

*****ATTACHMENTS*****

LICENSING COMMITTEE

8.2 Res. No. 121-17-18 by Alderperson Wolf authorizing the Appropriate City Officials to advertise for a request for proposal from qualified vendors for establishment and operation of an authentic German Beer Garden Concession at Kiwanis Park, area eight, in the City of Sheboygan. REFER TO PUBLIC WORKS COMMITTEE

9. ADJOURN MEETING**9.1 Motion to Adjourn****MOTION TO ADJOURN**

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson

Generated by City Clerk Susan Richards on Tuesday, December 19, 2017

7.5 Res. No. 114-17-18 by Alderperson Donohue and Bohren expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2017 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 2. PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

7.6 Res. No. 115-17-18 by Alderperson Donohue and Bohren expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2017 cost of operating and maintaining, and the prorated acquisition costs of the off-street parking facilities within the Parking Assessment District No. 4. PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

7.7 Res. No. 116-17-18 by Alderperson Donohue and Bohren expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2017 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No. 5. PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

7.8 Gen. Ord. No. 31-17-18 by Alderpersons Donohue, Rindfleisch and Trester amending Chapter 130 of the Municipal Code so as to license commercial quadricycles, but to do so separately from the current taxicab regulations. PASS ORDINANCE

MOTION TO PASS ORDINANCE

Motion by Susan Holzschuh, second by Ryan Sorenson.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

8. OTHER MATTERS RECEIVED AFTER THE AGENDA WAS POSTED

8.1 R. O. No. 255-17-18 by City Clerk submitting various license applications. REFER TO LAW AND

7.2 Res. No. 103-17-18 by Alderpersons Donohue, Bohren, Wolf, Rindfleisch and Ross approving the amendments to the Non-Represented Employee Benefits Policy for calendar year 2018, Policy Number HR 101-18. PASS RESOLUTION

MOTION TO PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

7.3 Res. No. 104-17-18 by Alderpersons Donohue, Bohren, Wolf, Rindfleisch and Ross adopting the 2018 City of Sheboygan Compensation Program for Non-Represented Employees. PASS RESOLUTION

MOTION TO PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Before action was taken,

MOTION TO HOLD DOCUMENT

Motion by John Belanger, second by Henry Nelson.

Final Resolution: Motion Fails

Aye: John Belanger, Scott Lewandoske, Susan Holzschuh, Henry Nelson - 4.

Nay: Roman Draughon, Mike Damrow, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Andrew G Schneider, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio - 10.

MOTION TO PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 13.

Nay: John Belanger, Susan Holzschuh - 2.

7.4 Res. No. 113-17-18 by Alderperson Donohue and Bohren expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2017 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District 1. PASS RESOLUTION

MOTION TO PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

MOTION TO FILE

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

5.2 R. C. No. 204-17-18 by Finance and Personnel Committee to whom was referred Res. No. 110-17-18 by Alderpersons Donohue and Bohren approving the Project Plan and establishing the boundaries for and creation of Tax Incremental District No. 18, City of Sheboygan, Wisconsin; recommends passing the Resolution. **ACCEPT AND ADOPT AND PASS RESOLUTION**

MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Motion by Mary Lynne Donohue, second by Jim Bohren.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

6. ORDINANCES

6.1 Gen. Ord. No. 33-17-18 by Alderpersons Wolf, Schneider, Belanger, Bitters and Nelson repealing Gen. Ord. No. 76-94-95 so as to eliminate the parking prohibitions that limit parking on both sides of Cherry Lane between South 12th Street and South 11th Street from 7:00 a.m. to 4:00 p.m., school days only. **PASS ORDINANCE**

MOTION TO PASS ORDINANCE

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, John Belanger, Todd Wolf, Bryan Bitters, Jim Bohren, Andrew G Schneider, Ryan Sorenson, Markus Savaglio, Henry Nelson - 9.

Nay: Mike Damrow, Rosemarie Trester, Mary Lynne Donohue, Scott Lewandoske, Susan Holzschuh, Ron Rindfleisch - 6.

7. MATTERS LAID OVER

7.1 R. O. No. 241-17-18 by City Plan Commission to whom reviewed and discussed the Tax Incremental District (TID) 18 Boundaries and Project Plan at the regular meeting of the City Plan Commission, November 28, 2017; recommends approval of both the TID 18 Boundaries and Project Plan. **ACCEPT AND ADOPT**

MOTION TO ACCEPT AND ADOPT

Motion by John Belanger, second by Henry Nelson.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

REFER TO FINANCE AND PERSONNEL COMMITTEE

3.3 R. O. No. 250-17-18 by City Clerk submitting a communication from Frank and Mary Koczan regarding the expansion of Sheboygan's tax base and the impact of the Armory upon the expansion. REFER TO FINANCE AND PERSONNEL COMMITTEE

3.4 R. O. No. 252-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client when a City of Sheboygan ambulance rear-ended the car he was a passenger in. REFER TO FINANCE AND PERSONNEL COMMITTEE

3.5 R. O. No. 251-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer, when a City of Sheboygan ambulance rear-ended the car she was driving. REFER TO FINANCE AND PERSONNEL COMMITTEE

3.6 R. O. No. 254-17-18 by City Clerk submitting a communication from Richard Allan Lampe Jr. requesting a waiver from the Sex Offender residency requirements in order to reside at 2521 N. 15th Street. REFER TO PUBLIC SAFETY COMMITTEE

4. RESOLUTIONS

4.1 Res. No. 117-17-18 by Alderpersons Wolf and Draughon authorizing retaining outside legal counsel to represent the City in the matter of Wal-Mart Stores, Inc. v. City of Sheboygan, and authorizing payment for said services. SUSPEND AND PASS RESOLUTION

MOTION TO SUSPEND AND PASS RESOLUTION

Motion by Todd Wolf, second by Susan Holzschuh.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

4.2 Res. No. 119-17-18 by Alderperson Draughon authorizing the Purchasing Agent to enter into contract for the purchase of one new platform style ladder truck for the City of Sheboygan Fire Department. REFER TO PUBLIC SAFETY COMMITTEE

4.3 Res. No. 120-17-18 by Alderperson Wolf authorizing advertising for bids for construction and implementation of the new Sheboygan A's light project in the Wildwood Baseball Complex. REFER TO PUBLIC WORKS COMMITTEE

5. REPORTS OF COMMITTEES

5.1 R. C. No. 205-17-18 by Finance and Personnel Committee to whom was referred R. O. No. 243-17-18 by City Clerk submitting a request from the Village of Kohler ("Village") for City of Sheboygan to construct improvements to the City's portion of Union Avenue and for approval to connect the proposed Aurora development to city water and sanitary sewer mains; recommends filing the document and direct the City Administrator to commence negotiations with the Village of Kohler relative to the intergovernmental agreement for the Aurora development. ACCEPT AND FILE

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.12 R. C. No. 197-17-18 by Law and Licensing Committee to whom was referred R. O. No. 245-17-18 by the City Clerk submitting various license applications (Rishel); recommends granting licenses. ACCEPT AND ADOPT

Resolution: MOTION TO ACCEPT AND ADOPT

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.13 R. C. No. 196-17-18 by Public Works to whom was referred R. O. No. 244-17-18 by the City Clerk submitting a communication from Kevin Formolo, Principal of Sheboygan South High School, writing a letter in regards to city parking ordinance for streets in the surrounding South High neighborhoods; recommends filing the document. ACCEPT AND FILE

Resolution: MOTION TO ACCEPT AND FILE

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

3. REPORTS OF OFFICERS

3.1 R. O. No. 247-17-18 by City Plan Commission and Gen. Ord. No. 32-17-18 by Alderpersons Holzschuh and Schneider annexing territory owned by the City to the City of Sheboygan; wishes to report this matter was discussed at the regular meeting of the City Plan Commission and recommends approval of the Ordinance. ACCEPT AND FILE AND PASS ORDINANCE

MOTION TO ACCEPT AND FILE AND PASS ORDINANCE

Motion by John Belanger, second by Susan Holzschuh.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

3.2 R. O. No. 253-17-18 by City Clerk submitting a communication from Sheboygan Senior Community to request relief and assistance from the City of Sheboygan with respect to an issue arising out of a Development Agreement between SSC and the City, which was dated April 27, 2006.

Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.8 R. C. No. 200-17-18 by Finance and Personnel Committee to whom was referred Res. No. 108-17-18 by Alderperson Donohue authorizing the appropriate City officials to enter into contract with Delta Dental to administer dental benefit plan services for the City for calendar year 2018; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.9 R. C. No. 201-17-18 by Finance and Personnel Committee to whom was referred Res. No. 107-17-18 by Alderperson Donohue authorizing the appropriate City Officials to enter into contract with United Health Care (UMR) to provide administration services for the City's medical health benefit plan for calendar year 2018; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.10 R. C. No. 202-17-18 by Finance and Personnel Committee to whom was referred Res. No. 106-17-18 by Alderperson Donohue authorizing the appropriate City officials to enter into contract with Optum's Managed Transplant Program Coverage effective January 1, 2018; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.11 R. C. No. 203-17-18 by Finance and Personnel Committee to whom was referred Res. No. 105-17-18 by Alderperson Donohue authorizing the appropriate City officials to enter into an agreement with Diversified Benefit Services, Inc. to administer the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA) for the period January 1, 2018 through December 31, 2018; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson -15.

2.4 R. O. No. 248-17-18 by City Clerk granting various license applications (Badger Turf); recommends granting licenses. ACCEPT AND ADOPT

Resolution: MOTION TO ACCEPT AND ADOPT

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.5 Res. No. 118-17-18 by Alderperson Wolf to declare May 12, 2018, International Migratory Bird Day. PASS RESOLUTION

Resolution: MOTION TO PASS RESOLUTION

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.6 R. C. No. 198-17-18 by Finance and Personnel Committee to whom was referred Res. No. 109-17-18 by Alderperson Donohue authorizing the appropriate City officials to enter into an agreement with Diversified Benefit Services, Inc. to administer the Flexible Benefit Plan for the period January 1, 2018 through December 31, 2018; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.7 R. C. No. 199-17-18 by Finance and Personnel Committee to whom was referred Res. No. 111-17-18 by Alderperson Donohue authorizing the City to enter into contract for obtaining Medical Stop-Loss Insurance, with Sun Life coverage in 2018 will be 165,000/unit; recommends passing the Resolution. ACCEPT AND ADOPT AND PASS RESOLUTION

Resolution: MOTION TO ACCEPT AND ADOPT AND PASS RESOLUTION

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

1.7 PUBLIC FORUM - Limit of five people having five minutes each with comments limited to items on this agenda. Tammy Mihn, Justin Vannieuwenhoven, Frank Koczan, Mary Koczan spoke.

1.8 MAYOR'S ANNOUNCEMENTS - UPCOMING COMMUNITY EVENTS, PROCLAMATIONS, REPORT ON NORTH AMERICAN CLIMATE SUMMIT, EMPLOYEE RECOGNITIONS - CERTIFICATES OF APPRECIATION TO EMPLOYEES RETIRING FROM MEAD PUBLIC LIBRARY: PETE EISCH AND LAURA DUMOVICH

2. CONSENT AGENDA

2.1 MOTION TO ACCEPT AND FILE ALL RO'S, ACCEPT AND ADOPT ALL RC'S AND PASS ALL RESOLUTIONS AND ORDINANCES

Resolution: MOTION TO ACCEPT AND FILE ALL RO'S, ACCEPT AND ADOPT ALL RC'S AND PASS ALL RESOLUTIONS AND ORDINANCES

MOTION TO ACCEPT AND FILE ALL RO'S, ACCEPT AND ADOPT ALL RC'S AND PASS ALL RESOLUTIONS AND ORDINANCES

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.2 R. O. No. 246-17-18 by City Clerk submitting an application for private well permit from Gerald Geibel located at 4906 S. 10th Street. ACCEPT AND FILE TO APPROVE

Resolution: MOTION TO ACCEPT AND FILE TO APPROVE

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

2.3 R. O. No. 249-17-18 by City Clerk submitting, as a matter of record, a communication from the Wisconsin Department of Administration regarding the Bruggink Living Trust Annexation and stating that they have reviewed the proposed annexation and it has been reviewed and found to be in the public interest. ACCEPT AND FILE

Resolution: MOTION TO ACCEPT AND FILE

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan

CITY OF SHEBOYGAN**EIGHTEENTH REGULAR COMMON COUNCIL MEETING MINUTES****Monday, December 18, 2017****ALDERPERSONS PRESENT :**

Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

ALDERPERSONS EXCUSED:

Andy Ross - 1.

Meeting called to order at 6:00 PM at the Sheboygan County Board Room**1. OPENING OF MEETING****1.1 ROLL CALL****1.2 PLEDGE OF ALLEGIANCE****1.3 HOLIDAY PROGRAM PRESENTED BY "VOX"****1.4 APPROVAL OF MINUTES****MOTION TO APPROVE MINUTES**

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

1.5 CONFIRMATION OF MAYOR'S APPOINTMENTS - Six individuals to the Sheboygan Squared BID Board.**MOTION TO CONFIRM APPOINTMENTS**

Motion by Todd Wolf, second by Roman Draughon.

Final Resolution: Motion Passes

Aye: Roman Draughon, Mike Damrow, John Belanger, Todd Wolf, Rosemarie Trester, Mary Lynne Donohue, Bryan Bitters, Jim Bohren, Scott Lewandoske, Andrew G Schneider, Susan Holzschuh, Ryan Sorenson, Ron Rindfleisch, Markus Savaglio, Henry Nelson - 15.

1.6 CONFIRMATION OF MAYOR'S APPOINTMENTS - Election Inspectors for all elections in 2018-2019**MOTION TO SUSPEND AND CONFIRM APPOINTMENTS**

Motion by Todd Wolf, second by Roman Draughon.

II

R. O. No. - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting various license applications.

City Clerk

TEMPORARY CLASS "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1376	St. Dominic Ushers Society	2100 N. 21 st Street - One day event January 28, 2018 to include Pac Hall.

Commercial Operators License (12/31/2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3241	Jaws Cutting Edge Lawn Care	W3416 Sunset Road, Sheboygan Falls

Secondhand Dealer License (12/31/2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2777	Freaktoyz	520 N. 8 th Street

Amusement

2777	Freaktoyz	520 N. 8 th Street
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Consent

II

R. O. No. _____ - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting a Summons and Complaint in the matter of Cheryl H. Bilgrien vs City of Sheboygan.

CITY CLERK

III

STATE OF WISCONSIN, CIRCUIT COURT, SHEBOYGAN COUNTY

For Official Use

Plaintiff: (Name [first, middle, last], Address, City, State, Zip)

CHERYL H BILGRIEN
9 Seneca Trail
Sheboygan WI 53081

See attached for additional plaintiffs

-vs-

To: Defendant(s) : (Name [first, middle, last], Address, City, State, Zip)

835 Center Ave
Sheboygan WI 53081

See attached for additional defendants

If you require reasonable accommodations due to a disability to participate in the court process, please call 920-459-3070 at least 10 working days prior to the scheduled court date. Please note that the court does not provide transportation.

Hon. Angela W. Sutklewicz

Amended

**Summons and Complaint
Small Claims**

Case No. 17SC 2730

- Claim for money (\$10,000 or less) 31001
- Return of property (replevin) 31003
- Eviction 31004
- Eviction due to foreclosure 31002
- Arbitration award 31006
- Return of earnest money 31008
- Tort/Personal injury (\$5,000 or less) 31010

SUMMONS

To the Defendant(s):

You are being sued as described below. If you wish to dispute this matter:

You must appear at the time and place stated.

AND/OR (Clerk will circle one)

You must file a written answer and provide a copy to the plaintiff or plaintiff's attorney on or before the date and time stated.

If you do not appear or answer, the plaintiff may win this case and a judgment entered for what the plaintiff is asking.

When to Appear/File an Answer	
Date JAN - 8 2018	Time 8:30 a.m.
Place to Appear/File an Answer	
APPEAR: B-10 Lower Level ANSWER: Clerk of Circuit Courts Office	
ADDRESS FOR BOTH: 615 North Sixth Street Sheboygan WI 53081	
Date Summons Issued DEC - 8 2017	Date Summons Mailed DEC - 8 2017

Clerk/Attorney Signature

Melody Holz

COMPLAINT

Plaintiff's Demand:

The plaintiff states the following claim against the defendant(s):

1. Plaintiff demands judgment for: (Check as appropriate)

- Claim for Money \$ 2500.00
 - Return of Earnest Money
 - Return of property (replevin) (Describe property in 2 below.)
 - Eviction
- (Not to include Wis. Stats. 425.205 actions to recover collateral.)

- Tort/Personal Injury
- Eviction due to foreclosure
- Confirmation, vacation, modification or correction of arbitration award

Plus interest, costs, attorney fees, if any, and such other relief as the court deems proper

2. Brief statement of dates and facts: (If this is an eviction action and you are seeking money damages, you must also state that claim on this form)

1-19-17 Hit pothole by 2001 Camelot Blvd my tire exploded
Called city and police no one showed up waited 1 1/2 hrs for tow truck.

See attached for additional information. Provide copy of attachments for court and defendant(s).

Verification: Under oath, I state that the above complaint is true, except as those matters stated upon information and belief, and as to those matters, I believe them to be true.

I am: plaintiff. attorney for the plaintiff.

State of WISCONSIN
County of SHEBOYGAN
Subscribed and sworn to before me on 12/7/17

Signature of Plaintiff or Attorney <u>Cheryl Bilgrien</u>	Date <u>12-7-17</u>	Attorney's State Bar Number
Plaintiff's/Attorney's Telephone Number <u>920-607-2783</u>	Law Firm and Address	

Notary Public/Court Official

Name Printed or Typed

My commission/term expires December 2018

received
12-15-17

II

R. O. No. _____ - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting a communication from Wisconsin Department Corrections on behalf of Robert Palmer requesting a waiver from the Sex Offender Residency requirements in order to reside at 923 South 14th Street.

*Public
Safety*

CITY CLERK



Wisconsin Department of Corrections

Governor Scott Walker | Secretary Jon E. Litscher

December 21, 2017

To whom it may concern:

The Department of Corrections, on behalf of Ms. Ronetta Tyson and Offender Robert Palmer (DOC # 399117...DOB: 1/24/1984), is hereby filing an appeal to the Sex Offender Residency Restrictions.

Mr. Palmer is slated to be released from prison on 1/30/18. Upon his release, he would like to reside with Ms. Ronetta Tyson at 923 South 14th Street.

Respectfully,

A handwritten signature in blue ink, appearing to read "Mike Roehl".

Mike Roehl
Probation & Parole Agent #71214
3422 Wilgus Ave. Sheboygan, WI 53081
920.918.7936

III

R. O. No. - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting a communication from Brad Dain requesting a waiver from the Sex Offender Residency requirements in order to reside at 1912 South 14th Street.

Public Safety

CITY CLERK

12/21/2017 12:09 19204535935

UPS STORE

PAGE 01/02

DEC 21 '17 AM 11:44

Date: December 21, 2017

My name is: BRAD L. DAIN

I am requesting a waiver to the Sexual Residency Requirements so I may live at:
1912 S. 14TH ST., SHEBOYGAN, WI 53081

Signature: Brad Dain 12-21-17

Phone Number: 920-573-9576

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.

Thank you for all your cooperation in the matter.

III

R. O. No. _____ - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting a communication from Mayor Mike Vandersteen regarding the Combined Dispatch Final Report.

Public Safety

CITY CLERK

Sheboygan County Combined Dispatch

Final Report



Lt. Kristy De Blaey
Communications Manager
Sheboygan County Sheriff's Office
December 15, 2017

**SHEBOYGAN COUNTY SHERIFF'S DEPARTMENT
OFFICE OF THE SHERIFF**

*Todd W. Priebe, Sheriff
James A. Risseeuw, Inspector*

Phone: (920) 459-3112 FAX: (920) 459-4305

December 15, 2017

Administrator Adam Payne, Sheboygan County
Chairperson Thomas Wegner, Sheboygan County Board
Mayor Mike Vandersteen, City of Sheboygan
Sheriff Todd Priebe, Sheboygan County Sheriff's Office
Chief Christopher Domagalski, Sheboygan Police Department

Administrator Payne, Chairperson Wegner, Mayor Vandersteen, Sheriff Priebe & Chief Domagalski:

On January 15 and 21, 2013, respectively, the Sheboygan County Board of Supervisors and the Sheboygan City Council approved the Sheboygan County Combined Dispatch Center. This began a four year process that included remodeling the existing facility in the Sheriff's Office and the back-up dispatch center at the Sheboygan Police Department, merging and training existing staff, hiring new staff and dispatch supervisors, upgrading our existing 911 service, and replacing our existing countywide radio system.

On November 29, 2016, the new combined dispatch center opened its doors.

This was followed almost immediately by the planning and implementation of Emergency Medical Dispatch (EMD) protocols. These protocols went live on October 9, 2017.

This five-year combined project is coming to a close. Project Manager William Bruckbauer and I took time to reflect back on the process. This is a summary of the projects' key dates, what we felt went well, what we would do differently the next time, and where we are at today. No financial data is included in this report.

I want to take this opportunity to thank all policy makers, county and city government personnel, County Administrator Adam Payne, Sheriff Todd Priebe, Police Chief Christopher Domagalski, Inspector James Risseeuw, and Project Manager William Bruckbauer. Throughout this process your support has been unwavering. We could not have accomplished all we did without it.

Respectfully,

Lt. Kristy DeBlaey

Timeline of Key Events

01-15-2013	Approval by County Board
01-21-2013	Approval by City Council
05-23-2013	Network domain sharing began
05-28-2013	Shared hiring of dispatchers began
07-31-2013	Personnel merger / wage structure approved
12-08-2014	Dispatch supervisors identified
01-28-2015	Dispatch training programs merged
09-26-2015	All dispatchers cross-trained for combined center
09-30-2015	Construction of new center completed
10-12-2015	Hiring of four dispatch supervisors completed
01-01-2016	City dispatchers became county employees
01-04-2016	All dispatch operations moved to Sheboygan PD temporarily
04-25-2016	First ever dispatch in-service
07-13-2016	Switched to new 911 system county-wide
11-29-2016	Cut-over to new P25 radio system; moved into new dispatch facility
12-08-2016	All carriers live with Text to 911
04-09-2017	Kick-off Emergency Medical Dispatching (EMD) project
08-09-2017	Back-up center at Sheboygan PD completed; first 24-hour shift worked there
09-09-2017	EMD training completed
10-09-2017	Live with EMD

Things Done Effectively

Overall Project

- The decision to combine was made by the policy-makers – *they then trusted the personnel with the expertise to manage the project. This was quite unique, but was a major contributor to allowing the process to work and the subject matter experts to get the work done without pressure.*
- Adequate funding was in place
- Realistic timeline
- Hiring an experienced project manager to oversee and coordinate activities
- Having a communications manager in place prior to the start of the project
- Successfully gained the trust of political leaders and committees in both governments
- Regular meetings to keep stakeholders informed
- One (the same) point person at every meeting ensured smooth communications, potential conflicts, etc.
- City and county IT departments had excellent coordination
- We were ahead of the curve much of the time in what needed to be done – *every portion of the project was thoroughly researched and decisions made based upon that. It enabled us to have plans in place for each phase, making the transitions smoother and with less bumps and hurdles.*

Radio

- Bid out replacement / upgrade of system
- Added seventh tower site
- Used technology to our advantage by putting instructional videos on You Tube
- Created an inventory of issued equipment and established procedures for future equipment purchases by individual departments – *all future equipment purchases by agencies within Sheboygan County will be inventoried at the Sheriff's Office, allowing us to keep an accurate hardware inventory moving forward.*
- Secured a locked price for radio equipment and accessory purchases for one year after system acceptance

Personnel

- Offered positions to city dispatchers first, but it was not a blanket hire – *there was a selection process. This was critical to having a solid team in place, likely also contributing to our retention rate.*
- Seniority merger and benefit package offered – *this was a significant contributing factor to the number of dispatchers that decided to come over to the county*
- Adequate staffing – both dispatchers and dispatch supervisors

- Keeping current staff was a priority for every decision – *like our selection process, this was critical to keeping our turnover of staff low. Average turnover in combined centers is 25% in the first two to three years.*
- Granting Sheboygan PD access to the communications manager early – *this enabled relationships and trust to be built, feedback to be gathered, and helped city dispatchers feel they had a voice in their future*

Operations of Centers

- Shared a (county) hiring list shortly after combined dispatch was approved by the governing bodies, ensuring all future hires at Sheboygan PD could transition to the county
- Standardized protocols between centers before combining – *the uniformity was critical as it enabled current staff to more easily cross-train between centers. It also lowered their stress when cross-training, a key to keeping our personnel.*
- Cross-trained staff and then cross-staffed centers well before the actual combining of centers – *this enabled personnel, once trained, to retain knowledge and solidify skills before we actually brought everyone together. It was also critical to building relationships early among the groups that would be combining.*
- Dispatchers were involved wherever possible with the decision-making, site visits, etc.
- Equipment training was done close to go-live, keeping it fresh
- Working at Sheboygan PD for eleven months built relationships with personnel that otherwise may not have occurred - *this made acceptance of the process smoother and opened doors to communication and discussion that have carried forward to today. Everyone realized they were on one team working toward the same goal.*

Areas for Improvement

Overall Project

- Written documentation of HR agreements for city employees coming to the county – *information was not clearly articulated and documented when agreements were made. This later became an issue when former city employees felt benefit days that were promised were not actually granted.*
- Self-inflicted procedural wounds, such as assuming certain work groups were informed when in fact they were not
- Stress more sternly with vendors to provide realistic time lines; share those timelines only after they are more definite – *particularly in the radio project, when promised timelines were not met and the project was extended, it created significant morale issues within the dispatch center.*
- Find a way to involve fire and EMS services more in the process to get their buy-in early

Radio

- Upgrade the paging system with the radio system
- Underestimated the amount of labor involved with installing and setting up the new radio equipment, especially in vehicles – *plan to obtain vendor assistance with this to complete it in a reasonable amount of time*
- Inadequate records from the old radio system, making the transition more timely and difficult

Personnel

- Hire and train the supervisors at the beginning of the process rather than staggered at the end; they could have assisted markedly during the combining of the two dispatch centers – *they could have been involved with equipment install, training of personnel, formulation of procedures and policies, and the hiring processes, lightening the load elsewhere.*
- City employees should have become county employees one year earlier (January, 2015) – *there were different work schedules, different rules for scheduling and overtime, and different policies. It created conflict among a group that was already working together through the cross-staffing, but under different governing bodies. At times it created personnel issues and significant morale issues. It also made it difficult to address problems when they fell under different rules and different supervisors.*

Where We Are Now

Staffing

Current dispatchers:	23	(short one)
In training:	2	
Current supervisors:	3	(short one)
In training:	0	
Upcoming (known) retirements:	2	(during 2018)

***Of the nine former city dispatchers offered positions in the combined center, all nine still work within the center. This is a 100% retention rate after two years.*

Daily Minimum Staffing Requirements (by shift)

First	4
Second	5
Third	4

Center Call Volume (administrative & 911)

Total Calls:	156,470
Average calls per month:	14,224

***Above statistics are based on January 1 – November 30, 2017.*

Emergency Medical Dispatching (EMD)

Number EMD Certified:	26
EMD calls:	911

***Above statistics are based on October 9 – November 30, 2017.*

III

Res. No. _____ - 17 - 18. By Alderperson Bohren. January 2, 2018.

A RESOLUTION authorizing the Office of the City Administrator to proceed with issuance of the City of Sheboygan 2018 community survey.

WHEREAS: The Office of the City Administrator has identified the need to issue the 2018 community survey in anticipation of the Common Council's update of the 2017 - 2021 Strategic Plan Action Items and Critical Measures, review of the 2018 Executive Budget, and review of progress in meeting goals of the Strategic Plan.

WHEREAS: The survey will be available to citizens by an on-line survey service, Mead Public Library, City Clerk's office and Senior Activity Center.

RESOLVED: That the Office of the City Administrator is hereby authorized to issue the City of Sheboygan 2018 community survey.

Finance + Personnel

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

~~A~~

Gen. Ord. No. - 17 - 18.

By Alderpersons Donohue and Bohren.
January 2, 2018.

AN ORDINANCE re-establishing the salary schedule for certain designated elected officials.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. The following salary schedule is hereby established for the elected part-time Municipal Court Judge, effective the first payday in May each year:

2019	2.0% increase	\$44,163
2020	2.0% increase	\$45,046
2021	2.0% increase	\$45,947
2022	2.0% increase	\$46,866

Section 2. Part-Time elected officials can engage in outside business activities during normal City Hall office hours.

Section 3. This is a limited hour position; benefit eligibility is limited to WRS contributions only.

Section 4. The following salary schedule is hereby established for the elected full-time City Attorney and City Clerk, effective the first payday in May each year:

City Attorney		City Clerk			
2019	2.0% increase	\$121,351	2019	2.0% increase	\$87,050
2020	2.0% increase	\$123,778	2020	2.0% increase	\$88,791
2021	2.0% increase	\$126,254	2021	2.0% increase	\$90,567
2022	2.0% increase	\$128,779	2022	2.0% increase	\$92,378

Section 5. Full-time elected officials shall not engage in any outside business activities during normal City Hall office hours.

Section 6. Health insurance premium contribution will be consistent with the non-represented employees.

Finance + Personnel

Section 7. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

Other Matters

6.1

R. O. No. 261 - 17 - 18. By CITY CLERK. January 2, 2018.

Submitting various license applications for the period ending December 31, 2018 and June 30, 2019.

City Clerk

CHANGE OF AGENT

Jane M. Peters is replacing Kristal Kay Sullivan as agent effective immediately for Kwik Trip 873 located at 625 S. Taylor Dr.

FERMENTED MALT BEVERAGE LICENSE (June 30, 2018) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3304	Rocky Rococo	3740 S. Taylor Drive

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2019)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1997	Coates, Harrison L.	2402B Calumet Drive
2002	De Oliveira Marc, Vinicius	620 S. 8 th St. Apt. 213
8362	Drews, Barry R. (Club)	2335 N. 15 th Street
7662	Hartman, Lisa M.	3306 Mueller Road
1998	Hoefer, Kesha L.	1217 Kentucky Avenue
1995	Hoffman, Arianna J.	906 N. 17 th Street
1999	Holzman, Ashton M.	705 Morning Dove Dr., Howards Grove
1996	Kanz, Diane E.	1003 Falls Park Dr., Sheb. Falls
1989	Milligan, Nicole	2430 S. 8 th Street
1994	Zolp, Jacquelyn A.	W4194 Sumac Road, Plymouth

TAXICAB BUSINESS LICENSE (December 31, 2018)

3215	Two Guys Taxi Service	1229 Erie Avenue
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TAXICAB DRIVERS LICENSE (December 31, 2018) (NEW)

<u>No.</u>	<u>Name</u>	<u>Address</u>
9948	Hernickle, Pamela A.	3145 Calumet Drive
1991	Lovegrove, Lori	1134 Erie Avenue

TAXICAB DRIVERS LICENSE (December 31, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1895	Avina Reyes, Silvia	1603 N. 20 th Street

Raw + Licensing
1-15-18 hold
3306 Best ASIAH.

8863 Castillo, Ivan V.
1577 Derosier, Kelly R.
5170 Gilbertson, Stephen J.
0256 Krueger, Mark A.
1626 Oliver II, Jimmie A.
1776 Washington, Tommy Dell

1415 S. 17th Street
738 Forest Blvd., Sheb. Falls
1216 N. 29th Street
13 S. Hiawatha Circle
2531 Calumet Drive
1613 N. 17th Street

MESSAGE ESTABLISHMENT LICENSE (December 31, 2018)

No. Name

Address

3101 Alan Vodicka Massage & Energy
3305 Applied Reflexology
3306 Best Asian Massage I
2868 Intouch
3303 Mustard Seed Hair Co.
3302 Tangerine Salon

1327 N. 8th Street
604 Erie Avenue
1226 N. 8th Street
314 Niagara Avenue
2209 S. Memorial Place
1213 Superior Avenue