in lieu of all other warranties, express or implied, of merchantability, fitness for a particular purpose, performance, or otherwise. Seller's liability under the warranty is strictly and exclusively limited to the repair or replacement at the job site of such work (including material and equipment) as is found to be defective within such warranty period, and with respect to which the Buyer has given Seller prompt written notice within such period. No allowance will be made for repairs or alterations unless made with Seller's prior written consent or approval. In no event shall Seller be liable for claims for any other damages based upon breach of express or implied warranty or negligence whether direct, immediate, foreseeable, consequential or special. This paragraph states Seller's entire liability with respect to warranties, guarantees, or representations, express or implied. Seller will be held harmless against claims, damages, losses and expenses, including attorneys' fees arising from work not done by Seller's own workforce.
- 16. CONFLICTS/INCONSISTENCIES.** If any inconsistency or ambiguity is believed to exist among any of the documents comprising the contract, the inconsistency or ambiguity shall be resolved by applying the following order of precedence: (a) this Agreement including these Terms and Conditions; (b) the plans and specifications, if any; (c) other documents comprising the contract, if any.
- 17. ASBESTOS AND TOXIC MATERIALS.** This proposal and contract is based upon the work to be performed by Seller not involving asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the work. Seller is not responsible for expenses, claims or damages arising out of the presence, disturbance, or removal of asbestos-containing or toxic material. In the event that such materials are encountered, Seller shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site.
- 18. PROTECTION OF PERSONAL PROPERTY AND PROJECT SITE.** Buyer agrees to remove or protect any personal property inside and outside the Project Site. Seller shall make reasonable efforts to avoid damage to existing property. Seller will make every effort to keep dust down to a bare minimum. Seller is not responsible for housecleaning or damages during normal construction activities.
- 19. IMPAIRMENT OF CREDIT.** If Buyer is or becomes insolvent, or is unable to pay his debts as they mature, or files or has filed against him a bankruptcy, insolvency, or similar petition or fails to pay any debt arising hereunder to Seller on time, or if Seller in good faith doubts the ability of Buyer to pay, Seller may, at its option, either: (a) terminate the work at any time thereafter, and Buyer shall thereupon pay for all work performed on a pro-rata basis plus all lost profit or (b) discontinue work until such time as the Buyer has paid Seller in full for work performed, has agreed to pay Seller for any additional costs incurred because of such discontinuance, and upon such other terms or conditions as may be imposed by Seller to ensure the payment for the work.
- 20. HOLD HARMLESS.** Seller will hold harmless and defend Buyer against any claims brought by a third party for damages or losses arising out of Seller's performance of work under this contract provided that the third party claim is attributable to bodily injury or death, or injury to or from destruction of tangible property, but only to the extent caused by the negligence of Seller or Seller's subcontractors and not caused in whole or in part by the Buyer or its agents, employees or representatives. Seller shall not be liable for any consequential damages claimed by any party including, but not limited to, lost profits, loss of use, or attorney's fees. As conditions precedent to Seller's duties under this provision, Buyer must (a) provide Seller with written notice of any claim against Buyer immediately after Buyer is aware of the claim; and (b) remain current with all of Buyer's obligations under this contract. This provision is null and void if the Buyer fails to perform any of its obligations under this contract. Seller shall have the sole right to manage the defense of the claim or resolve the claim. Buyer agrees to fully cooperate with Seller in the investigation and defense of any claim brought by another party.
- 21. WORKING HOURS.** Unless specifically noted, all work included in this contract is to be performed during normal business hours, Monday through Friday. Work performed at any other time, or on legal holidays, will result in an extra charge to Buyer.
- 22. GENERAL EXCLUSIONS.** Seller shall not be responsible for coordinating or supervising work performed by Buyer's own forces or contractors. Seller shall be entitled to an equitable adjustment for hidden or latent conditions. Cost of pumping water from basements and other excavations is not included in quotation. Any alteration or deviation from the specifications as outlined on reverse involving extra cost of material or labor will only be executed upon written orders for same and will become an extra charge over the sum mentioned in this contract. Seller is not responsible for damage to underground services. Any changes in local or state codes effective after date of proposal will be charged as an extra or credited as the case may be. Patching of walls and floors is to be done by others unless specifically stated in this contract as Seller's responsibility.

III

Res. No. - 19 - 20. By Alderpersons Bohren and Mitchell.
November 4, 2019.

A RESOLUTION demanding Union Pacific Railroad repair three at-grade railroad crossings in the City of Sheboygan in accordance with Wis. Stat. § 86.12.

WHEREAS, Union Pacific Railroad operates rail lines throughout the City of Sheboygan; and

WHEREAS, Wis. Stat. § 86.12 requires railroads to maintain public at-grade crossings in good condition and repair for public travel; and

WHEREAS, three at-grade rail crossings have not been maintained as required by Wis. Stat. § 86.12: (1) the at-grade rail crossing at 4200 South Taylor Drive (Crossing Number 199843G); (2) the at-grade rail crossing at the intersection of South 12th Street and Greenfield Ave. (Crossing Number 180214L); and (3) the at-grade rail crossing at 1700 New Jersey Ave. (Crossing Number 180296V) (collectively the "Unrepaired At-Grade Crossings"); and

WHEREAS, City Staff estimate that they have received more than fifty complaints about the Unrepaired At-Grade Crossings; and

WHEREAS, specifically, at Crossing Number 199843G the rubber crossing sections have become loose and have shifted, and the abutting asphalt has settled creating a hazard for vehicle, bicycle, and pedestrian traffic; and

WHEREAS, at Crossing Number 180214L the rubber crossing sections have become loose and have shifted, and the abutting asphalt has settled creating a hazard for vehicle, bicycle, and pedestrian traffic; and

WHEREAS, at Crossing Number 180296V the asphalt crossing has deteriorated creating a hazard for vehicle, bicycle, and pedestrian traffic; and

WHEREAS, pictures of the condition of the Unrepaired At-Grade Crossings as of October 23, 2019 are attached to this Resolution; and

WHEREAS, the condition of the Unrepaired At-Grade Crossings has not meaningfully improved since the pictures were taken on October 23, 2019; and

WHEREAS, the Unrepaired At-Grade Crossings have not been maintained in good condition and repair for public travel; and

WHEREAS, City Staff has attempted to work with Union Pacific Railroad since at least March 2017 with respect to these at-grade crossings, with no improvements to the Unrepaired At-Grade Crossings; and

WHEREAS, the City of Sheboygan demands that Union Pacific Railroad pave, plank, repair, change, or otherwise improve the Unrepaired At-Grade Crossings so that each complies with the requirements of Wis. Stat. § 86.12.

Public works

NOW, THEREFORE, BE IT RESOLVED: That the Common Council of the City of Sheboygan hereby directs City Staff to serve a copy of this resolution upon Union Pacific Railroad requiring the repair of the Unrepaired At-Grade Crossings.

BE IT FURTHER RESOLVED: That in the event Union Pacific Railroad fails to repair the Unrepaired At-Grade Crossings within thirty (30) days after service of this Resolution upon Union Pacific Railroad's registered agent as designated by Wis. Stat. § 190.03, the Common Council of the City of Sheboygan hereby directs City Staff to take all necessary steps to petition the Office of the Commissioner of Railroads for an investigation and order for the repair of the Unrepaired At-Grade Crossings in the City of Sheboygan, Sheboygan County, Wisconsin.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

REPORT PROBLEM
OR EMERGENCY
1-800-848-8715
X-ING 180214L
UNION PACIFIC RAILROAD

10.23.2019 10:47



10.23.2019 12:56



10.23.2019 12:57



10.23.2019 10:47





10.23.2019 10:48





10.23.2019 12:54





10.23.2019 12:55



10.23.2019 12:56

REPORT PROBLEM
OR EMERGENCY
1-800-848-8715
X-ING 180296V
UNION PACIFIC RAILROAD

10.23.2019 13:35



10.23.2019 13:35





10.23.2019 13:36

REPORT PROBLEM
OR EMERGENCY
1-800-848-8715
X-ING 199843G
UNION PACIFIC RAILROAD

10.23.2019 10:29





10.23.2019 10:29





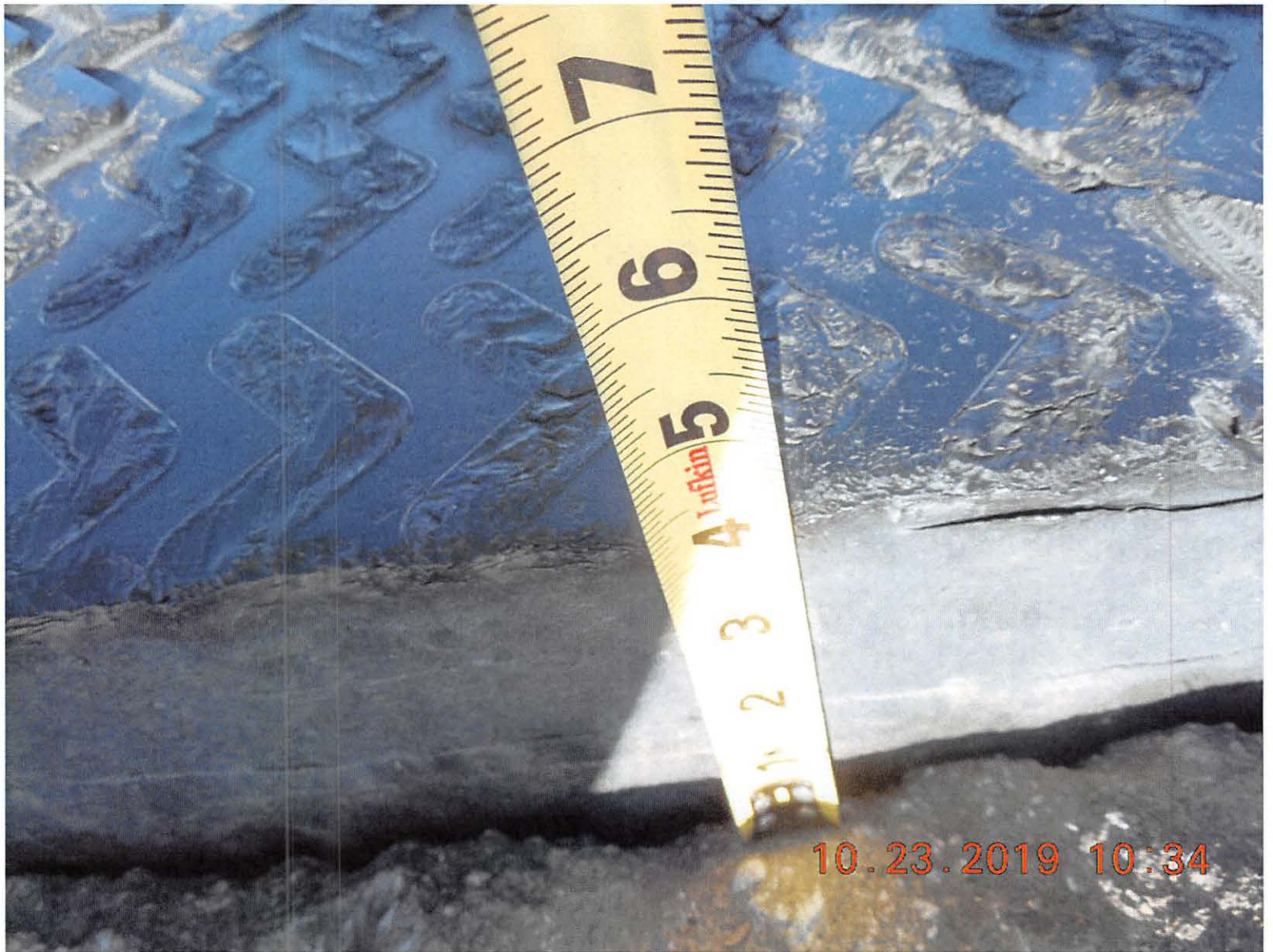














III

Res. No. _____ - 19 - 20. By Alderperson Felde. November 4, 2019.

A RESOLUTION expressing the sense of the Council that they would support staff beginning the process for a request for proposal related to the future facility needs of Sheboygan's growing active senior community.

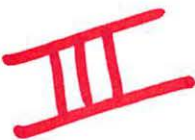
RESOLVED: That City staff are authorized to draft a Request for Proposal regarding the review of the current and future programming and related facility needs of a senior activity center.

*Senior
activity center
Commission*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



Res. No. - 19 - 20 . By Alderperson Wolf. November 4, 2019.

A RESOLUTION authorizing the filing of an application with the United States of America Department of Transportation and authorizing the executing of the contract pertaining to grants for calendar year 2020, under former Section 9 (USC 5307) of the Federal Transit Act of 1964, as amended.

WHEREAS, the Secretary of Transportation is authorized to make grants for a mass transportation program of projects; and

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provision by it of the local share of the projects costs in the program; and

WHEREAS, it is required by the United States Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964 that in connection with the filing of an application for assistance under the Federal Transit Act of 1964, as amended, the applicant gives an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that disadvantaged business enterprises be utilized to the fullest extent possible in connection with these projects, and definite procedures shall be established and administered to ensure that disadvantaged businesses shall have the opportunity to participate in construction contracts, supplies, equipment contracts, or consultants and other services.

NOW, THEREFORE, BE IT RESOLVED: That the Director of Parking and Transit is authorized to execute and file an application on behalf of the City of Sheboygan with the United States Department of Transportation to aid in financing of capital and operating assistance projects for calendar year 2020, pursuant to former Section 9 (USC 5307) of the Federal Transit Act of 1964, as amended.

BE IT FURTHER RESOLVED: That the Director of Parking and Transit of the City of Sheboygan is authorized to execute the contract pertaining to the City of Sheboygan's application for 2020 operating and capital assistance grants under former Section 9 (USC 5307) of the Federal Transit Act of 1964, as amended.

BE IT FURTHER RESOLVED: That the Director of Parking and Transit is authorized to execute and file with such applications all assurances or any other documents required by the United States Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964 and other legally mandated requirements of the United States Department of Transportation.

Transit

BE IT FURTHER RESOLVED: That the Director of Parking and Transit is authorized to furnish such additional information as the United States Department of Transportation may require in connection with the application for the program of projects.

BE IT FURTHER RESOLVED: That the Director of Parking and Transit is authorized to execute grant agreements on behalf of the City of Sheboygan with the United States Department of Transportation for aid in the financing of the capital and operating assistance program of projects.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

R. C. No. _____ - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
November 4, 2019.

Your Committee to whom was referred DIRECT REFERRAL R. O. No. 95-19-20 by Director of Planning and Development submitting the 2020 Business Improvement District (BID) Statement of Purpose, dated October 1, 2019, and the BID's 2020 Operating Budget; recommends filing the document.

reg

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE

R. O. No. 95 - 19 - 20. By DIRECTOR OF PLANNING & DEVELOPMENT.
October 28, 2019.

Submitting the 2020 Business Improvement District (BID) Statement of Purpose, dated October 1, 2019, and the BID's 2020 Operating Budget.

*Finance
Personnel
rec'd file*

Director of Planning & Development

BID STATEMENT OF PURPOSE (10/1/2019)

Wisconsin State Statute 66.1109 creates a financial tool that allows a municipality to levy a special assessment on property owners within a defined Business Improvement District (BID) upon petition of those property owners. The property owners in the BID district then use the assessment resources to maintain and enhance their business environment.

Property owners join with a municipality to create a BID in order to establish a strong organizational structure where individual concerns, as well as group goals can be addressed. Property owners maintain a direct role within the district, coordinating the use of funds from the pooled assessment, and implementing plans for the development, operation, maintenance and promotion of the BID area.

The Harbor Centre concept formed in 1990 was developed to utilize the historic strengths of the City — the lakefront, riverfront, and downtown. The concept recognizes the need for a coordinated development and marketing approach for the central part of Sheboygan. The concept coordinates and integrates public and private development, traffic and pedestrian circulation, parking, signage, lighting, and landscaping.

The Harbor Centre concept recognizes the individual identity of the downtown, riverfront, and lakefront and builds on the assets of each area. The BID is an important tool that will assist in the implementation of the Harbor Centre Master Plan. Further, the BID will foster a positive image for the businesses within Harbor Centre and for the businesses within Harbor Centre and for the community as a whole. A prosperous central area (Harbor Centre) is as important as good schools, good parks and good roads.

The BID funds will be used to recruit new businesses, promote the area, increase tourism, provide streetscape beautification and enhancement, and organize special events.

BID BENEFICIARIES

A coordinated program aimed at increasing tourism within the Harbor Centre benefits all businesses within the BID boundaries.

The BID program is designed so that it benefits all business interests within the district.

RETAILERS:

Money generated through the BID assessment is used to develop programs to enhance the business climate in the Harbor Centre.

A comprehensive promotional program reinforces the existing promotional programs and creates new programs. Retailers benefit from promotions, traffic and a feeling of vitality created in the central area.

A business recruitment campaign helps by bringing in new businesses that will complement existing retail uses. These new businesses will also generate increased traffic.

SERVICES PROVIDERS: Service providers benefit from the proposed promotional activities as some of these events enhance the service industry as well.

Service providers also benefit from the business recruitment program as new, compatible retailers and service providers are attached to the Harbor Centre. These new businesses represent potential new customers and clients.

INDUSTRIAL FIRMS: Industrial firms located in the Harbor Centre benefit from the improvements to the physical environment made possible through the organization of the BID. The overall effect of an attractive, clean, active business reflects positively on a corporate image.

In addition, BID promotional events will provide a source of recreation and entertainment for employees before and after work and during lunch breaks.

PROPERTY OWNERS: Property owners benefit from the BID. Promotional and design programs increase the vitality in the area which, in turn, results in increased property values. The property owner who has vacant property benefits from the business recruitment program as well, since it provides an opportunity to fill vacant space.

BID BOARD OF DIRECTORS

The Board of Directors will manage the Business Improvement District. The Board will meet on a regular basis and will establish an executive committee to oversee the day-to-day activities of the BID. The Board will implement the operating plan and prepare annual reports on the district. The Board will also conduct an annual review and make necessary changes

The Board shall consist of 12 members in size for two year staggered terms and are composed of five business agents, representing owners of commercial businesses in the district; six property owners, one at large member and one government member, representing the City of Sheboygan, all of whom are appointed by the Mayor and confirmed by the Common Council of the City of Sheboygan.

Board members should be representative of different areas within the district, as well as large and small businesses. In addition, the Board may choose to have non-voting members representing co-beneficial partner organizations such as the Visit Sheboygan and Sheboygan County Economic Development Corporation.

BID GOALS AND OBJECTIVES

To continue promotion and development of the Business Improvement District, in 2020 the Board of Directors has decided to proceed without any paid professional staff and focus its activities as follows:

- 1- OPERATIONS. Rather than maintain its own website, the Board will work with the City of Sheboygan and other partners such as Visit Sheboygan, Sheboygan County Chamber of Commerce and/or Sheboygan County Economic Development Corporation to incorporate a website/social media presence through these organizations existing and more robust websites. The Board will continue such other necessary administrative activities (e.g. year-end review, insurance, etc.) as are advisable and/or required for the operation of the BID.
- 2- EVENTS/MARKETING. The Board of Directors will look to contract with the City of Sheboygan for administrative services regarding the coordination of existing events in the Bid (e.g. Riverfest, Night Market, Restaurant Week, Pop-Up Shops) so that they continue to be valuable events held in the BID. The Board will also be responsible for other marketing of the businesses in the BID as deemed appropriate and work to support continued business development in the BID.
- 3- MAJOR INVESTMENTS/ENHANCEMENTS. The Board of Directors intends to focus the significant majority of the annual income into major investments/improvements/enhancements in the District. The Board will work with the City of Sheboygan to identify suggested projects for this major investment/enhancement focus and will then solicit feedback from the BID members to determine the projects to receive the majority of the annual income for implementation.

BID SPECIAL ASSESSMENT AND EXEMPTIONS

The activities proposed in this operating plan will be funded through annual special assessments. Assessments to meet the BID budget will be levied against each property within the district based on its most recent assessed value. Those properties which are used for commercial purposes and those used exclusively for manufacturing will be eligible for assessment.

The proposed BID assessment is \$2.78 per \$1,000 of assessed valuation. The property owners on leased City land will be assessed on the basis of the assessed value of their improvements on the property.

In addition, the following minimums and maximums will apply

- a.) BID fee would be a minimum of \$250.00
- b.) BID fee would be a maximum of \$8000.00

Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.1109. Properties which are exempt for paying property taxes such as public utilities, non-profit organizations, religious institutions, and governmental bodies are also exempt from the special assessment.

2020 BID OPERATING BUDGET

Jan - Dec 2020

Income	\$148,000.00
Expenses:	
Operations:	\$25,000.00
• Website Maintenance, Year End Review, Accounting, Insurance, Board Expenses	
Event/ Marketing Support:	\$25,000.00
• Events Coordinating, General Marketing and Business Promotions	
Miscellaneous	\$10,000.00
Major District Investments/ Enhancement	\$88,000.00
Total Expenses	<u>\$148,000.00</u>

VII

R. C. No. _____ - 19 - 20. By PUBLIC WORKS COMMITTEE. November 4, 2019.

Your Committee to whom was referred DIRECT REFERRAL Res. No. 92-19-20 by Alderpersons Wolf and Sorenson authorizing the emergency slope repair along the Sheboygan River near S. Water Street and Jefferson Avenue; recommends adopting the Resolution as amended.

reg

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Subs. of Res. No. 92 - 19 - 20. By Alderpersons Wolf and Sorenson.
November 4, 2019.

A RESOLUTION authorizing the emergency slope repair along the Sheboygan River near S. Water Street and Jefferson Avenue.

WHEREAS, the slope has eroded along the Sheboygan River near S. Water Street and Jefferson Avenue; and

WHEREAS, one local impact from this slope failure was significant erosion along the Sheboygan River bank near S. Water Street and Jefferson Avenue, which requires immediate action to repair before further risk to the health and welfare of the city and its residents can occur; and

WHEREAS, while the necessary work to address the erosion constitutes public construction, as used in Wis. Stat. § 62.15(1), which would ordinarily require taking and receiving bids, because the erosion has created an emergency which endangers the public health or welfare of the city, Wis. Stat. § 62.15(1b) provides that public bidding is not necessary in order to promptly address the emergency; and

WHEREAS, City Staff initially identified a Grout Matt System as a possible solution, which is identified as Item 1a on the attached quote from Buteyn-Peterson Construction Co., Inc. ("Quote"), and which would have cost \$165,750; and

WHEREAS, upon further investigation, City Staff believes that an Armor Flex System, which is identified as Item 1b on the attached Quote, and which would cost \$236,895, is the best solution to address the erosion; and

WHEREAS, the Armor Flex System will be custom made for the impacted area, which requires getting Buteyn-Peterson Construction Co., Inc. under contract as quickly as possible in order to have the materials built and installed before further erosion can occur; and

WHEREAS, the repair also requires storm sewer and utility work, which is identified as Item 2 on the attached Quote, and which will cost \$81,350; and

WHEREAS, the repair work will also necessitate certain street work to be done, which will be completed by City Staff; and

WHEREAS, while the work requires immediate action, and the work is expected to commence in mid-November 2019, because of the significant nature of the work necessary to address the erosion, the work is not expected to be complete until 2020.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials are hereby authorized to enter into a contract with Buteyn-Peterson Construction Co., Inc. in substantially similar form to that attached, for repair of the slope as a result of the erosion.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw funds in the total amount of \$318,245 as follows: \$73,966.67 from Account No. 10133140-530290 (Streets-Construction Materials), \$73,966.67 from Account No. 10133150-530290 (Storm Water Management), \$73,966.66 from Account No. 60134110-530290 (Wastewater-Sanitary Maintenance-Construction Materials), and \$96,345.00 from Account No. 40033140-631200 (Capital Improvements Street Improvements) pursuant to the contract.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

**AGREEMENT
BETWEEN THE CITY OF SHEBOYGAN, WISCONSIN AND
BUTEYN-PETERSON CONSTRUCTION CO., INC**

**REGARDING THE REPAIR OF THE SLOPE ALONG THE SHEBOYGAN RIVER NEAR
CENTRAL HIGH SCHOOL**

This Agreement (“Agreement”) is made and entered into effective this ____ day of _____, 2019 (the “Effective Date”), by and between the City of Sheboygan (the “City”), a municipal corporation, and Buteyn-Peterson Construction Co., Inc. (“Contractor”).

WITNESSETH:

WHEREAS, the City became aware of an erosion issue along the Sheboygan River near Central High School; and

WHEREAS, this issue requires immediate action repair; and

WHEREAS, Contractor is willing and able to repair the erosion along the Sheboygan River Bank under the terms set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide all services and materials necessary to repair the slope along the Sheboygan River near Central High School (the “Services”) using the Armor Flex System (identified as Item 1b in the Quote attached as Exhibit A) and to replace the Storm Sewer (identified as Item 2 in the Quote attached as Exhibit B).

Contractor shall be responsible for obtaining any and all applicable City permits and paying any and all applicable permit fees prior to beginning work.

Contractor shall be responsible for furnishing, erecting, and maintaining suitable barricades, warning signs, flashers, fencing, and other protective equipment to properly protect and safeguard its personnel and the public during all phases of the Services.

Contractor shall give notice to the proper authorities in charge of streets, gas and water pipes, electric and other conduits, railroad, poles, catch basins, sewers, and all other property that may be affected by Contractor’s operations, at least three (3) business days before beginning operations. Contractor shall not hinder or interfere with any persons in the protection of such property or with the operations of utilities at any time. Contractor shall protect such utilities from damage and unnecessary exposure. The cost of repairing any damage to utilities shall be the responsibility of Contractor.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances (“Standard of Care”). The City shall be the sole judge of the adequacy of Contractor’s work in meeting the Standard of Care; however, the City shall not unreasonably withhold its approval as to the adequacy of Contractor’s performance. Upon notice to Contractor, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the City

The City designates Ryan Sazama as its designated project manager for purposes of this Agreement. The City’s project manager is explicitly authorized to make necessary decisions regarding materials to be used for the completion of the services, so long as the Not to Exceed Amount in Article 4 is not exceeded.

Article 4. Compensation

The City shall pay Contractor for all fees and expenses in an amount not to exceed Three Hundred Eighteen Thousand Two Hundred Forty Five Dollars (\$318,245).

Upon completion of the Services, Contractor shall submit an invoice to the City which shall not exceed the amounts specified in the Fee Schedule which is attached to this Agreement as Exhibit A for each aspect of the Services.

Unless additional services are added to the Services, pursuant to the process set forth in this Article, in no event shall the invoiced amount exceed the not to exceed amount.

The invoice shall be sent to:

Ryan Sazama
Department of Public Works
City of Sheboygan
2026 New Jersey Ave.
Sheboygan, Wisconsin 53081

Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice.

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the City or its designated project manager prior to such work being performed, or expenses incurred. The City shall not make payment for any unauthorized work or expenses.

The City may withhold payment, in whole or in part, to the extent necessary to protect itself from a loss on account of any of the following:

- Defective work.

- Evidence indicating the probable filing of claims by other parties against Contractor which may adversely affect the City.
- Failure of Contractor to make payments due to subcontractors, material suppliers, or employees.
- Damage to the City or a third party.

The submission of any request for payment shall be deemed a waiver and release by Contractor of all liens and claims with respect to the work and period to which such payment request pertains except as specifically reserved and noted on such request.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity, including the City itself, to appropriate funds or otherwise, then the City shall have the right to terminate this Agreement without penalty.

Article 6. Performance and Payment Bond

Contractor shall, within ten (10) days of the approval of this Agreement by the Common Council of the City of Sheboygan, provide the City with a Performance Bond and a Payment Bond in the amount of one hundred percent (100%) of the contract amount.

Failure by Contractor to perform the work in a timely or satisfactory fashion may result in forfeiture of Contractor's Performance Bond.

If the Surety on any bond furnished by Contractor becomes a party to supervision or liquidation, or its right to do business in the State of Wisconsin is terminated, Contractor shall, within thirty (30) calendar days thereafter, substitute another bond or surety, both of which must be acceptable to the City.

Article 7. Schedule

Contractor shall begin the Services as soon as is practicable after this Agreement is approved by the Common Council of the City of Sheboygan and shall continue the prosecution of the Services as quickly as is practicable until the Services are completed. The Parties anticipate that approval to occur at the Council's meeting on November 4, 2019.

The Parties agree that no charges or claims for damages shall be made by Contractor for any delays or hindrances, from any cause whatsoever, during the progress of any portion of the services specified in the Agreement. Such delays or hindrances, if any, may be compensated for by an extension of time for a reasonable period as may be mutually agreed upon between the Parties, it being understood however, that permitting Contractor to proceed to complete any service, or any part of the services / project, after the date to which the time of completion may have been extended shall, in no way operate as a waiver on the part of the City of any of its rights herein.

Article 8. Quality of Materials

All materials used by Contractor shall be new, newest model year, and free from defects. Items which are used, demonstrators, obsolete, seconds, of which have been discontinued are unacceptable without prior written approval by the City.

Article 9. Safety Requirements

Contractor shall be responsible for the safety of employees at all times and shall provide all equipment necessary to insure their safety. Contractor shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state, or local. Contractor's Superintendent of Safety shall make daily inspections upon the arrival and leaving of the site at the close of each workday.

Article 10. Open Records

Both parties understand that the City is bound by the Wisconsin Public Records Law and, as such, this contract is subject to that law. Contractor acknowledges that it is obligated to assist the City in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of the contract, and that Contractor must defend and hold the City harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under the Agreement.

Article 11. Termination

The City may terminate or suspend performance of this Agreement at the City's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the City and the City shall pay Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services.

If Contractor defaults or fails to fulfill in a timely and proper manner its obligations pursuant to this Agreement, the City may, seven (7) days after written notice has been delivered to Contractor, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due to Contractor. In the alternative the City may, at its option, terminate this Agreement and take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by Contractor, and may finish the project by whatever method it may deem expedient. In case the expenses incurred by the City (including payments previously made to Contractor) shall be less than the sum which would have been payable under the Agreement if it had been completed by Contractor, Contractor shall be entitled to receive the difference. However, in case such expense shall exceed the sum which would have been payable under the Agreement, Contractor will be liable and shall pay to the City the amount of said excess. By taking over prosecution of the work, the City does not forfeit the right to recover damages from Contractor or its surety for failure to complete the work in the time specified.

Article 12. Default

If Contractor breaches this Agreement or fails to perform the work in an acceptable manner, it shall be considered in default. Any one or more of the following will be considered a default:

- Failure to begin the work under this Agreement within the time specified.
- Failure to perform the work with sufficient supervision, workers, equipment and materials to insure prompt completion of said work within the time limits allowed.
- Unsuitable performance of the work as determined by City.
- Neglecting or refusing to remove defective materials or failure to perform anew such work as shall have been rejected.
- Discontinuing the prosecution of the work or any part of it.
- Inability to finance the work adequately.
- If, for any other reason, Contractor breaches this Agreement or fails to carry on the work in an acceptable manner.

The City shall send Contractor a written notice of default. If Contractor, within a period of seven (7) days after such notice, fails to remedy the default, then the City shall have full power and authority, without violation of the Agreement, to take the prosecution of the work out of the hands of Contractor, as set forth in this Agreement.

Article 13. Identity of Contractor

Contractor acknowledges that one of the primary reasons for its selection by the City to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the City. The City's project manager shall have the ability to provide this written permission. The City reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-consultants, and the City reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 14. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the City. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of its employees.

Article 15. Indemnification

Contractor shall indemnify, defend, and hold the City—including its Officials, Agents, and Employees—free and harmless from all liability, including, but not limited to, losses, damages, costs, attorney's fees, expenses, causes of action, claims, or judgments resulting from claimed injury, death, damage to property, or loss of use of property or any person or legal entity arising out of or in any way connected with the performance of work or work to be performed under this Agreement.

Contractor shall reimburse the City for any costs, expenses, judgments, and attorney's fees paid or incurred, by or on behalf of the City, its Officials, Agents, or Employees, or paid for on behalf of the City, its Officials, Agents, or Employees by insurance purchased or self-insurance provided by the City arising out of or in any way connected with the performance of work or work to be performed under this Agreement.

Contractor shall further indemnify, defend, and hold harmless the City, its Officials, Agents, and Employees from liability or claims for any injuries to or death of Contractor's employees (or the employees of any authorized subcontractor) arising out of or in any way connected with the work or work to be performed under this Agreement, including protection against any claim of the contractor or subcontractor for any payments under any worker's compensation law or any expenses of or any payments made by any worker's compensation insurance carrier on behalf of said contractor or sub-contractor and the contractor shall indemnify the City for any costs, expenses, judgments, and attorney's fees with respect to any above referenced workers' compensation claims incurred or paid by the City or paid on its behalf or on behalf of its Officials, Agents, or Employees by insurance purchased or self-insurance provided by the City of Sheboygan.

Article 16. Insurance

Contractor shall not commence work under this Agreement until it has obtained all insurance required under this Article. Additionally, Contractor shall not allow any approved subcontractor to commence work on its subcontract until the subcontractor has obtained all insurance required under this Article.

During the performance of any and all Services under this Agreement, Contractor shall maintain the following insurance in full force and effect, and shall provide proof of insurance to the Purchasing Agent listing the City of Sheboygan as an additional insured:

- a. Workers' Compensation Insurance — Contractor shall acquire and maintain, for the duration of the Agreement, Workers' Compensation Insurance that meets all statutory requirements. In the event this Agreement authorizes any work to be sublet, Contractor shall require any subcontractor to similarly provide Workers' Compensation Insurance in accordance with all statutory requirements.
- b. Commercial General Liability Insurance — Contractor shall acquire and maintain, for the duration of the Agreement, Commercial General Liability Insurance with a policy limit of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate.

All insurance must be primary and non-contributory to any insurance or self-insurance carried by the City.

Approval of the insurance by the City shall not relieve or decrease the extent to which Contractor may be held responsible for payment of damages resulting from Contractor's provision of the Services or its operations under this Agreement. If Contractor fails or refuses to procure or maintain the insurance required by these provisions, or fails or refuses to furnish the City the

required proof that the insurance has been procured and is in force and paid for, the City shall have the right at its election to terminate the Agreement.

Article 17. Conflict of Interest

Contractor declares that it has no present interest, nor shall it acquire any interest, direct or indirect, which would conflict with the performance of Services under this Agreement. Contractor agrees that no person having any such interest shall be employed in the performance of this Agreement.

Article 18. Waiver

No failure of either party to enforce a term of this Agreement against the other shall be construed as a waiver of that term, nor shall it in any way affect the party's right to enforce that term. No waiver by any party of any term of this Agreement shall be considered to be a waiver of any other term or breach thereof.

Article 19. Severability

The invalidity, illegality or unenforceability of any provision of this Agreement or the occurrence of any event rendering any portion or provision of this Agreement void shall in no way affect the validity or enforceability of any other portion or provision of this Agreement. Any void provision shall be deemed severed from this Agreement, and the balance of the Agreement shall be construed and enforced as if it did not contain the particular provision to be held void. The parties further agree to amend this Agreement to replace any stricken provision with a valid provision that comes as close as possible to the intent of the stricken provision. The provisions of this Article shall not prevent this entire Agreement from being void should a provision which is of the essence of this Agreement be determined void.

Article 20. Assignment

Neither the City nor Contractor shall assign any rights or duties under this Agreement without the prior written consent of the other party.

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Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than the City and Contractor.

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This Agreement shall be governed by the laws of the State of Wisconsin. Venue of any disputes arising under this Agreement shall be in the Sheboygan County Circuit Court, Wisconsin.

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In connection with the performance of work under this Agreement, Contractor agrees not to discriminate against any employee or applicant for employment because of age, race, religion, color, handicap, sex, physical condition, developmental disability (as defined in Wis. Stat. 51.01(5)), sexual orientation (as defined in Wis. Stat. 111.32(13m)), or national origin. This provision shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of

compensation, and selection for training, including apprenticeship. Contractor further agrees to take affirmative action to ensure equal employment opportunities.

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In performing the Services under this Agreement, Contractor shall comply with any and all applicable federal, state and local statutes, ordinances, plans, and regulations.

The City reserves the right to cancel this Agreement if Contractor fails to follow the requirements of Wis. Stat. 77.66 and related statutes regarding certification for collection of sales and use tax. The City also reserves the right to cancel this Agreement with any state or federally debarred contractor.

Contractor shall have any and all licenses and permits required to perform the work specified, and shall furnish proof of such licensing authorization and permits upon request.

Article 25. Notices

Any notice required by this Agreement shall be made in writing to the individuals/addresses specified below:

City:

Contractor:

City Clerk	Mike Kleist
City of Sheboygan	Buteyn-Peterson Construction
828 Center Ave.	N7337 Dairyland Drive
Sheboygan, Wisconsin 53083	Sheboygan, Wisconsin 53083

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between representatives of the City and Contractor.

Article 26. Intent to be Bound

The City and Contractor each binds itself and its successors, executors, administrators, permitted assigns, legal representatives and, in the case of a partnership, its partners to the other party to this Agreement, and to the successors, executors, administrators, permitted assigns, legal representatives and partners of such other party in respect to all provisions of this Agreement.

Article 27. Force Majeure

Neither party shall be in default by reason of any failure in performance of this Agreement in accordance with reasonable control and without fault or negligence on their part. Such causes may include, but are not restricted to, acts of nature or the public enemy, acts of the government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather. In every case, the failure to perform must be beyond the reasonable control and without the fault or negligence of the party.

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This Agreement, including all Exhibits incorporated by reference, represents the entire and integrated agreement between the City and the Contractor. It supersedes all prior and contemporaneous communications, representations and agreements, whether oral or written, relating to the subject matter of this Agreement. This Agreement may be modified only by a written amendment signed by both parties hereto.

Article 29. Non-Collusion

Contractor is certifying, under penalty of perjury, that to the best of its knowledge and belief:

- a. The prices in its quote, as incorporated into Article 4, were arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition as to any other matter relating to such prices with any other bidder, or with any other competitor.
- b. No attempt was made to induce any other person, partnership, or corporation to submit or not submit a quote for the purpose of restricting competition.

Article 30. Other Provisions

- a. Material Safety Data Sheet. If any item(s) on an order(s) resulting from this Agreement is a hazardous chemical, as defined under 29 C.F.R. 1910.1200, Contractor shall provide one (1) copy of a Material Safety Data Sheet for each item with the shipped container(s) and one (1) copy with the invoice(s).
- b. Advertising and News Releases. Reference to or use of the City, or any of its departments, officials, or employees, for commercial promotion is prohibited. News releases pertaining to this procurement shall not be made without prior approval of the City. Release of broadcast e-mails pertaining to this procurement shall not be made without prior written authorization of the City.
- c. Foreign Corporation. A foreign corporation (any corporation other than a Wisconsin corporation) which becomes a party to this Agreement is required to conform to all the requirements of Wis. Stat. 180 relating to a foreign corporation, and must possess a certificate of authority from the Wisconsin Department of Financial Institutions, unless the corporation is transacting business in interstate commerce or is otherwise exempt from the requirement of obtaining a certificate of authority.
- d. Neither Party the Drafter. Despite the possibility that one party or its representatives may have prepared the initial draft of this Agreement (or any provision thereof), or played a greater role in the preparation of subsequent drafts, the parties agree that neither of them shall be deemed the drafter of this Agreement.
- e. Authority. Each person executing this Agreement on behalf of a party hereto represents and warrants to the other party: That the execution and delivery of this Agreement has been duly authorized, that the person or persons executing this Agreement have the full power,

authority, and right to do so, and that such execution is sufficient and legally binding on such party to enable this Agreement to be enforceable in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF SHEBOYGAN, WISCONSIN

CONTRACTOR

BY: _____
Michael J. Vandersteen, Mayor

BY: _____

ATTEST: _____
Meredith DeBruin, City Clerk

ATTEST: _____

DATE: _____

DATE: _____

Exhibit A



Date	10/20/2019	Buteyn Peterson Authorized Signature	
Proposal Submitted to:	City of Sheboygan	Date of Acceptance	
Contact Name:	Ryan	Acceptance of Proposal	
Contact Phone:			
Project Name:	Jefferson Ave Outfall		

1a.) Grout Mat System. Demo existing wall and manhole, clear trees, import fill material to regrade slope, place fill material, grade and shape for flume, install armor form system, backfill anchor trenches, seed fert ermat adjacent disturbed slopes

Lump sum **\$165,750**

1b.) Armor Flex system. Demo existing wall and manhole, clear trees, import fill material to regrade slope, place fill material, grade and shape for flume, install sand fabric armor system, backfill anchor trenches with grout, seed fert ermat adjacent disturbed slopes, place adjacks

Lump sum **\$236,895**

2.) Storm Sewer. N2 inlets, 12" rep, 72" mh, 30" rep, 30" endwall, existing storm bulk headed, 6" base, 7" conc base patch in ss trenches

Lump Sum **\$81,350**

by others: traffic control, staking, sawcuts, asphalt paving, replace wall, concrete curb and sidewalk

Please Call us if you have any questions.

Sincerely,

Buteyn-Peterson Construction
Mike Kleist

P: 920-565-6200
F: 920-565-6203

Buteyn Peterson Construction Company, Inc.
WWW.Buteynpeterson.com

N7337 Dairyland Drive
Sheboygan WI 53083

**AGREEMENT
BETWEEN THE CITY OF SHEBOYGAN, WISCONSIN AND
BUTEYN-PETERSON CONSTRUCTION CO., INC**

**REGARDING THE REPAIR OF THE SLOPE ALONG THE SHEBOYGAN RIVER NEAR
CENTRAL HIGH SCHOOL**

This Agreement ("Agreement") is made and entered into effective this ____ day of _____, 2019 (the "Effective Date"), by and between the City of Sheboygan (the "City"), a municipal corporation, and Buteyn-Peterson Construction Co., Inc. ("Contractor").

WITNESSETH:

WHEREAS, the City became aware of an erosion issue along the Sheboygan River near Central High School; and

WHEREAS, this issue requires immediate action repair; and

WHEREAS, Contractor is willing and able to repair the erosion along the Sheboygan River Bank under the terms set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties hereto agree as follows:

Article 1. Scope of Services

Contractor shall provide all services and materials necessary to repair the slope along the Sheboygan River near Central High School (the "Services") using the Armor Flex System (identified as Item 1b in the Quote attached as Exhibit A) and to replace the Storm Sewer (identified as Item 2 in the Quote attached as Exhibit B).

Contractor shall be responsible for obtaining any and all applicable City permits and paying any and all applicable permit fees prior to beginning work.

Contractor shall be responsible for furnishing, erecting, and maintaining suitable barricades, warning signs, flashers, fencing, and other protective equipment to properly protect and safeguard its personnel and the public during all phases of the Services.

Contractor shall give notice to the proper authorities in charge of streets, gas and water pipes, electric and other conduits, railroad, poles, catch basins, sewers, and all other property that may be affected by Contractor's operations, at least three (3) business days before beginning operations. Contractor shall not hinder or interfere with any persons in the protection of such property or with the operations of utilities at any time. Contractor shall protect such utilities from damage and unnecessary exposure. The cost of repairing any damage to utilities shall be the responsibility of Contractor.

Article 2. Standard of Care

Contractor shall be responsible for completion of the Services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances ("Standard of Care"). The City shall be the sole judge of the adequacy of Contractor's work in meeting the Standard of Care; however, the City shall not unreasonably withhold its approval as to the adequacy of Contractor's performance. Upon notice to Contractor, Contractor will, without additional compensation, correct or replace any and all Services not meeting the Standard of Care.

Article 3. Responsibilities of the City

The City designates Ryan Sazama as its designated project manager for purposes of this Agreement. The City's project manager is explicitly authorized to make necessary decisions regarding materials to be used for the completion of the services, so long as the Not to Exceed Amount in Article 4 is not exceeded.

Article 4. Compensation

The City shall pay Contractor for all fees and expenses in an amount not to exceed Three Hundred Eighteen Thousand Two Hundred Forty Five Dollars (\$318,245).

Upon completion of the Services, Contractor shall submit an invoice to the City which shall not exceed the amounts specified in the Fee Schedule which is attached to this Agreement as Exhibit A for each aspect of the Services.

Unless additional services are added to the Services, pursuant to the process set forth in this Article, in no event shall the invoiced amount exceed the not to exceed amount.

The invoice shall be sent to:

Ryan Sazama
Department of Public Works
City of Sheboygan
2026 New Jersey Ave.
Sheboygan, Wisconsin 53081

Payment will be remitted to Contractor within forty-five (45) days of receipt of invoice.

Additional services not set forth in Article 1, or changes in the Services must be authorized in writing by the City or its designated project manager prior to such work being performed, or expenses incurred. The City shall not make payment for any unauthorized work or expenses.

The City may withhold payment, in whole or in part, to the extent necessary to protect itself from a loss on account of any of the following:

- Defective work.

- Evidence indicating the probable filing of claims by other parties against Contractor which may adversely affect the City.
- Failure of Contractor to make payments due to subcontractors, material suppliers, or employees.
- Damage to the City or a third party.

The submission of any request for payment shall be deemed a waiver and release by Contractor of all liens and claims with respect to the work and period to which such payment request pertains except as specifically reserved and noted on such request.

Article 5. Appropriation of Funds

Notwithstanding any other provision of this Agreement, if funds for the continued fulfillment of this Agreement by the City are at any time not forthcoming or are insufficient, through failure of any entity, including the City itself, to appropriate funds or otherwise, then the City shall have the right to terminate this Agreement without penalty.

Article 6. Performance and Payment Bond

Contractor shall, within ten (10) days of the approval of this Agreement by the Common Council of the City of Sheboygan, provide the City with a Performance Bond and a Payment Bond in the amount of one hundred percent (100%) of the contract amount.

Failure by Contractor to perform the work in a timely or satisfactory fashion may result in forfeiture of Contractor's Performance Bond.

If the Surety on any bond furnished by Contractor becomes a party to supervision or liquidation, or its right to do business in the State of Wisconsin is terminated, Contractor shall, within thirty (30) calendar days thereafter, substitute another bond or surety, both of which must be acceptable to the City.

Article 7. Schedule

Contractor shall begin the Services as soon as is practicable after this Agreement is approved by the Common Council of the City of Sheboygan and shall continue the prosecution of the Services as quickly as is practicable until the Services are completed. The Parties anticipate that approval to occur at the Council's meeting on November 4, 2019.

The Parties agree that no charges or claims for damages shall be made by Contractor for any delays or hindrances, from any cause whatsoever, during the progress of any portion of the services specified in the Agreement. Such delays or hindrances, if any, may be compensated for by an extension of time for a reasonable period as may be mutually agreed upon between the Parties, it being understood however, that permitting Contractor to proceed to complete any service, or any part of the services / project, after the date to which the time of completion may have been extended shall, in no way operate as a waiver on the part of the City of any of its rights herein.

Article 8. Quality of Materials

All materials used by Contractor shall be new, newest model year, and free from defects. Items which are used, demonstrators, obsolete, seconds, of which have been discontinued are unacceptable without prior written approval by the City.

Article 9. Safety Requirements

Contractor shall be responsible for the safety of employees at all times and shall provide all equipment necessary to insure their safety. Contractor shall ensure the enforcement of all applicable safety rules, regulations, ordinances and laws, whether federal, state, or local. Contractor's Superintendent of Safety shall make daily inspections upon the arrival and leaving of the site at the close of each workday.

Article 10. Open Records

Both parties understand that the City is bound by the Wisconsin Public Records Law and, as such, this contract is subject to that law. Contractor acknowledges that it is obligated to assist the City in retaining and producing records that are subject to Wisconsin Public Records Law, and that the failure to do so shall constitute a material breach of the contract, and that Contractor must defend and hold the City harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under the Agreement.

Article 11. Termination

The City may terminate or suspend performance of this Agreement at the City's prerogative at any time upon written notice to Contractor. Contractor shall terminate or suspend performance of the Services on a schedule acceptable to the City and the City shall pay Contractor for all the Services performed up to the date that written notice is received, plus reasonable termination or suspension expenses. Upon restart, an equitable adjustment shall be made to Contractor's compensation and the schedule of services.

If Contractor defaults or fails to fulfill in a timely and proper manner its obligations pursuant to this Agreement, the City may, seven (7) days after written notice has been delivered to Contractor, and without prejudice to any other remedy it may have, make good such deficiencies and may deduct the cost thereof from the payment then or thereafter due to Contractor. In the alternative the City may, at its option, terminate this Agreement and take possession of the site and of all materials, equipment, tools, and construction equipment and machinery thereon owned by Contractor, and may finish the project by whatever method it may deem expedient. In case the expenses incurred by the City (including payments previously made to Contractor) shall be less than the sum which would have been payable under the Agreement if it had been completed by Contractor, Contractor shall be entitled to receive the difference. However, in case such expense shall exceed the sum which would have been payable under the Agreement, Contractor will be liable and shall pay to the City the amount of said excess. By taking over prosecution of the work, the City does not forfeit the right to recover damages from Contractor or its surety for failure to complete the work in the time specified.

Article 12. Default

If Contractor breaches this Agreement or fails to perform the work in an acceptable manner, it shall be considered in default. Any one or more of the following will be considered a default:

- Failure to begin the work under this Agreement within the time specified.
- Failure to perform the work with sufficient supervision, workers, equipment and materials to insure prompt completion of said work within the time limits allowed.
- Unsuitable performance of the work as determined by City.
- Neglecting or refusing to remove defective materials or failure to perform anew such work as shall have been rejected.
- Discontinuing the prosecution of the work or any part of it.
- Inability to finance the work adequately.
- If, for any other reason, Contractor breaches this Agreement or fails to carry on the work in an acceptable manner.

The City shall send Contractor a written notice of default. If Contractor, within a period of seven (7) days after such notice, fails to remedy the default, then the City shall have full power and authority, without violation of the Agreement, to take the prosecution of the work out of the hands of Contractor, as set forth in this Agreement.

Article 13. Identity of Contractor

Contractor acknowledges that one of the primary reasons for its selection by the City to perform the Services is the qualifications and experience of Contractor. Contractor thus agrees that the Services to be performed pursuant to this Agreement shall be performed by Contractor. Contractor shall not subcontract any part of the Services without the prior written permission of the City. The City's project manager shall have the ability to provide this written permission. The City reserves the right to reject any of the Contractor's personnel or proposed outside professional sub-consultants, and the City reserves the right to request that acceptable replacement personnel be assigned to the project.

Article 14. Independent Contractor Status

During the entire term of this Agreement, Contractor shall be an independent contractor, and in no event shall any of its personnel, agents or sub-contractors be construed to be, or represent themselves to be, employees of the City. Contractor shall be solely responsible for the payment and reporting of all employee and employer taxes, including social security, unemployment, and any other federal, state, or local taxes required to be withheld from employees or payable on behalf of its employees.

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authority, and right to do so, and that such execution is sufficient and legally binding on such party to enable this Agreement to be enforceable in accordance with its terms.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first written above.

CITY OF SHEBOYGAN, WISCONSIN

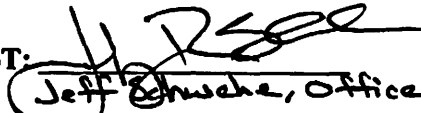
BY: 
Michael J. Vandersteen, Mayor

ATTEST: 
Meredith DeBruin, City Clerk

DATE: 11-18-19

CONTRACTOR

BY: 
Mike Kleist, General Manager

ATTEST: 
Jeff Schwabe, Office Manager

DATE: 11/15/2019

BUTEYN- PETERSON

CONSTRUCTION CO., INC.
SHEBOYGAN, WI

PROPOSAL

Date:	10/20/2019	Buteyn Peterson Authorized	
Proposal Submitted to:	City of Sheboygan	Signature:	
Contact Name:	<u>Ryan</u>	Date of Acceptance:	
Contact Phone:			
Project Name:	Jefferson Ave Outfall	Acceptance of Proposal:	

1a.) Grout Matt System: Demo existing wall and manhole, clear trees, import fill material to regrade slope place fill material, grade and shape for flume, install armor form system, backfill anchor trenches, seed/fert/emat adjacent disturbed slopes

Lump sum	\$165,750
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1b.) Armor Flex system: Demo existing wall and manhole, clear trees, import fill material to regrade slope place fill material, grade and shape for flume, install sand/fabric/armor system, backfill anchor trenches with grout, seed/fert/emat adjacent disturbed slopes, place adjacks

Lump sum	\$236,895
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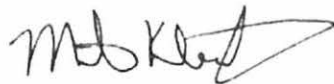
2.) Storm Sewer, N2 inlets, 12" rep, 72" mh, 30" rep, 30" endwall, existing storm bulk headed, 6" base, 7" conc base patch in ss trenches

Lump Sum	\$81,350
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by others: traffic control, staking, sawcuts, asphalt paving, replace wall, concrete curb and sidewalk

Please Call us if you have any questions,

Sincerely,



Buteyn-Peterson Construction
Mike Kleist

IV

R. C. No. _____ - 19 - 20. By PUBLIC WORKS COMMITTEE. November 4, 2019.

Your Committee to whom was referred Res. No. 104-19-20 by Alderpersons Wolf and Sorenson authorizing executing a storm sewer easement (Eighth Street Investments, LLC); recommends adopting the Resolution.

Public
Work

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

5.4

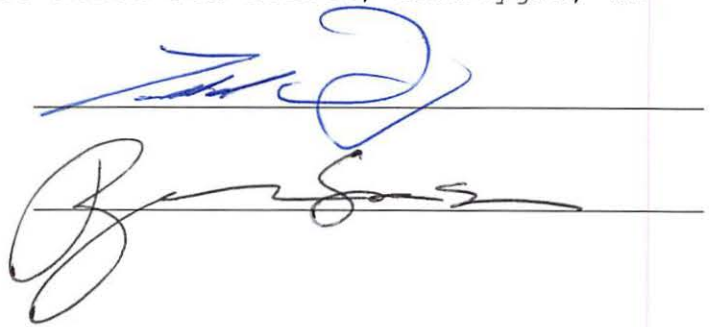
Res. No. 104 19 - 20. By Alderpersons Wolf and Sorenson. October 21, 2019.

A RESOLUTION authorizing executing a storm sewer easement.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to execute the attached Storm Sewer Easement for the City to construct a storm sewer at the following location:

Eighth Street Investments, LLC, 604 North 8th Street, Sheboygan, WI

Public Works
adopt



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Document Number

Document Title

STORM SEWER EASEMENT

THIS INDENTURE, made this ____ day of _____, 2019,
by Eighth Street Investments, LLC, a Wisconsin limited liability
company, "**GRANTOR**", and the City of Sheboygan, a municipal
corporation of the State of Wisconsin, "**GRANTEE**";

Name and Return Address
City of Sheboygan
City Attorney's Office
828 Center Ave, Suite 210
Sheboygan, WI 53081

Part of 59281108041
Parcel Identification Number (PIN)

WITNESSETH:

KNOW ALL MEN BY THESE PRESENTS, that the said **GRANTOR**, in consideration of the sum of one (\$1.00) dollar and other valuable consideration in hand paid by said **GRANTEE**, receipt whereof is hereby confessed and acknowledged, and the covenants hereinafter contained agree as follows:

1. **GRANTOR** does hereby give and grant to said **GRANTEE**, its successors and assigns, a permanent non-exclusive easement to construct, operate, use, maintain, and repair a storm sewer in, under, and along the following described property, to-wit:

A part of Lots 9 and 10 in Block 151 of the Original Plat of the City of Sheboygan located in the Northeast ¼ of the Southwest ¼ of Section 23, Town 15 North, Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, and being more particularly described as follows:

Commencing at the Southwest corner of said Lot 10, thence North 00°10'20" East along the West line of said Lot 10, a distance of 71.62 feet to the Point of Beginning for this description;
thence North 83°26'34" West a distance of 5.04 feet;
thence North 00°10'20" East a distance of 10.06 feet;
thence South 83°26'34" East a distance of 5.04 feet to the West line of said Lot 10;
thence continuing South 83°26'34" East a distance of 29.01 feet;
thence South 06°33'26" West a distance of 10.00 feet;
thence North 83°26'34" West a distance of 27.89 feet to the West line of said Lot 10 and the Point of Beginning. Containing 0.00769 acres (335 square feet) of land.

Physical Site Address:

604 N 8th Street
Sheboygan, WI 53081

2. Said storm sewer facilities shall be maintained and kept in good order and condition by **GRANTEE**.
3. That in, and during, whatever construction, reconstruction, or repair work it is, or becomes, necessary in constructing and/or maintaining said facilities, so much of the surface or subsurface of the property as may be disturbed will, at the expense of **GRANTEE**, be replaced in substantially the same condition as it was prior to such disturbances. **GRANTEE** shall save harmless **GRANTOR** from any loss, damage, injury or liability resulting from negligence on the part of **GRANTEE** in connection with said work involved in constructing and/or maintaining of said facilities provided that if loss, damage, injury, or liability results from joint negligence of the parties hereto, then the liability therefore, shall be borne by them in proportion to their respective degree of negligence; provided further, however, that these provisions are subject to the legal defenses which under law **GRANTEE** is entitled to raise.
4. **GRANTOR** agrees not to construct, install, and/or erect structures, buildings, fences, pools, landscaping, etc. that would impede, restrict, prohibit, and/or limit ingress and egress over, across, through, and upon said easement.
5. That in connection with the construction by **GRANTOR** of any structure or building abutting said permanent easement defined limits, **GRANTOR** will assume all liability for any damage to the facilities in the above described easement. **GRANTOR** will indemnify and hold **GRANTEE** harmless from any claims for personal injuries or property damage caused by any negligence of **GRANTOR** arising out of the construction by **GRANTOR** of any structure or building abutting the said permanent utility easement defined limits.
6. Both parties mutually agree that this easement and covenants herein shall run with the land.

IN WITNESS THEREOF, the **GRANTOR**, has caused this instrument to be signed and sealed this _____ day of _____, 2019.

EIGHTH STREET INVESTMENTS, LLC

Paul Weaver
Member

STATE OF WISCONSIN)
) SS
COUNTY OF SHEBOYGAN)

Personally came before me this _____ day of _____, 2019, the above named Paul Weaver to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public

My Commission expires _____

Accepted By: **CITY OF SHEBOYGAN**

Michael Vandersteen
City of Sheboygan - Mayor

Meredith DeBruin
City of Sheboygan – City Clerk

STATE OF WISCONSIN)
) SS
COUNTY OF SHEBOYGAN)

Personally came before me this ____ day of _____, 2019, the above named Michael Vandersteen, Mayor and Meredith DeBruin, City Clerk to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Notary Public
My Commission expires _____

Acceptance is authorized by and in accordance with Resolution Number _____

This Instrument Drafted By:
Michael P. Born, PLS
Assistant City Engineer / Surveyor



Gen. Ord. No. - 19 - 20. By Alderpersons Bohren and Wolf.
November 4, 2019.

AN ORDINANCE repealing and recreating Section 15.905 and Subsection 15.908(1) of the City of Sheboygan Zoning Ordinance (SZO), so as to amend certain portions thereof so as to clarify any ambiguities in the Municipal Code relating to Conditional Use Permits, to incorporate into the Municipal Code established past practices of the Plan Commission relative to Conditional Uses, and to conform the Municipal Code to 2017 Wis. Act 67 and Sec. 62.23(7)(de), Wis. Stats.;

WHEREAS, Section 15.905 of the SZO governs the procedure and requirements for the review and approval, or denial, of proposed Conditional Uses; and

WHEREAS, since the City of Sheboygan adopted its current Zoning Ordinance, Subchapter 15 of the Municipal Code, certain ambiguities and inconsistencies have been identified; and

WHEREAS, in practice, City Plan Commission has been the body with the most experience in evaluating and administering Conditional Uses as well as authorizing appropriate exceptions and/or exceedances to the Municipal Code in connection with considering and approving, denying and/or crafting conditions relating to Conditional Use Permits; and

WHEREAS, 2017 Wisconsin Act 67 created Sec. 62.23(7)(de), Wis. Stats., which provides at Subsection 20: "If an applicant for a Conditional Use Permit meets, or agrees to meet, all of the requirements and conditions specified in the City Ordinance, the City shall grant the Conditional Use Permit. Any condition imposed must be related to the purpose of the Ordinance and be based on substantial evidence;" and

WHEREAS, this Ordinance is an amendment to the Sheboygan Zoning Ordinance, which will be referred to the Plan Commission, and which will require publication of a class 2 notice and a public hearing prior to adoption; and

WHEREAS, this Ordinance is adopted to promote the health, safety, and welfare of the people of the City of Sheboygan;

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 15.905 of the City of Sheboygan Zoning Ordinance is repealed and recreated to read as follows:

City Plan

Section 15.905 Conditional Use Review and Approval

(1) **Purpose:**

- (a) The purpose of this Section is to provide regulations which govern the procedure and requirements for the review and approval, or denial, of proposed conditional uses.
- (b) Certain uses in situations which are of such a special nature, or are so dependent upon actual contemporary circumstances, as to make impractical the predetermination of permissibility, or the detailing in this Chapter of specific standards, regulation, or conditions which would permit such determination in each individual situation, may be permitted as conditional uses.
- (c) Conditional uses are also those proposed uses which are listed as special uses, but fail to meet one of the requirements for special use approval listed in Section 15.206. (See Section 15.202(3)(b)).
- (d) If an applicant for a Conditional Use Permit meets or agrees to meet all of the requirements and conditions specified in the Municipal Code or imposed by the Plan Commission, the City shall grant the Conditional Use Permit. Any condition imposed must be related to the purpose of the Zoning Ordinance and be based on substantial evidence. Under this Section 15.905, "substantial evidence" means facts and information, other than merely personal preferences or speculation, directly pertaining to the requirements and conditions an applicant must meet to obtain a Conditional Use Permit and that reasonable persons would accept in support of a conclusion. This subsection is intended to ensure compliance of Section 15.905 of the Municipal Code with 2017 Wisconsin Act 67 and Sec. 62.23(7)(de), Wis. Stats.

(2) **Initiation of Request for Approval of a Conditional Use:** Proceedings for approval of a conditional use may be initiated by an application of the owner(s) of the subject property.

(3) **Application Requirements:** All applications for proposed conditional uses shall be approved as completed by the Zoning Administrator prior to the initiation of this procedure. No placement of the application on any agenda, as an item to be

acted upon, shall occur unless said certification has occurred. The item may be placed on any agenda as a discussion-only item, without an application. Prior to the submittal of the Official Notice regarding the application to the newspaper, the applicant shall provide 5 copies of the complete application. Said complete application shall be comprised of all of the following:

- (a) A map of the subject property showing all lands for which the conditional use is proposed, and all other lands within 200 feet of the boundaries of the subject property, together with the names and address of the owners of all lands on said map as the same appear on the current records of the Register of Deeds of Sheboygan County. Said map shall clearly indicate the current zoning of the subject property and all other land within 200 feet, and the jurisdiction(s) which maintains that control. Said map and all its parts and attachments shall be submitted in a form which is clearly reproducible with a photocopier, and shall be at a scale which is not less than one inch equals 800 feet. All lot dimensions of the subject property, a graphic scale, and a north arrow shall be provided;
- (b) A map, such as the Land Use Plan Map, showing the generalized location of the subject property in relation to the City as a whole;
- (c) A written description of the proposed conditional use, describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- (d) A site plan of the subject property as proposed for development. Said site plan shall conform to any and all the requirements of Section 15.206(1)(b) or a group development (per Section 15.208). A proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per section 15.908. Review and approval of any site plan, preliminary plat or conceptual plat submitted with an application for a Conditional Use Permit under this Section 15.905 also shall constitute Site Plan Review and Approval under Section 15.908 of the Municipal Code.
- (e) Additionally, the applicant may wish to provide written justification for the proposed conditional use consisting of the reasons why the applicant believes the proposed

conditional use is appropriate, particularly as evidenced by compliance with the standards set forth in Subsection 15.905(4)(c)1-6.

(4) **Review by the Zoning Administrator:** The proposed conditional use shall be reviewed by the Zoning Administrator as follows:

(a) The Zoning Administrator shall determine whether the application is complete and fulfills the requirements of this Chapter. If the Zoning Administrator determines that the application is not complete or does not fulfill the requirements of this Chapter, he shall return the application to the applicant. If the Zoning Administrator determines that the application is complete, he shall so notify the applicant.

(b) Upon notifying the applicant that his application is complete, the Zoning Administrator shall review the application and evaluate and comment on the written justification for the proposed conditional use.

(c) The Zoning Administrator may also evaluate the application to determine whether the requested conditional use is in harmony with the recommendations of the City's Comprehensive Master Plan, particularly as evidenced by compliance with the standards of Subsection (4)(c)1-6 below:

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Sheboygan Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

2. How is the proposed conditional use (in its specific location) in harmony with the purposes, goals, objectives, policies and standards of the City of Sheboygan Comprehensive Plan, this Chapter, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan, result in a substantial or undue adverse impact on nearby property, the character of the neighborhood,

environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of this Chapter, the Comprehensive Plan, or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

4. Does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?
6. Do the potential public benefits of the proposed conditional use outweigh any and all potential adverse impacts of the proposed conditional use after taking into consideration the applicant's proposal and any requirements recommended by the applicant to ameliorate such impacts?

(d) The Zoning Administrator shall forward the report to the Plan Commission for the Commission's review and use in making its decision. If the Zoning Administrator determines that the proposal may be in conflict with the provisions of the City's Comprehensive Master Plan, the Zoning Administrator shall note this determination in the report.

(5) Review by the Plan Commission and Public Hearing:

(a) The Plan Commission shall schedule a public hearing to consider the application within 45 days after the acceptance and determination of the complete application as determined by the Zoning Administrator, the applicant may appear in person, or by agent, and/or by attorney. Said notice shall contain a description of the subject property and the proposed conditional use. In addition, at least seven days before said public hearing, the Zoning Administrator shall mail an identical notice to the

applicant and to all owners of abutting properties. Failure to mail said notice, provided it is unintentional, shall not invalidate proceedings under this Section. Notice of the public hearing shall be published as a class 2 notice under Chapter 985, Wis. Stats.

- (b) Within 60 days after the public hearing (or within an extension of said period requested in writing by the applicant and granted by the Plan Commission), the Plan Commission shall make its findings. The Plan Commission shall state in the minutes and in a substantially issued written Conditional Use Permit or in a written notice to the applicant of denial of the Conditional Use Permit, its conclusions, findings of fact, conditions, and any substantial evidence supporting such conclusions, findings of fact, and conditions.
- (c) For existing developments that do not meet the landscaping and paving requirements of this Chapter, the Plan Commission may choose to require the development paving and landscaping to come into compliance with the requirements per Section 15.307.
- (d) Notwithstanding anything in the Zoning Ordinance to the contrary, in connection with the granting of a Conditional Use Permit under this Section 15.905, the Plan Commission may authorize the exception from, or exceedance of, any nonresidential bulk or dimensional standards set forth in Subsections 15.206(3)-(10) (Detailed Land Use Descriptions and Regulations), 15.305 (Nonresidential Intensity Standards), 15.403 (Nonresidential Bulk Standards), 15.405 (Intrusions into Required Yards), 15.406 (Exceptions to Maximum Height Regulations), 15.607 (Landscaping Requirements for Paved Areas), 15.610 (Landscaping Requirements in Bufferyards), 15.704(7) (Calculation of Minimum Required Parking Spaces), 15.705(11) (Calculation of Required Loading Spaces), 15.720(3) (Fencing Standards), or Subchapter 15-8 (Signage Regulations). Any exception to, or exceedance of, any nonresidential bulk or dimensional standards shall be determined by the Zoning Administrator to be in harmony with the City's Comprehensive Plan particularly evidenced by compliance with the standards of Subsections 15.905(4)(c) 1.-6. Any exception to, or exceedance of, nonresidential bulk or dimensional standards authorized by the Plan Commission shall not be considered a variance, provided that the exception or

exceedance and the justification for the exception or exceedance are specifically stated in the Conditional Use Permit.

- (6) **Plan Commission Action:** The Plan Commission may take final action on the application at the time of its initial consideration of the written conditional use permit, or may continue the proceedings at its discretion or at the applicant's request. The Plan Commission may approve the conditional use as originally proposed, may approve the proposed conditional use with modifications, or may deny approval of the proposed conditional use. The Plan Commission's approval of the proposed conditional use shall be considered the approval of a unique request, and shall not be construed as precedent for any other proposed conditional use.
- (7) **Effect of Denial:** No application which has been denied (either wholly or in part) shall be resubmitted for a period of 6 months from the date of said order of denial, except on grounds of new evidence or proof of change of factors found valid by the Zoning Administrator.
- (8) **Termination of an approved Conditional Use:** Upon approval by the Plan Commission, the applicant must demonstrate that the Conditional Use, as established and implemented, meets all general and specific Conditional Use requirements and conditions approved under this Section, including all general and specific conditional use requirements in the site plan. Once a Conditional Use Permit is granted, no Erosion Control Permit, Site Plan approval (per Section 15.908), Certificate of Compliance, Building Permit or Occupancy Permit shall be issued for any development which does not comply with all requirements and conditions of the Conditional Use Permit. The applicant shall provide Certification of Compliance to the City staff upon completion of the development activity. Any conditional use found not to be in compliance with the terms of this Chapter shall be considered in violation of this Chapter and shall be subject to all applicable procedures and penalties. A conditional use may be revoked for such a violation by majority vote of the Plan Commission, following the procedures outlined in Subsections (2) through (7), above.
- (9) **Time Limits on the Development of Conditional Use:** The start of construction of any and all conditional uses shall be initiated

within 365 days of their approval by Plan Commission and shall be operational within 730 days of said approval. Failure to initiate development within this period shall automatically constitute a revocation of the conditional use. For the purposes of this Section, "operational" shall be defined as the granting of a Certificate of Compliance for the conditional use. Prior to such a revocation, the applicant may request an extension of this period. Said request shall require formal approval by Plan Commission and shall be based upon a showing of acceptable justification (as determined by Plan Commission).

- (10) **Discontinuing an Approved Conditional Use:** Any and all conditional uses which have been discontinued for a period exceeding 365 days shall have their conditional use invalidated automatically. The burden of proof shall be on the property owner to conclusively demonstrate that the subject conditional use was operational during this period.
- (11) **Change of Ownership:** All requirements of the approved conditional use shall be continued regardless of ownership of the subject property. Modification, alteration, or expansion of any conditional use in violation as approved per (5) above, without approval by the Plan Commission, shall be grounds for revocation of said conditional use approval per (8), above.
- (12) **Recording of Conditional Use Requirements:** Except for conditional use approvals for temporary uses, all documents associated with the written description, the approved site plan, and the specific requirements of approval, and a memorandum referring to and stating the general purpose of the conditional use (along with a legal description of the subject property), shall be recorded by the applicant with the County Register of Deeds office and submit evidence of said recordation to the City staff.
- (13) **Fee:** One or more fees are required for this procedure. Refer to Section 15.936(1)(d).
- (14) **Appeal:** If the Plan Commission denies a person's Conditional Use application, the person may appeal the decision to Sheboygan County Circuit Court under the procedures contained in Sec. 62.23(7)(e)(10), Wis. Stats."

Section 2. Subsection 15.908(1) of the City of Sheboygan Zoning Ordinance is repealed and recreated to read as follows:

"Section 15.908 Site Plan Review and Approval

(1) **Purpose:** The purpose of this Section is to specify the requirements and procedures for the review and approval of site plan applications. The provisions of this Section are designed to ensure that all proposed land use and development activity complies with the requirements of this Chapter. Specifically, this Section requires that the initiation of all development activity (including building permits, zoning certificates, occupancy permits for a change of use of an existing lot or structure where there is contemplated a site plan revision, clear cutting, grading or filling) require the approval of site, building, and operational plans by the Plan Commission before the building, occupancy, and zoning permits can be issued - except, however, that development activity associated with an approved final plat of subdivision or certified survey map for single-family and/or duplex/twin home dwelling units, development activity associated with the full and complete implementation of a project approved within the PIP phase of the Planned Unit Development District (PUD), and/or development activity associated with the full and complete implementation of a Conditional Use Permit are exempt from this requirement. Site Plan Review and Approval is not required for a change of occupancy or a change in the paved area, but is required for changes to principal or accessory structures, changes to land use, or in instances which will increase traffic or change circulation.

. . ."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

~~V~~

Gen. Ord. No. - 19 - 20. By Alderpersons Donohue, Ackley, Felde, Savaglio, and Sorenson.
November 4, 2019.

AN ORDINANCE amending Section 70-251 of the Municipal Code so as to ban the carry, possession, or control of any firearm, facsimile firearm, or concealed weapon in City buildings upon which such ban is posted and to provide certain definitions of terms contained in the ordinance.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Division 2 of Article VII of Chapter 70 of the Municipal Code entitled "Weapons" is hereby repealed and recreated so as to read as follows:

"Sec. 70-251. - Discharging and Carrying Weapons.

(a) *Definitions.*

- (1) *Firearm* means a weapon that acts by force of gunpowder.
- (2) *Facsimile firearm* means any replica, toy, starter pistol, or other object that bears a reasonable resemblance to or that reasonably can be perceived to be an actual firearm, but is not an actual firearm.
- (3) *Law enforcement officer* means a person who is employed by a law enforcement agency as defined in §175.49(1)(f), Wis. Stats., for the purpose of engaging in, or supervising others engaging in, the prevention, detection, investigation or prosecution of, or the incarceration of any person for, any violation of law and who has statutory powers of arrest.
- (4) *Weapon* means a handgun, an electronic weapon as defined in §941.295 (1c)(a), Wis. Stats., a knife, or a billy club.

(b) *Prohibited.* No person, except an authorized police officer, shall discharge any firearm, spring gun, or air gun within the City. This prohibition shall not apply to a shotgun, muzzle loader, bow, crossbow, or other like weapons or instruments, air rifle, pellet gun, or like instruments, provided the use thereof complies with the requirements of subsections (e)(1) through (3) below.

(c) *Permitted.* Any person may possess, carry, or bear any weapon, firearm or facsimile firearm, or have under his or her control

AHS

any weapon, firearm or facsimile firearm, on any public street, sidewalk, boulevard, boardwalk, alley, public parking lot, or park if he or she complies with this section or the Wisconsin Statutes and Administrative Code sections specifically adopted under this section, with the exception of the following:

- (1) In addition to the provisions of §175.60(16), Wis. Stats., enumerating places where the carrying of a weapon or firearm is prohibited, including exceptions thereto, no person other than a law enforcement officer may possess, carry, or have under his or her control any firearm, facsimile firearm, or concealed weapon within any posted building or portion of a posted building owned, occupied, or controlled by the City. Signs meeting the requirements of §943.13(2)(b)1, Wis. Stats., shall be posted in prominent places near all entrances of such buildings regarding such restriction.
- (2) The City Administrator shall cause all buildings or portions of buildings owned, occupied, or controlled by the City to be posted pursuant to this subsection; except that he or she may determine that particular buildings or portions of building should not be posted. The City Administrator shall maintain a list of all non-posted buildings or portions of buildings, and shall report to the common council his or her determination that a building or portion of a building not be posted.
- (3) Any person who enters or remains in any City building contrary to subsection (1) above shall be considered a trespasser, subject to penalty as proscribed under sec. 70-183 of this Code. If the individual refuses to leave the building, the individual may be removed against his or her will.
- (4) No person may possess, carry, or bear any weapon, firearm, or facsimile firearm, or have under his or her control any weapon, knife, firearm, or facsimile firearm within any public building or athletic field owned by the Sheboygan Area School District, unless such person is permitted to do so pursuant to the provisions and exceptions contained in §948.605, Wis. Stats., and §948.61, Wis. Stats.
- (5) No person may possess, carry, or bear any weapon, firearm, or facsimile firearm, or have under his or her control any weapon, firearm, or facsimile firearm within any premises for which a Class "B" or "Class B" license or permit has

been issued by the City pursuant to Ch. 125, Wis. Stats. This subsection shall not apply to a peace officer, a Wisconsin CCW licensee, a qualified out-of-state licensee, a qualified out-of-state law enforcement officer, or other person specifically excepted by the provisions of §941.237(3), Wis. Stats., so long as said person does not consume alcohol on the Class "B" or "Class B" premises. Active and former officers may consume alcohol on Class "B" or "Class B" premises if they are not under the influence and if the premise is not posted otherwise.

- (6) No person may possess, carry, or bear any weapon, firearm, or facsimile firearm, or have under his or her control any weapon, firearm, or facsimile firearm in or on school grounds or within 1,000 feet from the grounds of a school, if doing so is a violation of §948.605, Wis. Stats.
 - (7) No person may possess, carry, or bear any weapon, firearm, or facsimile firearm, or have under his or her control any weapon, firearm, or facsimile firearm while any such person is under the influence of an intoxicant or a detectable amount of a restricted controlled substance.
 - (8) If the firearm is a facsimile firearm, no person may openly possess, carry, or display any facsimile firearm under circumstances that could reasonably be expected to alarm, intimidate, threaten or terrify another person.
 - (9) Notwithstanding the provisions of this section, no person may possess, carry, or bear any weapon, firearm, or facsimile firearm, or have under his or her control any weapon, firearm, or facsimile firearm in violation of any state statute.
- (d) *Removal from Property.* If a property owner or tenant objects to any individual carrying a weapon, firearm, or facsimile firearm and does not wish to allow individuals to exercise the right to carry weapons, firearms, or facsimile firearms within his or her establishment, said individual shall be considered a trespasser, subject to penalty as proscribed under sec. 70-183 of this Code. If the property owner or tenant makes a complaint to the Police Department to remove the individual from the property and the individual refuses, the individual may be removed against his or her will.
- (e) *Conditions of Discharge Within the Boundaries of the City.* A shotgun, muzzle loader, bow or crossbow, or other like weapon or

instrument may be discharged within the boundaries of the City, but only under the following conditions and regulations:

- (1) Shotguns, muzzle loaders, or like weapons or instruments designed and used to propel a single slug, multiple pellets or "shot" may only be discharged in the City where not prohibited by this ordinance, and then according to the following regulations. No such weapons or instruments shall be discharged on or onto lands less than 200 yards from the boundary of an adjacent platted subdivision. In addition, no such weapons or instruments shall be discharged within 100 yards from a habitable building on any other adjacent property, unless the owner of such adjacent property or habitable building has given written permission to be closer. In no case shall such weapons or instruments be discharged in a direction that could result in the projectile landing on or flying over any adjacent properties unless the owner(s) of such adjacent properties have given written permission to do so.
 - (2) Bows, crossbows, or other like weapons or instruments designed and used to propel an arrow, dart or other similar missiles may only be discharged in the City where not prohibited by this section, and then only within the following regulations. No such weapons or instruments shall be discharged on or onto land less than 100 yards from the boundary of an adjacent platted subdivision. In addition, no such weapons or instruments shall be discharged within 100 yards from a habitable building on any other adjacent property, unless the owner of such adjacent property or habitable building has given written permission to be closer. In no case shall such weapons or instruments be discharged in a direction that could result in the projectile landing on or flying over any adjacent properties unless the owner(s) of such adjacent properties have given written permission to do so.
 - (3) Prohibited Areas. No instrument referred to in subsections (1) and (2) above shall be discharged on parkland, or on land not owned by the person unless written permission has been obtained.
- (f) *Possession of Firearms and Weapons by Minors Prohibited.* No parent, guardian, or other adult person having legal custody of a child under the age of 16 years shall permit such minor to have in his/her possession and control for use within the City

any firearm or other dangerous weapon as enumerated in subsection (b).

(g) *Sale of Firearms and Weapons.*

(1) *Sale to Minors.* No person shall sell or give away to any child under the age of 16 any sling shot, blow gun, bean shooter, air gun, pellet gun, dart gun, or bow and arrow.

(2) *Records.* Any person selling firearms or other deadly weapons shall keep a record of the sale thereof, and such list shall be open to inspection by the Police Department. Such record shall include the name, address, age and birth date of the purchaser and the article purchased.

(h) *State Provisions Adopted.* The City adopts those provisions of the Wisconsin Statutes and the Administrative Code related to dangerous weapons and concealed weapons, as well as such provisions of the Wisconsin Statutes and the Administrative Code enumerated under and within subsection (b) above, as from time to time amended by the Wisconsin Legislature, together with all definitions of relevant terms and all exceptions contained in such provisions, as if fully set forth at length in this section."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



Gen. Ord. No. - 19 - 20 . By Alderperson Sorenson. November 4, 2019.

AN ORDINANCE amending Gen. Ord. No. 83-11-12, passed by Council on April 4, 2012, in order to update the polling locations for the thirty-one (31) wards relating to Section 38-3 of the Municipal Code regarding wards and aldermanic districts.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 38-3 of the Municipal Code entitled, "Wards and Voting Polls", is hereby repealed and recreated to read as follows:

"Section 38-3. Wards and Voting Polls.

The City is hereby divided into thirty-one (31) wards, and boundaries of which are described as follows. All divisions shall be the center of streets unless otherwise prescribed.

(1) FIRST WARD - DISTRICT 1

Beginning at the intersection of North Avenue and North 13th Street, thence North on North 13th Street to Eisner Avenue; thence West on Eisner Avenue to the West right of way line of N 13th Street (North of Eisner Avenue) and the North City limits; thence following along said City limits to the North, West, South, and East to a point on the centerline of North Avenue 134 feet, more or less, West of the West right of way line of North Taylor Drive; thence East on North Avenue to its intersection with North 13th Street and the Point of Beginning.

Voting Poll: Quarryview Center

(2) SECOND WARD - DISTRICT 2

Beginning at the intersection of the shore of Lake Michigan and centerline of Grand Avenue extended, thence West on Grand Avenue, and its extension, to North 6th Street; thence South on North 6th Street to North Avenue; thence West on North Avenue to North 13th Street; thence North on North 13th Street to Eisner Avenue; thence West on Eisner Avenue to the West right of way line of N 13th Street (North of Eisner Avenue) and the North City limits; thence following along said City limits to the North, East, South, and West to its intersection with the shore of Lake Michigan; thence Southeasterly along the shore of Lake Michigan to Grand Avenue extended and the Point of Beginning.

Voting Poll: First Congregational Church

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(3) THIRD WARD - DISTRICT 2

Beginning at the intersection of the shore of Lake Michigan and the centerline of Grand Avenue extended, thence West on Grand Avenue, and its extension, to North 6th Street; thence South on North 6th Street to North Avenue; thence West on North Avenue to North 15th Street; thence South on North 15th Street to Annie Court; thence East on Annie Court to North 13th Street; thence South on North 13th Street to Bell Avenue; thence East on Bell Avenue to North 3rd Street; thence South on North 3rd Street to Vollrath Boulevard; thence East on Vollrath Boulevard extended to the shore of Lake Michigan; thence Northwesterly along the shore of Lake Michigan to Grand Avenue extended and the Point of Beginning.

Voting Poll: First Congregational Church

(4) FOURTH WARD - DISTRICT 4

Beginning at the intersection of North 15th Street and North Avenue, thence West on North Avenue to North 25th Street; thence South on North 25th Street to Geele Avenue; thence East on Geele Avenue to the West centerline of the Union Pacific Railroad; thence South on said Union Pacific Railroad to Saemann Avenue; thence East on Saemann Avenue to Calumet Drive; thence Northwesterly on Calumet Drive to North 15th Street; thence North on North 15th Street to Heermann Court; thence East on Heermann Court to North 13th Street; thence North on North 13th Street to Annie Court; thence West on Annie Court to North 15th Street; thence North on North 15th Street to North Avenue and the Point of Beginning.

Voting Poll: Quarryview Center

(5) FIFTH WARD - DISTRICT 1

Beginning at the intersection of North Avenue and North 25th Street, thence South on North 25th Street to Geele Avenue; thence West on Geele Avenue to North 36th Street; thence South on North 36th Street to the West City limits; thence North, West, South, and East along the West and North City limits to a point on the centerline of North Avenue 134 feet, more or less, West of the West right of way line of North Taylor Drive; thence East on North Avenue to North 25th Street and the Point of Beginning.

Voting Poll: Evangelical Free Church

(6) SIXTH WARD - DISTRICT 1

Beginning at the intersection of North 25th Street and Geele Avenue, thence West on Geele Avenue to North 36th Street; thence South on North 36th Street to Saemann Avenue; thence East of Saemann Avenue to North 25th Street; thence North on North 25th Street to Geele Avenue and the Point of Beginning.

Voting Poll: Evangelical Free Church

(7) SEVENTH WARD - DISTRICT 4

Beginning at the intersection of the West centerline of the Union Pacific Railroad and Geele Avenue, thence West on Geele Avenue to North 25th Street; thence South on North 25th Street to Cleveland Avenue; thence East on Cleveland Avenue to North 18th Street; thence South on North 18th Street to Saemann Avenue; thence East on Saemann Avenue to said Union Pacific Railroad; thence North on said Union Pacific Railroad to Geele Avenue and the Point of Beginning.

Voting Poll: Evangelical Free Church

(8) EIGHTH WARD - DISTRICT 5

Beginning at the intersection of North 25th Street and Cleveland Avenue, thence East on Cleveland Avenue to North 18th Street; thence South on North 18th Street to Saemann Avenue; thence East on Saemann Avenue to the West centerline of the Union Pacific Railroad; thence South along said Union Pacific Railroad to Superior Avenue; thence West on Superior Avenue to North 22nd Street; thence North on North 22nd Street to Saemann Avenue; thence West on Saemann Avenue to North 25th Street; thence North on North 25th Street to Cleveland Avenue and the Point of Beginning.

Voting Poll: Evangelical Free Church

(9) NINTH WARD - DISTRICT 5

Beginning at the intersection of the West centerline of the Union Pacific Railroad and Saemann Avenue, thence East on Saemann Avenue to North 15th Street; thence South on North 15th Street to Superior Avenue; thence West on Superior Avenue to said Union Pacific Railroad; thence North along said Union Pacific Railroad to Saemann Avenue and the Point of Beginning.

Voting Poll: Evangelical Free Church

(10) TENTH WARD - DISTRICT 4

Beginning at the intersection of Superior Avenue and North 10th Street, thence West on Superior Avenue to North 15th Street; thence North on North 15th Street to Saemann Avenue; thence East on Saemann Avenue to Calumet Drive; thence Northwesterly on Calumet Drive to North 15th Street; thence North on North 15th Street to Heermann Court; thence East on Heermann Court to North 13th Street; thence North on North 13th Street to Bell Avenue; thence East on Bell Avenue to North 9th Street; thence South on North 9th Street to Bluff Avenue; thence West on Bluff Avenue to North 10th Street; thence South on North 10th Street to Superior Avenue and the Point of Beginning.

Voting Poll: Evangelical Free Church

(11) ELEVENTH WARD - DISTRICT 3

Beginning at the intersection of Superior Avenue and North 10th Street, thence North on North 10th Street to Bluff Avenue; thence East on Bluff Avenue to North 9th Street; thence North on North 9th Street to Geele Avenue; thence East on Geele Avenue to North 7th Street; thence South on North 7th Street to Bluff Avenue; thence East on Bluff Avenue to North 5th Street; thence South on North 5th Street to Lincoln Avenue; thence East on Lincoln Avenue to North 3rd Street; thence South on North 3rd Street to Prospect Avenue; thence East on Prospect Avenue to North 2nd Street; thence South on North 2nd Street to Superior Avenue; thence West on Superior Avenue to North 10th Street and the Point of Beginning.

Voting Poll: First Congregational Church

(12) TWELFTH WARD - DISTRICT 2

Beginning at the intersection of the shore of Lake Michigan and Superior Avenue extended, thence West along Superior Avenue, and its extension, to North 2nd street; thence North on North 2nd Street to Prospect Avenue; thence West on Prospect Avenue to North 3rd Street; thence North on North 3rd Street to Lincoln Avenue; thence West on Lincoln Avenue to North 5th Street; thence North on North 5th Street to Bluff Avenue; thence West on Bluff Avenue to North 7th Street; thence North on North 7th Street to Geele Avenue; thence West on Geele Avenue to North 9th Street; thence North on North 9th Street to Bell Avenue; thence East on Bell Avenue to North 3rd Street; thence South on North 3rd Street to Vollrath Boulevard; thence East on Vollrath Boulevard extended to the shore of Lake Michigan; thence Southeasterly and Southwesterly along the shore of Lake Michigan to Superior Avenue extended and the Point of Beginning.

Voting Poll: First Congregational Church

(13) THIRTEENTH WARD - DISTRICT 3

Beginning at the intersection of the shore of Lake Michigan and the centerline of Superior Avenue extended, thence West along Superior Avenue, and its extension, to North 11th Street; thence South on North 11th Street to Michigan Avenue; thence East on Michigan Avenue to North 10th Street; thence South on North 10th Street to Niagara Avenue; thence East on Niagara Avenue to North 8th Street; thence South on North 8th Street to Pennsylvania Avenue; thence East on Pennsylvania Avenue extended to the shore of Lake Michigan; thence Northerly along the shore of Lake Michigan to Superior Avenue extended and the Point of Beginning.

Voting Poll: Mead Library

(14) FOURTEENTH WARD - DISTRICT 7

Beginning at the intersection of Indiana Avenue and South 8th Street, thence West on Indiana Avenue to South 13th Street; thence North on South 13th Street to New Jersey Avenue; thence West on New Jersey Avenue to South 14th Street; thence North on South and North 14th Street to Superior Avenue; thence East on Superior Avenue to North 11th Street; thence South on North 11th Street to Michigan Avenue; thence East on Michigan Avenue to North 10th Street; thence South on North 10th Street to Niagara Avenue; thence East on Niagara Avenue to North 8th Street; thence South on North and South 8th Street to Indiana Avenue and the Point of Beginning.

Voting Poll: Mead Library

(15) FIFTEENTH WARD - DISTRICT 7

Beginning at the intersection of the shore of Lake Michigan and the centerline of Georgia Avenue extended, thence West on Georgia Avenue, and its extension, to South 14th Street; thence North on South 14th Street to New Jersey Avenue; thence East on New Jersey Avenue to South 13th Street; thence South on South 13th Street to Indiana Avenue; thence East on Indiana Avenue to South 8th Street; thence North on South 8th Street to Pennsylvania Avenue; thence East on Pennsylvania Avenue extended to the shore of Lake Michigan; thence Southwesterly along the shore of Lake Michigan to Georgia Avenue extended and the Point of Beginning.

Voting Poll: Senior Activity Center

(16) SIXTEENTH WARD - DISTRICT 5

Beginning at the intersection of Saemann Avenue and North 22nd Street, thence South on North 22nd Street to Superior Avenue; thence East on Superior Avenue to North 17th Street; thence South on North 17th Street to Erie Avenue; thence West on Erie Avenue to North 19th Street and Kohler Memorial Drive; thence West on Kohler Memorial Drive to North 36th Street and the West City limits; thence West, North, East, and South along the West City limits to the intersection of Saemann Avenue and North 36th Street; thence East on Saemann Avenue to North 22nd Street and the Point of Beginning.

Voting Poll: First United Lutheran Church

(17) SEVENTEENTH WARD - DISTRICT 5

Beginning at the intersection of North 18th Street and Erie Avenue Drive, thence West on Erie Avenue to North 19th Street and Kohler Memorial Drive; thence West on Kohler Memorial Drive to North 36th Street and the West City limits; thence South, East, North, and West along said City limits to a point on the West right of way line of South Taylor Drive 1070 feet, more or less, Northwesterly of New Jersey Avenue at the intersection of the current and 2011 City limits; thence South along the 2011 City limits to its intersection with the current City limits; thence South, West, North, and East along the current City limits to South Taylor Drive; thence North on South Taylor Drive to New Jersey Avenue; thence Northeasterly on New Jersey Avenue to Wildwood Avenue; thence Northeasterly on Wildwood Avenue to North 18th Street; thence North on North 18th Street to Erie Avenue and the Point of Beginning.

Voting Poll: First United Lutheran Church

(18) EIGHTEENTH WARD - DISTRICT 6

Beginning at the intersection on North 18th Street and Erie Avenue, thence East on Erie Avenue to North 17th Street; thence North on North 17th Street to Superior Avenue; thence East on Superior Avenue to North 14th Street; thence South on North and South 14th Street to Georgia Avenue; thence West on Georgia Avenue to South 19th Street; thence North on South 19th Street to Indiana Avenue; thence West on Indiana Avenue to the City limits; thence North, West, and South on the City limits to South Taylor Drive; thence North on South Taylor Drive to New Jersey Avenue; thence Northeasterly on New Jersey Avenue to Wildwood Avenue; thence Northeasterly on Wildwood Avenue to North 18th Street; thence North on North 18th Street to Erie Avenue and the Point of Beginning.

Voting Poll: First United Lutheran Church

(19) NINETEENTH WARD - DISTRICT 6

Beginning at the intersection on Indiana Avenue and South 19th Street, thence South on South 19th Street to Georgia Avenue; thence East on Georgia Avenue to the intersection with the centerline of the Union Pacific Railroad; thence Southwesterly along said Union Pacific Railroad to Union Avenue; thence West on Union Avenue to the City limits; thence North, East, South, and West along said City limits to a point on the centerline on Indiana Avenue 150 feet, more or less, West of South 24th Street; thence Northeasterly on Indiana Avenue to South 19th Street and the Point of Beginning.

Voting Poll: Good Shepherd Lutheran Church

(20) TWENTIETH WARD - DISTRICT 8

Beginning at the intersection of the shore of Lake Michigan and Union Avenue extended, thence West on Union Avenue to the centerline of the Union Pacific Railroad; thence Northeasterly along said Union Pacific Railroad to Georgia Avenue; thence East on Georgia Avenue to South 14th Street; thence South on South 14th Street to Broadway; thence East on Broadway to South 12th Street; thence South on South 12th Street to High Avenue; thence East on High Avenue to South 9th Street; thence North on South 9th Street to Broadway; thence East on Broadway extended to the shore of Lake Michigan; thence South along the shore of Lake Michigan to Union Avenue extended and the Point of Beginning.

Voting Poll: Senior Activity Center

(21) TWENTY-FIRST WARD - DISTRICT 7

Beginning at the intersection of the shore of Lake Michigan and Georgia Avenue extended, thence West on Georgia Avenue, and its extension, to South 14th Street; thence South on South 14th Street to Broadway; thence East on Broadway to South 12th Street; thence South on South 12th Street to High Avenue; thence East on High Avenue to South 9th Street; thence North on South 9th Street to Broadway; thence East on Broadway extended to the shore of Lake Michigan; thence North along the shore of Lake Michigan to Georgia Avenue extended and the Point of Beginning.

Voting Poll: Senior Activity Center

(22) TWENTY-SECOND WARD - DISTRICT 9

Beginning at the intersection of the East right of way line of Interstate "43" and the centerline of Washington Avenue/S.T.H. "28", said intersection also being a point on the West City limits, thence North, East, South, and West along the West City limits to Union Avenue; thence East on Union Avenue to Henry Street; thence South on Henry Street to Wilson Avenue; thence West on Wilson Avenue to South 18th Street; thence South on South 18th Street to Washington Avenue/S.T.H. "28"; thence West on Washington Avenue/S.T.H. "28" to the East right of way line of Interstate "43" and the Point of Beginning.

Voting Poll: Good Shepherd Lutheran Church

(23) TWENTY-THIRD WARD - DISTRICT 10

Beginning at the intersection of the East right of way line of Interstate "43" and the centerline of Washington Avenue/S.T.H. "28", said intersection also being a point on the West City limits, thence East on Washington Avenue/S.T.H. "28" to South 18th Street; thence South on South 18th Street to Marvery Road; thence East on Marvery Road to the East right of way line of Pheasant Lane; thence South along the East right of way line of Pheasant Lane to Weeden Creek Road; thence continuing South, East, North, and West along the South City limits to the South right of way line of Weeden Creek Road at South 18th Street; thence West along the South right of way line of Weeden Creek Road to a point 775 feet, more or less, West of Moenning Road; thence South and West along the City limits to the East right of way line of Moenning Road; thence South, West, and East along the City limits to the centerline of South Business Drive; thence South, West, North, and East along the City limits to the East right of way line of Interstate "43" at Racetrack Road; thence North along the East right of way line of Interstate "43" to the centerline of Weeden Creek Road; thence West along the centerline of Weeden Creek Road to the East right of way line of the Union Pacific Railroad; thence Northeasterly along the East right of way line of the Union Pacific Railroad to the East right of way line of Interstate "43"; thence North along the East right of way of Interstate "43" to the centerline of Washington Avenue/S.T.H. "28" and the Point of Beginning, excepting all lands lying within the above described area not under the jurisdiction of the City of Sheboygan.

Voting Poll: Good Shepherd Lutheran Church

(24) TWENTY-FOURTH WARD - DISTRICT 8

Beginning at the intersection of the shore of Lake Michigan and Union Avenue extended, thence West on Union Avenue, and its extension, to Henry Street; thence South on Henry Street to Wilson Avenue; thence East on Wilson Avenue to South 10th Street; thence South on South 10th Street to Washington Avenue; thence East on Washington Avenue to South 9th Street; thence South on South 9th Street to Greenfield Avenue; thence Southeasterly on Greenfield Avenue 165 feet, more or less, to the South City limits; thence South and East along the South City limits to the shore of Lake Michigan; thence North along the shore of Lake Michigan to Union Avenue extended and the Point of Beginning.

Voting Poll: Bethany Reformed

(25) TWENTY-FIFTH WARD - DISTRICT 9

Beginning at the intersection of Wilson Avenue and South 18th Street, thence East on Wilson Avenue to South 10th Street; thence South on South 10th Street to Washington Avenue; thence East on Washington Avenue to South 9th Street; thence South on South 9th Street to Greenfield Avenue; thence West on Greenfield Avenue to South 12th Street; thence South on South 12th Street to Carmen Avenue; thence West on Carmen Avenue to South 18th Street; thence North on South 18th Street to Wilson Avenue and the Point of Beginning.

Voting Poll: Bethany Reformed

(26) TWENTY-SIXTH WARD - DISTRICT 10

Beginning at the intersection of South 9th Street and Greenfield Avenue, thence West on Greenfield Avenue to South 12th Street; thence South on South 12th Street to Carmen Avenue; thence West on Carmen Avenue to South 18th Street; thence South on South 18th Street to the South City limits; thence East, South, West, and North along the South City limits to Greenfield Avenue; thence Northwesterly on Greenfield Avenue to South 9th Street and the Point of Beginning. Also including that parcel of land being South of Panther Avenue and West of South 9th Street known as Indian Mound Park.

Voting Poll: Bethany Reformed

(27) TWENTY-SEVENTH WARD - DISTRICT 5

Beginning at a point on the West right of way line of South Taylor Drive 1070 feet, more or less, Northwesterly of New Jersey Avenue at the intersection of the current and 2011 City limits, thence South, East, and West along the 2011 City limits to its intersection with the current City limits; thence West, North, East, and South along the current City limits to a point on the West right of way line of South Taylor Drive 1070 feet, more or less, Northwesterly of New Jersey Avenue and the Point of Beginning. This ward contains all lands mapped and described in the Certified Survey Map recorded in Volume 27 of Certified Survey Maps on Pages 215-219 as document 2024388 in the Sheboygan County Register of Deeds Office.

Voting Poll: First United Lutheran Church

(28) TWENTY-EIGHTH WARD - DISTRICT 5

Beginning 165 feet, more or less, Northwesterly of the intersection of Wilgus Avenue and North 36th Street at the intersection of the centerline of Wilgus Avenue and the Northerly extension of the West line of Lot 1 of a Certified Survey Map recorded in Volume 7 on Page 236 of Certified Survey Maps in the Sheboygan County Register of Deeds Office, thence South along said West line, and its Northerly extension, 196 feet, more or less, to the Southwest corner of said Lot; thence East along the South line of said Lot, and its extension, 178 feet, more or less, to the East right of way line of North 36th Street; thence North along said East right of way line to the centerline of Wilgus Avenue; thence Northwesterly along said centerline to the intersection with the Northerly extension of said West line and the Point of Beginning.

Voting Poll: First United Lutheran Church

(29) TWENTY-NINTH WARD - DISTRICT 9

Commencing at the intersection of the centerline of Union Avenue and the Northwesterly right of way line of South Taylor Drive, thence West along the centerline of Union Avenue 1234 feet, more or less, to the City limits and Point of Beginning; thence South along the City Limits 331 feet, more or less; thence West 125 feet more or less, to the City Limits; thence North along the City limits 331 feet, more or less, to the centerline of Union Avenue; thence East along the centerline of Union Avenue, and the City Limits, 125 feet, more or less, to the Point of Beginning. This ward contains the parcel described in a personal representative's deed recorded as document 1905817 in the Sheboygan County Register of Deeds Office, and is further referred to as parcel number 59281431081.

Voting Poll: Good Shepherd Lutheran Church

(30) THIRTIETH WARD - DISTRICT 9

Commencing at the intersection of the centerline of Union Avenue and the Northwesterly right of way line of South Taylor Drive, thence West along the centerline of Union Avenue 1032 feet, more or less, to the City limits and Point of Beginning; thence South along the City Limits 330 feet, more or less; thence West 100 feet more or less, to the City Limits; thence North along the City limits 330 feet, more or less, to the centerline of Union Avenue; thence East along the centerline of Union Avenue, and the City Limits, 100 feet, more or less, to the Point of Beginning. This ward contains the parcel described in a warranty deed recorded as document 2012970 in the Sheboygan County Register of Deeds Office, and is further referred to as parcel number 59281431082.

Voting Poll: Good Shepherd Lutheran Church

(31) THIRTY-FIRST WARD - DISTRICT 9

Beginning at the intersection of the centerline of Union Avenue and the Northwesterly right of way line of South Taylor Drive, thence Southwesterly along the Northwesterly right of way line of South Taylor Drive, and the City limits, 247 feet, more or less; thence West 397 feet, more or less, to the City limits; thence North along the City limits 221 feet, more or less, to the centerline of Union Avenue, and the City Limits; thence East along the centerline of Union Avenue, and the City limits, 506 feet, more or less, to the Northwesterly right of way line of South Taylor Drive and the Point of Beginning. This ward contains the parcels described in the warranty deeds recorded as documents 1149902 and 1980404 in the Sheboygan County Register of Deeds Office, and are further referred to as parcel numbers 59281431083 and 59281431084.

Voting Poll: Good Shepherd Lutheran Church

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication for the purpose of local elections beginning January 1, 2020, and thereafter.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



6.2

R. C. No. 158 - 19 - 20. By COMMITTEE OF THE WHOLE. October 21, 2019.

Your Committee to whom was referred R. C. No. 135-19-20 by Finance and Personnel Committee and DIRECT REFERRAL Res. No. 83-19-20 by Alderpersons Donohue and Bohren establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year; recommends adopting the Resolution with amendments.

Supporter

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Subs. Of Res. No. 83 - 19 - 20. By Alderpersons Donohue and Bohren.
October 21, 2019.

A RESOLUTION establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year.

WHEREAS, Section 2-905 of Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year, and

WHEREAS, The Common Council committees have duly considered and discussed a budget for 2020 as proposed by the City Administrator, and

WHEREAS, A public hearing on the budget was held on October 7, 2019 as required, and

WHEREAS, The 2020 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE, BE IT RESOLVED: by the Common Council of the City of Sheboygan that:

Budgeted revenue estimates and expenditure appropriations for the year 2020 for the City's General Fund; Special Revenue Funds - MEG Unit, Block Grant, Housing Revolving Loan, Business Revolving Loan, Neighborhood Revitalization Fund, Mead Public Library, Tourism, Park, Forestry and Open Space, Park Impact Fee Fund, Cable TV, Municipal Court, Ambulance, Special Assessment, Harbor Centre Marina, Redevelopment Authority, Storm Water; Debt Service - G.O. Debt Service, Convention Center Debt Service, TID 5 Debt, TID 6 Debt, TID 10 Debt, TID 11 Debt, TID 12 Debt, TID 13 Debt, TID 14 Debt, TID 15 Debt, TID 16 Debt, TID 17 Debt, TID 18 Debt, TID 19 Debt, Environmental TID Debt; Capital Improvements Funds - Capital Projects, Capital Improvement, Industrial Park Fund, TID 6 Capital, TID 12 Capital, TID 14 Capital, TID 16 Capital, TID 17 Capital, TID 18 Capital, TID 19 Capital; Proprietary Funds - Motor Vehicle, Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology; Enterprise Funds -Wastewater Utility, Recycling Utility Fund, Transit Utility, Parking Utility, Boat Facilities; and Fiduciary Funds - Cemetery Perpetual Care, Mead Public Library Trust be and are hereby adopted as set forth in the attachment and established in the budget document.

BE IT FURTHER RESOLVED that the Personnel Schedule as presented in the 2020 Budget be approved, and

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2020 Budget is \$24,092,874.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

2020 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2020 Requested
Revenue							
Taxes	\$17,982,638	\$4,302,078	\$8,542,409	\$1,600,242	\$0	\$516,662	\$32,944,029
Licenses and Permits	\$992,740	\$642,475	\$0	\$0	\$0	\$30,700	\$1,665,915
Intergovernmental Revenue	\$14,268,373	\$2,174,662	\$52,472	\$1,181,056	\$0	\$3,786,219	\$21,462,782
Intergovernmental Charges for Services	\$258,000	\$0	\$0	\$0	\$0	\$9,081,868	\$9,339,868
Charges for Services	\$1,566,322	\$2,168,641	\$0	\$0	\$9,400	\$20,928,466	\$24,672,829
Fines and Forfeitures	\$271,000	\$900,000	\$0	\$0	\$0	\$5,000	\$1,176,000
Miscellaneous Revenue	\$356,650	\$361,550	\$679,532	\$121,300	\$30,500	\$1,382,930	\$2,932,462
Interfund Transfers	\$1,708,924	\$942,964	\$1,127,142	\$6,551,946	\$0	\$257,026	\$10,588,002
Total Revenue	\$37,404,647	\$11,492,370	\$10,401,555	\$9,454,544	\$39,900	\$35,988,871	\$104,781,887
Expenditures							
General Government	\$4,207,724	\$1,849,996	\$165,696	\$0	\$0	\$9,235,520	\$15,458,937
Public Safety	\$22,315,691	\$870,061	\$0	\$765,944	\$0	\$0	\$23,951,696
Public Works	\$8,825,441	\$937,643	\$0	\$4,948,430	\$0	\$24,909,068	\$39,620,582
Health and Human Services	\$201,331	\$0	\$0	\$0	\$1,000	\$0	\$202,331
Culture and Recreation	\$2,837,589	\$4,075,246	\$0	\$886,770	\$150,000	\$3,038	\$7,952,643
Conservation and Development	\$368,721	\$1,502,433	\$0	\$5,541,234	\$0	\$7,996	\$7,420,384
Transfers and other expenses	\$538,030	\$2,028,764	\$8,696,502	\$1,097,000	\$15,000	\$2,722,003	\$15,097,299
Total Expenditures	\$39,294,527	\$11,264,142	\$8,862,198	\$13,239,378	\$166,000	\$36,877,626	\$109,703,872
Excess of revenues over (under) expenditures	-\$1,889,880	\$228,228	\$1,539,357	-\$3,784,834	-\$126,100	-\$888,755	-\$4,921,985

GENERAL FUND BUDGET SUMMARY

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	15,617,078	16,469,774	16,639,228	16,639,608	16,812,638
Licenses and Permits	1,070,035	1,206,900	921,240	1,236,480	992,740
Intergovernmental Revenue	14,258,857	14,637,627	14,482,474	13,985,466	14,233,373
Intergovernmental Charges for Services	212,174	259,067	258,000	258,000	258,000
Charges for Services	1,721,996	1,625,706	1,679,822	1,599,604	1,601,322
Fines and Forfeitures	354,853	275,390	271,000	271,000	271,000
Miscellaneous Revenue	440,329	637,008	342,425	415,889	356,650
Interfund Transfers	2,811,255	2,900,078	2,717,605	3,287,291	2,878,924
Total Revenue	36,486,578	38,011,550	37,311,794	37,693,339	37,404,647
Expense					
General Government	3,200,019	3,482,747	4,024,030	3,609,017	4,207,724
Public Safety	20,153,964	21,258,537	21,784,550	21,712,789	22,315,691
Public Works	8,270,129	8,464,170	9,069,716	9,131,312	8,825,441
Health and Human Services	221,626	188,887	201,337	193,455	201,331
Culture and Recreation	2,502,124	2,589,441	2,681,942	2,687,117	2,837,589
Conservation and Development	646,480	348,915	352,725	353,951	368,721
Transfers and other expenses	118,427	5,604,986	431,077	86,482	538,030
Total Expenditures	35,112,769	41,937,683	38,545,378	37,774,122	39,294,527
Excess of revenue over (under) expenditures	1,373,809	-3,926,133	-1,233,584	-80,783	-1,889,880
Fund Balance, Beginning Year	22,527,096	23,900,905	19,078,761	19,974,772	19,893,989
Fund Balance, Ending Year*	23,900,905	19,974,772	17,845,177	19,893,989	18,004,109
*Ending Fund Balance consists of:					
Uncommitted	21,613,280	17,081,687	16,089,044	18,214,363	16,448,354
Committed	2,287,625	2,893,085	1,756,133	1,679,626	1,555,755
	23,900,905	19,974,772	17,845,177	19,893,989	18,004,109

GENERAL FUND BUDGET SUMMARY

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Committed					
Inventory	155,185	151,571	150,000	150,000	150,000
Prepaid postage and other	31,602	11,294	13,500	13,500	13,500
Advance to TID 10 Debt Fund	611,908	419,728	332,633	123,871	0
Advance to TID 13 Debt Fund	112,175	112,175	0	0	0
Advance to TID 16 Capital Fund	512,255	542,255	30,000	542,255	542,255
Advance to TID 17 Capital Fund	14,500	14,500	30,000	0	0
Advance to TID 18 Capital Fund	0	791,562	0	0	0
Advance to TID 19 Capital Fund	0	0	350,000	0	0
Advance to Harbor Centre Marina Fund	0	0	0	0	0
Advance to Redevelopment Authority Fund	500,000	500,000	500,000	500,000	500,000
Committed - Development	350,000	350,000	350,000	350,000	350,000
	<u>2,287,625</u>	<u>2,893,085</u>	<u>1,756,133</u>	<u>1,679,626</u>	<u>1,555,755</u>

**SPECIAL REVENUE FUNDS
BUDGET SUMMARY**

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Amended</u>	2019 <u>Estimated</u>	2020 <u>Requested</u>
Revenue					
Taxes	4,010,842	4,094,226	3,991,321	3,981,887	4,302,078
Licenses and Permits	642,712	564,581	610,000	715,006	642,475
Intergovernmental Revenue	1,704,960	1,882,304	2,261,618	2,428,071	2,174,662
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	2,202,507	2,359,534	2,034,740	2,165,538	2,168,641
Fines and Forfeitures	705,477	922,173	750,000	750,000	900,000
Miscellaneous Revenue	1,867,474	392,238	289,569	392,058	361,550
Interfund Transfers	750,844	229,368	225,000	230,000	942,964
Total Revenue	11,884,817	10,444,425	10,162,248	10,662,560	11,492,370
Expenditures					
General Government	961,653	1,076,765	1,057,624	1,538,244	1,849,996
Public Safety	721,085	651,650	823,944	829,636	870,061
Public Works	982,378	1,028,440	974,799	898,719	937,643
Health and Human Services	0	0	0	0	0
Culture and Recreation	3,969,292	3,638,642	4,157,540	4,241,790	4,075,246
Conservation and Development	1,389,219	1,311,330	1,431,276	1,109,213	1,502,433
Transfers and other expenses	3,675,045	2,632,070	2,204,522	2,493,701	2,028,764
Total Expenditures	11,698,673	10,338,896	10,649,705	11,111,304	11,264,142
Excess of revenues over (under) expenditures	186,144	105,528	-487,458	-448,743	228,228
Fund Balance, Beginning Year	2,189,647	2,375,791	1,844,466	2,481,319	2,032,576
Fund Balance, Ending Year	2,375,791	2,481,319	1,357,009	2,032,576	2,260,803

**DEBT SERVICE FUNDS
BUDGET SUMMARY**

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Amended</u>	2019 <u>Estimated</u>	2020 <u>Requested</u>
Revenue					
Taxes	6,167,634	6,666,863	7,358,181	7,434,915	8,542,409
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenues	53,639	54,429	52,471	52,471	52,472
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	839,577	1,437,124	540,465	1,042,992	679,532
Interfund Transfers	1,366,425	9,702,434	1,084,486	5,782,591	1,127,142
Total Revenue	<u>8,427,276</u>	<u>17,860,849</u>	<u>9,035,603</u>	<u>14,312,969</u>	<u>10,401,555</u>
Expenditures					
General Government	733,323	725,083	201,419	165,196	165,696
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	0	0	0	0	0
Culture and Recreation	0	0	0	0	0
Conservation and Development	0	0	0	0	0
Transfers and other expenses	8,543,156	7,040,253	15,650,511	22,693,412	8,696,502
Total Expenditures	<u>9,276,479</u>	<u>7,765,335</u>	<u>15,851,930</u>	<u>22,858,608</u>	<u>8,862,198</u>
Excess of revenues over (under) expenditures	-849,203	10,095,514	-6,816,327	-8,545,639	1,539,357
Fund Balance, Beginning Year	9,814,477	8,965,274	17,375,830	19,060,788	10,515,149
Fund Balance, Ending Year	<u>8,965,274</u>	<u>19,060,788</u>	<u>10,559,503</u>	<u>10,515,149</u>	<u>12,054,506</u>

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Revenue					
Taxes	1,681,879	1,661,306	1,690,775	1,683,775	1,600,242
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	1,640,314	760,683	8,359,913	1,574,310	1,181,056
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	999,043	1,505,168	468,500	120,960	121,300
Interfund Transfers	7,790,207	30,952,500	10,928,526	10,927,681	6,551,946
Total Revenue	12,111,443	34,879,658	21,447,714	14,306,727	9,454,544
Expenditures					
General Government	359,046	6,721,251	7,709,894	4,261,436	0
Public Safety	606,584	2,561,731	767,689	672,506	765,944
Public Works	5,361,688	5,344,146	10,756,843	5,077,149	4,948,430
Health and Human Services	0	0	0	0	0
Culture and Recreation	380,351	779,258	1,236,638	629,770	886,770
Conservation and Development	5,686,887	14,554,353	7,871,237	2,508,596	5,541,234
Transfers and other expenses	967,588	1,071,479	2,654,817	3,336,985	1,097,000
Total Expenditures	13,362,143	31,032,219	30,997,118	16,486,443	13,239,378
Excess of revenues over (under) expenditures	-1,250,701	3,847,439	-9,549,404	-2,179,716	-3,784,834
Fund Balance, Beginning Year	6,749,570	5,498,869	7,789,986	9,346,308	7,166,592
Fund Balance, Ending Year	5,498,869	9,346,308	-1,759,418	7,166,592	3,381,758

**PROPRIETARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	511,562	511,576	511,547	511,547	516,662
Licenses and Permits	31,800	34,600	34,200	30,700	30,700
Intergovernmental	3,471,718	3,389,061	3,849,794	3,497,114	3,786,219
Intergovernmental Charges for Services	8,682,245	9,399,934	8,955,000	8,579,035	9,081,868
Charges for Services	16,878,734	18,636,235	19,198,586	19,096,530	20,928,466
Fines and Forfeitures	18,388	0	5,000	5,000	5,000
Miscellaneous Revenue	1,131,707	1,099,381	1,479,822	969,367	1,382,930
Interfund Transfers	959,015	954,877	1,107,499	1,106,300	257,026
Total Revenue	31,685,168	34,025,663	35,141,448	33,795,593	35,988,871
Expenditures					
General Government	8,765,077	8,798,016	9,833,896	8,987,017	9,235,520
Public Safety	0	0	0	0	0
Public Works	16,615,202	17,439,687	21,738,321	19,042,656	24,909,068
Health and Human Services	0	0	0	0	0
Culture and Recreation	2,929	3,764	2,682	1,482	3,038
Conservation and Development	7,086	9,329	7,817	7,796	7,996
Transfers and other expenses	7,089,999	6,647,996	7,268,193	4,741,883	2,722,003
Total Expenditures	32,480,294	32,898,792	38,850,909	32,780,834	36,877,626
Excess of revenues over (under) expenditures	-795,125	1,126,872	-3,709,461	1,014,759	-888,755
Fund Balance, Beginning Year	86,007,204	85,212,079	83,038,389	86,338,950	87,353,709
Fund Balance, Ending Year	85,212,079	86,338,950	79,328,928	87,353,709	86,464,954

**FIDUCIARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	0	0	0	0	0
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	11,611	14,836	9,400	9,400	9,400
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	165,529	512,912	24,000	30,500	30,500
Interfund Transfers	0	0	0	0	0
Total Revenue	177,140	527,747	33,400	39,900	39,900
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	13,334	16,898	750	750	1,000
Culture and Recreation	312,409	91,420	0	230,000	150,000
Conservation and Development	0	0	0	0	0
Transfers and other expenses	55	922	1,250	15,000	15,000
Total Expenditures	325,797	109,241	2,000	245,750	166,000
Excess of revenues over (under) expenditures	-148,657	418,507	31,400	-205,850	-126,100
Fund Balance, Beginning Year	2,175,632	2,026,975	2,051,126	2,445,482	2,239,632
Fund Balance, Ending Year	2,026,975	2,445,482	2,082,526	2,239,632	2,113,532

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
GENERAL FUND					
GENERAL GOVERNMENT					
Office of the Mayor					
Mayor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant / Communications Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the Mayor	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
No changes in 2020.					
Office of the City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.81	1.00	1.00	1.00	1.00
Council/Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
Total Office of the City Clerk	<u>3.56</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>	<u>3.75</u>
No changes in 2020.					
Office of the City Administrator					
City Administrator	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00	0.00
Assistant to the City Administrator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Office of the City Administrator	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
No changes in 2020.					
Finance Department					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Comptroller/Treasurer	1.00	0.00	0.00	0.00	0.00
Auditor/Analyst	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant I	0.00	0.40	0.40	0.40	0.40
Clerk I	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Accounts Payable Clerk	0.00	1.00	1.00	1.00	1.00
Purchasing Agent	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Finance Department	<u>6.50</u>	<u>5.90</u>	<u>5.90</u>	<u>6.90</u>	<u>6.90</u>
No changes in 2020.					
Human Resources Department					
Director of H.R. and Labor Relations	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Benefit Administrator / Analyst	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	1.00	1.00	1.00	1.00
Accountant I	<u>0.00</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Total Human Resources Department	<u>4.00</u>	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>	<u>4.60</u>
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
Office of the City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney II	0.00	0.00	0.40	0.40	0.40
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total City Attorney's Office	4.00	4.00	4.40	4.40	4.40

No changes in 2020.

PUBLIC SAFETY

Police Department

Chief	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer	59.00	59.00	59.00	59.00	59.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Communication Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer Trainee (FTE)	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	8.00	8.00	8.00	8.00
Time System Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Operation Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	1.00	1.00	1.00	1.00	1.00
MEG Unit Secretary	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total Police Department	104.40	104.40	104.40	104.40	104.40

No changes in 2020.

Fire Department

Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	2.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	0.00
Battalion Chief	4.00	4.00	4.00	4.00	4.00
Captain	5.00	5.00	5.00	5.00	5.00
Lieutenant	10.00	10.00	10.00	10.00	10.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter	18.00	18.00	18.00	18.00	18.00
Firefighter/Paramedic	14.00	14.00	14.00	14.00	14.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Transcriptionist/Data Entry Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Fire Department	70.50	70.50	70.50	70.50	70.50

No changes in 2020.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
Building Inspection					
Building/Housing Inspector	2.00	2.00	2.00	2.00	2.00
Electrical/Heating Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing/Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Housing/Environmental Inspector	1.00	1.00	1.00	0.00	0.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Building Inspection	8.00	8.00	8.00	8.00	8.00
No changes in 2020.					
PUBLIC WORKS					
Department of Public Works					
Administration					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	0.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	0.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works Administration	4.00	4.00	4.00	4.00	4.00
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
GIS Project Specialist	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Engineering	6.00	7.00	7.00	7.00	7.00
Municipal Service Building Administration / Maintenance					
Superintendent - Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Leadman - Construction	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead-Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>
Total MSB Administration/Maintenance	11.00	11.00	11.00	13.50	13.50
Streets and Sanitation					
Superintendent - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Requested</u>
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	11.00	9.00
Maintenance Worker I-Streets	5.00	5.00	5.00	3.00	3.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	8.00	8.00
Maintenance Worker IV-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Sewer Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Street Sweeping	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Streets and Sanitation	45.00	45.00	45.00	38.00	36.00
Parks and Cemetery					
Superintendent - Parks - Forestry	1.00	1.00	1.00	1.00	1.00
Forester	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Arborist	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Parks	1.00	1.00	1.00	2.00	2.00
Maintenance Worker III - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker II - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker I - Parks	3.00	3.00	3.00	0.00	0.00
Administrative Assistant	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Parks and Cemetery	18.00	17.00	17.00	17.00	17.00
Total Department of Public Works	84.00	84.00	84.00	79.50	77.50

2.00 FTE Streets and Sanitation Maintenance Worker II transferred to Recycling Utility Fund in 2020.

CULTURE AND RECREATION

Senior Services

Director of Senior Services	0.00	0.00	0.00	1.00	1.00
Senior Center Supervisor	1.00	1.00	1.00	0.00	0.00
Assistant Supervisor	0.00	1.00	1.00	0.00	0.00
Coordinator	0.00	0.00	0.00	1.00	1.00
Wellness Coordinator	1.00	0.00	0.00	0.00	0.00
Custodian	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>
Total Senior Services	2.28	2.28	2.28	2.28	2.28

No changes in 2020.

CONSERVATION AND DEVELOPMENT

Planning and Development

Director of Planning and Development	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	1.00	0.00	0.00	1.00
Community/Economic Development Planner	0.00	0.00	1.00	1.00	0.00
Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Planning and Development	4.00	4.00	4.00	4.00	5.00

The addition of a Grant Coordinator in 2020.

TOTAL GENERAL FUND	295.24	295.43	295.83	292.33	291.33
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**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
SPECIAL REVENUE FUND					
Mead Public Library					
Director	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Manager	2.00	2.00	2.00	2.00	2.00
Librarian II	2.00	0.00	0.00	0.00	0.00
Librarian I	4.75	0.00	0.00	0.00	0.00
Librarian	0.00	6.75	8.00	7.75	7.75
Page Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	0.00	0.00	0.00
Public Information Specialist II	1.00	1.00	0.00	0.00	0.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00
Maintenance Technician	0.00	0.00	2.00	2.00	2.00
Administrative Assistant/Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Library Assistant III	5.00	5.00	0.00	0.00	0.00
Library Assistant II	1.00	1.00	0.00	0.00	0.00
Library Assistant I	5.75	5.75	0.00	0.00	0.00
Cataloger	0.00	0.00	3.00	3.00	3.00
Public Safety Specialist	0.00	0.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	9.25	9.25	9.25
Cleaners	1.50	1.50	2.00	2.00	2.00
Library Page	<u>9.50</u>	<u>9.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
Total Mead Public Library	39.50	39.50	39.75	39.50	39.50
No changes in 2020					
Municipal Court					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Municipal Court	2.50	2.50	2.50	2.50	2.50
No changes in 2020.					
Ambulance					
Firefighter/Paramedic	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Ambulance	4.00	4.00	4.00	4.00	4.00
No changes in 2020.					
Cable Television					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.50</u>	<u>0.50</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total Cable Television	1.50	1.50	1.25	1.25	1.25
No changes in 2020.					
TOTAL SPECIAL REVENUE FUND	47.50	47.50	47.50	47.25	47.25

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
PROPRIETARY FUNDS					
Recycling Utility					
Maintenance Worker II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
Total Recycling Utility	0.00	0.00	0.00	0.00	2.00
This fund is new in 2020.					
Transit Utility					
Director	0.70	0.70	0.70	0.70	0.70
Operator Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	0.00	0.00	0.00	1.00	1.00
Lead Support - ADA Coordinator	2.00	2.00	2.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Fill-In Dispatcher	1.00	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Fixed Route Operator	28.00	28.00	28.00	28.00	28.00
Paratransit Operator	12.00	12.00	12.00	12.00	12.00
Hostler	1.25	1.25	1.50	1.50	1.50
Cleaner	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
Total Transit Utility	51.20	51.20	51.45	51.45	51.45
No changes in 2020.					
Parking Utility					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Worker I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parking Utility	2.30	2.30	2.30	2.30	2.30
No changes in 2020.					
Water Utility*					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	0.00	0.00	1.00	1.00	1.00
Distribution Technician	6.00	6.00	5.00	5.00	6.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Water Utility	30.00	30.00	30.00	30.00	31.00

An increase of 1.00 FTE in 2020. *Approval authorized by the Board of Water Commissioners.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Requested</u>
Wastewater Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Operator III	1.00	1.00	1.00	2.00	2.00
Operator I	1.00	1.00	1.00	2.00	2.00
Clerk Typist	1.00	0.00	0.00	0.00	0.00
Clerk IV / Administrative Assistant	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Wastewater Utility	13.00	13.00	13.00	15.00	15.00
No changes in 2020.					
TOTAL PROPRIETARY FUND	96.50	96.50	96.75	98.75	101.75
INTERNAL SERVICE FUNDS					
Information Technology					
IT Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	2.00	1.00	1.00
PC Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology	5.00	5.00	6.00	5.00	5.00
A reduction of 1.00 FTE Network Administrator position (unfilled) in 2020.					
MOTOR VEHICLE FUND					
Motor Vehicle					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	6.00	3.00	3.00	2.00	2.00
Truck Mechanic	0.00	1.00	1.00	1.00	1.00
Service Mechanic II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Motor Vehicle	8.00	6.00	6.00	6.00	6.00
No changes in 2020.					
TOTAL INTERNAL SERVICE FUNDS	13.00	11.00	12.00	11.00	11.00
TOTAL PROPRIETARY FUNDS	109.50	107.50	108.75	109.75	112.75
TOTAL CITY FUNDS	452.24	450.43	452.08	449.33	451.33

VIII

5.7

R. C. No. 135 - 19 - 20. By FINANCE AND PERSONNEL COMMITTEE.
September 16, 2019.

Your Committee to whom was referred DIRECT REFERRAL Res. No. 83-19-20 by Alderpersons Donohue and Bohren establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year; recommends adopting the Resolution.

CON

Melanie Donohue

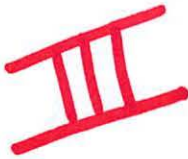
James A Bohren
Barbara Felde

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE, PUBLIC WORKS COMMITTEE AND LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

Res. No. 83 - 19 - 20. By Alderpersons Donohue and Bohren.
September 4, 2019.

A RESOLUTION establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year.

WHEREAS, Section 2-905 of Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year, and

WHEREAS, The Common Council committees have duly considered and discussed a budget for 2020 as proposed by the City Administrator, and

WHEREAS, A public hearing on the budget will be held on October 14, 2019 as required, and

WHEREAS, The 2020 budget requires a tax levy to partially finance the appropriations.

NOW, THEREFORE, BE IT RESOLVED: by the Common Council of the City of Sheboygan that:

Budgeted revenue estimates and expenditure appropriations for the year 2020 for the City's General Fund; Special Revenue Funds - MEG Unit, Block Grant, Housing Revolving Loan, Business Revolving Loan, Neighborhood Revitalization Fund, Mead Public Library, Tourism, Park, Forestry and Open Space, Park Impact Fee Fund, Cable TV, Municipal Court, Ambulance, Special Assessment, Harbor Centre Marina, Redevelopment Authority, Storm Water; Debt Service - G.O. Debt Service, Convention Center Debt Service, TID 5 Debt, TID 6 Debt, TID 10 Debt, TID 11 Debt, TID 12 Debt, TID 13 Debt, TID 14 Debt, TID 15 Debt, TID 16 Debt, TID 17 Debt, TID 18 Debt, TID 19 Debt, Environmental TID Debt; Capital Improvements Funds - Capital Projects, Capital Improvement, Industrial Park Fund, TID 6 Capital, TID 12 Capital, TID 14 Capital, TID 16 Capital, TID 17 Capital, TID 18 Capital, TID 19 Capital; Proprietary Funds - Motor Vehicle, Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology; Enterprise Funds -Wastewater Utility, Recycling Utility Fund, Transit Utility, Parking Utility, Boat Facilities; and Fiduciary Funds - Cemetery Perpetual Care, Mead Public Library Trust be and are hereby adopted as set forth in the attachment and established in the budget document.

BE IT FURTHER RESOLVED that the Personnel Schedule as presented in the 2020 Budget be approved, and

*Finance + Personnel
Public Works
JMS*

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2020 Budget is \$24,092,874.



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

2020 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds
Revenue						
Taxes	\$17,982,638	\$4,302,078	\$8,542,409	\$1,600,242	\$0	\$516,662
Licenses and Permits	\$992,740	\$642,475	\$0	\$0	\$0	\$30,700
Intergovernmental Revenue	\$14,570,165	\$2,174,662	\$52,472	\$1,181,056	\$0	\$3,786,219
Intergovernmental Charges for Services	\$258,000	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,566,322	\$2,168,641	\$0	\$0	\$9,400	\$20,928,466
Fines and Forfeitures	\$271,000	\$900,000	\$0	\$0	\$0	\$5,000
Miscellaneous Revenue	\$356,650	\$361,550	\$679,532	\$121,300	\$30,500	\$1,148,990
Interfund Transfers	\$1,708,924	\$942,964	\$1,127,142	\$6,551,946	\$0	\$257,026
Total Revenue	\$37,706,439	\$11,492,370	\$10,401,555	\$9,454,544	\$39,900	\$26,673,063
Expenditures						
General Government	\$4,207,724	\$1,849,996	\$165,696	\$0	\$0	\$9,235,520
Public Safety	\$22,315,691	\$870,061	\$0	\$765,944	\$0	\$0
Public Works	\$8,825,441	\$937,643	\$0	\$4,948,430	\$0	\$13,878,087
Health and Human Services	\$201,331	\$0	\$0	\$0	\$1,000	\$0
Culture and Recreation	\$2,837,589	\$4,075,246	\$0	\$886,770	\$150,000	\$3,038
Conservation and Development	\$368,721	\$1,502,433	\$0	\$5,541,234	\$0	\$7,996
Transfers and other expenses	\$538,030	\$2,028,764	\$8,564,112	\$1,097,000	\$15,000	\$7,291,501
Total Expenditures	\$39,294,527	\$11,264,142	\$8,729,808	\$13,239,378	\$166,000	\$30,416,143
Excess of revenues over (under) expenditures	-\$1,588,088	\$228,228	\$1,671,747	-\$3,784,834	-\$126,100	-\$3,743,080

BUDGET SUMMARY

2020 Requested	2019 Estimated	2018 Actual	2017 Actual
\$32,944,029	\$31,388,209	\$30,561,851	\$29,155,873
\$1,665,915	\$1,982,186	\$1,806,082	\$1,744,147
\$21,764,574	\$22,083,795	\$20,793,432	\$21,894,629
\$258,000	\$258,000	\$259,067	\$212,174
\$24,672,829	\$22,838,073	\$22,603,020	\$20,783,225
\$1,176,000	\$1,026,000	\$1,197,563	\$1,078,718
\$2,698,522	\$2,751,280	\$5,309,019	\$3,741,590
\$10,588,002	\$20,197,386	\$43,581,151	\$12,511,269
<u>\$95,767,871</u>	<u>\$102,524,929</u>	<u>\$126,111,184</u>	<u>\$91,121,626</u>
\$15,458,937	\$18,560,910	\$20,803,862	\$14,019,118
\$23,951,696	\$23,214,931	\$24,471,918	\$21,481,633
\$28,589,601	\$24,926,076	\$22,880,281	\$22,431,711
\$202,331	\$194,205	\$205,785	\$234,960
\$7,952,643	\$7,790,159	\$7,102,525	\$7,167,105
\$7,420,384	\$3,979,555	\$16,223,927	\$7,729,672
<u>\$19,534,407</u>	<u>\$35,791,768</u>	<u>\$22,997,705</u>	<u>\$20,394,270</u>
<u>\$103,109,999</u>	<u>\$114,457,604</u>	<u>\$114,686,004</u>	<u>\$93,458,469</u>
<u><u>-\$7,342,128</u></u>	<u><u>-\$11,932,674</u></u>	<u><u>\$11,425,180</u></u>	<u><u>-\$2,336,843</u></u>

Revenue

Taxes
Licenses and Permits
Intergovernmental Revenue
Intergovernmental Charges for Services
Charges for Services
Fines and Forfeitures
Miscellaneous Revenue
Interfund Transfers
Total Revenue

Expenditures

General Government
Public Safety
Public Works
Health and Human Services
Culture and Recreation
Conservation and Development
Transfers and other expenses
Total Expenditures

Excess of revenues over (under) expenditures

GENERAL FUND BUDGET SUMMARY

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	15,617,078	16,469,774	16,639,228	16,639,608	16,812,638
Licenses and Permits	1,070,035	1,206,900	921,240	1,236,480	992,740
Intergovernmental Revenue	14,258,857	14,637,627	14,482,474	14,498,829	14,535,165
Intergovernmental Charges for Services	212,174	259,067	258,000	258,000	258,000
Charges for Services	1,721,996	1,625,706	1,679,822	1,599,604	1,601,322
Fines and Forfeitures	354,853	275,390	271,000	271,000	271,000
Miscellaneous Revenue	440,329	637,008	342,425	415,889	356,650
Interfund Transfers	2,811,255	2,900,078	2,717,605	3,287,291	2,878,924
Total Revenue	36,486,578	38,011,550	37,311,794	38,206,702	37,706,439
Expense					
General Government	3,200,019	3,482,747	4,024,030	3,609,017	4,207,724
Public Safety	20,153,964	21,258,537	21,784,550	21,712,789	22,315,691
Public Works	8,270,129	8,464,170	9,069,716	9,131,312	8,825,441
Health and Human Services	221,626	188,887	201,337	193,455	201,331
Culture and Recreation	2,502,124	2,589,441	2,681,942	2,687,117	2,837,589
Conservation and Development	646,480	348,915	352,725	353,951	368,721
Transfers and other expenses	118,427	5,604,986	431,077	86,482	538,030
Total Expenditures	35,112,769	41,937,683	38,545,378	37,774,122	39,294,527
Excess of revenue over (under) expenditures	1,373,809	-3,926,133	-1,233,584	432,580	-1,588,088
Fund Balance, Beginning Year	22,527,096	23,900,905	19,078,761	19,974,772	20,407,352
Fund Balance, Ending Year*	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264
*Ending Fund Balance consists of:					
Uncommitted	21,613,280	17,081,687	16,089,044	18,727,726	17,263,509
Committed	2,287,625	2,893,085	1,756,133	1,679,626	1,555,755
	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264

GENERAL FUND BUDGET SUMMARY

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2019</u>	<u>2020</u>
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Committed					
Inventory	155,185	151,571	150,000	150,000	150,000
Prepaid postage and other	31,602	11,294	13,500	13,500	13,500
Advance to TID 10 Debt Fund	611,908	419,728	332,633	123,871	0
Advance to TID 13 Debt Fund	112,175	112,175	0	0	0
Advance to TID 16 Capital Fund	512,255	542,255	30,000	542,255	542,255
Advance to TID 17 Capital Fund	14,500	14,500	30,000	0	0
Advance to TID 18 Capital Fund	0	791,562	0	0	0
Advance to TID 19 Capital Fund	0	0	350,000	0	0
Advance to Harbor Centre Marina Fund	0	0	0	0	0
Advance to Redevelopment Authority Fund	500,000	500,000	500,000	500,000	500,000
Committed - Development	350,000	350,000	350,000	350,000	350,000
	2,287,625	2,893,085	1,756,133	1,679,626	1,555,755

**SPECIAL REVENUE FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Revenue					
Taxes	4,010,842	4,094,226	3,991,321	3,981,887	4,302,078
Licenses and Permits	642,712	564,581	610,000	715,006	642,475
Intergovernmental Revenue	1,704,960	1,882,304	2,261,618	2,428,071	2,174,662
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	2,202,507	2,359,534	2,034,740	2,165,538	2,168,641
Fines and Forfeitures	705,477	922,173	750,000	750,000	900,000
Miscellaneous Revenue	1,867,474	392,238	289,569	392,058	361,550
Interfund Transfers	750,844	229,368	225,000	230,000	942,964
Total Revenue	11,884,817	10,444,425	10,162,248	10,662,560	11,492,370
Expenditures					
General Government	961,653	1,076,765	1,057,624	1,538,244	1,849,996
Public Safety	721,085	651,650	823,944	829,636	870,061
Public Works	982,378	1,028,440	974,799	898,719	937,643
Health and Human Services	0	0	0	0	0
Culture and Recreation	3,969,292	3,638,642	4,157,540	4,241,790	4,075,246
Conservation and Development	1,389,219	1,311,330	1,431,276	1,109,213	1,502,433
Transfers and other expenses	3,675,045	2,632,070	2,204,522	2,493,701	2,028,764
Total Expenditures	11,698,673	10,338,896	10,649,705	11,111,304	11,264,142
Excess of revenues over (under) expenditures	186,144	105,528	-487,458	-448,743	228,228
Fund Balance, Beginning Year	2,189,647	2,375,791	1,844,466	2,481,319	2,032,576
Fund Balance, Ending Year	2,375,791	2,481,319	1,357,009	2,032,576	2,260,803

**DEBT SERVICE FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Revenue					
Taxes	6,167,634	6,666,863	7,358,181	7,434,915	8,542,409
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenues	53,639	54,429	52,471	52,471	52,472
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	839,577	1,437,124	540,465	1,042,992	679,532
Interfund Transfers	1,366,425	9,702,434	1,084,486	5,782,591	1,127,142
Total Revenue	8,427,276	17,860,849	9,035,603	14,312,969	10,401,555
Expenditures					
General Government	733,323	725,083	201,419	165,196	165,696
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	0	0	0	0	0
Culture and Recreation	0	0	0	0	0
Conservation and Development	0	0	0	0	0
Transfers and other expenses	8,543,156	7,040,253	15,650,511	22,693,412	8,564,112
Total Expenditures	9,276,479	7,765,335	15,851,930	22,858,608	8,729,808
Excess of revenues over (under) expenditures	-849,203	10,095,514	-6,816,327	-8,545,639	1,671,747
Fund Balance, Beginning Year	9,814,477	8,965,274	17,375,830	19,060,788	10,515,149
Fund Balance, Ending Year	8,965,274	19,060,788	10,559,503	10,515,149	12,186,896

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Revenue					
Taxes	1,681,879	1,661,306	1,690,775	1,683,775	1,600,242
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	1,640,314	760,683	8,359,913	1,574,310	1,181,056
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	999,043	1,505,168	468,500	120,960	121,300
Interfund Transfers	7,790,207	30,952,500	10,928,526	10,927,681	6,551,946
Total Revenue	12,111,443	34,879,658	21,447,714	14,306,727	9,454,544
Expenditures					
General Government	359,046	6,721,251	7,709,894	4,261,436	0
Public Safety	606,584	2,561,731	767,689	672,506	765,944
Public Works	5,361,688	5,344,146	10,756,843	5,077,149	4,948,430
Health and Human Services	0	0	0	0	0
Culture and Recreation	380,351	779,258	1,236,638	629,770	886,770
Conservation and Development	5,686,887	14,554,353	7,871,237	2,508,596	5,541,234
Transfers and other expenses	967,588	1,071,479	2,654,817	3,336,985	1,097,000
Total Expenditures	13,362,143	31,032,219	30,997,118	16,486,443	13,239,378
Excess of revenues over (under) expenditures	-1,250,701	3,847,439	-9,549,404	-2,179,716	-3,784,834
Fund Balance, Beginning Year	6,749,570	5,498,869	7,789,986	9,346,308	7,166,592
Fund Balance, Ending Year	5,498,869	9,346,308	-1,759,418	7,166,592	3,381,758

**PROPRIETARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	511,562	511,576	511,547	511,547	516,662
Licenses and Permits	31,800	34,600	34,200	30,700	30,700
Intergovernmental	3,471,718	3,389,061	3,849,794	3,497,114	3,786,219
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	16,878,734	18,636,235	19,198,586	19,096,530	20,928,466
Fines and Forfeitures	18,388	0	5,000	5,000	5,000
Miscellaneous Revenue	700,499	824,569	653,822	748,881	1,148,990
Interfund Transfers	959,015	954,877	1,107,499	1,106,300	257,026
Total Revenue	22,571,715	24,350,917	25,360,448	24,996,072	26,673,063
Expenditures					
General Government	8,765,077	8,798,016	9,833,896	8,987,017	9,235,520
Public Safety	0	0	0	0	0
Public Works	7,817,516	8,043,525	10,352,949	9,818,896	13,878,087
Health and Human Services	0	0	0	0	0
Culture and Recreation	2,929	3,764	2,682	1,482	3,038
Conservation and Development	7,086	9,329	7,817	7,796	7,996
Transfers and other expenses	7,089,999	6,647,996	7,268,193	7,166,187	7,291,501
Total Expenditures	23,682,608	23,502,630	27,465,537	25,981,378	30,416,143
Excess of revenues over (under) expenditures	-1,110,892	848,288	-2,105,089	-985,306	-3,743,080
Fund Balance, Beginning Year	86,007,204	84,896,312	83,038,389	85,744,599	84,759,293
Fund Balance, Ending Year	84,896,312	85,744,599	80,933,300	84,759,293	81,016,213

**FIDUCIARY FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Revenue					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	0	0	0	0	0
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	11,611	14,836	9,400	9,400	9,400
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	165,529	512,912	24,000	30,500	30,500
Interfund Transfers	0	0	0	0	0
Total Revenue	177,140	527,747	33,400	39,900	39,900
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	13,334	16,898	750	750	1,000
Culture and Recreation	312,409	91,420	0	230,000	150,000
Conservation and Development	0	0	0	0	0
Transfers and other expenses	55	922	1,250	15,000	15,000
Total Expenditures	325,797	109,241	2,000	245,750	166,000
Excess of revenues over (under) expenditures	-148,657	418,507	31,400	-205,850	-126,100
Fund Balance, Beginning Year	2,175,632	2,026,975	2,051,126	2,445,482	2,239,632
Fund Balance, Ending Year	2,026,975	2,445,482	2,082,526	2,239,632	2,113,532

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
GENERAL FUND					
GENERAL GOVERNMENT					
Office of the Mayor					
Mayor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant / Communications Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the Mayor	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Office of the City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.81	1.00	1.00	1.00	1.00
Council/Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
Total Office of the City Clerk	3.56	3.75	3.75	3.75	3.75
No changes in 2020.					
Office of the City Administrator					
City Administrator	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00	0.00
Assistant to the City Administrator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Office of the City Administrator	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Finance Department					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Comptroller/Treasurer	1.00	0.00	0.00	0.00	0.00
Auditor/Analyst	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant I	0.00	0.40	0.40	0.40	0.40
Clerk I	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Accounts Payable Clerk	0.00	1.00	1.00	1.00	1.00
Purchasing Agent	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Finance Department	6.50	5.90	5.90	6.90	6.90
No changes in 2020.					
Human Resources Department					
Director of H.R. and Labor Relations	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Benefit Administrator / Analyst	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	1.00	1.00	1.00	1.00
Accountant I	<u>0.00</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Total Human Resources Department	4.00	4.60	4.60	4.60	4.60
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
Office of the City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney II	0.00	0.00	0.40	0.40	0.40
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total City Attorney's Office	4.00	4.00	4.40	4.40	4.40
No changes in 2020.					
PUBLIC SAFETY					
Police Department					
Chief	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer	59.00	59.00	59.00	59.00	59.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Communication Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer Trainee (FTE)	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	8.00	8.00	8.00	8.00
Time System Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Operation Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	1.00	1.00	1.00	1.00	1.00
MEG Unit Secretary	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total Police Department	104.40	104.40	104.40	104.40	104.40
No changes in 2020.					
Fire Department					
Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	2.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	0.00
Battalion Chief	4.00	4.00	4.00	4.00	4.00
Captain	5.00	5.00	5.00	5.00	5.00
Lieutenant	10.00	10.00	10.00	10.00	10.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter	18.00	18.00	18.00	18.00	18.00
Firefighter/Paramedic	14.00	14.00	14.00	14.00	14.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Transcriptionist/Data Entry Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Fire Department	70.50	70.50	70.50	70.50	70.50
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
Building Inspection					
Building/Housing Inspector	2.00	2.00	2.00	2.00	2.00
Electrical/Heating Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing/Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Housing/Environmental Inspector	1.00	1.00	1.00	0.00	0.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Building Inspection	8.00	8.00	8.00	8.00	8.00
No changes in 2020.					
PUBLIC WORKS					
Department of Public Works					
Administration					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	0.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	0.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works Administration	4.00	4.00	4.00	4.00	4.00
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
GIS Project Specialist	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Engineering	6.00	7.00	7.00	7.00	7.00
Municipal Service Building Administration /					
Maintenance					
Superintendent - Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Leadman - Construction	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead-Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>
Total MSB Administration/Maintenance	11.00	11.00	11.00	13.50	13.50
Streets and Sanitation					
Superintendent - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	11.00	9.00
Maintenance Worker I-Streets	5.00	5.00	5.00	3.00	3.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	8.00	8.00
Maintenance Worker IV-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Sewer Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Street Sweeping	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Streets and Sanitation	45.00	45.00	45.00	38.00	36.00
Parks and Cemetery					
Superintendent - Parks - Forestry	1.00	1.00	1.00	1.00	1.00
Forester	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Arborist	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Parks	1.00	1.00	1.00	2.00	2.00
Maintenance Worker III - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker II - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker I - Parks	3.00	3.00	3.00	0.00	0.00
Administrative Assistant	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Parks and Cemetery	18.00	17.00	17.00	17.00	17.00
Total Department of Public Works	84.00	84.00	84.00	79.50	77.50

2.00 FTE Streets and Sanitation Maintenance Worker II transferred to Recycling Utility Fund in 2020.

CULTURE AND RECREATION

Senior Services

Director of Senior Services	0.00	0.00	0.00	1.00	1.00
Senior Center Supervisor	1.00	1.00	1.00	0.00	0.00
Assistant Supervisor	0.00	1.00	1.00	0.00	0.00
Coordinator	0.00	0.00	0.00	1.00	1.00
Wellness Coordinator	1.00	0.00	0.00	0.00	0.00
Custodian	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>
Total Senior Services	2.28	2.28	2.28	2.28	2.28

No changes in 2020.

CONSERVATION AND DEVELOPMENT

Planning and Development

Director of Planning and Development	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	1.00	0.00	0.00	1.00
Community/Economic Development Planner	0.00	0.00	1.00	1.00	0.00
Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Planning and Development	4.00	4.00	4.00	4.00	5.00

The addition of a Grant Coordinator in 2020.

TOTAL GENERAL FUND	295.24	295.43	295.83	292.33	291.33
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**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
SPECIAL REVENUE FUND					
Mead Public Library					
Director	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Manager	2.00	2.00	2.00	2.00	2.00
Librarian II	2.00	0.00	0.00	0.00	0.00
Librarian I	4.75	0.00	0.00	0.00	0.00
Librarian	0.00	6.75	8.00	7.75	7.75
Page Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	0.00	0.00	0.00
Public Information Specialist II	1.00	1.00	0.00	0.00	0.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00
Maintenance Technician	0.00	0.00	2.00	2.00	2.00
Administrative Assistant/Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Library Assistant III	5.00	5.00	0.00	0.00	0.00
Library Assistant II	1.00	1.00	0.00	0.00	0.00
Library Assistant I	5.75	5.75	0.00	0.00	0.00
Cataloger	0.00	0.00	3.00	3.00	3.00
Public Safety Specialist	0.00	0.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	9.25	9.25	9.25
Cleaners	1.50	1.50	2.00	2.00	2.00
Library Page	<u>9.50</u>	<u>9.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
Total Mead Public Library	39.50	39.50	39.75	39.50	39.50
No changes in 2020					
Municipal Court					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Municipal Court	2.50	2.50	2.50	2.50	2.50
No changes in 2020.					
Ambulance					
Firefighter/Paramedic	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Ambulance	4.00	4.00	4.00	4.00	4.00
No changes in 2020.					
Cable Television					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.50</u>	<u>0.50</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total Cable Television	1.50	1.50	1.25	1.25	1.25
No changes in 2020.					
TOTAL SPECIAL REVENUE FUND	47.50	47.50	47.50	47.25	47.25

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
PROPRIETARY FUNDS					
Recycling Utility					
Maintenance Worker II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
Total Recycling Utility	0.00	0.00	0.00	0.00	2.00
This fund is new in 2020.					
Transit Utility					
Director	0.70	0.70	0.70	0.70	0.70
Operator Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	0.00	0.00	0.00	1.00	1.00
Lead Support - ADA Coordinator	2.00	2.00	2.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Fill-In Dispatcher	1.00	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Fixed Route Operator	28.00	28.00	28.00	28.00	28.00
Paratransit Operator	12.00	12.00	12.00	12.00	12.00
Hostler	1.25	1.25	1.50	1.50	1.50
Cleaner	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
Total Transit Utility	51.20	51.20	51.45	51.45	51.45
No changes in 2020.					
Parking Utility					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Worker I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parking Utility	2.30	2.30	2.30	2.30	2.30
No changes in 2020.					
Water Utility*					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	0.00	0.00	1.00	1.00	1.00
Distribution Technician	6.00	6.00	5.00	5.00	6.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Water Utility	30.00	30.00	30.00	30.00	31.00

An increase of 1.00 FTE in 2020. *Approval authorized by the Board of Water Commissioners.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>	<u>2019</u> <u>Amended</u>	<u>2019</u> <u>Estimated</u>	<u>2020</u> <u>Executive</u>
Wastewater Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Operator III	1.00	1.00	1.00	2.00	2.00
Operator I	1.00	1.00	1.00	2.00	2.00
Clerk Typist	1.00	0.00	0.00	0.00	0.00
Clerk IV / Administrative Assistant	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Wastewater Utility	13.00	13.00	13.00	15.00	15.00
No changes in 2020.					
TOTAL PROPRIETARY FUND	96.50	96.50	96.75	98.75	101.75
INTERNAL SERVICE FUNDS					
Information Technology					
IT Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	2.00	1.00	1.00
PC Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology	5.00	5.00	6.00	5.00	5.00
A reduction of 1.00 FTE Network Administrator position (unfilled) in 2020.					
MOTOR VEHICLE FUND					
Motor Vehicle					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	6.00	3.00	3.00	2.00	2.00
Truck Mechanic	0.00	1.00	1.00	1.00	1.00
Service Mechanic II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Motor Vehicle	8.00	6.00	6.00	6.00	6.00
No changes in 2020.					
TOTAL INTERNAL SERVICE FUNDS	13.00	11.00	12.00	11.00	11.00
TOTAL PROPRIETARY FUNDS	109.50	107.50	108.75	109.75	112.75
TOTAL CITY FUNDS	452.24	450.43	452.08	449.33	451.33

~~IV~~

R. C. No. 159 - 19 - 20. By COMMITTEE OF THE WHOLE. October 21, 2019.

Your Committee to whom was referred R. C. No. 136-19-20 by Licensing, Hearings, and Public Safety Committee and a copy of DIRECT REFERRAL Res. No. 83-19-20 by Alderpersons Donohue and Bohren establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year; recommends filing the document.

Layover

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

5.8

R. C. No. 136 - 19 - 20. By LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE. September 16, 2019.

Your Committee to whom was referred a copy of DIRECT REFERRAL Res. No. 83-19-20 by Alderpersons Donohue and Bohren establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year; recommends adopting the Resolution.

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[Signature]
Dean Dieke
Barbara Felde

[Signature]

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE, PUBLIC WORKS COMMITTEE AND LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

Res. No. 83 - 19 - 20. By Alderpersons Donohue and Bohren. September 4, 2019.

A RESOLUTION establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year.

WHEREAS, Section 2-905 of Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year, and

WHEREAS, The Common Council committees have duly considered and discussed a budget for 2020 as proposed by the City Administrator, and

WHEREAS, A public hearing on the budget will be held on October 14, 2019 as required, and

WHEREAS, The 2020 budget requires a tax levy to partially finance the appropriations.

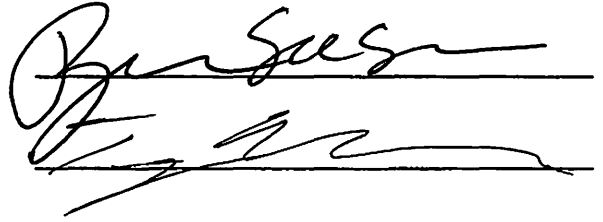
NOW, THEREFORE, BE IT RESOLVED: by the Common Council of the City of Sheboygan that:

Budgeted revenue estimates and expenditure appropriations for the year 2020 for the City's General Fund; Special Revenue Funds - MEG Unit, Block Grant, Housing Revolving Loan, Business Revolving Loan, Neighborhood Revitalization Fund, Mead Public Library, Tourism, Park, Forestry and Open Space, Park Impact Fee Fund, Cable TV, Municipal Court, Ambulance, Special Assessment, Harbor Centre Marina, Redevelopment Authority, Storm Water; Debt Service - G.O. Debt Service, Convention Center Debt Service, TID 5 Debt, TID 6 Debt, TID 10 Debt, TID 11 Debt, TID 12 Debt, TID 13 Debt, TID 14 Debt, TID 15 Debt, TID 16 Debt, TID 17 Debt, TID 18 Debt, TID 19 Debt, Environmental TID Debt; Capital Improvements Funds - Capital Projects, Capital Improvement, Industrial Park Fund, TID 6 Capital, TID 12 Capital, TID 14 Capital, TID 16 Capital, TID 17 Capital, TID 18 Capital, TID 19 Capital; Proprietary Funds - Motor Vehicle, Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology; Enterprise Funds -Wastewater Utility, Recycling Utility Fund, Transit Utility, Parking Utility, Boat Facilities; and Fiduciary Funds - Cemetery Perpetual Care, Mead Public Library Trust be and are hereby adopted as set forth in the attachment and established in the budget document.

BE IT FURTHER RESOLVED that the Personnel Schedule as presented in the 2020 Budget be approved, and

Finance & Personnel
Public Works
Adopted
9/5

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2020 Budget is \$24,092,874.

Two handwritten signatures are present, each written over a horizontal line. The top signature is more legible and appears to be 'B. Sues'. The bottom signature is more stylized and less legible.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

2020 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds
Revenue						
Taxes	\$17,982,638	\$4,302,078	\$8,542,409	\$1,600,242	\$0	\$516,662
Licenses and Permits	\$992,740	\$642,475	\$0	\$0	\$0	\$30,700
Intergovernmental Revenue	\$14,570,165	\$2,174,662	\$52,472	\$1,181,056	\$0	\$3,786,219
Intergovernmental Charges for Services	\$258,000	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,566,322	\$2,168,641	\$0	\$0	\$9,400	\$20,928,466
Fines and Forfeitures	\$271,000	\$900,000	\$0	\$0	\$0	\$5,000
Miscellaneous Revenue	\$356,650	\$361,550	\$679,532	\$121,300	\$30,500	\$1,148,990
Interfund Transfers	\$1,708,924	\$942,964	\$1,127,142	\$6,551,946	\$0	\$257,026
Total Revenue	\$37,706,439	\$11,492,370	\$10,401,555	\$9,454,544	\$39,900	\$26,673,063
Expenditures						
General Government	\$4,207,724	\$1,849,996	\$165,696	\$0	\$0	\$9,235,520
Public Safety	\$22,315,691	\$870,061	\$0	\$765,944	\$0	\$0
Public Works	\$8,825,441	\$937,643	\$0	\$4,948,430	\$0	\$13,878,087
Health and Human Services	\$201,331	\$0	\$0	\$0	\$1,000	\$0
Culture and Recreation	\$2,837,589	\$4,075,246	\$0	\$886,770	\$150,000	\$3,038
Conservation and Development	\$368,721	\$1,502,433	\$0	\$5,541,234	\$0	\$7,996
Transfers and other expenses	\$538,030	\$2,028,764	\$8,564,112	\$1,097,000	\$15,000	\$7,291,501
Total Expenditures	\$39,294,527	\$11,264,142	\$8,729,808	\$13,239,378	\$166,000	\$30,416,143
Excess of revenues over (under) expenditures	-\$1,588,088	\$228,228	\$1,671,747	-\$3,784,834	-\$126,100	-\$3,743,080

BUDGET SUMMARY

2020 Requested	2019 Estimated	2018 Actual	2017 Actual
\$32,944,029	\$31,388,209	\$30,561,851	\$29,155,873
\$1,665,915	\$1,982,186	\$1,806,082	\$1,744,147
\$21,764,574	\$22,083,795	\$20,793,432	\$21,894,629
\$258,000	\$258,000	\$259,067	\$212,174
\$24,672,829	\$22,838,073	\$22,603,020	\$20,783,225
\$1,176,000	\$1,026,000	\$1,197,563	\$1,078,718
\$2,698,522	\$2,751,280	\$5,309,019	\$3,741,590
\$10,588,002	\$20,197,386	\$43,581,151	\$12,511,269
<u>\$95,767,871</u>	<u>\$102,524,929</u>	<u>\$126,111,184</u>	<u>\$91,121,626</u>
\$15,458,937	\$18,560,910	\$20,803,862	\$14,019,118
\$23,951,696	\$23,214,931	\$24,471,918	\$21,481,633
\$28,589,601	\$24,926,076	\$22,880,281	\$22,431,711
\$202,331	\$194,205	\$205,785	\$234,960
\$7,952,643	\$7,790,159	\$7,102,525	\$7,167,105
\$7,420,384	\$3,979,555	\$16,223,927	\$7,729,672
<u>\$19,534,407</u>	<u>\$35,791,768</u>	<u>\$22,997,705</u>	<u>\$20,394,270</u>
<u>\$103,109,999</u>	<u>\$114,457,604</u>	<u>\$114,686,004</u>	<u>\$93,458,469</u>
<u><u>-\$7,342,128</u></u>	<u><u>-\$11,932,674</u></u>	<u><u>\$11,425,180</u></u>	<u><u>-\$2,336,843</u></u>

Revenue

Taxes
Licenses and Permits
Intergovernmental Revenue
Intergovernmental Charges for Services
Charges for Services
Fines and Forfeitures
Miscellaneous Revenue
Interfund Transfers
Total Revenue

Expenditures

General Government
Public Safety
Public Works
Health and Human Services
Culture and Recreation
Conservation and Development
Transfers and other expenses
Total Expenditures

Excess of revenues over (under) expenditures

GENERAL FUND BUDGET SUMMARY

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	15,617,078	16,469,774	16,639,228	16,639,608	16,812,638
Licenses and Permits	1,070,035	1,206,900	921,240	1,236,480	992,740
Intergovernmental Revenue	14,258,857	14,637,627	14,482,474	14,498,829	14,535,165
Intergovernmental Charges for Services	212,174	259,067	258,000	258,000	258,000
Charges for Services	1,721,996	1,625,706	1,679,822	1,599,604	1,601,322
Fines and Forfeitures	354,853	275,390	271,000	271,000	271,000
Miscellaneous Revenue	440,329	637,008	342,425	415,889	356,650
Interfund Transfers	2,811,255	2,900,078	2,717,605	3,287,291	2,878,924
Total Revenue	36,486,578	38,011,550	37,311,794	38,206,702	37,706,439
Expense					
General Government	3,200,019	3,482,747	4,024,030	3,609,017	4,207,724
Public Safety	20,153,964	21,258,537	21,784,550	21,712,789	22,315,691
Public Works	8,270,129	8,464,170	9,069,716	9,131,312	8,825,441
Health and Human Services	221,626	188,887	201,337	193,455	201,331
Culture and Recreation	2,502,124	2,589,441	2,681,942	2,687,117	2,837,589
Conservation and Development	646,480	348,915	352,725	353,951	368,721
Transfers and other expenses	118,427	5,604,986	431,077	86,482	538,030
Total Expenditures	35,112,769	41,937,683	38,545,378	37,774,122	39,294,527
Excess of revenue over (under) expenditures	1,373,809	-3,926,133	-1,233,584	432,580	-1,588,088
Fund Balance, Beginning Year	22,527,096	23,900,905	19,078,761	19,974,772	20,407,352
Fund Balance, Ending Year*	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264
*Ending Fund Balance consists of:					
Uncommitted	21,613,280	17,081,687	16,089,044	18,727,726	17,263,509
Committed	2,287,625	2,893,085	1,756,133	1,679,626	1,555,755
	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264

GENERAL FUND BUDGET SUMMARY

	2017	2018	2019	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Committed					
Inventory	155,185	151,571	150,000	150,000	150,000
Prepaid postage and other	31,602	11,294	13,500	13,500	13,500
Advance to TID 10 Debt Fund	611,908	419,728	332,633	123,871	0
Advance to TID 13 Debt Fund	112,175	112,175	0	0	0
Advance to TID 16 Capital Fund	512,255	542,255	30,000	542,255	542,255
Advance to TID 17 Capital Fund	14,500	14,500	30,000	0	0
Advance to TID 18 Capital Fund	0	791,562	0	0	0
Advance to TID 19 Capital Fund	0	0	350,000	0	0
Advance to Harbor Centre Marina Fund	0	0	0	0	0
Advance to Redevelopment Authority Fund	500,000	500,000	500,000	500,000	500,000
Committed - Development	350,000	350,000	350,000	350,000	350,000
	<u>2,287,625</u>	<u>2,893,085</u>	<u>1,756,133</u>	<u>1,679,626</u>	<u>1,555,755</u>

**SPECIAL REVENUE FUNDS
BUDGET SUMMARY**

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Amended</u>	2019 <u>Estimated</u>	2020 <u>Requested</u>
Revenue					
Taxes	4,010,842	4,094,226	3,991,321	3,981,887	4,302,078
Licenses and Permits	642,712	564,581	610,000	715,006	642,475
Intergovernmental Revenue	1,704,960	1,882,304	2,261,618	2,428,071	2,174,662
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	2,202,507	2,359,534	2,034,740	2,165,538	2,168,641
Fines and Forfeitures	705,477	922,173	750,000	750,000	900,000
Miscellaneous Revenue	1,867,474	392,238	289,569	392,058	361,550
Interfund Transfers	750,844	229,368	225,000	230,000	942,964
Total Revenue	11,884,817	10,444,425	10,162,248	10,662,560	11,492,370
Expenditures					
General Government	961,653	1,076,765	1,057,624	1,538,244	1,849,996
Public Safety	721,085	651,650	823,944	829,636	870,061
Public Works	982,378	1,028,440	974,799	898,719	937,643
Health and Human Services	0	0	0	0	0
Culture and Recreation	3,969,292	3,638,642	4,157,540	4,241,790	4,075,246
Conservation and Development	1,389,219	1,311,330	1,431,276	1,109,213	1,502,433
Transfers and other expenses	3,675,045	2,632,070	2,204,522	2,493,701	2,028,764
Total Expenditures	11,698,673	10,338,896	10,649,705	11,111,304	11,264,142
Excess of revenues over (under) expenditures	186,144	105,528	-487,458	-448,743	228,228
Fund Balance, Beginning Year	2,189,647	2,375,791	1,844,466	2,481,319	2,032,576
Fund Balance, Ending Year	2,375,791	2,481,319	1,357,009	2,032,576	2,260,803

**DEBT SERVICE FUNDS
BUDGET SUMMARY**

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Amended</u>	2019 <u>Estimated</u>	2020 <u>Requested</u>
Revenue					
Taxes	6,167,634	6,666,863	7,358,181	7,434,915	8,542,409
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenues	53,639	54,429	52,471	52,471	52,472
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	839,577	1,437,124	540,465	1,042,992	679,532
Interfund Transfers	1,366,425	9,702,434	1,084,486	5,782,591	1,127,142
Total Revenue	8,427,276	17,860,849	9,035,603	14,312,969	10,401,555
Expenditures					
General Government	733,323	725,083	201,419	165,196	165,696
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	0	0	0	0	0
Culture and Recreation	0	0	0	0	0
Conservation and Development	0	0	0	0	0
Transfers and other expenses	8,543,156	7,040,253	15,650,511	22,693,412	8,564,112
Total Expenditures	9,276,479	7,765,335	15,851,930	22,858,608	8,729,808
Excess of revenues over (under) expenditures	-849,203	10,095,514	-6,816,327	-8,545,639	1,671,747
Fund Balance, Beginning Year	9,814,477	8,965,274	17,375,830	19,060,788	10,515,149
Fund Balance, Ending Year	8,965,274	19,060,788	10,559,503	10,515,149	12,186,896

**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Revenue					
Taxes	1,681,879	1,661,306	1,690,775	1,683,775	1,600,242
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	1,640,314	760,683	8,359,913	1,574,310	1,181,056
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	999,043	1,505,168	468,500	120,960	121,300
Interfund Transfers	7,790,207	30,952,500	10,928,526	10,927,681	6,551,946
Total Revenue	12,111,443	34,879,658	21,447,714	14,306,727	9,454,544
Expenditures					
General Government	359,046	6,721,251	7,709,894	4,261,436	0
Public Safety	606,584	2,561,731	767,689	672,506	765,944
Public Works	5,361,688	5,344,146	10,756,843	5,077,149	4,948,430
Health and Human Services	0	0	0	0	0
Culture and Recreation	380,351	779,258	1,236,638	629,770	886,770
Conservation and Development	5,686,887	14,554,353	7,871,237	2,508,596	5,541,234
Transfers and other expenses	967,588	1,071,479	2,654,817	3,336,985	1,097,000
Total Expenditures	13,362,143	31,032,219	30,997,118	16,486,443	13,239,378
Excess of revenues over (under) expenditures	-1,250,701	3,847,439	-9,549,404	-2,179,716	-3,784,834
Fund Balance, Beginning Year	6,749,570	5,498,869	7,789,986	9,346,308	7,166,592
Fund Balance, Ending Year	5,498,869	9,346,308	-1,759,418	7,166,592	3,381,758

**PROPRIETARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	511,562	511,576	511,547	511,547	516,662
Licenses and Permits	31,800	34,600	34,200	30,700	30,700
Intergovernmental	3,471,718	3,389,061	3,849,794	3,497,114	3,786,219
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	16,878,734	18,636,235	19,198,586	19,096,530	20,928,466
Fines and Forfeitures	18,388	0	5,000	5,000	5,000
Miscellaneous Revenue	700,499	824,569	653,822	748,881	1,148,990
Interfund Transfers	959,015	954,877	1,107,499	1,106,300	257,026
Total Revenue	22,571,715	24,350,917	25,360,448	24,996,072	26,673,063
Expenditures					
General Government	8,765,077	8,798,016	9,833,896	8,987,017	9,235,520
Public Safety	0	0	0	0	0
Public Works	7,817,516	8,043,525	10,352,949	9,818,896	13,878,087
Health and Human Services	0	0	0	0	0
Culture and Recreation	2,929	3,764	2,682	1,482	3,038
Conservation and Development	7,086	9,329	7,817	7,796	7,996
Transfers and other expenses	7,089,999	6,647,996	7,268,193	7,166,187	7,291,501
Total Expenditures	23,682,608	23,502,630	27,465,537	25,981,378	30,416,143
Excess of revenues over (under) expenditures	-1,110,892	848,288	-2,105,089	-985,306	-3,743,080
Fund Balance, Beginning Year	86,007,204	84,896,312	83,038,389	85,744,599	84,759,293
Fund Balance, Ending Year	84,896,312	85,744,599	80,933,300	84,759,293	81,016,213

**FIDUCIARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	0	0	0	0	0
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	11,611	14,836	9,400	9,400	9,400
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	165,529	512,912	24,000	30,500	30,500
Interfund Transfers	0	0	0	0	0
Total Revenue	177,140	527,747	33,400	39,900	39,900
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	13,334	16,898	750	750	1,000
Culture and Recreation	312,409	91,420	0	230,000	150,000
Conservation and Development	0	0	0	0	0
Transfers and other expenses	55	922	1,250	15,000	15,000
Total Expenditures	325,797	109,241	2,000	245,750	166,000
Excess of revenues over (under) expenditures	-148,657	418,507	31,400	-205,850	-126,100
Fund Balance, Beginning Year	2,175,632	2,026,975	2,051,126	2,445,482	2,239,632
Fund Balance, Ending Year	2,026,975	2,445,482	2,082,526	2,239,632	2,113,532

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
GENERAL FUND					
GENERAL GOVERNMENT					
Office of the Mayor					
Mayor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant / Communications Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the Mayor	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Office of the City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.81	1.00	1.00	1.00	1.00
Council/Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
Total Office of the City Clerk	3.56	3.75	3.75	3.75	3.75
No changes in 2020.					
Office of the City Administrator					
City Administrator	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00	0.00
Assistant to the City Administrator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Office of the City Administrator	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Finance Department					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Comptroller/Treasurer	1.00	0.00	0.00	0.00	0.00
Auditor/Analyst	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant I	0.00	0.40	0.40	0.40	0.40
Clerk I	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Accounts Payable Clerk	0.00	1.00	1.00	1.00	1.00
Purchasing Agent	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Finance Department	6.50	5.90	5.90	6.90	6.90
No changes in 2020.					
Human Resources Department					
Director of H.R. and Labor Relations	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Benefit Administrator / Analyst	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	1.00	1.00	1.00	1.00
Accountant I	<u>0.00</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Total Human Resources Department	4.00	4.60	4.60	4.60	4.60
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Office of the City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney II	0.00	0.00	0.40	0.40	0.40
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total City Attorney's Office	4.00	4.00	4.40	4.40	4.40
No changes in 2020.					
PUBLIC SAFETY					
Police Department					
Chief	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer	59.00	59.00	59.00	59.00	59.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Communication Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer Trainee (FTE)	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	8.00	8.00	8.00	8.00
Time System Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Operation Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	1.00	1.00	1.00	1.00	1.00
MEG Unit Secretary	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total Police Department	104.40	104.40	104.40	104.40	104.40
No changes in 2020.					
Fire Department					
Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	2.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	0.00
Battalion Chief	4.00	4.00	4.00	4.00	4.00
Captain	5.00	5.00	5.00	5.00	5.00
Lieutenant	10.00	10.00	10.00	10.00	10.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter	18.00	18.00	18.00	18.00	18.00
Firefighter/Paramedic	14.00	14.00	14.00	14.00	14.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Transcriptionist/Data Entry Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Fire Department	70.50	70.50	70.50	70.50	70.50
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Building Inspection					
Building/Housing Inspector	2.00	2.00	2.00	2.00	2.00
Electrical/Heating Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing/Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Housing/Environmental Inspector	1.00	1.00	1.00	0.00	0.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Building Inspection	8.00	8.00	8.00	8.00	8.00
No changes in 2020.					
PUBLIC WORKS					
Department of Public Works					
Administration					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	0.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	0.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works Administration	4.00	4.00	4.00	4.00	4.00
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
GIS Project Specialist	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Engineering	6.00	7.00	7.00	7.00	7.00
Municipal Service Building Administration / Maintenance					
Superintendent - Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Leadman - Construction	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead-Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>
Total MSB Administration/Maintenance	11.00	11.00	11.00	13.50	13.50
Streets and Sanitation					
Superintendent - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	11.00	9.00
Maintenance Worker I-Streets	5.00	5.00	5.00	3.00	3.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	8.00	8.00
Maintenance Worker IV-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Sewer Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Street Sweeping	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Streets and Sanitation	45.00	45.00	45.00	38.00	36.00
Parks and Cemetery					
Superintendent - Parks - Forestry	1.00	1.00	1.00	1.00	1.00
Forester	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Arborist	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Parks	1.00	1.00	1.00	2.00	2.00
Maintenance Worker III - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker II - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker I - Parks	3.00	3.00	3.00	0.00	0.00
Administrative Assistant	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Parks and Cemetery	18.00	17.00	17.00	17.00	17.00
Total Department of Public Works	84.00	84.00	84.00	79.50	77.50

2.00 FTE Streets and Sanitation Maintenance Worker II transferred to Recycling Utility Fund in 2020.

CULTURE AND RECREATION

Senior Services

Director of Senior Services	0.00	0.00	0.00	1.00	1.00
Senior Center Supervisor	1.00	1.00	1.00	0.00	0.00
Assistant Supervisor	0.00	1.00	1.00	0.00	0.00
Coordinator	0.00	0.00	0.00	1.00	1.00
Wellness Coordinator	1.00	0.00	0.00	0.00	0.00
Custodian	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>
Total Senior Services	2.28	2.28	2.28	2.28	2.28

No changes in 2020.

CONSERVATION AND DEVELOPMENT

Planning and Development

Director of Planning and Development	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	1.00	0.00	0.00	1.00
Community/Economic Development Planner	0.00	0.00	1.00	1.00	0.00
Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Planning and Development	4.00	4.00	4.00	4.00	5.00

The addition of a Grant Coordinator in 2020.

TOTAL GENERAL FUND	295.24	295.43	295.83	292.33	291.33
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**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
SPECIAL REVENUE FUND					
Mead Public Library					
Director	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Manager	2.00	2.00	2.00	2.00	2.00
Librarian II	2.00	0.00	0.00	0.00	0.00
Librarian I	4.75	0.00	0.00	0.00	0.00
Librarian	0.00	6.75	8.00	7.75	7.75
Page Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	0.00	0.00	0.00
Public Information Specialist II	1.00	1.00	0.00	0.00	0.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00
Maintenance Technician	0.00	0.00	2.00	2.00	2.00
Administrative Assistant/Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Library Assistant III	5.00	5.00	0.00	0.00	0.00
Library Assistant II	1.00	1.00	0.00	0.00	0.00
Library Assistant I	5.75	5.75	0.00	0.00	0.00
Cataloger	0.00	0.00	3.00	3.00	3.00
Public Safety Specialist	0.00	0.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	9.25	9.25	9.25
Cleaners	1.50	1.50	2.00	2.00	2.00
Library Page	<u>9.50</u>	<u>9.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
Total Mead Public Library	39.50	39.50	39.75	39.50	39.50
No changes in 2020.					
Municipal Court					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Municipal Court	2.50	2.50	2.50	2.50	2.50
No changes in 2020.					
Ambulance					
Firefighter/Paramedic	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Ambulance	4.00	4.00	4.00	4.00	4.00
No changes in 2020.					
Cable Television					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.50</u>	<u>0.50</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total Cable Television	1.50	1.50	1.25	1.25	1.25
No changes in 2020.					
TOTAL SPECIAL REVENUE FUND	47.50	47.50	47.50	47.25	47.25

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
PROPRIETARY FUNDS					
Recycling Utility					
Maintenance Worker II	0.00	0.00	0.00	0.00	2.00
Total Recycling Utility	0.00	0.00	0.00	0.00	2.00
This fund is new in 2020.					
Transit Utility					
Director	0.70	0.70	0.70	0.70	0.70
Operator Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	0.00	0.00	0.00	1.00	1.00
Lead Support - ADA Coordinator	2.00	2.00	2.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Fill-In Dispatcher	1.00	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Fixed Route Operator	28.00	28.00	28.00	28.00	28.00
Paratransit Operator	12.00	12.00	12.00	12.00	12.00
Hostler	1.25	1.25	1.50	1.50	1.50
Cleaner	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
Total Transit Utility	51.20	51.20	51.45	51.45	51.45
No changes in 2020.					
Parking Utility					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Worker I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parking Utility	2.30	2.30	2.30	2.30	2.30
No changes in 2020.					
Water Utility*					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	0.00	0.00	1.00	1.00	1.00
Distribution Technician	6.00	6.00	5.00	5.00	6.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Water Utility	30.00	30.00	30.00	30.00	31.00

An increase of 1.00 FTE in 2020. *Approval authorized by the Board of Water Commissioners.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Wastewater Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Operator III	1.00	1.00	1.00	2.00	2.00
Operator I	1.00	1.00	1.00	2.00	2.00
Clerk Typist	1.00	0.00	0.00	0.00	0.00
Clerk IV / Administrative Assistant	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Wastewater Utility	13.00	13.00	13.00	15.00	15.00
No changes in 2020.					
TOTAL PROPRIETARY FUND	96.50	96.50	96.75	98.75	101.75
INTERNAL SERVICE FUNDS					
Information Technology					
IT Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	2.00	1.00	1.00
PC Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology	5.00	5.00	6.00	5.00	5.00
A reduction of 1.00 FTE Network Administrator position (unfilled) in 2020.					
MOTOR VEHICLE FUND					
Motor Vehicle					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	6.00	3.00	3.00	2.00	2.00
Truck Mechanic	0.00	1.00	1.00	1.00	1.00
Service Mechanic II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Motor Vehicle	8.00	6.00	6.00	6.00	6.00
No changes in 2020.					
TOTAL INTERNAL SERVICE FUNDS	13.00	11.00	12.00	11.00	11.00
TOTAL PROPRIETARY FUNDS	109.50	107.50	108.75	109.75	112.75
TOTAL CITY FUNDS	452.24	450.43	452.08	449.33	451.33

XI

6.4

R. C. No. 160 - 19 - 20. By COMMITTEE OF THE WHOLE. October 21, 2019.

Your Committee to whom was referred R. C. No. 137-19-20 by Public Works Committee and a copy of DIRECT REFERRAL Res. No. 83-19-20 by Alderpersons Donohue and Bohren establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year; recommends filing the document.

Supover

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE, PUBLIC WORKS COMMITTEE AND LICENSING, HEARINGS, AND PUBLIC SAFETY COMMITTEE

Res. No. 83 - 19 - 20. By Alderpersons Donohue and Bohren. September 4, 2019.

A RESOLUTION establishing the 2020 Budget appropriations and the 2019 Tax Levy for use during the calendar year.

WHEREAS, Section 2-905 of Municipal Code of the City of Sheboygan requires an annual budget appropriating monies to finance activities of the City for the ensuing fiscal year, and

WHEREAS, The Common Council committees have duly considered and discussed a budget for 2020 as proposed by the City Administrator, and

WHEREAS, A public hearing on the budget will be held on October 14, 2019 as required, and

WHEREAS, The 2020 budget requires a tax levy to partially finance the appropriations.

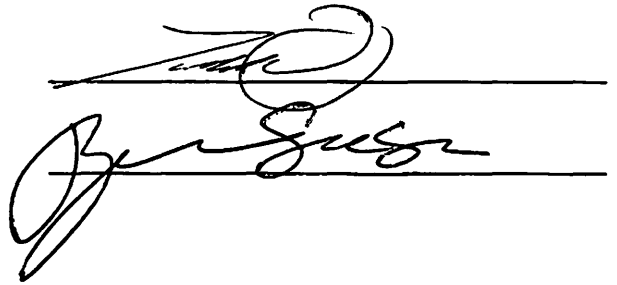
NOW, THEREFORE, BE IT RESOLVED: by the Common Council of the City of Sheboygan that:

Budgeted revenue estimates and expenditure appropriations for the year 2020 for the City's General Fund; Special Revenue Funds - MEG Unit, Block Grant, Housing Revolving Loan, Business Revolving Loan, Neighborhood Revitalization Fund, Mead Public Library, Tourism, Park, Forestry and Open Space, Park Impact Fee Fund, Cable TV, Municipal Court, Ambulance, Special Assessment, Harbor Centre Marina, Redevelopment Authority, Storm Water; Debt Service - G.O. Debt Service, Convention Center Debt Service, TID 5 Debt, TID 6 Debt, TID 10 Debt, TID 11 Debt, TID 12 Debt, TID 13 Debt, TID 14 Debt, TID 15 Debt, TID 16 Debt, TID 17 Debt, TID 18 Debt, TID 19 Debt, Environmental TID Debt; Capital Improvements Funds - Capital Projects, Capital Improvement, Industrial Park Fund, TID 6 Capital, TID 12 Capital, TID 14 Capital, TID 16 Capital, TID 17 Capital, TID 18 Capital, TID 19 Capital; Proprietary Funds - Motor Vehicle, Health Insurance, Liability Insurance, Workers Compensation Insurance, Information Technology; Enterprise Funds -Wastewater Utility, Recycling Utility Fund, Transit Utility, Parking Utility, Boat Facilities; and Fiduciary Funds - Cemetery Perpetual Care, Mead Public Library Trust be and are hereby adopted as set forth in the attachment and established in the budget document.

BE IT FURTHER RESOLVED that the Personnel Schedule as presented in the 2020 Budget be approved, and

Finance Personnel
Public Works
8/15/19 adopt

BE IT FURTHER RESOLVED that the property tax levy required to finance the 2020 Budget is \$24,092,874.



Two handwritten signatures are present on horizontal lines. The top signature is a cursive name that appears to be "John" or "John D.". The bottom signature is a cursive name that appears to be "Ben" or "Benjamin".

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

2020 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds
Revenue						
Taxes	\$17,982,638	\$4,302,078	\$8,542,409	\$1,600,242	\$0	\$516,662
Licenses and Permits	\$992,740	\$642,475	\$0	\$0	\$0	\$30,700
Intergovernmental Revenue	\$14,570,165	\$2,174,662	\$52,472	\$1,181,056	\$0	\$3,786,219
Intergovernmental Charges for Services	\$258,000	\$0	\$0	\$0	\$0	\$0
Charges for Services	\$1,566,322	\$2,168,641	\$0	\$0	\$9,400	\$20,928,466
Fines and Forfeitures	\$271,000	\$900,000	\$0	\$0	\$0	\$5,000
Miscellaneous Revenue	\$356,650	\$361,550	\$679,532	\$121,300	\$30,500	\$1,148,990
Interfund Transfers	\$1,708,924	\$942,964	\$1,127,142	\$6,551,946	\$0	\$257,026
Total Revenue	\$37,706,439	\$11,492,370	\$10,401,555	\$9,454,544	\$39,900	\$26,673,063
Expenditures						
General Government	\$4,207,724	\$1,849,996	\$165,696	\$0	\$0	\$9,235,520
Public Safety	\$22,315,691	\$870,061	\$0	\$765,944	\$0	\$0
Public Works	\$8,825,441	\$937,643	\$0	\$4,948,430	\$0	\$13,878,087
Health and Human Services	\$201,331	\$0	\$0	\$0	\$1,000	\$0
Culture and Recreation	\$2,837,589	\$4,075,246	\$0	\$886,770	\$150,000	\$3,038
Conservation and Development	\$368,721	\$1,502,433	\$0	\$5,541,234	\$0	\$7,996
Transfers and other expenses	\$538,030	\$2,028,764	\$8,564,112	\$1,097,000	\$15,000	\$7,291,501
Total Expenditures	\$39,294,527	\$11,264,142	\$8,729,808	\$13,239,378	\$166,000	\$30,416,143
Excess of revenues over (under) expenditures	-\$1,588,088	\$228,228	\$1,671,747	-\$3,784,834	-\$126,100	-\$3,743,080

BUDGET SUMMARY

2020 Requested	2019 Estimated	2018 Actual	2017 Actual
\$32,944,029	\$31,388,209	\$30,561,851	\$29,155,873
\$1,665,915	\$1,982,186	\$1,806,082	\$1,744,147
\$21,764,574	\$22,083,795	\$20,793,432	\$21,894,629
\$258,000	\$258,000	\$259,067	\$212,174
\$24,672,829	\$22,838,073	\$22,603,020	\$20,783,225
\$1,176,000	\$1,026,000	\$1,197,563	\$1,078,718
\$2,698,522	\$2,751,280	\$5,309,019	\$3,741,590
\$10,588,002	\$20,197,386	\$43,581,151	\$12,511,269
<u>\$95,767,871</u>	<u>\$102,524,929</u>	<u>\$126,111,184</u>	<u>\$91,121,626</u>
\$15,458,937	\$18,560,910	\$20,803,862	\$14,019,118
\$23,951,696	\$23,214,931	\$24,471,918	\$21,481,633
\$28,589,601	\$24,926,076	\$22,880,281	\$22,431,711
\$202,331	\$194,205	\$205,785	\$234,960
\$7,952,643	\$7,790,159	\$7,102,525	\$7,167,105
\$7,420,384	\$3,979,555	\$16,223,927	\$7,729,672
\$19,534,407	\$35,791,768	\$22,997,705	\$20,394,270
<u>\$103,109,999</u>	<u>\$114,457,604</u>	<u>\$114,686,004</u>	<u>\$93,458,469</u>
<u><u>-\$7,342,128</u></u>	<u><u>-\$11,932,674</u></u>	<u><u>\$11,425,180</u></u>	<u><u>-\$2,336,843</u></u>

Revenue

Taxes
Licenses and Permits
Intergovernmental Revenue
Intergovernmental Charges for Services
Charges for Services
Fines and Forfeitures
Miscellaneous Revenue
Interfund Transfers
Total Revenue

Expenditures

General Government
Public Safety
Public Works
Health and Human Services
Culture and Recreation
Conservation and Development
Transfers and other expenses
Total Expenditures

Excess of revenues over (under) expenditures

GENERAL FUND BUDGET SUMMARY

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	15,617,078	16,469,774	16,639,228	16,639,608	16,812,638
Licenses and Permits	1,070,035	1,206,900	921,240	1,236,480	992,740
Intergovernmental Revenue	14,258,857	14,637,627	14,482,474	14,498,829	14,535,165
Intergovernmental Charges for Services	212,174	259,067	258,000	258,000	258,000
Charges for Services	1,721,996	1,625,706	1,679,822	1,599,604	1,601,322
Fines and Forfeitures	354,853	275,390	271,000	271,000	271,000
Miscellaneous Revenue	440,329	637,008	342,425	415,889	356,650
Interfund Transfers	2,811,255	2,900,078	2,717,605	3,287,291	2,878,924
Total Revenue	36,486,578	38,011,550	37,311,794	38,206,702	37,706,439
Expense					
General Government	3,200,019	3,482,747	4,024,030	3,609,017	4,207,724
Public Safety	20,153,964	21,258,537	21,784,550	21,712,789	22,315,691
Public Works	8,270,129	8,464,170	9,069,716	9,131,312	8,825,441
Health and Human Services	221,626	188,887	201,337	193,455	201,331
Culture and Recreation	2,502,124	2,589,441	2,681,942	2,687,117	2,837,589
Conservation and Development	646,480	348,915	352,725	353,951	368,721
Transfers and other expenses	118,427	5,604,986	431,077	86,482	538,030
Total Expenditures	35,112,769	41,937,683	38,545,378	37,774,122	39,294,527
Excess of revenue over (under) expenditures	1,373,809	-3,926,133	-1,233,584	432,580	-1,588,088
Fund Balance, Beginning Year	22,527,096	23,900,905	19,078,761	19,974,772	20,407,352
Fund Balance, Ending Year*	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264
*Ending Fund Balance consists of:					
Uncommitted	21,613,280	17,081,687	16,089,044	18,727,726	17,263,509
Committed	2,287,625	2,893,085	1,756,133	1,679,626	1,555,755
	23,900,905	19,974,772	17,845,177	20,407,352	18,819,264

GENERAL FUND BUDGET SUMMARY

	2017	2018	2019	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Committed					
Inventory	155,185	151,571	150,000	150,000	150,000
Prepaid postage and other	31,602	11,294	13,500	13,500	13,500
Advance to TID 10 Debt Fund	611,908	419,728	332,633	123,871	0
Advance to TID 13 Debt Fund	112,175	112,175	0	0	0
Advance to TID 16 Capital Fund	512,255	542,255	30,000	542,255	542,255
Advance to TID 17 Capital Fund	14,500	14,500	30,000	0	0
Advance to TID 18 Capital Fund	0	791,562	0	0	0
Advance to TID 19 Capital Fund	0	0	350,000	0	0
Advance to Harbor Centre Marina Fund	0	0	0	0	0
Advance to Redevelopment Authority Fund	500,000	500,000	500,000	500,000	500,000
Committed - Development	350,000	350,000	350,000	350,000	350,000
	<u>2,287,625</u>	<u>2,893,085</u>	<u>1,756,133</u>	<u>1,679,626</u>	<u>1,555,755</u>

**SPECIAL REVENUE FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Amended</u>	<u>Estimated</u>	<u>Requested</u>
Revenue					
Taxes	4,010,842	4,094,226	3,991,321	3,981,887	4,302,078
Licenses and Permits	642,712	564,581	610,000	715,006	642,475
Intergovernmental Revenue	1,704,960	1,882,304	2,261,618	2,428,071	2,174,662
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	2,202,507	2,359,534	2,034,740	2,165,538	2,168,641
Fines and Forfeitures	705,477	922,173	750,000	750,000	900,000
Miscellaneous Revenue	1,867,474	392,238	289,569	392,058	361,550
Interfund Transfers	750,844	229,368	225,000	230,000	942,964
Total Revenue	11,884,817	10,444,425	10,162,248	10,662,560	11,492,370
Expenditures					
General Government	961,653	1,076,765	1,057,624	1,538,244	1,849,996
Public Safety	721,085	651,650	823,944	829,636	870,061
Public Works	982,378	1,028,440	974,799	898,719	937,643
Health and Human Services	0	0	0	0	0
Culture and Recreation	3,969,292	3,638,642	4,157,540	4,241,790	4,075,246
Conservation and Development	1,389,219	1,311,330	1,431,276	1,109,213	1,502,433
Transfers and other expenses	3,675,045	2,632,070	2,204,522	2,493,701	2,028,764
Total Expenditures	11,698,673	10,338,896	10,649,705	11,111,304	11,264,142
Excess of revenues over (under) expenditures	186,144	105,528	-487,458	-448,743	228,228
Fund Balance, Beginning Year	2,189,647	2,375,791	1,844,466	2,481,319	2,032,576
Fund Balance, Ending Year	2,375,791	2,481,319	1,357,009	2,032,576	2,260,803

**DEBT SERVICE FUNDS
BUDGET SUMMARY**

	2017 <u>Actual</u>	2018 <u>Actual</u>	2019 <u>Amended</u>	2019 <u>Estimated</u>	2020 <u>Requested</u>
Revenue					
Taxes	6,167,634	6,666,863	7,358,181	7,434,915	8,542,409
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenues	53,639	54,429	52,471	52,471	52,472
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	839,577	1,437,124	540,465	1,042,992	679,532
Interfund Transfers	1,366,425	9,702,434	1,084,486	5,782,591	1,127,142
Total Revenue	8,427,276	17,860,849	9,035,603	14,312,969	10,401,555
Expenditures					
General Government	733,323	725,083	201,419	165,196	165,696
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	0	0	0	0	0
Culture and Recreation	0	0	0	0	0
Conservation and Development	0	0	0	0	0
Transfers and other expenses	8,543,156	7,040,253	15,650,511	22,693,412	8,564,112
Total Expenditures	9,276,479	7,765,335	15,851,930	22,858,608	8,729,808
Excess of revenues over (under) expenditures	-849,203	10,095,514	-6,816,327	-8,545,639	1,671,747
Fund Balance, Beginning Year	9,814,477	8,965,274	17,375,830	19,060,788	10,515,149
Fund Balance, Ending Year	8,965,274	19,060,788	10,559,503	10,515,149	12,186,896

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**CAPITAL IMPROVEMENT FUNDS
BUDGET SUMMARY**

	2017	2018	2019	2019	2020
	Actual	Actual	Amended	Estimated	Requested
Revenue					
Taxes	1,681,879	1,661,306	1,690,775	1,683,775	1,600,242
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	1,640,314	760,683	8,359,913	1,574,310	1,181,056
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	0	0	0	0	0
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	999,043	1,505,168	468,500	120,960	121,300
Interfund Transfers	7,790,207	30,952,500	10,928,526	10,927,681	6,551,946
Total Revenue	12,111,443	34,879,658	21,447,714	14,306,727	9,454,544
Expenditures					
General Government	359,046	6,721,251	7,709,894	4,261,436	0
Public Safety	606,584	2,561,731	767,689	672,506	765,944
Public Works	5,361,688	5,344,146	10,756,843	5,077,149	4,948,430
Health and Human Services	0	0	0	0	0
Culture and Recreation	380,351	779,258	1,236,638	629,770	886,770
Conservation and Development	5,686,887	14,554,353	7,871,237	2,508,596	5,541,234
Transfers and other expenses	967,588	1,071,479	2,654,817	3,336,985	1,097,000
Total Expenditures	13,362,143	31,032,219	30,997,118	16,486,443	13,239,378
Excess of revenues over (under) expenditures	-1,250,701	3,847,439	-9,549,404	-2,179,716	-3,784,834
Fund Balance, Beginning Year	6,749,570	5,498,869	7,789,986	9,346,308	7,166,592
Fund Balance, Ending Year	5,498,869	9,346,308	-1,759,418	7,166,592	3,381,758

**PROPRIETARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	511,562	511,576	511,547	511,547	516,662
Licenses and Permits	31,800	34,600	34,200	30,700	30,700
Intergovernmental	3,471,718	3,389,061	3,849,794	3,497,114	3,786,219
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	16,878,734	18,636,235	19,198,586	19,096,530	20,928,466
Fines and Forfeitures	18,388	0	5,000	5,000	5,000
Miscellaneous Revenue	700,499	824,569	653,822	748,881	1,148,990
Interfund Transfers	959,015	954,877	1,107,499	1,106,300	257,026
Total Revenue	22,571,715	24,350,917	25,360,448	24,996,072	26,673,063
Expenditures					
General Government	8,765,077	8,798,016	9,833,896	8,987,017	9,235,520
Public Safety	0	0	0	0	0
Public Works	7,817,516	8,043,525	10,352,949	9,818,896	13,878,087
Health and Human Services	0	0	0	0	0
Culture and Recreation	2,929	3,764	2,682	1,482	3,038
Conservation and Development	7,086	9,329	7,817	7,796	7,996
Transfers and other expenses	7,089,999	6,647,996	7,268,193	7,166,187	7,291,501
Total Expenditures	23,682,608	23,502,630	27,465,537	25,981,378	30,416,143
Excess of revenues over (under) expenditures	-1,110,892	848,288	-2,105,089	-985,306	-3,743,080
Fund Balance, Beginning Year	86,007,204	84,896,312	83,038,389	85,744,599	84,759,293
Fund Balance, Ending Year	84,896,312	85,744,599	80,933,300	84,759,293	81,016,213

**FIDUCIARY FUNDS
BUDGET SUMMARY**

	2017 Actual	2018 Actual	2019 Amended	2019 Estimated	2020 Requested
Revenue					
Taxes	0	0	0	0	0
Licenses and Permits	0	0	0	0	0
Intergovernmental Revenue	0	0	0	0	0
Intergovernmental Charges for Services	0	0	0	0	0
Charges for Services	11,611	14,836	9,400	9,400	9,400
Fines and Forfeitures	0	0	0	0	0
Miscellaneous Revenue	165,529	512,912	24,000	30,500	30,500
Interfund Transfers	0	0	0	0	0
Total Revenue	177,140	527,747	33,400	39,900	39,900
Expenditures					
General Government	0	0	0	0	0
Public Safety	0	0	0	0	0
Public Works	0	0	0	0	0
Health and Human Services	13,334	16,898	750	750	1,000
Culture and Recreation	312,409	91,420	0	230,000	150,000
Conservation and Development	0	0	0	0	0
Transfers and other expenses	55	922	1,250	15,000	15,000
Total Expenditures	325,797	109,241	2,000	245,750	166,000
Excess of revenues over (under) expenditures	-148,657	418,507	31,400	-205,850	-126,100
Fund Balance, Beginning Year	2,175,632	2,026,975	2,051,126	2,445,482	2,239,632
Fund Balance, Ending Year	2,026,975	2,445,482	2,082,526	2,239,632	2,113,532

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
GENERAL FUND					
GENERAL GOVERNMENT					
Office of the Mayor					
Mayor	1.00	1.00	1.00	1.00	1.00
Administrative Assistant / Communications Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Office of the Mayor	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Office of the City Clerk					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	0.81	1.00	1.00	1.00	1.00
Council/Licensing Clerk	1.00	1.00	1.00	1.00	1.00
Elections Specialist	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
Total Office of the City Clerk	3.56	3.75	3.75	3.75	3.75
No changes in 2020.					
Office of the City Administrator					
City Administrator	1.00	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00	0.00
Assistant to the City Administrator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Office of the City Administrator	2.00	2.00	2.00	2.00	2.00
No changes in 2020.					
Finance Department					
Finance Director/Treasurer	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Comptroller/Treasurer	1.00	0.00	0.00	0.00	0.00
Auditor/Analyst	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accountant I	0.00	0.40	0.40	0.40	0.40
Clerk I	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Accounts Payable Clerk	0.00	1.00	1.00	1.00	1.00
Purchasing Agent	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Finance Department	6.50	5.90	5.90	6.90	6.90
No changes in 2020.					
Human Resources Department					
Director of H.R. and Labor Relations	1.00	1.00	1.00	1.00	1.00
Payroll Administrator	1.00	1.00	1.00	1.00	1.00
Benefit Administrator / Analyst	1.00	1.00	1.00	1.00	1.00
Confidential Secretary	1.00	0.00	0.00	0.00	0.00
Human Resources Generalist	0.00	1.00	1.00	1.00	1.00
Accountant I	<u>0.00</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>	<u>0.60</u>
Total Human Resources Department	4.00	4.60	4.60	4.60	4.60
No changes in 2020.					

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Office of the City Attorney					
City Attorney	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney I	1.00	1.00	1.00	1.00	1.00
Assistant City Attorney II	0.00	0.00	0.40	0.40	0.40
Legal Assistant	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total City Attorney's Office	4.00	4.00	4.40	4.40	4.40

No changes in 2020.

PUBLIC SAFETY

Police Department

Chief	1.00	1.00	1.00	1.00	1.00
Captain	3.00	3.00	3.00	3.00	3.00
Lieutenant	4.00	4.00	4.00	4.00	4.00
Sergeant	9.00	9.00	9.00	9.00	9.00
Detective	7.00	7.00	7.00	7.00	7.00
Police Officer	59.00	59.00	59.00	59.00	59.00
Office Supervisor	1.00	1.00	1.00	1.00	1.00
Communication Technician	1.00	1.00	1.00	1.00	1.00
Court Services Secretary	2.00	2.00	2.00	2.00	2.00
Community Service Officer	1.00	1.00	1.00	1.00	1.00
Community Service Officer Trainee (FTE)	1.00	1.00	1.00	1.00	1.00
Record Specialist Clerk	8.00	8.00	8.00	8.00	8.00
Time System Coordinator	1.00	1.00	1.00	1.00	1.00
Department Secretary	2.00	2.00	2.00	2.00	2.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Fleet Operation Mechanic	1.00	1.00	1.00	1.00	1.00
Property Officer	1.00	1.00	1.00	1.00	1.00
Digital Evidence Manager	1.00	1.00	1.00	1.00	1.00
MEG Unit Secretary	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>	<u>0.40</u>
Total Police Department	104.40	104.40	104.40	104.40	104.40

No changes in 2020.

Fire Department

Chief	1.00	1.00	1.00	1.00	1.00
Assistant Fire Chief	1.00	1.00	1.00	1.00	2.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	0.00
Battalion Chief	4.00	4.00	4.00	4.00	4.00
Captain	5.00	5.00	5.00	5.00	5.00
Lieutenant	10.00	10.00	10.00	10.00	10.00
Fire Equipment Operator	15.00	15.00	15.00	15.00	15.00
Firefighter	18.00	18.00	18.00	18.00	18.00
Firefighter/Paramedic	14.00	14.00	14.00	14.00	14.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Transcriptionist/Data Entry Clerk	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
Total Fire Department	70.50	70.50	70.50	70.50	70.50

No changes in 2020.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Building Inspection					
Building/Housing Inspector	2.00	2.00	2.00	2.00	2.00
Electrical/Heating Inspector	1.00	1.00	1.00	1.00	1.00
Plumbing/Environmental Inspector	1.00	1.00	1.00	1.00	1.00
Housing/Environmental Inspector	1.00	1.00	1.00	0.00	0.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Building Inspection Specialist	1.00	1.00	1.00	1.00	1.00
Permit Clerk	1.00	1.00	1.00	1.00	1.00
Building Inspection Licensing Clerk	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Building Inspection	8.00	8.00	8.00	8.00	8.00
No changes in 2020.					
PUBLIC WORKS					
Department of Public Works					
Administration					
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Business Manager	0.00	0.00	0.00	0.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	0.00
Clerk II	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Public Works Administration	4.00	4.00	4.00	4.00	4.00
Engineering					
City Engineer	1.00	1.00	1.00	1.00	1.00
Civil Engineer / Project Manager	1.00	1.00	1.00	1.00	1.00
Assistant Engineer / Surveyor	1.00	1.00	1.00	1.00	1.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
Engineering Technician	2.00	2.00	2.00	2.00	2.00
GIS Project Specialist	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Engineering	6.00	7.00	7.00	7.00	7.00
Municipal Service Building Administration / Maintenance					
Superintendent - Facilities/Traffic	1.00	1.00	1.00	1.00	1.00
Leadman - Construction	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Lighting	1.00	1.00	1.00	1.00	1.00
Maintenance Worker V-Electric Signals	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Lead-Signs	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Craftsman	3.00	3.00	3.00	3.00	3.00
Maintenance Worker II-Signs	1.00	1.00	1.00	3.00	3.00
Maintenance Worker II-City Hall	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I-MSB	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.50</u>	<u>0.50</u>
Total MSB Administration/Maintenance	11.00	11.00	11.00	13.50	13.50
Streets and Sanitation					
Superintendent - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Supervisor - Streets/Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker IV-Streets	1.00	1.00	1.00	4.00	4.00

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Maintenance Worker III-Streets	7.00	7.00	7.00	2.00	2.00
Maintenance Worker II-Streets	14.00	14.00	14.00	11.00	9.00
Maintenance Worker I-Streets	5.00	5.00	5.00	3.00	3.00
Maintenance Worker IV-Sanitation	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sanitation	8.00	8.00	8.00	8.00	8.00
Maintenance Worker IV-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker III-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Sewer Maintenance	2.00	2.00	2.00	2.00	2.00
Maintenance Worker I-Sewer Maintenance	1.00	1.00	1.00	1.00	1.00
Maintenance Worker II-Street Sweeping	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Total Streets and Sanitation	45.00	45.00	45.00	38.00	36.00
Parks and Cemetery					
Superintendent - Parks - Forestry	1.00	1.00	1.00	1.00	1.00
Forester	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Arborist	0.00	0.00	0.00	1.00	1.00
Maintenance Worker IV - Parks	1.00	1.00	1.00	2.00	2.00
Maintenance Worker III - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker II - Parks	6.00	6.00	6.00	6.00	6.00
Maintenance Worker I - Parks	3.00	3.00	3.00	0.00	0.00
Administrative Assistant	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Parks and Cemetery	18.00	17.00	17.00	17.00	17.00
Total Department of Public Works	84.00	84.00	84.00	79.50	77.50
2.00 FTE Streets and Sanitation Maintenance Worker II transferred to Recycling Utility Fund in 2020.					
CULTURE AND RECREATION					
Senior Services					
Director of Senior Services	0.00	0.00	0.00	1.00	1.00
Senior Center Supervisor	1.00	1.00	1.00	0.00	0.00
Assistant Supervisor	0.00	1.00	1.00	0.00	0.00
Coordinator	0.00	0.00	0.00	1.00	1.00
Wellness Coordinator	1.00	0.00	0.00	0.00	0.00
Custodian	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>	<u>0.28</u>
Total Senior Services	2.28	2.28	2.28	2.28	2.28
No changes in 2020.					
CONSERVATION AND DEVELOPMENT					
Planning and Development					
Director of Planning and Development	1.00	1.00	1.00	1.00	1.00
Planning/Zoning Manager	1.00	1.00	1.00	1.00	1.00
Community Development Planner	1.00	1.00	1.00	1.00	1.00
Neighborhood Development Planner	1.00	1.00	0.00	0.00	1.00
Community/Economic Development Planner	0.00	0.00	1.00	1.00	0.00
Grant Coordinator	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>
Total Planning and Development	4.00	4.00	4.00	4.00	5.00
The addition of a Grant Coordinator in 2020.					
TOTAL GENERAL FUND	295.24	295.43	295.83	292.33	291.33

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
SPECIAL REVENUE FUND					
Mead Public Library					
Director	1.00	1.00	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00	1.00	1.00
Manager	2.00	2.00	2.00	2.00	2.00
Librarian II	2.00	0.00	0.00	0.00	0.00
Librarian I	4.75	0.00	0.00	0.00	0.00
Librarian	0.00	6.75	8.00	7.75	7.75
Page Supervisor	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	0.00	0.00	0.00
Public Information Specialist II	1.00	1.00	0.00	0.00	0.00
IT Specialist	1.00	1.00	1.00	1.00	1.00
Communications Specialist	0.00	0.00	1.00	1.00	1.00
Maintenance Technician	0.00	0.00	2.00	2.00	2.00
Administrative Assistant/Volunteer Coordinator	0.00	0.00	1.00	1.00	1.00
Administrative Assistant I	1.00	1.00	0.00	0.00	0.00
Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Library Assistant III	5.00	5.00	0.00	0.00	0.00
Library Assistant II	1.00	1.00	0.00	0.00	0.00
Library Assistant I	5.75	5.75	0.00	0.00	0.00
Cataloger	0.00	0.00	3.00	3.00	3.00
Public Safety Specialist	0.00	0.00	1.00	1.00	1.00
Library Assistant	0.00	0.00	9.25	9.25	9.25
Cleaners	1.50	1.50	2.00	2.00	2.00
Library Page	<u>9.50</u>	<u>9.50</u>	<u>6.50</u>	<u>6.50</u>	<u>6.50</u>
Total Mead Public Library	39.50	39.50	39.75	39.50	39.50
No changes in 2020					
Municipal Court					
Municipal Court Judge	0.50	0.50	0.50	0.50	0.50
Municipal Court Clerk	1.00	1.00	1.00	1.00	1.00
Office Clerk	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Municipal Court	2.50	2.50	2.50	2.50	2.50
No changes in 2020.					
Ambulance					
Firefighter/Paramedic	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Total Ambulance	4.00	4.00	4.00	4.00	4.00
No changes in 2020.					
Cable Television					
TV Program Director	1.00	1.00	1.00	1.00	1.00
TV Production Technician	<u>0.50</u>	<u>0.50</u>	<u>0.25</u>	<u>0.25</u>	<u>0.25</u>
Total Cable Television	1.50	1.50	1.25	1.25	1.25
No changes in 2020.					
TOTAL SPECIAL REVENUE FUND	47.50	47.50	47.50	47.25	47.25

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
PROPRIETARY FUNDS					
Recycling Utility					
Maintenance Worker II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2.00</u>
Total Recycling Utility	0.00	0.00	0.00	0.00	2.00
This fund is new in 2020.					
Transit Utility					
Director	0.70	0.70	0.70	0.70	0.70
Operator Supervisor	2.00	2.00	2.00	2.00	2.00
SET Supervisor	0.00	0.00	0.00	1.00	1.00
Lead Support - ADA Coordinator	2.00	2.00	2.00	1.00	1.00
Lead Dispatcher	1.00	1.00	1.00	1.00	1.00
Fill-In Dispatcher	1.00	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Fixed Route Operator	28.00	28.00	28.00	28.00	28.00
Paratransit Operator	12.00	12.00	12.00	12.00	12.00
Hostler	1.25	1.25	1.50	1.50	1.50
Cleaner	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>	<u>1.25</u>
Total Transit Utility	51.20	51.20	51.45	51.45	51.45
No changes in 2020.					
Parking Utility					
Director Parking and Transit	0.30	0.30	0.30	0.30	0.30
Lead Worker I	1.00	1.00	1.00	1.00	1.00
Maintenance Worker I	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Parking Utility	2.30	2.30	2.30	2.30	2.30
No changes in 2020.					
Water Utility*					
Superintendent	1.00	1.00	1.00	1.00	1.00
Utility Accountant	1.00	1.00	1.00	1.00	1.00
Distribution Supervisor	1.00	1.00	1.00	1.00	1.00
Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Customer Relations/Fiscal Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Engineer Technician	1.00	1.00	1.00	1.00	1.00
Lead Distribution Technician	0.00	0.00	1.00	1.00	1.00
Distribution Technician	6.00	6.00	5.00	5.00	6.00
Lead Operations Technician	1.00	1.00	1.00	1.00	1.00
Operator	5.00	5.00	5.00	5.00	5.00
Operations Technician	2.00	2.00	2.00	2.00	2.00
Utility Support Specialist	4.00	4.00	4.00	4.00	4.00
Lab Technician	1.00	1.00	1.00	1.00	1.00
Lead Service Technician	1.00	1.00	1.00	1.00	1.00
Service Technician	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Total Water Utility	30.00	30.00	30.00	30.00	31.00

An increase of 1.00 FTE in 2020. *Approval authorized by the Board of Water Commissioners.

**PERSONNEL SCHEDULE
AUTHORIZED PERMANENT POSITIONS 2017 - 2020**

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Amended</u>	<u>2019 Estimated</u>	<u>2020 Executive</u>
Wastewater Utility					
Superintendent	1.00	1.00	1.00	1.00	1.00
Industrial Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Environmental Engineer	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Process System/OPCO	1.00	1.00	1.00	1.00	1.00
Electromechanical Technician	1.00	1.00	1.00	1.00	1.00
Laboratory Technician	1.00	1.00	1.00	1.00	1.00
Plant Maintenance Mechanic	3.00	3.00	3.00	3.00	3.00
Operator III	1.00	1.00	1.00	2.00	2.00
Operator I	1.00	1.00	1.00	2.00	2.00
Clerk Typist	1.00	0.00	0.00	0.00	0.00
Clerk IV / Administrative Assistant	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Wastewater Utility	13.00	13.00	13.00	15.00	15.00
No changes in 2020.					
TOTAL PROPRIETARY FUND	96.50	96.50	96.75	98.75	101.75
INTERNAL SERVICE FUNDS					
Information Technology					
IT Director	1.00	1.00	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00	2.00	2.00
Network Administrator	1.00	1.00	2.00	1.00	1.00
PC Specialist	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Information Technology	5.00	5.00	6.00	5.00	5.00
A reduction of 1.00 FTE Network Administrator position (unfilled) in 2020.					
MOTOR VEHICLE FUND					
Motor Vehicle					
Equipment Service Supervisor	1.00	1.00	1.00	1.00	1.00
Master Certified Truck Mechanic	1.00	1.00	1.00	1.00	1.00
Certified Truck Mechanic	6.00	3.00	3.00	2.00	2.00
Truck Mechanic	0.00	1.00	1.00	1.00	1.00
Service Mechanic II	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1.00</u>	<u>1.00</u>
Total Motor Vehicle	8.00	6.00	6.00	6.00	6.00
No changes in 2020.					
TOTAL INTERNAL SERVICE FUNDS	13.00	11.00	12.00	11.00	11.00
TOTAL PROPRIETARY FUNDS	109.50	107.50	108.75	109.75	112.75
TOTAL CITY FUNDS	452.24	450.43	452.08	449.33	451.33

Other Matters

II

R. O. No. 102 - 19 - 20. By CITY CLERK. November 4, 2019.

Submitting various license applications for the period ending December 31, 2019, December 31, 2020, June 30, 2020 and June 30, 2021.

City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2021)

<u>No.</u>	<u>Name</u>	<u>Address</u>
0749	Adamavich, Brooke A.	3823 S. 11 th Street
0887	Bauer, Kathleen M.	1030 Pershing Avenue
2997	Ehler, Lauren A.	2419 Calumet Drive
2102	Gonzalez, Brigitte A.	1334 Annie Court
5319	Kober, Jennifer M.	1238 Main Avenue
3002	Licari, Lori Ann	3908 State Highway 42
3000	Nagle, Christopher M.	2003 S. 8 th Street
2990	Pierce, Jessica L.	716 Bluff Avenue
2998	Pierceall, Jeanette	916 Huron Avenue Apt. 519
1409	Schmitz, Joel P.	4001 N. 51 st Street

CHANGE OF AGENT

Mark Aschenbach is replacing Sean Webb as agent effective immediately for Pick 'N Save #432 located at 1317 N. 25th Street.

CLASS "B" BEER LICENSE (NEW) (June 30, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3430	Board and Brush	528 N. 8 th Street

TAXICAB BUSINESS LICENSE (RENEW) (December 31, 2020)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2997	The Best Taxi	1937 S. Business Drive

TAXICAB DRIVERS LICENSE (NEW) (December 31, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2996	Peters, Steven A.	1909 N. 23 rd Street
2994	Warne, Cearra R.	1012 Lincoln Avenue
2991	Warne, Dorthy R.	2332 Carmen Avenue #2C