

**\*\*\*ATTACHMENTS\*\*\***



R. O. No.     - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting various license applications.

\_\_\_\_\_  
City Clerk

SPECIAL "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1030	Bethlehem Lutheran	1121 Georgia Ave. - one-day event to be Held 3/11/17 to include all of the premise.
1497	D'Werdenfelser Schuhplattler	148 South Rd., Kohler - one-day event to Be held 4/22/17 at 2133 N. 22 <sup>nd</sup> St., St. Dominics Gymnasium.
2970	Elizabeth Ann Seton School	814 Superior Ave. - one-day event to be Held 4/22/17 at 2113 N. 22 <sup>nd</sup> St., to include the kitchen, gymnasium, & auditorium.
3167	St. Clements Church	2133 N. 22 <sup>nd</sup> St. - one-day event to be held 2/18/17 to include gymnasium.

COMMERCIAL OPERATORS LICENSE (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1084	Courtyard Landscape Services	W2869 Wilson Lima Rd., Oostburg
2608	Land Steward Enhancements	N5971 Willow Rd., Plymouth

TEMPORARY BEVERAGE OPERATOR'S LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1016	Garcia, Beatriz	3119 N. 10 <sup>th</sup> St.

*Consent*

III

Res. No.         - 16 - 17. By Alderpersons Donohue and Wolf.  
February 6, 2017.

A RESOLUTION in support of the designation of the Wisconsin-Lake Michigan National Marine Sanctuary.

WHEREAS, Wisconsin's Great Lakes contain some of the Nation's most important natural, cultural, and recreational resources; and

WHEREAS, in 2014 Governor Walker submitted a successful sanctuary nomination to the National Oceanic and Atmospheric Administration (NOAA) on behalf of the State of Wisconsin and the coastal communities in the proposed sanctuary; and

WHEREAS, in January 2017, based on the sanctuary nomination, NOAA proposed designation of the 1,075 square-mile Wisconsin-Lake Michigan National Marine Sanctuary which would protect 37 historic shipwrecks and related underwater heritage sites. Eighteen of the sites are listed on the National Register of Historic Places, and archival research indicates that as many as 80 shipwrecks are yet to be discovered; and

WHEREAS, the State of Wisconsin and local communities have invested in documenting, preserving, and celebrating Wisconsin's rich maritime heritage; and

WHEREAS, the NOAA's National Marine Sanctuary System was established in 1972, and today the program serves as the trustee for a system of 13 national marine sanctuaries and two national monuments encompassing more than 600,000 square miles of ocean and Great Lakes waters; and

WHEREAS, national marine sanctuaries draw regional, national and international tourism, impact regional and local economies, and are featured and promoted in countless magazines, journals, books, and films; and

WHEREAS, national marine sanctuaries support a wide variety of educational programs to share the history of Great Lakes shipwrecks with the public and promote science, technology, engineering and mathematics (STEM); and

WHEREAS, national marine sanctuaries protect nationally significant resources, such as Wisconsin's Great Lakes shipwrecks; and support research and documentation to better understand, protect, and increase public appreciation and access to the well-preserved shipwrecks; and

WHEREAS, the proposed Wisconsin-Lake Michigan National Marine Sanctuary would leverage the investment made by the State and mid-Lake Michigan harbor towns to enhance tourism as a key component of economic development in the State and this region; and

Consent

WHEREAS, local resources and infrastructure may be used in partnership with NOAA to complement and enhance a national marine sanctuary in the State.

NOW, THEREFORE, BE IT RESOLVED: That the Mayor and Common Council of the City of Sheboygan support the designation of the Wisconsin-Lake Michigan National Marine Sanctuary; agree to partner with our neighboring communities located within the Mid-Lake Region; and request the Governor and our state representatives in the Senate and Assembly to support the designation of a national marine sanctuary on the western shores of Lake Michigan.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**VII**

R. C. No.       - 16 - 17      . By LAW AND LICENSING. February 6, 2017.

Your Committee to whom was referred, pursuant to R. O. No. 188-16-17 by the City Clerk, license applications for the period ending December 31, 2017, June 30, 2017 and June 30, 2018; recommends granting the following license with a caveat:

TAXICAB DRIVER'S LICENSE (NEW) (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
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*1612	Finck, Jason P.	923 Lincoln Ave.
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\*grant contingent upon the application being corrected and with a warning to include all violations on future applications

*Consent*


Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

# VII

R. C. No. \_\_\_\_\_ - 16 - 17. By LAW AND LICENSING. February 6, 2017.

Your Committee to whom was referred, pursuant to R. O. No. 200-16-17 by the City Clerk, license applications for the period ending December 31, 2017, June 30, 2017 and June 30, 2018; recommends granting the following licenses with a caveat:

## MASSAGE ESTABLISHMENT LICENSE (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3048	Bella Vida	5233 Superior Ave.
1112	Entourage Salon & Spa	726 Michigan Ave.

## BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1634	Booth, Hailey M.	1622 S. 24 <sup>th</sup> St.
1637	Bunnow, Gina Marie	1821 N. 27 <sup>th</sup> Pl.
*1476	Dowe, Jennifer C.	917 St. James Ct.

**\*grant contingent upon the application being corrected, and with a warning to include all violations on future applications**

4992	Guenther, Nicole M.	1525 N. 23 <sup>rd</sup> St.
1467	Hinze, David C.	1740 S. 13 <sup>th</sup> St.
1640	Horne, Cassandra Jo	310 S. Pershing St., Howards Grove
*6985	Loberger, Kaylie N.	701 College Ave., Howards Grove

**\*grant contingent upon the application being corrected, and with a warning to include all violations on future applications**

1638	Martinez, Aris D.	1303 S. 10 <sup>th</sup> St.
1641	Moore, Ashley S.	1338 Geele Ave.
1468	Peaine, Meka Jade	1902 Calumet Dr.
3038	Phillips, Matthew D.	708 Pine St., Sheb. Falls

*Consent*

1643 Raasch, Timothy A.  
1537 Stark, Jason G.  
7824 Woolwine, Eugene A.

2734 Superior Ave.  
2619 N. 26<sup>th</sup> St.  
615 N. 5<sup>th</sup> St.

TAXICAB DRIVER'S LICENSE (NEW) (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
4704	Jantz, Mark R.	509 N. 5 <sup>th</sup> St., #49

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\_\_\_\_\_  
\_\_\_\_\_

Committee

**I HEREBY CERTIFY** that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No.           - 16 - 17          . By PUBLIC WORKS. February 6, 2017.

Your Committee to whom was referred Res. No. 172-16-17 by Alderperson Belanger authorizing the Purchasing Agent to enter into contract for the purchase of an asphalt road paver; recommends that the Resolution be passed.

*Consent*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

4.2

Res. No. 172- 16 - 17. By Alderperson Belanger. January 16, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of an asphalt road paver.

WHEREAS: The Department of Public Works is in need of an asphalt road paver to replace a smaller, older unit and has included same in its 2017 Capital Improvements Funding, and:

WHEREAS: The City of Sheboygan has placed a greater emphasis on improving the condition of the streets in the City of Sheboygan and has included the repaving of more streets in its Strategic Planning Initiatives, and:

WHEREAS: The current paving machine is a smaller, narrower machine better suited for patching rather than repaving and is too small to provide a suitable finish to create a smooth driving surface for the motoring public as well as increase efficiencies and;

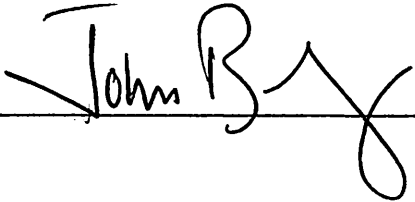
WHEREAS: The Department of Public Works has demonstrated the desired machine and has found it to be suitable for all manner of paving projects. In addition, the Manufacturer is under contract with the National Joint Powers Alliance (NJPA) thereby precluding the City from having to competitively put the equipment to public bids.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Miller Bradford & Risberg of Sussex WI for the purchase of one 2017 Model Bomag CR 352 Paving machine equipped with a Carlson 8 to 15 foot wide Screed and accessories and training at a cost of \$358,900.00 and that the need for public bidding be waived.

BE IT FURTHER RESOLVED: That the paver to be replaced will be sold by the City of Sheboygan and the proceeds from which will be returned to the appropriate fund.

*Public Works  
approve*

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on the Motor Vehicle Fund Account Number 70136100-641400 in the amount of \$358,900.00 in payment of same.

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Dated \_\_\_\_\_ 20\_\_ . \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_ . \_\_\_\_\_, Mayor

VIII

R. C. No.           - 16 - 17. By PUBLIC WORKS. February 6, 2017.

Your Committee to whom was referred Res. No. 173-16-17 by Alderperson Belanger authorizing the Purchasing Agent to enter into contract for the purchase and installation of replacement floating river docks for the Sheboygan River; recommends that the Resolution be passed.

*Consent*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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III

4.3

Res. No. 173 - 16 - 17. By Alderperson Belanger. January 16, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase and installation of replacement floating river docks for the Sheboygan River.

WHEREAS: The Floating River dock system, not including the transient docks located east of the Eighth Street Bridge along the south side of the channel and comprised of approximately fifty slips were identified for replacement in 2017 and said replacement was included in the City's Strategic Planning Initiative. The majority of these docks were transferred to the City of Sheboygan by the C. Reiss Coal Company and have reached the end of their life and no longer meet the needs of the boating public and;

WHEREAS: A meeting was held with the current renters of these slips in an effort to determine the proper configuration of the new docks based upon their needs and input gained from this meeting was utilized to develop final specifications and issue a Request For Bids for replacement dockage, and;

WHEREAS: The Purchasing Agent received three bids and following a comprehensive review of the proposed equipment, a recommendation for award was formulated, to wit;

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Flotation Dock Systems Inc. of Cedarville MI for the purchase and complete installation of a new docking system including complete installation, a five year warranty and an annual inspection by an authorized company representative for five years at a cost of \$288,069.00 to be installed in April 2017 in time for the 2017 Boating Season and;

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on account #61137110-521900 Boat Facilities Fund in payment of same.

*Pub Works - approve*

*John B. [Signature]*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk  
Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No. \_\_\_\_\_ - 16 - 17. By PUBLIC WORKS. February 6, 2017.

Your Committee to whom was referred Res. No. 174-16-17 by Alderperson Belanger accepting a deed from the Sheboygan Area School District dedicating certain described property for right-of-way purposes; recommends that the Resolution be passed.

*Consent*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

IIIIV

III

4.4

Res. No. 174- 16 - 17. By Alderperson Belanger. January 16, 2017.

A RESOLUTION accepting a deed from the Sheboygan Area School District dedicating certain described property for right-of-way purposes.

RESOLVED: That the City of Sheboygan hereby accepts a Quit Claim Deed from the Sheboygan Area School District, substantially similar to the copy which is attached hereto, dedicating the land described on North 15th Street for right-of-way purposes.

*Pub Works.  
approve*

John B. [Signature]

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



## **EXHIBIT A**

Part of Lot 2 of a Certified Survey Map recorded in Volume 27 on Pages 99 to 101 as Document 2014272 in Certified Survey Maps in the Sheboygan County Register of Deeds Office being located in the Northwest 1/4 of the Southeast 1/4 and the Southwest 1/4 of the Southeast 1/4 of Section 10, Town 15 North, Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, and being more particularly described as follows:

Commencing at the Southwest corner of the Southeast 1/4 of said Section 10, thence North 00°13'39" West, along the West line of the Southeast 1/4 of said Section 10, a distance of 1242.80 feet;  
thence South 89°56'39" East a distance of 287.91 feet;  
thence North 00°03'21" East a distance of 784.26 feet;  
thence South 89°56'39" East a distance of 699.03 feet to the Northeast corner of said Lot 2, the Westerly Right of Way line of North 15th Street, and the Point of Beginning for this description;  
thence South 21°42'30" East, along said Westerly Right of Way line, a distance of 513.90 feet;  
thence South 01°22'59" East, along said Westerly Right of Way line, a distance of 307.09 feet to the Southeast corner Lot 1 of a Certified Survey Map recorded in Volume 25 on Pages 7 to 8 as Document 1920418 in Certified Survey Maps in the Sheboygan County Register of Deeds Office and the municipal boundary line between the City and Town of Sheboygan current on the date of this survey;  
thence North 89°56'39" West, along said municipal boundary line, a distance of 0.74 feet;  
thence North 04°20'00" West a distance of 16.99 feet;  
thence North 06°01'37" West a distance of 232.27 feet to a point of curvature;  
thence 107.06 feet along the arc of a curve to the left having a radius of 476.33 feet and a chord which bears North 12°27'58" West a distance of 106.84 feet to a point of tangency;  
thence North 18°54'19" West a distance of 456.85 feet to said Northeast corner of Lot 2, said Westerly Right of Way line, and the Point of Beginning.

The above described parcel contains 0.238 acres (10,368 square feet) of land more or less and is subject to all easements and restrictions of record.

End of Description.

VIII

R. C. No. \_\_\_\_\_ - 16 - 17. By PUBLIC WORKS. February 6, 2017.

Your Committee to whom was referred Res. No. 177-16-17 by Alderperson Belanger authorizing the Purchasing Agent to enter into contract for the purchase of (2) Zero turn commercial grade lawn mowers for the Motor Vehicle Department; recommends that the Resolution be passed.

*Consent*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

IIIIV

III

Res. No. 177- 16 - 17. By Alderperson Belanger. January 19, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (2) Zero turn commercial grade lawn mowers for the Motor Vehicle Dept.

WHEREAS: The Motor Vehicle Dept. included the replacement of (2) Commercial Grade zero turn lawn mowers in its 2017 Budget in order to replace older equipment that has reached its expected useful life and;

WHEREAS: Bids were received for the two mowers with the low bid submitted by Weyers Equipment of Kaukauna meeting all specifications and;

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Weyers Equipment in the amount of \$23,836.00 for the purchase and delivery of two zero turn mowers as specified.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on Account #70136100-641200 in payment of same.

*Publ. Works  
approve*

*John Berg*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**IX**

R. C. No. \_\_\_\_\_ - 16 - 17. By PUBLIC WORKS. February 6, 2017.

Your Committee to whom was referred Gen. Ord. No. 38-16-17 by Alderperson Belanger repealing and recreating Section 74-41 of the City of Sheboygan Municipal Code, relating to time restrictions and hours of operation of parks; recommends that the Ordinance be passed.

*Consent*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

~~IX~~

6.2

Gen. Ord. No. 38 - 16 - 17. By Alderperson Belanger. January 16, 2017.

AN ORDINANCE repealing and recreating Section 74-41 of the City of Sheboygan Municipal Code, relating to time restrictions and hours of operation of parks.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 74-41 of the Sheboygan Municipal Code entitled "Time restrictions, hours of operation" is hereby repealed and recreated so as to read as follows:

"Sec. 74-41. *Time Restrictions, hours of operation.*

(a) *Generally.* City parks are open to the public year-round, except for Evergreen Park which will be closed to vehicular traffic from October 15 to May 1, but parking areas will be designated for winter use.

(b) *Hours of operation.* All city parks shall be closed to all vehicular traffic and to all persons between the hours of 11:00 p.m. and 4:00 a.m. year-round, except as provided below:

(1) Evergreen Park, Jaycee Park, E.H. May Environmental Park, and Franklin Park shall be closed between the hours of 10:00 p.m. and 4:00 a.m.

(2) Specific hours, designed as follows:

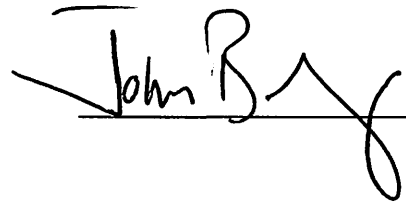
a. Designated picnic areas and shelters shall be closed at 10:00 p.m. Kiwanis and Roosevelt fieldhouses, Quarry View Center, General King Park Shelter, and Deland Community Center shall be closed at 11:00 p.m. These areas and facilities may be reserved in advance by permit pursuant to public works department rules and regulations.

b. By agreement with an organization that contracts with the City for use of the Wildwood Complex.

c. Other hours upon the prior approval of the director of public works."

*Public Works  
Approve*

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk  
Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** An Ordinance repealing and recreating Section 74-41 of the Sheboygan Municipal Code, relating to Parks Time Restrictions/Hours of Operation.

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**REPORT PREPARED BY:** Joseph L. Kerlin, Superintendent of Parks and Forestry

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**REPORT DATE:** January 11, 2017

**MEETING DATE:** January 24, 2017

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**FISCAL SUMMARY:**

**STATUTORY REFERENCE:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

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Wisconsin Statutes: N/A  
Municipal Code: Section 74-41

**BACKGROUND / ANALYSIS:**

Revisions of this ordinance are needed to update the following: Closing of Evergreen Park for the season from November 1 to October 15th, include General King Park Shelter as a designated picnic shelter that will closes by 11:00pm, and to remove the name "Sheboygan Softball Association".

**STAFF COMMENTS:**

It is the recommendation of Public Work staff with the guidance of the City Attorney's office to approve the revision of this ordinance.

**ACTION REQUESTED:**

Motion to recommend the Common Council refer to the Public Works Committee for approval of the ordinance.

**ATTACHMENTS:**

- I. Ordinance \_\_\_-16 – 17
- II. Original ordinance section 74-41

Sec. 74-41. - Time restrictions, hours of operation.

- (a) *Generally.* City parks are open to the public year-round, except for Evergreen Park which will be closed to vehicular traffic from November 1 to May 1, but parking areas will be designated for winter use.
- (b) *Hours of operation.* All city parks shall be closed to all vehicular traffic and to all persons between the hours of 11:00 p.m. and 4:00 a.m. yearround, except as provided below:
  - (1) Evergreen Park, Jaycee Park, E.H. May Environmental Park, and Franklin Park shall be closed between the hours of 10:00 p.m. and 4:00 a.m.
  - (2) Specific hours, designed as follows:
    - a. Designated picnic areas and shelters shall be closed at 10:00 p.m. Kiwanis and Roosevelt fieldhouses, Quarry View Center and Deland Community Center shall be closed at 11:00 p.m. These areas and facilities may be reserved in advance by permit pursuant to public works department rules and regulations.
    - b. By agreement with Sheboygan Softball Association in Wildwood Complex, and Sheboygan Athletic Club in Wildwood Baseball Diamond.
    - c. Other hours upon the prior approval of the director of public works.

(Code 1975, § 27-24; Ord. No. 101-96-97, § 1, 12-16-96; Ord. No. 91-00-01, § 1, 3-5-01; Ord. No. 31-02-03, § 1, 9-16-02)

VII

2.11

R. C. No. 309- 16 - 17. By LAW AND LICENSING. February 6, 2017.

Your Committee to whom was referred, pursuant to R. O. No. 194-16-17 by the City Clerk, license applications for the period ending December 31, 2017, June 30, 2017 and June 30, 2018; recommends granting the following license with a caveat:

BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
	1616 Smith, Halei E.	2219 N. 7 <sup>th</sup> St.

*Consent*

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\_\_\_\_\_

\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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IV

15

II

R. O. No.        - 16 - 17.      By CITY CLERK.      February 6, 2017.

Submitting a communication from State Farm Claims on behalf of their insured Angela Allensworth regarding an alleged loss that happened at Taylor Dr. and Washington Ave.

*Finance*

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City Clerk

II

Claim # 27-16

Providing Insurance and Financial Services  
Home Office, Bloomington, IL



January 16, 2017



City Of Sheboygan  
828 Center Ave  
Sheboygan WI 53081-4442

State Farm Claims  
PO Box 106171  
Atlanta GA 30348-6171

RE: Claim Number: 49-0480-5S3  
Insured: Angela Allensworth  
Date of Loss: December 23, 2016  
Amount of Claim: Pending  
Location of Loss: Taylor Dr & Washington  
Sheboygan, WI

To Whom It May Concern:

We are writing to you regarding a loss sustained by our insured.

Our investigation indicates you are responsible for this loss which was caused by your employee. By virtue of our payment to our insured, we are entitled to recovery from the responsible party.

If you have liability insurance, please refer this letter to your insurance company and provide us with your insurance information. We are enclosing a form for you to complete with your insurance information.

~~If you do not have insurance, please contact us to discuss arrangements for paying this claim.~~

Your cooperation is appreciated.

If you have any questions or need additional information, please call me at the number listed below. If I am not available, any other member of my team may assist you.

49-0480-5S3  
Page 2  
January 16, 2017

Sincerely,

Rob Crockett  
Claim Specialist  
(844) 292-8615 Ext. 349  
Fax: (855) 820-6318

State Farm Mutual Automobile Insurance Company

Enclosure: Form  
Return Envelope

Claim Number: 49-0480-5S3  
Insured: Angela Allensworth

**Please complete this page and return it to us in the enclosed envelope.**

**Name of your insurance company:** \_\_\_\_\_  
\_\_\_\_\_

**Address of your insurance company:** \_\_\_\_\_  
\_\_\_\_\_

**Phone number for your insurance company:** (    ) \_\_\_\_\_

**Your policy number:** \_\_\_\_\_

**Your agent's name and phone number:** \_\_\_\_\_  
\_\_\_\_\_

**Have you reported this loss to your insurance company?** \_\_\_\_\_ Yes \_\_\_\_\_ No

**If yes, what claim number has your insurance company assigned to this loss?**  
\_\_\_\_\_

**Thank you for your cooperation.**

II

R. O. No.       - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a claim from Stuart and Lisa Cannon for alleged damages their curb stop water valve causing a water leak from the valve when a City tree cutting crew drove over the curb stop valve creating a broken valve resulting in the leak.

*Finance*

---

City Clerk

DATE RECEIVED 1-19-17

RECEIVED BY MD

CLAIM NO. 26-17

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

JAN 19 '17 AM 10:32

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

**4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: STUART & LISA CANNON
2. Home address of Claimant: 1617 S. 11<sup>th</sup> Sheboygan WI
3. Home phone number: 920-960-8775
4. Business address and phone number of Claimant: \_\_\_\_\_

5. When did damage or injury occur? (date, time of day) 2/4/2014 10 AM

6. Where did damage or injury occur? (give full description)  
1617 S. 11<sup>th</sup> Sheboygan, Front Lawn in right of way area.

7. How did damage or injury occur? (give full description)  
while cutting trees in right of way, City crew drove over curb stop water valve. Causing water leak from valve.

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: \_\_\_\_\_

(b) Claimant's statement of the basis of such liability: City tree cutting crew drove over curb stop water valve. Creating a broken valve resulting in water leak.

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: \_\_\_\_\_

(b) Claimant's statement of basis for such liability: \_\_\_\_\_

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No injuries. Water main leak resulted from City crew driving over curb stop valve.

11. Name and address of any other person injured: \_\_\_\_\_

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	\$ _____
Property:	\$ <u>4236</u>
Personal injury:	\$ _____
Other: (Specify below)	\$ _____
<b>TOTAL</b>	<b>\$ <u>4236</u></b>

6736 - total bill  
-2500 - was lead rep. project  
4236 - Net

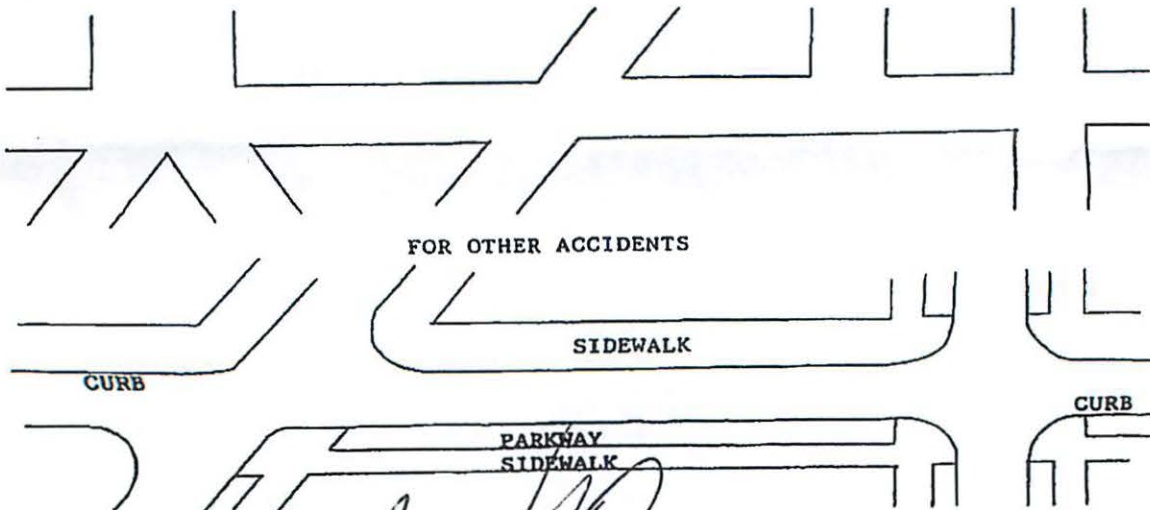
Damaged vehicle (if applicable)

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Mileage: \_\_\_\_\_

Names and addresses of witnesses, doctors and hospitals: \_\_\_\_\_

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT

*Sherry L. Brown*

DATE

1-12-17

DATE RECEIVED 1-19-17

RECEIVED BY MD

CLAIM NO. 2616

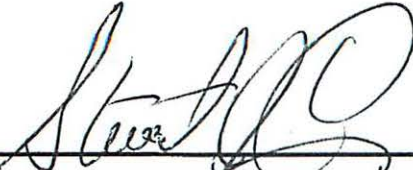
CLAIM

Claimant's Name:	<u>STUART CANNON</u>	Auto	\$ <u>          </u>
Claimant's Address:	<u>1617 S. 11<sup>th</sup></u>	Property	\$ <u>4236</u>
	<u>Sheboygan WI 53081</u>	Personal Injury	\$ <u>          </u>
Claimant's Phone No.	<u>920-960-8775</u>	Other (Specify below)	\$ <u>          </u>
		<b>TOTAL</b>	\$ <u>4236</u>

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 4236.

SIGNED  DATE: 1-12-17

---

ADDRESS: 1617 S. 11<sup>th</sup> Sheboygan WI 53081

---

MAIL TO: CLERK'S OFFICE  
828 CENTER AVE #100  
SHEBOYGAN WI 53081

JAN 19 '17 AM 10:32

Please find enclosed our claim for  
damages of the curbside water valve.  
I have enclosed a description and  
correspondances with official, we also  
have pictures of trucks on the lawn,  
and the downed tree on water valve.

Although it occurred on Feb 4. We didn't  
notice much leakage until June after  
ground was saturated. The Public Service  
Commission of Wis. states that I need  
to try and resolve this with your office  
before moving forward with them.

Thank you

Steve Cannon

**Lisa Cannon**

---

**From:** Ccannonboom <ccannonboom@aol.com>  
**Sent:** Thursday, January 12, 2017 2:44 PM  
**To:** Lisa Cannon  
**Subject:** Fwd: Invoice 5161 from Korff Plumbing LLC

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

-----Original Message-----

From: Ccannonboom <ccannonboom@aol.com>  
To: korffoffice <korffoffice@gmail.com>  
Sent: Tue, Dec 27, 2016 3:39 pm  
Subject: Re: Invoice 5161 from Korff Plumbing LLC

Heather,

what about the 2500.00 payment from state.  
Thanks  
Stuart Cannon

-----Original Message-----

From: korffoffice <korffoffice@gmail.com>  
To: ccannonboom <ccannonboom@aol.com>  
Sent: Tue, Dec 27, 2016 1:33 pm  
Subject: Invoice 5161 from Korff Plumbing LLC

**Korff Plumbing LLC**

**Invoice** Due:01/26/2017  
5161

Amount Due: **\$6,736.00**

Dear Stuart Cannon:

Your invoice-5161 for 6,736.00 is attached. Please remit payment at your earliest convenience.

Thank you for your business - we appreciate it very much.

Sincerely,

Heather Crary  
Korff Plumbing  
920-893-8400



# Sheboygan Water Utility

BOARD OF WATER COMMISSIONERS

October 11, 2016

Stuart and Lisa Cannon  
1617 S. 11<sup>th</sup> St  
SHEBOYGAN WI 53081

Dear William

On September 19<sup>th</sup>, 2016 the Sheboygan Water Utility was called to investigate a possible leak on your water lateral at 1617 S. 11<sup>th</sup> St. Our personal determined the leak is located on your water lateral.

The curb stop and lateral pipe is owned and must be kept in repair by the property owner in accordance with Section 26-996 of the City of Sheboygan Municipal Code, and the rules of service of the Water Utility, as approved by the Wisconsin Public Service Commission. Please obtain the services of a plumber to repair this leak to stop the waste of water. Your lateral leak may cause an icing road hazard. Please repair as soon as possible.

There may be financial assistance available through the Department of City Development. Please contact Chad Pelishek, Economic Development Manager at 920-459-3383 for details.

We would appreciate your prompt attention to this matter. When you have this leak repaired, please call, or have your plumber call, our office at 920-459-3800 ex 3814 so we can update our records. If you have already notified a plumber, thank you for your cooperation.

Sincerely,

*Chad.Pelishek@shobowwi.gov*

David Warden  
Lead Service Technician  
SHEBOYGAN WATER UTILITY

p (920)-459-3459  
f (920)-459-3443  
[Joe.Kerlin@sheboyganwi.gov](mailto:Joe.Kerlin@sheboyganwi.gov)



**From:** Ccannonboom [<mailto:ccannonboom@aol.com>]  
**Sent:** Tuesday, December 20, 2016 8:27 AM  
**To:** Kerlin, Joe  
**Subject:** Re: Water Leak

thank you for the quick response. The curb stop that was driven over and crushed is less than 20 feet from tree. Plumbers are on site this week. The tree was removed on 2/4/2016. and water was detected in spring. We can meet after the holidays.

Thanks again  
Stuart Cannon

-----Original Message-----

From: Kerlin, Joe <[joe.kerlin@sheboyganwi.gov](mailto:joe.kerlin@sheboyganwi.gov)>  
To: 'ccannonboom@aol.com' <[ccannonboom@aol.com](mailto:ccannonboom@aol.com)>  
Sent: Tue, Dec 20, 2016 7:58 am  
Subject: Water Leak

Good Morning Mr. Cannon,

I have just received your e-mail and will be the point of contact for you for the city.

This is the information I have on your tree removal at 1617 S. 11<sup>th</sup> Street:  
Tree removed 1/04/16  
Stump removed 10/14/16 – Area was noted as being wet at time of stump removal  
The tree was 114' North of Broadway  
Water line is 159' North of Broadway

For this to have happened, a tree removal vehicle would have driven over your water line 45' away from the tree in the road right-of-way. I would be more than happy to meet you on site today to look at the area, otherwise it will have to wait until after January 1<sup>st</sup>. My cell phone is 920-980-2733.

I would also suggest that you can start a claim by contacting Laurie Suhrke at the City Finance Department. Her phone number is 920-459-3314.

Thank you for your concern and I look forward to resolving this issue with you,

Joe Kerlin  
Superintendent of Parks and Forestry  
920-459-3459

Dear sir,

Earlier this past spring, the street department was cutting down my trees next to the road. While doing so, the crew drove over the top of my curb side box. The box was destroyed and the pipe was shattered. after the frost was out, we noticed a leak coming from the buffalo box. I have contacted the water department and have been trying to get this resolved for some time. I just didn't know who to call. I was informed by a plumber today, that said an estimate of 10 - 15 thousand could be expected. I had nothing to do with this leak as I have pictures of the crew doing it again when they came to grind stumps and back fill hole. I will gladly work with you to get this resolved and was informed by the Wisconsin Public Service Commission web site, that contacting your department was the first step.

Thank you

Stuart Cannon  
1617 s. 11th st  
sheboygan wi

## Joe Kerlin

Superintendent of Parks & Forestry  
City of Sheboygan~Dept. of Public Works  
2026 New Jersey Ave.

p (920)-459-3459

f (920)-459-3443

[Joe.Kerlin@sheboyganwi.gov](mailto:Joe.Kerlin@sheboyganwi.gov)



---

NOTICE: This e-mail may contain confidential information and is intended only for the individual named. If you are not the intended recipient, you should not disseminate, distribute or copy this e-mail; please notify the sender immediately and delete this e-mail from your system. Also, please be aware that email correspondence to and from "The City of Sheboygan" may be subject to open record requests.

**Lisa Cannon**

---

**To:** Ccannonboom  
**Subject:** RE: Service Leak

-----Original Message-----

From: Ccannonboom <[ccannonboom@aol.com](mailto:ccannonboom@aol.com)>  
To: davidwarden <[davidwarden@sheboyganwater.org](mailto:davidwarden@sheboyganwater.org)>  
Sent: Tue, Dec 6, 2016 6:08 am  
Subject: Re: Service Leak

*David*

I contacted Cory Korff last Friday and expect to hear from him this week. When I talk to him and get an action plan, I will let you know. Hopefully, I will be able to give you an update by Friday.

Thanks  
Stuart Cannon

-----Original Message-----

From: David Warden <[davidwarden@sheboyganwater.org](mailto:davidwarden@sheboyganwater.org)>  
To: ccannonboom <[ccannonboom@aol.com](mailto:ccannonboom@aol.com)>  
Sent: Wed, Nov 23, 2016 3:42 pm  
Subject: Service Leak

Stuart,

It seems as though most plumbers in the area are very busy and have been for some time. I recently had contact with a plumber that I recommend you call. He is Cory, from Cory Korff Plumbing. His number is 920-627-3650. For information about the Lead Water Service Replacement Program you can visit [www.sheboyganwater.org](http://www.sheboyganwater.org) and go to the water quality tab. In the drop-down you will find info about the program. Please contact me early next week with any questions you might have and what you and Cory were able to work out.

Have a great weekend!

please forward to David Warden,

I have contacted and left messages with Aldag, Neumann, Schnell and Portside. None of who are moving very quickly. I auctioneer during the day but check emails every evening. I need to know about steps to apply for DNR grant, the financial assistance program through city and what are steps if the plumber finds that the leak is on street side, as we expect. With the lack of funds to do this project, I am trying to come up with a solution. As stated before, the street department ran over the curb side box while cutting trees. I do plan on filing a claim, but still would like this done. Thanks Stuart

**David Warden**

II

R. O. No.        - 16 - 17.      By CITY CLERK.    February 6, 2017.

Submitting a claim from Morgan Lee Hilbelink for alleged damages to her vehicle when she hit several unmarked potholes in the northbound lane of Taylor Dr. in front of Acuity.

*Finance*

\_\_\_\_\_  
City Clerk

三

DATE RECEIVED

1/23/17

RECEIVED BY

APJ

CLAIM NO.

28-16

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

JAN 23 '17 PM 3:29

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

**4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: Morgan Lee Hilbelink
2. Home address of Claimant: W4341 DEKKER Rd, WALDO WI 53093
3. Home phone number: 920-447-2301
4. Business address and phone number of Claimant: N/A
5. When did damage or injury occur? (date, time of day) Saturday, January 21 3:00 pm
6. Where did damage or injury occur? (give full description) The northbound lane of Taylor Dr, right in front of Acvity
7. How did damage or injury occur? (give full description) I was driving the appropriate speed (foggy conditions) when I hit several large unmarked potholes on the road. My front passenger tire immediately popped and was not able to be patched (shredded)
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
  - (a) Name of such officer or employee, if known: N/A
  - (b) Claimant's statement of the basis of such liability: N/A
9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
  - (a) Public property alleged to be dangerous: several LARGE unmarked potholes in the northbound lane of Taylor Dr. near Acvity
  - (b) Claimant's statement of basis for such liability: the potholes were large enough to pop a new, week old tire and could be harmful to cyclists

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

Brand new, week old front passenger tire shredded due to the unmarked pothole

11. Name and address of any other person injured: N/A

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 109.06

Property: \$ \_\_\_\_\_

Personal injury: \$ \_\_\_\_\_

Other: (Specify below) \$ \_\_\_\_\_

**TOTAL** \$ 109.06

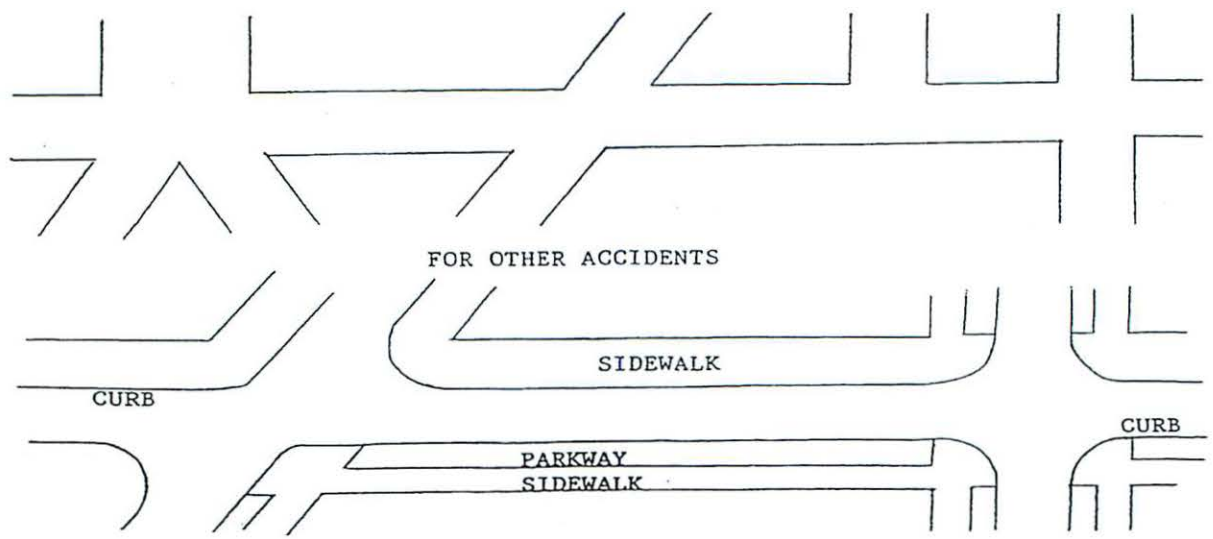
Damaged vehicle (if applicable) TIRE ONLY

Make: N/A Model: N/A Year: N/A Mileage: N/A  
mazda mazda 3 2007 113,000

Names and addresses of witnesses, doctors and hospitals: N/A

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Morgan Hillbelik DATE 1/23/17

DATE RECEIVED

1/23/17

RECEIVED BY

ckl  
28-17

CLAIM NO.

CLAIM

Claimant's Name: Morgan Lee Hilbelink

Auto \$ 109.06

Claimant's Address: W4341 Dekker Rd

Property \$ \_\_\_\_\_

Waldo, WI 53093

Personal Injury \$ \_\_\_\_\_

Claimant's Phone No. 920-447-2301

Other (Specify below) \$ \_\_\_\_\_

**TOTAL** \$ 109.06

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 109.06.

SIGNED

Morgan Hilbelink

DATE:

1/23/17

ADDRESS:

MAIL TO: CLERK'S OFFICE  
828 CENTER AVE #100  
SHEBOYGAN WI 53081

Customer Invoice  
159885  
01/23/2017

**FIRESTONE COMPLETE AUTO CARE  
SHEBOYGAN  
3347 KOHLER MEMORIAL DR STE 46  
SHEBOYGAN, WI. 53081-8305**

Service Advisor:  
01 JAMES  
920.458.0375

HILBELINK, KENNETH  
W4341 DEKKER RD  
WALDO, WI 53093-1706  
920.447.2109

Lic #: Vin #:  
In: 01/22/17 12:02PM Mileage: 0  
Out: 01/23/17 1:05PM

Store # 021148

**RETAIL SALE**

Description	Rev Hist /Article # ID	Qty	Unit Price	Extended Price	Job Total
<b>FUZION TIRE PACKAGE</b>					<b>102.48</b>
000624 FUZION TOURING BL 205/50R17 XL93V 40,000 Mile Limited Warranty DOT# 80EHPT453516	000624 36TN	1	82.99	82.99	
NEW TIRE WHEEL BALANCE LABOR	7013632 36TS	1	14.99	14.99	
RUBBER VALVE STEM	7015040 36TN	1	2.00	2.00	
SCRAP TIRE RECYCLING FEE	7075078 36TN	1	2.50	2.50	
LOW PROFILE TIRE INSTALLATION	7006472 36TS	1	N/C	N/C	

Technician(s):  
36 SHANNAN

Payment History:  
CFNA 7039 109.06 09094  
Total Tendered 109.06

**Summary:**

Parts	84.99
Labor	17.49
Shop Supplies	0.90
<b>Sub-Total</b>	<b>103.38</b>
<b>Tax (5.50%)</b>	<b>5.68</b>
<b>Total</b>	<b>\$109.06</b>

I have received the above goods and/or services. If this is a credit card purchase, I agree to pay and comply with my cardholder agreement with the issuer.

Customer Signature

Initial here to indicate you have received the Tire Warranty Maintenance and Safety Manual

**All parts are new unless otherwise specified.**

Motor Vehicle repair practices are regulated by chapter ATCP132, Wis. Adm. Code, administered by the bureau of consumer\013\010protection, Wisconsin Dept. Agriculture, Trade and Consumer Protection, PO Box 8911, Madison, Wisconsin 53708-8911

**HOW ARE WE DOING?**  
Tell us about your experience today!  
Complete a 4-minute survey for a chance to win \$500 in store services  
Visit [www.FirestoneSurvey.com](http://www.FirestoneSurvey.com) within 4 days and enter Code 021148-159885

"MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P. O. BOX 8911, MADISON, WISCONSIN 53708-8911"



[www.FirestoneCompleteAutoCare.com](http://www.FirestoneCompleteAutoCare.com)

WI FCAC 7008527 - 48110866 Rev. 11/11

See reverse side for Warranty Information

Inv1 160301 502001

II

3.4

R. O. No. 212 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a claim from West Bend Claims for their insured Budget Blinds of Sheboygan, LLC (addressed to City of Sheboygan, 2026 New Jersey Ave.).

*Inance*

---

City Clerk

III



Claim 29-16

January 20, 2017

CITY OF SHEBOYGAN  
2026 NEW JERSEY AVE  
SHEBOYGAN, WI 53081



Claim No: AG73213  
Insured: BUDGET BLINDS OF SHEBOYGAN, LLC  
Date of Loss: 12/12/2016

Our investigation indicates this loss resulted from your negligence. Under the terms of our policy, we are subrogated to the extent of our payment to any legal right which our insured has against you. We hereby claim a lien on any proceeds that may be paid by way of settlement or judgment on said claim.

If you carry insurance, please fill in the following information:

Address:

\_\_\_\_\_

Policy No.: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Have you reported this accident to your insurance company?  Yes  No

If you are uninsured, please contact me regarding payment of our subrogation claim.

Sincerely,

STACY MALNORY  
CLAIMS REPRESENTATIVE I  
(262) 365-2799 or (800) 236-5010 Extension 2799  
Fax: (262) 335-7000  
smalnory@wbmi.com

WB-1665 (05-10)





29-16

THE SILVER LINING™

February 15, 2017

FEB 21 '17 AM 10:46

CITY OF SHEBOYGAN  
CLERK'S OFFICE  
828 CENTER AVENUE, #100  
SHEBOYGAN, WI 53081

Our Claim No.: AG73213  
Our Insured: BUDGET BLINDS OF SHEBOYGAN, LLC  
Date of Loss: 12/12/2016

Under a policy of insurance carried with us by the above named insured, WEST BEND has paid \$568.48 for loss and damage as a result of the accident described above. The total damages were \$1,068.48. Deductible amount: \$500.00.

Documentation of the payments made as a result of the damages incurred in this accident has been enclosed for your review. Also enclosed please find the completed City of Sheboygan Notice of Damage form.

An investigation indicates this damage resulted from your negligence. Under the terms of our policy, we are subrogated to the extent of our payment to any legal right which our insured has against you. We hereby claim a lien on any proceeds that may be paid by way of settlement or judgment on said claim.

Please contact me at the number below if anything further is needed to process our request for reimbursement. Your payment in the amount of \$1,068.48 should be sent to my attention at the address below. Thank you.

Sincerely,

CARA BLANKENBURG  
SUBROGATION REPRESENTATIVE  
(262) 365-2118 or (800) 236-5010 Extension 2118  
Fax: (262) 335-7000  
CBlankenburg@WBMI.com

Enclosure  
c: BUDGET BLINDS OF SHEBOYGAN, LLC

WB-1666 (05-11)

DATE RECEIVED 2-21-17

RECEIVED BY MD

CLAIM NO. 29-16

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

1. Name of Claimant: Budget Blinds of Sheboygan
2. Home address of Claimant: 2017 North 29th Street, Sheboygan WI 53081
3. Home phone number: 920-458-9243
4. Business address and phone number of Claimant: West Bend Mutual Insurance 1900 S. 18th Avenue, West Bend, WI 53095. 262-385-2118
5. When did damage or injury occur? (date, time of day) 8:30 AM 12/12/2016
6. Where did damage or injury occur? (give full description) North 29th Street near Geele Avenue in the City of Sheboygan
7. How did damage or injury occur? (give full description) A City of Sheboygan snow plow driver, Neil Sprangers, was driving too fast for conditions while plowing snow and struck a vehicle owned by Budget Blinds that was legally parked.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
  - (a) Name of such officer or employee, if known: Neil Sprangers
  - (b) Claimant's statement of the basis of such liability: Neil Sprangers negligently operated a motor vehicle while plowing snow and caused damages to a legally parked motor vehicle owned by Budget Blinds.
9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
  - (a) Public property alleged to be dangerous: N/A
  - (b) Claimant's statement of basis for such liability: N/A

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

Auto damages total \$1,018.48  
Payment by West Bend Insurance \$568.48 + \$500.00 deductible

11. Name and address of any other person injured: N/A

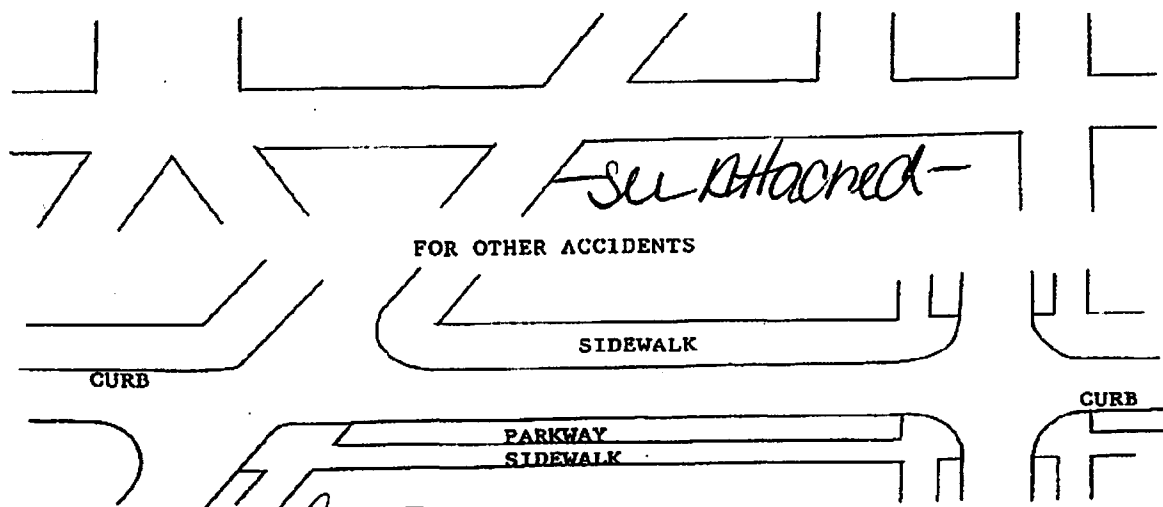
12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$1,018.48  
Property: \$  
Personal injury: \$  
Other: (Specify below) \$  
TOTAL \$1,018.48

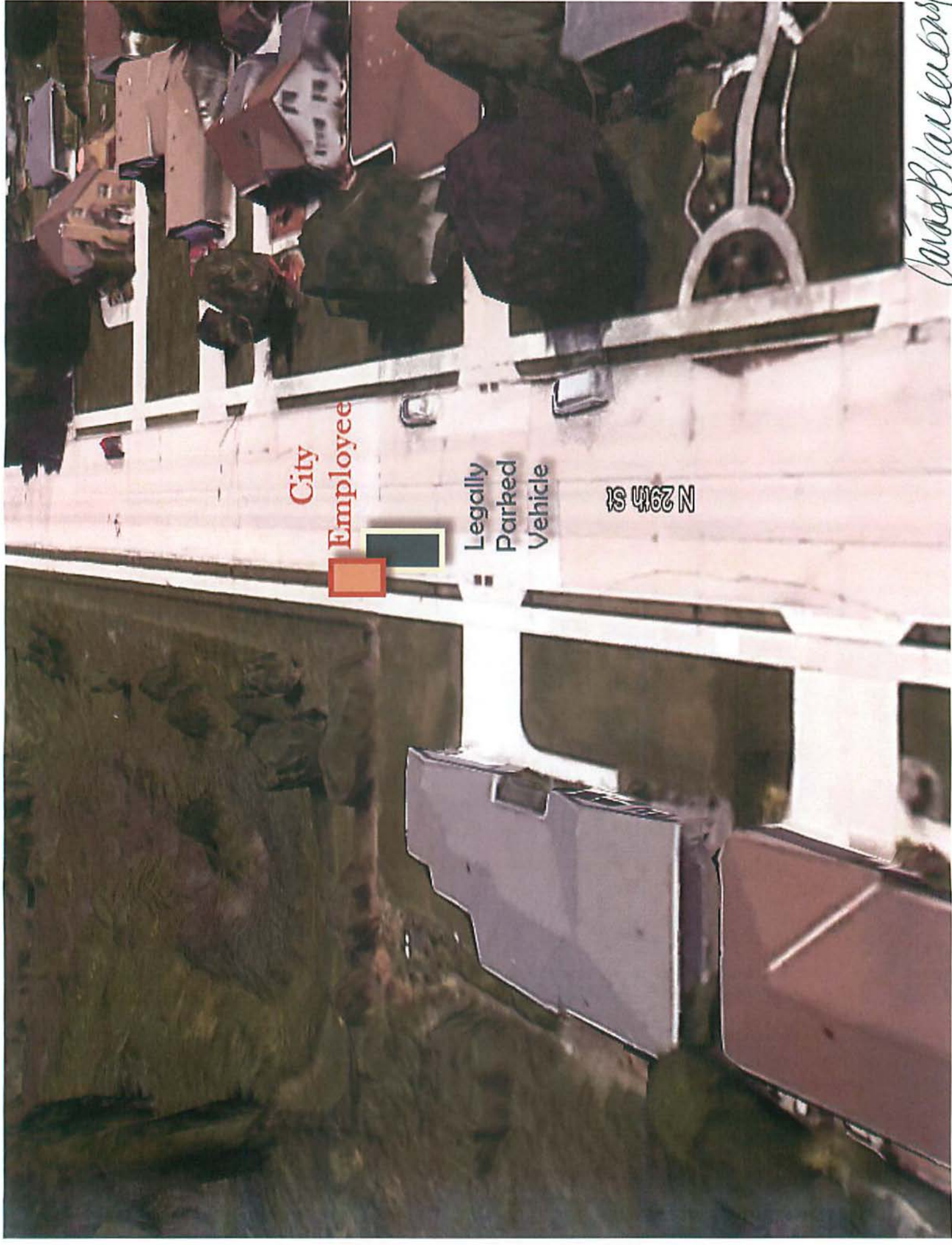
Damaged vehicle (if applicable) Grand  
Make: Dodge Model: Carnavan Year: 2014 Mileage: 19,296  
Names and addresses of witnesses, doctors and hospitals:

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Cara Blankenbush DATE 2/10/17  
for West Bend Mutual Insurance



City  
Employee



Legally  
Parked  
Vehicle



N 29th St

*Cindy Blatterby*

DATE RECEIVED 2-21-17

RECEIVED BY MD

CLAIM NO. 29-16

*Budget Blinds of Sheboygan and*  
CLAIM

Claimant's Name: West Bend Mutual Ins. Auto \$ 1,068.48

Claimant's Address: 1900 S. 18th Ave. Property \$ \_\_\_\_\_

West Bend WI 53095 Personal Injury \$ \_\_\_\_\_

Claimant's Phone No. 262-365-2118 Other (Specify below) \$ \_\_\_\_\_

TOTAL \$ 1,068.48

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 1,068.48.

SIGNED *Carol Blankenship* DATE: 2/10/17

ADDRESS: West Bend Mutual Insurance  
1900 South 18th Avenue, West Bend WI 53095

MAIL TO: CLERK'S OFFICE  
828 CENTER AVE #100  
SHEBOYGAN WI 53081

Wisconsin Motor Vehicle  
Accident Report MV4000e 01/2005  
PK2012

P0W43V0

AG 73213 Page 1 of 6

POLICE # C16-23530

ACCIDENT #

<input type="checkbox"/> Reportable Accident		<input type="checkbox"/> On Emergency		<input type="checkbox"/> Amended		DOT Document Number P0W43V0		Document Override Number	
Agency Accident Number				Police Number C16-23530					
4 - Accident Date 12/12/2016		5 - Time of Accident (Military Time) 0830		6 - Total Units 02		7 - Total Injured 00		8 - Total Killed 00	
2 - County SHEBOYGAN - 69			3 - Municipality SHEBOYGAN - 61, City			11 - Accident Location Non-Intersection			
14 - On Hwy No.		14 - On Street Name N 29TH ST			14 - Bus/Fmt/Rmp		15 - Est Distance 645 Ft		15 - Hwy Dir SOUTH
16 - Fd/At Hwy No.		16 - From/At Street Name GEELE AVE			16 - Business/Frontage/Ramp				
17 - Structure Type House #		17 - Structure Number 2017		12 - Latitude 43.766578614383			13 - Longitude -87.74461743869		
80 - First Harmful Event Parked Motor Vehicle				93 - Manner of Collision Rear-end					
112 - Access Control No Control		113 - Road Curvature Straight		113 - Road Terrain Level/Flat		Surface Type Concrete - 1			
115 - Traffic Way Not-Physically-Divided-(2-Way Traffic)									
117 - Relation To Roadway Outside-Shoulder-Right									
114 - Light Condition Daylight			116 - Road Surface Condition Snow/Slush			118 - Weather Cloudy			
<input type="checkbox"/> Hit and Run		<input type="checkbox"/> Government Property		<input type="checkbox"/> Fire		<input checked="" type="checkbox"/> Photos Taken		<input type="checkbox"/> Trailer or Towed	
<input type="checkbox"/> Truck, Bus, or Hazardous Materials			<input type="checkbox"/> Load Spillage		<input type="checkbox"/> Construction Zone		<input type="checkbox"/> Names Exchanged		
101 <input type="checkbox"/> Supplemental Reports		102 <input type="checkbox"/> Witness Statements			103 <input type="checkbox"/> Measurements Taken		79 - E M S Number		

Operator/Pedestrian

Unit Status		81 - Most Harmful Event: Collision With Parked Motor Vehicle			23 - Dir Of Travel SOUTH		24 - Speed Limit 15		
36 - Operating as Classified C CLASS		37 - Endorsements			35 <input checked="" type="checkbox"/> Operating Commercial Motor Vehicle				
29 - Driver's License Number S1656385600600			30 - State WI	31 - Expiration Year 2024	34 - On Duty Accident				
25 - Operator/Pedestrian Last Name SPRANGERS				25 - First Name NEIL		25 - Middle Initial T		25 - Suffix	
32 - Date Of Birth 01/08/1956		33 - Sex Male							
26 - Address Street & Number N6423 ABBEY CT							26 - PO Box		
27 - City SHEBOYGAN			27 - State WI	27 - Zip Code 53083		28 - Telephone Number (920) 987-3267 Ext.			
38 - Seat Position Front-Seat-Left-Side-(MC/Bike Driver, Train Conductor)					40 - Safety Equipment Shoulder-Belt-And-Lap-Belt-Used				
38 - Injury Severity N - No Apparent Injury			41 - Airbag Not applicable		42 - Ejected Not-Ejected		44 <input type="checkbox"/> Medical Transport		
43 - Trapped/Extricated Not-Trapped		92 - Pedestrian Location			92 - Pedestrian Action				
119 - What Driver Was Doing SLOW/STOPPING			120 - Traffic Control No-Control			62 - No. of Citations Issued 0			
64 - 1st Statute No.		64 - 2nd Statute No.		64 - 3rd Statute No.		64 - 4th Statute No.		64 - 5th Statute No.	
122 - Driver Factors Speed-Too-Fast-for-Conditions									
88 - Driver or Pedestrian Cond Appeared Normal				89 - Substance Presence Neither-Alcohol-Nor-Drugs-Present					
90 - Alcohol Test Test Not Given			90 - Alcohol Content			91 - Drug Test Test Not Given			
91 - Drugs Reported									

OPERATOR/PEDESTRIAN 01

124 - Highway Factors Snow, Ice, or Wet
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**Vehicle**

<b>VEHICLE 01</b>	21 - Unit Type Equipment		Vehicle Type			22 - Total Occupants 1
	56 - License Plate Number		57 - Plate Type	58 - State	59 - Exp Year	55 - Vehicle Identification Number
	50 - Year 2016	51 - Make	52 - Model WAKER NENS	53 - Body Style LD - LOADER	54 - Color YEL	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage None					
	95 - Extent Of Damage None		96 <input type="checkbox"/> Vehicle Towed Due To Damage		97 - Vehicle Removed By OPERATOR	
	123 - Vehicle Factors Other					

**Vehicle Owner**

<b>VEH OWNER 01</b>	45 <input type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name		46 - First Name	46 - Middle Initial	46 - Suffix	Date Of Birth
	46 - Company Name CITY OF SHEBOYGAN					
	47 - Address Street & Number 2026 NEW JERSEY AVENUE			47 - PO Box		
	48 - City SHEBOYGAN		48 - State WI	48 - Zip Code 53081	48 - Telephone Number (920) 469-3340 Ext.	

**Insurance**

<b>INS 01</b>	63 - Liability Insurance Company NOT-REQUIRED		60 <input type="checkbox"/> Policy Holder Same As Owner			
	61 - Policy Holder Last Name		61 - Policy Holder First Name			
	61 - Policy Holder Company					

**School Bus**

<b>BUS 01</b>	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From		School Name	Body Make	Seating Capacity
	School District Contracted With				

**Operator/Pedestrian**

<b>02</b>	Unit Status L - Legally Parked		81 - Most Harmful Event: Collision With Motor Veh Trans Other Rdwy		23 - Dir Of Travel	24 - Speed Limit 25	
	36 - Operating as Classified D CLASS		37 - Endorsements		35 <input type="checkbox"/> Operating Commercial Motor Vehicle		
	29 - Driver's License Number		30 - State	31 - Expiration Year	34 - On Duty Accident		
	25 - Operator/Pedestrian Last Name			25 - First Name	25 - Middle Initial	25 - Suffix	
	32 - Date Of Birth		33 - Sex				
	26 - Address Street & Number				26 - PO Box		
	27 - City			27 - State	27 - Zip Code	28 - Telephone Number	

<b>OPERATOR/PEDESTRIAN</b>	39 - Seat Position			40 - Safety Equipment Not-Applicable-Nonmotorist		
	38 - Injury Severity		41 - Airbag Not applicable		42 - Ejected Not-Applicable	
					44 <input type="checkbox"/> Medical Transport	
	43 - Trapped/Extricated Not-Applicable		92 - Pedestrian Location		92 - Pedestrian Action	
	119 - What Driver Was Doing LEGALLY PARKED			120 - Traffic Control Railroad-Crossing-Signal		62 - No. of Citations Issued
	64 - 1st Statute No.	64 - 2nd Statute No.	64 - 3rd Statute No.	64 - 4th Statute No.	64 - 5th Statute No.	
	122 - Driver Factors Not-Applicable					
	88 - Driver or Pedestrian Cond			89 - Substance Presence		
	90 - Alcohol Test		90 - Alcohol Content		91 - Drug Test	
	91 - Drugs Reported					
124 - Highway Factors Snow, Ice, or Wet						

**Vehicle**

<b>VEHICLE 02</b>	21 - Unit Type Automobile			Vehicle Type Passenger-Car			22 - Total Occupants 0
	56 - License Plate Number 830KEY		57 - Plate Type AUT	58 - State WI	59 - Exp Year 2017	55 - Vehicle Identification Number 2C4RDGBG7ER378671	
	60 - Year 2014	51 - Make DODG	62 - Model GRAND CARA		53 - Body Style VN - VAN	54 - Color WHI	100 - Skidmarks to Impact (Ft)
	94 - Vehicle Damage Rear, Rear Passenger Side						
	95 - Extent Of Damage Minor		96 <input type="checkbox"/> Vehicle Towed Due To Damage			97 - Vehicle Removed By OWNER	
	123 - Vehicle Factors Not-Applicable						

**Vehicle Owner**

<b>VEH OWNER 02</b>	45 <input type="checkbox"/> Vehicle Owner Same As Operator					
	46 - Vehicle Owner Last Name		46 - First Name		46 - Middle Initial	46 - Suffix
	Date Of Birth					
	46 - Company Name BUDGET BLINDS - SHEBOYGAN					
	47 - Address Street & Number 2017 N 29TH STREET				47 - PO Box	
48 - City SHEBOYGAN			48 - State WI	48 - Zip Code 53081	49 - Telephone Number (820) 468-9243 Ext.	

**Insurance**

<b>02</b>	63 - Liability Insurance Company NOT-REQUIRED			60 <input checked="" type="checkbox"/> Policy Holder Same As Owner		
	61 - Policy Holder Last Name			61 - Policy Holder First Name		
	61 - Policy Holder Company					

INS	
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**School Bus**

BUS 02	Bus Travelling to/from <input type="radio"/> To <input type="radio"/> From	School Name	Body Make	Seating Capacity
	School District Contracted With			

**Trailer**

TRL 01	106 - Power Unit Number	License Plate Number	Plate Type	State	Expiration Year
	Trailer Make		Unit Type	Vehicle Identification Number	

**Property**

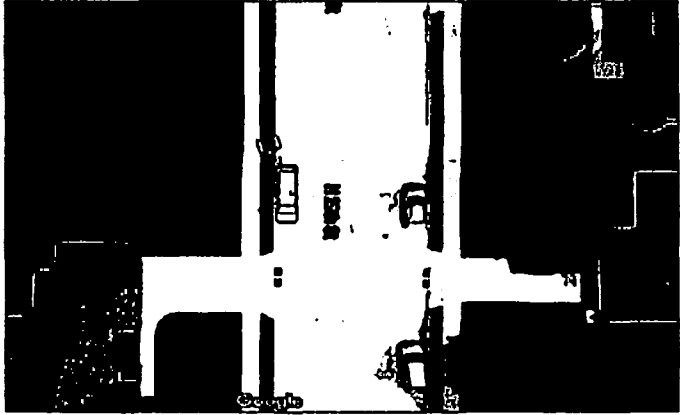
PROPERTY OWNER 01	Organization Type	84 - Property Owner Last Name	84 - First Name	84 - Middle Initial	84 - Suffix
	84 - Company Name			Government Property Type	
	85 - Address Street & Number		85 - PO Box		
	86 - City	86 - State	86 - Zip Code	87 - Telephone Number	
	83 - Government Damage Tag Number				

**Fixed Objects Struck**

82 - Striking Unit	82 - Object Struck	82 - Striking Unit	82 - Object Struck
82 - Striking Unit	82 - Object Struck	82 - Striking Unit	82 - Object Struck
82 - Striking Unit	82 - Object Struck	82 - Striking Unit	82 - Object Struck

POW43V0

Diagram and Narrative

DIAGRAM AND NARRATIVE	105 - Photos By J MARES 240
	 <p style="text-align: center;">Not to scale, unit one a front loader</p>
<p>12-12-16 0830 HOURS UNIT ONE WAS REMOVING SNOW FROM THE CITY SIDEWALKS, SOUTH IN THE 2000 BLOCK OF N 29TH STREET. UNIT ONE SLID IN THE SNOW AND STRUCK THE REAR OF UNIT TWO. UNIT TWO WAS LEGALLY PARKED ON THE ROADWAY. UNIT ONE IS A WAKER NENSON, FRONT LOADER, #196 YELLOW IN COLOR. PHOTOGRAPHS TAKEN OF ACCIDENT. UNIT ONE WARNED FOR TOO FAST FOR CONDITIONS. UNIT TWO OWNER CONTACTED AT HOME AND GIVEN CARD WITH CASE #. 240 MARES</p>	

Officer Information

OFFICER INFORMATION	125 - Officer Last Name MARES		125 - First Name JEFF		125 - Middle Initial		31 - Officer ID C240J		
	129 - Law Enforcement Agency No. 6961			130 - Law Enforcement Agency Name SHEBOYGAN POLICE DEPARTMENT					
	126 - Law Enforcement Agency Address Street & Number 1316 N 23RD ST								
	127 - City SHEBOYGAN			127 - State WI		127 - Zip Code 53081		128 - Telephone Number (920) 468-3333 Ext.	
	132 - Date Notified 12/12/2016			133 - Time Notified (Military Time) 0832		134 - Time Arrived (Military Time) 0838		135 - Date Of Report 12/12/2016	
				C16-23630		19 - Special Study			
	18 - Agency Space								

<a href="#">Claim Summary</a>	<a href="#">Task</a>	<a href="#">Log Notes</a>	<a href="#">Forms</a>	<a href="#">Reinsurance</a>	<a href="#">WIN</a>
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**CLAIM NUMBER**

AG73213

**LOSS DESCRIPTION**

IV WAS HIT BY CITY OF SHEBOYGAN PLOW WHILE PARKED ON SIDE OF ROAD

**LOSS ITEM DETAIL**

<b>CLAIMANT NAME:</b>	BUDGET BLINDS OF SHEBOYGAN, LLC	<b>RESERVE TYPE:</b>	LOSS
<b>UNIT DESCRIPTION:</b>	2014 DODGE GRAND CARAVAN 2C4RDG8G7ER378571	<b>MAJOR PERIL:</b>	AUTO PHYSICAL DAMAGE - COLLISION
		<b>CAUSE OF LOSS:</b>	AUTO PHYSICAL DAMAGE -COLLISION
		<b>RESERVE CATEGORY:</b>	GENERAL

TRANSACTION DATE	TRANSACTION TYPE	PAYEE(S)	DRAFT NUMBER	AMOUNT
12/29/2016	PAYMENT	VAN HORN HYUNDAI INC AND BUDGET BLINDS OF SHEBOYGAN, LLC	0006746738	\$568.48
<b>TOTAL PAYMENTS:</b>				\$568.48

[Make Payment](#)
[Onset Payment](#)
[Print Friendly](#)
[Claim Detail](#)
[Return to Summary](#)

**VAN HORN HYUNDAI**

Workfile ID: ada22e1b

3512 WILGUS AVE, SHEBOYGAN, WI 53081

Phone: (920) 457-3608

FAX: (920) 459-4126

**Estimate of Record****Customer: BUDGET BLINDS OF SHEBOYGAN, LLC****Job Number:**

Written By: Chris Brunner, 12/23/2016 12:18:29 PM

Adjuster: MALNORY, STACY

Insured: BUDGET BLINDS OF SHEBOYGAN, LLC

Policy #:

Claim #: AG73213-1

Type of Loss: Collision

Date of Loss: 12/12/2016 12:00 PM

Days to Repair: 0

Point of Impact: 05 Right Rear

**Owner:**  
 BUDGET BLINDS OF SHEBOYGAN, LLC  
 2017 N 29TH ST  
 SHEBOYGAN, WI 53081  
 (920) 207-5086 Business

**Inspection Location:**  
 with insured  
 WI 53081  
 Other

**Insurance Company:**  
 WEST BEND MUTUAL INSURANCE COMPANY  
 WEST BEND STAFF  
 WEST BEND

**VEHICLE**

2014 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI White

VIN: 2C4RDGBG7ER378571

Interior Color:

Mileage In: 19,296

Vehicle Out:

License: 930-KEY

Exterior Color: White

Mileage Out:

State:

Production Date: 6/2014

Condition:

Job #:

**TRANSMISSION**

Automatic Transmission

**POWER**

Power Steering

Power Brakes

Power Windows

Power Locks

Power Mirrors

Heated Mirrors

**DECOR**

Dual Mirrors

Body Side Moldings

Privacy Glass

Console/Storage

Overhead Console

Wood Interior Trim

**CONVENIENCE**

Air Conditioning

Intermittent Wipers

Tilt Wheel

Cruise Control

Rear Defogger

Keyless Entry

Steering Wheel Touch Controls

Rear Window Wiper

Telescopic Wheel

Climate Control

Dual Air Condition

**RADIO**

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

**SEATS**

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

3rd Row Seat

Retractable Seats

**WHEELS**

Wheel Covers

**PAINT**

Clear Coat Paint

**OTHER**

Rear Spoiler

**TRUCK**

Rear Step Bumper

Power Trunk/Gate Release

**Estimate of Record**

**Customer: BUDGET BLINDS OF SHEBOYGAN, LLC**

**Job Number:**

2014 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI White

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>REAR LAMPS</b>					
2	**	Repl A/M AQRP RT Tail lamp Grand Caravan	5182534AD	1	230.00	0.3	
3		<b>REAR BUMPER</b>					
4	*	Rpr Bumper cover w/o reverse sensor				5.5	2.8
5		Add for Clear Coat					1.1
6		O/H bumper assy				1.5	
7		R&I Step pad				Incl.	
8		Repl Bumper cover retainer	6502871	6	28.20		
9	#	HAZARDOUS WASTE		1	2.00		
10	#	Repl Bumper Repair Material		1	20.00		
11		R&I R&I bumper cover				Incl.	
<b>SUBTOTALS</b>					<b>280.20</b>	<b>7.3</b>	<b>3.9</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			280.20
Body Labor	7.3 hrs @	\$ 54.00 /hr	394.20
Paint Labor	3.9 hrs @	\$ 54.00 /hr	210.60
Paint Supplies	3.9 hrs @	\$ 34.00 /hr	132.60
Subtotal			1,017.60
Sales Tax	\$ 1,017.60 @	5.0000 %	50.88
<b>Grand Total</b>			<b>1,068.48</b>
Deductible			500.00
<b>CUSTOMER PAY</b>			<b>500.00</b>
<b>INSURANCE PAY</b>			<b>568.48</b>

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

## Estimate of Record

**Customer: BUDGET BLINDS OF SHEBOYGAN, LLC**

**Job Number:**

2014 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI White

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TE08, CCC Data Date 12/8/2016, and potentially other third party sources of data; and (b) the parts presented are OEM-parts manufactured by the vehicles Original Equipment Manufacturer. OEM parts are available at OE/Vehicle dealerships. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships. OPT OEM or ALT OEM parts may reflect some specific, special, or unique pricing or discount. OPT OEM or ALT OEM parts may include "Blemished" parts provided by OEM's through OEM vehicle dealerships. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2017 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

### SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

### SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

### OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Information Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Estimate of Record

Customer: BUDGET BLINDS OF SHEBOYGAN, LLC

Job Number:

2014 DODG Grand Caravan SE 4D VAN 6-3.6L Flex Fuel Sequential MPI White

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
2	Keystone-Insurance-A-Appleton 5085 WREN DRIVE APPLETON WI 54913 (800) 422-1995 (920) 731-3030	#CH2801199N A/M AQRP RT Tail lamp Grand Caravan	\$ 230.00

# CCC Accumark™ Audit Report

## WEST BEND MUTUAL INSURANCE COMPANY

WEST BEND STAFF

WEST BEND,.

<b>Written By :</b> Chris Brunner	<b>Appraisal Totals :</b>	<b>Claim # :</b> AG73213-1
<b>Daytime Contact :</b>	<b>Last Appraised :</b> \$0.00	<b>Policy # :</b>
<b>Adjuster :</b> STACY MALNORY	<b>Total Appraised :</b> \$1,068.48	<b>Date of Loss :</b> 12/12/2016
<b>Daytime Contact :</b> (920)457-3608	<b>Total Score :</b> 0	<b>Type of Loss :</b> Collision
	<b>Total Labor Hours :</b> 11.2	<b>TL Threshold Amount :</b> \$10,350.20
	<b>Total Variance :</b> .00	<b>TL Threshold % :</b> 70.00%

### Audit Results

Rule Description	Line Number	Actual	Rule	Variance	Score
------------------	-------------	--------	------	----------	-------

\* indicates rules with parts detail information  
 # Rule uses median part price and includes parts detail information

### Appraisal Information

<b>Appraisal Source :</b> VAN HORN HYUNDAI	<b>Inspection Location :</b>
<b>Address1 :</b> 3512 WILGUS AVE	<b>Address1 :</b> with insured
<b>Address2 :</b>	<b>Address2 :</b>
<b>City/State/Zip :</b> SHEBOYGAN, WI 53081	<b>City/State/Zip :</b> , WI 53081
<b>Daytime Contact :</b> (920)457-3608	<b>Daytime Contact :</b>
<b>Evening Contact :</b>	<b>Evening Contact :</b>
<b>Appraisal Platform :</b> CCC ONE	<b>Inspection Type :</b> OTHER
<b>Vehicle Owner :</b>	<b>Vehicle Information :</b> 2014 DODG Grand Caravan SE
<b>Address1 :</b> 2017 N 29TH ST	<b>VIN :</b> 2C4RDGBG7ER378571
<b>Address2 :</b>	<b>License :</b> 930-KEY
<b>City/State/Zip :</b> SHEBOYGAN WI 53081	<b>Odometer :</b> 19296
<b>Daytime Contact :</b> (920)207-5086	<b>Days to Repair :</b>
<b>Evening Contact :</b>	<b>Driveable :</b> YES
	<b>Production Date :</b> 08/14
	<b>Point of Impact :</b> 5. Right Rear

## Assignment Details

Claim Ref:  
AG73213-1

### Loss & Adjuster

---

Company Name: WEST BEND MUTUAL INSURANCE COMPANY  
Claim Reference Id: AG73213-1  
Claim Type: Vehicle  
Claim Type Detail: Unknown  
Assignment Type: Assignment  
Date of Loss: 12/12/2016 Time of Loss: 12:00 a.m.  
Date Reported: 12/21/2016 Loss Ref. Id: AG73213-1  
Catastrophe Code: N  
Injuries: Unknown  
From Company: WEST BEND MUTUAL INSURANCE COMPANY  
Office: WEST BEND STAFF  
Theft: Unknown  
Place of Loss:  
Address 1:  
Address 2:  
City:  
State / Province:  
Postal Code:  
Country: USA  
Facts Of Loss: IV WAS HIT BY CITY OF SHEBOYGAN PLOW WHILE PARKED ON SIDE OF ROAD  
Adjuster Code: SLMALNO Other:  
Name: MALNORY, STACY Other:  
Phone: 262-365-2799 Claim Unit:

### Party & Claim

#### Party

Party: BUDGET BLINDS OF SHEBOYGAN, LLC Owner/Insured/Company

---

Title:  
Address Type: Home  
Address 1: 2017 N 29TH ST  
SHEBOYGAN, WI 53081 USA  
Phone: 920-207-5086 (Business)  
PIN/Pager:  
Email:  
Driver's License Number:  
License State / Province:  
Expiration Date:  
Social Security Number:  
Injuries: Unknown  
Statement:

#### Claim

Date Reported: 12/21/2016 Rental In Use: Unknown  
Coverage: Daily Cost:  
Type Of Loss: Collision Ok To Pay: Unknown  
3rd Party Claim Ref. ID:

### Vehicle Details

---

VIN / Identification Number: 2C4RDGBG7ER378571  
Vehicle Type: Year: 2014

Make: Dodge  
Body Style:  
Interior Color:  
Odometer / Hours:  
License Plate / Registration #:  
License Plate / Registration #:  
Expiration Date:

Model: Grand Caravan  
Engine:  
Exterior Color:  
Vehicle Production Date:  
State of Registration:

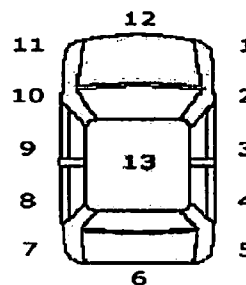
### Vehicle Location

Vehicle Location  
Indicator:  
Name:  
Address 1: with insured  
Address 2:  
City:  
State / Province: Wisconsin  
Postal Code: 53081  
Country: UNITED STATES  
Phone:

Extn.

### Vehicle Damage

Primary Impact Area: 5. Right Rear  
Secondary Impact Area:  
Tertiary Impact Area:  
Driveable: Driveable  
Prior Damage Notes:  
Impact Notes:  
Total Loss: No  
Postal Code Where Vehicle Principally Gargaged:  
Condition:



### Appointment & Recipient

Appointment Date: Appointment Time:  
Inspection Type: Demand Estimate  
Inspection Requirements:

Recipient  
Recipient: Recipient Type: RF  
Recipient Address: 3512 WILGUS AVE SHEBOYGAN Wisconsin 53081 Recipient Phone: 920-457-3608  
Recipient Drive-In: Demand Estimate Recipient Company: VAN HORN HYUNDAI  
Assigned By: Date Assigned: 12/23/2016  
Instructions to Estimator: Please upload estimate & photos per CCC requirements. Thanks so much & Happy Holidays!

### Policy & Agent

Insurance Carrier: WEST BEND MUTUAL INSURANCE COMPANY  
Policy Number:  
Policy Effective Date: 06/01/2016 Policy Expiration Date: 06/01/2017  
Deductible: \$500.00 Deductible Type: Dollar Amount  
Underwriting: West Bend  
Company:  
Policy Notes:  
Endorsement Notes:

### Agent Details

Agent Last Name:	MCCLONE	Agent ID:	48416
License:		Agent Type:	
Address 1:			
Address 2:			
City:			
State / Province:			
Postal Code:			
Country:	USA		
Phone:		Extn.	



IMG\_0284

Claim Reference Id: AG73213-1

File Name: PHOTO9

File Date: 12/23/2016

Label: IMG\_0284

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0285

Claim Reference Id: AG73213-1

File Name: PHOTO10

File Date: 12/23/2016

Label: IMG\_0285

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Locallon: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0286

Claim Reference Id: AG73213-1

File Name: PHOTO11

File Date: 12/23/2016

Label: IMG\_0286

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0287

Claim Reference Id: AG73213-1

File Name: PHOTO4

File Date: 12/23/2016

Label: IMG\_0287

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0288

Claim Reference Id: AG73213-1

File Name: PHOTO8

File Date: 12/23/2016

Label: IMG\_0288

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0289

Claim Reference Id: AG73213-1

File Name: PHOTO1

File Date: 12/23/2016

Label: IMG\_0289

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0290

Claim Reference Id: AG73213-1

File Name: PHOTO6

File Date: 12/23/2016

Label: IMG\_0290

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0291

Claim Reference Id: AG73213-1

File Name: PHOTO2

File Date: 12/23/2016

Label: IMG\_0291

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0292

Claim Reference Id: AG73213-1

File Name: PHOTO7

File Date: 12/23/2016

Label: IMG\_0292

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01



IMG\_0293

Claim Reference Id: AG73213-1

File Name: PHOTO3

File Date: 12/23/2016

Label: IMG\_0293

Note: Style:2014,DODG,Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01

19296 miles

IMG\_0294

Claim Reference Id: AG73213-1

File Name: PHOTO5

File Date: 12/23/2016

Label: IMG\_0294

Note: Style:2014, DODG, Grand Caravan  
SE|LossDate:12/12/2016|ClaimRepresentative:MALNO  
RY|ShopName:VAN HORN  
HYUNDAI|VIN:2C4RDGBG7ER378571|InsuranceCo

Photo Location: VAN HORN HYUNDAI

Photo Taken By: Chris Brunner

Estimate Indicator: E01

II

R. O. No.        - 16 - 17.      By CITY CLERK.    February 6, 2017.

Submitting a communication from Christopher W. Fitzpatrick requesting a waiver from the Sex Offender Residency restrictions in order to live at 1622 Maryland Ave.

ppa5.

\_\_\_\_\_  
City Clerk

Date: 1-25-17

My name is: Christopher W. Fitzpatrick

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

1622 Maryland Ave. Sheboygan WI

Signature: 

Phone Number: 920-254-2188

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.

Thank you for all your cooperation in the matter.

II

R. O. No.       - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from Timothy Johnnies requesting a waiver from the Sex Offender Residency restrictions in order to live at 926 Indiana Ave., Apt. 5.

pp 5.

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City Clerk

III


JAN 18 '17 AM 10:15

Date: 1/18/17

My name is: Timothy Johnnies

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

926 Indiana Ave Apt #5.  
Sheboygan, WI 53081

Signature: 

Phone Number: (926) 912-4655

**Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.**

**This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.**

**Thank you for all your cooperation in the matter.**

II

R. O. No.        - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from the State of Wisconsin Department of Corrections on behalf of Bee Her requesting a waiver from the Sex Offender Residency restrictions in order to be placed at a TLP at either 930A Michigan Ave. or 1123/1125 N. 14<sup>th</sup> St.

pp+5.

---

City Clerk

III

JAN 17 '17 PM 12:34

Scott Walker  
Governor

Jon E. Litscher  
Secretary



JAN 17 '17 PM 12:34  
3422 Wilgus Avenue  
Sheboygan, WI 53081  
Phone (920) 459-3097  
Fax (920) 459-4386

**State of Wisconsin**  
**Department of Corrections**

---

January 17, 2017

To whom it may concern:

The Department of Corrections, on behalf of Bee Her (DOC # 350111...DOB: 8/2/1966), is hereby filing an appeal to the Sex Offender Residency Restrictions.

Mr. Her is slated to be released from prison on 2/21/17. Upon his release, the Department would like to place him at a Transitional Living Placement (TLP) residence located at 1123 / 1125 North. 14<sup>th</sup> Street or 930A Michigan Avenue, based on availability.

Respectfully,

A handwritten signature in blue ink that reads "Mike Roehl".

Mike Roehl  
Probation & Parole Agent #71214  
3422 Wilgus Ave. Sheboygan, WI 53081  
920.918.7936

III

R. O. No.       - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from Mumin Abd-Allah requesting a waiver from the Sex Offender Residency restrictions in order to live at 1737 S. 13<sup>th</sup> St.

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City Clerk

pp 45

III

Date: 1-31-17

My name is: Mumin Abd-Allah

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

1737 S. 13th St Sheboygan WI 53081

Signature: Mumin Abd Allah

Phone Number: 920-917-2639

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.

Thank you for all your cooperation in the matter.

II

R. O. No.            - 16 - 17.      By CITY CLERK.    February 6, 2017.

Submitting a communication from the State of Wisconsin Department of Corrections on behalf of Benjamin Baumann requesting a waiver from the Sex Offender Residency restrictions in order to be placed at a TLP at either 1123/1125 N. 14<sup>th</sup> St. or 930A Michigan Ave. depending on availability.

pp 5.

\_\_\_\_\_  
City Clerk

III

Scott Walker  
Governor

Jon E. Litscher  
Secretary



JAN 31 '17 PM12:04

3422 Wilgus Avenue  
Sheboygan, WI 53081  
Phone (920) 459-3097  
Fax (920) 459-4386

**State of Wisconsin**  
**Department of Corrections**

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January 27, 2017

To whom it may concern:

The Department of Corrections, on behalf of Benjamin Baumann (DOC # 531745...DOB: 6/4/1991), is hereby filing an appeal to the Sex Offender Residency Restrictions.

Mr. Baumann is slated to be released from DOC's *Dodge Correctional Institution*, on February 14th, 2017. Upon his release, the Department would like to place him at a Transitional Living Placement (TLP) residence located at 1123 / 1125 North.14<sup>th</sup> Street or 930A Michigan Avenue, based on availability.

Respectfully,

A handwritten signature in blue ink, appearing to read "Mike Roehl", with a large, loopy flourish at the end.

Mike Roehl  
Probation & Parole Agent #71214  
3422 Wilgus Ave. Sheboygan, WI 53081  
920.459.3484



Res. No.     - 16 - 17. By Alderpersons Donohue, Wolf, Thiel, Belanger and Holzschuh. February 6, 2017.

A RESOLUTION eliminating and re-establishing various committees and amending the composition of others.

WHEREAS, the Common Council desires to reduce the number of its committees and instead permit the powers exercised by those committees to be exercised by staff members and members of the public with special expertise at the discretion of the City Administrator.

NOW, THEREFORE, BE IT RESOLVED: That the following committees are hereby eliminated and abolished and the associated authorizing resolutions repealed:

<u>Committee</u>	<u>Authorizing Resolution(s)</u>
Building Use Committee	Subs. of 56-14-15
Emergency Planning and Preparedness Committee	76-15-16 50-16-17
Group Health Insurance and Wellness Committee	368-95-96 377-95-96 261-99-00 195-06-07 115-07-08 146-07-08 (as amended) 156-07-08 25-08-09 187-11-12
Strategic Fiscal Planning Committee	188-89-90 123-93-94 409-94-95 19-04-05

BE IT FURTHER RESOLVED: That the Housing Rehabilitation Committee, which was dissolved via Res. No. 188-11-12, is hereby reinstated as follows:

- A. Membership. The Housing Rehabilitation Committee shall consist of the following members, as appointed by the Mayor and approved by the Common Council:
  1. One member of the common council appointed for a one-year term; and
  2. Four citizen members appointed for one-year terms with various backgrounds in areas such as finance, housing, construction, and low-to-moderate income programs.

*Strategic Fiscal*

B. Procedures. At its organizational meeting, and annually thereafter, the Housing Rehabilitation Committee shall select a Chairperson. The Commission shall be guided by the Housing Rehabilitation Loan Program Guidelines and Procedure Manual, as approved by the Department of Housing and Urban Development (HUD), in the performance of its duties under the housing rehabilitation loan program.

BE IT FURTHER RESOLVED: That Subs. of Res. No. 22-08-09, as amended by Res. No. 54-08-09, establishing a Sustainable Sheboygan Task Force is hereby amended so as to decrease the composition of the Task Force by the elimination of one of two alderperson from the committee, leaving the committee with one alderperson.

BE IT FURTHER RESOLVED: That nothing in this resolution shall prevent the City Administrator from creating teams of employees or persons with special expertise whose role shall be to advise the City Administrator on matters over which the City Administrator may make reports or recommendations to the Mayor or Common Council.

BE IT FURTHER RESOLVED: That this Resolution shall be in effect from and after its passage and as of April 18, 2017.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

Res. No. \_\_\_\_\_ - 16 - 17. By Alderperson Thiel. February 6, 2017.

A RESOLUTION accepting a donation for support of the K-9 Unit of the Sheboygan Police Department.

WHEREAS, the City has received an offer for a contribution of \$5,000.00 from PetSmart Charities to support the Sheboygan Police Department's K-9 Unit; and

WHEREAS, the Police Department wishes to accept the contribution to continue the efforts to keep drugs out of the City.

NOW, THEREFORE, BE IT RESOLVED: That the donation be accepted for the specific purpose of supporting the K-9 Unit of the Sheboygan Police Department.

pp+s.

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

III

Res. No. \_\_\_\_\_ - 16 - 17. By Alderperson Belanger. February 6, 2017.

A RESOLUTION authorizing the appropriate City Officials to enter into an intergovernmental cooperative agreement for the City of Sheboygan to maintain the Taylor Drive Multi-Purpose Trail.

WHEREAS: the parties to the Agreement are the CITY OF SHEBOYGAN (City), a municipal corporation with offices at 828 Center Avenue, Sheboygan, Wisconsin 53081, and the SHEBOYGAN COUNTY (County), a Wisconsin governmental body corporate, organized pursuant to Wis. Stat. § 59.01, having its principal offices at 508 New York Avenue, Sheboygan, Wisconsin 53081.

WHEREAS: the City and County have collaborated on applying for and receiving grant money for the acquisition and construction of a multi-purpose bicycle and pedestrian trail ("the Trail") adjacent to Taylor Drive in the Town and City of Sheboygan from Crocker Avenue north to Taylor Park. This Agreement is intended to establish a division of responsibilities between the City and County in the operation and maintenance of the Trail.

WHEREAS: the costs for the initial purchase, construction, conversion, and signage of the Trail will be borne by County and the City shall be financially responsible for the costs of all subsequent long-term and short-term maintenance and repair of the Trail.

WHEREAS: this agreement constitutes the entire understanding between the parties relating to their relationship and supersedes all prior understandings, oral agreements, negotiations, representations, and agreements relating to the same subject matter.

Pub Wks.

RESOLVED: that the City will be deemed the "lead agency" for purposes of administering this Agreement. City shall confer and consult with County on the protocols that it will be utilizing in administering the Trail.

BE IT FURTHER RESOLVED: this resolution authorizes the appropriate City Officials to enter into an intergovernmental cooperative agreement for the City of Sheboygan to maintain the Taylor Drive Multi-Purpose Trail.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**MULTIPURPOSE TRAIL**  
**INTERGOVERNMENTAL COOPERATIVE AGREEMENT**  
**(Taylor Drive Trail)**

1. **PARTIES.** The parties to the Agreement are the **CITY OF SHEBOYGAN** (City), a municipal corporation with offices at 828 Center Avenue, Sheboygan, Wisconsin 53081, and **SHEBOYGAN COUNTY** (County), a Wisconsin governmental body corporate, organized pursuant to Wis. Stat. § 59.01, having its principal offices at 508 New York Avenue, Sheboygan, Wisconsin 53081.

2. **PURPOSE.** City and County have collaborated on applying for and receiving grant money for the acquisition and construction of a multipurpose bicycle and pedestrian trail ("the Trail") adjacent to Taylor Drive in the Town and City of Sheboygan from Crocker Avenue north to Taylor Park. This Agreement is intended to establish a division of responsibilities between the City and County in the operation and maintenance of the Trail.

3. **EFFECTIVE DATE; TERM; TERMINATION.**

A. **Effective Date.** This Agreement shall become effective on the last date of the required signatures at the end of this document.

B. **Initial Term; Renewals.** The initial term of this Agreement shall extend through December 31, 2025. This Agreement shall automatically renew for additional ten- (10-) year terms unless either party provides the other with written notice of intent to non-renew at least twelve (12) months prior to the end of the initial term and at least twelve (12) months prior to the end of each renewal term thereafter.

C. **Termination – Cause Not Necessary.** During the initial term, this Agreement may not be terminated by either party except for cause. After the initial term, the Agreement may be terminated by either party for any reason by written notice of termination provided to the other party not later than two (2) years before the termination becomes effective.

D. **Termination for Cause.** Either party may terminate this Agreement at any time during the initial term or a renewal thereof in the event of a material default by the other party which default is not cured within two hundred forty (240) days after defaulting party's receipt of written notice of such default. If the defaulting party is proceeding in good faith with due diligence to cure such default but is unable to do so within two hundred forty (240) days, the cure period shall be extended as reasonably necessary.

E. **Other Termination.** This Agreement is premised on an expectation that the parties will enter into a similar agreement relating to another trail to be known as the "Southside Utility Corridor Trail," except that in that agreement, the responsibilities generally listed for the City in Paragraph 6 herein will be undertaken by County. In the event that the parties do not come to such similar agreement, either party, upon thirty (30) days' notice, may declare this Agreement null and void.

**4. AUTHORITY.** This Agreement is entered into between the parties pursuant to Wis. Stat. § 66.0301, authorizing intergovernmental cooperation. Both parties represent that their respective governing bodies have authorized the entry into this Agreement.

**5. RESPONSIBILITIES OF COUNTY.**

A. County shall be responsible for designing the Trail and arranging for its initial construction, including paving, drainage, signage, and lighting.

B. County shall be responsible for arranging any necessary agreements with adjacent neighbors outside of normal maintenance agreements.

C. County shall give to City any easements or rights-of-way over County-owned lands as may be necessary to use the Trail for such waterlines, storm sewer, and other utilities as City may need, provided such use does not interfere with Trail use which is permanent, notwithstanding termination or nonrenewal of the Agreement under Paragraph 3, above.

**6. RESPONSIBILITIES OF CITY.**

A. City shall be responsible for long-term maintenance and repair of the Trail.

B. City shall maintain liability and property insurance as it deems necessary and appropriate.

C. City shall be responsible for replacing old signs.

D. City shall be responsible for the cost of any replacement lighting.

E. City shall give to County easement rights or rights-of-way as over City-owned lands as may be necessary to use the trail in a manner which is permanent notwithstanding nonrenewal of the Agreement under Paragraph 3.

F. City shall provide such patrol of the Trail as the parties may agree to be necessary to identify hazards, impediments, damaged or removed signs, etc.

G. City shall provide such day-to-day maintenance and grooming, including snow removal and grass cutting, as may be necessary and appropriate.

H. City shall integrate the Trail into City's other park and trail facilities.

I. City shall adopt such ordinances as are necessary to regulate the Trail consistent with its ordinances regulating its other trails within the City.

J. City shall amend its zoning codes as may be necessary to allow the use of the Trail.

**7. ALLOCATION OF COSTS.**

**A. Initial Purchase and Conversion.** The costs for the initial purchase, construction, conversion, and signage of the Trail will be borne by County through the use of County property, tax revenues, and grant money.

**B. Annual Ongoing Maintenance Costs.** City shall be financially responsible for the costs of all subsequent long-term and short-term maintenance and repair of the Trail.

**C. Day-to-day Maintenance and Repairs.** City shall be financially responsible for the patrol and maintenance as provided under Paragraph 6, above.

**D. Utility Bills.** City shall be financially responsible for any electric or other utility bills arising from the Trail infrastructure.

**E. Additional Service Costs.** Both parties may enter into additional agreements for other services which are not a part of this Agreement. Each party shall individually be responsible for the costs associated with such additional agreements.

**8. ADMINISTRATION.** City shall be deemed the "lead agency" for purposes of administering this Agreement. City shall confer and consult with County on the protocols that it will be utilizing in administering the Trail.

**9. TITLE TO PROPERTY.** In the event that this Agreement expires or is otherwise terminated without cause after the initial term, any property rights related to tangible or intangible assets acquired by either party pursuant to this Agreement shall be retained by said party, and any ongoing maintenance shall accrue to City.

**10. RESOLUTION OF DISPUTES; CHOICE OF LAW; VENUE.** City and County agree to act promptly and amicably to resolve any disputes that may arise. Each party agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Agreement in the accomplishment of all non-disputed work. The laws of the State of Wisconsin shall govern this Agreement. The parties may agree to submit unresolved disputes to arbitration. Any litigation between the parties shall be venued in the Circuit Court of Sheboygan County, except to the extent that the state Circuit Court does not have jurisdiction over a matter in dispute.

**11. LIABILITY FOR CERTAIN DAMAGES.** Neither party shall be liable to the other for any incidental, consequential, indirect, or special damages arising or resulting from any delay, omission, or error in the electronic transmission or receipt of any data pursuant to this Agreement. Neither party shall be liable to the other for any failure to perform its obligations where such failure results from cause beyond such party's reasonable control.

**12. HOLD HARMLESS; INDEMNIFICATION.** Each party shall defend, hold harmless, and indemnify the other against any and all claims, liabilities, damages,

judgments, causes of action, costs, loss, and expense including reasonable attorneys' fees imposed upon or incurred by the other party arising from or related to the negligent or intentionally tortuous acts or omissions of the indemnifying party's officers, employees, or agents in performing the services pursuant to the Agreement. Each party shall promptly notify the other of any claim arising under this provision, and each party shall fully cooperate with the other in the investigation, resolution, and defense of such claim. This Agreement does not waive any governmental or sovereign immunity. Both parties retain all applicable governmental immunities, defenses, and statutory limitations available, including Wis. Stat. § 893.80, 895.52, and 345.05.

**13. SEVERABILITY.** If any provision in this Agreement is determined to be void and unenforceable for any reason, the remaining provisions shall remain in full force and effect unless the removal of the severed provision would substantially impair the ability of either party to perform the essential purpose of this Agreement.

**14. ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding between the parties relating to their relationship and supersedes all prior understandings, oral agreements, negotiations, representations, and agreements relating to the same subject matter.

Approved by the parties by the following authorized representatives:

**CITY OF SHEBOYGAN**

By: \_\_\_\_\_  
Michael J. Vandersteen Date Signed \_\_\_\_\_

By: \_\_\_\_\_  
Susan Richards Date Signed \_\_\_\_\_

**SHEBOYGAN COUNTY**

By: \_\_\_\_\_  
Aaron Brault Date Signed \_\_\_\_\_

By: \_\_\_\_\_  
Adam N. Payne Date Signed \_\_\_\_\_

**MULTIPURPOSE TRAIL**  
**INTERGOVERNMENTAL COOPERATIVE AGREEMENT**  
**(Taylor Drive Trail)**

1. **PARTIES.** The parties to the Agreement are the **CITY OF SHEBOYGAN** (City), a municipal corporation with offices at 828 Center Avenue, Sheboygan, Wisconsin 53081, and **SHEBOYGAN COUNTY** (County), a Wisconsin governmental body corporate, organized pursuant to Wis. Stat. § 59.01, having its principal offices at 508 New York Avenue, Sheboygan, Wisconsin 53081.

2. **PURPOSE.** City and County have collaborated on applying for and receiving grant money for the acquisition and construction of a multipurpose bicycle and pedestrian trail ("the Trail") adjacent to Taylor Drive in the Town and City of Sheboygan from Crocker Avenue north to Taylor Park. This Agreement is intended to establish a division of responsibilities between the City and County in the operation and maintenance of the Trail.

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C. **Termination – Cause Not Necessary.** During the initial term, this Agreement may not be terminated by either party except for cause. After the initial term, the Agreement may be terminated by either party for any reason by written notice of termination provided to the other party not later than two (2) years before the termination becomes effective.

D. **Termination for Cause.** Either party may terminate this Agreement at any time during the initial term or a renewal thereof in the event of a material default by the other party which default is not cured within two hundred forty (240) days after defaulting party's receipt of written notice of such default. If the defaulting party is proceeding in good faith with due diligence to cure such default but is unable to do so within two hundred forty (240) days, the cure period shall be extended as reasonably necessary.

E. **Other Termination.** This Agreement is premised on an expectation that the parties will enter into a similar agreement relating to another trail to be known as the "Southside Utility Corridor Trail," except that in that agreement, the responsibilities generally listed for the City in Paragraph 6 herein will be undertaken by County. In the event that the parties do not come to such similar agreement, either party, upon thirty (30) days' notice, may declare this Agreement null and void.

**4. AUTHORITY.** This Agreement is entered into between the parties pursuant to Wis. Stat. § 66.0301, authorizing intergovernmental cooperation. Both parties represent that their respective governing bodies have authorized the entry into this Agreement.

**5. RESPONSIBILITIES OF COUNTY.**

A. County shall be responsible for designing the Trail and arranging for its initial construction, including paving, drainage, signage, and lighting.

B. County shall be responsible for arranging any necessary agreements with adjacent neighbors outside of normal maintenance agreements.

C. County shall give to City any easements or rights-of-way over County-owned lands as may be necessary to use the Trail for such waterlines, storm sewer, and other utilities as City may need, provided such use does not interfere with Trail use which is permanent, notwithstanding termination or nonrenewal of the Agreement under Paragraph 3, above.

**6. RESPONSIBILITIES OF CITY.**

A. City shall be responsible for long-term maintenance and repair of the Trail.

B. City shall maintain liability and property insurance as it deems necessary and appropriate.

C. City shall be responsible for replacing old signs.

D. City shall be responsible for the cost of any replacement lighting.

E. City shall give to County easement rights or rights-of-way as over City-owned lands as may be necessary to use the trail in a manner which is permanent notwithstanding nonrenewal of the Agreement under Paragraph 3.

F. City shall provide such patrol of the Trail as the parties may agree to be necessary to identify hazards, impediments, damaged or removed signs, etc.

G. City shall provide such day-to-day maintenance and grooming, including snow removal and grass cutting, as may be necessary and appropriate.

H. City shall integrate the Trail into City's other park and trail facilities.

I. City shall adopt such ordinances as are necessary to regulate the Trail consistent with its ordinances regulating its other trails within the City.

J. City shall amend its zoning codes as may be necessary to allow the use of the Trail.

**7. ALLOCATION OF COSTS.**

**A. Initial Purchase and Conversion.** The costs for the initial purchase, construction, conversion, and signage of the Trail will be borne by County through the use of County property, tax revenues, and grant money.

**B. Annual Ongoing Maintenance Costs.** City shall be financially responsible for the costs of all subsequent long-term and short-term maintenance and repair of the Trail.

**C. Day-to-day Maintenance and Repairs.** City shall be financially responsible for the patrol and maintenance as provided under Paragraph 6, above.

**D. Utility Bills.** City shall be financially responsible for any electric or other utility bills arising from the Trail infrastructure.

**E. Additional Service Costs.** Both parties may enter into additional agreements for other services which are not a part of this Agreement. Each party shall individually be responsible for the costs associated with such additional agreements.

**8. ADMINISTRATION.** City shall be deemed the "lead agency" for purposes of administering this Agreement. City shall confer and consult with County on the protocols that it will be utilizing in administering the Trail.

**9. TITLE TO PROPERTY.** In the event that this Agreement expires or is otherwise terminated without cause after the initial term, any property rights related to tangible or intangible assets acquired by either party pursuant to this Agreement shall be retained by said party, and any ongoing maintenance shall accrue to City.

**10. RESOLUTION OF DISPUTES; CHOICE OF LAW; VENUE.** City and County agree to act promptly and amicably to resolve any disputes that may arise. Each party agrees that the existence of a dispute notwithstanding, it will continue without delay to carry out all of its responsibilities under this Agreement in the accomplishment of all non-disputed work. The laws of the State of Wisconsin shall govern this Agreement. The parties may agree to submit unresolved disputes to arbitration. Any litigation between the parties shall be venued in the Circuit Court of Sheboygan County, except to the extent that the state Circuit Court does not have jurisdiction over a matter in dispute.

**11. LIABILITY FOR CERTAIN DAMAGES.** Neither party shall be liable to the other for any incidental, consequential, indirect, or special damages arising or resulting from any delay, omission, or error in the electronic transmission or receipt of any data pursuant to this Agreement. Neither party shall be liable to the other for any failure to perform its obligations where such failure results from cause beyond such party's reasonable control.

**12. HOLD HARMLESS; INDEMNIFICATION.** Each party shall defend, hold harmless, and indemnify the other against any and all claims, liabilities, damages,

judgments, causes of action, costs, loss, and expense including reasonable attorneys' fees imposed upon or incurred by the other party arising from or related to the negligent or intentionally tortuous acts or omissions of the indemnifying party's officers, employees, or agents in performing the services pursuant to the Agreement. Each party shall promptly notify the other of any claim arising under this provision, and each party shall fully cooperate with the other in the investigation, resolution, and defense of such claim. This Agreement does not waive any governmental or sovereign immunity. Both parties retain all applicable governmental immunities, defenses, and statutory limitations available, including Wis. Stat. § 893.80, 895.52, and 345.05.

**13. SEVERABILITY.** If any provision in this Agreement is determined to be void and unenforceable for any reason, the remaining provisions shall remain in full force and effect unless the removal of the severed provision would substantially impair the ability of either party to perform the essential purpose of this Agreement.

**14. ENTIRE AGREEMENT.** This Agreement constitutes the entire understanding between the parties relating to their relationship and supersedes all prior understandings, oral agreements, negotiations, representations, and agreements relating to the same subject matter.

Approved by the parties by the following authorized representatives:

**CITY OF SHEBOYGAN**


By:   
Michael J. Vandersteen

3-22-17  
Date Signed

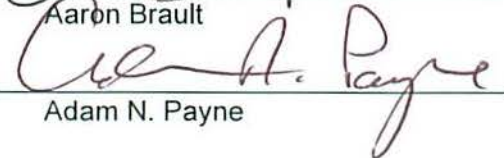
By:   
Susan Richards

3-22-17  
Date Signed

**SHEBOYGAN COUNTY**

By:   
Aaron Brault

3-14-17  
Date Signed

By:   
Adam N. Payne

3/14/17  
Date Signed

III

Res. No.           - 16 - 17. By Alderperson Belanger. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract with Wolter Group LLC dba Wisconsin Lift Truck for the purchase of one (1) 2017 Model Doosan G30P3-5 6000# Capacity LP-Gas powered lift truck for use at the Municipal Service Building.

WHEREAS: Doosan Forklifts are included in a national contract with the National Joint Powers Alliance (NJPA) and Doosan is the brand of forklift already in use at the Municipal Service Building

RESOLVED: That the Purchasing Agent is hereby authorized to execute a Purchase order in the amount of \$ 29,315.00 in accordance with the NJPA Contract Pricing and that the need for competitive bidding is hereby waived for this purchase.

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw the funds from Account# 70136100-641200 to complete the purchase.

*Pub Wks*

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**III**

Res. No.            - 16 - 17. By Alderperson Belanger. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (4) Pickup trucks from Sheboygan Chevrolet Cadillac for the Department of Public Works Motor Vehicle Division

WHEREAS: The Sheboygan Dept. of Public Works is in need of and has planned for the replacement of four pickup trucks in various configurations and has included the expenditure in its 2017 budget and;

WHEREAS: The Purchasing Agent issued a request for bids for a these (4) vehicles with vehicle use specifications to assure each vehicle fits the current and future needs of the Department and;

WHEREAS: Following a review of the bids received, the low bid was submitted by Sheboygan Chevrolet for the four trucks and has been determined to meet all of the necessary specifications.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Sheboygan Chevrolet in the amount of \$113,853.00 including license and title fees. The trucks to be replaced which are not able to be re-used for other operations will be sold at auction following receipt of the new vehicles.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on Account # 70136100-641100 in payment of same.

*Pub Works*

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

Res. No. \_\_\_\_\_ - 16 - 17. By Alderperson Belanger. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of a Boom Style Flail Mower attachment for the City of Sheboygan Parks Department.

WHEREAS: The City of Sheboygan Parks Department is responsible for maintaining the landscape in many city owned Parks and other facilities and;

WHEREAS: There are a number of areas where access by a conventional style of flail mower is quite limited or even impossible to access and;

WHEREAS: The Parks Dept. has an all-wheel drive tractor/tool carrier whose manufacturer offers a "boom flail mower" attachment which has the capability to maintain the areas not accessible by other equipment and;

WHEREAS: The manufacturer is contracted with the National Joint Powers Alliance including the desired attachment, thus eliminating the necessity of competitive bidding

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Bruce Municipal Equipment of Menomonee Falls, WI for the purchase of one Trackless Brand Boom Flail Mower attachment, including Freight at a cost of \$ 29,950.00

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw on Account # 70136100-641200 in payment of same.

*Pub Wks.*

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

4.7

Res. No. 188-16-17. By Alderpersons Belanger and Thiel.  
February 6, 2017.

A RESOLUTION pursuant to Section 110-37(3), Sheboygan Municipal Code, establishing a schedule of flat fees per foot to be levied as assessments for street improvements for the year 2017.

WHEREAS, Section 110-37(3), Sheboygan Municipal Code, requires the common council to annually establish a schedule of flat fees per foot to be levied as assessments for street improvements; and

WHEREAS, it is the desire of the common council for said flat fees to be applied in a manner that equitably adjusts the impact of the fees in various circumstances.

NOW, THEREFORE, BE IT RESOLVED: That the following schedule of flat fees per foot to be levied as assessments for street improvements for the year 2017 is hereby established:

<insert schedule here>

BE IT FURTHER RESOLVED: That in determining the actual assessments to be levied, the Director of Public Works shall apply and modify the flat fee set forth above as follows:

(a) The city shall pay 100 percent of the assessable cost of grading, graveling, paving, repaving and resurfacing of street intersections.

(b) Grading, graveling and paving fees shall be assessed against the abutting property owners. On corner lots of single and two-family residential properties, the second assessment shall be calculated by deducting from the linear feet of frontage on the second side (the side being assessed) up to 120 linear feet of frontage of the long side not to exceed the length of the second side. The linear feet of frontage assessed to any parcel (before application of applicable corner lot deductions) shall not be less than the minimum permitted lot width for lots in the particular zoning district, provided, however, that legal nonconforming lots shall be assessed based upon the actual linear feet of frontage of the lot. A warranty period of 30 years is established for concrete paving, and a credit of 1/30 of the pre-credit current proposed repaving or resurfacing assessment for each year of unused warranty shall be applied to the current proposed assessment for repaving or resurfacing costs. Single- and two-family residential properties abutting on streets in excess of 36 feet in width shall be assessed for only 36 feet of said street. When it is deemed necessary to increase the depth of concrete to greater than seven inches, the assessment shall be computed based upon a

Pub Wks.

74

75

III

seven-inch pavement. When any street is initially paved or resurfaced and the paving or resurfacing plans provide for the construction of a boulevard or island between the travel lanes, the cost of the curb or curb and gutter forming the boulevard or island shall be borne by the city.

(c) Public property, except state property held for highway right-of-way purposes, shall be assessed at 100 percent for all costs of paving, widening or resurfacing regardless of the width of the street.

(d) When streets are resurfaced, the City shall assess 50% of the fee for resurfacing. A warranty period of 15 years is established for resurfacing of streets and a credit of 1/15 of the initial resurfacing cost for each year of unused warranty shall be applied to the second resurfacing. Whenever resurfacing is not possible and repaving is necessary, the fee for resurfacing, except public areas, shall be assessed against the property owners with the warranty contained subsection (b) above in effect. However, where abutting property owners were assessed for the cost of the initial paving, a maximum of 50 percent of the fee for the repaving shall be assessed against the property owners, less the credit for any applicable warranty contained in subsection (b) above in effect.

(e) For repair of curbs and gutters, the City shall assess 50 percent of the fee against the abutting property owner. On corner lots of single and two-family residential properties, the fee for a second repaving, resurfacing or repair shall be calculated by deducting from the linear feet of frontage on the second side (the side being assessed) up to 120 linear feet of frontage of the long side not to exceed the length of the second side. The linear feet of frontage assessed to any parcel (before application of applicable corner lot deductions) shall not be less than the minimum permitted lot width for lots in the particular zoning district provided, however, that legal nonconforming lots shall be assessed based upon the actual linear feet of frontage of the lot.

(f) The abutting property owner shall pay 100% of the fee for alley paving. However, when properties abut two alleys, a 25-percent reduction will be allowed on the long side, for a maximum of 120 feet.

(g) Any street initially paved to a width of 36 feet or less and repaved, resurfaced or repaired beyond the width of 36 feet, by city order, shall have 100 percent of the fee for the repaving, resurfacing or repairing beyond the width of 36 feet paid by the city.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VII

R. C. No.       - 16 - 17      . By FINANCE. February 6, 2017.

Your Committee to whom was referred Res. No. 152-16-17 by Alderperson Wolf authorizing entering into a promissory note with Gorman & Company for the former Washington School site development; recommends that the Resolution be placed on file.

reg.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**III**

**DIRECT REFERRAL TO FINANCE ON 12/12/16**

Res. No. 152 - 16 - 17. By Alderperson Wolf. December 12, 2016.

A RESOLUTION authorizing entering into a promissory note with Gorman & Company for the former Washington School site development.

WHEREAS: Gorman & Company is a respected industry leader in the preservation of affordable housing, workforce housing, and the adaptive reuse of significant historic buildings, and;

WHEREAS: Gorman & Company have purchased the former Washington School site from the Sheboygan Area School District to create affordable housing in the City of Sheboygan, and:

WHEREAS: Gorman & Company have secured investors for the project as well as financing through WHEDA, and;

WHEREAS: Due to the potential change in the corporate tax rate, Gorman & Company may have a shortfall of \$500,000, and:

WHEREAS: The City of Sheboygan Strategic Plan as well as the HUD Community Development Block Grant Five-Year Consolidated Plan have identified the need for affordable housing and the improved economic state of the City warrants the need for additional workforce housing opportunities in the City.

RESOLVED: That the appropriate City Officials direct the City Attorney to draft a Promissory Note and Corporate Guarantee with Gorman & Company in an amount not to exceed \$500,000 at an interest rate of one percent over the current borrowing rate for a period of 15 years.

*Final  
file*

\_\_\_\_\_

*filed  
on*

I HEREBY CERTIFY that the foregoing Resolution was ~~duly passed~~ by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No. \_\_\_\_\_ - 16 - 17. By SALARIES AND GRIEVANCES. February 6, 2017.

Your Committee to whom was referred Res. No. 175-16-17 by Alderperson Donohue amending Res. No. 67-16-17 so as to make certain changes to the City's Medical Benefit Plan for calendar year 2017 coverage; recommends that the attached Substitute Resolution be passed.

reg

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

4.5

Subs. of Res. No. 175 - 16 - 17. By Alderperson Donohue.  
February 6, 2017.

A RESOLUTION amending Res. No. 67-16-17 so as to make certain changes to the City's Medical Benefit Plan for calendar year 2017 coverage.

RESOLVED: That Res. No. 67-16-17 is amended in Section B thereof to read as follows:

"B) In 2017, the City will partially fund a Health Savings Account (HSA) for employees and/or family members to assist in the continued transition to a high deductible plan. The funding amounts will be \$750 for single and \$1500 for employee plus spouse, employee plus child/ren, and employee plus family. Employee Health Savings Accounts will be funded in January 2017.

Employees who join the High Deductible Health Plan on or after February 2017 will be eligible for a reduced contribution to a HSA as follows:

- 1) Employees who join the plan between February 1, 2017 and June 30, 2017, will be eligible for a contribution of \$375 for a single plan and \$750 for employee plus spouse, employee plus child/ren, and employee plus family plans.
- 2) Employees who join the plan between July 1, 2017 and November 30, 2017, will be eligible for a contribution of \$187.50 for a single plan and \$375 for employee plus spouse, employee plus child/ren, and employee plus family plans."

BE IT FURTHER RESOLVED: That Res. No. 67-16-17 is amended in Section D thereof to read as follows:

"D) Full-time, eligible employees who opt out of participating in the City's Medical Benefit Plan shall receive \$100 per each month they elect to opt out. Said amount shall be issued in the last quarter of the calendar year in one lump sum. Employees whose employment terminates anytime during the year shall

III

receive a prorated amount based on their termination date.

BE IT FURTHER RESOLVED: That the Human Resources Director is authorized and directed to make changes to the policies to reflect this Resolution.

BE IT FURTHER RESOLVED: That said changes and rates shall not supersede the provisions contained within any applicable collective bargaining agreements.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

4.5

Res. No. 175 - 16 - 17. By Alderpersons Donohue  
January 16, 2017.

A RESOLUTION amending Res. No. 67-16-17 so as to make certain changes to the City's Medical Benefit Plan for calendar year 2017 coverage.

RESOLVED: That Res. No. 67-16-17 is amended in Section B thereof to read as follows:

"B) In 2017, the City will partially fund a Health Savings Account (HSA) for employees and/or family members to assist in the continued transition to a high deductible plan. The funding amounts will be \$750 for single and \$1500 for employee plus spouse, employee plus child/ren, and employee plus family. Employee Health Savings Accounts will be funded in January 2017.

Employees who join the High Deductible Health Plan on or after February 2017 will be eligible for a reduced contribution to a HSA as follows:

- 1) Employees who join the plan between February 1, 2017 and June 30, 2017, will be eligible for a contribution of \$375 for a single plan and \$750 for employee plus spouse, employee plus child/ren, and employee plus family plans.
- 2) Employees who join the plan between July 1, 2017 and November 3, 2017, will be eligible for a contribution of \$187.50 for a single plan and \$375 for employee plus spouse, employee plus child/ren, and employee plus family plans."

BE IT FURTHER RESOLVED: That Res. No. 67-16-17 is amended in Section D thereof to read as follows:

"D) Full-time, eligible employees who opt out of participating in the City's Medical Benefit Plan shall receive \$100 per each month they elect to opt out. Said amount shall be issued in the last quarter of the calendar year in one lump sum. Employees whose

*Sal & Grace*  
*approve*  
*Subs Res.*

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employment terminates mid-year shall receive a prorated amount based on their termination date.

Part-time employees are not eligible for the opt-out benefit.

BE IT FURTHER RESOLVED: That the Human Resources Director is authorized and directed to make changes to the policies to reflect this Resolution.

BE IT FURTHER RESOLVED: That said changes and rates shall not supersede the provisions contained within any applicable collective bargaining agreements.

  
\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No.           - 16 - 17          . By FINANCE. February 6, 2017.

Your Committee to whom was referred Res. No. 176-16-17 by Alderperson Wolf authorizing entering into an agreement with Ruekert Mielke for planning and preliminary engineering services related to the expansion of the Sheboygan Business Center; recommends that the Resolution be passed.

*reg*

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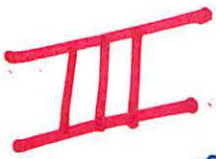
Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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Other Matters

7.3

Res. No. 176 - 16 - 17 . By Alderperson Wolf. January 19, 2017.

A RESOLUTION authorizing entering into an agreement with Ruekert Mielke for planning and preliminary engineering services related to the expansion of the Sheboygan Business Center.

WHEREAS: City staff met with three consultants to review the proposed scope of work as it relates to completing a market analysis, planning and preliminary engineering services related to the expansion of the Sheboygan Business Center;

WHEREAS: The three consultants chosen include consultants that have experience with this type of work as relates to marketability and preliminary engineering services and include RA Smith National, Ruekert Mielke and GRAEF;

WHEREAS: Based on understanding of the project and past projects, City staff recommends Ruekert Mielke for \$34,007 for completion of the market analysis, engineering and planning services.

RESOLVED: That the appropriate City Officials are hereby authorized to enter into contract with Ruekert Mielke for \$34,007 and draw orders on Account Number 407661100-521900 in payment of same.

*Finance  
approve*

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No. \_\_\_\_\_ - 16 - 17. By FINANCE. February 6, 2017.

Your Committee to whom was referred Res. No. 178-16-17 by Alderperson Wolf authorizing a transfer of appropriations in the 2017 Budget (establish estimated revenue and appropriation for contracted services for planning and preliminary engineering services related to the expansion of the Sheboygan Business Center); recommends that the Resolution be passed.

reg

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

IIIIV

III

Other Matters

7.5

Res. No. 178 - 16 - 17. By Alderperson Wolf. January 19, 2017.

A RESOLUTION to authorize a transfer of appropriations in the 2017 Budget.

Establish estimated revenue and appropriation for contracted services for planning and preliminary engineering services related to the expansion of the Sheboygan Business Center:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Industrial Park Fund Unreserved Fund Balance 407-253000	Industrial Park Fund Contracted Services 40761100-521900	\$37,500

*Finance  
approve.*

  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

VIII

R. C. No.           - 16 - 17. By SALARIES AND GRIEVANCES. February 6, 2017.

Your Committee to whom was referred Res. No. 179-16-17 by Alderperson Donohue approving a Human Resources Department Cell Phone Usage and Bring Your Own Device Policy; recommends that the Resolution be passed.

*Reg.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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Other Matters

7.6

Res. No. 179 - 16 - 17. By Alderperson Donohue. January 19, 2017.

A RESOLUTION approving a Human Resources Department Cell Phone Usage and Bring Your Own Device Policy.

RESOLVED: That the Common Council hereby approves Policy Number HR 160, a copy of which is attached hereto.


*Sal & Grace approve.*

*[Signature]*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

	<b>Title:</b> Cell Phone Usage / Bring Your Own Device Policy		<b>Policy Number:</b> HR 160	
	<b>Author:</b> Human Resources		<b>Created:</b> 01/16/2017 <b>Revision:</b> New	
	<b>Scope:</b> Non-Rep City Employees	<b>Print Date:</b> 1/18/17 12:05 PM	<b>Page</b> 1 of 4	

### 1.0 Purpose

The purpose of this policy is to provide a set of guidelines governing the use of cellular telephones / Smartphones for both City business and personal use. Additionally, the policy details reimbursement by the City for business use of an employee's personal device.

### 2.0 Scope

This policy applies to all non-represented employees.

### 3.0 Policy Overview

#### 3.1 Eligibility and Approval

- A. The City recognizes the advantages of using cellular phones and Smartphones to conduct City business. In determining which employees will be approved to carry one of these devices, the following criteria will be considered:
  1. Employee's position
  2. Whether the employee is out in the field as part of their regular duties
  3. Whether the employee regularly works in an "on call" capacity
  4. Whether the employee has a responsibility for key City operations and is required to respond to emergency incidents
  5. Whether the employee is away from their desk or office (while working) for considerable periods of time, and the resulting lack of communication impacts their ability to perform their work
  6. Whether the employee needs mobile communication for personal safety
- B. If the device requested is a Smartphone, such as an iPhone or Android (i.e., a cellular device that is capable of both sending and receiving phone calls as well as data such as e-mail), it may be necessary for the employee to respond to e-mail conversations in real time as essential to efficiently perform their duties OR there is a need for the employee to have access to e-mail in order to be notified of emergencies outside of work hours
- C. If a Supervisor wishes to request approval for one of these devices for an employee, the request and justification should be made by the Department Head and to Human Resources and Information Technology in writing.
- D. For a City device to have texting enabled, the Department Head needs to provide a business justification for this feature to be added to the plan.
- E. On a monthly basis, the Purchasing and/or Finance Department shall review each department's City-provided cell phone usage to confirm appropriate use. The Information Technology Department and/or appropriate Department Head will also periodically review usage to verify compliance. Any anomalies or concerns shall be reported to the Director of Human Resources and Labor Relations, and/or the City Administrator.
- F. On an annual basis, Department Heads must conduct a review of the individual cell phone and Smartphone assignments to determine if there is a continuing need, and if the cost is justified.

#### 3.2 Use of City Provided Cell Phones

- A. City owned cell phones and Smartphones are intended for City business only. Personal use of City owned phones is restricted to essential personal calls. Essential personal calls are defined as calls of a minimal duration and frequency that are critical in nature, and are not practical to be made from another phone or at another time. Examples of essential personal calls are calls to arrange for care of a child or other family emergency, to alert a family member of an unexpected delay due to a change in work schedule, to arrange for transportation or service in the event of car trouble, etc.
- B. Personal use of a City cell phone or Smartphone is not intended to be a fringe benefit. Employees have no expectation of privacy or confidentiality in electronic communication sent, received, or accessed on City issued



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cell phones or Smartphones. As such, the City has the right to monitor, review, audit and otherwise access the content of all electronic communication sent, received, or accessed on City issued cell phones or Smartphones with or without prior notice to the employee for both non-investigative work related reasons, and for investigation of employee misconduct. Employees are responsible for keeping track of and identifying their personal calls. No more than 30 minutes of essential personal calls should be made and/or received per month ("de minimis use"). Employees making or receiving excessive personal calls on a City cell phone are expected to reimburse the City for any costs or charges relating to personal use of their cell phones. In the event that the department head's review of usage indicates that an employee may have exceeded the de minimis use standard, the employee must document the business purpose of each call that is not a call to a City telephone or cell phone number. The documentation for these calls must include who was called and for what business purpose. Any call that cannot be documented for a business purpose will be treated as a personal (unauthorized) call and must be reimbursed to the City at the per minute rate established under the current City cell phone service contract.

- C. For City phones where texting is enabled for business use, only essential texts, based on the same criteria above, are allowed. No more than 6 non-business texts should be sent per month. The reimbursement policy for telephone calls also applies to personal texts.
- D. Employees are expected to use a City cell or Smartphone responsibly and in accordance with this policy, the Safe Cell Phone Use policy (Pol. 2010-01) and any applicable work rules. Use of a City cell phone in violation of the City's policies and work rules, including, but not limited to excessive personal use beyond the de minimis use standard, may result in revocation of the cell phone or smartphone assignment and disciplinary action against the employee, up to and including termination.

### 3.3 Employee Separation from Employment

- A. Employees shall return City cell phone or Smartphone at the time of separation. The City will discontinue the service. Failure of the employee to return the City cell phone or Smartphone at the time of separation will result in the City taking steps download files from the device and wipe the device clean to avoid breaches of confidentiality

### 3.4 Bring Your Own Device Provision (BYOD)


- A. The City understands the inconvenience of carrying two phones – one for personal use, and one for business use, and therefore offers a Bring Your Own Device (BYOD) provision. This provision is only available for employees approved to carry a City cell phone or Smartphone for City business as qualified under the eligibility and approval process detailed previously in this policy and is subject to Department Head and Human Resources recommendation and City Administrator Approval.

If an employee wishes to purchase and maintain their own device for personal use, and further wishes to use this device for business, they may opt to take this plan and receive reimbursement from the City for business use of the device. The City's Information Technology Department shall be consulted before approval of any device under this policy to confirm the device meets the data access and security requirements. The City assumes no responsibility for repairs, replacements, troubleshooting or the carrier's reception quality. The City of Sheboygan Information Technology Department will not provide maintenance under this policy.

The City reimbursement schedule is the following\*:

1. \$40 High usage
2. \$20 Moderate usage
3. \$5 Minimal usage

\*Based on Department Head discretion, review and/or budget, certain employees will be authorized to either carry a city-provided cell phone or may be eligible for a monthly reimbursement towards expenses of a personal cell phone.

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\*Reimbursement depends on the position and/or need with the range from a minimum of \$5 per month to a maximum of \$40 per month (additional amounts can be granted for the Mayor and/or City Administrator based on need.)

**High User-** defined as an employee who must be reachable immediately, contacted outside of normal business hours, and travels frequently for position. The reimbursement amount for a frequent user shall be \$40/month.

**Moderate/Occasional User-** defined as an employee who is contacted intermittently and occasionally outside of work. The reimbursement for an occasional user shall be \$20/month.

**Minimal User –** defined as an employee who is contacted infrequently outside of work, possibly for a short, intermittent timeframe, either seasonally or regularly.

To be eligible for the BYOD provision, by accepting the BYOD reimbursement, the employee agrees to password protect their cell phone and provide the Information Technology Department the ability to wipe City e-mails and documents in the event that the device is lost or stolen or the employee leaves City employment. In addition, by accepting of the BYOD reimbursement, the employee consents to the retrieve files and documents from the BYOD device in order to recover City records and documents. In the event that the City is unable to retrieve City documents when reasonably required, the employee consents to wiping the BYOD device, which could result in the loss of personal data.

Due to specific evidence collection issues, the BYOD option is available for police department employees subject to the Police Chief's prior approval.


#### B. Conditions for Monthly Reimbursement

Receiving a monthly reimbursement means the employee's personal cell phone number will become available to city employees and / or members of the public in certain circumstances.

The City is required to comply with the Wisconsin Public Records Law, including electronic media. All messages / data that are transferred from a City server to a personal telephone device will be subject to the public record law obligations of the City. Such messages and data shall be archived by the City on its own internal servers. Text messages sent and / or received and phone logs pertaining to City business will be retrieved from the employee's personal service provider if required for compliance with the public records law.

Employees who wish to use their personal device for City business must agree to cooperate with and assist the City in obtaining records from the employee's service provider if required for purposes of public records, an investigation or as a result of litigation. For purposes of open records requests, purely personal calls, emails and texts evince no violation of law or policy will be redacted and not released under open records law. Employees have no expectation of privacy or confidentiality in electronic communication related to official City business sent, received, or accessed on BYOD devices for which a reimbursement is paid under this policy. Furthermore, by accepting a BYOD reimbursement, the employee consents to a review of their BYOD device in relation to City business or employee discipline. Failure to cooperate with a reasonable City request to review the BYOD device could result in discipline action, including revocation of BYOD privileges, and discipline, up to an including termination of employment.

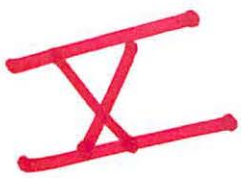
Also, an employee shall be ineligible for the BYOD reimbursement in the event that conversion to a BYOD device will cause the City to be charged a cancellation fee by the City's cell phone provider. Employees are expected to use a BYOD cell phone or Smartphone responsibly and in accordance with this policy and any applicable work rules. Use of a BYOD cell phone in violation of the City's policies and work rules may result in revocation of the BYOD reimbursement and access to City data via their BYOD device, and disciplinary action against the employee, up to and including termination.

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- C. Employees are strongly discouraged from using handheld wireless telephones or data devices while driving or operating motorized equipment except in emergency situations. Instead, employees are encouraged to use hands-free accessories or pull over to the side of the road and/or shut down machinery until the call is complete.
- D. Any equipment issued by the City of Sheboygan is City property. Loss, theft or damage to a City issued cell phone/device shall be reported immediately to the employee's direct supervisor. Loss or theft of a cell phone/device under the BYOD policy shall also be reported immediately to the employee's direct supervisor. If the employee is found to be at fault for the loss of the City issued cell phone due to gross negligence, this may result in disciplinary action. Each Department shall immediately contact the Information Technology Department upon receiving information of a loss, theft or damage to a City issued cell phone/device or BYOD device. The Information Technology Department is authorized to clear all confidential City information from the phone remotely. This includes City issued phones and phones under the BYOD policy. This may result in personal information being erased from the device as well.
- E. The City prohibits excessive personal calls, texts or other messaging during the workday regardless of the device those phone calls take place on. This interferes with employee productivity. Excessive personal communications may result in disciplinary action.
- F. Employees who are not required by their job duties to use telecommunication equipment for City business but are granted access to the City's information on their personal device out of convenience must adhere to this policy. Employees who access the City's wifi are not to utilize video or audio streaming programs for personal use. In addition, only standard business use is to be utilized on personal or city provided devices.
- G. Employees are prohibited from sending, receiving, or accessing electronic communication that is insulting, profane, vulgar, lewd, indecent, sexually explicit, illegal, profit-making, political, unprofessional, or in violation of the City's policies while using a personal or City owned device during work hours. This does not apply to an employee's personal device during non-working hours.

### 3.5 Cell Phone Use Expectations

- A. Employees approved to carry a cell phone or Smartphone for City business, or receive a BYOD reimbursement are expected to make a reasonable effort to respond in a timely manner to City business. This includes the response to urgent matters outside of normal business hours. Consistent failure to respond in a timely manner to business calls or emails may result in revocation of cell phone use privileges under this policy and further discipline.
- B. Electronic communication made on City issued cell phones or Smartphones or made on BYOD phone/Smartphones involving government policy or business is subject to state record retention requirements and may be subject to the Wisconsin Public Records Law. The content of employee electronic communication may be subject to disclosure in litigation, audits, and other purposes. Users are authorized limited incidental use of the City's issued cell phones for personal purposes, but employees have no expectation of privacy or confidentiality in such use. Personal devices of employees receiving the reimbursement under the BYOD policy are subject to the same legal requirement under the Wisconsin Public Records Law in communications related to City business. Communications of purely personal nature are exempt. By accepting reimbursement for their device, employees are authorizing the Information Technology Department to have access to their device.



Gen. Ord. No.       - 16 - 17      . By Alderpersons Donohue, Wolf, Thiel,  
Belanger and Holzschuh. February 6, 2017.

AN ORDINANCE repealing and recreating various sections of the Municipal Code so as to implement the provisions of Res. 141-16-17 implementing changes to the City of Sheboygan committee, commission, and board structure, effective April 2017 and April 2018.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-72 of the Municipal Code entitled "Standing committees" is hereby repealed and recreated to read as follows:

"Sec. 2-72. Standing committees.

(a) The following standing committees of the council shall be appointed by the mayor, subject to confirmation of the council, on the third Tuesday of April of each year, or as soon thereafter as may be possible:

(1) Finance and personnel; five aldermen.

(2) Public safety; five aldermen.

(3) Public works; five aldermen.

(4) Law and licensing; five aldermen.

(b) Each alderman shall be appointed to at least one but not more than two of the standing committees. Each committee shall consist of five members, which shall include a chairman and a vice-chairman. The chairman and vice-chairman for each committee shall be designated by the mayor. No alderman shall chair more than one committee.

(c) A quorum for each committee shall consist of three members."

Section 2. Section 2-397 of the Municipal Code entitled "Director" is hereby repealed and recreated in sections (a) and (b) thereof to read as follows:

"Sec. 2-397. Director.

(a) Qualifications. The director of public works shall be a graduate of an accredited university with a major in civil

*Strategic  
Fiscal*



engineering, public works administration or a closely related field or shall have related experience in public works management.

- (b) Appointment. The director of public works shall be appointed by the common council based on the recommendation of the city administrator and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure.

..."

Section 3. Section 2-415 of the Municipal Code entitled "City assessor" is hereby repealed and recreated in section (a) thereof to read as follows:

"Sec. 2-415. City assessor.

- (a) Appointment. The city assessor shall be appointed by the common council based on the recommendation of the city administrator and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure.

..."

Section 4. Section 2-419 of the Municipal Code entitled "Director" is hereby repealed and recreated in section (b) thereof to read as follows:

"Sec. 2-419. Director.

...

- (b) Appointment. The director of information technology ("IT") shall be appointed by the common council based on the recommendation of the city administrator and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure.

..."

Section 5. Section 2-420 of the Municipal Code entitled "Director of human resources and labor relations" is hereby repealed and recreated to read as follows:

"Sec. 2-420. Director of human resources and labor relations.

- (a) Established. The position of director of human resources and labor relations is hereby established for the city service.
- (b) Appointment. The director of human resources and labor relations shall be appointed by the common council based on the recommendation of the city administrator and the mayor.
- (c) Duties and powers.
  - (1) The director shall be responsible for labor contract negotiations, administration of the employee benefit and salary plans, and related work. The director shall make recommendations regarding reorganization and personnel policies to the finance and personnel committee.
  - (2) The director shall be the official upon or with whom all personnel-related notices, requests for hearings, complaints, or other official documents shall be served or filed, except those complaints, notices or other official documents which are prescribed by law to be served upon other city officials.
  - (3) The director shall have access to all necessary records and papers, the examination of which will aid in the disposition of said complaints and notices and in the discharge of the director's duties.
  - (4) The director shall be responsible for such other policies, rules and regulations not inconsistent with this chapter and other personnel-related ordinances as the director deems necessary for its enforcement and administration.
  - (5) The director shall be the administrative officer of the civil service system. The director shall render such additional services in connection with the civil service system or may be requested by the city administrator and common council.
  - (6) The director shall have charge of recruitment, applications for employment, and the examination of applicants for positions, and shall be the custodian of the personnel records."

Section 6. Section 2-428 of the Municipal Code entitled "Residency requirement" is hereby repealed and recreated to read as follows:

"Sec. 2-428. Residency requirement.

- (a) All members of boards or commissions shall be residents of the city and maintain residency in the city while under the employment or service of the city. In the event that any such member of a board or commission does not meet the foregoing requirement, his or her office or position shall be automatically forthwith vacated and such vacancy shall be filled in the manner prescribed by law or ordinance.
- (b) Notwithstanding subsection (a), the residency requirement shall not apply:
- (1) To members of a business improvement district board who own or occupy real property in the business improvement district.
  - (2) To nonvoting members of advisory committees to the common council.
  - (3) To licensed members of the board of examiners, provided that they hold a current active license for their membership classification and maintain their principal business office or place of employment in the city.
  - (4) To members of the mayor's special international committee residing within the boundaries of the Sheboygan Area School District.
  - (5) To one member of the board of waterworks commissioners who owns real property within and owns or operates a business within the City of Sheboygan.
- (c) Nothing in this ordinance shall prevent the city administrator from inviting non-residents of the city to participate as a member of a team of employees or persons with special expertise whose role shall be to advise the city administrator on matters over which the city administrator may make reports or recommendations to the mayor or common council."

Section 7. Section 2-558 of the Municipal Code entitled "Composition; appointment; terms" is hereby repealed and recreated in subsection (a) thereof to read as follows:

"Sec. 2-558. Composition; appointment; terms.

- (a) The transit commission shall consist of nine commissioners. Six of the members shall be the mayor, a member of the finance and

personnel committee of the common council, a member of the public safety committee of the common council, a member of the public works committee of the common council, the chief of police and the director of city development, who shall be members by virtue of their office. The other commissioners shall be three citizen members.

. . ."

Section 8. Division 9 of Article V of Chapter 2 of the Municipal Code entitled "Collective Bargaining Committee" is hereby repealed.

Section 9. Section 2-726 of the Municipal Code entitled "Composition" is hereby repealed and recreated to read as follows:

"Sec. 2-726. Composition.

The senior activity center commission shall consist of nine voting members, composed of eight citizen members and one council member. The senior activity center supervisor shall be a non-voting ex-officio member. A minimum of three of the citizen members shall be members of the Friends of the Senior Activity Center. The names of the citizen members shall be recommended to the mayor by the SACC, and shall represent a cross-section of the community. Final appointments shall be made by the mayor, subject to approval by the common council."

Section 10. Section 2-727 of the Municipal Code entitled "Appointment" is hereby repealed and recreated to read as follows:

"Sec. 2-727. Appointment.

The citizen members of the senior activity center commission shall serve for a term of three years, and may be reappointed for not more than one consecutive three-year term. After the second three-year term, the individual must remain off the commission for one year before being eligible for reappointment. The council member shall serve a one-year term, to expire at the end of the council year for which the council member was appointed. The mayor may reappoint the council member at his/her discretion, subject to council approval."

Section 11. Division 11 of Article V of Chapter 2 of the Municipal Code entitled "Board of Marina, Park and Forestry Commissioners" is hereby repealed.

Section 12. Division 12 of Article V of Chapter 2 of the Municipal Code entitled "Civil Service Commission" is hereby repealed.

Section 13. Division 13 of Article V of Chapter 2 of the Municipal Code entitled "Board of Housing Appeals and Fair Housing Practices" is hereby repealed.

Section 14. Section 2-901 of the Municipal Code entitled "Goals and objectives" is hereby repealed and recreated to read as follows:

"Sec. 2-901. Goals and objectives.

On or before the date established each year by the common council, the finance and personnel committee of the city shall meet with the city administrator to project goals and objectives to be included in the ensuing budget year."

Section 15. Section 2-937 of the Municipal Code entitled "Finance director/treasurer" is hereby repealed and recreated in subsection (a) thereof to read as follows:

"Sec. 2-937. Finance director/treasurer.

(a) Appointment. The finance director/treasurer shall be appointed by the common council based on the recommendation of the city administrator and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure.

. . ."

Section 16. Section 26-5 of the Municipal Code entitled "Board of Examiners" is hereby created to read as follows:

"Sec. 26-5. Board of Examiners.

(a) There is hereby established a board of examiners of contractors in and for the city, hereinafter referred to as the board.

(b) The board shall consist of five voting members who shall be residents of the city. The members shall be appointed by the mayor and shall be as follows:

- one alderperson, who shall be the chairperson of the board;
- one electrical contractor who shall be actively established in the electrical contracting business in the city;
- one person who shall be a licensed journeyman electrician, a licensed master electrician, or a regular plant electrician;
- one licensed heating contractor;

- one person actively engaged in the general contracting business.
- (c) The mayor shall appoint, subject to common council confirmation, one alternate member of the board who shall be actively engaged in the contracting business, in addition to the five members above provided for. The alternate member shall act, with full power, only when a member of the board refuses or declines to vote, is disqualified because of interest, or when a member is absent.
- (d) The members of the board shall be appointed by the mayor for two-year terms, subject to confirmation by the council. Two of the members shall be appointed on the third Tuesday in April of the even-numbered years, and two members shall be appointed on the third Tuesday in April of the odd-numbered years. The council member shall be elected by the council at its first regular meeting of each year.
- (e) Vacancies on the board shall be filled for the unexpired term in the same manner as for regular appointments. Members shall hold office until their successors are appointed and qualified.
- (f) All members of the board shall have qualified in accordance with the requirements governing their classifications before confirmation by the council.
- (g) Each member of the board shall, before entering upon the discharge of his duties, take and file the official oath.
- (h) Meetings
- (1) The board shall meet at least bimonthly.
  - (2) Special meetings and hearings may be called by the city planner or his designee or by the chairman of the board. The board may consider and decide at any regular or special meeting or hearing, any matter within its jurisdiction.
  - (3) Three voting members of the board shall constitute a quorum for the transaction of business.
  - (4) At the May meeting in each year, the board shall elect officers to serve for a term of one year. The officers shall consist of a chairman and a vice-chairman; the city planner or his designee shall act as the secretary.

- (j) The secretary of the board shall keep a record of all the proceedings of the board, together with the necessary registers showing all applications for the examination and license and showing thereon for each the date of application, name, qualifications, place of business, place of residence and whether the application was granted or refused. The books and registers of the board shall be prima facie evidence of all matters recorded therein. The secretary shall prepare a roster of all licensed contractors, and shall file a copy of the same with the city clerk and the inspection office. It shall be his/her duty to promptly notify each of said officers of a revocation or reissuance of a license.
  
- (k) The board shall have the power to make such bylaws, rules and regulations governing the conduct of its meetings and hearings as it may deem necessary, provided the same do not conflict with the laws of the city and state."

Section 17. Section 26-68 of the Municipal Code entitled "Appointment of inspectors" is hereby repealed.

Section 18. Subdivision II of Division 3 of Article II of Chapter 26 of the Municipal Code, entitled "Board of Examiners," is hereby repealed.

Section 19. Division 3 of Article III of Chapter 26 of the Municipal Code, entitled "Board of Electrical and Heat Examiners," is hereby repealed.

Section 20. Section 26-701 of the Municipal Code entitled "Issuance of order when emergency exists" is hereby repealed and recreated to read as follows:

"Sec. 26-701. Issuance of order when emergency exists.

Whenever the housing inspector finds that an emergency exists which requires immediate action to protect the public health, he may, without notice or hearing, issue an order citing the existence of such an emergency and requiring that such action be taken as he deems necessary to meet the emergency. Notwithstanding the other provisions of this article, such order shall be effective immediately. Any person to whom such order is directed shall comply therewith immediately, but upon petition to the zoning board of appeals shall be afforded a hearing in the manner prescribed in section 26-869. After such hearing, depending upon the findings of the zoning board of appeals as to whether the provisions of this article and of the rules and regulations adopted pursuant thereto have been complied with, the zoning board of appeals shall continue such order in effect, modify it or revoke it."

Section 21. Section 26-703 of the Municipal Code entitled "Abatement of nuisances" is hereby repealed and recreated in subsection (c) thereof, to read as follows:

"Sec. 26-703. Abatement of nuisances.

. . .

- (c) Any person to whom such order is directed shall comply therewith immediately but, upon petition to the zoning board of appeals, shall be afforded a hearing in the manner prescribed in section 26-869. After such hearing, depending upon the findings of the zoning board of appeals as to whether the provisions of this article and of the rules and regulations adopted pursuant thereto have been complied with, the zoning board of appeals shall continue such order in effect, modify or revoke it.

. . ."

Section 22. Section 26-836 of the Municipal Code entitled "Denial; hearing" is hereby repealed and recreated to read as follows:

"Sec. 26-836. Denial; hearing.

Any person whose application for a permit to operate a roominghouse has been denied may request and shall be granted a hearing on the matter before the board of housing appeals and fair housing practices under the procedure provided by section 26-870."

Section 23. Section 26-842 of the Municipal Code entitled "Hearing upon suspension; revocation" is hereby repealed and recreated to read as follows:

"Sec. 26-842. Hearing upon suspension; revocation.

Any person whose permit to operate a roominghouse has been suspended, or who has received notice from the housing inspector that his permit is to be suspended unless existing conditions or practices at his roominghouse are corrected, may request and shall be granted a hearing on the matter before the zoning board of appeals; provided, however, that if no petition for such hearing is filed within 20 days following the day on which such permit was suspended, such permit shall be deemed to have been automatically revoked. Upon receipt of notice of permit revocation, the operator shall cease operation of such roominghouse within a reasonable period of time, to be determined by the housing inspector. If an operator's roominghouse permit has been revoked because he has been

convicted of letting any dwelling, room or other premises for prostitution or lewdness, the housing inspector shall not subsequently issue a permit to the operator for the operation of any dwelling for which a permit is required in accordance with the provisions of this division."

Section 24. Section 26-869 of the Municipal Code entitled "Petition for hearing" is hereby repealed and recreated to read as follows:

"Sec. 26-869. Petition for hearing.

Any person affected by any notice which has been issued in connection with the enforcement of any provision of this article excluding division 3 of this article, or of any rule or regulation adopted pursuant thereto, excluding division 3 of this article, may request and shall be granted a hearing on the matter before the zoning board of appeals; provided, however, that such person shall file in the office of the housing inspector a written petition requesting such hearing and setting forth a statement of the grounds therefor within 20 days after the day the notice was served. Within ten days of receipt of such petition, the zoning board of appeals shall set a time and place for such hearing and shall give the petitioner written notice. At such hearing the petitioner shall be given an opportunity to be heard and to show cause why such notice should be modified or withdrawn. The hearing before the zoning board of appeals shall be commenced not later than 30 days after the date on which the petition was filed; provided, however, that upon written application of the petitioner to the zoning board of appeals, the zoning board of appeals may postpone the date of the hearing for a reasonable time beyond such 30-day period, if in its judgment the petitioner has submitted a good and sufficient reason for such postponement. Any notice served pursuant to division 2 of this article shall automatically become an order if a written petition for a hearing is not filed in the office of the housing inspector within 20 days after such notice is served. The zoning board of appeals shall have the power to administer oaths and affirmations in connection with the conduct of any hearing held in accordance with the provisions of this article."

Section 25. Section 26-871 of the Municipal Code entitled "Sustaining, modifying or withdrawing notices" is hereby repealed and recreated to read as follows:

"Sec. 26-871. Sustaining, modifying or withdrawing notices.

After hearing, the zoning board of appeals shall sustain, modify or withdraw the notice, depending upon its finding as to whether the provisions of this article and of the rules and regulations adopted pursuant thereto have been complied with. The zoning board of appeals may also modify any notice so as to authorize a variance from the provisions

of this article when, because of special conditions, literal enforcement of the provisions of this article will result in practical difficulty or unnecessary hardship; provided, that the spirit of this article will be observed, public health and welfare secured, and substantial justice done. If the zoning board of appeals sustains or modifies such notice, it shall be deemed to be an order, and the owner, operator or occupant, as the case may require, shall comply with all provisions of such order within a reasonable period of time as determined by the zoning board of appeals."

Section 26. Section 26-872 of the Municipal Code entitled "Review by circuit court by certiorari" is hereby repealed and recreated to read as follows:

"Sec. 26-872. Review by circuit court by certiorari.

The hearing proceedings, including the findings and decision of the zoning board of appeals, shall be summarized, reduced to writing, and entered as a matter of public record in the office of the housing inspector. Such record shall also include a copy of every notice or order issued in connection with the matter. A copy of the written decision of the zoning board of appeals shall then be served, in the manner prescribed under division 2 on the person who filed the petition for hearing. Any persons, jointly or severally, aggrieved by the decision of the zoning board of appeals, or any taxpayer, or any officer, department, board or bureau of the city, may seek relief therefrom by having the decision reviewed by the circuit court by certiorari, if the petition for the writ is presented to the court within 20 days after the date on which the zoning board of appeals decision was served on the person who filed the petition for hearing, and if the person aggrieved notifies the zoning board of appeals, within ten days after the zoning board of appeals decision was served on him, of his intentions to present such petition to the court. Such petition, duly verified, shall set forth that such decision is illegal, in whole or in part, or does not comply with the provisions of section 26-871, specifying the grounds thereof."

Section 27. Section 34-92 of the Municipal Code entitled "Administrative duties" is hereby repealed and to read as follows:

"Sec. 34-92. Administrative duties.

The cemetery and parks supervisor shall employ necessary help; shall have charge and care of the cemetery buildings and equipment, the selling of lots and graves, the keeping of records of interment and orders for work on private lots; and shall have charge of all funerals entering the cemetery."

Section 28. Section 46-1 of the Municipal Code entitled "Definitions" is hereby repealed and to read as follows:

"Sec. 46-1. Definitions.

The words, terms and phrases used in this chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Board* means the City Plan Commission.

*Complainant* means a person who files a complaint alleging discrimination in housing.

*Disability* means a physical or mental impairment that substantially limits one or more major life activities, a record of having such an impairment or being regarded as having such an impairment. Disability does not include the current illegal use of a controlled substance, as defined in W.S.A. § 961.01(4), or a controlled substance analog, as defined in W.S.A. § 961.01(4m), unless the individual is participating in a supervised drug rehabilitation program.

*Discriminate* means to segregate, separate, exclude, or treat a person or class of persons unequally in a manner described in section 46-3 or 46-4 because of sex, race, color, sexual orientation, disability, religion, national origin, marital status, family status, status as a victim of domestic abuse, sexual assault, or stalking, lawful source of income, age, or ancestry.

*Dwelling unit* means a structure or that part of a structure that is used or intended to be used as a home, residence or sleeping place by one person or by two or more persons who are maintaining a common household, to the exclusion of all others.

*Family* includes one natural person.

*Family status* means any of the following conditions that apply to a person seeking to rent or purchase housing or to a member or prospective member of the person's household regardless of the person's marital status:

- (1) A person is pregnant.
- (2) A person is in the process of securing sole or joint legal custody, periods of physical placement or visitation rights of a minor child.

- (3) A person's household includes one or more minor or adult relatives.
- (4) A person's household includes one or more adults or minor children in his or her legal custody or physical placement or with whom he or she has visitation rights.
- (5) A person's household includes one or more adults or minor children placed in his or her care under a court order, under a guardianship or with the written permission of a parent or other person having legal custody of the adult or minor child.

*Hearing* means a hearing under the jurisdiction of the board, except where otherwise indicated.

*Housing* means any improved property, or any portion thereof, including a mobile home as defined in W.S.A. § 101.91(10), manufactured home, as defined in W.S.A. § 101.91(2), or condominium, that is used or occupied, or is intended, arranged or designed to be used or occupied, as a home or residence. Housing includes any vacant land that is offered for sale or rent for the construction or location thereon of any building, structure or portion thereof that is used or occupied, or is intended, arranged or designed to be used or occupied, as a home or residence.

*Housing* for older persons has the meaning as defined by federal or state law.

*Probable cause* means reasonable grounds to believe that one or more persons has, may have, or may be violating one or more provisions of this chapter.

*Respondent* means the person accused in a complaint of discrimination in housing filed with the board.

*Sexual orientation* has the meaning given in W.S.A. § 111.32(13m).

*Status as a victim of domestic abuse, sexual assault, or stalking* means the status of a person who is seeking to rent or purchase housing or of a member or prospective member of the person's household having been, or being believed by the lessor or seller of housing to be, a victim of domestic abuse, as defined in W.S.A. § 813.12(1)(am), sexual assault under W.S.A. §§ 940.225, 948.02, or 948.025, or stalking under W.S.A. § 940.32.

Section 29. Section 46-41 of the Municipal Code entitled "Administration-Powers and duties" is hereby repealed and recreated to read as follows:

"Sec. 46-41. Administration-Powers and duties.

- (a) The purposes and provisions of this chapter shall be administered by the plan commission and, where necessary, the city attorney.
- (b) In administering this chapter, the plan commission shall have the power and duty to:
  - (1) Adopt, amend, publish and modify any and all administrative policies and procedures as may, from time to time, be necessary, useful, helpful, or desirable in the administration and/or enforcement of this chapter;
  - (2) Appoint such number and types of employees, agents and staff, subject to a table of organization and budget approval by the common council, as are necessary to promote the purposes of this chapter and/or the administration and/or enforcement of this chapter, and prescribe their duties;
  - (3) Receive, initiate and investigate complaints alleging any discrimination or discriminatory practice prohibited by this chapter if the complaint is filed with the board not later than one year after the alleged discrimination occurred or terminated;
  - (4) Appoint, from time to time, subject to a table of organization and/or budget approval by the common council, one or more investigators to gather facts, evidence and information, and otherwise investigate complaints, and/or one or more mediators who initially shall seek a settlement agreeable to both the complainant and the respondent by means of information conferences or other meetings or means;
  - (5) Refer settlement agreements to the city attorney for approval as to form;
  - (6) If necessary, hold hearings after efforts at settlement, based on complaints made against any person and a determination of probable cause; administer oaths and take testimony; compel the production of books, papers and any other documents relating to any matters involved in the complaint; and subpoena witnesses and compel their attendance. If a witness either fails or refuses to obey a subpoena issued by the board, the board may order

attendance. At any time after it has issued such an order, the board may petition a court of competent jurisdiction for its enforcement;

- (7) Issue, after hearing, such final orders as are necessary to promote the purpose of this chapter;
- (8) Issue temporary orders effective for a maximum of 20 days, absent extraordinary circumstances, restraining the respondent from taking any action that would tend to render ineffective or unenforceable any order which the board might issue;
- (9) Refer orders to the city attorney to be enforced by him in the name of the city;
- (10) Except as provided in W.S.A. §§ 19.31, et seq., or 106.50, make available to the public, in writing, copies of:
  - a. Transcripts of all of its proceedings except initial settlement efforts by its mediators;
  - b. All temporary and final orders; and
  - c. All decisions and opinions rendered.

No publicity, however, shall be given a complaint in those cases where the board obtains compliance with this chapter or the board finds that the complaint is without foundation;

- (11) Require a written report of the manner of compliance with any final order it may issue; and
- (12) Recommend to the mayor and common council any legislation necessary to further promote the purposes of this chapter and file annual written reports of its work to the mayor and common council."

Section 30. Section 46-67 of the Municipal Code entitled "Investigation and finding of probable cause" is hereby repealed and recreated to read as follows:

"Sec. 46-67. Investigation and finding of probable cause.

- (a) The board or its designated agent shall investigate all complaints that allege a violation of this chapter and that are

timely filed. The board or its designated agent may subpoena persons or documents for the purpose of investigation.

- (b) At the conclusion of the investigation of the allegations, the board or its designated agent shall make a determination as to whether probable cause exists to believe that discrimination has occurred or is about to occur.
- (c) If a determination is made that there is no probable cause to believe discrimination in violation of this chapter has been or is being committed, the complainant shall be afforded an opportunity to appeal such decision to the full plan commission. If the full board decides there is no probable cause, the complainant may appeal to either:
  - (1) A court of competent jurisdiction for the county in which the alleged discrimination took place; or
  - (2) A court of competent jurisdiction for the county in which the property or property interest in question is located.
- (d) If a determination is made that there is probable cause to believe discrimination in violation of this chapter has been or is being committed, an agent designated by the plan commission shall endeavor, by means of conference, conciliation or persuasion, to eliminate the alleged discrimination or discriminatory practice."

Section 31. Section 46-68 of the Municipal Code entitled "Hearing on failure to settle" is hereby repealed and recreated to read as follows:

"Sec. 46-68. Hearing on failure to settle.

When efforts at settlement have failed to eliminate the discrimination or discriminatory practice alleged by the complainant under this chapter, the plan commission shall promptly cause to be issued a notice of a hearing before a hearing examiner, acting as an agent of the board, to determine the merits of the complaint."

Section 32. Section 46-69 of the Municipal Code entitled "Findings of examiner" is hereby repealed and recreated in subsection (b) thereof to read as follows:

"Sec. 46-69. Findings of examiner.

. . .

(b) If, after hearing and on the basis of the official record made therein, the examiner finds by a fair preponderance of the evidence that the respondent has engaged in or is engaged in any discrimination prohibited by this chapter, he shall make and recommend to the plan commission written findings of fact and conclusions thereon and shall recommend such action to be taken by the respondent and, where necessary, by the complainant, as will effect the purposes of this chapter by eliminating the discrimination found.

. . . ."

Section 33. Section 46-70 of the Municipal Code entitled "Appeal from examiner's findings" is hereby repealed and recreated to read as follows:

"Sec. 46-70. Appeal from examiner's findings.

Under this chapter, if within 30 days following the mailing of the examiner's decision, the complainant or respondent serves notice of appeal, such appeal may be had to the full plan commission. The board shall have the power to affirm, reverse or modify the determination of the hearing examiner. After final determination by the board, either party may appeal by certiorari to a court of competent jurisdiction. In the alternative, either party may receive a trial de novo on all issues relating to any alleged discrimination and a further right to a trial by jury."

Section 34. Section 46-71 of the Municipal Code entitled "Transfer of proceedings" is hereby repealed and recreated to read as follows:

"Sec. 46-71. Transfer of proceedings.

At any time after a finding of probable cause under this chapter, the plan commission, with appropriate notice to the complainant and respondent, may transfer the proceedings to itself."

Section 35. Section 46-72 of the Municipal Code entitled "Judicial enforcement" is hereby repealed and recreated to read as follows:

"Sec. 46-72. Judicial enforcement.

Whenever, in the judgment of the plan commission, judicial enforcement of a board order is necessary to enforce this chapter, the board shall in writing request the city attorney to commence proceedings in a court of competent jurisdiction to enforce such orders in the name of the city. Upon receipt of any such request, the city attorney shall have

the duty to seek enforcement of such orders in a court of competent jurisdiction."

Section 36. Section 46-73 of the Municipal Code entitled "Remedies" is hereby repealed and recreated to read as follows:

"Sec. 46-73. Remedies.

- (a) The plan commission shall have the power and duty, after investigation and hearing, to issue and implement such orders as may be necessary to effect the purposes of this chapter. Such orders may include the following:
  - (1) Cease and desist orders;
  - (2) Affirmative action by the respondent and, where necessary, by the complainant; and
  - (3) Any other orders which may be necessary to effect the purpose of this chapter.
- (b) Any of the orders of the board shall be stayed during the period in which any appeal may be taken and during the pendency of any appeal."

Section 37. Section 82-2 of the Municipal Code entitled "Medical Insurance" is hereby repealed and recreated in subsection (b) thereof to read as follows:

"Sec. 82-2. Medical insurance.

. . .

- (b) Payment of premiums. Such employees shall pay monthly, via direct deposit, the entire rate for medical plan coverage, as established from time to time by the city or its insurance carrier to the finance director/treasurer on or before the fifteenth day of the month preceding coverage, and will not benefit by any city contributions except where otherwise provided for in ordinances, resolutions or labor agreements. Upon failure to pay by the fifteenth, or if the direct deposit rejects, a late payment fee of \$50.00 shall be added to the established premium. Failure to pay the premium and late payment fee by the last day of the month shall result in termination from the plan effective the first day of the following month, absent extraordinary circumstances totally beyond the control of

such employee as determined by the common council upon recommendation of the finance and personnel committee.

. . ."

Section 38. Section 82-3 of the Municipal Code entitled "Residency requirement" is hereby repealed.

Section 39. Section 82-25 of the Municipal Code entitled "Hiring of new employees generally" is hereby repealed and recreated in subsection (a) thereof to read as follows:

"Sec. 82-25. Hiring of new employees generally.

(a) When any department head learns that a vacancy has occurred or is about to occur in any full-time position in the city service in his or her department, except those employees of city boards, utilities or authorities, he or she shall forward a written request, along with the city administrator's recommendation, justifying the filling of the vacancy to the human resources department. If the position is already part of the department's table of organization and included in the budget, the human resources department may proceed with the hiring process and fill the position. If the position is not budgeted, approval needs to be granted by the finance and personnel committee. Within 30 days after receipt of such request, the finance and personnel committee shall approve or reject the request in writing. If refused, the reason should be stated for such refusal. Any department head may appeal any decision made under this section to the common council. If approved by either the finance and personnel committee or the common council, certification shall be made in accordance with the following procedure:

(1) When filling a vacancy by selection of an eligible candidate from a list established on the basis of an open competitive examination, the appointing authority, subject to the approval of the director of human resources and labor relations, may specify requirements of particular experience, education, skill and/or physical requirements necessary for successful performance. The director of human resources and labor relations shall certify the name or names of those persons categorized as best qualified to fill the vacancy in accordance with these requirements. The appointing authority shall make the appointment from those certified.

- (2) In promotional examinations, appropriate consideration shall be given to employee qualifications, record of performance and ability.
- (3) For protective service vacancies, the selection shall be in accordance with police and fire commission regulations and any labor agreement.
- (4) The appointing authority, subject to the approval of the director of human resources and labor relations, may make a provisional appointment from an eligible list in accordance with items (1) or (2) of subsection (a) even though the incumbent has not yet vacated the position provided approval has been received in accordance with subsection (a). The eligible person so appointed will be accorded all the benefits of a regular appointee and shall retain all rights of certification to the permanent appointment.

. . ."

Section 40. Section 82-29 of the Municipal Code entitled "Class specifications-Amendments" is hereby repealed and recreated to read as follows:

"Sec. 82-29. Class specifications-Amendments.

Class specifications for newly created positions shall be approved by the common council. Any additions or deletions in the class specifications which change the class grade or any substantive changes in the minimum requirements of existing positions shall also be approved by the common council. Other changes in the class specification shall be made by the finance and personnel committee."

Section 41. Section 82-61 of the Municipal Code entitled "Elected Officials" is hereby repealed and recreated to read as follows:

"Sec. 82-61. Elected officials.

The finance and personnel committee shall recommend for common council approval the initial salary for all full-time elective positions and any and all in-term increases for same at least 13 months prior to the election date for each office. The common council shall act on such recommendations and establish the salaries for full-time elective positions not later than the final meeting of the council year preceding the year of election."

Section 42. Section 82-63 of the Municipal Code entitled "Starting rates on initial employment" is hereby repealed and recreated to read as follows:

"Sec. 82-63. Starting rates on initial employment.

Original hires who have all the qualifications to any position shall be offered the minimum pay for that position. In the case where a potential employee has the majority of qualifications, that employee may be offered an amount less than minimum until the point that he/she achieves the qualification, at which time the employee will be brought to the minimum. In the case an employee is hired who already has advanced training and/or experience required for a position, the initial rate offered upon hire may be greater than minimum but will be within the range of a position. At any time a salary offer is identified that is greater than midpoint of a salary range, the director of human resources and labor relations must attain advance approval from the finance and personnel committee. At no time will an employee receive greater than the top pay in a salary grade."

Section 43. Section 82-67 of the Municipal Code entitled "Increases in compensation" is hereby repealed and recreated is subsection (a) thereof to read as follows:

"Sec. 82-67. Increases in compensation.

- (a) The director of human resources and labor relations has the authority to identify minor adjustments to position descriptions without approval from the finance and personnel committee and/or council. However, major changes in position descriptions which subsequently modify the salary grades to city employees, including department heads and supervisory personnel, shall be approved by both the finance and personnel committee and by the common council.

. . ."

Section 44. Section 82-93 of the Municipal Code entitled "Training leave" is hereby repealed and recreated in subsection (b) thereof to read as follows:

"Sec. 82-93. Training leave.

. . .

- (b) (1) For periods not to exceed three calendar weeks in any one calendar year, with the approval of the city administrator.

- (2) For periods exceeding three calendar weeks but not exceeding 12 calendar weeks, upon the recommendation of the city administrator, subject to the approval of the finance and personnel committee."

Section 45. Section 86-92 of the Municipal Code entitled "Appointment" is hereby repealed and recreated to read as follows:

"Sec. 82-92. Appointment.

The director of planning and development shall be appointed by the common council based on the recommendation of the city administrator and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure."

Section 46. Section 138-4 of the Municipal Code entitled "Municipal sealer" is hereby repealed and recreated to read as follows:

"Sec. 138-4. Municipal sealer.

A municipal sealer/inspector position is established in the department of city development. The selection of the municipal sealer/inspector shall be from a list of applicants whose qualifications have been certified by the state, pursuant to civil service rules and regulations."

Section 47. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication and as of April 18, 2017.

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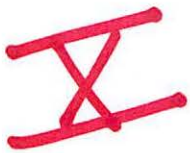
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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



Gen. Ord. No.       - 16 - 17      . By Alderpersons Donohue, Wolf, Thiel,  
Belanger and Holzschuh. February 6, 2017.

AN ORDINANCE repealing and recreating Section 74-2 of the Municipal Code relating to parks so as to implement the provisions of Res. No. 141-16-17 implementing changes to the City of Sheboygan committee, commission, and board structure, effective April 2017 and April 2018.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 74-2 of the Municipal Code entitled "Establishment of parks" is hereby repealed and recreated in subsection (a) thereof so as to read as follows:

"Sec. 74-2. Establishment of parks.

(a) The city shall establish, maintain and preserve its parks in perpetuity for the benefit and enjoyment of all generations of the city's residents. The taking of a park for any non-park use, either public or private, is a serious matter and shall not be done without the recommendation of the public works committee by a three-fourths vote, after three public hearings have been held regarding whether or not a park should be taken or a referendum held. A recommendation of the public works committee to take a park for any non-park use must be confirmed by a three-fourths vote of the common council. A recommendation to hold a referendum may be approved by a majority vote of the common council.

..."

*Strategic Fiscal*

3/4.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication and as of April 18, 2017.

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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



Gen. Ord. No.       - 16 - 17      . By Alderpersons Donohue, Wolf, Thiel,  
Belanger and Holzschuh. February 6, 2017.

AN ORDINANCE repealing and recreating Section 15.915 of the City of Sheboygan Zoning Ordinance so as to remove the duties of the Housing Rehabilitation Loan Program from the Historic Preservation Commission.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 15.915 of the City of Sheboygan Zoning Ordinance entitled "Historic Preservation Regulations and Housing Rehabilitation Loan Program" is hereby amended to read as follows:

**"Section 15.915 Historic Preservation Regulations"**

- (1) **Purpose and Intent:** It is hereby declared a matter of public policy that the protection, enhancement, perpetuation and use of improvements or sites of special character or special architectural or historic interest or value is a public necessity and is required in the interest of the health, prosperity, safety and welfare of the people. The purpose of this Section is to:
  - (a) Effect and accomplish the protection, enhancement and preservation of such improvements, sites and districts which represent or reflect elements of the City of Sheboygan's cultural, social, economic, political and architectural history.
  - (b) Safeguard the City of Sheboygan's historic, prehistoric and cultural heritage, as embodied and reflected in such historic structures, sites and districts.
  - (c) Stabilize and improve property values and enhance the visual and aesthetic character of the City of Sheboygan.
  - (d) Protect and enhance the City of Sheboygan's attractions to residents, tourists and visitors, and serve as a support and stimulus to business industry.
- (2) **Definitions:** The definitions shall be as follows:

*City Plan  
Strategic Fiscal*

- (a) **Certificate of Appropriateness** means the certificate issued by the Historic Preservation Commission approving alteration, rehabilitation, construction, reconstruction or demolition of a historic structure, historic site or any improvement in a historic district.
  - (b) **Commission** means the City of Sheboygan Historic Preservation Commission.
  - (c) **Historic district** is an area designated by the City Council on recommendation of the Commission that contains two or more historic improvements or sites.
  - (d) **Historic site** means any parcel of land of historic significance due to a substantial value in tracing the history or prehistory of man, or upon which a historic event has occurred, and which has been designated as a historic site under this section, or an improvement parcel, or part thereof, on which is situated a historic structure and any abutting improvement parcel, or part thereof, used as and constituting part of the premises on which the historic structure is situated.
  - (e) **Historic structure** means any improvement which has a special character or special historic interest or value as part of the development, heritage or cultural characteristics of the City of Sheboygan, state or nation and which has been designated as a historic structure pursuant to the provisions of this Section.
  - (f) **Improvement** means any building, structure, place, work of art or other object constituting a physical betterment of real property, or any part of such betterment, including streets, alleys, sidewalks, curbs, lighting fixtures, signs and the like.
- (3) **Historic Preservation Commission Composition:** A Historic Preservation Commission is hereby created, consisting of five (5) voting members. Of the membership, if available in the community, one shall be a registered architect; one shall be a historian; one shall be a licensed real estate broker; and two shall be citizen members. The Mayor shall appoint the commissioners subject to confirmation by the City Council. The term of each member shall be three years.

(4) **Historic Structure, Historic Site and Historic District Designation Criteria:**

(a) For purposes of this Section, a historic structure, historic site, or historic district designation may be placed on any site, natural or improved, including any building, improvement or structure located thereon, or any area of particular historic architectural, archeological or cultural significance to the City of Sheboygan such as historic structures, sites, or districts which:

1. Exemplify or reflect the broad cultural, political, economic or social history of the nation, state or community; or
2. Are identified with historic personages or with important events in national, state or local history; or
3. Embody the distinguishing characteristics of an architectural type or specimen inherently valuable for a study of a period, style, method of construction, or of indigenous materials or craftsmanship; or
4. Are representative of the notable work of a master builder, designer or architect who influenced his age; or
5. Have yielded, or may be likely to yield, information important to prehistory or history.

(b) The Commission may adopt specific operating guidelines for historic structure, historic site and historic district designation providing such are in conformance with the provisions of this Section.

(5) **Powers and Duties:**

(a) **Designation:** The Commission shall have the power subject to subsection 15.915(6), to designation historic structures and historic sites and to recommend designation of historic districts within the City of Sheboygan limits. Such designations shall be made based on subsection 15.915(4). Historic districts shall be approved by the City Council. Once designated, such

historic structures, sites and districts shall be subject to all the provisions of this Section.

(b) **Regulation of Construction, Reconstruction, Alteration, and Demolition:**

1. No owner or person in charge of a historic structure, historic site or structure within a historic district shall be issued a permit to reconstruct, alter or demolish all or any part of the exterior of such property or to construct any exterior improvement upon such designated property or properties or cause or permit any such work to be performed upon such property or demolish such property unless a Certificate of Appropriateness has been granted by the Commission. Also, unless such certificate has been granted by the Commission, the building inspector shall not issue a permit for any such work.
2. Upon filing of any application for a Certificate of Appropriateness with the Historic Preservation Commission, the Historic Preservation Commission shall approve the application unless:
  - a. In the case of a designated historic structure or historic site, the proposed work would detrimentally change, destroy or adversely affect any exterior feature of the improvements or site upon which said work is to be done;
  - b. In the case of the construction of a new improvement upon a historic site, or within a historic district, the exterior of such improvement would adversely affect or not harmonize with the external appearance of other neighboring improvements on such site or within the district;
  - c. In the case of any property located in a historic district, the proposed construction, reconstruction, exterior alteration or demolition does not conform to the purpose and intent of this Section and to the objectives and design criteria of the historic preservation plan for said district;

- d. The building or structure is of such architectural or historical significance that its demolition would be detrimental to the public interest and contrary to the general welfare of the people of the City of Sheboygan and State of Wisconsin;
  - e. In the case of a request for the demolition of a deteriorated building or structure, any economic hardship or difficulty claimed by the owner is self-created or is the result of any failure to maintain the property in good repair.
3. If the Commission determines that the application for a Certificate of Appropriateness and the proposed changes are consistent with the character and features of the property or district, it shall issue the Certificate of Appropriateness. The Commission shall make this decision within forty-five (45) days of the filing of the application.
  4. The issuance of a Certificate of Appropriateness shall not relieve the applicant from obtaining other permits and approvals required by the City of Sheboygan. A building permit or other municipal permit shall be invalid if it is obtained without the presentation of the Certificate of Appropriateness required for the proposed work.
  5. Ordinary maintenance and repairs may be undertaken without a Certificate of Appropriateness provided that the work involves repairs to existing features of a historic structure or site or the replacement of elements of a structure with pieces identical in appearance and provided that the work does not change the exterior appearance of the structure or site and does not require the issuance of a building permit.
- (c) **Appeals:** Should the Commission fail to issue a Certificate of Appropriateness due to the failure of the proposal to conform to the guidelines, the applicant may appeal such decision to the City Council within thirty (30) days. In addition, if the Commission fails to issue a Certificate of Appropriateness, the Commission shall,

with the cooperation of the applicant, work with the applicant in an attempt to obtain a Certificate of Appropriateness within the guidelines of this Section.

- (d) **Recognition of Historic Structures, Sites and Districts:**  
At such time as a historic structure, site or district has been properly designated, the Commission, in cooperation with the property owner may cause to be prepared and erected on such property at City expense, a suitable plaque declaring that such property is a historic structure, site or district.

(6) **Procedures:**

(a) **Designation of Historic Structures and Historic Sites:**

1. The Commission may, after notice and public hearing, designate of historic structures and historic sites or rescind such designation or recommendation, after application of the criteria in subsection 15.915(4). At least ten (10) days prior to such hearing, the Commission shall notify the owners of record, as listed in the office of the City of Sheboygan assessor, who are owners of property in whole or in part situated adjacent to the boundaries of the property affected.
2. The Commission shall then conduct such public hearing and, in addition to the notified persons, may hear expert witnesses and shall have the power to subpoena such witnesses and records as it deems necessary. The Commission may conduct an independent investigation into the proposed designation or rescission. Within ten (10) days after the close of the public hearing, the commission may designate the property as either a historic structure or historic site, or rescind the designation. After the designation or rescission has been made, notification shall be sent to the property owner or owners. Notification shall also be given to the City Clerk, Building Inspector, Plan Commission and City Assessor. The Commission shall cause the designation or rescission to be recorded, at the City of Sheboygan's expense, in the County Register of Deeds Office.

(b) **Creation of Historic District:**

1. For preservation purposes, the Commission shall select geographically defined areas within the City of Sheboygan to be designated as Historic Districts and shall, with the assistance of the City of Sheboygan Department of Community Development, prepare a historic preservation plan for each area. A Historic District may be designated for any geographic area of particular historic, architectural or cultural significance to the City of Sheboygan, after the application of the criteria in 15.915(4), above. Each historic preservation plan prepared for or by the Commission shall include a cultural and architectural analysis supporting the historic significance of the area, the specific guidelines for development, and a statement of preservation objectives.

2. **Review and Adoption Procedure:**

a. **Historic Preservation Commission:** The Commission shall hold a public hearing when considering the plan for a Historic District. Notice of the time, place and purpose of such hearing shall be given by publication as a Class 1 Notice under the Wisconsin Statutes in the official City paper. Notice of the time, place and purpose of the public hearing shall also be sent by the City Clerk to the 318 Alderperson of the Aldermanic District or Districts in which the Historic District is located, and the owners of record, as listed in the office of the City Assessor, who are owners of the property within the proposed Historic District or are situated in whole or in part adjacent to the boundaries of the proposed Historic District. Said notice is to be sent at least ten (10) days prior to the date of the public hearing. Following the public hearing, the Commission shall vote to recommend, reject or withhold action on the plan.

b. **The City Council:** The City Council, upon receipt of the recommendations from the Commission shall hold a public hearing, notice

to be given as notice in subsection 15.915(6)(b)2.a., above, and shall following the public hearing either designate or reject the Historic District. Designation of the Historic District shall constitute adoption of the plan prepared for that district and direct the implementation of said plan.

- (7) **Interim Control:** No building permit shall be issued by the Building Inspector for alteration, construction, demolition, or removal of a nominated historic structure, historic site, or any property or structure within a nominated historic district from the date of the meeting of the Commission at which a nomination form is first presented until the final disposition of the nomination by the Commission or the City Council unless such alteration, removal or demolition is authorized by formal resolution of the City Council as necessary for public health, welfare or safety. In no event shall the delay be for more than one hundred eighty (180) days.
- (8) **Penalties for Violations:** Any person or persons violating any provision of this Section shall be fined fifty dollars (\$50) for each separate violation. Each and every day during which a violation continues shall be deemed to be a separate offense. Notice of violations shall be issued by the Building Inspector.
- (9) **Separability:** If any provision of this Section or the application thereof to any person or circumstances is held invalid, the remainder of this Section and the application of such provisions to other persons or circumstances shall not be affected thereby.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication and as of April 18, 2017.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor



Gen. Ord. No.     - 16 - 17    . By Alderpersons Belanger and Thiel.  
February 6, 2017.

AN ORDINANCE repealing and recreating Section 110-37 of the Municipal Code relating to special assessments for street construction and resurfacing.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 110-37 of the Municipal Code is hereby repealed and recreated to read as follows:

"Sec. 110-37. Assessments.

In levying and collecting special assessments for public street improvements, the City shall proceed in the following manner:

(1) Whenever the Common Council shall deem it necessary in the best interest of the City to construct or cause to be constructed any such improvements, all or part of the cost of which is to be assessed against the property benefited, it shall follow the provisions of §66.0703, Wis. Stats., relating to the repaving and relating to the paving, resurfacing of streets and alleys and providing for the costs of constructing such and the manner of levying special assessments against the property benefited thereby. Said provisions are adopted by and for the city and shall be in full force and effect as ordinances of the city as if fully set forth in this section.

(2) Through the exercise of the city's police power, all special assessments for street improvements shall be levied against abutting property on a linear-foot basis. All assessments shall be based upon the full cost of each project levied per linear foot on the street or alley frontage.

(3) Each year, before introduction of the resolution authorizing letting of bids on public construction under this section, the Common Council shall, via resolution, establish a schedule of flat fees per foot to be levied. Multiple fees may be established related to different types of construction, including (but not limited to) construction, resurfacing, curb and gutter, etc. In no case may such flat fee exceed the maximum cost of construction allowed under §66.0703, Wis. Stats.

(4) Notwithstanding any other subsection of this section, the due date of any special assessment levied against property located within a general floodplain district (GFP) under the city's floodplain zoning ordinance or within a wetland area under the city's wetland ordinance

*Pub Wks.*



abutting on or benefited by the paving, repaving or resurfacing of a street or alley shall be deferred while no use of the street or alley is made in connection with the property. At such time as the property no longer qualifies for deferral of the special assessment, such expense may be paid in the manner and upon the terms provided in subsection (4)(d) and (e) of this section. Any such special assessment shall be a lien against the property from the date of the levy.

(5) Notwithstanding any other subsection of this section, the common council may, by resolution, permit the deferral of the due date of certain special assessments for grading and graveling streets in certain new residential subdivisions for five years and may permit payment thereafter in five equal annual installments, with interest at the rate in place at the commencement of the deferral accruing from the commencement of the deferral until paid in full, in accordance with guidelines established by resolution of the common council. However, any such certain special assessments for grading and graveling streets deferred under this subsection shall become due in full immediately upon sale of such lot. Any such special assessment for grading and graveling streets shall be a lien against the property from the date of the levy."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

\_\_\_\_\_  
\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

III

Other Matters

7.1

Res. No. 187 - 16 - 17. By Alderperson Belanger. February 6, 2017.

A RESOLUTION authorizing the appropriate City officials to enter into a revised State/Municipal Agreement (revised dated January 4, 2017), I.D. 4630-05-00/71 for design and construction for the STH 42 Calumet Drive Reconstruction from Main Avenue to N. 26 St. scheduled for 2017 construction.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into the State/Municipal Agreement with the Wisconsin Department of Transportation for the design and construction for the STH 42 Calumet Drive Reconstruction from Main Avenue to N. 26 St. for the proposed sum of \$4,083,193 of which the Federal/State share is \$3,563,246 and of which the City of Sheboygan's share is \$519,947.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the future capital improvements program for street improvements.

Pub Wks.

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

FM

III

18

18

III

Other Matters

7.2

R. O. No. 218- 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from Christopher Gable requesting a waiver from the Sex Offender Residency restrictions in order to live at 2501 N. 6<sup>th</sup> St.

ppx5.

---

City Clerk

Date: 2/2/17

My name is: Christopher Cable

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

2501 N. 6th ST

Signature: Christopher Cable

Phone Number: 920 254-3495

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.

Thank you for all your cooperation in the matter.

III

Res. No. 189 - 16 - 17. By Alderperson Thiel. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (2) Full Size Pickup trucks and (1) compact pickup truck from Sheboygan Chevrolet Cadillac and (1) slide in tool body unit from Mory Inc. of Quebec Canada for the Sheboygan Police Department.

WHEREAS: The Sheboygan Police Dept. has included in their 2017 budget the purchase of two full-size pickup trucks for the Fleet Mechanic and Communications and Electronics Technician and a compact pickup truck for use by the CSO/Parking Enforcement Officer and;

WHEREAS: The Purchasing Agent issued a request for bids for a these (3) vehicles with the low bid being received from Sheboygan Chevrolet Cadillac in the amount of \$ 88,984.50 as well as a quote for a fiberglass slide in tool body in the amount of \$ 8,379.88 to be purchased from Mory Inc. of Quebec Canada and:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Sheboygan Chevrolet Cadillac of Sheboygan and Mory, Inc. of Quebec Canada. Finally, the vehicles to be replaced will be sold at auction following the receipt of the new vehicles.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$97,364.38 on Account # 40021140-641100 in payment of same.

pp+s

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

82

III

68

III

Res. No. 189 - 16 - 17. By Alderperson Thiel. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of (2) Full Size Pickup trucks and (1) compact pickup truck from Sheboygan Chevrolet Cadillac and (1) slide in tool body unit from Mory Inc. of Quebec Canada for the Sheboygan Police Department.

WHEREAS: The Sheboygan Police Dept. has included in their 2017 budget the purchase of two full-size pickup trucks for the Fleet Mechanic and Communications and Electronics Technician and a compact pickup truck for use by the CSO/Parking Enforcement Officer and;

WHEREAS: The Purchasing Agent issued a request for bids for a these (3) vehicles with the low bid being received from Sheboygan Chevrolet Cadillac in the amount of \$ 88,984.50 as well as a quote for a fiberglass slide in tool body in the amount of \$ 8,379.88 to be purchased from Mory Inc. of Quebec Canada and:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Sheboygan Chevrolet Cadillac of Sheboygan and Mory, Inc. of Quebec Canada. Finally, the vehicles to be replaced will be sold at auction following the receipt of the new vehicles.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$97,364.38 on Account # 40021140-641100 in payment of same.

pp+s

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

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III

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III

Other Matters

7.5

Res. No. 191 - 16 - 17. By Alderperson Wolf. February 6, 2017.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the provision and performance of a parking study for downtown Sheboygan.

WHEREAS: The Sheboygan Parking & Transit Commission, Department of City Development and the Business Improvement District known as Sheboygan Squared are in agreement that a comprehensive study of parking, with a focus on the downtown business district is necessary in order to assure responsiveness to downtown business owners as well as to facilitate long term planning for the downtown and;

WHEREAS: The Purchasing Agent issued a Request for Proposals for professional consulting from several firms engaged in the provision of such services on a regular basis. The City of Sheboygan received two responses and following a review of the proposals by a cross-functional team, is prepared to recommend the proposal submitted by Carl Walker, Inc. of Lombard IL for award, and;

WHEREAS: The Downtown Business Improvement District has expressed an interest in the study and has pledged financial support in the amount of \$ 3,600.00 to offset the cost of the study to the City.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Carl Walker Inc. of Lombard IL for the parking study in the amount of \$ 42,000.00 less the \$3,600.00 pledge by Sheboygan Squared, for a net City of Sheboygan investment of \$ 38,400.00

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw funds in the amount of \$42,000.00 on Account # 42661100-521900 in payment of same.

Transit

\_\_\_\_\_

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

II

Other Matters

7.6

R. O. No. 219 - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from Charlie Klima requesting the opportunity to speak to the committee responsible for the policy concerning the cost of sidewalk repair after tree root problems.

Pub. Wks.

---

City Clerk

LD

III

PL

JAN 30 '17 @ 11:27

Jan 30 2017

To/ City Clerk  
Sue Richards

If possible, please schedule me  
some time to talk to whichever  
committee is responsible for  
the policy concerning the  
cost of sidewalk repair  
after tree root problems

Thank You

Charlie Klima

Charles Klima  
1405 Parkwood Blvd  
Sheboygan WI 53081

Home 458-3143 Cell 919-9966

Jan 30 5:01

To: City Clerk  
Two Records

If possible please schedule me  
some time to talk to which ever

committee is responsible for

the policy concerning the

rest of sidewalk repair

after free rest problems

Thank you

Charles Klimek

Charles Klimek

1405 Parkwood Blvd

Chicago, IL 60641

Home 788-3143 Cell 311-2110

Other Matters

7.7

III

R. O. No. 220 - 16 - 17. By DIRECTOR OF PUBLIC WORKS. February 6, 2017.

Submitting a Traffic Signal Warrant Study for STH 28/Washington Avenue at S. 32<sup>nd</sup> Street Intersection, Sheboygan, Wisconsin.

Pub Wks.

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Director of Public Works

17

11

18

TRAFFIC SIGNAL WARRANT STUDY FOR:

**STH 28/Washington Avenue at S. 32<sup>nd</sup> Street  
Intersection**  
City of Sheboygan, Wisconsin

DATE SUBMITTED: November 16, 2016

**PREPARED FOR:**

City of Sheboygan  
Municipal Service Building  
2026 New Jersey Avenue  
Sheboygan, WI 53081  
Phone: (920) 459-3485  
Contact Person: Ryan Sazama, PE, AIA

**PREPARED BY:**

TADI (Traffic Analysis & Design, Inc.)  
N36 W7505 Buchanan Street  
Cedarburg, WI 53012  
Phone: (800) 605-3091  
Contact Persons: Alicia Dougherty, PE  
John A. Bieberitz, PE, PTOE

**Traffic Signal Warrant Study  
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- Exhibit 1 .....Project Location Map
- Exhibit 2.....Existing Transportation Detail
- Exhibit 3.....Year 2016 Existing Traffic Volumes
- Exhibit 4.....Existing Traffic Peak Hour Operating Conditions
- Exhibit 5.....Crash History Diagram
- Exhibit 6.....Crash History Statistics
- Exhibit 7.....Existing Traffic Peak Hour Operating Conditions - With Traffic Signal

## **LIST OF APPENDICES**

**Appendix A....Traffic Counts**

*Existing 2016 Traffic Counts*

**Appendix B ....Peak Hour Analysis Outputs – Existing Conditions**

*Year 2016 Existing Traffic Volumes*

*Two-way Stop Control and Traffic Signal Control*

**Appendix C ....Traffic Signal Control Warrants**

*Year 2016 Existing Traffic Volumes*

**Appendix D....Crash Modification Factors Clearinghouse**

*Accident Modification Factors for Traffic Engineering and ITS Improvements*

## EXECUTIVE SUMMARY

This report provides an evaluation of the urban intersection of STH 28/Washington Avenue and S. 32<sup>nd</sup> Street located in the City of Sheboygan, Sheboygan County, Wisconsin (shown on [Exhibit 1](#)). The T-intersection is currently under two-way stop sign control with a stop sign on S. 32<sup>nd</sup> Street and free-flow conditions on STH 28/Washington Avenue. The intersection is located approximately .2 miles east of the signalized intersection of STH 28/Washington Avenue and Greenwing Drive, and approximately .6 miles west of the signalized intersection of STH 28/Washington Avenue and S. Business Drive.

The Wisconsin Department of Transportation (WisDOT) recently reconstructed the intersection of STH 28/Washington Avenue and Taylor Drive approximately a ½-mile west of the study intersection. As part of the design and reconstruction, WisDOT placed temporary signals at the intersection of STH 28/Washington Avenue and S. 32<sup>nd</sup> Street. The City of Sheboygan has requested a traffic signal warrant analysis at this intersection to see if the criteria are met for permanent traffic signals.

This technical memorandum documents the procedures and findings of the peak hour traffic operational analysis and traffic signal warrant analysis for the intersection of Washington Avenue and S. 32<sup>nd</sup> Street. The analysis was completed for the existing year 2016 traffic volume conditions, approximately four weeks after the completion of the Taylor Drive intersection with Washington Avenue reconstruction project.

### SAFETY ISSUES

The intersection crash rate was calculated to be 0.35 crashes per million entering vehicles (MEV). Eleven (11) crashes occurred at the STH 28/Washington Avenue intersection with S. 32<sup>nd</sup> Street over the five year period of January 1<sup>st</sup> of 2010 through December 31<sup>st</sup> of 2014, with an average of 2.2 crashes per year. The most crashes occurred in the year 2012 (4 crashes) and 2010 (3 crashes) with all other years having less than two crashes. All but three of the crashes involved property damage only, with two of the remaining reported as possible injury and one reported as non-incapacitating injury. Of the 11 crashes, 6 crashes (54.5-percent) occurred as a rear-end crash, 3 crashes (27.3-percent) occurred as a sideswipe crash, and 2 crashes (18.2-percent) were angle crashes. The closest thing to a pattern occurred as rear-end crashes occurring between eastbound vehicles (5 crashes). Three of the five rear-end crashes in the eastbound direction reported that the pavement was wet. A crash diagram is shown in [Exhibit 5](#) and crash statistics are included in [Exhibit 6](#).

### TRAFFIC SIGNAL CONTROL

An evaluation of warrants 1-4 and warrant 7 for traffic signal installation indicated that signals are not warranted at this intersection under the year 2016 existing traffic volumes. For this intersection, the warrants are dependent on the minor street (S. 32<sup>nd</sup> Street) movements. Based on the warrant evaluation, none of the warrants are expected to be met. It is noted that only six of the required eight hours are met for warrant 1 and only two of the required four hours are met for warrant 2.

### RECOMMENDATIONS

The capacity analysis indicated that the existing stop sign controlled intersection operates within acceptable parameters from a delay perspective during the weekday morning and evening peak hours. The existing two-way stop sign control currently provides LOS A for all eastbound and westbound movements and LOS D for all southbound movements during these peak periods. Therefore geometric improvements to the study area intersection are not recommended at the

time. Based on a traffic signal warrant analysis completed as part of this study, traffic signal control is not warranted under the existing traffic volumes at this intersection.

## CHAPTER I – ANALYSIS OF EXISTING CONDITIONS

### PART A – PHYSICAL CHARACTERISTICS

**Exhibit 2** shows the existing configuration of the study area intersection and adjacent roadways. More specifically, **Exhibit 2** graphically illustrates existing intersection geometrics, existing traffic control, posted speed limits, approximate distances between driveways, and the number of travel lanes and median types along roadways within the study area. The study area roadways are discussed below:

**STH 28/Washington Avenue** is a four-lane undivided east/west major arterial with a posted speed limit of 35 miles per hour (mph). According to WisDOT, the Year 2014 Average Annual Daily Traffic (AADT) volume along STH 28/Washington Avenue was approximately 17,300 vehicles per day (vpd) to the east of S. 32<sup>nd</sup> Street. A sidewalk exists along only the south side of STH 28/Washington Avenue and parking is not allowed on STH 28/Washington Avenue within the limits of the intersection.

**S. 32<sup>nd</sup> Street** is a two-lane undivided north/south urban roadway that makes up the stop sign controlled north leg of the STH 28/Washington Avenue T-intersection. S. 32<sup>nd</sup> Street accesses an industrial park on the north side of STH 28/Washington Avenue. The posted speed limit on S. 32<sup>nd</sup> Street is 25-mph. Parking is restricted along both sides of S. 32<sup>nd</sup> Street. There is currently no AADT data available along S. 32<sup>nd</sup> Street. Sidewalks do not currently exist along S. 32<sup>nd</sup> Street within the limits of the intersection.

### PART B – TRAFFIC VOLUMES

Traffic Analysis & Design, Inc. collected weekday 13-hour turning movement counts from 6:00 a.m. to 7:00 p.m. in November of 2016. Based on these counts, the weekday morning and weekday evening peak hours were identified as being from 7:00 to 8:00 a.m. and 3:30 to 4:30 p.m., respectively. The year 2016 existing traffic volumes for the study area intersection are shown in **Exhibit 3**. All traffic count data; including vehicle counts, pedestrian counts and truck percentages are included in **Appendix A** of this report.

### PART C – CAPACITY LEVEL OF SERVICE

The study area intersections were analyzed based on the procedures set forth in the *2010 Highway Capacity Manual* (HCM) and all detailed results can be found in **Appendix B**. Intersection operation is defined by “level of service”. Level of Service (LOS) is a quantitative measure that refers to the overall quality of flow at an intersection ranging from very good, represented by LOS ‘A’, to very poor, represented by LOS ‘F’. For the purpose of this study, LOS D was used to define acceptable peak hour operating conditions for the study area intersections. Descriptions of the various levels of service are as follows:

**LOS A** is the highest level of service that can be achieved. Under this condition, intersection approaches appear quite open, turning movements are easily made, and nearly all drivers find freedom of operation. At signalized and unsignalized intersections, average delays are less than 10 seconds.

**LOS B** represents stable operation. At signalized intersections, average vehicle delays are 10 to 20 seconds. At unsignalized intersections, average delays are 10 to 15 seconds.

**LOS C** still represents stable operation, but periodic backups of a few vehicles may develop behind turning vehicles. Most drivers begin to feel restricted, but not objectionably so. At signalized intersections, average vehicle delays are 20 to 35 seconds. At unsignalized intersections, average delays are 15 to 25 seconds.

**LOS D** represents increasing traffic restrictions as the intersection approaches instability. Delays to approaching vehicles may be substantial during short peaks within the peak period, but periodic clearance of long lines occurs, thus preventing excessive backups. At signalized intersections, average vehicle delays are 35 to 55 seconds. At unsignalized intersections, average delays are 25 to 35 seconds.

**LOS E** represents the capacity of the intersection. At signalized intersections, average vehicle delays are 55 to 80 seconds. At unsignalized intersections, average delays are 35 to 50 seconds.

**LOS F** represents jammed conditions where the intersection is over capacity and acceptable gaps for unsignalized intersections in the mainline traffic flow are minimal. At signalized intersections, average vehicle delays exceed 80 seconds. At unsignalized intersections, average delays exceed 50 seconds.

### **Year 2016 Existing Traffic Operating Conditions**

[Exhibit 4](#) shows the year 2016 existing traffic peak hour operating conditions at the study area intersection. The existing intersection geometrics, shown in [Exhibit 2](#), were used in the analysis.

As shown in [Exhibit 4](#), all movements at the stop sign controlled study area intersection currently operate at LOS D or better conditions during the weekday morning and weekday evening peak periods.

## **PART D – CRASH ANALYSIS**

### **Crash Frequency/Severity**

A review of the crash records indicated that eleven (11) non-deer crashes occurred at the intersection of STH 28/Washington Avenue and S. 32<sup>nd</sup> Street over the past five years (January 1<sup>st</sup> of 2010 through December 31<sup>st</sup> of 2014).

The most crashes occurred in the year 2012 (4 crashes) and 2010 (3 crashes) with all other years having less than two crashes. All but three of the crashes involved property damage only, with two of the remaining reported as possible injury and one reported as non-incapacitating injury. Of the 11 crashes, 6 crashes (54.5-percent) occurred as a rear-end crash, 3 crashes (27.3-percent) occurred as a sideswipe crash, and 2 crashes (18.2-percent) were angle crashes. A crash diagram was prepared for this intersection and is shown in [Exhibit 5](#).

### **Crash Patterns Observed**

Six of the eleven crashes were rear-end crashes on STH 28/Washington Avenue. In all cases it was reported that the driver of the vehicle who rear-ended the other vehicle was either following too close or was driving inattentively. The other crashes included a southbound driver's vision blocked by a westbound truck, an illegal eastbound U-turn on a highway, an eastbound vehicle attempting a left-turn from the outside through lane, an eastbound vehicle changing lanes without seeing other eastbound vehicles, and a westbound vehicle in the outside lane colliding with a truck attempting to make a wide right-turn.

The intersection crash rate was calculated to be 0.35 crashes per million entering vehicles (MEV). Crash statistics are included in [Exhibit 6](#).

## CHAPTER II –IMPROVEMENT ANALYSIS

### PART A – TRAFFIC SIGNAL WARRANT ANALYSIS

A traffic signal warrant analysis was conducted for the intersection of STH 28/Washington Avenue and S. 32<sup>nd</sup> Street with the year 2016 existing traffic volumes. Chapter 4C of the 2009 *Manual on Uniform Traffic Control Devices* (MUTCD) outlines the standards for determining the need for traffic signals at a particular location. For a traffic signal to be installed, at least one of the following warrants must be satisfied. The eight signal warrants are listed below:

- Warrant 1, Eight-Hour Vehicular Volume.
- Warrant 2, Four-Hour Vehicular Volume.
- Warrant 3, Peak Hour.
- Warrant 4, Pedestrian Hour.
- Warrant 5, School Crossing.
- Warrant 6, Coordinated Signal Systems.
- Warrant 7, Crash Experience.
- Warrant 8, Roadway Network.

Warrants 1, 2, 3, 4, and 7 and a left-turn conflict analysis have been evaluated for this location. The posted speed limit along STH 28/Washington Avenue is 35 mph. The MUTCD has different criteria based on urban speeds (less than or equal to 40 mph) and rural speeds (greater than 40 mph). Since the speed on STH 28/Washington Avenue is less than 40 mph, the 100-percent minimum vehicular volumes were used in this analysis. Warrants 1, 2, 3, 4, 7 and the left-turn conflict analysis are described below:

***Warrant 1, Eight Hour Vehicular Volume*** states that a traffic signal may be considered if one of the following conditions exists for at least eight hours of an average day:

- A. *The vehicles per hour given on the major street meet or exceed 600 and the vehicles per hour on the minor street meet or exceed 150; or*
- B. *The vehicles per hour given on the major street meet or exceed 900 and the vehicles per hour on the minor street meet or exceed 75.*

*Or if the following two conditions exist for eight hours of an average day:*

- A. *The vehicles per hour on the major street and minor street meet or exceed 80% of the values stated in A (480 major, 120 minor); and*
- B. *The vehicles per hour on the major street and minor street meet or exceed 80% of the values stated in B (720 major, 60 minor)*

***Warrant 2, Four Hour Volume*** is satisfied if during any four hours of an average day the major street and minor street volumes fall above the 100 percent four-hour curves shown on the graph in the Appendix of this report.

***Warrant 3, Peak Hour Volume*** is satisfied if during any hour of an average day the major street and minor street volumes fall above the 100 percent peak hour curves shown on the graph in the Appendix of this report. Note that this signal warrant is applied by WisDOT only in unusual cases, such as office complexes, manufacturing plants, industrial complexes, or high-occupancy vehicle facilities that attract or discharge large numbers of vehicles over a short time.

***Warrant 4, Pedestrian Volume*** states that a traffic signal may be considered at an intersection or midblock crossing if one of the following conditions exists for an average day:

- A. For each of any 4 hours of an average day, the plotted points representing the vehicles per hour on the major street and the corresponding pedestrians per hour crossing the major street (total of all crossings) all fall above the curve in the Appendix of this report; or
- B. For 1 hour (any four consecutive 15-minute periods) of an average day, the plotted point representing the vehicles per hour on the major street and the corresponding pedestrians per hour crossing the major street (total of all crossings) falls above the curve in the Appendix of this report.

**Warrant 7, Crash Experience** states that a traffic signal may be considered if one of the following conditions exists:

- A. Five (5) or more reported crashes in a 12-month period involving personal injury or property damage and susceptible to correction by traffic signal installation; and
- B. For at least eight hours of an average day, the vehicles per hour given on the major street meet or exceed 400 and the vehicles per hour on the minor street meet or exceed 120; or
- C. The vehicles per hour given on the major street meet or exceed 600 and the vehicles per hour on the minor street meet or exceed 60.

**Left Turn Conflict Analysis** is met if the product of the major street left turn volume and opposing through plus right-turn movements exceed 80,000 when the opposing lane configuration is one lane and 100,000 when the opposing lane configuration is two lanes.

The warrant analysis assumes the intersection to include two-lane approaches eastbound and westbound on STH 28/Washington Avenue (major street) and one-lane approach southbound on S. 32<sup>nd</sup> Street (minor street).

For approaches with only one lane for all traffic movements, 100 percent of the right turn volumes are typically included in the evaluation of traffic signal warrants. 50 percent of the right turn volumes were used for the westbound traffic movements consist of an exclusive through lane and shared through/right lane.

The traffic signal warrant study was conducted using the 13-hour turning movement counts collected at the S. 32<sup>nd</sup> Street intersection with STH 28/Washington Avenue in November of 2016, once the reconstruction of STH 28/Washington Avenue and Taylor Drive was completed for approximately four weeks. The traffic signal warrant analysis summary is shown in [Table 1](#).

**Table 1**  
**Summary of MUTCD Traffic Signal Warrant Evaluation**

Existing Traffic Signal Control	MUTCD Traffic Signal Warrants Met?						Traffic Signal Warranted?
	1	2	3	4	7	LT Conflict	
2-Way Stop	NO	NO	NO	NO	NO	NO	NO

As shown in [Appendix C](#) of this report, Warrant 1, the Eight Hour Warrant, is expected to be met for 6 of the 13 hours evaluated and Warrant 2, the Four Hour Warrant, is expected to be met for 2 of the 4 hours evaluated. None of the other warrants are expected to be met; however the Eight Hour Warrant is the main warrant used by WisDOT to determine if traffic signals should be installed. It is noted that for Warrants 2 and 3, the volume of side street traffic is too low to warrant traffic signals. In addition, the volume of pedestrians present at the intersection is too low to meet the requirements for signal Warrant 4. Furthermore, the intersection has experienced an average of approximately two traffic crashes per year for the last five years, with a high of five crashes between December 2011 and December 2012. In order for the crash warrant to be met, five or more reported crashes in a 12-month period that are susceptible to correction by traffic signal installation need to be reported and other remedial measures to reduce crash frequency must be met. The five reported crashes from December 2011 to December 2012 occurred between vehicles moving in the same direction and two were rear-end crashes, all of which would not be correctable with the installation of a traffic signal. A study conducted by *The Crash Modification Factors Clearinghouse* shows that adding a traffic signal to an intersection results in a crash reduction factor of negative (-) 58 for rear-end crashes, which equates to an increase in rear-end crashes. [Appendix D](#) includes the information from this study. Since most of the crashes that occurred at the intersection were rear-end crashes and the 12-month crash threshold was not met, Warrant 7 is not met. In summary, traffic signals are not warranted or recommended for installation with the year 2016 existing traffic volumes.

## **PART B – OPERATIONAL ANALYSIS WITH TRAFFIC SIGNALS**

[Exhibit 7](#) shows the year 2016 existing traffic peak hour operating conditions at the study area intersection under a signal controlled scenario. The existing intersection geometrics were also used in the analysis.

As shown in [Exhibit 7](#), all movements at the study area intersection operate at LOS B or better conditions during the weekday morning and weekday evening peak periods with the installation of a signal.

Even though there are operational improvements with the addition of a traffic signal, traffic signal control is not warranted under the existing traffic volumes at this intersection. Under the existing, stop-controlled configuration, the intersection operates within acceptable parameters (LOS D or better); therefore, no geometric improvements are recommended at the study intersection.

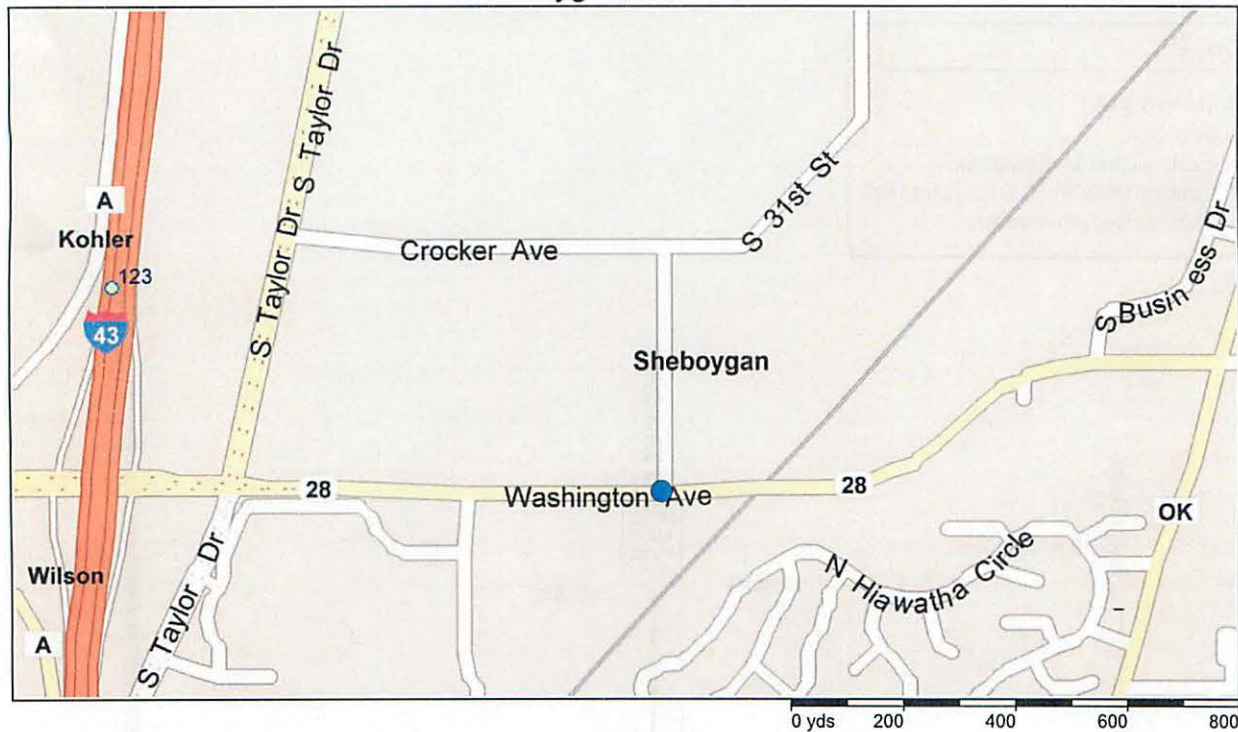
## **CHAPTER III – RECOMMENDATIONS**

### **SUMMARY/RECOMMENDATIONS**

The intersection of STH 28/Washington Avenue and S. 32<sup>nd</sup> Street was evaluated for traffic signal control to determine what changes, if any, should be recommended to improve the operations and safety of the intersection.

The capacity analysis indicated that the current stop sign controlled intersection operates acceptably from a delay perspective during the weekday morning and evening peak hours. The existing two-way stop sign control currently provides LOS A for all eastbound and westbound movements and LOS D for all southbound movements during these peak periods. Based on a traffic signal warrant analysis completed as part of this study, traffic signal control is not warranted under the existing traffic volumes at this intersection. There are no recommendations for geometric improvements at this time; however, the intersection should be monitored and traffic signal warrants reevaluated if delays increase or safety reduces.

# Sheboygan, Wisconsin








**LEGEND**

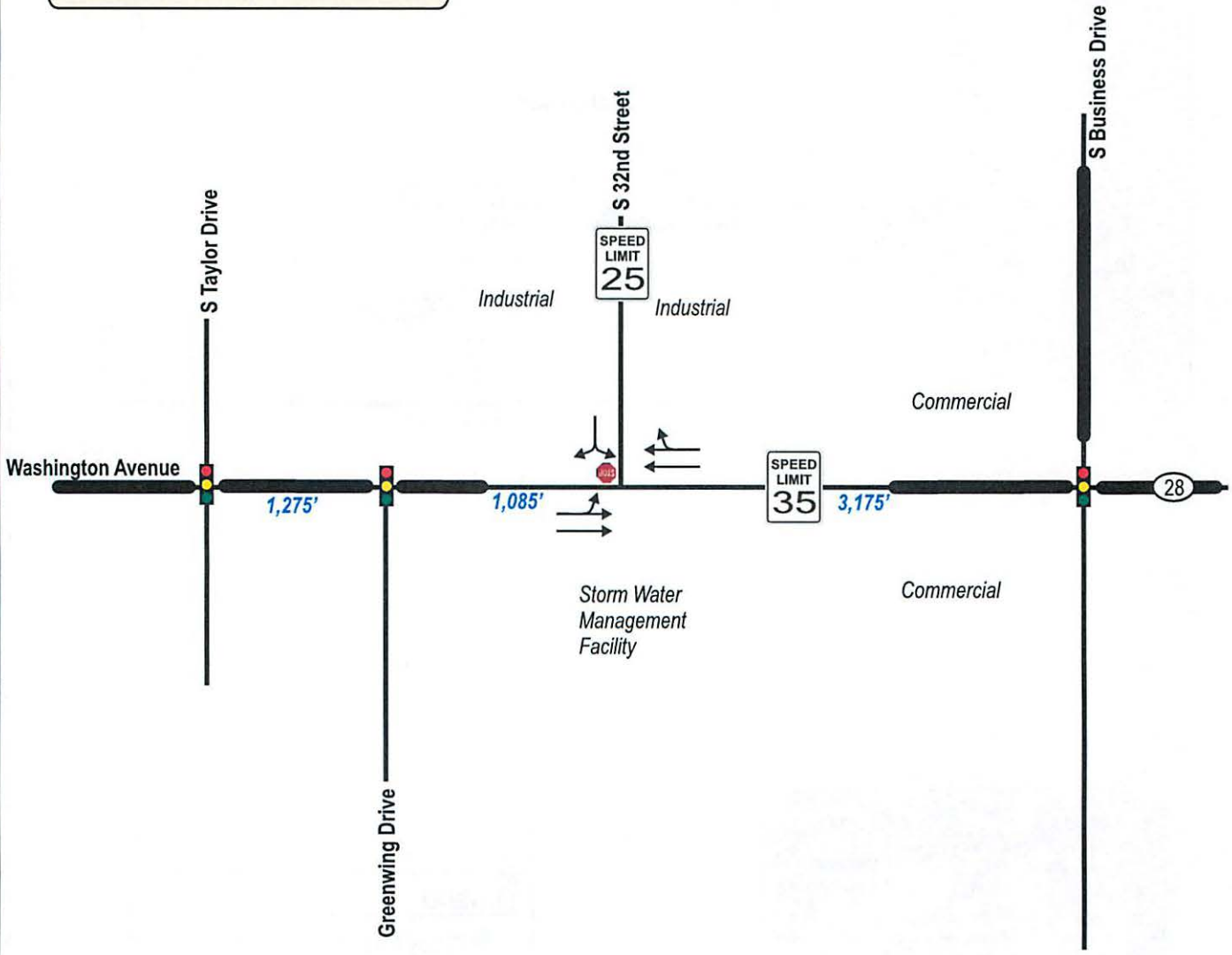
- Study Area Intersection/Driveway

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 Certain mapping and direction data © 2012 NAVTEQ. All rights reserved. The Data for areas of Canada includes information taken with permission from Canadian authorities, including: © Her Majesty the Queen in Right of Canada, © Queen's Printer for Ontario. NAVTEQ and NAVTEQ ON BOARD are trademarks of NAVTEQ. © 2012 Tele Atlas North America, Inc. All rights reserved. Tele Atlas and Tele Atlas North America are trademarks of Tele Atlas, Inc. © 2012 by Applied Geographic Solutions. All rights reserved. Portions © Copyright 2012 by Woodall Publications Corp. All rights reserved.



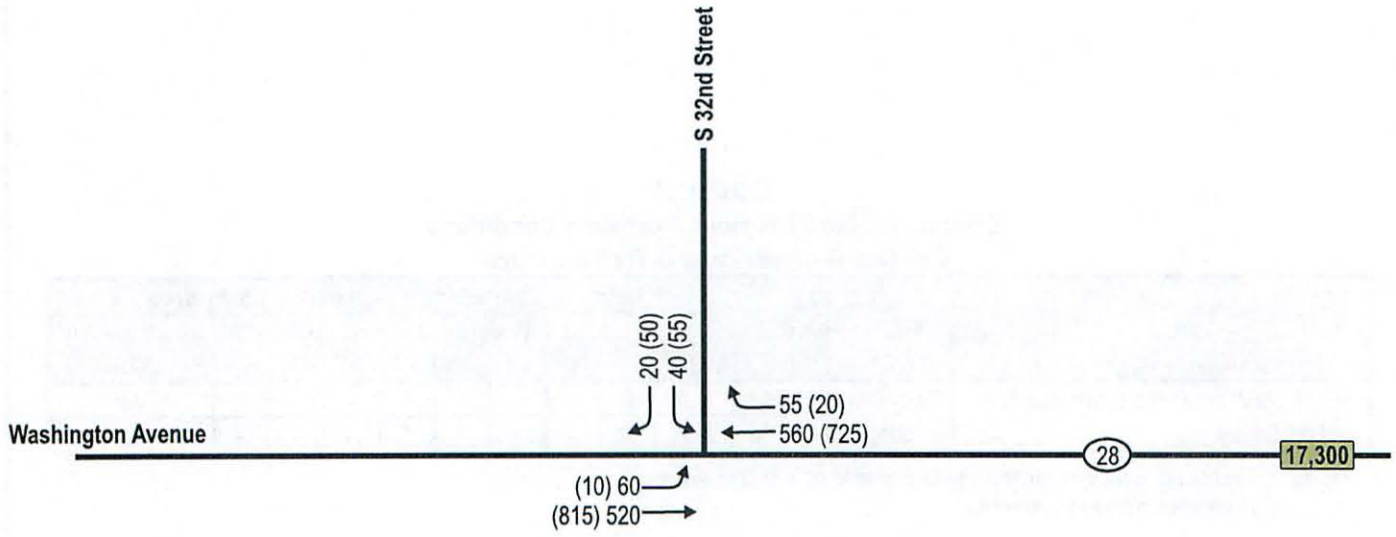
**LEGEND**

-  Traffic Signal
-  Stop Sign
-  Existing Lane Configuration
-  XX' Distance Between Roadways (in Feet)
-  Divided Roadway Median



**LEGEND**

- XX AM Peak Hour (7:00 - 8:00AM)
- (XX) PM Peak Hour (3:30 - 4:30 PM)
- Negligible Traffic Volumes (Fewer than 3 vph)
- x,xxx 2014 Average Annual Daily Traffic (AADT)



**EXHIBIT 4**  
**Existing Traffic Peak Hour Operating Conditions**  
**Existing Geometrics and Traffic Control**

Intersection	Traffic Control	Peak Hour	Level of Service per Movement by Approach									
			Eastbound			Westbound			Northbound			Southbound
			LT	TH	RT	LT	TH	RT	LT	TH	RT	LT/RT
STH 28/Washington Avenue & S. 32nd Street	Two-Way Stop	AM	A	A	-	-	*	*	-	-	-	D
		PM	A	A	-	-	*	*	-	-	-	D

Notes: (-) indicates a movement that is not possible or is prohibited.  
 (\*) indicates a free movement.

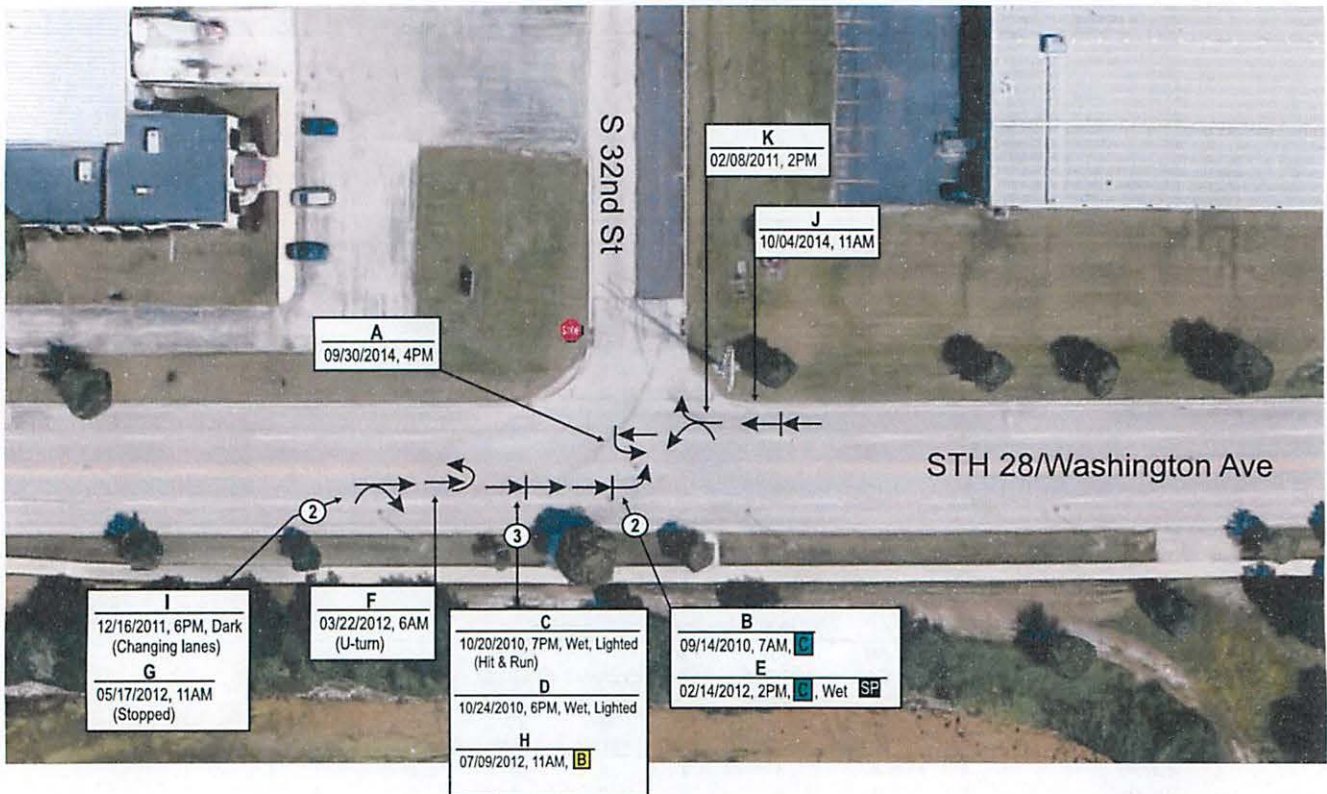
**CRASH FREQUENCY/SEVERITY**

11 Crashes

- 0 Fatal Crash (K)
- 0 Incapacitating (Type A)
- 1 Non-Incapacitating (Type B)
- 2 Possible (Type C)
- 8 Property Damage Only

**INTERSECTION CRASH RATE**

0.35 Crashes  
Per Million  
Entering Vehicles  
Entering Vehicles: 17,300/day



**LEGEND**

→ Moving Vehicle	🚦 Traffic Signal	↘ Angle (Right Angle)	↔ Head-On
↔ Backing Vehicle	🛑 Stop/Yield Sign	↙ Angle (Left Turn)	↔ Rear-End
🚶 Pedestrian	🌳 Tree	↘ Angle (Right Turn)	🌀 Out of Control
🚲 Bicyclist	📍 Utility Pole	↔ Sideswipe-Same	↔ Overtake
🚗 Parked Vehicle	📍 Fixed Object	↔ Sideswipe-Opposite	↔ Overturn
	📍 Non-Fixed Object		

# = CRASH FREQUENCY (if > 1)

**CRASH SEVERITY DEFINITIONS**

- K** = Fatal Crash
- A** = Incapacitating Injury Crash
- B** = Non-Incapacitating Injury Crash
- C** = Possible Injury Crash
- D** = Property Damage Only Crash

**"REFERENCE"**  
ALCOHOL/DRUG INVOLVEMENT **AL/DG**  
DATE OF CRASH, MILITARY TIME  
LIGHT, ROAD, WEATHER CONDITIONS  
SEVERITY - SEE SEVERITY DEFINITIONS  
SPEED RELATED ("**SP**") IF YES  
(NOTES)

NOTE: DEER CRASHES NOT INCLUDED



**EXHIBIT 5**  
**CRASH HISTORY (2010-2014)**  
**STH 28/WASHINGTON AVE & S 32nd STREET**  
**SHEBOYGAN, WISCONSIN**

## GENERAL INFORMATION

<b>INTERSECTION:</b> STH 28-Washington Ave & S 32nd St	<b>DURATION</b>	
<b>MUNICIPALITY:</b> Sheboygan	<b>CRASHES FROM:</b> 1/1/2010	5 YEARS
<b>COUNTY:</b> Sheboygan	<b>TO:</b> 12/31/2014	0 MONTHS
<b>STATE:</b> WI		
<b>TADI PROJECT ID:</b> 2011	<b>PREPARED BY:</b> ACP	<b>DATE:</b> 11/14/2016

## INTERSECTION CHARACTERISTICS

<b>TRAFFIC CONTROL:</b> MINOR STOP CONTROLLED	<b>POSTED SPEED (MAJOR):</b> 35
<b>INTERSECTION AADT:</b> Year (2014) 17,300	<b>DEER CRASHES INCLUDED:</b> NO
<b>NUMBER OF LEGS:</b> 3	<b>AREA TYPE:</b> URBAN

## CRASH STATISTICS

### CRASH FREQUENCY & SEVERITY

YEAR	PD	TYPE C	TYPE B	TYPE A	FATAL	TOTAL
2010	2	1	0	0	0	3
2011	2	0	0	0	0	2
2012	2	1	1	0	0	4
2013	0	0	0	0	0	0
2014	2	0	0	0	0	2

TOTAL	8	2	1	0	0	11
<b>PERCENT</b>	72.7%	18.2%	9.1%	0.0%	0.0%	100.0%
<b>YEAR AVG.</b>	1.6	0.4	0.2	0.0	0.0	2.2

CRASH RATES	per MEV
TOTAL	0.35
FATAL	0.00
INJURY	0.10
TYPE A	0.00
TYPE B	0.03
TYPE C	0.06

LIGHT CONDITIONS	PERCENT
DAY	8 72.7%
DARK	3 27.3%
<b>TOTAL</b>	<b>11 100.0%</b>

Note: Dawn, dusk, or street lighted conditions included in dark total.

VEHICLE TYPES	PERCENT
CAR	19 86.4%
TRUCK	2 9.1%
OTHER/UNK	1 4.5%
<b>TOTAL</b>	<b>22 100.0%</b>

Note: Statistics based on first and second vehicles in crashes.

ROAD CONDITIONS	PERCENT
DRY	8 72.7%
WET	3 27.3%
SNOW	0 0.0%
ICE	0 0.0%
MUD	0 0.0%
OTHER/UNK	0 0.0%
<b>TOTAL</b>	<b>11 100.0%</b>

CRASH TYPE	PERCENT
ANGLE	2 18.2%
REAR-END	6 54.5%
HEAD-ON	0 0.0%
SS-SAME	3 27.3%
SS-OPPOSITE	0 0.0%
PEDESTRIAN	0 0.0%
BICYCLE	0 0.0%
FIXED	0 0.0%
NOT FIXED	0 0.0%
DEER	0 0.0%
OVERTURN	0 0.0%
OTHR/UNKN	0 0.0%
<b>TOTAL</b>	<b>11 100.0%</b>

### DAY AND TIME

DAY OF WEEK	EARLY MORNING		AM PEAK		PM MIDDAY		PM PEAK		LATE EVENING		UNKNOWN	TOTAL
	2:00 AM TO 5:59 AM		6:00 AM TO 9:59 AM		10:00 AM TO 1:59 PM		2:00 PM TO 5:59 PM		6:00 PM TO 10:00 PM			
	5:59 AM	9:59 AM	1:59 PM	5:59 PM	9:59 PM	1:59 AM	5:59 PM	9:59 PM	1:59 AM	5:59 PM		
MONDAY	0	0	1	0	0	0	0	0	0	0	0	1
TUESDAY	0	1	0	3	0	0	0	0	0	0	0	4
WEDNESDAY	0	0	0	0	0	1	0	0	0	0	0	1
THURSDAY	0	1	1	0	0	0	0	0	0	0	0	2
FRIDAY	0	0	0	0	0	1	0	0	0	0	0	1
SATURDAY	0	0	1	0	0	0	0	0	0	0	0	1
SUNDAY	0	0	0	0	0	1	0	0	0	0	0	1
<b>TOTAL</b>	<b>0</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>

DRIVER AGES	PERCENT
<25	6 27.3%
25-34	4 18.2%
35-44	2 9.1%
45-54	6 27.3%
55-64	2 9.1%
65-74	0 0.0%
75-84	1 4.5%
85+	0 0.0%
UNKNOWN	1 4.5%
<b>TOTAL</b>	<b>22 100.0%</b>

Note: Statistics based on first and second vehicles in crashes.

VEHICLE DAMAGE	PERCENT
OTHER/UNK	1 4.5%
NONE	1 4.5%
VERY MINOR	1 4.5%
MINOR	7 31.8%
MODERATE	6 27.3%
SEVERE	4 18.2%
VERY SEVERE	2 9.1%
<b>TOTAL</b>	<b>22 100.0%</b>

Note: Statistics based on first and second vehicles in crashes.

VEHICLES INVOLVED	PERCENT
SINGLE VEHICLE	0.0%
TWO VEHICLES	81.8%
3 OR MORE VEHICLES	18.2%

BY SEASON	PERCENT
SPRING	2 18.2%
SUMMER	1 9.1%
FALL	5 45.5%
WINTER	3 27.3%
<b>TOTAL</b>	<b>11 100.0%</b>

Note: Win=Dec-Feb, Spr=Mar-May, Sum=June-Aug, Fall=Sept-Nov

PERCENT OF CRASHES	PERCENT
ALCOHOL RELATED	0.0%
SPEED RELATED	0.0%



**EXHIBIT 6**  
**CRASH STATISTICS (2010-2014)**  
**STH 28/WASHINGTON AVE & S 32nd STREET**  
**SHEBOYGAN, WISCONSIN**

**EXHIBIT 7**

**Existing Traffic Peak Hour Operating Conditions  
Existing Geometrics with Traffic Signal**

Intersection	Traffic Control	Peak Hour	Level of Service per Movement by Approach									
			Eastbound			Westbound			Northbound			Southbound
			LT	TH	RT	LT	TH	RT	LT	TH	RT	LT/RT
STH 28/Washington Avenue & S. 32nd Street	Signal	AM	A	A	-	-	*	*	-	-	-	B
		PM	A	A	-	-	*	*	-	-	-	B

Notes: (-) indicates a movement that is not possible or is prohibited.

(\*) indicates a free movement.

# **Appendix A**

## **Traffic Counts**

*Existing 2016 Traffic Counts*

# Intersection Traffic Volume Report

Count Basics		Version 2013.J4.1		Page 1 of 11	
Start Date:	Monday, November 07, 2016	Weekday	Schools in Session		
Total Number of Hours Counted:	13	Non-Holiday	No Special Events		

## Base Information, Observed (13) Hour and Estimated (24) Hour Volume Summaries

Intersection of: 32nd Street and STH 28 - Washington Avenue

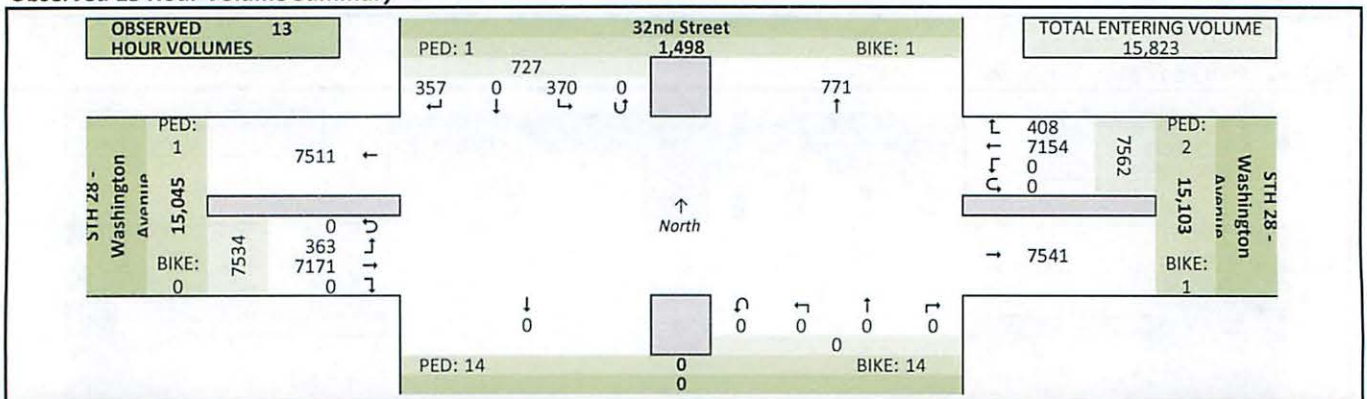
### Site Information

Municipality	City of Sheboygan		
County	Sheboygan	WisDOT Region	SE
Traffic Control	Partial Stop Control		
Roadway Names	North Direction ↑		
North Leg	32nd Street		
East Leg	STH 28 - Washington Avenue		
South Leg			
West Leg	STH 28 - Washington Avenue		
Special Considerations			
Schools	In Session		
Holidays	None		
Special Events	None		
Special Pedestrians Observed			
	Pre-school children	None	
	Elementary school age children	None	
	Visually impaired (white cane/helper dog)	None	
	Elderly/disabled (except wheelchairs)	None	
	Wheelchairs/electric scooters	None	
Other (describe)	None/None		

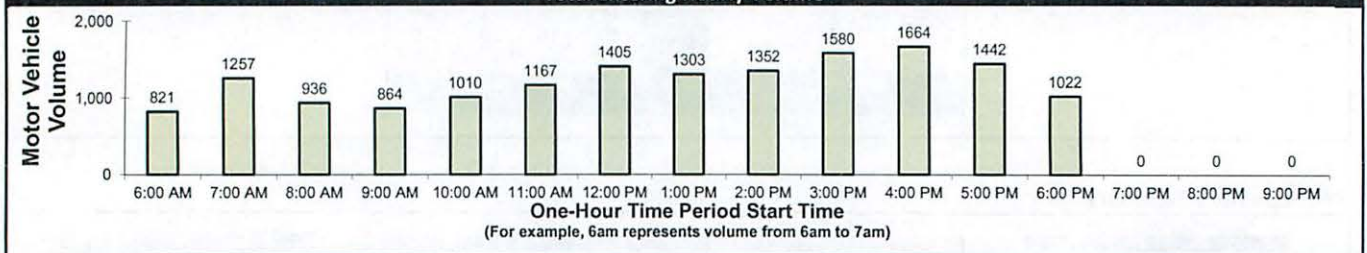
### Count Information

Hrs Counted:	6:00 AM-7:00 PM		
1st Day of Count	Monday, November 07, 2016		Weather
AM Peak Period	Wednesday, November 09, 2016	Clear & Dry	
Midday Peak Period	Wednesday, November 09, 2016	Clear & Dry	
PM Peak Period	Monday, November 07, 2016	Clear & Dry	
Calculated Peak Hours			
	AM 7:00-8:00am	MD 12:00-1:00pm	PM 3:30-4:30pm
Peak Hours Selected for Analysis			
	AM 7:00-8:00am	MD 12:00-1:00pm	PM 3:30-4:30pm
Daily/Seasonal Adjustment Group	(2) Urban Arterials & Collectors		
Count Expansion Group	(2) Urban Arterials & Collectors		
Daily/Seasonal Adjustment Factor	1.029	Count Expansion Factor	1.212
Company Name	TADI, Inc.	Manual Adj.	1.000
Observers	AM Peak Period Lee Oestreich		
	Midday Peak Period JK Bieberitz		
	PM Peak Period JK Bieberitz		
Comments	Version 2011.J4.1 2015 DOT Factors		

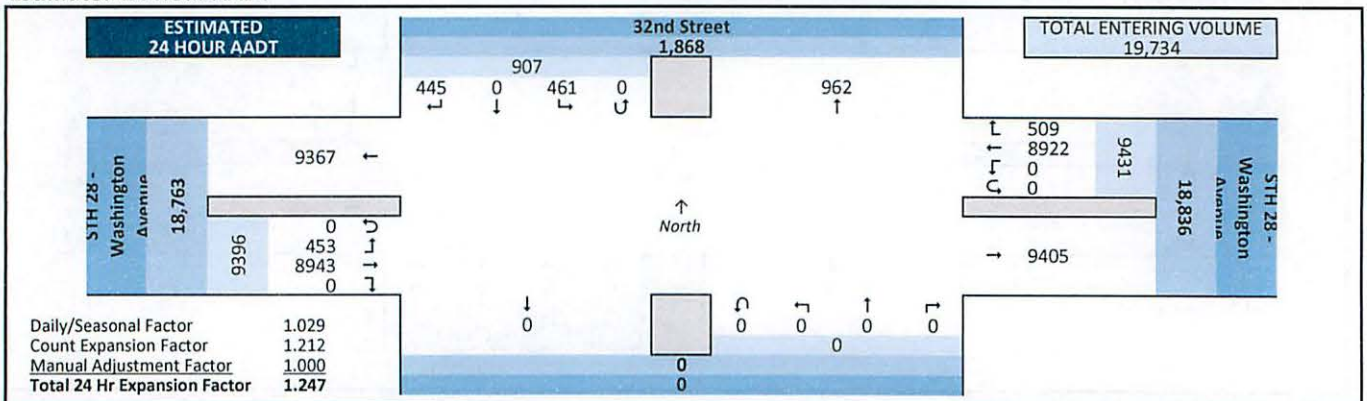
### Observed 13 Hour Volume Summary



### Total Entering Hourly Volume



### Estimated 24 Hour AADT



# Intersection Traffic Volume Report

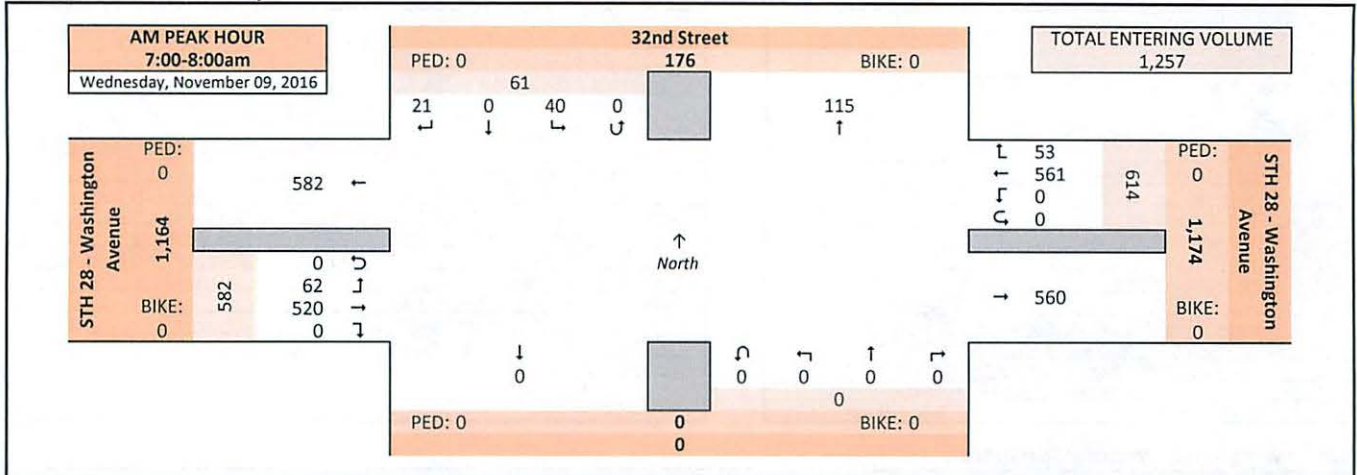
Count Basics		Page 2 of 11	
Start Date:	Monday, November 07, 2016	Weekday	Schools in Session
Total Number of Hours Counted:	13	Non-Holiday	No Special Events

## Peak Hour Volume Graphical Summary

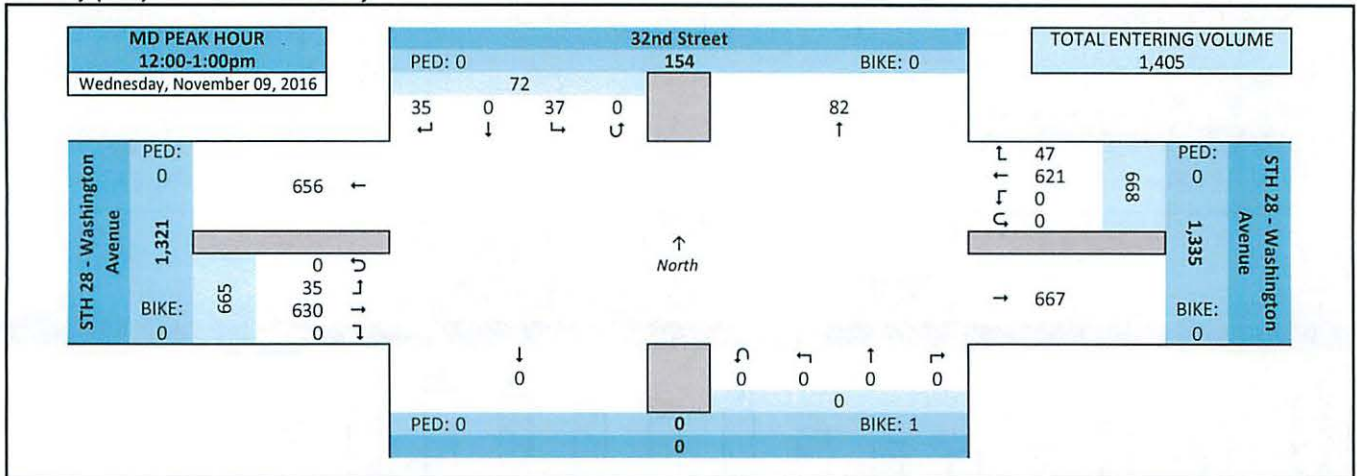
### 32nd Street and STH 28 - Washington Avenue



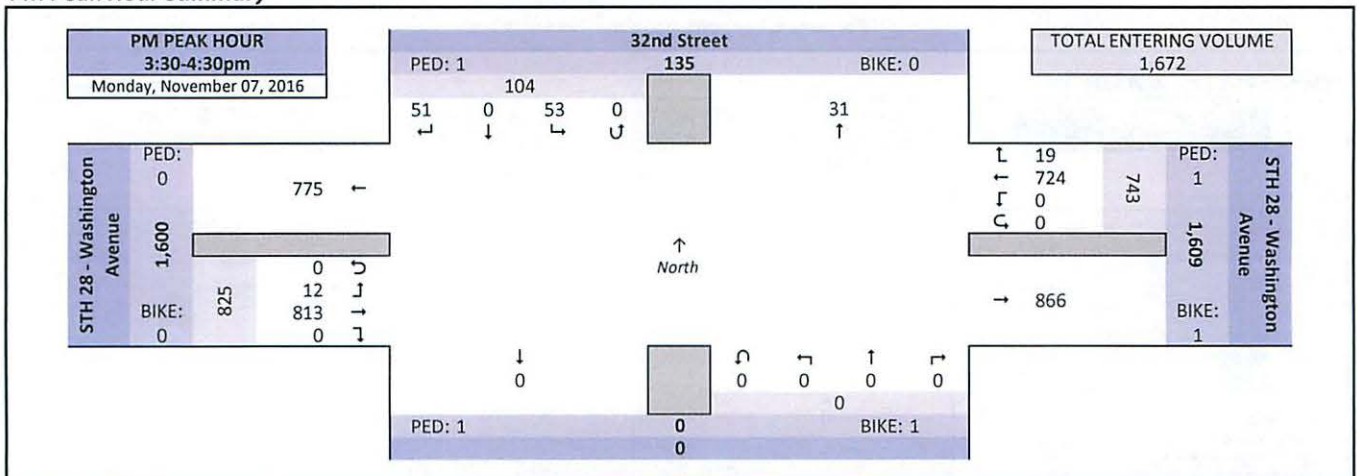
#### AM Peak Hour Summary



#### Midday (MD) Peak Hour Summary



#### PM Peak Hour Summary



# Intersection Traffic Volume Report

## Peak Hour Volume Summary

### 32nd Street and STH 28 - Washington Avenue



#### Peak Hour Volumes, Truck Percentages, and PHFs

Wednesday, November 09, 2016		From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Totals	
AM Peak Hour		Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
Start Time		8	0	23	0	31	7	116	0	0	123	0	0	0	0	0	0	0	112	13	0	125	279
7:00 AM		5	0	6	0	11	13	129	0	0	142	0	0	0	0	0	0	0	140	16	0	156	309
7:15 AM		4	0	5	0	9	12	173	0	0	185	0	0	0	0	0	0	0	137	15	0	152	346
7:30 AM		4	0	6	0	10	21	143	0	0	164	0	0	0	0	0	0	0	131	18	0	149	323
7:45 AM		21	0	40	0	61	53	561	0	0	614	0	0	0	0	0	0	0	520	62	0	582	1257
Peak Hour Volume		20	0	40	0	60	55	560	0	0	615	0	0	0	0	0	0	0	520	60	0	580	1255
Rounded Hourly Volume		14.3	0.0	7.5	0.0	9.8	1.9	3.0	0.0	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	3.7	6.5	0.0	4.0	3.7
% Single Unit Trucks		4.8	0.0	2.5	0.0	3.3	0.0	1.1	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.7	0.0	0.0	1.5	1.4
% Heavy Trucks		19.0	0.0	10.0	0.0	13.1	1.9	4.1	0.0	0.0	3.9	0.0	0.0	0.0	0.0	0.0	0.0	0.0	5.4	6.5	0.0	5.5	5.1
% Trucks (Total)		0.66	0.00	0.43	0.00	0.49	0.63	0.81	0.00	0.00	0.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.93	0.86	0.00	0.93	0.91
Peak Hour Factor (PHF)																							

Wednesday, November 09, 2016		From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Totals	
Midday (MD) Peak Hour		Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
Start Time		12	0	21	0	33	9	154	0	0	163	0	0	0	0	0	0	0	167	8	0	175	371
12:00 PM		6	0	4	0	10	14	124	0	0	138	0	0	0	0	0	0	0	133	12	0	145	293
12:15 PM		9	0	10	0	19	10	155	0	0	165	0	0	0	0	0	0	0	169	10	0	179	363
12:30 PM		8	0	2	0	10	14	188	0	0	202	0	0	0	0	0	0	0	161	5	0	166	378
12:45 PM		35	0	37	0	72	47	621	0	0	668	0	0	0	0	0	0	0	630	35	0	665	1405
Peak Hour Volume		35	0	35	0	70	45	620	0	0	665	0	0	0	0	0	0	0	630	35	0	665	1400
Rounded Hourly Volume		17.1	0.0	0.0	0.0	8.3	2.1	2.3	0.0	0.0	2.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	2.7	14.3	0.0	3.3	3.1
% Single Unit Trucks		5.7	0.0	5.4	0.0	5.6	0.0	1.3	0.0	0.0	1.2	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.3	2.9	0.0	1.4	1.5
% Heavy Trucks		22.9	0.0	5.4	0.0	13.9	2.1	3.5	0.0	0.0	3.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	4.0	17.1	0.0	4.7	4.6
% Trucks (Total)		0.73	0.00	0.44	0.00	0.55	0.84	0.83	0.00	0.00	0.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.93	0.73	0.00	0.93	0.93
Peak Hour Factor (PHF)																							

Monday, November 07, 2016		From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Totals	
PM Peak Hour		Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
Start Time		15	0	17	0	32	5	187	0	0	192	0	0	0	0	0	0	0	203	2	0	205	429
3:30 PM		8	0	11	0	19	5	162	0	0	167	0	0	0	0	0	0	0	197	3	0	200	386
3:45 PM		20	0	15	0	35	3	190	0	0	193	0	0	0	0	0	0	0	220	5	0	225	453
4:00 PM		8	0	10	0	18	6	185	0	0	191	0	0	0	0	0	0	0	193	2	0	195	404
4:15 PM		51	0	53	0	104	19	724	0	0	743	0	0	0	0	0	0	0	813	12	0	825	1672
Peak Hour Volume		50	0	55	0	105	20	725	0	0	745	0	0	0	0	0	0	0	815	10	0	825	1675
Rounded Hourly Volume		0.0	0.0	1.9	0.0	1.0	0.0	2.5	0.0	0.0	2.4	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.7	58.3	0.0	1.6	1.9
% Single Unit Trucks		5.9	0.0	0.0	0.0	2.9	5.3	0.1	0.0	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	8.3	0.0	0.6	0.6
% Heavy Trucks		5.9	0.0	1.9	0.0	3.8	5.3	2.6	0.0	0.0	2.7	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.2	66.7	0.0	2.2	2.5
% Trucks (Total)		0.64	0.00	0.78	0.00	0.74	0.79	0.95	0.00	0.00	0.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.92	0.60	0.00	0.92	0.92
Peak Hour Factor (PHF)																							

#### Peak Hour Pedestrian and Bicyclist Volumes

Pedestrians and Bicyclists		Crossing North Approach 32nd Street			Crossing East Approach STH 28 - Washington Avenue			Crossing South Approach 0			Crossing West Approach STH 28 - Washington Avenue			Total Ped & Bike Volume
15-Minute Start Time		Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total	
AM	7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
	7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
	7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
	7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	0	0	0	0	0	0	0	0	0	0	0	0	0
MD	12:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
	12:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
	12:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
	12:45 PM	0	0	0	0	0	0	0	1	1	0	0	0	1
	Total	0	0	0	0	0	0	0	1	1	0	0	0	1
PM	3:30 PM	1	0	1	1	0	1	0	0	0	0	0	0	2
	3:45 PM	0	0	0	0	1	1	1	1	2	0	0	0	3
	4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
	4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0
	Total	1	0	1	1	1	2	1	1	2	0	0	0	5

# Intersection Traffic Volume Report

## Hourly Volume Summary - Motor Vehicle Data

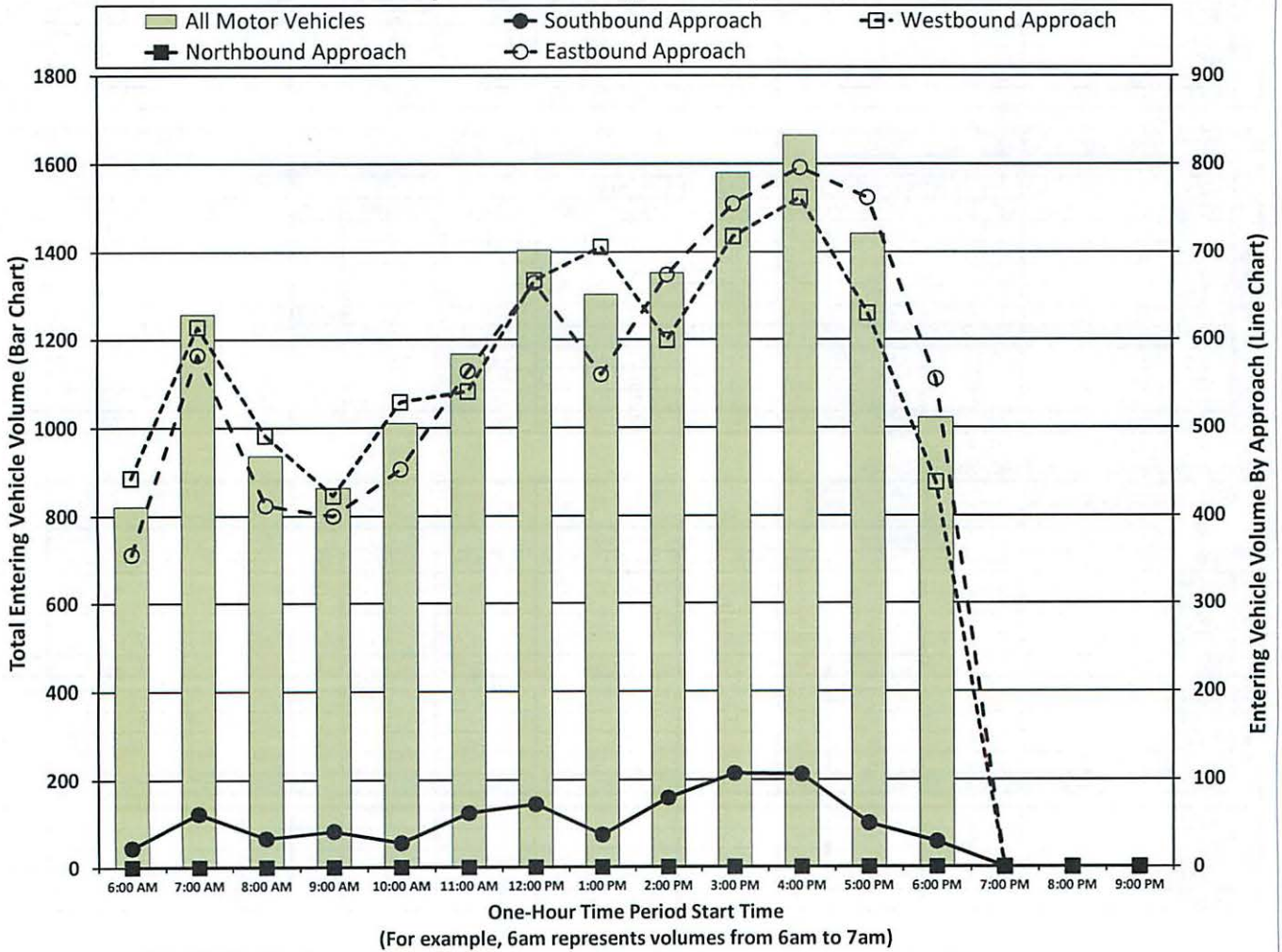
32nd Street and STH 28 - Washington Avenue



### One-Hour Motor Vehicle Data

One-Hour Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Total Vehicle Volume	Directional Volume Totals	
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		E/W	N/S
	6:00 AM	14	0	8	0	22	59	384	0	0	443	0	0	0	0	0	0	281	75	0			
7:00 AM	21	0	40	0	61	53	561	0	0	614	0	0	0	0	0	0	520	62	0	582	1257	1196	61
8:00 AM	18	0	15	0	33	36	455	0	0	491	0	0	0	0	0	0	378	34	0	412	936	903	33
9:00 AM	22	0	19	0	41	22	401	0	0	423	0	0	0	0	0	0	380	20	0	400	864	823	41
10:00 AM	12	0	16	0	28	22	507	0	0	529	0	0	0	0	0	0	441	12	0	453	1010	982	28
11:00 AM	29	0	33	0	62	21	520	0	0	541	0	0	0	0	0	0	541	23	0	564	1167	1105	62
12:00 PM	35	0	37	0	72	47	621	0	0	668	0	0	0	0	0	0	630	35	0	665	1405	1333	72
1:00 PM	15	0	22	0	37	46	660	0	0	706	0	0	0	0	0	0	537	23	0	560	1303	1266	37
2:00 PM	41	0	38	0	79	37	562	0	0	599	0	0	0	0	0	0	647	27	0	674	1352	1273	79
3:00 PM	46	0	61	0	107	15	703	0	0	718	0	0	0	0	0	0	745	10	0	755	1580	1473	107
4:00 PM	63	0	43	0	106	22	740	0	0	762	0	0	0	0	0	0	784	12	0	796	1664	1558	106
5:00 PM	27	0	23	0	50	15	615	0	0	630	0	0	0	0	0	0	746	16	0	762	1442	1392	50
6:00 PM	14	0	15	0	29	13	425	0	0	438	0	0	0	0	0	0	541	14	0	555	1022	993	29
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>357</b>	<b>0</b>	<b>370</b>	<b>0</b>	<b>727</b>	<b>408</b>	<b>7154</b>	<b>0</b>	<b>0</b>	<b>7562</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7171</b>	<b>363</b>	<b>0</b>	<b>7534</b>	<b>15823</b>	<b>15096</b>	<b>727</b>

### Graphical Summary of Hourly Volumes



# Intersection Traffic Volume Report

## 15-Minute Motor Vehicle Data

### 32nd Street and STH 28 - Washington Avenue



#### 15-Minute Motor Vehicle Data

15-Minute Time Period	From North					From East					From South					From West					15-Min Totals	Hourly Sum	PHF	
	32nd Street					STH 28 - Washington Avenue					0					STH 28 - Washington Avenue								
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total				
6:00 AM	2	0	2	0	4	7	94	0	0	101	0	0	0	0	0	0	0	37	8	0	45	150	821	0.78
6:15 AM	2	0	3	0	5	7	91	0	0	98	0	0	0	0	0	0	0	49	12	0	61	164	950	0.85
6:30 AM	6	0	2	0	8	24	95	0	0	119	0	0	0	0	0	0	0	87	31	0	118	245	1095	0.89
6:45 AM	4	0	1	0	5	21	104	0	0	125	0	0	0	0	0	0	0	108	24	0	132	262	1196	0.86
7:00 AM	8	0	23	0	31	7	116	0	0	123	0	0	0	0	0	0	0	112	13	0	125	279	1257	0.91
7:15 AM	5	0	6	0	11	13	129	0	0	142	0	0	0	0	0	0	0	140	16	0	156	309	1257	0.91
7:30 AM	4	0	5	0	9	12	173	0	0	185	0	0	0	0	0	0	0	137	15	0	152	346	1177	0.85
7:45 AM	4	0	6	0	10	21	143	0	0	164	0	0	0	0	0	0	0	131	18	0	149	323	1009	0.78
8:00 AM	6	0	4	0	10	10	144	0	0	154	0	0	0	0	0	0	0	102	13	0	115	279	936	0.84
8:15 AM	4	0	4	0	8	10	114	0	0	124	0	0	0	0	0	0	0	93	4	0	97	229	857	0.86
8:30 AM	2	0	1	0	3	8	83	0	0	91	0	0	0	0	0	0	0	74	10	0	84	178	856	0.86
8:45 AM	6	0	6	0	12	8	114	0	0	122	0	0	0	0	0	0	0	109	7	0	116	250	904	0.90
9:00 AM	1	0	4	0	5	5	99	0	0	104	0	0	0	0	0	0	0	86	5	0	91	200	864	0.95
9:15 AM	10	0	4	0	14	8	109	0	0	117	0	0	0	0	0	0	0	93	4	0	97	228	913	0.92
9:30 AM	5	0	5	0	10	5	99	0	0	104	0	0	0	0	0	0	0	103	9	0	112	226	900	0.90
9:45 AM	6	0	6	0	12	4	94	0	0	98	0	0	0	0	0	0	0	98	2	0	100	210	946	0.87
10:00 AM	4	0	3	0	7	3	135	0	0	138	0	0	0	0	0	0	0	100	4	0	104	249	1010	0.92
10:15 AM	3	0	2	0	5	7	111	0	0	118	0	0	0	0	0	0	0	90	2	0	92	215	1055	0.90
10:30 AM	2	0	6	0	8	4	126	0	0	130	0	0	0	0	0	0	0	131	3	0	134	272	1125	0.96
10:45 AM	3	0	5	0	8	8	135	0	0	143	0	0	0	0	0	0	0	120	3	0	123	274	1144	0.97
11:00 AM	5	0	9	0	14	2	129	0	0	131	0	0	0	0	0	0	0	143	6	0	149	294	1167	0.98
11:15 AM	3	0	3	0	6	4	133	0	0	137	0	0	0	0	0	0	0	138	4	0	142	285	1244	0.84
11:30 AM	11	0	9	0	20	6	122	0	0	128	0	0	0	0	0	0	0	135	8	0	143	291	1252	0.84
11:45 AM	10	0	12	0	22	9	136	0	0	145	0	0	0	0	0	0	0	125	5	0	130	297	1324	0.89
12:00 PM	12	0	21	0	33	9	154	0	0	163	0	0	0	0	0	0	0	167	8	0	175	371	1405	0.93
12:15 PM	6	0	4	0	10	14	124	0	0	138	0	0	0	0	0	0	0	133	12	0	145	293	1379	0.91
12:30 PM	9	0	10	0	19	10	155	0	0	165	0	0	0	0	0	0	0	169	10	0	179	363	1383	0.91
12:45 PM	8	0	2	0	10	14	188	0	0	202	0	0	0	0	0	0	0	161	5	0	166	378	1355	0.90
1:00 PM	4	0	6	0	10	13	171	0	0	184	0	0	0	0	0	0	0	140	11	0	151	345	1303	0.94
1:15 PM	3	0	5	0	8	7	148	0	0	155	0	0	0	0	0	0	0	128	6	0	134	297	1294	0.96
1:30 PM	5	0	4	0	9	9	173	0	0	182	0	0	0	0	0	0	0	139	5	0	144	335	1307	0.97
1:45 PM	3	0	7	0	10	17	168	0	0	185	0	0	0	0	0	0	0	130	1	0	131	326	1348	0.90
2:00 PM	16	0	16	0	32	10	150	0	0	160	0	0	0	0	0	0	0	140	4	0	144	336	1352	0.90
2:15 PM	7	0	9	0	16	14	141	0	0	155	0	0	0	0	0	0	0	129	10	0	139	310	1397	0.92
2:30 PM	14	0	5	0	19	10	155	0	0	165	0	0	0	0	0	0	0	184	8	0	192	376	1471	0.96
2:45 PM	4	0	8	0	12	3	116	0	0	119	0	0	0	0	0	0	0	194	5	0	199	330	1524	0.89
3:00 PM	20	0	17	0	37	2	159	0	0	161	0	0	0	0	0	0	0	179	4	0	183	381	1580	0.92
3:15 PM	3	0	16	0	19	3	195	0	0	198	0	0	0	0	0	0	0	166	1	0	167	384	1652	0.91
3:30 PM	15	0	17	0	32	5	187	0	0	192	0	0	0	0	0	0	0	203	2	0	205	429	1672	0.92
3:45 PM	8	0	11	0	19	5	162	0	0	167	0	0	0	0	0	0	0	197	3	0	200	386	1647	0.91
4:00 PM	20	0	15	0	35	3	190	0	0	193	0	0	0	0	0	0	0	220	5	0	225	453	1664	0.92
4:15 PM	8	0	10	0	18	6	185	0	0	191	0	0	0	0	0	0	0	193	2	0	195	404	1626	0.98
4:30 PM	22	0	11	0	33	6	182	0	0	188	0	0	0	0	0	0	0	179	4	0	183	404	1585	0.95
4:45 PM	13	0	7	0	20	7	183	0	0	190	0	0	0	0	0	0	0	192	1	0	193	403	1523	0.92
5:00 PM	12	0	12	0	24	2	165	0	0	167	0	0	0	0	0	0	0	217	7	0	224	415	1442	0.87
5:15 PM	5	0	4	0	9	2	152	0	0	154	0	0	0	0	0	0	0	198	2	0	200	363	1305	0.90
5:30 PM	5	0	5	0	10	6	149	0	0	155	0	0	0	0	0	0	0	173	4	0	177	342	1243	0.91
5:45 PM	5	0	2	0	7	5	149	0	0	154	0	0	0	0	0	0	0	158	3	0	161	322	1130	0.88
6:00 PM	3	0	3	0	6	2	118	0	0	120	0	0	0	0	0	0	0	152	0	0	152	278	1022	0.85
6:15 PM	1	0	4	0	5	3	122	0	0	125	0	0	0	0	0	0	0	164	7	0	171	301		
6:30 PM	7	0	6	0	13	7	99	0	0	106	0	0	0	0	0	0	0	107	3	0	110	229		
6:45 PM	3	0	2	0	5	1	86	0	0	87	0	0	0	0	0	0	0	118	4	0	122	214		
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Totals	357	0	370	0	727	408	7154	0	0	7562	0	0	0	0	0	0	0	7171	363	0	7534	15823		

#### Peak Hour All Vehicle Volume Summary

Hourly Time Period	From North					From East					From South					From West					Total Hourly Volume	PHF
	32nd Street					STH 28 - Washington Avenue					0					STH 28 - Washington Avenue						
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
AM 7:00 AM	21	0	40	0	61	53</																

# Intersection Traffic Volume Report

## 15-Minute Automobile Data

### 32nd Street and STH 28 - Washington Avenue



#### 15-Minute Automobile Data

15-Minute Time Period Start Time	From North					From East					From South					From West					15-Min Totals	Hourly Sum
	32nd Street					STH 28 - Washington Avenue					0					STH 28 - Washington Avenue						
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
6:00 AM	1	0	2	0	3	7	93	0	0	100	0	0	0	0	0	0	32	7	0	39	142	785
6:15 AM	2	0	3	0	5	7	90	0	0	97	0	0	0	0	0	0	42	11	0	53	155	905
6:30 AM	5	0	2	0	7	23	93	0	0	116	0	0	0	0	0	0	84	29	0	113	236	1043
6:45 AM	3	0	1	0	4	21	100	0	0	121	0	0	0	0	0	0	103	24	0	127	252	1139
7:00 AM	6	0	23	0	29	7	113	0	0	120	0	0	0	0	0	0	102	11	0	113	262	1193
7:15 AM	5	0	5	0	10	12	123	0	0	135	0	0	0	0	0	0	132	16	0	148	293	1193
7:30 AM	4	0	3	0	7	12	168	0	0	180	0	0	0	0	0	0	131	14	0	145	332	1114
7:45 AM	2	0	5	0	7	21	134	0	0	155	0	0	0	0	0	0	127	17	0	144	306	943
8:00 AM	5	0	4	0	9	8	136	0	0	144	0	0	0	0	0	0	97	12	0	109	262	864
8:15 AM	3	0	2	0	5	9	106	0	0	115	0	0	0	0	0	0	90	4	0	94	214	784
8:30 AM	1	0	1	0	2	7	75	0	0	82	0	0	0	0	0	0	70	7	0	77	161	775
8:45 AM	2	0	6	0	8	8	104	0	0	112	0	0	0	0	0	0	101	6	0	107	227	819
9:00 AM	1	0	4	0	5	5	92	0	0	97	0	0	0	0	0	0	79	1	0	80	182	784
9:15 AM	4	0	3	0	7	7	103	0	0	110	0	0	0	0	0	0	86	2	0	88	205	836
9:30 AM	2	0	4	0	6	5	91	0	0	96	0	0	0	0	0	0	97	6	0	103	205	834
9:45 AM	4	0	5	0	9	3	85	0	0	88	0	0	0	0	0	0	94	1	0	95	192	888
10:00 AM	3	0	3	0	6	3	126	0	0	129	0	0	0	0	0	0	96	3	0	99	234	954
10:15 AM	1	0	2	0	3	6	106	0	0	112	0	0	0	0	0	0	86	2	0	88	203	1001
10:30 AM	2	0	5	0	7	4	118	0	0	122	0	0	0	0	0	0	128	2	0	130	259	1068
10:45 AM	2	0	3	0	5	6	130	0	0	136	0	0	0	0	0	0	115	2	0	117	258	1083
11:00 AM	4	0	8	0	12	2	127	0	0	129	0	0	0	0	0	0	137	3	0	140	281	1111
11:15 AM	2	0	2	0	4	3	126	0	0	129	0	0	0	0	0	0	134	3	0	137	270	1186
11:30 AM	9	0	8	0	17	5	122	0	0	127	0	0	0	0	0	0	124	6	0	130	274	1197
11:45 AM	10	0	11	0	21	8	133	0	0	141	0	0	0	0	0	0	120	4	0	124	286	1268
12:00 PM	9	0	20	0	29	9	150	0	0	159	0	0	0	0	0	0	162	6	0	168	356	1341
12:15 PM	6	0	3	0	9	14	116	0	0	130	0	0	0	0	0	0	131	11	0	142	281	1315
12:30 PM	6	0	10	0	16	10	151	0	0	161	0	0	0	0	0	0	161	7	0	168	345	1316
12:45 PM	6	0	2	0	8	13	182	0	0	195	0	0	0	0	0	0	151	5	0	156	359	1289
1:00 PM	4	0	6	0	10	12	165	0	0	177	0	0	0	0	0	0	134	9	0	143	330	1238
1:15 PM	2	0	5	0	7	7	136	0	0	143	0	0	0	0	0	0	126	6	0	132	282	1231
1:30 PM	3	0	4	0	7	8	168	0	0	176	0	0	0	0	0	0	132	3	0	135	318	1250
1:45 PM	1	0	6	0	7	15	162	0	0	177	0	0	0	0	0	0	123	1	0	124	308	1295
2:00 PM	12	0	16	0	28	8	146	0	0	154	0	0	0	0	0	0	138	3	0	141	323	1302
2:15 PM	6	0	9	0	15	14	138	0	0	152	0	0	0	0	0	0	125	9	0	134	301	1349
2:30 PM	12	0	5	0	17	9	148	0	0	157	0	0	0	0	0	0	182	7	0	189	363	1425
2:45 PM	4	0	7	0	11	3	111	0	0	114	0	0	0	0	0	0	187	3	0	190	315	1478
3:00 PM	18	0	17	0	35	1	153	0	0	154	0	0	0	0	0	0	179	2	0	181	370	1542
3:15 PM	2	0	16	0	18	3	191	0	0	194	0	0	0	0	0	0	164	1	0	165	377	1612
3:30 PM	15	0	16	0	31	4	182	0	0	186	0	0	0	0	0	0	199	0	0	199	416	1630
3:45 PM	7	0	11	0	18	5	157	0	0	162	0	0	0	0	0	0	197	2	0	199	379	1605
4:00 PM	19	0	15	0	34	3	185	0	0	188	0	0	0	0	0	0	217	1	0	218	440	1622
4:15 PM	7	0	10	0	17	6	181	0	0	187	0	0	0	0	0	0	190	1	0	191	395	1589
4:30 PM	22	0	11	0	33	6	175	0	0	181	0	0	0	0	0	0	174	3	0	177	391	1550
4:45 PM	13	0	7	0	20	7	179	0	0	186	0	0	0	0	0	0	189	1	0	190	396	1493
5:00 PM	12	0	12	0	24	2	163	0	0	165	0	0	0	0	0	0	214	4	0	218	407	1415
5:15 PM	5	0	4	0	9	1	149	0	0	150	0	0	0	0	0	0	195	2	0	197	356	1285
5:30 PM	4	0	5	0	9	5	147	0	0	152	0	0	0	0	0	0	170	3	0	173	334	1223
5:45 PM	5	0	2	0	7	5	146	0	0	151	0	0	0	0	0	0	158	2	0	160	318	1113
6:00 PM	3	0	3	0	6	2	117	0	0	119	0	0	0	0	0	0	152	0	0	152	277	1006
6:15 PM	1	0	4	0	5	3	117	0	0	120	0	0	0	0	0	0	162	7	0	169	294	
6:30 PM	7	0	6	0	13	7	98	0	0	105	0	0	0	0	0	0	104	2	0	106	224	
6:45 PM	3	0	1	0	4	1	85	0	0	86	0	0	0	0	0	0	118	3	0	121	211	
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Totals	297	0	348	0	645	382	6892	0	0	7274	0	0	0	0	0	0	6941	297	0	7238	15157	

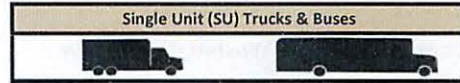
#### Peak Hour Automobile Volume Summary

Hourly Time Period Start Time	From North					From East					From South					From West					Total Hourly Volume
	32nd Street					STH 28 - Washington Avenue					0					STH 28 - Washington Avenue					
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	
AM 7:00 AM	17	0	36	0	53	52	538	0	0	590	0	0	0	0	0	0	492	58	0	550	1193
MD 12:00 PM	27	0	35	0	62	46	599	0	0	645	0	0	0	0	0	0	605	29	0	634	1341
PM 3:30 PM	48	0	52	0	100	18	705	0	0	723	0	0	0	0	0	0	803	4	0	807	1630

# Intersection Traffic Volume Report

## 15-Minute Single Unit (SU) Truck & Bus Data

### 32nd Street and STH 28 - Washington Avenue



### 15-Minute Single Unit (SU) Truck & Bus Data

15-Minute Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					15-Min Totals	Hourly Sum
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
	6:00 AM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3	1		
6:15 AM	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	4	1	0	5	6
6:30 AM	1	0	0	0	1	1	1	0	0	2	0	0	0	0	0	0	2	2	0	4	7	
6:45 AM	1	0	0	0	1	0	3	0	0	3	0	0	0	0	0	0	3	0	0	3	7	
7:00 AM	2	0	0	0	2	0	2	0	0	2	0	0	0	0	0	0	7	2	0	9	13	
7:15 AM	0	0	0	0	0	1	4	0	0	5	0	0	0	0	0	0	7	0	0	7	12	
7:30 AM	0	0	2	0	2	0	3	0	0	3	0	0	0	0	0	0	4	1	0	5	10	
7:45 AM	1	0	1	0	2	0	8	0	0	8	0	0	0	0	0	0	1	1	0	2	12	
8:00 AM	1	0	0	0	1	1	8	0	0	9	0	0	0	0	0	0	3	1	0	4	14	
8:15 AM	0	0	1	0	1	1	6	0	0	7	0	0	0	0	0	0	2	0	0	2	10	
8:30 AM	1	0	0	0	1	0	4	0	0	4	0	0	0	0	0	0	3	2	0	5	10	
8:45 AM	3	0	0	0	3	0	8	0	0	8	0	0	0	0	0	0	6	0	0	6	17	
9:00 AM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	3	3	0	6	11	
9:15 AM	5	0	1	0	6	0	4	0	0	4	0	0	0	0	0	0	5	1	0	6	16	
9:30 AM	2	0	0	0	2	0	5	0	0	5	0	0	0	0	0	0	5	1	0	6	13	
9:45 AM	1	0	0	0	1	1	8	0	0	9	0	0	0	0	0	0	2	1	0	3	13	
10:00 AM	1	0	0	0	1	0	6	0	0	6	0	0	0	0	0	0	1	1	0	2	9	
10:15 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	1	0	0	1	4	
10:30 AM	0	0	1	0	1	0	5	0	0	5	0	0	0	0	0	0	3	1	0	4	10	
10:45 AM	1	0	2	0	3	0	3	0	0	3	0	0	0	0	0	0	4	0	0	4	10	
11:00 AM	0	0	1	0	1	0	0	0	0	0	0	0	0	0	0	0	3	3	0	6	7	
11:15 AM	0	0	1	0	1	0	5	0	0	5	0	0	0	0	0	0	2	0	0	2	8	
11:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	7	2	0	9	9	
11:45 AM	0	0	1	0	1	1	2	0	0	3	0	0	0	0	0	0	4	1	0	5	9	
12:00 PM	2	0	0	0	2	0	3	0	0	3	0	0	0	0	0	0	3	2	0	5	10	
12:15 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	1	1	0	2	7	
12:30 PM	2	0	0	0	2	0	4	0	0	4	0	0	0	0	0	0	6	2	0	8	14	
12:45 PM	2	0	0	0	2	1	2	0	0	3	0	0	0	0	0	0	7	0	0	7	12	
1:00 PM	0	0	0	0	0	1	4	0	0	5	0	0	0	0	0	0	3	2	0	5	10	
1:15 PM	1	0	0	0	1	0	4	0	0	4	0	0	0	0	0	0	1	0	0	1	6	
1:30 PM	2	0	0	0	2	1	3	0	0	4	0	0	0	0	0	0	7	1	0	8	14	
1:45 PM	0	0	1	0	1	2	5	0	0	7	0	0	0	0	0	0	7	0	0	7	15	
2:00 PM	2	0	0	0	2	1	3	0	0	4	0	0	0	0	0	0	1	1	0	2	8	
2:15 PM	1	0	0	0	1	0	3	0	0	3	0	0	0	0	0	0	3	0	0	3	7	
2:30 PM	1	0	0	0	1	1	6	0	0	7	0	0	0	0	0	0	1	1	0	2	10	
2:45 PM	0	0	1	0	1	0	5	0	0	5	0	0	0	0	0	0	4	2	0	6	12	
3:00 PM	2	0	0	0	2	1	4	0	0	5	0	0	0	0	0	0	0	2	0	2	9	
3:15 PM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	2	0	0	2	4	
3:30 PM	0	0	1	0	1	0	5	0	0	5	0	0	0	0	0	0	4	2	0	6	12	
3:45 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	0	1	0	1	6	
4:00 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	1	3	0	4	9	
4:15 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	1	1	0	2	5	
4:30 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	3	1	0	4	9	
4:45 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	3	0	0	3	6	
5:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	2	2	0	4	6	
5:15 PM	0	0	0	0	0	1	3	0	0	4	0	0	0	0	0	0	3	0	0	3	7	
5:30 PM	0	0	0	0	0	1	2	0	0	3	0	0	0	0	0	0	3	1	0	4	7	
5:45 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	1	0	1	3	
6:00 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	1	
6:15 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	2	0	0	2	7	
6:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	1	0	3	4	
6:45 PM	0	0	1	0	1	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	2	
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Totals</b>	<b>37</b>	<b>0</b>	<b>15</b>	<b>0</b>	<b>52</b>	<b>16</b>	<b>189</b>	<b>0</b>	<b>0</b>	<b>205</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>155</b>	<b>52</b>	<b>0</b>	<b>207</b>	<b>464</b>	

### Peak Hour Single Unit (SU) Truck & Buses Volume Summary

Hourly Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Total Hourly Volume
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	
	AM 7:00 AM	3	0	3	0	6	1	17	0	0	18	0	0	0	0	0	0	19	4	0	
MD 12:00 PM	6	0	0	0	6	1	14	0	0	15	0	0	0	0	0	0	17	5	0	22	43
PM 3:30 PM	0	0	1	0	1	0	18	0	0	18	0	0	0	0	0	0	6	7	0	13	32

# Intersection Traffic Volume Report

## 15-Minute Semi-Truck Data

32nd Street and STH 28 - Washington Avenue



### 15-Minute Semi-Truck Data

15-Minute Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					15-Min Totals	Hourly Sum	
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total			
	6:00 AM	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2	0	0			0
6:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	3
6:30 AM	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	1	0	0	0	1	2
6:45 AM	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	2	0	0	0	2	3
7:00 AM	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	3	0	0	0	3	4
7:15 AM	0	0	1	0	1	0	2	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	4
7:30 AM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	2	0	0	0	2	4
7:45 AM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	3	0	0	0	3	5
8:00 AM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	3
8:15 AM	1	0	1	0	2	0	2	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	5
8:30 AM	0	0	0	0	0	0	1	4	0	0	5	0	0	0	0	0	0	1	1	0	0	2	7
8:45 AM	1	0	0	0	1	0	2	0	0	2	0	0	0	0	0	0	0	2	1	0	0	3	6
9:00 AM	0	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	4	1	0	0	5	7
9:15 AM	1	0	0	0	1	1	2	0	0	3	0	0	0	0	0	0	0	2	1	0	0	3	7
9:30 AM	1	0	1	0	2	0	3	0	0	3	0	0	0	0	0	0	0	1	2	0	0	3	8
9:45 AM	1	0	1	0	2	0	1	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	5
10:00 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	3	0	0	0	3	6
10:15 AM	2	0	0	0	2	1	2	0	0	3	0	0	0	0	0	0	0	3	0	0	0	3	8
10:30 AM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
10:45 AM	0	0	0	0	0	2	2	0	0	4	0	0	0	0	0	0	0	1	1	0	0	2	6
11:00 AM	1	0	0	0	1	0	2	0	0	2	0	0	0	0	0	0	0	3	0	0	0	3	6
11:15 AM	1	0	0	0	1	1	2	0	0	3	0	0	0	0	0	0	0	2	1	0	0	3	7
11:30 AM	2	0	1	0	3	1	0	0	0	1	0	0	0	0	0	0	0	4	0	0	0	4	8
11:45 AM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	2
12:00 PM	1	0	1	0	2	0	1	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	5
12:15 PM	0	0	1	0	1	0	3	0	0	3	0	0	0	0	0	0	0	1	0	0	0	1	5
12:30 PM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	3	4
12:45 PM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	0	3	0	0	0	3	7
1:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	3	0	0	0	3	5
1:15 PM	0	0	0	0	0	0	8	0	0	8	0	0	0	0	0	0	0	1	0	0	0	1	9
1:30 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	1	0	0	1	3
1:45 PM	2	0	0	0	2	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	3
2:00 PM	2	0	0	0	2	1	1	0	0	2	0	0	0	0	0	0	0	1	0	0	0	1	5
2:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	2
2:30 PM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	3
2:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	3	3
3:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	2
3:15 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	3
3:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
3:45 PM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
4:00 PM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	2	1	0	0	3	4
4:15 PM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	0	2	0	0	0	2	4
4:30 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	0	2	0	0	0	2	4
4:45 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	0	2	2
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
5:30 PM	1	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
5:45 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
6:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2
6:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1
6:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>23</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>30</b>	<b>10</b>	<b>73</b>	<b>0</b>	<b>0</b>	<b>83</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75</b>	<b>14</b>	<b>0</b>	<b>89</b>	<b>202</b>	

### Peak Hour Semi-Truck Volume Summary

Hourly Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Total Hourly Volume
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	
AM 7:00 AM	2	0	1	0	3	1	5	0	0	6	0	0	0	0	0	0	8	0	0	8	17
MD 12:00 PM	1	0	1	0	2	0	9	0	0	9	0	0	0	0	0	0	9	1	0	10	21
PM 3:30 PM	3	0	0	0	3	0	3	0	0	3	0	0	0	0	0	0	6	1	0	7	13

# Intersection Traffic Volume Report

## 15-Minute Heavy Vehicle Data

### 32nd Street and STH 28 - Washington Avenue



#### 15-Minute Heavy Vehicle Data

15-Minute Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					15-Min Totals	Hourly Sum
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
	6:00 AM	1	0	0	0	1	0	1	0	0	1	0	0	0	0	0	0	5	1	0		
6:15 AM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	7	1	0	0	8	9
6:30 AM	1	0	0	0	1	1	2	0	0	3	0	0	0	0	0	0	3	2	0	0	5	9
6:45 AM	1	0	0	0	1	0	4	0	0	4	0	0	0	0	0	0	5	0	0	0	5	10
7:00 AM	2	0	0	0	2	0	3	0	0	3	0	0	0	0	0	0	10	2	0	0	12	17
7:15 AM	0	0	1	0	1	1	6	0	0	7	0	0	0	0	0	0	8	0	0	0	8	16
7:30 AM	0	0	2	0	2	0	5	0	0	5	0	0	0	0	0	0	6	1	0	0	7	14
7:45 AM	2	0	1	0	3	0	9	0	0	9	0	0	0	0	0	0	4	1	0	0	5	17
8:00 AM	1	0	0	0	1	2	8	0	0	10	0	0	0	0	0	0	5	1	0	0	6	17
8:15 AM	1	0	2	0	3	1	8	0	0	9	0	0	0	0	0	0	3	0	0	0	3	15
8:30 AM	1	0	0	0	1	1	8	0	0	9	0	0	0	0	0	0	4	3	0	0	7	17
8:45 AM	4	0	0	0	4	0	10	0	0	10	0	0	0	0	0	0	8	1	0	0	9	23
9:00 AM	0	0	0	0	0	0	7	0	0	7	0	0	0	0	0	0	7	4	0	0	11	18
9:15 AM	6	0	1	0	7	1	6	0	0	7	0	0	0	0	0	0	7	2	0	0	9	23
9:30 AM	3	0	1	0	4	0	8	0	0	8	0	0	0	0	0	0	6	3	0	0	9	21
9:45 AM	2	0	1	0	3	1	9	0	0	10	0	0	0	0	0	0	4	1	0	0	5	18
10:00 AM	1	0	0	0	1	0	9	0	0	9	0	0	0	0	0	0	4	1	0	0	5	15
10:15 AM	2	0	0	0	2	1	5	0	0	6	0	0	0	0	0	0	4	0	0	0	4	12
10:30 AM	0	0	1	0	1	0	8	0	0	8	0	0	0	0	0	0	3	1	0	0	4	13
10:45 AM	1	0	2	0	3	2	5	0	0	7	0	0	0	0	0	0	5	1	0	0	6	16
11:00 AM	1	0	1	0	2	0	2	0	0	2	0	0	0	0	0	0	6	3	0	0	9	13
11:15 AM	1	0	1	0	2	1	7	0	0	8	0	0	0	0	0	0	4	1	0	0	5	15
11:30 AM	2	0	1	0	3	1	0	0	0	1	0	0	0	0	0	0	11	2	0	0	13	17
11:45 AM	0	0	1	0	1	1	3	0	0	4	0	0	0	0	0	0	5	1	0	0	6	11
12:00 PM	3	0	1	0	4	0	4	0	0	4	0	0	0	0	0	0	5	2	0	0	7	15
12:15 PM	0	0	1	0	1	0	8	0	0	8	0	0	0	0	0	0	2	1	0	0	3	12
12:30 PM	3	0	0	0	3	0	4	0	0	4	0	0	0	0	0	0	8	3	0	0	11	18
12:45 PM	2	0	0	0	2	1	6	0	0	7	0	0	0	0	0	0	10	0	0	0	10	19
1:00 PM	0	0	0	0	0	1	6	0	0	7	0	0	0	0	0	0	6	2	0	0	8	15
1:15 PM	1	0	0	0	1	0	12	0	0	12	0	0	0	0	0	0	2	0	0	0	2	15
1:30 PM	2	0	0	0	2	1	5	0	0	6	0	0	0	0	0	0	7	2	0	0	9	17
1:45 PM	2	0	1	0	3	2	6	0	0	8	0	0	0	0	0	0	7	0	0	0	7	18
2:00 PM	4	0	0	0	4	2	4	0	0	6	0	0	0	0	0	0	2	1	0	0	3	13
2:15 PM	1	0	0	0	1	0	3	0	0	3	0	0	0	0	0	0	4	1	0	0	5	9
2:30 PM	2	0	0	0	2	1	7	0	0	8	0	0	0	0	0	0	2	1	0	0	3	13
2:45 PM	0	0	1	0	1	0	5	0	0	5	0	0	0	0	0	0	7	2	0	0	9	15
3:00 PM	2	0	0	0	2	1	6	0	0	7	0	0	0	0	0	0	0	2	0	0	2	11
3:15 PM	1	0	0	0	1	0	4	0	0	4	0	0	0	0	0	0	2	0	0	0	2	7
3:30 PM	0	0	1	0	1	1	5	0	0	6	0	0	0	0	0	0	4	2	0	0	6	13
3:45 PM	1	0	0	0	1	0	5	0	0	5	0	0	0	0	0	0	0	1	0	0	1	7
4:00 PM	1	0	0	0	1	0	5	0	0	5	0	0	0	0	0	0	3	4	0	0	7	13
4:15 PM	1	0	0	0	1	0	4	0	0	4	0	0	0	0	0	0	3	1	0	0	4	9
4:30 PM	0	0	0	0	0	0	7	0	0	7	0	0	0	0	0	0	5	1	0	0	6	13
4:45 PM	0	0	0	0	0	0	4	0	0	4	0	0	0	0	0	0	3	0	0	0	3	7
5:00 PM	0	0	0	0	0	0	2	0	0	2	0	0	0	0	0	0	3	3	0	0	6	8
5:15 PM	0	0	0	0	0	1	3	0	0	4	0	0	0	0	0	0	3	0	0	0	3	7
5:30 PM	1	0	0	0	1	1	2	0	0	3	0	0	0	0	0	0	3	1	0	0	4	8
5:45 PM	0	0	0	0	0	0	3	0	0	3	0	0	0	0	0	0	0	1	0	0	1	4
6:00 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	1
6:15 PM	0	0	0	0	0	0	5	0	0	5	0	0	0	0	0	0	2	0	0	0	2	7
6:30 PM	0	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	3	1	0	0	4	5
6:45 PM	0	0	1	0	1	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	1	3
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>60</b>	<b>0</b>	<b>22</b>	<b>0</b>	<b>82</b>	<b>26</b>	<b>262</b>	<b>0</b>	<b>0</b>	<b>288</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>230</b>	<b>66</b>	<b>0</b>	<b>0</b>	<b>296</b>	<b>666</b>

#### Peak Hour Heavy Vehicle Volume Summary

Hourly Time Period Start Time	From North 32nd Street					From East STH 28 - Washington Avenue					From South 0					From West STH 28 - Washington Avenue					Total Hourly Volume	
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total		
	AM 7:00 AM	4	0	4	0	8	1	23	0	0	24	0	0	0	0	0	0	28	4	0		0
MD 12:00 PM	8	0	2	0	10	1	22	0	0	23	0	0	0	0	0	0	25	6	0	0	31	64
PM 3:30 PM	3	0	1	0	4	1	19	0	0	20	0	0	0	0	0	0	10	8	0	0	18	42



# Intersection Traffic Volume Report

## 15-Minute Pedestrian and Bicyclist Data

### 32nd Street and STH 28 - Washington Avenue



#### 15-Minute Pedestrian and Bicyclist Data

15-Minute Time Period Start Time	Crossing North Approach			Crossing East Approach			Crossing South Approach			Crossing West Approach			15-Min Totals	Hourly Sum
	32nd Street			STH 28 - Washington Avenue			0			STH 28 - Washington Avenue				
	Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total	Pedestrian	Bicyclist	Total		
6:00 AM	0	0	0	0	0	0	0	0	0	1	0	1	1	2
6:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
6:30 AM	0	0	0	1	0	1	0	0	0	0	0	0	1	1
6:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
9:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
10:00 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
10:15 AM	0	0	0	0	0	0	0	1	1	0	0	0	1	2
10:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	3
10:45 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	3
11:00 AM	0	1	1	0	0	0	0	0	0	0	0	0	1	4
11:15 AM	0	0	0	0	0	0	1	1	2	0	0	0	2	3
11:30 AM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
11:45 AM	0	0	0	0	0	0	1	0	1	0	0	0	1	1
12:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
12:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
12:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
12:45 PM	0	0	0	0	0	0	0	1	1	0	0	0	1	5
1:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	5
1:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	6
1:30 PM	0	0	0	0	0	0	3	1	4	0	0	0	4	6
1:45 PM	0	0	0	0	0	0	1	0	1	0	0	0	1	3
2:00 PM	0	0	0	0	0	0	0	1	1	0	0	0	1	7
2:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	10
2:30 PM	0	0	0	0	0	0	0	1	1	0	0	0	1	11
2:45 PM	0	0	0	0	0	0	4	1	5	0	0	0	5	12
3:00 PM	0	0	0	0	0	0	2	2	4	0	0	0	4	10
3:15 PM	0	0	0	0	0	0	0	1	1	0	0	0	1	6
3:30 PM	1	0	1	1	0	1	0	0	0	0	0	0	2	5
3:45 PM	0	0	0	0	1	1	1	1	2	0	0	0	3	4
4:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
4:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	1
4:30 PM	0	0	0	0	0	0	0	1	1	0	0	0	1	1
4:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	3
5:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	3
5:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	3
6:00 PM	0	0	0	0	0	0	1	2	3	0	0	0	3	3
6:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
6:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
7:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:00 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:15 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:30 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
9:45 PM	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>3</b>	<b>14</b>	<b>14</b>	<b>28</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>34</b>	

#### Special Pedestrians

Pedestrian Type	None	1 or 2	A Few	Several	Many	Unknown
Pre-school Children	x					
Elementary School Age Children	x					
Visually Impaired (white cane/helper dog)	x					
Elderly/Disabled (except wheelchairs)	x					
Wheelchairs/Electric Scooters	x					
Other (None)	x					

**Appendix B**  
**Peak Hour Analysis Outputs – Existing Configuration**

*Year 2016 Existing Traffic Volumes*  
*Two-way Stop Control and Traffic Signal Control*

Lanes, Volumes, Timings  
Existing Stop Controlled

AM Peak  
11/15/2016

	↖	→	←	↗	↘	↙
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↕↕	↕↕		↕	
Traffic Volume (vph)	60	520	560	55	40	20
Future Volume (vph)	60	520	560	55	40	20
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	0.95	0.95	0.95	0.95	1.00	1.00
Frts			0.987		0.955	
Flt Protected		0.995			0.968	
Satd. Flow (prot)	0	3389	3426	0	1554	0
Flt Permitted		0.995			0.968	
Satd. Flow (perm)	0	3389	3426	0	1554	0
Link Speed (mph)		35	35		25	
Link Distance (ft)		997	1060		888	
Travel Time (s)		19.4	20.6		24.2	
Peak Hour Factor	0.91	0.91	0.91	0.91	0.91	0.91
Heavy Vehicles (%)	6%	6%	4%	4%	13%	13%
Adj. Flow (vph)	66	571	615	60	44	22
Shared Lane Traffic (%)						
Lane Group Flow (vph)	0	637	675	0	66	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Left	Left	Right	Left	Right
Median Width(ft)		0	0		12	
Link Offset(ft)		0	0		0	
Crosswalk Width(ft)		16	16		16	
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15			9	15	9
Sign Control		Free	Free		Stop	

Intersection Summary

Area Type: Other  
 Control Type: Unsignalized  
 Intersection Capacity Utilization 46.8%      ICU Level of Service A  
 Analysis Period (min) 15

HCM 2010 TWSC  
Existing Stop Controlled

AM Peak  
11/15/2016

Intersection

Int Delay, s/veh 1.9

Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↔↑	↑↔		↔↓	
Traffic Vol, veh/h	60	520	560	55	40	20
Future Vol, veh/h	60	520	560	55	40	20
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	91	91	91	91	91	91
Heavy Vehicles, %	6	6	4	4	13	13
Mvmt Flow	66	571	615	60	44	22

Major/Minor	Major1	Major2	Minor2
Conflicting Flow All	676	0	338
Stage 1	-	-	646
Stage 2	-	-	418
Critical Hdwy	4.22	-	7.16
Critical Hdwy Stg 1	-	-	6.06
Critical Hdwy Stg 2	-	-	6.06
Follow-up Hdwy	2.26	-	3.43
Pot Cap-1 Maneuver	885	-	627
Stage 1	-	-	455
Stage 2	-	-	601
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	885	-	627
Mov Cap-2 Maneuver	-	-	179
Stage 1	-	-	455
Stage 2	-	-	535

Approach	EB	WB	SB
HCM Control Delay, s	1.3	0	26.2
HCM LOS			D

Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1
Capacity (veh/h)	885	-	-	-	235
HCM Lane V/C Ratio	0.075	-	-	-	0.281
HCM Control Delay (s)	9.4	0.4	-	-	26.2
HCM Lane LOS	A	A	-	-	D
HCM 95th %tile Q(veh)	0.2	-	-	-	1.1

Lanes, Volumes, Timings  
Existing Stop Controlled

PM Peak  
11/15/2016



Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↕↕	↕↕		↕	
Traffic Volume (vph)	10	815	725	20	55	50
Future Volume (vph)	10	815	725	20	55	50
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	0.95	0.95	0.95	0.95	1.00	1.00
Frt			0.996		0.936	
Flt Protected		0.999			0.974	
Satd. Flow (prot)	0	3536	3491	0	1666	0
Flt Permitted		0.999			0.974	
Satd. Flow (perm)	0	3536	3491	0	1666	0
Link Speed (mph)		35	35		25	
Link Distance (ft)		997	1060		888	
Travel Time (s)		19.4	20.6		24.2	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Heavy Vehicles (%)	2%	2%	3%	3%	4%	4%
Adj. Flow (vph)	11	886	788	22	60	54
Shared Lane Traffic (%)						
Lane Group Flow (vph)	0	897	810	0	114	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Left	Left	Right	Left	Right
Median Width(ft)		0	0		12	
Link Offset(ft)		0	0		0	
Crosswalk Width(ft)		16	16		16	
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15			9	15	9
Sign Control		Free	Free		Stop	

Intersection Summary	
Area Type:	Other
Control Type:	Unsignalized
Intersection Capacity Utilization	42.4%
	ICU Level of Service A
Analysis Period (min)	15

Intersection

Int Delay, s/veh 2.2

Movement	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↕↑	↑↔		↕	
Traffic Vol, veh/h	10	815	725	20	55	50
Future Vol, veh/h	10	815	725	20	55	50
Conflicting Peds, #/hr	0	0	0	0	0	0
Sign Control	Free	Free	Free	Free	Stop	Stop
RT Channelized	-	None	-	None	-	None
Storage Length	-	-	-	-	0	-
Veh in Median Storage, #	-	0	0	-	0	-
Grade, %	-	0	0	-	0	-
Peak Hour Factor	92	92	92	92	92	92
Heavy Vehicles, %	2	2	3	3	4	4
Mvmt Flow	11	886	788	22	60	54










Major/Minor	Major1	Major2	Minor2
Conflicting Flow All	810	0	1264
Stage 1	-	-	799
Stage 2	-	-	465
Critical Hdwy	4.14	-	6.88
Critical Hdwy Stg 1	-	-	5.88
Critical Hdwy Stg 2	-	-	5.88
Follow-up Hdwy	2.22	-	3.54
Pot Cap-1 Maneuver	812	-	159
Stage 1	-	-	398
Stage 2	-	-	593
Platoon blocked, %	-	-	-
Mov Cap-1 Maneuver	812	-	155
Mov Cap-2 Maneuver	-	-	155
Stage 1	-	-	398
Stage 2	-	-	577

Approach	EB	WB	SB
HCM Control Delay, s	0.2	0	33.1
HCM LOS			D

Minor Lane/Major Mvmt	EBL	EBT	WBT	WBR	SBLn1
Capacity (veh/h)	812	-	-	-	239
HCM Lane V/C Ratio	0.013	-	-	-	0.478
HCM Control Delay (s)	9.5	0.1	-	-	33.1
HCM Lane LOS	A	A	-	-	D
HCM 95th %tile Q(veh)	0	-	-	-	2.4

Lanes, Volumes, Timings  
Existing Traffic Signal Control

AM Peak  
11/15/2016

						
Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations						
Traffic Volume (vph)	60	520	560	55	40	20
Future Volume (vph)	60	520	560	55	40	20
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	0.95	0.95	0.95	0.95	1.00	1.00
Frt			0.987		0.955	
Flt Protected		0.995			0.968	
Satd. Flow (prot)	0	3389	3426	0	1554	0
Flt Permitted		0.851			0.968	
Satd. Flow (perm)	0	2898	3426	0	1554	0
Right Turn on Red				Yes		Yes
Satd. Flow (RTOR)			29		22	
Link Speed (mph)		35	35		25	
Link Distance (ft)		997	1060		888	
Travel Time (s)		19.4	20.6		24.2	
Peak Hour Factor	0.91	0.91	0.91	0.91	0.91	0.91
Heavy Vehicles (%)	6%	6%	4%	4%	13%	13%
Adj. Flow (vph)	66	571	615	60	44	22
Shared Lane Traffic (%)						
Lane Group Flow (vph)	0	637	675	0	66	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Left	Left	Right	Left	Right
Median Width(ft)		0	0		12	
Link Offset(ft)		0	0		0	
Crosswalk Width(ft)		16	16		16	
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15			9	15	9
Number of Detectors	1	2	2		1	
Detector Template	Left	Thru	Thru		Left	
Leading Detector (ft)	20	100	100		20	
Trailing Detector (ft)	0	0	0		0	
Detector 1 Position(ft)	0	0	0		0	
Detector 1 Size(ft)	20	6	6		20	
Detector 1 Type	CI+Ex	CI+Ex	CI+Ex		CI+Ex	
Detector 1 Channel						
Detector 1 Extend (s)	0.0	0.0	0.0		0.0	
Detector 1 Queue (s)	0.0	0.0	0.0		0.0	
Detector 1 Delay (s)	0.0	0.0	0.0		0.0	
Detector 2 Position(ft)		94	94			
Detector 2 Size(ft)		6	6			
Detector 2 Type		CI+Ex	CI+Ex			
Detector 2 Channel						
Detector 2 Extend (s)		0.0	0.0			
Turn Type	Perm	NA	NA		Prot	
Protected Phases		6	2		4	
Permitted Phases	6					
Detector Phase	6	6	2		4	
Switch Phase						

Lanes, Volumes, Timings  
Existing Traffic Signal Control

AM Peak  
11/15/2016

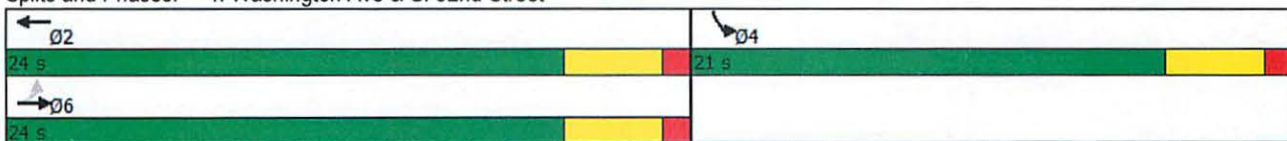


Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Minimum Initial (s)	7.0	7.0	7.0		7.0	
Minimum Split (s)	21.0	21.0	21.0		21.0	
Total Split (s)	24.0	24.0	24.0		21.0	
Total Split (%)	53.3%	53.3%	53.3%		46.7%	
Maximum Green (s)	19.5	19.5	19.5		16.5	
Yellow Time (s)	3.5	3.5	3.5		3.5	
All-Red Time (s)	1.0	1.0	1.0		1.0	
Lost Time Adjust (s)		0.0	0.0		0.0	
Total Lost Time (s)		4.5	4.5		4.5	
Lead/Lag						
Lead-Lag Optimize?						
Vehicle Extension (s)	3.0	3.0	3.0		3.0	
Recall Mode	Max	Max	Max		None	
Act Effct Green (s)		30.9	30.9		7.4	
Actuated g/C Ratio		0.82	0.82		0.20	
v/c Ratio		0.27	0.24		0.21	
Control Delay		3.3	2.9		10.8	
Queue Delay		0.0	0.0		0.0	
Total Delay		3.3	2.9		10.8	
LOS		A	A		B	
Approach Delay		3.3	2.9		10.8	
Approach LOS		A	A		B	

Intersection Summary

Area Type: Other  
 Cycle Length: 45  
 Actuated Cycle Length: 37.9  
 Natural Cycle: 45  
 Control Type: Semi Act-Uncoord  
 Maximum v/c Ratio: 0.27  
 Intersection Signal Delay: 3.5  
 Intersection Capacity Utilization 50.4%  
 Analysis Period (min) 15  
 Intersection LOS: A  
 ICU Level of Service A

Splits and Phases: 4: Washington Ave & S. 32nd Street



Queues  
Existing Traffic Signal Control

AM Peak  
11/15/2016

	→	←	↘
Lane Group	EBT	WBT	SBL
Lane Group Flow (vph)	637	675	66
v/c Ratio	0.27	0.24	0.21
Control Delay	3.3	2.9	10.8
Queue Delay	0.0	0.0	0.0
Total Delay	3.3	2.9	10.8
Queue Length 50th (ft)	0	0	8
Queue Length 95th (ft)	57	54	26
Internal Link Dist (ft)	917	980	808
Turn Bay Length (ft)			
Base Capacity (vph)	2361	2796	689
Starvation Cap Reductn	0	0	0
Spillback Cap Reductn	0	0	0
Storage Cap Reductn	0	0	0
Reduced v/c Ratio	0.27	0.24	0.10
Intersection Summary			

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

AM Peak  
11/15/2016

Movement	EBL	EBT	WBT	WBR	SBL	SBR			
Lane Configurations		↔↔	↔↔		↔				
Traffic Volume (veh/h)	60	520	560	55	40	20			
Future Volume (veh/h)	60	520	560	55	40	20			
Number	1	6	2	12	7	14			
Initial Q, veh	0	0	0	0	0	0			
Ped-Bike Adj (A_pbT)	1.00			1.00	1.00	1.00			
Parking Bus Adj	1.00	1.00	1.00	1.00	1.00	1.00			
Adj Sat Flow, veh/h/ln	1900	1792	1827	1900	1681	1900			
Adj Flow Rate, veh/h	66	571	615	60	44	22			
Adj No. of Lanes	0	2	2	0	0	0			
Peak Hour Factor	0.91	0.91	0.91	0.91	0.91	0.91			
Percent Heavy Veh, %	6	6	4	4	0	0			
Opposing Right Turn Influence	Yes				Yes				
Cap, veh/h	249	1787	1972	192	100	50			
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00			
Prop Arrive On Green	0.62	0.62	0.62	0.62	0.10	0.10			
Ln Grp Delay, s/veh	3.5	3.8	3.6	3.6	15.4	0.0			
Ln Grp LOS	A	A	A	A	B				
Approach Vol, veh/h		637	675		67				
Approach Delay, s/veh		3.7	3.6		15.4				
Approach LOS		A	A		B				
Timer:		1	2	3	4	5	6	7	8
Assigned Phs			2		4		6		
Case No			8.0		12.0		8.0		
Phs Duration (G+Y+Rc), s			24.0		7.6		24.0		
Change Period (Y+Rc), s			4.5		4.5		4.5		
Max Green (Gmax), s			19.5		16.5		19.5		
Max Allow Headway (MAH), s			5.2		4.0		5.2		
Max Q Clear (g_c+1), s			4.9		3.3		5.1		
Green Ext Time (g_e), s			7.1		0.1		7.0		
Prob of Phs Call (p_c)			1.00		0.44		1.00		
Prob of Max Out (p_x)			0.00		0.00		0.00		
<b>Left-Turn Movement Data</b>									
Assigned Mvmt			5		7		1		
Mvmt Sat Flow, veh/h			0		1012		181		
<b>Through Movement Data</b>									
Assigned Mvmt			2		4		6		
Mvmt Sat Flow, veh/h			3288		23		2979		
<b>Right-Turn Movement Data</b>									
Assigned Mvmt			12		14		16		
Mvmt Sat Flow, veh/h			311		506		0		
<b>Left Lane Group Data</b>									
Assigned Mvmt		0	5	0	7	0	1	0	0
Lane Assignment					L+T+R		L+T		
Lanes in Grp		0	0	0	1	0	1	0	0

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

AM Peak  
11/15/2016

Grp Vol (v), veh/h	0	0	0	67	0	324	0	0
Grp Sat Flow (s), veh/h/ln	0	0	0	1541	0	1529	0	0
Q Serve Time (g_s), s	0.0	0.0	0.0	1.3	0.0	0.0	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	0.0	0.0	1.3	0.0	2.7	0.0	0.0
Perm LT Sat Flow (s_l), veh/h/ln	0	0	0	0	0	776	0	0
Shared LT Sat Flow (s_sh), veh/h/ln	0	0	0	0	0	0	0	0
Perm LT Eff Green (g_p), s	0.0	0.0	0.0	0.0	0.0	19.5	0.0	0.0
Perm LT Serve Time (g_u), s	0.0	0.0	0.0	0.0	0.0	16.6	0.0	0.0
Perm LT Q Serve Time (g_ps), s	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Time to First Blk (g_f), s	0.0	19.5	0.0	0.0	0.0	7.0	0.0	0.0
Serve Time pre Blk (g_fs), s	0.0	0.0	0.0	0.0	0.0	2.7	0.0	0.0
Prop LT Inside Lane (P_L)	0.00	0.00	0.00	0.66	0.00	0.20	0.00	0.00
Lane Grp Cap (c), veh/h	0	0	0	152	0	1081	0	0
V/C Ratio (X)	0.00	0.00	0.00	0.44	0.00	0.30	0.00	0.00
Avail Cap (c_a), veh/h	0	0	0	805	0	1081	0	0
Upstream Filter (I)	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	0.0	0.0	13.4	0.0	2.8	0.0	0.0
Incr Delay (d2), s/veh	0.0	0.0	0.0	2.0	0.0	0.7	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	0.0	0.0	15.4	0.0	3.5	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	0.0	0.0	0.5	0.0	1.3	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.0	0.0	0.1	0.0	0.2	0.0	0.0
3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	0.0	0.0	0.6	0.0	1.5	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.00	0.00	0.02	0.00	0.04	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Middle Lane Group Data</b>								
Assigned Mvmt	0	2	0	4	0	6	0	0
Lane Assignment		T				T		
Lanes in Grp	0	1	0	0	0	1	0	0
Grp Vol (v), veh/h	0	334	0	0	0	313	0	0
Grp Sat Flow (s), veh/h/ln	0	1736	0	0	0	1550	0	0
Q Serve Time (g_s), s	0.0	2.9	0.0	0.0	0.0	3.1	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	2.9	0.0	0.0	0.0	3.1	0.0	0.0
Lane Grp Cap (c), veh/h	0	1071	0	0	0	956	0	0
V/C Ratio (X)	0.00	0.31	0.00	0.00	0.00	0.33	0.00	0.00
Avail Cap (c_a), veh/h	0	1071	0	0	0	956	0	0
Upstream Filter (I)	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	2.9	0.0	0.0	0.0	2.9	0.0	0.0
Incr Delay (d2), s/veh	0.0	0.8	0.0	0.0	0.0	0.9	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	3.6	0.0	0.0	0.0	3.8	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	1.3	0.0	0.0	0.0	1.3	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.2	0.0	0.0	0.0	0.2	0.0	0.0

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

AM Peak  
11/15/2016

3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	1.5	0.0	0.0	0.0	1.5	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.04	0.00	0.00	0.00	0.04	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Right Lane Group Data

Assigned Mvmt	0	12	0	14	0	16	0	0
Lane Assignment	T+R							
Lanes in Grp	0	1	0	0	0	0	0	0
Grp Vol (v), veh/h	0	341	0	0	0	0	0	0
Grp Sat Flow (s), veh/h/ln	0	1772	0	0	0	0	0	0
Q Serve Time (g_s), s	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0
Prot RT Sat Flow (s_R), veh/h/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prot RT Eff Green (g_R), s	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prop RT Outside Lane (P_R)	0.00	0.18	0.00	0.33	0.00	0.00	0.00	0.00
Lane Grp Cap (c), veh/h	0	1093	0	0	0	0	0	0
V/C Ratio (X)	0.00	0.31	0.00	0.00	0.00	0.00	0.00	0.00
Avail Cap (c_a), veh/h	0	1093	0	0	0	0	0	0
Upstream Filter (I)	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	2.9	0.0	0.0	0.0	0.0	0.0	0.0
Incr Delay (d2), s/veh	0.0	0.7	0.0	0.0	0.0	0.0	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	3.6	0.0	0.0	0.0	0.0	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	1.3	0.0	0.0	0.0	0.0	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.2	0.0	0.0	0.0	0.0	0.0	0.0
3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	1.6	0.0	0.0	0.0	0.0	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.04	0.00	0.00	0.00	0.00	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Intersection Summary







HCM 2010 Ctrl Delay	4.2
HCM 2010 LOS	A

Notes

User approved volume balancing among the lanes for turning movement.

HCM 2010 Signalized Intersection Summary  
Existing Traffic Signal Control

AM Peak  
11/15/2016

								
Movement	EBL	EBT	WBT	WBR	SBL	SBR		
Lane Configurations		↔↔	↔↔		↔			
Traffic Volume (veh/h)	60	520	560	55	40	20		
Future Volume (veh/h)	60	520	560	55	40	20		
Number	1	6	2	12	7	14		
Initial Q (Qb), veh	0	0	0	0	0	0		
Ped-Bike Adj(A_pbT)	1.00			1.00	1.00	1.00		
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00		
Adj Sat Flow, veh/h/ln	1900	1792	1827	1900	1681	1900		
Adj Flow Rate, veh/h	66	571	615	60	44	22		
Adj No. of Lanes	0	2	2	0	0	0		
Peak Hour Factor	0.91	0.91	0.91	0.91	0.91	0.91		
Percent Heavy Veh, %	6	6	4	4	0	0		
Cap, veh/h	249	1787	1972	192	100	50		
Arrive On Green	0.62	0.62	0.62	0.62	0.10	0.10		
Sat Flow, veh/h	181	2979	3288	311	1012	506		
Grp Volume(v), veh/h	324	313	334	341	67	0		
Grp Sat Flow(s),veh/h/ln	1529	1550	1736	1772	1541	0		
Q Serve(g_s), s	0.0	3.1	2.9	2.9	1.3	0.0		
Cycle Q Clear(g_c), s	2.7	3.1	2.9	2.9	1.3	0.0		
Prop In Lane	0.20			0.18	0.66	0.33		
Lane Grp Cap(c), veh/h	1081	956	1071	1093	152	0		
V/C Ratio(X)	0.30	0.33	0.31	0.31	0.44	0.00		
Avail Cap(c_a), veh/h	1081	956	1071	1093	805	0		
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00		
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	0.00		
Uniform Delay (d), s/veh	2.8	2.9	2.9	2.9	13.4	0.0		
Incr Delay (d2), s/veh	0.7	0.9	0.8	0.7	2.0	0.0		
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0		
%ile BackOfQ(50%),veh/ln	1.5	1.5	1.5	1.6	0.6	0.0		
LnGrp Delay(d),s/veh	3.5	3.8	3.6	3.6	15.4	0.0		
LnGrp LOS	A	A	A	A	B			
Approach Vol, veh/h		637	675		67			
Approach Delay, s/veh		3.7	3.6		15.4			
Approach LOS		A	A		B			
Timer	1	2	3	4	5	6	7	8
Assigned Phs		2		4		6		
Phs Duration (G+Y+Rc), s		24.0		7.6		24.0		
Change Period (Y+Rc), s		4.5		4.5		4.5		
Max Green Setting (Gmax), s		19.5		16.5		19.5		
Max Q Clear Time (g_c+l1), s		4.9		3.3		5.1		
Green Ext Time (p_c), s		7.1		0.1		7.0		
<b>Intersection Summary</b>								
HCM 2010 Ctrl Delay			4.2					
HCM 2010 LOS			A					
<b>Notes</b>								
User approved volume balancing among the lanes for turning movement.								

Lanes, Volumes, Timings  
Existing Traffic Signal Control

PM Peak  
11/15/2016

Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Lane Configurations		↕↕	↕↕		↕	
Traffic Volume (vph)	10	815	725	20	55	50
Future Volume (vph)	10	815	725	20	55	50
Ideal Flow (vphpl)	1900	1900	1900	1900	1900	1900
Lane Util. Factor	0.95	0.95	0.95	0.95	1.00	1.00
Frt			0.996		0.936	
Flt Protected		0.999			0.974	
Satd. Flow (prot)	0	3536	3491	0	1666	0
Flt Permitted		0.946			0.974	
Satd. Flow (perm)	0	3348	3491	0	1666	0
Right Turn on Red				Yes		Yes
Satd. Flow (RTOR)			8		54	
Link Speed (mph)		35	35		25	
Link Distance (ft)		997	1060		888	
Travel Time (s)		19.4	20.6		24.2	
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92
Heavy Vehicles (%)	2%	2%	3%	3%	4%	4%
Adj. Flow (vph)	11	886	788	22	60	54
Shared Lane Traffic (%)						
Lane Group Flow (vph)	0	897	810	0	114	0
Enter Blocked Intersection	No	No	No	No	No	No
Lane Alignment	Left	Left	Left	Right	Left	Right
Median Width(ft)		0	0		12	
Link Offset(ft)		0	0		0	
Crosswalk Width(ft)		16	16		16	
Two way Left Turn Lane						
Headway Factor	1.00	1.00	1.00	1.00	1.00	1.00
Turning Speed (mph)	15			9	15	9
Number of Detectors	1	2	2		1	
Detector Template	Left	Thru	Thru		Left	
Leading Detector (ft)	20	100	100		20	
Trailing Detector (ft)	0	0	0		0	
Detector 1 Position(ft)	0	0	0		0	
Detector 1 Size(ft)	20	6	6		20	
Detector 1 Type	CI+Ex	CI+Ex	CI+Ex		CI+Ex	
Detector 1 Channel						
Detector 1 Extend (s)	0.0	0.0	0.0		0.0	
Detector 1 Queue (s)	0.0	0.0	0.0		0.0	
Detector 1 Delay (s)	0.0	0.0	0.0		0.0	
Detector 2 Position(ft)		94	94			
Detector 2 Size(ft)		6	6			
Detector 2 Type		CI+Ex	CI+Ex			
Detector 2 Channel						
Detector 2 Extend (s)		0.0	0.0			
Turn Type	Perm	NA	NA		Prot	
Protected Phases		6	2		4	
Permitted Phases	6					
Detector Phase	6	6	2		4	
Switch Phase						

Lanes, Volumes, Timings  
Existing Traffic Signal Control

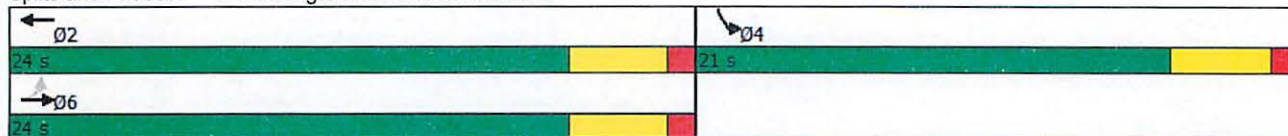
PM Peak  
11/15/2016

Lane Group	EBL	EBT	WBT	WBR	SBL	SBR
Minimum Initial (s)	7.0	7.0	7.0		7.0	
Minimum Split (s)	21.0	21.0	21.0		21.0	
Total Split (s)	24.0	24.0	24.0		21.0	
Total Split (%)	53.3%	53.3%	53.3%		46.7%	
Maximum Green (s)	19.5	19.5	19.5		16.5	
Yellow Time (s)	3.5	3.5	3.5		3.5	
All-Red Time (s)	1.0	1.0	1.0		1.0	
Lost Time Adjust (s)		0.0	0.0		0.0	
Total Lost Time (s)		4.5	4.5		4.5	
Lead/Lag						
Lead-Lag Optimize?						
Vehicle Extension (s)	3.0	3.0	3.0		3.0	
Recall Mode	Max	Max	Max		None	
Walk Time (s)	5.0	5.0	5.0		5.0	
Flash Dont Walk (s)	11.0	11.0	11.0		11.0	
Pedestrian Calls (#/hr)	0	0	0		0	
Act Effct Green (s)		31.0	31.0		7.8	
Actuated g/C Ratio		0.75	0.75		0.19	
v/c Ratio		0.36	0.31		0.32	
Control Delay		4.3	4.0		11.1	
Queue Delay		0.0	0.0		0.0	
Total Delay		4.3	4.0		11.1	
LOS		A	A		B	
Approach Delay		4.3	4.0		11.1	
Approach LOS		A	A		B	

Intersection Summary

Area Type: Other  
 Cycle Length: 45  
 Actuated Cycle Length: 41.1  
 Natural Cycle: 45  
 Control Type: Semi Act-Uncoord  
 Maximum v/c Ratio: 0.36  
 Intersection Signal Delay: 4.6  
 Intersection Capacity Utilization 43.2%  
 Analysis Period (min) 15  
 Intersection LOS: A  
 ICU Level of Service A

Splits and Phases: 4: Washington Ave & S. 32nd Street



Queues  
Existing Traffic Signal Control

PM Peak  
11/15/2016









Lane Group	EBT	WBT	SBL
Lane Group Flow (vph)	897	810	114
v/c Ratio	0.36	0.31	0.32
Control Delay	4.3	4.0	11.1
Queue Delay	0.0	0.0	0.0
Total Delay	4.3	4.0	11.1
Queue Length 50th (ft)	45	38	15
Queue Length 95th (ft)	88	75	36
Internal Link Dist (ft)	917	980	808
Turn Bay Length (ft)			
Base Capacity (vph)	2524	2633	705
Starvation Cap Reductn	0	0	0
Spillback Cap Reductn	0	0	0
Storage Cap Reductn	0	0	0
Reduced v/c Ratio	0.36	0.31	0.16

Intersection Summary

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

PM Peak  
11/15/2016

									
Movement	EBL	EBT	WBT	WBR	SBL	SBR			
Lane Configurations		↕↕	↕↕		↕				
Traffic Volume (veh/h)	10	815	725	20	55	50			
Future Volume (veh/h)	10	815	725	20	55	50			
Number	1	6	2	12	7	14			
Initial Q, veh	0	0	0	0	0	0			
Ped-Bike Adj (A_pbT)	1.00			1.00	1.00	1.00			
Parking Bus Adj	1.00	1.00	1.00	1.00	1.00	1.00			
Adj Sat Flow, veh/h/ln	1900	1863	1845	1900	1827	1900			
Adj Flow Rate, veh/h	11	886	788	22	60	54			
Adj No. of Lanes	0	2	2	0	0	0			
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92			
Percent Heavy Veh, %	2	2	3	3	0	0			
Opposing Right Turn Influence	Yes			Yes					
Cap, veh/h	118	2031	2054	57	119	107			
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00			
Prop Arrive On Green	0.59	0.59	0.59	0.59	0.14	0.14			
Ln Grp Delay, s/veh	4.7	5.2	4.7	4.6	14.9	0.0			
Ln Grp LOS	A	A	A	A	B				
Approach Vol, veh/h		897	810		115				
Approach Delay, s/veh		5.0	4.7		14.9				
Approach LOS		A	A		B				
Timer:		1	2	3	4	5	6	7	8
Assigned Phs			2		4		6		
Case No			8.0		12.0		8.0		
Phs Duration (G+Y+Rc), s			24.0		9.1		24.0		
Change Period (Y+Rc), s			4.5		4.5		4.5		
Max Green (Gmax), s			19.5		16.5		19.5		
Max Allow Headway (MAH), s			5.1		4.0		5.1		
Max Q Clear (g_c+I1), s			6.0		4.1		6.8		
Green Ext Time (g_e), s			8.4		0.2		8.1		
Prob of Phs Call (p_c)			1.00		0.65		1.00		
Prob of Max Out (p_x)			0.00		0.00		0.00		
<b>Left-Turn Movement Data</b>									
Assigned Mvmt			5		7		1		
Mvmt Sat Flow, veh/h			0		860		11		
<b>Through Movement Data</b>									
Assigned Mvmt			2		4		6		
Mvmt Sat Flow, veh/h			3575		14		3528		
<b>Right-Turn Movement Data</b>									
Assigned Mvmt			12		14		16		
Mvmt Sat Flow, veh/h			97		774		0		
<b>Left Lane Group Data</b>									
Assigned Mvmt		0	5	0	7	0	1	0	0
Lane Assignment					L+T+R		L+T		
Lanes in Grp		0	0	0	1	0	1	0	0

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

PM Peak  
11/15/2016

Grp Vol (v), veh/h	0	0	0	115	0	479	0	0
Grp Sat Flow (s), veh/h/ln	0	0	0	1647	0	1844	0	0
Q Serve Time (g_s), s	0.0	0.0	0.0	2.1	0.0	0.0	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	0.0	0.0	2.1	0.0	4.7	0.0	0.0
Perm LT Sat Flow (s_l), veh/h/ln	0	0	0	0	0	684	0	0
Shared LT Sat Flow (s_sh), veh/h/ln	0	0	0	0	0	0	0	0
Perm LT Eff Green (g_p), s	0.0	0.0	0.0	0.0	0.0	19.5	0.0	0.0
Perm LT Serve Time (g_u), s	0.0	0.0	0.0	0.0	0.0	15.5	0.0	0.0
Perm LT Q Serve Time (g_ps), s	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Time to First Blk (g_f), s	0.0	19.5	0.0	0.0	0.0	14.4	0.0	0.0
Serve Time pre Blk (g_fs), s	0.0	0.0	0.0	0.0	0.0	4.7	0.0	0.0
Prop LT Inside Lane (P_L)	0.00	0.00	0.00	0.52	0.00	0.02	0.00	0.00
Lane Grp Cap (c), veh/h	0	0	0	227	0	1199	0	0
V/C Ratio (X)	0.00	0.00	0.00	0.51	0.00	0.40	0.00	0.00
Avail Cap (c_a), veh/h	0	0	0	822	0	1199	0	0
Upstream Filter (I)	0.00	0.00	0.00	1.00	0.00	1.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	0.0	0.0	13.2	0.0	3.7	0.0	0.0
Incr Delay (d2), s/veh	0.0	0.0	0.0	1.7	0.0	1.0	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	0.0	0.0	14.9	0.0	4.7	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	0.0	0.0	1.0	0.0	2.3	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.0	0.0	0.1	0.0	0.3	0.0	0.0
3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	0.0	0.0	1.1	0.0	2.6	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.00	0.00	0.03	0.00	0.07	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
<b>Middle Lane Group Data</b>								
Assigned Mvmt	0	2	0	4	0	6	0	0
Lane Assignment		T				T		
Lanes in Grp	0	1	0	0	0	1	0	0
Grp Vol (v), veh/h	0	396	0	0	0	418	0	0
Grp Sat Flow (s), veh/h/ln	0	1752	0	0	0	1610	0	0
Q Serve Time (g_s), s	0.0	4.0	0.0	0.0	0.0	4.8	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	4.0	0.0	0.0	0.0	4.8	0.0	0.0
Lane Grp Cap (c), veh/h	0	1033	0	0	0	950	0	0
V/C Ratio (X)	0.00	0.38	0.00	0.00	0.00	0.44	0.00	0.00
Avail Cap (c_a), veh/h	0	1033	0	0	0	950	0	0
Upstream Filter (I)	0.00	1.00	0.00	0.00	0.00	1.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	3.6	0.0	0.0	0.0	3.8	0.0	0.0
Incr Delay (d2), s/veh	0.0	1.1	0.0	0.0	0.0	1.5	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	4.7	0.0	0.0	0.0	5.2	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	1.9	0.0	0.0	0.0	2.1	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.3	0.0	0.0	0.0	0.4	0.0	0.0

HCM 2010 Signalized Intersection Capacity Analysis  
Existing Traffic Signal Control

PM Peak  
11/15/2016

3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	2.2	0.0	0.0	0.0	2.5	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.05	0.00	0.00	0.00	0.06	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Right Lane Group Data

Assigned Mvmt	0	12	0	14	0	16	0	0
Lane Assignment	T+R							
Lanes in Grp	0	1	0	0	0	0	0	0
Grp Vol (v), veh/h	0	414	0	0	0	0	0	0
Grp Sat Flow (s), veh/h/ln	0	1828	0	0	0	0	0	0
Q Serve Time (g_s), s	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0
Cycle Q Clear Time (g_c), s	0.0	4.0	0.0	0.0	0.0	0.0	0.0	0.0
Prot RT Sat Flow (s_R), veh/h/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prot RT Eff Green (g_R), s	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Prop RT Outside Lane (P_R)	0.00	0.05	0.00	0.47	0.00	0.00	0.00	0.00
Lane Grp Cap (c), veh/h	0	1078	0	0	0	0	0	0
V/C Ratio (X)	0.00	0.38	0.00	0.00	0.00	0.00	0.00	0.00
Avail Cap (c_a), veh/h	0	1078	0	0	0	0	0	0
Upstream Filter (I)	0.00	1.00	0.00	0.00	0.00	0.00	0.00	0.00
Uniform Delay (d1), s/veh	0.0	3.6	0.0	0.0	0.0	0.0	0.0	0.0
Incr Delay (d2), s/veh	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Initial Q Delay (d3), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Control Delay (d), s/veh	0.0	4.6	0.0	0.0	0.0	0.0	0.0	0.0
1st-Term Q (Q1), veh/ln	0.0	2.0	0.0	0.0	0.0	0.0	0.0	0.0
2nd-Term Q (Q2), veh/ln	0.0	0.3	0.0	0.0	0.0	0.0	0.0	0.0
3rd-Term Q (Q3), veh/ln	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
%ile Back of Q Factor (f_B%)	0.00	1.00	0.00	1.00	0.00	1.00	0.00	0.00
%ile Back of Q (50%), veh/ln	0.0	2.3	0.0	0.0	0.0	0.0	0.0	0.0
%ile Storage Ratio (RQ%)	0.00	0.06	0.00	0.00	0.00	0.00	0.00	0.00
Initial Q (Qb), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Final (Residual) Q (Qe), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Delay (ds), s/veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Q (Qs), veh	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Sat Cap (cs), veh/h	0	0	0	0	0	0	0	0
Initial Q Clear Time (tc), h	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

Intersection Summary







HCM 2010 Ctrl Delay	5.5
HCM 2010 LOS	A

Notes

User approved volume balancing among the lanes for turning movement.

HCM 2010 Signalized Intersection Summary  
Existing Traffic Signal Control

PM Peak  
11/15/2016

								
Movement	EBL	EBT	WBT	WBR	SBL	SBR		
Lane Configurations		↔↔	↔↔		↔			
Traffic Volume (veh/h)	10	815	725	20	55	50		
Future Volume (veh/h)	10	815	725	20	55	50		
Number	1	6	2	12	7	14		
Initial Q (Qb), veh	0	0	0	0	0	0		
Ped-Bike Adj(A_pbT)	1.00			1.00	1.00	1.00		
Parking Bus, Adj	1.00	1.00	1.00	1.00	1.00	1.00		
Adj Sat Flow, veh/h/ln	1900	1863	1845	1900	1827	1900		
Adj Flow Rate, veh/h	11	886	788	22	60	54		
Adj No. of Lanes	0	2	2	0	0	0		
Peak Hour Factor	0.92	0.92	0.92	0.92	0.92	0.92		
Percent Heavy Veh, %	2	2	3	3	0	0		
Cap, veh/h	118	2031	2054	57	119	107		
Arrive On Green	0.59	0.59	0.59	0.59	0.14	0.14		
Sat Flow, veh/h	11	3528	3575	97	860	774		
Grp Volume(v), veh/h	479	418	396	414	115	0		
Grp Sat Flow(s),veh/h/ln	1844	1610	1752	1828	1647	0		
Q Serve(g_s), s	0.0	4.8	4.0	4.0	2.1	0.0		
Cycle Q Clear(g_c), s	4.7	4.8	4.0	4.0	2.1	0.0		
Prop In Lane	0.02			0.05	0.52	0.47		
Lane Grp Cap(c), veh/h	1199	950	1033	1078	227	0		
V/C Ratio(X)	0.40	0.44	0.38	0.38	0.51	0.00		
Avail Cap(c_a), veh/h	1199	950	1033	1078	822	0		
HCM Platoon Ratio	1.00	1.00	1.00	1.00	1.00	1.00		
Upstream Filter(I)	1.00	1.00	1.00	1.00	1.00	0.00		
Uniform Delay (d), s/veh	3.7	3.8	3.6	3.6	13.2	0.0		
Incr Delay (d2), s/veh	1.0	1.5	1.1	1.0	1.7	0.0		
Initial Q Delay(d3),s/veh	0.0	0.0	0.0	0.0	0.0	0.0		
%ile BackOfQ(50%),veh/ln	2.6	2.5	2.2	2.3	1.1	0.0		
LnGrp Delay(d),s/veh	4.7	5.2	4.7	4.6	14.9	0.0		
LnGrp LOS	A	A	A	A	B			
Approach Vol, veh/h		897	810		115			
Approach Delay, s/veh		5.0	4.7		14.9			
Approach LOS		A	A		B			
Timer	1	2	3	4	5	6	7	8
Assigned Phs		2		4		6		
Phs Duration (G+Y+Rc), s		24.0		9.1		24.0		
Change Period (Y+Rc), s		4.5		4.5		4.5		
Max Green Setting (Gmax), s		19.5		16.5		19.5		
Max Q Clear Time (g_c+I1), s		6.0		4.1		6.8		
Green Ext Time (p_c), s		8.4		0.2		8.1		
<b>Intersection Summary</b>								
HCM 2010 Ctrl Delay			5.5					
HCM 2010 LOS			A					
<b>Notes</b>								
User approved volume balancing among the lanes for turning movement.								

**Appendix C**  
**Traffic Signal Control Warrants**

*Year 2016 Existing Traffic Volumes*

# Wisconsin Department of Transportation Traffic Signal Warrant Summary Worksheet

**100%**

The Worksheet(s) attached are provided as an attachment to the Engineering Investigation Study for:

Intersection: Washington Avenue and S. 32nd Street  
 County: Sheboygan  
 City: Sheboygan

Major Street: Washington Avenue  
 Critical Approach Speed: 35 mph  
 Lanes: 2 or more lanes

Minor Street: S. 32nd Street  
 Critical Approach Speed: 25 mph  
 Lanes: 1 lane

% Right Turns Included	In built-up area of isolated community of < 10,000 population? No
From North (SB) 100%	Total number of approaches at intersection? 3
From East (WB) 50%	If it is a "T" intersection, inflate minor threshold to 150%? No
From South (NB) 0%	Manually set volume level? No
From West (EB) 0%	

Analysis based on **EXISTING** volume data.

Date	Day of the Week	Time (HH:MM)			
		From	AM / PM	To	AM / PM
7-Nov-16	Monday	14:00	AM	19:00	PM
9-Nov-16	Wednesday	6:00	AM	14:00	PM

Warrant Evaluation Summary	Warrant Met:
<b>Warrant 1: Eight - Hour Vehicular Volume</b>	<b>No</b>
Condition A: Minimum Vehicular Volume	No
Condition B: Interruption of Continuous Traffic	No
Condition C: Combination: 80% of A and B	No
<b>Warrant 2: Four-Hour Volume</b>	<b>No</b>
<b>Warrant 3: Peak Hour Volume</b>	<b>No</b>
<b>Warrant 4: Pedestrian Volume</b>	<b>No</b>
Criterion A: Four-Hour	No
Criterion B: Peak-Hour	No
<b>Warrant 5: School Crossing</b>	<b>N/A</b>
<b>Warrant 6: Coordinated Signal System</b>	<b>N/A</b>
<b>Warrant 7: Crash Experience</b>	<b>No</b>
<b>Warrant 8: Roadway Network</b>	<b>N/A</b>
<b>Warrant 9: Intersection Near a Grade Crossing</b>	<b>N/A</b>

**Warrant Analysis Conducted By:**

Name: Alicia Dougherty  
 Agency: Traffic Analysis and Design, Inc  
 Date: 11/14/2016

# Warrant 1: Eight - Hour Vehicular Volume

100%

Warrant Evaluated? Yes

Warrant Satisfied? No

Manually Set To:

Condition A: Min. Veh. Volume		
Volume Level	100%	80%
Major Rd. Req	600	480
Minor Rd. Req	150	120
Number of Hours	0	0

Satisfied? No

Condition B: Interruption of Continuous Traffic		
Volume Level	100%	80%
Major Rd. Req	900	720
Minor Rd. Req	75	60
Number of Hours	3	6

Satisfied? No

Condition C: Combination of A & B at 80%		
---	--	--

Satisfied? No

Time Period	6:00 AM		Enter Start Time (Military Time) (HH:MM)		Major Road: Both App. (VPH)	Minor Road: High App. (VPH)	Total
	From	To					
1	6:00	7:00			770	22	791.5
2	7:00	8:00			1170	61	1230.5
3	8:00	9:00			885	33	918
4	9:00	10:00			812	41	853
5	10:00	11:00			971	28	999
6	11:00	12:00			1095	62	1156.5
7	12:00	13:00			1310	72	1381.5
8	13:00	14:00			1243	37	1280
9	14:00	15:00			1255	79	1333.5
10	15:00	16:00			1466	107	1572.5
11	16:00	17:00			1547	106	1653
12	17:00	18:00			1385	50	1434.5
13	18:00	19:00			987	29	1015.5
14	19:00	20:00			0	0	0
15	20:00	21:00			0	0	0
16	21:00	22:00			0	0	0

# Warrant 2: Four-Hour Volume

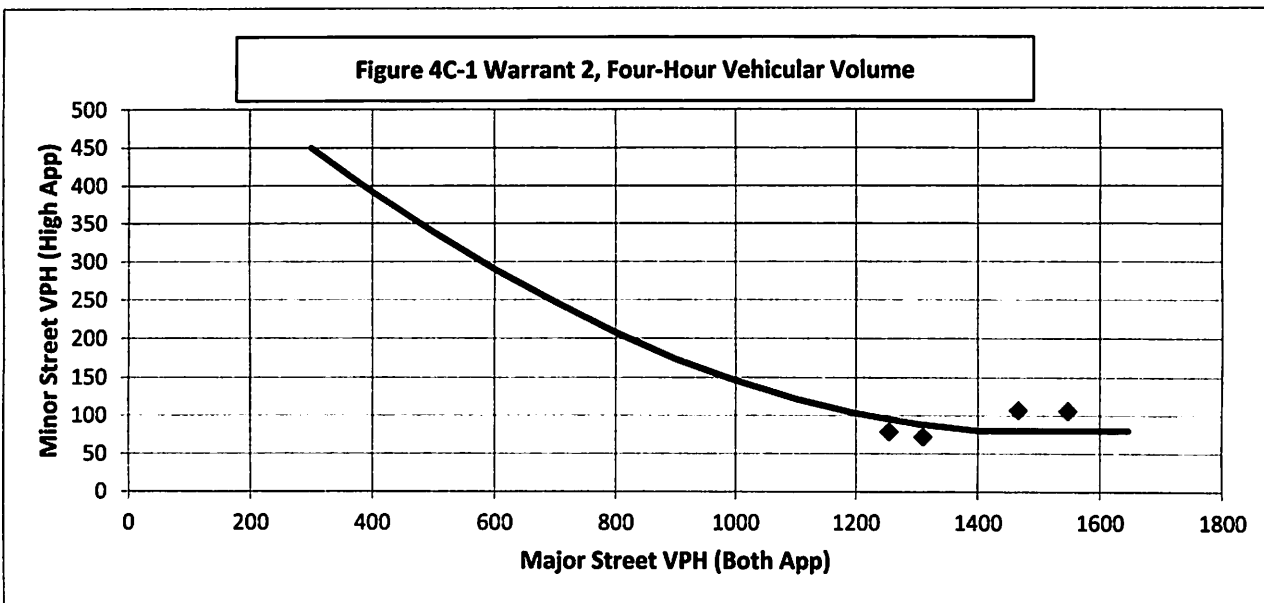
100%

Warrant Evaluated? Yes

Warrant Satisfied? No

Manually Set To:

Hour Start	16:00	15:00	14:00	12:00
Major Road Vol.	1547	1465.5	1254.5	1309.5
Minor Road Vol.	106	107	79	72



## Warrant 3: Peak Hour Volume

**100%**

**Warrant Evaluated? Yes**

**Warrant Satisfied? No**

**Manually Set To:**

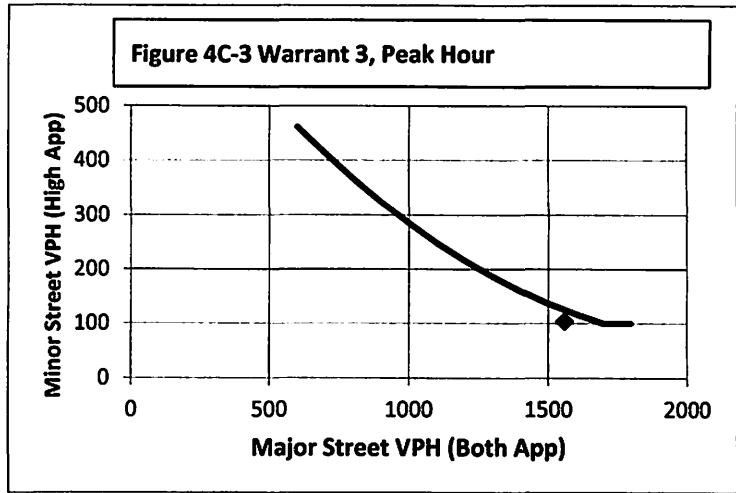
Condition justifying use of warrant:

Intersection located at an industrial complex

Criteria		Met?
Delay on Minor Approach	4	No
Volume on Minor Approach	100	Yes
Total Entering Volume (veh/h)	650	

**Manually Set Peak Hour? Yes**

Peak Hour	Major Road Vol. (Both App.)	Minor Road Vol. (High App.)
15:30	1559	104
15:30	1559	104



## Warrant 4: Pedestrian Volume

**100%**

**Warrant Evaluated? Yes**

**Warrant Satisfied? No**

**Manually Set To:**

**Criterion A: Four Hour**

Hour (Start)	Pedestrian Volume	Major Road Vol.
14:00	7	1254.5
15:00	10	1465.5
16:00	1	1547
17:00	0	1384.5

**Manually Set Major Rd Vol?**

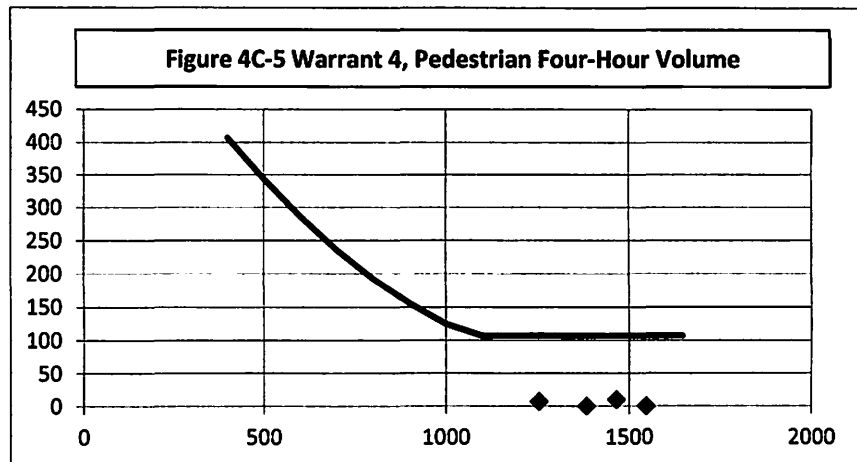
**No**

**Avg. walk speed less than 3.5 ft/s?**

**No**

**Criterion A Satisfied?**

**No**

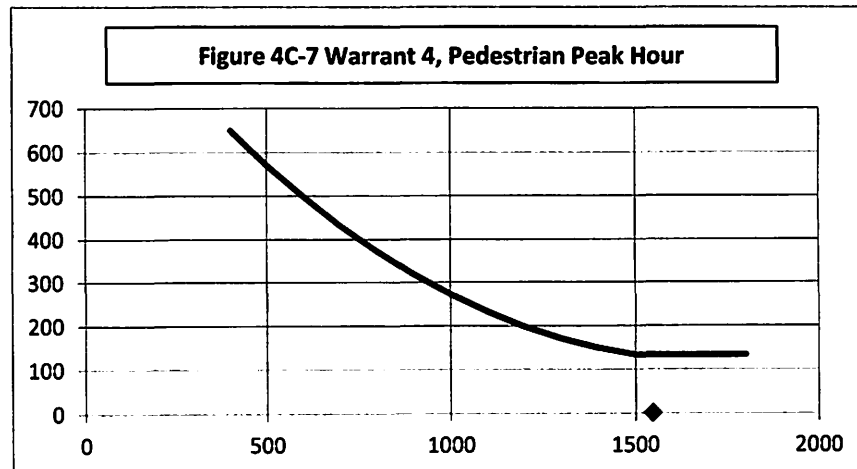


**Criterion B: Peak Hour**

Peak Hour	Pedestrian Vol.	Major Road Vol.
16:00	1	1547

**Criterion B Satisfied?**

**No**



## Warrant 5: School Crossing

**100%**

Warrant Evaluated? No

Warrant Satisfied? N/A

Manually Set To:

Criteria		Fulfilled?
1	There are a MINIMUM of 20 school children during the highest crossing hour.	
2	There are fewer adequate gaps in the major road traffic stream during the period when the school children are using the crossing than the number of minutes in the same period.	
3	The nearest traffic signal along the major road is located more than 300 ft away. Or, the nearest traffic signal is within 300 ft but the proposed traffic signal will not restrict the progressive movement of traffic.	

## Warrant 6: Coordinated Signal System

**100%**

Warrant Evaluated? No

Warrant Satisfied? N/A

Manually Set To:

Criteria		Fulfilled?
1	Signal spacing > 1000 ft	
2	On a one-way road or a road that has traffic predominantly in one direction, the adjacent signals are so far apart that they do not provide the necessary degree of vehicle platooning.	
3	On a two-way road, adjacent signals do not provide the necessary degree of platooning and the proposed and the adjacent signals will collectively provide a progressive operation.	

## Warrant 7: Crash Experience

**100%**

Warrant Evaluated? Yes

Warrant Satisfied? No

Manually Set To:

Criteria		Met?	Fulfilled?
1	Adequate trial of other remedial measures has failed to reduce crash frequency.		No
	Measures Tried: Signal		
2	Five or more reported crashes, of types susceptible to correction by signal, have occurred within a 12 month period.	# of crashes per 12 months	No
		1	
3	Warrant 1, Condition A (80%)	No	No
	Warrant 1, Condition B (80%)	No	
	Warrant 4, Criterion A (80%)	No	
	Warrant 4, Criterion B (80%)	No	

## Warrant 8: Roadway Network

**100%**

Warrant Evaluated? No

Warrant Satisfied? N/A

Manually Set To:

Criteria		Met?	Fulfilled?
1	Total entering volume of at least 1,000 veh/h during typical weekday peak hour	1663	No
	Five-year projected volumes that satisfy one or more of Warrants 1, 2, or 3.		
2	Total entering vol. of at least 1,000 veh/h for each of any 5 hrs of non-normal business day (Sat. or Sun.)		
	Hour		
	Volume		

Characteristics of Major Routes - Select yes if all intersecting routes have characteristic			Fulfilled?
1	Part of the road or highway system that serves as the principal roadway network for through traffic flow		
2	Rural or suburban highway outside of, entering, or traversing a city		
3	Appears as a major route on an official plan		

# Warrant 9: Intersection Near a Grade Crossing

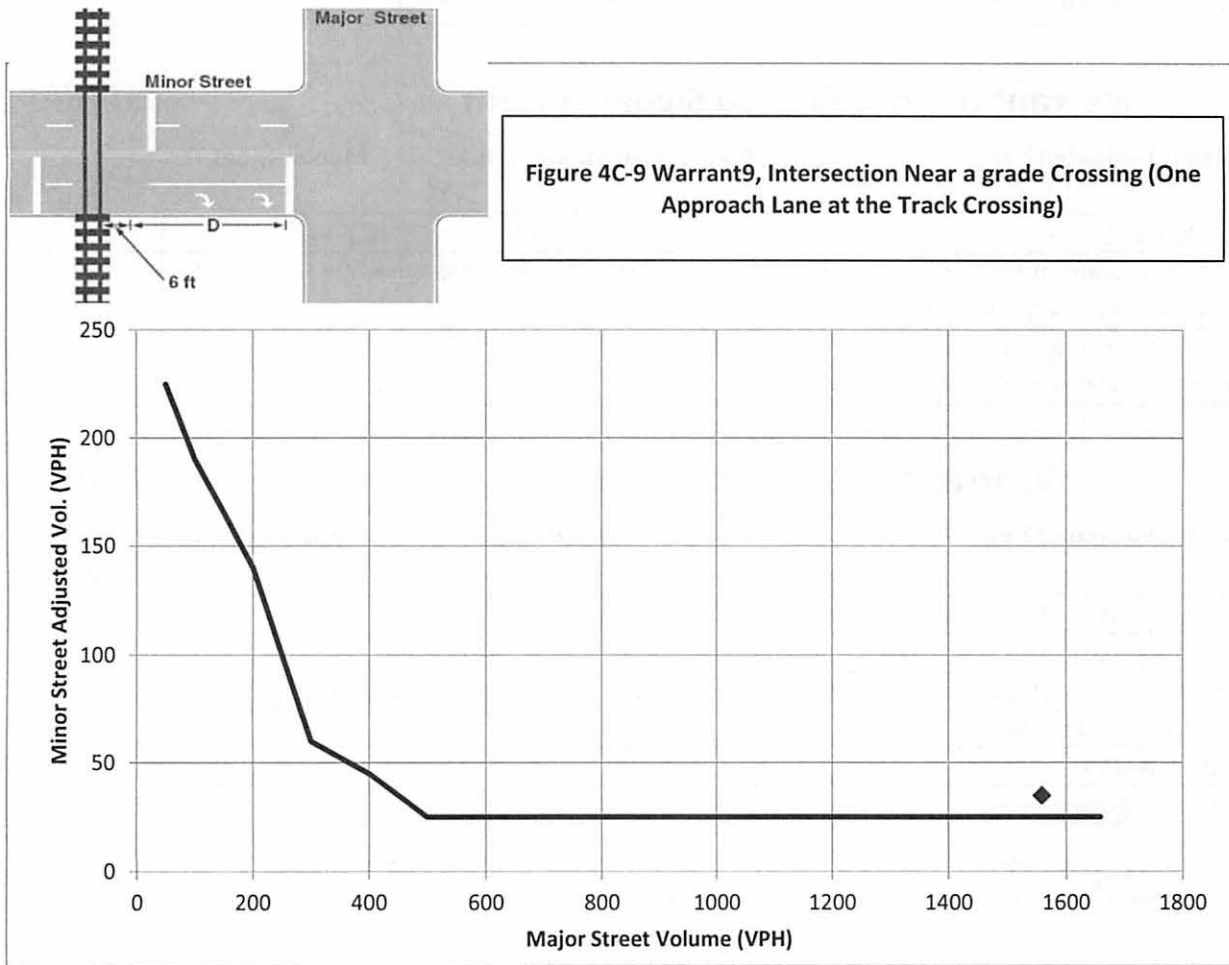
100%

Warrant Evaluated? No

Warrant Satisfied? N/A

Manually Set To:

Adjustment Factors			Manually Set Peak Hour?				
Rail Traffic per Day	% High Occupancy Buses on Minor Road	% Tractor-Trailer Trucks on Minor Road	D	Peak Hour	Major Road Vol.	Minor Road Vol.	Adjusted Minor Vol.
1	0	0% to 2.5%	660	15:30	1559	104	34.84



Conclusions/Comments:

Updated: 2/18/2016

Hourly Volume Data																					
One Hour Time Period Start Time	From North (SB)					From East (WB)					From South (NB)					From West (EB)					Total Vehicle Volume
	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	Right	Thru	Left	U-Tn	Total	
AM	6:00	14	0	8	0	22	59	384	0	0	443	0	0	0	0	0	281	75	0	356	821
	7:00	21	0	40	0	61	53	561	0	0	614	0	0	0	0	0	520	62	0	582	1257
	8:00	18	0	15	0	33	36	455	0	0	491	0	0	0	0	0	378	34	0	412	936
	9:00	22	0	19	0	41	22	401	0	0	423	0	0	0	0	0	380	20	0	400	864
MD	10:00	12	0	16	0	28	22	507	0	0	529	0	0	0	0	0	441	12	0	453	1010
	11:00	29	0	33	0	62	21	520	0	0	541	0	0	0	0	0	541	23	0	564	1167
	12:00	35	0	37	0	72	47	621	0	0	668	0	0	0	0	0	630	35	0	665	1405
	13:00	15	0	22	0	37	46	660	0	0	706	0	0	0	0	0	537	23	0	560	1303
PM	14:00	41	0	38	0	79	37	562	0	0	599	0	0	0	0	0	647	27	0	674	1352
	15:00	46	0	61	0	107	15	703	0	0	718	0	0	0	0	0	745	10	0	755	1580
	16:00	63	0	43	0	106	22	740	0	0	762	0	0	0	0	0	784	12	0	796	1664
	17:00	27	0	23	0	50	15	615	0	0	630	0	0	0	0	0	746	16	0	762	1442
	18:00	14	0	15	0	29	13	425	0	0	438	0	0	0	0	0	541	14	0	555	1022
	19:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	20:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	21:00	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Totals		357	0	370	0	727	408	7154	0	0	7562	0	0	0	0	0	7171	363	0	7534	15823

Note: Copy volume data and paste into cells using paste special -> values

Note: U-Turns are counted as Left Turns in the Volume Totals

Please Select the Major Road:

Major Road Left Turn as Minor Approach?

% Right Turns Included (Default 0%)

From North (SB)	100%
From East (WB)	50%
From South (NB)	0%
From West (EB)	0%

Major Road Volume Totals:				
East/West				
Right	Thru	Left	T+LT	Total
30	665	75	740	770
27	1081	62	1143	1170
18	833	34	867	885
11	781	20	801	812
11	948	12	960	971
11	1061	23	1084	1095
24	1251	35	1286	1310
23	1197	23	1220	1243
19	1209	27	1236	1255
8	1448	10	1458	1466
11	1524	12	1536	1547
8	1361	16	1377	1385
7	966	14	980	987
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
204	14325	363	14688	14892

Minor Road Highest Volume:				
North/South				
Right	Thru	Left	T+LT	Total
14	0	8	8	22
21	0	40	40	61
18	0	15	15	33
22	0	19	19	41
12	0	16	16	28
29	0	33	33	62
35	0	37	37	72
15	0	22	22	37
41	0	38	38	79
46	0	61	61	107
63	0	43	43	106
27	0	23	23	50
14	0	15	15	29
0	0	0	0	0
0	0	0	0	0
0	0	0	0	0
357	0	370	370	727

**Appendix D**  
**Crash Modification Factors Clearinghouse**

*Accident Modification Factors for Traffic Engineering and ITS Improvements*



## CMF / CRF Details

**CMF ID: 328**

**Install a traffic signal**

**Description:**

**Prior Condition:** *No Prior Condition(s)*

**Category:** Intersection traffic control

**Study:** [Accident Modification Factors for Traffic Engineering and ITS Improvements, Harkey et al., 2008](#)

**Star Quality Rating:**



### Crash Modification Factor (CMF)

**Value:** 1.58

**Adjusted Standard Error:** 0.17

**Unadjusted Standard Error:** 0.14

### Crash Reduction Factor (CRF)

<b>Value:</b>	-58 ( <i>This value indicates an <b>increase</b> in crashes</i> )
<b>Adjusted Standard Error:</b>	17
<b>Unadjusted Standard Error:</b>	14

**Applicability**

<b>Crash Type:</b>	Rear end
<b>Crash Severity:</b>	All
<b>Roadway Types:</b>	Not specified
<b>Number of Lanes:</b>	
<b>Road Division Type:</b>	
<b>Speed Limit:</b>	
<b>Area Type:</b>	Rural
<b>Traffic Volume:</b>	
<b>Time of Day:</b>	

***If countermeasure is intersection-based***

<b>Intersection Type:</b>	Roadway/roadway (not interchange related)
<b>Intersection Geometry:</b>	3-leg,4-leg
<b>Traffic Control:</b>	Stop-controlled
<b>Major Road Traffic Volume:</b>	

**Minor Road Traffic  
Volume:**

### Development Details

**Date Range of Data  
Used:**

**Municipality:**

**State:**

**Country:**

**Type of Methodology  
Used:**

Before/after using empirical Bayes or full Bayes

**Sample Size Used:**

### Other Details

**Included in Highway  
Safety Manual?**

Yes. HSM lists this CMF in italics font to indicate that it has a lower reliability than bold font CMFs since it has an adjusted standard error of 0.2 to 0.3.

**Date Added to  
Clearinghouse:**

**Comments:**

Countermeasure name has been slightly modified for consistency across Clearinghouse

---

This site is funded by the U.S. Department of Transportation Federal Highway Administration and maintained by the University of North Carolina Highway Safety Research Center

*The information contained in the Crash Modification Factors (CMF) Clearinghouse is disseminated under the sponsorship of the U.S. Department of Transportation in the*

*interest of information exchange. The U.S. Government assumes no liability for the use of the information contained in the CMF Clearinghouse. The information contained in the CMF Clearinghouse does not constitute a standard, specification, or regulation, nor is it a substitute for sound engineering judgment.*

II

R. O. No. 221- 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a communication from Adrian M. Reinwand requesting a waiver from the Sex Offender Residency restrictions in order to live at 815 St. Clair Ave.

ppv5.

---

City Clerk

13



138

FEB 2 '17 PM 3:24

Date: 2/1/17

My name is:

Adrian M.

Reinwand \_\_\_\_\_

I am requesting a waiver to the Sexual Residency Requirements so I may live at:

815 St. Clair Ave  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: Adrian M. Reinwand

Phone Number: 420 - 287-1043

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

II

7.9

R. O. No. 222 - 16 - 17. By CITY CLERK. February 6, 2017.

Submitting a claim from Brittany A. Bremer for alleged damages to her parked vehicle when a snow plow hit a man hole cover and it went flying into her car.

*Finance*

---

City Clerk

10  
17



133

DATE RECEIVED 2/3/17

RECEIVED BY ikl

CLAIM NO. 30-16

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

FEB 3 '17 PM 12:21

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

**4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: Brittany A. Bremer

2. Home address of Claimant: 721 Zimbal Ave Sheboygan, WI 53081

3. Home phone number: (920) 627-7335

4. Business address and phone number of Claimant: 2135 S. Business dr, Sheboygan, WI 53081

5. When did damage or injury occur? (date, time of day) 1/31/17 approx 3:00 am

6. Where did damage or injury occur? (give full description) Car was parked on the south side of the residence facing east.

7. How did damage or injury occur? (give full description) Plow came through. Hit man hole cover and it went flying into my vehicle.

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: \_\_\_\_\_

(b) Claimant's statement of the basis of such liability: \_\_\_\_\_

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: \_\_\_\_\_

(b) Claimant's statement of basis for such liability: \_\_\_\_\_

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

damage to rear driver bumper, quarter panel, rocker, & wheel.

11. Name and address of any other person injured: \_\_\_\_\_

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ ~ 3000

Property: \$ \_\_\_\_\_

Personal injury: \$ \_\_\_\_\_

Other: (Specify below) \$ will need rental during repair

TOTAL \$ ~ 3000

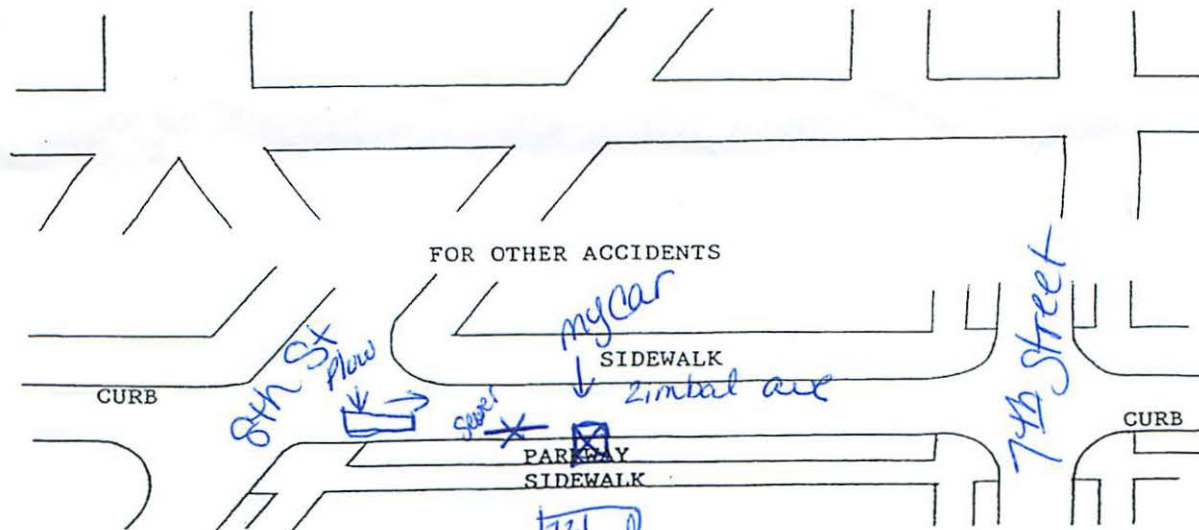
Damaged vehicle (if applicable)

Make: ~~20~~ Nissan Model: Sentra Sr Year: 2013 Mileage: 54,354

Names and addresses of witnesses, doctors and hospitals: \_\_\_\_\_

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT

Brittany Bromer

DATE

2/2/17

DATE RECEIVED 2/2/17

RECEIVED BY ckl

CLAIM NO. 30-16

CLAIM

Claimant's Name: Brittany A. Bremer  
Claimant's Address: 721 Zimbal Ave  
Sheboygan, WI 53081  
Claimant's Phone No (920) 627-7335

Auto \$ ~ 3000  
Property \$ \_\_\_\_\_  
Personal Injury \$ \_\_\_\_\_  
Other (Specify below) \$ car rental  
**TOTAL** \$ ~ 3000

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ ~ 3000.

**SIGNED** Brittany Bremer **DATE:** 2/2/17  
**ADDRESS:** 721 Zimbal Ave Sheboygan WI 53081

MAIL TO: CLERK'S OFFICE  
828 CENTER AVE #100  
SHEBOYGAN WI 53081

SHEBOYGAN COLLISION CENTER  
 CHEVROLET - BUICK - GMC - CADILLIAC INC  
 3400 SOUTH BUSINESS DRIVE - SHEBOYGAN, WI 53081  
 OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855  
 FED I.D.# 39-1695786 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

\*\*\* PRELIMINARY ESTIMATE \*\*\*

02/02/2017 12:11 PM

Owner

Owner: BRITTANY BREMER  
 Address: 721 ZIMBAL AVE  
 City State Zip: Sheboygan, WI 53081

Work/Day: (920)627-7335  
 FAX:

Inspection

Inspection Date: 02/02/2017 12:12 PM  
 Primary Impact: Left Rear Side

Inspection Type:  
 Secondary Impact:

Appraiser Name: PATRICK KARBE  
 Address: 3400 SOUTH BUSINESS DRIVE  
 City State Zip: Sheboygan, WI 53081  
 Email: collisioncenter@sheboyganauto.com

Appraiser License # :  
 Work/Day: (920)459-6855  
 Work/Day: (888)459-6855  
 FAX: (920)459-6286

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad  
 Address: 3400 SOUTH BUSINESS DRIVE  
 City State Zip: SHEBOYGAN, WI 53081  
 Email: collisioncenter@sheboyganauto.com

Contact:  
 Work/Day: (920)459-6855  
 Work/Day: (888)459-6855  
 FAX: (920)459-6286

Target Complete Date/Time:

Days To Repair: 9

Remarks

ESTIMATE OPEN FOR HIDDEN DAMAGES:  
 ORIGINAL / INITIAL ESTIMATE:

Vehicle

2013 Nissan Sentra SR 4 DR Sedan  
 4cyl Gasoline 1.8  
 Continuously Variable Tr

Lic.Plate: 952WLA  
 Lic Expire:  
 Prod Date:  
 Veh Insp# :  
 Condition:  
 Ext. Color: LIQUID PLATINUM MET  
 Ext. Refinish: Two-Stage  
 Ext. Paint Code: K23

Lic State: WI  
 VIN: 3N1AB7AP1DL706862  
 Mileage: 54,354  
 Mileage Type: Actual  
 Code: Z1784F  
 Int. Color: Charcoal  
 Int. Refinish: Two-Stage  
 Int. Trim Code: G

Options - AudaVIN Information Received

<b>1st Row LCD Monitor(s)</b>	2nd Row Head Airbags	AM/FM CD Player
Air Conditioning	Alarm System	Aluminum/Alloy Wheels
<b>Amplifier</b>	Anti-Lock Brakes	<b>Auto Headlamp Control</b>
<b>Automatic Dimming Mirror</b>	Auxiliary Audio Input	<b>Bose Sound System</b>
Bucket Seats	<b>Cargo/Trunk Mat</b>	<b>Cargo/Trunk Net</b>
Center Console	Chrome Trim	Compact Spare Tire
Cruise Control	Digital Clock	Dual Airbags
<b>Electronic Compass</b>	<b>Floor Mats</b>	Fog Lights
Ground Effects Package	Halogen Headlights	Head Airbags
<b>IPOD Control</b>	<b>Illuminated Visor Mirror</b>	Intermittent Wipers
<b>Keyless Access System</b>	Keyless Entry System	<b>Keyless Ignition System</b>
LED Brakelights	<b>Leather Shift Knob</b>	<b>Leather Steering Wheel</b>
Lighted Entry System	Limited Slip Differential	MP3 Decoder
<b>Navigation System</b>	Power Brakes	Power Door Locks
Power Mirrors	<b>Power Moonroof</b>	Power Steering
Power Windows	Pwr Accessory Outlet(s)	Rear Spoiler
<b>Rear View Camera</b>	Rear Window Defroster	Rem Trunk-L/Gate Release
Side Airbags	<b>Sirius Satellite Radio</b>	Split Folding Rear Seat
Stability Cntrl Suspensn	Strg Wheel Radio Control	Tachometer
Theft Deterrent System	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	<b>Touch Screen Display</b>	Traction Control System
Trip Computer	<b>USB Audio Input(s)</b>	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

*AudaVIN options are listed in bold-italic fonts*

Damages										
Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Stripes And Mouldings</b>										
1	E	371		Deflector,Rocker Panel LT	768513RM0E	\$238.08			0.8	SM
2	L	371		Deflector,Rocker Panel LT	Refinish				1.4	RF
					1.2 Surface					
					0.2 Two-stage					
<b>Wheels</b>										
3	UC	948	46	Wheel,Rear LT >> KEYSTONE	Replace Reconditioned	\$189.00*			0.0*	SM
<b>Rear Doors</b>										
4	BR	289	13	Pnl,Rear Door Outer LT	Blend Refinish				2.0	RF
					0.9 Blend					
					0.6 Two-stage setup					
					0.5 Two-stage					
5	RI	334		Mldg,Rear Door Belt LT	R & I Assembly				0.2	SM
6	RI	305		Handle,RR Door Outer LT	R & I Assembly				1.0	SM
<b>Quarter And Rocker Panel</b>										
7	BR	432		Panel,Bodyside Otr Upr LT	Blend Refinish				1.0	RF
					0.7 Blend					
					0.3 Two-stage					
8	I	389		Panel,Quarter LT	Repair				8.0*	SM
9	L	389		Panel,Quarter LT	Refinish				2.6	RF
					2.2 Surface					
					0.4 Two-stage					
10	E	472	01	Tape,Quarter Lower LT >> ROCKER MOLDING CHIP TAPE	788173BA0A	\$27.65			0.2	SM
11	L	395		Pillar,Body Lock LT	Refinish				1.2	RF
					1.0 Surface					
					0.2 Two-stage					

12	SB	502	Glass,Quarter Vent T LT >> LAKESHORE AUTO GLASS	Sublet Repair	\$70.00*	+25.00	SM
13	SB	467	Sealant Kit,Qtr Glass LT	Sublet Repair	\$15.00*		SM

**Inner Quarter & Panels**

14	I	401	07 Pnl,Wheelhouse Outer LT	Repair			1.0*	SM
15	L	401	Pnl,Wheelhouse Outer LT	Refinish			1.1	RF
				0.9 Surface				
				0.2 Two-stage				

**Rear Bumper**

16	N	569	RR Bumper Cvr Overhaul	Additional Labor			1.8	SM
17	I	566	Cover,Rear Bumper	Repair			2.0*	SM
18	L	566	Cover,Rear Bumper	Refinish			3.2	RF
				2.7 Surface				
				0.5 Two-stage				

**Rear Body, Lamps And Floor Pan**

19	RI	533	Taillamp Assembly,Otr LT	R & I Assembly			INC	SM
----	----	-----	--------------------------	----------------	--	--	-----	----

**Manual Entries**

20	L		Cover Car Exterior	Refinish	\$5.00*			SM
21	SB		Hazardous Waste	Sublet Repair	\$5.00*			RF*
22	L		Corrosion.Protection	Refinish	\$10.00*		0.2*	SM
23	SB		Wheel Balance	Sublet Repair	\$15.00*			SM
			>> LR					
24	L		Flex Additive	Refinish	\$6.00*			SM
25	SB		4Wheel Alignment	Sublet Repair	\$69.95*			SM
<b>25 Items</b>								

**MC Message**

01	CALL DEALER FOR EXACT PART # / PRICE
07	STRUCTURAL PART AS IDENTIFIED BY I-CAR
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
46	PRINTABLE ALTERNATE PARTS COMPARE

**Estimate Total & Entries**

Gross Parts		\$265.73	
Other Parts		\$210.00	
Paint & Materials	12.5 Hours @ \$38.00	\$475.00	
Parts & Material Total			\$950.73
Tax on Parts & Material	@ 5.500%		\$52.29

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$58.00	2.4	12.8	15.2	\$881.60
Mech/Elec (ME)	\$105.00				
Frame (FR)	\$67.00				
Refinish (RF)	\$58.00	12.5		12.5	\$725.00

Labor Total			27.7 Hours	\$1,606.60
Tax on Labor	@ 5.500%			\$88.36
Sublet Repairs				\$192.45
Tax on Sublet	@ 5.500%			\$10.58
Gross Total				<b>\$2,901.01</b>
Net Total				<b>\$2,901.01</b>

Alternate Parts Y/01/00/00/01/00 CUM 01/00/00/01/00 Zip Code: 53081 Default  
Recycled Parts NOT REQUESTED  
Rate Name Default

Audatex Estimating 8.0.035 ES 02/02/2017 12:26 PM REL 8.0.035 DT 12/01/2016 DB 02/01/2017  
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2.9 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

**Op Codes**

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Rebld
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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DEAN'S AUTO BODY INC  
1407 N. 29TH STREET  
SHEBOYGAN, WI 53081  
OFFICE: 920-457-5494 FAX: 920-457-6495  
"DEAN'S HAS THE MEANS FOR ALL YOUR AUTO NEEDS"

\*\*\* PRELIMINARY ESTIMATE \*\*\*

02/01/2017 11:09 AM

Owner

Owner: Brittany Bremer  
Address: 721 Zimbal Ave  
City State Zip: Sheboygan, WI 53081  
Email: fitbritt87@gmail.com  
Cell: (920)627-7335  
FAX:

Inspection

Inspection Date: 02/01/2017 02:07 PM  
Inspection Location: Dean's Auto Body  
Address: 1407 North 29th St.  
City State Zip: Sheboygan, WI 53081  
Primary Impact: Left Rear Side  
Driveable: Yes  
Inspection Type: Drive In  
Contact: Phil Black  
Work/Day: (920)457-5494x  
FAX: (920)457-6495x  
Secondary Impact:  
Rental Assisted:  
Appraiser Name: PHIL BLACK  
Appraiser License # :

Repairer

Repairer: Dean's Auto Body  
Address: 1407 North 29th St.  
City State Zip: Sheboygan, WI 53081  
Contact: Phil Black  
Work/Day: (920)457-5494  
FAX: (920)457-6495

Target Complete Date/Time: Days To Repair: 4\*

Remarks

\*\*\* Original Estimate \*\*\*

Vehicle

2013 Nissan Sentra SR 4 DR Sedan  
4cyl Gasoline 1.8  
Continuously Variable Tr

Lic.Plate: 952-WLA  
Lic Expire:  
Prod Date: 03/2013  
Veh Insp# :  
Condition:  
Ext. Color: LIQUID PLATINUM MET  
Ext. Refinish: Two-Stage  
Ext. Paint Code: K23  
Lic State: WI  
VIN: 3N1AB7AP1DL706862  
Mileage: 54,333  
Mileage Type: Actual  
Code: Z1784F  
Int. Color:  
Int. Refinish: Two-Stage  
Int. Trim Code:

Options

2nd Row Head Airbags  
Alarm System  
AM/FM CD Player  
Aluminum/Alloy Wheels  
Air Conditioning  
Anti-Lock Brakes

Auxiliary Audio Input	Bucket Seats	Center Console
Chrome Trim	Compact Spare Tire	Cruise Control
Digital Clock	Dual Airbags	Fog Lights
Ground Effects Package	Halogen Headlights	Head Airbags
Intermittent Wipers	Keyless Entry System	LED Brakelights
Lighted Entry System	Limited Slip Differential	MP3 Decoder
Power Brakes	Power Door Locks	Power Mirrors
Power Steering	Power Windows	Pwr Accessory Outlet(s)
Rear Spoiler	Rear Window Defroster	Rem Trunk-L/Gate Release
Side Airbags	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Tachometer	Theft Deterrent System
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Velour/Cloth Seats

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
<b>Stripes And Mouldings</b>									
1	E	371		Deflector,Rocker Panel LT	768513RM0E	\$238.08		0.8	SM
2	L	371		Deflector,Rocker Panel LT	Refinish			1.4	RF
					1.2 Surface				
					0.2 Two-stage				
3	E	1087		Clip,Rocker Panel Mldg LT	0155309611	\$30.75*			SM
4	E	409		Mldg,Qtr Whl Opening LT	938833SH2A	\$9.69		0.2	SM
<b>Wheels</b>									
5	UC	991		Wheel,Front LT	Replace Reconditioned	\$189.00*		0.4	SM
				>> >>Keystone {17" dark siver 10 }Spoke					
<b>Front Suspension</b>									
6	N	970		Susp Align,4 Wheel	Additional Labor			1.5*	SM*
<b>Rear Doors</b>									
7	BR	289		Pnl,Rear Door Outer LT	Blend Refinish			1.2	RF
					0.8 Blend				
					0.4 Two-stage				
8	RI	334		Mldg,Rear Door Belt LT	R & I Assembly			0.2	SM
9	RI	307		Pnl,Inner Door Trim LT	R & I Assembly			INC	SM
10	RI	305		Handle,RR Door Outer LT	R & I Assembly			1.0	SM
<b>Quarter And Rocker Panel</b>									
11	RI	366		Mldg,Bodyside Panel LT	R & I Assembly			0.3	SM
12	BR	199	13	Panel,Rocker LT	Blend Refinish			1.8	RF
					0.8 Blend				
					0.6 Two-stage setup				
					0.4 Two-stage				
13	I	389		Panel,Quarter LT	Repair			7.5*	SM
14	L	389		Panel,Quarter LT	Refinish			2.6	RF
					2.2 Surface				
					0.4 Two-stage				
15	E	472	01	Tape,Quarter Lower LT	788173BA0A	\$27.65		0.2	SM
16	L	395		Pillar,Body Lock LT	Refinish			1.2	RF
					1.0 Surface				
					0.2 Two-stage				
17	SB	502		Glass,Quarter Vent T LT	Sublet Repair	\$87.50*			SM
				>> >>R & I AND Seal Kit					

**Rear Bumper**

18	N	569	RR Bumper Cvr Overhaul	Additional Labor		1.8	SM
19	I	566	Cover,Rear Bumper	Repair		1.0*	SM
20	L	566	Cover,Rear Bumper	Refinish		3.2	RF
				2.7 Surface			
				0.5 Two-stage			

**Rear Body, Lamps And Floor Pan**

21	RI	533	Taillamp Assembly,Otr LT	R & I Assembly		INC	SM
----	----	-----	--------------------------	----------------	--	-----	----

**Manual Entries**

22	L	M14	Corrosion Protection	Refinish		0.2*	RF
23	EC		Cover car exterior	Replace Economy	\$5.00*	0.2*	SM
			Quantity of 1 @ \$5.00* each				
24	EC		Flex Additive	Replace Economy	\$6.50*		RF
			Quantity of 1 @ \$6.50* each				
25	N		De-Nib and polish	Additional Labor			SM*
26	N		Hazad, waste	Additional Labor	\$5.00*		SM
26	Items						

**MC Message**

01 CALL DEALER FOR EXACT PART # / PRICE  
13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

Gross Parts		\$306.17
Other Parts		\$205.50
Paint & Materials	11.6 Hours @ \$38.00	\$440.80
Parts & Material Total		\$952.47
Tax on Parts & Material	@ 5.500%	\$52.39

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$58.00	3.3	11.8	15.1	\$875.80
Mech/Elec (ME)	\$75.00				
Frame (FR)	\$70.00				
Refinish (RF)	\$58.00	11.6		11.6	\$672.80
<b>Labor Total</b>				26.7 Hours	\$1,548.60
Tax on Labor		@ 5.500%			\$85.17
Sublet Repairs					\$87.50
Tax on Sublet		@ 5.500%			\$4.81
<b>Gross Total</b>					<b>\$2,730.94</b>
<b>Net Total</b>					<b>\$2,730.94</b>

Alternate Parts Y/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default  
SPPL Yes Zip Code: 53081 Default  
Rate Name Default

Audatex Estimating 8.0.134 ES 02/01/2017 02:22 PM REL 8.0.134 DT 01/01/2017 DB 01/15/2017  
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**2.7 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.**

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS.ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE IS BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS OR LABOR THAT MAY BE REQUIRED AFTER THE WORK HAS BEEN STARTED. OCCASIONALLY, WORN OR DAMAGED PARTS ARE DISCOVERED THAT WERE NOT EVIDENT ON THE FIRST INSPECTION. THEREFORE, THE ABOVE PRICED ARE NOT GUARANTEED. PARTS PRICES SUBJECTED TO CHANGE DUE TO MANUFACTURER'S PRICE INCREASES.

#### Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chippguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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III

Other Matters

7.10

Res. No. 192-16-17. By Alderperson Wolf. February 6, 2017.

This is a Declaration of Official Intent of the City of Sheboygan, Wisconsin (the "ISSUER") to reimburse an expenditure with proceeds of a borrowing or borrowing authorized by the Issuer. This Declaration is made under and pursuant to Treas. Reg. Section 1.150-2. The Finance Director has been designated as an official or employee authorized by the Issuer to make this Declaration of Official Intent pursuant to Res. No. 486-93-94 adopted on March 21, 1994. This Declaration of Official Intent is a public record maintained in the files of the Issuer and is available for public inspection pursuant to Subchapter II of Chapter 19, Wisconsin Statutes.

The undersigned hereby declares that it is the reasonable expectation of the Issuer to use proceeds of a borrowing or borrowings to be incurred by the Issuer to reimburse expenditures for the property, project or program or from the fund(s)/account(s) described below:

1. Project description: 2017 Model Bomag CR 352 Paving machine equipped with a Carlson 8 to 15 foot wide screed and accessories and training.

The maximum principal amount of the borrowing or borrowing to be incurred to reimburse expenditures for the above-described purposes is reasonably expected, on the date hereof, to be \$358,900.

See over

RESOLVED: The Issuer intends to reimburse from borrowed funds within eighteen (18) months, after the later of (a) the date the expenditures is paid or (b) the date the equipment is placed in service, but in no event more than three years after the expenditure is paid.

No money from sources other than the anticipated borrowing or borrowings is, or is reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer with respect to the expenditure, pursuant to the budgetary and financial circumstances of the Issuer as of the date of this Declaration.

---

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

II

Other Matters

7.11

R. O. No. 223- 16 - 17. By CITY CLERK. February 6, 2017.

Submitting various license applications for the period ending December 31, 2017, June 30, 2017 and June 30, 2018.

Law & Lic

\_\_\_\_\_  
City Clerk

"CLASS B" LIQUOR LICENSE (June 30, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3239	Kevin's Supper Club	4604 S. Business Dr.

SIDEWALK CAFE LICENSE (April 14, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3235	Harvest Café	502 S. 8 <sup>th</sup> St.

BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1030	Bertelsen, Kaitlyn A.	1224 N. 27 <sup>th</sup> St.
1015	Busch, Jeffrey M. (Club)	428 St. Clair Ave., #4
1112	Ceron, Daniela	4405 Primrose Ct., #N202
1169	Falk, Courtney m.	1913 Humboldt Ave.
9767	Gahagan, Rachel M.	1226 N. 6 <sup>th</sup> St.
1269	Gamez, Donna L.	2013 Cooper Ave.
1653	Kraus, David V.	2408 Weeden Creek Rd.
1286	Lesko, Austin J.	8 Dakota Trl.
1245	Little, Elizabeth M.	2686 Georgia Ave.
1648	Lynch, Matthew C.	1012 Falls Parc Dr., #16, Sheb. Falls
1062	Newton, Kimberleigh M.	1058 Weeden Creek Rd.
1073	O'Brien, Sean M.	2621 N. 31 <sup>st</sup> St.
1115	Riley, Christine L.	3522 Highcliff Cir.
8500	Roberts, Lisa M.	514C South Pier Dr.
6350	Steinberg, Scott L.	724 Broughton Dr.
1036	Van Zeeland, Timothy J.	2336 N. 13 <sup>th</sup> St.
1211	Winterberg, Kyle J.	809 Chicago St., Sheb. Falls

117

III

EAR

TAXICAB DRIVER'S LICENSE (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1142	Baranda-Fernandez, Cesar	1603 Superior Ave.
1292	Kernen, Thomas E.	3204 Mill Rd.
8177	McKenzie, David J.	1216 S. 9 <sup>th</sup> St.
1008	Montes, Rosalinda	626 Superior Ave.
1151	Moreno Casas, Marcos D.	2007 N. 15 <sup>th</sup> St.

TRANSIENT MERCHANTS LICENSE (December 31, 2017)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1650	Williams, Mitchell R.	5531 Playbird Rd.

II

Other Matters

7.12

R. O. No. 224-16 - 17. By CITY CLERK. February 6, 2017.

Submitting, as a matter of record, the Sheboygan County Humane Society's Annual Finance Report for 2015 with the 2016 report to follow in May.

Lies over.

---

City Clerk

III

COPY

Form **990**

**Return of Organization Exempt From Income Tax**  
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

OMB No. 1545-0047

**2015**

**Open to Public Inspection**

Department of the Treasury  
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.  
▶ Information about Form 990 and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

**A** For the 2015 calendar year, or tax year beginning \_\_\_\_\_, and ending \_\_\_\_\_

<p><b>B</b> Check if applicable:</p> <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<p><b>C</b> Name of organization <b>SHEBOYGAN COUNTY HUMANE SOCIETY</b></p> <p>Doing business as _____</p> <p>Number and street (or P.O. box if mail is not delivered to street address) Room/suite <b>3107 NORTH 20TH STREET</b></p> <p>City or town, state or province, country, and ZIP or foreign postal code <b>SHEBOYGAN WI 53083</b></p>	<p><b>D</b> Employer identification number <b>39-1050684</b></p> <p><b>E</b> Telephone number <b>920-458-2012</b></p> <p><b>G</b> Gross receipts <b>2,344,922</b></p>
<p><b>F</b> Name and address of principal officer: <b>LEAH HELMS</b> <b>3107 NORTH 20TH STREET</b> <b>SHEBOYGAN WI 53083</b></p>		<p>H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                  H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No                  If "No," attach a list. (see instructions)</p>
<p><b>I</b> Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) ( ) (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527</p>		<p>H(c) Group exemption number ▶ _____</p>
<p><b>J</b> Website: ▶ <b>WWW.MYSCHS.COM</b></p>		
<p><b>K</b> Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ _____</p>		<p><b>L</b> Year of formation: <b>1963</b> <b>M</b> State of legal domicile: <b>WI</b></p>

**Part I Summary**

<b>Activities &amp; Governance</b>	<p><b>1</b> Briefly describe the organization's mission or most significant activities: <b>THE PREVENTION OF CRUELTY TO ANIMALS, THE RELIEF OF SUFFERING AMONG ANIMALS, AND THE EXTENSION OF HUMANE EDUCATION.</b></p> <p><b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.</p> <p><b>3</b> Number of voting members of the governing body (Part VI, line 1a) <span style="float: right;"><b>3</b> <b>12</b></span></p> <p><b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) <span style="float: right;"><b>4</b> <b>12</b></span></p> <p><b>5</b> Total number of individuals employed in calendar year 2015 (Part V, line 2a) <span style="float: right;"><b>5</b> <b>28</b></span></p> <p><b>6</b> Total number of volunteers (estimate if necessary) <span style="float: right;"><b>6</b> <b>195</b></span></p> <p><b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 <span style="float: right;"><b>7a</b> <b>0</b></span></p> <p><b>7b</b> Net unrelated business taxable income from Form 990-T, line 34 <span style="float: right;"><b>7b</b> <b>0</b></span></p>																									
<b>Revenue</b>		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th style="text-align: center;">Prior Year</th> <th style="text-align: center;">Current Year</th> </tr> </thead> <tbody> <tr> <td><b>8</b> Contributions and grants (Part VIII, line 1h)</td> <td style="text-align: right;">707,182</td> <td style="text-align: right;">1,929,402</td> </tr> <tr> <td><b>9</b> Program service revenue (Part VIII, line 2g)</td> <td style="text-align: right;">190,228</td> <td style="text-align: right;">183,601</td> </tr> <tr> <td><b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)</td> <td style="text-align: right;">58,928</td> <td style="text-align: right;">69,934</td> </tr> <tr> <td><b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 8c, 10c, and 11e)</td> <td style="text-align: right;">6,996</td> <td style="text-align: right;">1,155</td> </tr> <tr> <td><b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)</td> <td style="text-align: right;">963,334</td> <td style="text-align: right;">2,184,092</td> </tr> </tbody> </table>		Prior Year	Current Year	<b>8</b> Contributions and grants (Part VIII, line 1h)	707,182	1,929,402	<b>9</b> Program service revenue (Part VIII, line 2g)	190,228	183,601	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d)	58,928	69,934	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 8c, 10c, and 11e)	6,996	1,155	<b>12</b> Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	963,334	2,184,092						
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**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

<b>Sign Here</b>	<p>Signature of officer <b>LEAH HELMS</b></p> <p>Type or print name and title <b>EXEC. DIRECTOR</b></p>	<p>Date</p>
<b>Paid Preparer Use Only</b>	<p>Print/Type preparer's name <b>ANN B. FREUND, CPA</b></p> <p>Firm's name ▶ <b>HUBERTY &amp; ASSOCIATES, S.C.</b></p> <p>Firm's address ▶ <b>145 S MARR ST</b> <b>FOND DU LAC, WI 54935-4434</b></p>	<p>Preparer's signature</p> <p>Date <b>07/26/15</b></p> <p>Check <input type="checkbox"/> if self-employed</p> <p>Firm's EIN ▶ <b>39-1392227</b></p> <p>Phone no. <b>920-923-8400</b></p>

May the IRS discuss this return with the preparer shown above? (see instructions)  Yes  No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2015)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

THE PREVENTION OF CRUELTY TO ANIMALS, THE RELIEF OF SUFFERING AMONG ANIMALS, AND THE EXTENSION OF HUMANE EDUCATION.

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes  No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes  No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 457,457 including grants of \$ ) (Revenue \$ 183,601 ) TO PROVIDE FOOD, SHELTER, AND MEDICAL TREATMENT TO STRAY OR UNWANTED ANIMALS.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4c (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

4d Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses ▶ 457,457

**Part IV Checklist of Required Schedules**

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? If "Yes," complete Schedule A	<input checked="" type="checkbox"/>	
2 Is the organization required to complete Schedule B, Schedule of Contributors (see instructions)?	<input checked="" type="checkbox"/>	
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? If "Yes," complete Schedule C, Part I		<input checked="" type="checkbox"/>
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? If "Yes," complete Schedule C, Part II		<input checked="" type="checkbox"/>
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? If "Yes," complete Schedule C, Part III		<input checked="" type="checkbox"/>
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? If "Yes," complete Schedule D, Part I		<input checked="" type="checkbox"/>
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? If "Yes," complete Schedule D, Part II		<input checked="" type="checkbox"/>
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? If "Yes," complete Schedule D, Part III		<input checked="" type="checkbox"/>
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? If "Yes," complete Schedule D, Part IV		<input checked="" type="checkbox"/>
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? If "Yes," complete Schedule D, Part V	<input checked="" type="checkbox"/>	
11 If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? If "Yes," complete Schedule D, Part VI	<input checked="" type="checkbox"/>	
b Did the organization report an amount for investments—other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VII		<input checked="" type="checkbox"/>
c Did the organization report an amount for investments—program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part VIII		<input checked="" type="checkbox"/>
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? If "Yes," complete Schedule D, Part IX	<input checked="" type="checkbox"/>	
e Did the organization report an amount for other liabilities in Part X, line 25? If "Yes," complete Schedule D, Part X	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? If "Yes," complete Schedule D, Part X	<input checked="" type="checkbox"/>	
12a Did the organization obtain separate, independent audited financial statements for the tax year? If "Yes," complete Schedule D, Parts XI and XII	<input checked="" type="checkbox"/>	
b Was the organization included in consolidated, independent audited financial statements for the tax year? If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional		<input checked="" type="checkbox"/>
13 Is the organization a school described in section 170(b)(1)(A)(ii)? If "Yes," complete Schedule E		<input checked="" type="checkbox"/>
14a Did the organization maintain an office, employees, or agents outside of the United States?		<input checked="" type="checkbox"/>
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? If "Yes," complete Schedule F, Parts I and IV		<input checked="" type="checkbox"/>
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? If "Yes," complete Schedule F, Parts II and IV		<input checked="" type="checkbox"/>
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? If "Yes," complete Schedule F, Parts III and IV		<input checked="" type="checkbox"/>
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? If "Yes," complete Schedule G, Part I (see instructions)		<input checked="" type="checkbox"/>
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VII, lines 1c and 8a? If "Yes," complete Schedule G, Part II	<input checked="" type="checkbox"/>	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? If "Yes," complete Schedule G, Part III		<input checked="" type="checkbox"/>

**Part IV: Checklist of Required Schedules (continued)**

	Yes	No
20a Did the organization operate one or more hospital facilities? If "Yes," complete Schedule H		X
b If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 17? If "Yes," complete Schedule I, Parts I and II		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? If "Yes," complete Schedule I, Parts I and III		X
23 Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? If "Yes," complete Schedule J		X
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? If "Yes," complete Schedule L, Part I		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? If "Yes," complete Schedule L, Part I		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? If "Yes," complete Schedule L, Part II		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? If "Yes," complete Schedule L, Part III		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
b A family member of a current or former officer, director, trustee, or key employee? If "Yes," complete Schedule L, Part IV		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? If "Yes," complete Schedule L, Part IV		X
29 Did the organization receive more than \$25,000 in non-cash contributions? If "Yes," complete Schedule M	X	
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? If "Yes," complete Schedule M		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? If "Yes," complete Schedule N, Part I		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? If "Yes," complete Schedule N, Part II		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? If "Yes," complete Schedule R, Part I		X
34 Was the organization related to any tax-exempt or taxable entity? If "Yes," complete Schedule R, Parts II, III, or IV, and Part V, line 1		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If "Yes," complete Schedule R, Part V, line 2		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? If "Yes," complete Schedule R, Part V, line 2		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? If "Yes," complete Schedule R, Part VI		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

**Part V** Statements Regarding Other IRS Filings and Tax Compliance  
 Check if Schedule O contains a response or note to any line in this Part V

		Yes	No
1a	Enter the number reported in Box 3 of Form 1099. Enter -0- if not applicable		
1a	0		
1b	Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable		
1b	0		
c	Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?		
1c			
2a	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return		
2a	28		
b	If at least one is reported on line 2a, did the organization file all required federal employment tax returns? Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)	X	
2b			
3a	Did the organization have unrelated business gross income of \$1,000 or more during the year?		X
3a			
b	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation in Schedule O		
3b			
4a	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?		X
4a			
b	If "Yes," enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
4b			
5a	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?		X
5a			
b	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?		X
5b			
c	If "Yes" to line 5a or 5b, did the organization file Form 8888-T?		
5c			
6a	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?		X
6a			
b	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?		
6b			
7	Organizations that may receive deductible contributions under section 170(c).		
a	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?		X
7a			
b	If "Yes," did the organization notify the donor of the value of the goods or services provided?		
7b			
c	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?		X
7c			
d	If "Yes," indicate the number of Forms 8282 filed during the year		
7d			
e	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?		X
7e			
f	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?		X
7f			
g	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?		
7g			
h	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?		
7h			
8	Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?		
8			
9	Sponsoring organizations maintaining donor advised funds.		
a	Did the sponsoring organization make any taxable distributions under section 4966?		
9a			
b	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?		
9b			
10	Section 501(c)(7) organizations. Enter:		
a	Initiation fees and capital contributions included on Part VIII, line 12	10a	
b	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	10b	
11	Section 501(c)(12) organizations. Enter:		
a	Gross income from members or shareholders	11a	
b	Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.)	11b	
12a	Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041?	12a	
b	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	12b	
13	Section 501(c)(29) qualified nonprofit health insurance issuers.		
a	Is the organization licensed to issue qualified health plans in more than one state? Note. See the instructions for additional information the organization must report on Schedule O.	13a	
b	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	13b	
c	Enter the amount of reserves on hand	13c	
14a	Did the organization receive any payments for indoor tanning services during the tax year?	14a	X
b	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation in Schedule O	14b	

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI

**Section A. Governing Body and Management**

		Yes	No
1a	Enter the number of voting members of the governing body at the end of the tax year. If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
1b	Enter the number of voting members included in line 1a, above, who are independent		
2	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?		X
3	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person?		X
4	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?		X
5	Did the organization become aware during the year of a significant diversion of the organization's assets?		X
6	Did the organization have members or stockholders?		X
7a	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?		X
7b	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?		X
8	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a	The governing body?	X	
b	Each committee with authority to act on behalf of the governing body?	X	
9	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses in Schedule O		X

**Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)**

		Yes	No
10a	Did the organization have local chapters, branches, or affiliates?		X
10b	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?		
11a	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?		X
b	Describe in Schedule O the process, if any, used by the organization to review this Form 990.		
12a	Did the organization have a written conflict of interest policy? If "No," go to line 13	X	
12b	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	X	
12c	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe in Schedule O how this was done		X
13	Did the organization have a written whistleblower policy?		X
14	Did the organization have a written document retention and destruction policy?		X
15	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a	The organization's CEO, Executive Director, or top management official	X	
b	Other officers or key employees of the organization	X	
	If "Yes" to line 15a or 15b, describe the process in Schedule O (see instructions).		
16a	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?		X
b	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?		

**Section C. Disclosure**

- 17 List the states with which a copy of this Form 990 is required to be filed ► WI
- 18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
 Own website  Another's website  Upon request  Other (explain in Schedule O)
- 19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.
- 20 State the name, address, and telephone number of the person who possesses the organization's books and records: ►

**LEAH HELMS** **3107 N 20TH STREET** **WI 53083** **920-458-2012**  
**SHEBOYGAN**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**

Check if Schedule O contains a response or note to any line in this Part VII

**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees**

1a Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's current officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
  - List all of the organization's current key employees, if any. See instructions for definition of "key employee."
  - List the organization's five current highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
  - List all of the organization's former officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
  - List all of the organization's former directors or trustees that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.
- List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(1) KATHY ANDERSON SECRETARY	1.00 0.00	X		X			0	0	0
(2) PAM MARKELZ MEMBER	1.00 0.00	X					0	0	0
(3) AMY THIEL MEMBER	1.00 0.00	X					0	0	0
(4) JACQUELINE MCKELVY MEMBER	1.00 0.00	X					0	0	0
(5) ERIK JENSEN MEMBER	1.00 0.00	X					0	0	0
(6) DIANE EBENREITER MEMBER	1.00 0.00	X					0	0	0
(7) STEVE MECH VICE PRESIDENT/TREAS	1.00 0.00	X		X			0	0	0
(8) LISA DROSS MEMBER	1.00 0.00	X					0	0	0
(9) STEVE SCHMITT PRESIDENT	1.00 0.00	X		X			0	0	0
(10) OLIVER BAUER MEMBER	1.00 0.00	X					0	0	0
(11) BILL MARKLEIN MEMBER	1.00 0.00	X					0	0	0

**Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)**

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Farmer			
(12) TRICIA REISS MEMBER	1.00 0.00	X						0	0	0
(13) ANN MARIE JACOBSON MEMBER	1.00 0.00	X						0	0	0
(14) LEAH HELMS EXEC. DIRECTOR	40.00 0.00			X				46,154	0	0
<b>1b Sub-total</b>								<b>46,154</b>		
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>								<b>46,154</b>		

**2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization** ▶ 0

	Yes	No
<b>3</b> Did the organization list any former officer, director, or trustee, key employee, or highest compensated employee on line 1a? If "Yes," complete Schedule J for such individual		X
<b>4</b> For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? If "Yes," complete Schedule J for such individual		X
<b>5</b> Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? If "Yes," complete Schedule J for such person		X

**Section B. Independent Contractors**

**1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.**

(A) Name and business address	(B) Description of services	(C) Compensation

**2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization** ▶ 0

**Part VIII Statement of Revenue**  
 Check if Schedule O contains a response or note to any line in this Part VIII

		(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	1a Federated campaigns					
	1b Membership dues					
	1c Fundraising events	40,371				
	1d Related organizations					
	1e Government grants (contributions)					
	1f All other contributions, gifts, grants, and similar amounts not included above	1,889,031				
	g Noncash contributions included in lines 1a-1f: \$	1,510,943				
	<b>h Total. Add lines 1a-1f</b>	<b>1,929,402</b>				
<b>Program Service Revenue</b>	2a LICENSE FEES	900099 60,108	60,108			
	b ADOPTION FEES	900099 52,832	52,832			
	c CREMATIONS	900099 31,694	31,694			
	d SNAP FEES	900099 13,258	13,258			
	e OTHER	900099 12,818	12,818			
	f All other program service revenue	900099 12,891	12,891			
	<b>g Total. Add lines 2a-2f</b>	<b>183,601</b>				
<b>Other Revenue</b>	3 Investment income (including dividends, interest, and other similar amounts)	18,748			18,748	
	4 Income from investment of tax-exempt bond proceeds					
	5 Royalties					
	6a Gross rents	(i) Real 23,700				
		(ii) Personal				
	b Less: rental exps.					
	c Rental inc. or (loss)	23,700				
	d Net rental income or (loss)	23,700			23,700	
	7a Gross amount from sales of assets other than inventory	(i) Securities 148,651				
		(ii) Other 52,976				
	b Less: cost or other basis & sales exps	150,441				
	c Gain or (loss)	-1,790	52,976			
	d Net gain or (loss)	51,186			51,186	
	8a Gross income from fundraising events (not including \$ 40,371 of contributions reported on line 1c). See Part IV, line 18	a				
b Less: direct expenses	b 10,389					
c Net income or (loss) from fundraising events	-10,389			-10,389		
9a Gross income from gaming activities. See Part IV, line 19	a					
b Less: direct expenses	b					
c Net income or (loss) from gaming activities						
10a Gross sales of inventory, less returns and allowances	a					
b Less: cost of goods sold	b					
c Net income or (loss) from sales of inventory						
<b>Miscellaneous Revenue</b>		<b>Busn. Code</b>				
11a MISCELLANEOUS		45	45			
b RETURN ON BENEFICIAL INTEREST		-12,201			-12,201	
c						
d All other revenue						
e Total. Add lines 11a-11d		-12,156				
<b>12 Total revenue. See instructions.</b>		<b>2,184,092</b>	<b>183,646</b>	<b>0</b>	<b>71,044</b>	

**Part IX Statement of Functional Expenses**

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VII.

	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees	46,154	18,462	13,846	13,846
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages	259,508	220,751	34,780	3,977
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes	30,207	23,562	4,833	1,812
11 Fees for services (non-employees):				
a Management				
b Legal				
c Accounting	9,007		9,007	
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	6,344		6,344	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	6,996	2,341	4,417	238
12 Advertising and promotion				
13 Office expenses	2,941	1,358	646	937
14 Information technology				
15 Royalties				
16 Occupancy	61,091	42,312	18,779	
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest	95		95	
21 Payments to affiliates				
22 Depreciation, depletion, and amortization	56,914	51,223	5,691	
23 Insurance	18,620	14,896	3,724	
24 Other expenses. Itemize expenses not covered above (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a PRESCRIPTION/VACCINATIONS	42,235	42,235		
b PROPERTY TAXES	32,557		32,557	
c FOOD AND SUPPLIES	15,045	15,045		
d DUES & LICENSES	13,439	7,432	6,007	
e All other expenses	27,135	17,840	8,976	319
25 Total functional expenses. Add lines 1 through 24e	628,288	457,457	149,702	21,129
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)				

Part X Balance Sheet

Check if Schedule O contains a response or note to any line in this Part X.

		(A) Beginning of year		(B) End of year
Assets	1 Cash—non-interest bearing	196,095	1	110,575
	2 Savings and temporary cash investments	497	2	
	3 Pledges and grants receivable, net		3	175,263
	4 Accounts receivable, net	5,977	4	11,881
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see Instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	6,809	9	7,753
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 2,619,877		
	b Less: accumulated depreciation	10b 613,607	446,732	10c 2,006,270
	11 Investments—publicly traded securities	938,751	11	856,262
	12 Investments—other securities. See Part IV, line 11		12	
	13 Investments—program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11	300,335	15	274,896
16 Total assets. Add lines 1 through 15 (must equal line 34)	1,895,196	16	3,442,900	
Liabilities	17 Accounts payable and accrued expenses	20,960	17	80,105
	18 Grants payable		18	
	19 Deferred revenue		19	2,200
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	15,135	23	
	24 Unsecured notes and loans payable to unrelated third parties		24	
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	36,095	26	82,305
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	1,555,766	27	3,077,699
	28 Temporarily restricted net assets	40,849	28	20,410
	29 Permanently restricted net assets	262,486	29	262,486
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
33 Total net assets or fund balances	1,859,101	33	3,360,595	
34 Total liabilities and net assets/fund balances	1,895,196	34	3,442,900	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI

<b>1</b>	Total revenue (must equal Part VII, column (A), line 12)	<b>1</b>	<b>2,184,092</b>
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	<b>628,288</b>
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	<b>1,555,804</b>
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	<b>4</b>	<b>1,859,101</b>
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	<b>-54,310</b>
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain in Schedule O)	<b>9</b>	
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	<b>10</b>	<b>3,360,595</b>

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII

	Yes	No
<b>1</b> Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other If the organization changed its method of accounting from a prior year or checked "Other," explain in Schedule O.		
<b>2a</b> Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both: <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		<b>X</b>
<b>b</b> Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both: <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	<b>X</b>	
<b>c</b> If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.	<b>X</b>	
<b>3a</b> As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		<b>X</b>
<b>b</b> If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

**SCHEDULE A**  
**(Form 990 or 990-EZ)**

**Public Charity Status and Public Support**

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2015**

Open to Public Inspection

Department of the Treasury  
Internal Revenue Service

Name of the organization

**SHEBOYGAN COUNTY HUMANE SOCIETY**

Employer identification number

**39-1050684**

**Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.**

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1  A church, convention of churches, or association of churches described in section 170(b)(1)(A)(i).
- 2  A school described in section 170(b)(1)(A)(ii). (Attach Schedule E (Form 990 or 990-EZ).)
- 3  A hospital or a cooperative hospital service organization described in section 170(b)(1)(A)(iii).
- 4  A medical research organization operated in conjunction with a hospital described in section 170(b)(1)(A)(iii). Enter the hospital's name, city, and state: \_\_\_\_\_
- 6  An organization operated for the benefit of a college or university owned or operated by a governmental unit described in section 170(b)(1)(A)(iv). (Complete Part II.)
- 6  A federal, state, or local government or governmental unit described in section 170(b)(1)(A)(v).
- 7  An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 8  A community trust described in section 170(b)(1)(A)(vi). (Complete Part II.)
- 9  An organization that normally receives: (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See section 509(a)(2). (Complete Part III.)
- 10  An organization organized and operated exclusively to test for public safety. See section 509(a)(4).
- 11  An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in section 509(a)(1) or section 509(a)(2). See section 509(a)(3). Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
  - a  Type I. A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. You must complete Part IV, Sections A and B.
  - b  Type II. A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). You must complete Part IV, Sections A and C.
  - c  Type III functionally integrated. A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). You must complete Part IV, Sections A, D, and E.
  - d  Type III non-functionally integrated. A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). You must complete Part IV, Sections A and D, and Part V.
  - e  Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
  - f Enter the number of supported organizations
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
<b>Total</b>						

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
 (Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4.						

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						

12 Gross receipts from related activities, etc. (see instructions) 12

13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here

**Section C. Computation of Public Support Percentage**

14 Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f)) 14 %

15 Public support percentage from 2014 Schedule A, Part II, line 14 15 %

16a 33 1/3% support test—2015. If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization

b 33 1/3% support test—2014. If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and stop here. The organization qualifies as a publicly supported organization

17a 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

b 10%-facts-and-circumstances test—2014. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the "facts-and-circumstances" test, check this box and stop here. Explain in Part VI how the organization meets the "facts-and-circumstances" test. The organization qualifies as a publicly supported organization

18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**  
 (Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II.  
 If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	463,360	345,289	193,704	707,182	437,902	2,147,437
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose	258,762	229,241	185,697	190,228	183,601	1,047,529
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6 Total.</b> Add lines 1 through 5	722,122	574,530	379,401	897,410	621,503	3,194,966
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8 Public support.</b> (Subtract line 7c from line 6.)						3,194,966

**Section B. Total Support**

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
<b>9</b> Amounts from line 8	722,122	574,530	379,401	897,410	621,503	3,194,966
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources ...	23,834	49,399	50,738	28,639	77,495	230,105
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b	23,834	49,399	50,738	28,639	77,495	230,105
<b>11</b> Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on ...						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	566	164	262	15	45	1,052
<b>13 Total support.</b> (Add lines 9, 10c, 11, and 12.)	746,522	624,093	430,401	926,064	699,043	3,426,123
<b>14</b> First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here <input type="checkbox"/>						

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f))	15	93.25%
<b>16</b> Public support percentage from 2014 Schedule A, Part III, line 15	16	94.43%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2015 (line 10c, column (f) divided by line 13, column (f))	17	7%
<b>18</b> Investment income percentage from 2014 Schedule A, Part III, line 17	18	6%

- 19a** 33 1/3% support tests—2015. If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization
- b** 33 1/3% support tests—2014. If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and stop here. The organization qualifies as a publicly supported organization
- 20** Private foundation. If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions

Part IV Supporting Organizations
(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

Table with 3 columns: Question, Yes, No. Rows include questions 1 through 10b regarding supported organizations, such as 'Are all of the organization's supported organizations listed by name...', 'Did the organization have any supported organization that does not have an IRS determination of status...', etc.

**Part IV Supporting Organizations (continued)**

	Yes	No
<b>11</b> Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?		
<b>11a</b>		
b A family member of a person described in (a) above?		
<b>11b</b>		
c A 35% controlled entity of a person described in (a) or (b) above? If "Yes" to a, b, or c, provide detail in Part VI.		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

	Yes	No
<b>1</b> Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If "No," describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.		
<b>2</b> Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.		

**Section C. Type II Supporting Organizations**

	Yes	No
<b>1</b> Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).		

**Section D. All Type III Supporting Organizations**

	Yes	No
<b>1</b> Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?		
<b>2</b> Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).		
<b>3</b> By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in Part VI the role the organization's supported organizations played in this regard.		

**Section E. Type III Functionally-Integrated Supporting Organizations**

<b>1</b> Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):		
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.		
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.		
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).		
<b>2</b> Activities Test. Answer (a) and (b) below.		
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.		
<b>2a</b>		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.		
<b>2b</b>		
<b>3</b> Parent of Supported Organizations. Answer (a) and (b) below.		
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI.		
<b>3a</b>		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in Part VI the role played by the organization in this regard.		
<b>3b</b>		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

1  Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A - Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	

Section B - Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C - Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	

7  Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).

Schedule A (Form 990 or 990-EZ) 2015 **SHEBOYGAN COUNTY HUMANE SOCIETY** **39-1050684** Page 7  
**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)**

Section D - Distributions	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2015 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E - Distribution Allocations (see instructions)	(I) Excess Distributions	(II) Underdistributions Pre-2015	(III) Distributable Amount for 2015
1 Distributable amount for 2015 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2015 (reasonable cause required-see instructions)			
3 Excess distributions carryover, if any, to 2015:			
a			
b			
c			
d From 2013			
e From 2014			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2015 distributable amount			
i Carryover from 2010 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2015 from Section D, line 7: <span style="float: right;">S</span>			
a Applied to underdistributions of prior years			
b Applied to 2015 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).			
6 Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).			
7 Excess distributions carryover to 2016. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b			
c Excess from 2013			
d Excess from 2014			
e Excess from 2015			

**Part VI** Supplemental information. Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**SUPPORTING SCHEDULE - UNUSUAL GRANTS**

**BUILDING** \$ **1,491,500**

**PART III, LINE 12 - OTHER INCOME DETAIL**

\$ **1,052**

**Schedule B**  
 (Form 990, 990-EZ,  
 or 990-PF)

 Department of the Treasury  
 Internal Revenue Service

**Schedule of Contributors**

▶ Attach to Form 990, Form 990-EZ, or Form 990-PF.

OMB No. 1545-0047

**2015**

 ▶ Information about Schedule B (Form 990, 990-EZ, or 990-PF) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Name of the organization

Employer identification number

**SHEBOYGAN COUNTY HUMANE SOCIETY**
**39-1050684**

Organization type (check one):

Filers of:

Section:

Form 990 or 990-EZ

 501(c)( 3 ) (enter number) organization

 4947(a)(1) nonexempt charitable trust not treated as a private foundation

 527 political organization

Form 990-PF

 501(c)(3) exempt private foundation

 4947(a)(1) nonexempt charitable trust treated as a private foundation

 501(c)(3) taxable private foundation

Check if your organization is covered by the General Rule or a Special Rule.

Note. Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

**General Rule**

- For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

**Special Rules**

- For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33 $\frac{1}{3}$ % support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990 or 990-EZ), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of (1) \$5,000 or (2) 2% of the amount on (i) Form 990, Part VIII, line 1h, or (ii) Form 990-EZ, line 1. Complete Parts I and II.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 exclusively for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I, II, and III.
- For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions exclusively for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an exclusively religious, charitable, etc., purpose. Do not complete any of the parts unless the General Rule applies to this organization because it received nonexclusively religious, charitable, etc., contributions totaling \$5,000 or more during the year ▶ \$

**Caution.** An organization that is not covered by the General Rule and/or the Special Rules does not file Schedule B (Form 990, 990-EZ, or 990-PF), but it must answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it does not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).

For Paperwork Reduction Act Notice, see the instructions for Form 990, 990-EZ, or 990-PF.

Schedule B (Form 990, 990-EZ, or 990-PF) (2015)

Name of organization

**SHEBOYGAN COUNTY HUMANE SOCIETY**

Employer identification number

**39-1050684****Part I** Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	<b>ELIZABETH MCGINNESS IRREVOCABLE TRU WELLS FARGO PO BOX 171 SHEBOYGAN WI 53082</b>	\$ 6,667	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	<b>SARGENTO CHEESE ONE PERSNICKETY PLACE PLYMOUTH WI 53073</b>	\$ 24,193	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	<b>WAGNER FOUNDATION PO BOX 663 SHEBOYGAN WI 53082</b>	\$ 39,998	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	<b>IRENE LUETHGE ESTATE 3107 NORTH 20TH STREET SHEBOYGAN WI 53083</b>	\$ 6,571	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	<b>THE CHRISTOPHER FAMILY FOUNDATION 123 E OGDEN SUITE 203 HINDSALE IL 60521</b>	\$ 6,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	<b>TORO GIVING 8111 LYNDALE AVENUE SOUTH BLOOMINGTON MN 55420-1196</b>	\$ 9,842	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization **SHEBOYGAN COUNTY HUMANE SOCIETY** Employer identification number **39-1050684**

**Part I** Contributors (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	MEM 620 NORTH LYNNDALE DRIVE APPLETON WI 54914	\$ 10,000	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
8	MARK NEMSCHOFF 33 E 15TH STREET TEMPE AZ 85281-6601	\$ 1,491,500	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input checked="" type="checkbox"/> (Complete Part II for noncash contributions.)
9	HAMILTON FAMILY FOUNDATION PO BOX 700440 OOSTBURG WI 53070	\$ 5,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
10	ESTATE OF CAROL SCHULTZ 602 NORTH 6TH STREET SHEBOYGAN WI 53081	\$ 36,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
11	LORRAINE BEAVER 7415 WEST WALKER DRIVE LITTLETON CO 80123	\$ 139,263	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

Name of organization <b>SHEBOYGAN COUNTY HUMANE SOCIETY</b>	Employer identification number <b>39-1050684</b>
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**Part II** Noncash Property (see instructions). Use duplicate copies of Part II if additional space is needed.

(a) No. from Part I	(b) Description of noncash property given	(c) FMV (or estimate) (see instructions)	(d) Date received
6	<b>TORO GIVING GRANT - LAWN MOWER</b>	\$ 9,443	12/04/15
7	<b>PRINTERS</b>	\$ 10,000	12/14/15
8	<b>BUILDING</b>	\$ 1,491,500	05/01/15
		\$	
		\$	
		\$	

SCHEDULE D (Form 990)

Department of the Treasury Internal Revenue Service

Name of the organization

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990, Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b. Attach to Form 990.

Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

CMB No. 1545-0047

2015

Open to Public Inspection

Employer identification number

39-1050684

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts. Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

Table with 2 columns: (a) Donor advised funds, (b) Funds and other accounts. Rows include: 1 Total number at end of year, 2 Aggregate value of contributions to (during year), 3 Aggregate value of grants from (during year), 4 Aggregate value at end of year, 5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?, 6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?

Part II Conservation Easements. Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

Table with 2 columns: Held at the End of the Tax Year. Rows include: 1 Purpose(s) of conservation easements held by the organization (check all that apply), 2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year. (a) Total number of conservation easements, (b) Total acreage restricted by conservation easements, (c) Number of conservation easements on a certified historic structure included in (a), (d) Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register, 3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year, 4 Number of states where property subject to conservation easement is located, 5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?, 6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year, 8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?, 9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets. Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

Table with 2 columns: \$, \$, \$, \$. Rows include: 1a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items. b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items: (i) Revenue included on Form 990, Part VII, line 1, (ii) Assets included in Form 990, Part X, 2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items: a Revenue included on Form 990, Part VII, line 1, b Assets included in Form 990, Part X.

**Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)**

- 3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):
- a  Public exhibition
  - b  Scholarly research
  - c  Preservation for future generations
  - d  Loan or exchange programs
  - e  Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection?  Yes  No

**Part IV Escrow and Custodial Arrangements.**  
Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X?  Yes  No
- b If "Yes," explain the arrangement in Part XIII and complete the following table:
- |                                 | Amount |
|---------------------------------|--------|
| c Beginning balance             | 1c     |
| d Additions during the year     | 1d     |
| e Distributions during the year | 1e     |
| f Ending balance                | 1f     |
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability?  Yes  No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII

**Part V Endowment Funds.**  
Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1a Beginning of year balance	1,235,293	885,570	881,737	726,353	749,112
b Contributions		127,110	-111,892	75,145	35,470
c Net investment earnings, gains, and losses	-13,979	246,369	115,725	94,289	-2,029
d Grants or scholarships					
e Other expenditures for facilities and programs	79,607	23,756		14,050	56,200
f Administrative expenses	10,549				
g End of year balance	1,131,158	1,235,293	885,570	881,737	726,353

- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment ▶ **75.69 %**
  - b Permanent endowment ▶ **1.10 %**
  - c Temporarily restricted endowment ▶ **23.21 %**
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- |                             | Yes      | No       |
|-----------------------------|----------|----------|
| (i) unrelated organizations | <b>X</b> |          |
| (ii) related organizations  |          | <b>X</b> |
- b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

**Part VI Land, Buildings, and Equipment.**  
Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land		229,959		229,959
b Buildings		1,964,126	324,267	1,639,859
c Leasehold improvements				
d Equipment		350,031	247,062	102,969
e Other		75,761	42,278	33,483
<b>Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.)</b>				<b>2,006,270</b>

**Part VII Investments—Other Securities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely-held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 12.) ▶		

**Part VIII Investments—Program Related.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 13.) ▶		

**Part IX Other Assets.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1) <b>BENEFICIAL INTEREST IN TRUST ESTATE</b>	<b>274,896</b>
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 15.) ▶	<b>274,896</b>

**Part X Other Liabilities.**

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
<b>Total.</b> (Column (b) must equal Form 990, Part X, col. (B) line 25.) ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII

**Part XI** Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.  
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements		1	2,138,827
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:			
a	Net unrealized gains (losses) on investments	2a	-54,310	
b	Donated services and use of facilities	2b	5,000	
c	Recoveries of prior year grants	2c		
d	Other (Describe in Part XIII.)	2d	10,389	
e	Add lines 2a through 2d	2e		-38,921
3	Subtract line 2e from line 1	3		2,177,748
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:			
a	Investment expenses not included on Form 990, Part VII, line 7b	4a	6,344	
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		6,344
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5		2,184,092

**Part XII** Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.  
Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements		1	637,333
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:			
a	Donated services and use of facilities	2a	5,000	
b	Prior year adjustments	2b		
c	Other losses	2c		
d	Other (Describe in Part XIII.)	2d	10,389	
e	Add lines 2a through 2d	2e		15,389
3	Subtract line 2e from line 1	3		621,944
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:			
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	6,344	
b	Other (Describe in Part XIII.)	4b		
c	Add lines 4a and 4b	4c		6,344
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5		628,288

**Part XIII** Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

**PART V, LINE 4 - INTENDED USES FOR ENDOWMENT FUNDS**

DISBURSEMENTS FROM THE BENEFICIAL INTERESTS IN TRUST ESTATES ARE MADE BASED ON THE ORGANIZATION'S PROPORTIONAL SHARE OF THE NET INCOME OF THE TRUST ASSETS. FURTHER, THE ORGANIZATION'S POLICY STATES THAT THE BOARD OF DIRECTORS, BY 2/3 MAJORITY VOTE, MAY USE ALL OR PART OF THE INTEREST OR INCOME FROM THE BOARD DESIGNATED ENDOWMENT. FURTHER, BY 2/3 MAJORITY VOTE, THE BOARD OF DIRECTORS MAY TRANSFER FUNDS, INCLUDING THE EXPENDITURE OF PRINCIPAL, INTO AND OUT OF THE BOARD DESIGNATED ENDOWMENT.

**PART X - FIN 48 FOOTNOTE**

THE ORGANIZATION IS EXEMPT FROM FEDERAL AND STATE INCOME TAXES UNDER INTERNAL REVENUE CODE 501(C)(3). IN ADDITION, THE ORGANIZATION QUALIFIES

FOR THE CHARITABLE CONTRIBUTION DEDUCTION UNDER INTERNAL REVENUE CODE 170 (B) (1) (A) AND HAS BEEN CLASSIFIED AS AN ORGANIZATION OTHER THAN A PRIVATE FOUNDATION UNDER INTERNAL REVENUE CODE 509 (A) (2).

THE ORGANIZATION HAS EVALUATED TAX POSITIONS TAKEN FOR FILING WITH THE INTERNAL REVENUE SERVICE AND ALL STATE JURISDICTIONS WHERE IT OPERATES. THE ORGANIZATION BELIEVES THAT INCOME TAX FILING POSITIONS WILL BE SUSTAINED UPON EXAMINATION AND DOES NOT ANTICIPATE ANY ADJUSTMENTS THAT WOULD RESULT IN A MATERIAL ADVERSE AFFECT ON THE ORGANIZATION'S FINANCIAL CONDITION, RESULTS OF OPERATIONS OR CASH FLOWS. ACCORDINGLY, THE ORGANIZATION HAS NOT RECORDED ANY RESERVES, OR RELATED ACCRUALS FOR INTEREST AND PENALTIES FOR UNCERTAIN INCOME TAX POSITIONS AT DECEMBER 31, 2015 AND 2014. ALL YEARS NOT CLOSED BY STATUTE OF LIMITATIONS IN JURISDICTIONS REMAIN OPEN FOR EXAMINATIONS.

PART XI, LINE 2D - REVENUE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 10,389

PART XII, LINE 2D - EXPENSE AMOUNTS INCLUDED IN FINANCIALS - OTHER

FUNDRAISING EXPENSES \$ 10,389

**SCHEDULE G  
(Form 990 or 990-EZ)**

**Supplemental Information Regarding Fundraising or Gaming Activities**

GMB No. 1545-0047

**2015**

Department of the Treasury  
Internal Revenue Service

Complete if the organization answered "Yes" on Form 990, Part IV, lines 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Open to Public Inspection

Name of the organization

**SHEBOYGAN COUNTY HUMANE SOCIETY**

Employer identification number

**39-1050684**

**Part I**

**Fundraising Activities. Complete if the organization answered "Yes" on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.**

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- a  Mail solicitations
- b  Internet and email solicitations
- c  Phone solicitations
- d  In-person solicitations
- e  Solicitation of non-government grants
- f  Solicitation of government grants
- g  Special fundraising events

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services?  Yes  No

b If "Yes," list the ten highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

	(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in col. (i)	(vi) Amount paid to (or retained by) organization
			Yes	No			
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
<b>Total</b>							

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

**Part II Fundraising Events.** Complete if the organization answered "Yes" on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1	(b) Event #2	(c) Other events	(d) Total events (add col. (a) through col. (c))
		<b>NEWLETTER MAILE</b> (event type)	<b>CHRISTMAS MAILE</b> (event type)	<b>NONE</b> (total number)	
Revenue	1 Gross receipts	24,914	9,955		34,869
	2 Less: Contributions	24,914	9,955		34,869
	3 Gross income (line 1 minus line 2)				
Direct Expenses	4 Cash prizes				
	5 Noncash prizes				
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	5,271	2,617		7,888
	10 Direct expense summary. Add lines 4 through 9 in column (d)				7,888
11 Net income summary. Subtract line 10 from line 3, column (d)				-7,888	

**Part III Gaming.** Complete if the organization answered "Yes" on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tab/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add col. (a) through col. (c))
Revenue	1 Gross revenue				
Direct Expenses	2 Cash prizes				
	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	<input type="checkbox"/> Yes <input type="checkbox"/> No %	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities:  
 a Is the organization licensed to conduct gaming activities in each of these states?  Yes  No  
 b If "No," explain:

10a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year?  Yes  No  
 b If "Yes," explain:

11 Does the organization conduct gaming activities with nonmembers?  Yes  No

12 Is the organization a grantor, beneficiary or trustee of a trust or a member of a partnership or other entity formed to administer charitable gaming?  Yes  No

13 Indicate the percentage of gaming activity conducted in:

a The organization's facility	13a	%
b An outside facility	13b	%

14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶

Address ▶

15a Does the organization have a contract with a third party from whom the organization receives gaming revenue?  Yes  No

b If "Yes," enter the amount of gaming revenue received by the organization ▶ \$ and the amount of gaming revenue retained by the third party ▶ \$

c If "Yes," enter name and address of the third party:

Name ▶

Address ▶

16 Gaming manager information:

Name ▶

Gaming manager compensation ▶ \$

Description of services provided ▶

Director/officer  Employee  Independent contractor

17 Mandatory distributions:

a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license?  Yes  No

b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$

**Part IV** Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information (see instructions).

.....

**SCHEDULE M  
(Form 990)**

**Noncash Contributions**

OMB No. 1545-0047

**2015**

**Open To Public  
Inspection**

Department of the Treasury  
Internal Revenue Service

- ▶ Complete if the organizations answered "Yes" on Form 990, Part IV, lines 28 or 30.
- ▶ Attach to Form 990.
- ▶ Information about Schedule M (Form 990) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

Name of the organization

Employer identification number

**SHEBOYGAN COUNTY HUMANE SOCIETY**

**39-1050684**

**Part I Types of Property**

	(a) Check if applicable	(b) Number of contributions or items contributed	(c) Noncash contribution amounts reported on Form 990, Part VII, line 1g	(d) Method of determining noncash contribution amounts
1 Art—Works of art				
2 Art—Historical treasures				
3 Art—Fractional interests				
4 Books and publications				
5 Clothing and household goods				
6 Cars and other vehicles				
7 Boats and planes				
8 Intellectual property				
9 Securities—Publicly traded				
10 Securities—Closely held stock				
11 Securities—Partnership, LLC, or trust interests				
12 Securities—Miscellaneous				
13 Qualified conservation contribution—Historic structures				
14 Qualified conservation contribution—Other				
15 Real estate—Residential				
16 Real estate—Commercial	X	1	1,491,500	APPRAISAL
17 Real estate—Other				
18 Collectibles				
19 Food inventory				
20 Drugs and medical supplies				
21 Taxidermy				
22 Historical artifacts				
23 Scientific specimens				
24 Archeological artifacts				
25 Other ▶ (EQUIPMENT)	X	2	19,443	
26 Other ▶ ( )				
27 Other ▶ ( )				
28 Other ▶ ( )				

29 Number of Forms 8283 received by the organization during the tax year for contributions for which the organization completed Form 8283, Part IV, Donee Acknowledgement

29 1

30a During the year, did the organization receive by contribution any property reported in Part I, lines 1 through 28, that it must hold for at least three years from the date of the initial contribution, and which is not required to be used for exempt purposes for the entire holding period?

	Yes	No
30a		X
31		X
32a		X

b If "Yes," describe the arrangement in Part II.

31 Does the organization have a gift acceptance policy that requires the review of any non-standard contributions?

32a Does the organization hire or use third parties or related organizations to solicit, process, or sell noncash contributions?

b If "Yes," describe in Part II.

33 If the organization did not report an amount in column (c) for a type of property for which column (a) is checked, describe in Part II.



**SCHEDULE O**  
**(Form 990 or 990-EZ)**Department of the Treasury  
Internal Revenue Service

Name of the organization

**Supplemental Information to Form 990 or 990-EZ**Complete to provide information for responses to specific questions on  
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

Information about Schedule O (Form 990 or 990-EZ) and its instructions is at [www.irs.gov/form990](http://www.irs.gov/form990).

OMB No. 1545-0047

**2015****Open to Public  
Inspection**

Employer identification number

**SHEBOYGAN COUNTY HUMANE SOCIETY****39-1050684**

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990  
FORM 990 IS PREPARED BY THE ORGANIZATION'S INDEPENDENT ACCOUNTANTS, HUBERTY  
& ASSOCIATES, S.C. UPON COMPLETION OF THE FORM 990, THE ORGANIZATION'S  
ACCOUNTANT, BOOKKEEPER, MANAGER, BOARD PRESIDENT, AND BOARD TREASURER  
REVIEW THE RETURN BEFORE IT IS FILED.

FORM 990, PART VI, LINE 15A - COMPENSATION PROCESS FOR TOP OFFICIAL  
THE EXECUTIVE DIRECTORS WAGES ARE REVIEWED ANNUALLY BY THE BOARD OF  
DIRECTORS WHO DETERMINE A FAIR AND COMPETITIVE WAGE BASED ON WORK  
PERFORMANCE, AND COMPARISONS TO SIMILAR ORGANIZATIONS.

FORM 990, PART VI, LINE 15B - COMPENSATION PROCESS FOR OFFICERS  
THE EXECUTIVE DIRECTOR SETS THE WAGES FOR OTHER EMPLOYEES AND HE/SHE USES  
WORK PERFORMANCE AS A MEASURE TO DETERMINE A FAIR AND COMPETITIVE WAGE.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION  
THE GOVERNING DOCUMENTS AND FORM 990 ARE AVAILABLE UPON REQUEST IN PERSON  
OR IN WRITING AT THE ADDRESS LOCATED ON PAGE 1 OF FORM 990.

FORM 990, PART XI, LINE 9 - OTHER CHANGES IN NET ASSETS EXPLANATION

FUNDRAISING EXPENSES	\$	10,389
FUNDRAISING EXPENSES	\$	-10,389