ATTACHMENTS

II

2.2

UPDATED COPY

R. O. No. - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting various license applications.

City Clerk

TEMPORARY "B" BEER LICENSE

No.	Name	Address
1030	Bethlehem Lutheran Church	1121 Georgia Ave. - one-day event to Be held 10/23/16 to include part of the Building.
3091	Etude	830 Virginia Ave. - one-day events to be Held 10/21/16 & 11/18/16 at the Paradigm located at 1202 N. 8th St. to include all of the main floor.
2547	Friends of the Senior Center	428 Wisconsin Ave. - one-day event to be Held 10/27/16 at the Senior Center Bldg. to include all of the premise.
3195	Sheb. Chamber of Commerce	621 S. 8th St. - one-day event to be held 9/28/16 at 802 Blue Harbor Dr. - Spaceport Bldg.

Consent

II

R. O. No. ____ - 16 - 17. By FINANCE DIRECTOR. September 19, 2016.

Submitting the attached documents and recommending that the Common Council authorize the appropriate city officials to refund excess property tax payments to JFM1, LLC, NRFC Memorial Holdings, LLC, and their successors and assigns based upon the attached judgment and supporting documents providing for changes in full value assessments for assessment years 2010 through 2013. Additionally, recommending that the appropriate city officials be authorized to initiate a chargeback procedure so as to recover those portions of the tax refund that are attributable to other taxing authorities.

Concur

Finance Director

COURT OF APPEALS
DECISION
DATED AND FILED

August 10, 2016

Diane M. Fremgen
Clerk of Court of Appeals

NOTICE

This opinion is subject to further editing. If published, the official version will appear in the bound volume of the Official Reports.

A party may file with the Supreme Court a petition to review an adverse decision by the Court of Appeals. *See* WIS. STAT. § 808.10 and RULE 809.62.

Appeal No. 2015AP1905 **Cir. Ct. No. 2011CV818**

STATE OF WISCONSIN **IN COURT OF APPEALS**
DISTRICT II

JFM1, LLC AND NRFC MEMORIAL HOLDINGS, LLC,

PLAINTIFFS-RESPONDENTS,

V.

CITY OF SHEBOYGAN,

DEFENDANT-APPELLANT.

APPEAL from a judgment of the circuit court for Sheboygan County: TERENCE T. BOURKE, Judge. *Affirmed.*

Before Neubauer, C.J., Gundrum and Hagedorn, JJ.

¶1 PER CURIAM. The City of Sheboygan (City) appeals from a judgment awarding a tax refund to JFM1, LLC, and NRCF Memorial Holdings, LLC, (collectively JFM) for excess taxes levied on the Memorial Mall (Mall) in the four years spanning 2010 through 2013. The City argues that the circuit court

was required to consider a 2015 posttrial transaction which included the sale of the Mall together with an adjacent Sears store and land parcel in determining the Mall's 2010-2013 value, either because it constituted a recent arm's-length sale of the Mall or because it reflected on the Mall's highest and best use for purposes of a comparable sales analysis. We reject the City's arguments and affirm.

¶2 For purposes of taxation, the City set the Mall's value as of January 1, 2010, 2011, 2012, and 2013, at $12,424,000. JFM challenged the City's assessments as excessive under WIS. STAT. § 74.37 (2013-14).[1] At a court trial, both parties presented expert testimony concerning the Mall's value through evidence of comparable sales. The parties' experts substantially agreed that the Mall's highest and best use was as a regional mall. The circuit court ordered posttrial briefing.

¶3 In November 2014, about three months after the trial concluded but before the circuit court issued a decision, JFM purchased the Sears store and land parcel attached and adjacent to the Mall. In March 2015, JFM sold the Mall along with the Sears property (the combined properties) to Meijer stores for $10,750,000. The circuit court ordered the parties to brief whether and how the combined sale to Meijer impacted the central issue at trial, namely, the Mall's value during the four years at issue.

¶4 Thereafter, in a lengthy written decision, the circuit court determined that during the tax years 2010-2013, the value of the Mall ranged between $3,710,000 and $4,600,000 dollars. In reaching these values, the circuit court

[1] All references to the Wisconsin Statutes are to the 2013-14 version unless otherwise noted.

analyzed the comparable sales values provided by the parties' experts. The circuit court found that during the tax years in question, the Mall property's highest and best use was as a regional mall on an interim basis and that JFM's expert provided the most reliable and credible numbers.

¶5 The circuit court declined to consider the 2015 sale to Meijer in determining the Mall's 2010-2013 assessed value. Though the court acknowledged the City's argument that pursuant to the real estate transfer return, $8,346,877 of the combined sale was allocated to the Mall property, the circuit court emphasized that Meijer purchased the Mall together with the Sears property, and that it did so with the intent that the combined properties be used for a different higher and best use, namely, a single super store without the pitfalls of a declining mall. The circuit court stated:

> The 2015 sale shouldn't influence the court's decision regarding the value of the Mall between 2010 and 2013 because it is apparent that the sale to Meijer wasn't anticipated during that time, and according to the Manual, the highest and best use should not be a highly speculative use.

The circuit court determined that between 2010 and 2013, JFM paid excess taxes in the amount of $806,439 and entered judgment in JFM's favor.

¶6 For taxation purposes, real property is to be valued by the assessor "in the manner specified in the Wisconsin property assessment manual." *See* WIS. STAT. § 70.32(1). Wisconsin prescribes a three-tier hierarchy for determining a property's value. ***Adams Outdoor Adver., Ltd. v. City of Madison***, 2006 WI 104, ¶34, 294 Wis. 2d 441, 717 N.W.2d 803. Tier 1, which is a recent arm's-length sale of the property being assessed, is the best evidence of that property's value. ***Id.*** If there has been no recent tier 1 sale of the subject property, an assessor or

appraiser conducts a tier 2 analysis, which involves consideration of sales of reasonably comparable properties. *See* ***id.*** Regardless of which approach is utilized, the subject property must be assessed at its highest and best use. ***Nestlé USA, Inc. v. DOR***, 2011 WI 4, ¶27, 331 Wis. 2d 256, 795 N.W.2d 46. The highest and best use must be legal, complementary, and not highly speculative. ***Id.***

¶7 When deciding an excessive tax claim brought pursuant to WIS. STAT. § 74.37, the circuit court conducts an independent review and may hear new evidence not considered in an earlier proceeding. *See* ***Nankin v. Village of Shorewood***, 2001 WI 92, ¶25, 245 Wis. 2d 86, 630 N.W.2d 141. On appeal, the circuit court's findings of fact will not be overturned unless clearly erroneous. ***Bloomer Hous. Ltd. P'ship v. City of Bloomer***, 2002 WI App 252, ¶12, 257 Wis. 2d 883, 653 N.W.2d 309. Where there is conflicting testimony, the weight and credibility afforded the opinions of expert witnesses is a determination for the circuit court. ***Id.***

¶8 On appeal, the City contends that the circuit court erred as a matter of law by not considering the 2015 sale of the combined properties when determining the Mall's value for tax years 2010 to 2013. Specifically, the City argues that the combined sale constituted a tier 1 recent arm's-length sale of the property being assessed and that the circuit court was required to set the Mall's value as of January 1, 2010, 2011, 2012, and 2013, at $8,346,877, its allocated sale price as reflected on the real estate transfer return. We disagree.

¶9 The March 2015 sale to Meijer of the combined properties included the Sears store and parcel and was therefore not a sale of "the property" whose assessment was disputed at trial. *See* ***Forest Cty. Potawatomi Cmty. v. Township***

of Lincoln, 2008 WI App 156, ¶16, 314 Wis. 2d 363, 761 N.W.2d 31 ("[T]o properly rely on a recent arm's-length sale, the sale must be of 'the property.'"). ***Forest County*** involved the sale of real estate and nonreal estate assets of which the assessor allocated a specific portion of the overall purchase price to the land at issue. ***Forest Cnty.***, 314 Wis. 2d 363, ¶¶4-5. The ***Forest County*** court held that the sale did not constitute a recent arm's-length transaction for purposes of assessment because the allocation of the sale price to the subject property inherently relied on judgment. ***Id.***, ¶¶16, 19. The court explained that "looking at what a given property recently fetched in an open-market sale eliminates any guesswork or extrapolation. Knowing what a property *actually* sold for obviates inquiry into what it *might* sell for." ***Id.***, ¶17 (alteration in original).

¶10 As in ***Forest County***, the March 2015 sale of the combined properties to Meijer involved a different configuration than the sale of the Mall alone. It is undisputed that Meijer purchased the combined properties for redevelopment and would not have purchased the Mall without the Sears property. To speculate on what any buyer would have paid for the Mall alone requires the exercise of subjective judgment which makes it inappropriate to rely on the combined sale as a recent arm's-length transaction. Additionally, the sale of the combined properties to Meijer was only made possible when JFM purchased the Sears property. As such, the particular configuration of the combined properties' sale did not exist between 2010 and 2013, and the posttrial transaction which occurred more than sixty-two months after the first assessment and more than twenty-six months after the final assessment is not an appropriate gauge of the Mall's value during the four years in issue.

¶11 We also reject the City's argument that the circuit court erred in determining that the highest and best use for the Mall in 2010 to 2013 was as a

regional mall on an interim basis. Here, the City apparently asserts that because Meijer anticipates using the combined properties for redevelopment, the circuit court should have made a retroactive finding that the Mall's highest and best use in 2010 to 2013 was for redevelopment and that this should have informed the circuit court's analysis of the experts' proffered comparable sales. The circuit court's highest and best use determination for the four years in question was based on and amply supported by the trial testimony of the parties' expert witnesses and is not clearly erroneous.[2] On the evidence presented, a contrary finding would have been speculative. *See* ***Nestlé***, 331 Wis. 2d 256, ¶27. A subsequent highest and best use contemplated in a 2015 sale of differently configured property does not compel a determination that the Mall's highest and best use from 2010 to 2013 was other than as a regional mall on an interim basis.

By the Court.—Judgment affirmed.

This opinion will not be published. *See* WIS. STAT. RULE 809.23(1)(b)5.

[2] In its reply brief, the City argues that "JFM cited no case in which conclusions about highest and best use are factual determinations, rather than legal determinations which are reviewed de novo." Curiously, the City fails to cite to any case holding that a property's highest and best use is a question of law for the reviewing court. Regardless, we find no factual or legal error in the circuit court's determination that the Mall's highest and best use from 2010 to 2013 was as a regional mall on an interim basis. The experts charged with applying the Wisconsin property assessment manual were in agreement on this issue and the City provides no authority for the proposition that as a matter of law, the Mall's highest and best use during the tax years in question was for redevelopment.

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August 3, 2015

Don M. Millis
Direct Dial: 608-229-2234
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Sheboygan County Clerk of Circuit Courts
615 North 6th Street
Sheboygan, WI 53081

Dear Clerk:

Re: *JFM1 LLC and NRFC Memorial Holdings, LLC v. City of Sheboygan,* Case No. 11-CV-818

Enclosed please find an original and two (2) copies of a Notice of Entry of Judgment in the above-referenced matter. Please file the original, conform the copies, and return the copies to me in the enclosed self-addressed stamped-envelope.

By copy of this letter, the Notice of Entry of Judgment is being hand-delivered to counsel for the City.

Sincerely,

Don M. Millis

Enc: Notice of Entry of Judgment
SASE

cc: Amie B. Trupke (by hand-delivery, with enclosure)

32515287

RECEIVED
AUG 0 3 2015
BY:

STATE OF WISCONSIN CIRCUIT COURT SHEBOYGAN COUNTY
CIVIL DIVISION, BRANCH 4

JFM1, LLC AND NRFC MEMORIAL HOLDINGS, LLC,

Plaintiff,

v.

Case No. 11-CV-818
Money Judgment - 30301

CITY OF SHEBOYGAN,

Defendant.

NOTICE OF ENTRY OF JUDGMENT

To: City of Sheboygan
c/o Amie B. Trupke, Esq.
Stafford Rosenbaum, LLP
222 West Washington Ave, Suite 900
P.O. Box 1784
Madison, WI 53701-1784

PLEASE TAKE NOTICE that the enclosed judgment was entered in the above-captioned matter on July 30, 2015.

Dated this 3rd day of August, 2015.

Reinhart Boerner Van Deuren s.c.
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Jessica Hutson Polakowski
State Bar ID No. 1061368
Amanda Ramaker
State Bar ID No. 1078623
Attorneys for Plaintiff

STATE OF WISCONSIN CIRCUIT COURT BRANCH 4 SHEBOYGAN COUNTY

JFM1, LLC AND NRFC MEMORIAL HOLDINGS, LLC,

Plaintiff,

Case No. 11-CV-818

v.

CITY OF SHEBOYGAN,

Defendant.

CLERK CIRCUIT COURT
FILED
2015 JUL 30 P 4:41
SHEBOYGAN COUNTY
WISCONSIN

FINAL JUDGMENT

This action under Wis. Stat. § 74.37(3), having been tried to the Court on August 20-22, 2014; the Court having considered the testimony and exhibits received at trial and post-trial briefs and arguments of the parties, including additional submissions concerning the March, 2015 transaction involving the subject property, and having issued a decision on July 16, 2015;

THEREFORE, IT IS ADJUDGED that judgment is entered in favor of plaintiffs JFM1, LLC and NRFC Memorial Holdings, LLC, 433 East Las Colinas Blvd., Irving, TX 75039, and against defendant City of Sheboygan, 3347 Kohler Memorial Drive, Sheboygan, WI 59281, in the amount of $788,382.20, plus pre-judgment interest in the amount of $3,395.83 and costs in the total amount of $9,348.67, for a total judgment of $801,126.70, plus post judgment interest of 4.25% from July 31, 2015 until the judgment is paid.

This is a final judgment as to all parties from which an appeal as of right may follow under Wis. Stat. § 808.03(1).

COPY

Dated this 30 day of July, 2015.

BY THE COURT:

Terence T. Bourke
Circuit Court Judge
Branch 4

32421576

STATE OF WISCONSIN CIRCUIT COURT BRANCH 4 SHEBOYGAN COUNTY

JFM1, LLC AND NRFC MEMORIAL HOLDINGS, LLC,

Plaintiff,

v.

CITY OF SHEBOYGAN,

Defendant.

Case No. 11-CV-818

CLERK CIRCUIT COURT
FILED
2015 JUL 30 P 3:41
SHEBOYGAN COUNTY
WISCONSIN

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COPY

Dated this 30 day of July, 2015.

BY THE COURT:

Terence T. Bourke
Circuit Court Judge
Branch 4

32421576

STATE OF WISCONSIN | CIRCUIT COURT BRANCH 4 | SHEBOYGAN COUNTY

JFM1 LLC,

Plaintiff,

vs.

CITY OF SHEBOYGAN,

Defendant.

DECISION

Case No. 13CV88

CLERK CIRCUIT COURT
FILED
2015 JUL 16 A11:30
SHEBOYGAN COUNTY
WISCONSIN

Background

JFM1 LLC (hereafter referred to as JFM) owned the property commonly referred to as the Sheboygan Memorial Mall (hereafter referred to as Mall). The Mall is an enclosed regional shopping center which consists of 287,635 square feet of gross leasable area. It was built in 1969 and expanded in 1983, 2001, and 2005.

During JFM's period of ownership, disagreements arose with the City of Sheboygan (hereafter referred to as the City) regarding the tax assessments for the years 2010, 2011, 2012, and 2013. In each of the years in question, the Mall was assessed at $12,424,000. Several actions were filed in Sheboygan County Circuit Court under section 74.37(3)(d) of the Wisconsin Statutes challenging the assessments as being excessive. The final action entitled "Second Amended and Supplemental Complaint" was filed on June 5, 2014.

Under section 74.37(3)(d) of the Wisconsin Statutes, the court is required to make a de novo determination of whether the assessments are proper. If not, the court is to determine whether a new assessment should be ordered, or whether it is appropriate for the court to determine on its own what the assessments should have been for the years in question.

Trial was conducted between August 20 and August 22, 2014. At the end of trial, briefs were ordered by the court and they were submitted on a timely basis. Prior to the court rendering a decision, an announcement was made on March 25, 2015 that the Mall was sold to Meijer Stores Limited Partnership, a buyer who is not a party to this action. The court requested and received additional briefs concerning the relevance of this sale.

Legal Standards

Tax assessments are statutorily given a "presumption of correctness" pursuant to Wisconsin Statute section 70.49(2). The valuation of real estate is required to be made "from the best information at 'the full value which could ordinarily be obtained therefor at a private sale'". *State ex rel. Markarian v. Cudahy*, 45 Wis.2d 683, 685, 173 N.W. 2d 627 (1969).

The "best information" regarding the full value of property is derived from three primary sources: first, a recent sale of the property itself; second, recent sales of comparable properties; and third, other collective factors having a bearing on the value." Id. 45 Wis. 2d at 686.

These sources of information are referred to as the Markerian Heirarchy. They are incorporated into Wisconsin Statute 70.32 (1). (see App.1)

A challenger may overcome the presumption of correctness if that person is able to present "significant contrary evidence" to the assessment, or if the principles in the Property Assessment Manual (hereafter referred to as Manual) aren't applied by the assessor. *Walgreen Co. v. City of Madison*, 311 Wis. 2d 158, 172, 752 N.W. 2d 687 (Supreme Court, 2008).

In the case at bar, several sales of the Mall were referred to. In 2003 the Mall was sold for $15,750,000; in 2006 it sold for $17,500,000; in 2013 it sold at a foreclosure sale for $2,177,000, and in

2015 it was part of a sale with an adjacent property. The value assigned to the Mall in the 2015 sa le was $8,425,000.

Recent sales of property are the first tier of the Markerian hierarchy. Neither side in this controversy relied on the first tier to value the subject property. At trial the City relied primarily on the second tier, sales of comparable properties to support the assessment. JFM challenged the assessment by using comparable sales, and by using a third tier approach, the income capitalization method of valuation.

The City's appraisers supported the assessments by estimating the value of the Mall at $13,287,000 in 2010; $12,910,000 in 2011; and $12,407,000 in 2012 (Ex. 38 P 71). JFM's appraiser estimated the value of the property at $4,600,000 in 2010 (Ex. 23 P 86); $4,370,000 in 2011 (Id. P 87); and $3,710,000 in 2012 (Id.). It should be noted that none of the experts in this controversy offered an opinion of the value of the Mall for 2013. The parties agreed to assert the same value of the Mall for 2013 as they did for 2012 (Pl. Br. P 44 Ft. note 13).

Argument

JFM argues that the Presumption of Correctness should be vacated because the City didn't comply with Wisconsin law, and because there is significant contrary evidence that the assessments are wrong.

Failure to Comply With Wisconsin Law

JFM alleges that the City Assessor, Lee Grosenick, didn't comply with Wisconsin law because he didn't follow the Markerian hierarchy in his assessments for the years at issue. Additionally, they argue that Mr. Grosenick failed to comply with Wisconsin law by not using accurate information in his assessments.

The Markerian hierarchy requires that assessors first consider any recent sales of the subject property in determining the full value of the property. If there are no recent sales, the assessor is next to consider the sale of reasonably comparable properties. Only if there are no sales in the first or second tiers is an assessor to go the third tier and consider other factors. In the case at bar, Mr. Grosenick used a third tier factor, the income capitalization method to value the Mall (Ex. 31, 32, 33). In each of the years in issue, Mr. Grosenick valued the Mall at $12,424,000.

The income capitalization method is intended to determine the value of property by estimating the expectation of benefits from property. It involves a three step process. First, the annual revenue from a property is estimated; secondly, the estimated expenses associated with owning and operating the property are subtracted to arrive at net operating income (hereafter referred to as NOI); and finally the NOI is divided by the capitalization rate (hereafter referred to as cap rate) to arrive at the value of the property.

JFM believes that Mr. Grosenick erred by jumping to a third tier valuation method, thus bypassing the use of reasonably comparable sales to determine the value of the Mall. Furthermore, his error was compounded by not using accurate information to do his valuation.

The more compelling argument is that Mr. Grosenick didn't use accurate information in his valuations. Section 70.32(1) of the Wisconsin Statutes requires assessors to use the "best information that the assessor can practicably obtain". It is clear that Mr. Grosenick didn't do so.

Mr. Grosenick used Mall financial information from 2006 to base his assessments (Tran. Day 2 P. 29 LL 9-11). The fact that the assessed values for each of the years in question are identical reflects that he carried forward the same information in each of the contested years. (For contextual purposes, it bears mentioning that in 2006 the Mall was sold to a buyer other than JFM for $17,500,000. (Ex. 31, 32, 33)

An obvious problem created by taking the 2006 financial information and carrying it forward to 2010 and beyond is that it ignores the fact that a recession occurred in 2008 that affected the finances of the Mall.

The vacancy rate of the inline stores at the Mall increased significantly between 2010 and 2013, from 37.84% to 51.35%. Similarly, the square footage occupied by inline stores decreased during that same period from 64.45% to 43.25% (Ex. 71).

As occupancy decreases, there is less rent money to be collected by the Mall. This is demonstrated in Exhibit 3. Exhibit 3 was discussed in the testimony of John Matheson. Mr. Matheson is a partner in the Siegel Gallagher Management Company. He oversees property management and is familiar with the Mall as Siegel Gallagher was named receiver of the Mall in 2009. The Mall was sold in foreclosure in 2013. Mr. Matheson testified that between 2009 and 2012, the NOI of the Mall decreased from $625,103 to $380,564 (Tran. Day 1, P 20 LL 1-11; P 22 L2). .

Despite the decreased NOI during the years in question, Mr. Grosenick used $1,801,534 as the NOI for each year (Ex.31,32,33). It is undisputed that Mr. Grosenick had more accurate information at his disposal than was used (Tran. Day 2 P 44 LL 19-22).

One argument raised by the City is that the Mall was mismanaged (Def Post Trial Br. P 12.)It might be argued that using stabilized older financial information is reasonable if the decrease of NOI at the Mall resulted from poor management. If a potential buyer of property of the Mall or any other property is motivated by expected future gains, it is reasonable to believe that he or she will expect to exercise proper management of the property. The anticipated profitability of the property would not be influenced by any current mismanagement of the property, and the bid would reflect anticipated gains. If under these circumstances the income capitalization method is used to value a property, it may be

reasonable to stabilize financial information which reflects a time when mismanagement didn't affect the NOI.

In the case at bar it is argued that there is evidence that the Mall was mismanaged in that its NOI did increase in 2011 from what it had been in 2010 (Id.). If NOI increased then, the argument would be why can't it increase every year?

However, there is no evidence of mismanagement. The NOI increased in 2011 because management spent more money on marketing (Tran. Day 1 P 49 LL 11-17). A major problem confronting the Mall which affects profitability is that interest in enclosed regional malls has been waning for many years. JFM's expert, Steven Vitale, referred to this phenomena as "demalling" (Id. P. 156 L5). JFM's post trial brief contained the following helpful description: "The trend of "demalling" started in the 1990's because tenants wanted direct exposure to the outside because customers prefer it, and it reduces operating costs for the mall owner (Pl. Post trial brief P.5). The City's appraisal report also reflected the belief that there are too many malls, quoting an investor, "One-third of regional malls should be bulldozed. We don't need new retail." (Ex. 38 P 24).

The court is satisfied that the evidence established that the Mall didn't suffer from mismanagement. It is further satisfied that JFM has demonstrated that Mr. Grosenick did not comply with Wisconsin law when he based his valuations for 2010, 2011, 2012, and 2013 on outdated financial information from 2006 that didn't reflect the financial situation of the Mall between 2010 and 2013.

Significant Contrary Evidence

JFM argues that there is significant contrary evidence to overcome the presumption of correctness for two reasons. First, the evidence presented by the City's own appraisers in their income valuation of the Mall contradicts the accuracy of Mr. Grosenick's assessment. Secondly, they argue that

the appraised value of the Mall from their appraiser, Steven Vitale, establishes significant contrary evidence to counter Mr. Grosenick's assessment.

The accuracy of Mr. Grosenick's assessment using the income capitalization method is called into question by the appraisers hired by the City to value the Mall. As part of their appraisal (Ex. 38), Daniel Furdek and Peter Weissenfluh performed an income capitalization valuation of the Mall. This is the same method as was employed by Mr. Grosenick. In 2010 they found that the Mall had NOI of $741,575 and based on that information the value of the Mall was estimated to be $9,260,000; In 2011 they found the NOI to be $700,352 and based on that information the value of the Mall was estimated to be $8,750,000; and in 2012 they found the NOI to be $659,155, and based on that information the value of the Mall was estimated to be $8,230,000 (Ex. 38 PP 73-75).

When Mr. Grosenick assessed the value of the Mall during the years at issue, he used the income capitalization method. He stabilized the annual NOI of the Mall at $1,801,534 for all of the years in issue and valued the Mall at $12,424,400 for each of the years between 2010 and 2013 (Ex. 31, 32, 33).

Using the income capitalization method, the City's appraisers calculated values that are approximately $3,000,000 to $4,000,000 less than the City's assessment for the years at issue. Mr. Grosenick offered the following explanation for the difference between his valuation using the income capitalization method, and the City's appraiser's conclusions using the same methodology. "As an assessor we have the right to look at all the information when we have it. And in the case of the appraisal that was done for the City, the biggest thing that – or what I was thinking when I said his appraisal was better than mine was that I was – I felt I was unable to come up with good comparables. I felt that the job this appraisal did came (sic) up with better comparable sales to compare the property to.

"The differences in our income approach I believe Pete used the actual numbers where I made some assumptions, and I made --I used the best information that I guess I thought I had at the time. And so therefore that's what I was referring to when I said that his appraisal was better than the one that I put together. But I really felt that its strength was in the comparable sales." (Tran Day 2 P 56 LL2-18).

Mr. Grosenick identified two problems with his assessment. The lack of "good comparables", and the lack of accurate information. He didn't base his assessment on recent comparable sales as required by the Markerian Heirarchy, but he based it on the income capitalization method. And in utilizing the income capitalization method, he used inaccurate information that was not used by the City's appraisers. His testimony and the testimony of the City's appraisers provides significant contrary evidence to overcome the presumption of correctness for the City's assessments during the years at issue.

Other significant contrary evidence was established by the testimony of Steven Vitale.

Steven Vitale testified on behalf of JFM. He is a commercial real estate appraiser, and has operated Vitale Realty Advisers since 1998. He is highly credentialed in his field (Tran. Day 1 PP 112-117), and holds an MAI designation from the Appraisal Institute (Id. P 116 L6-11). It is his opinion that the value of the Mall Was $4,600,000 in 2010; $4,370,000 in 2011; and $3,710,000 in 2012.

The court accepts Mr. Vitale's opinions as significant contrary evidence that overcomes the presumption of correctness. The court is aware that the City also used highly credentialed appraisers in arriving at their opinions of value. These opinions conflict with Mr. Vitale's opinions. The court merely accepts Mr. Vitale's opinions as significant contrary evidence. The credibility of the respective opinions will be discussed later in this decision.

For the above stated reasons, the court finds that there is significant contrary evidence that the City's property assessments for the Mall between 2010 and 2013 are excessive.

Remedy

If an assessment is excessive, the remedy is set forth in Section 74.39 of the Wisconsin Statutes. The court is to order a reassessment. However, if it is in the best interests of the parties, and the court is able to determine the amount of unlawful taxes with reasonable certainty, the court is empowered to proceed to judgment. Wis. Stats. 74.39(3).

In the case at bar, both sides have provided conflicting appraisals based on extensive investigation. Therefore, ordering a reassessment wouldn't be in the parties best interests. Additionally, given the evidence before the court, the court finds that the amount of unlawful taxes may be determined with reasonable certainty.

Credibility of the Appraisals

The court will begin its analysis of the credibility of the appraisals by considering the highest and best use of the Mall as identified by the parties. This is important because "a property's full value 'must reflect its highest and best use'. " *Nestle USA Inc. v. Wisconsin Dep't of Revenue*, 322 Wis. 2d 156, 172, 776 N.W.2d 589 (Ct. Appeals 2009). Both sides identified similar highest and best uses for the Mall as an improved property. The City found that the highest and best use of the Mall as improved is for it to "continue as a regional shopping center." (Ex. 38 P 48). Mr. Vitale found that "the highest and best use of the property, as improved, is continued operation of the property as a regional mall as an interim use." He also stated that the operation of the Mall should continue "with the possibility of a future long-term redevelopment strategy." (Ex. 23 P 37).

Identification of highest and best use is required when considering tier two of the Markerian Heirarchy. Tier two requires assessors to consider "recent arms-length sales of reasonably comparable property." Wis. Stats. Section 70.32(1). The second tier requires that the properties used in a sale of reasonably comparable properties analysis have the same highest and best use as the property which is the subject of the analysis. (*Nestle*, 322 Wis. 2d at 178).

It is significant that the comparable sales used by the City involve properties that are open air shopping centers (Ex. 38 PP 58-70), while the comparable sales used by the Mall are all enclosed regional malls (Ex. 23 PP 41-55). Mr. Matheson explained that open air shopping centers are less expensive to maintain, and operate (Tran. Day 1 P 41 L 17- P42 L 8), and Mr. Vitale further explained that higher operating expenses means greater risks for interested buyers (Tran Day 3 P 178 LL 17-18). Coupling higher risks with a national trend away from enclosed regional malls, the result is that enclosed malls attract different types of investors than do outdoor community centers (Id. P 178 LL 13-16).

Both sides were extremely critical of the comparable sales used by the other side. The court acknowledges that precision in picking comparable sales is probably an impossible task. However, JFM was able to find comparable sales of enclosed regional malls, and the City used only open air shopping centers for comparable sales.

The properties used by JFM as comparable sales were reasonably comparable to the Mall itself. The properties used by the City for comparable sales weren't reasonably comparable to the Mall. Mr. Vitale's estimates that the full value of the Mall, as based on comparable sales, is $4,600,000 in 2010; $4,370,000 in 2011; and $3,710,000 in 2012. His opinion is persuasive, and the City's valuation as based on comparable sales is not persuasive.

One of the comparable sales cited by JFM is the Rapids Mall. The court finds that the comparable sale of the Rapids Mall is helpful in its analysis. The Rapids Mall is a 163,411 square foot enclosed regional mall that was sold in 2011 for $3,100,000. Mr. Vitale described it as being superior to the subject property and made appropriate adjustments to compare the properties (Ex. 23 P 54). The court didn't find any of the City's comparable sales to be helpful.

The strength of Mr. Vitale's valuation, based on the comparable sales method is borne out by his conclusions using the income capitalization method of valuation. His conclusions of the values of the Mall using both methods are very similar.

His opinion of the value of the Mall in 2010 using the comparable sales method is $4,600,000, and his opinion using the income capitalization method is $4,800,000; his opinion in 2011 using the comparable sales method is $4,370,000, and using the income capitalization method it is $4,560,000; and in 2012, using the comparable sales method his opinion is $3,710,000, and using the income capitalization method it is $3,720,000 (Ex. 23 P 86).

The City's appraisals using the comparable sales method value of the Mall in 2010 at$13,287,000 (Ex.38 P 71), and using the income capitalization method it is $9,269,683 (Ex. 38 P 73); its valuation using the comparable sales method in 2011 is $12,910,000 (Ex. 38 P 71), and using the income capitalization method it is $8,754,396 (Ex. 38 P 74); and using the comparable sales method in 2012 the Mall is valued at $12,407,000 (Ex. 38 P 71), and using the income capitalization method it is $8,239,431 (Ex. 38 P 75).

The different results stemming from the City's use of the comparable sales method and the income capitalization method are significant. In each of the years in question, the value using the income capitalization method is between three million and four million dollars less than the value determined by using the comparable sales approach. This may explain why the City chose not to rely on

the income capitalization method (Tran Day 2 P 182 LL 10-11). The City's appraisals for the years in question are based solely on the comparable sales method (Ex.38 P83).

The City chose not to rely on the results of the income capitalization method of valuation. Despite the fact that the estimated values using the income capitalization method are significantly less than the estimates achieved by the comparable sales method of valuation, the court agrees with JFM that the City's results using the income valuation method are highly inflated. This is due to the City's appraisers used of a cap rate that is unreasonably low.

"A capitalization rate is a measure of risk associated with asset. The higher the risk, the higher the capitalization rate." *Bonstores Realty One v. City of Wauwatosa*, 351, Wis. 2d 439,454, 839 NW 2d 893 (Ct. App 2013).

The function of a capitalization rate in any valuation was described by Mr. Vitale as follows: "As risk increases an investor's rate of return would increase. And so the capitalization rate, you would want a greater return for taking on greater risk. With a higher capitalization rate it's an inverse function. The value would decrease. When you divide something by a higher rate of return the value is lower." (Tran Day 1 P 201 LL 18-24).

The appraisers on each side of this controversy provided examples of an income capitalization calculation. The NOI of an asset in a particular year is divided by the capitalization rate, and the result is the value of the asset (Ex.23 P 83; Ex.38 P 73). By looking at these exhibits, it is apparent that the appraisers used similar values for NOI in 2010, but reached extremely different results regarding the value of the Mall. The reason is that they used very different capitalization rates. JFM views the Mall as a risky investment and used a higher cap rate, therefore achieving an estimated value of the Mall that is lower. It may be inferred that the City views the Mall as not being a risky investment. Therefore they used a lower cap rate which resulted in the estimated value of the Mall being higher.

Choosing an appropriate cap rate is an important step in arriving at an opinion of value. Experts for each side explained the processes they followed in their respective appraisals (Ex. 23 PP 81-83; Ex. 38 PP 79-82). The resulting cap rates on each side are very different. The City used a cap rate of 8 percent for each of the years in question (Ex. 38, PP 81), and JFM used a cap rate of 15.46 percent in 2010 (Ex. 23 P 83); 15.24 percent in 2011 (Id. P 84); and 14.97 percent in 2012 (Id.).

It should be noted that the cap rates used by the City's appraisers are unloaded, meaning that the tax rate isn't added onto the cap rate. They account for taxes in their valuations by treating them as line expenses (Tran. Day 3 P 153 LL1-6). JFM used loaded cap rates in their calculations. An example of the impact of adding the tax rate to the cap rate was provided by Mr. Vitale. In 2010 the base cap rate was 13 percent. However, the effective tax rate was just under 2.5 percent. Thus, the loaded cap rate used for 2010 is 15.46 percent (Tran Day 2 P 201 L 21 – P 202 L 6). JFM argues that the Manual recommends using loaded tax rates because that process is more equitable (Tran Day 3 P 153 LL 7-10).

By comparing the respective cap rates assigned by the opposing appraisers in the case at bar, with established cap rates assigned to other properties, the City's cap rates appear unreasonably low, and JFM's cap rates appear to be reasonable.

The Mall was described by Mr. Furdyk as a class B minus or class C mall (Tran Day 3 P 152 L23). Mr. Matheson described it as a class C mall. In describing the difference between mall classifications, Mr. Matheson said, "A is the best malls in the best locations in the best markets with the best credit national tenants. B is in maybe slightly less desirable locations with maybe some vacancy or poor quality tenants. And C are the more distressed properties." He added that there are no malls lower than class C. (Tran Day 3, P 19 LL 3-15).

Despite the fact that the experts on both sides agree that the Mall is a lower ranking mall, the city's appraisers assigned to it a cap rate of 8 percent. This cap rate is lower than cap rates for national malls

rated A plus or B plus (Tran. Day 2 P 178 LL 11-14). Eight percent is the same cap rate as that assigned to the Flatiron Crossing shopping center in Colorado which has sales per square foot of $615.38 (Ex. 39 of Ex. 63). In contrast, sales per square foot at the Mall are less than $100 (Tran Day 3 P 156 LL1-3).

By comparison, the property which Mr. Vitale found most comparable to the Mall is the Rapids Mall (Tran Day 1 P 177 LL 8-9). The Rapids Mall had a cap rate of 15.2 percent at the time of sale in March 2011 (Ex. 23 Behind P 40). It is noteworthy that the City's assessor, Mr. Grosenick, had an opinion similar to that of Mr. Vitale as to what the cap rate for the Mall should be. He used a loaded cap rate of 14.5 percent (Tran Day 1 P 50 LL 1-2).

The court has paid attention to cap rates because they are a measure of risk. If it is assumed that investors are interested in properties for the purpose of making money, the amount of risk will be important to them. If a property is risky, a higher cap rate will lower the value of a property, and therefore the price of a property. Given the evidence presented in this trial, the group of potential investors interested in the Mall would be limited to those willing to take a risk.

There is little doubt that the Mall is a risky property. Mr. Matheson described it in the following manner. "Well, the mall's declining. It's going to continue to decline. And it's a pattern that is really just about impossible to pull out of unless you make a major investment in the mall to redevelop it in a different form because those tenants—as traffic goes down, they just can't sustain themselves. They cannot afford to remain there, and they'll slowly leave. As they leave it makes it worse for everybody else. So the mall is on a decline that will continue." (Tran Day 1, P 55 L 17-P 56 L1).

It is not surprising that the Mall has been mentioned on a website entitled DeadMalls.com (Ex. 24, and Ex. 25).

In summary, the City's appraisals aren't credible. The properties they used for comparable sales aren't comparable; the values they estimate by using the income capitalization method of valuation are significantly less than the values they reached when using the comparable sales method; and ironically the values reached by the City's use of the income capitalization method are inflated because the cap rates are not reasonable.

By contrast, JFM's appraisal used comparable properties in their comparable sales calculation; the comparable sales values are very similar to those values reached by using the income capitalization method; and the income capitalization calculations by JFM used reasonable cap rates.

Other Factors Supporting JFM's valuation of the Mall

There are objective factors which support Mr. Vitale's valuation of the Mall. The first is the foreclosure sale of the Mall January 2013. The Mall was sold in foreclosure for $2,177,000 (Ex.19). All parties agree that a foreclosure sale isn't an arm's length transaction, and shouldn't be used to establish the full value of the Mall. However, it is relevant in that it indicated a lack of interest in the Mall as an investment property. There was only one bidder at the sheriff's sale for the Mall (Tran Day 1 P 18 LL 15-22).

Secondly, offers to purchase the Mall were reported by Mr. Vitale to have been in the range of 2.5 million to 3 million dollars (Id. P 151 L 25 to P 152 L 5). Indicating again that there was a lack of interest in purchasing the Mall.

The Sale to Meijer

On March 20, 2015, after briefs were submitted and prior to the court rendering a decision, it was announced that the Mall, along with the adjacent Sears store (which isn't part of the subject property) were sold to Meijer Stores Limited Partnership. According to WHBL Radio in Sheboygan, the

sales price was 10.75 million dollars. Because the court viewed this as a recent sale of the subject property, additional briefs were requested and submitted regarding the significance of this sale.

It is undisputed that the portion of the sale's price which was allocated to the Mall is $8,346,877, and the portion of the sale's price allocated to the Sears store is $2,378,123 (City Post Trial Supp. Br. Ex. G and Ex. H). The City argues that the value of the Mall between 2010 and 2013 should be at least $8,425,000 (Id. P 1). The City goes on to argue that this value for the Mall is supported by an independent sale of the Sears store in November 2014 for $2,300,000 (City 2nd Post Trial Br P 1).

JFM argues that the 2015 sales price is unreliable for several reasons. For example it is argued that Meijer received tax incentives to purchase the Mall, and that Meijer was an atypically motivated buyer (Pl. Post trial Supp. Br. PP4-6). The City responds by arguing that JFM's arguments are speculative, and that the 2015 sale price of the Mall is an accurate indicator of value.

JFM's arguments may be speculative, but what is known is that property is to be valued according to its highest and best use (*Nestle*, 322 Wis. 2d 156 at 172). Additionally, it is known that the values of properties are to be assessed as of the end of January 1 of each year (Wis. Stat 70.10); and it is also known that both sides found that the highest and best use of the Mall was as a regional mall during the tax years at issue. Further JFM qualified their opinion of highest and best use by adding that the highest and best use was as a regional mall on an interim basis," with the possibility of a future long term redevelopment strategy" (Ex. 23 P 37).

The significance of the 2015 sale is that it indicates that the highest and best use of the Mall during the years at issue was as a regional mall on an interim basis. In a post trial interrogatory, the City was asked when they communicated with Meijer regarding a sale of the Mall. Their answer indicated that the City first met with Meijer on November 5, 2014, and that Meijer "said that it planned to demolish the Mall and build a 190,000 square feet store." (Stellpflug affidavit Post Trial Supp. Br. P 3).

Clearly the Mall was purchased by Meijer with the intent that it be used for a different hig hest and best use than as a regional mall. Meijer plans to build a single store. A single store will avoid the pitfalls of a declining mall. For example, Meijer will not have to contend with tenants moving out, declining occupancy, declining rental income, and the cost of maintaining a regional mall.

The 2015 sale shouldn't influence the court's decision regarding the value of the Mall between 2010 and 2013 because it is apparent that the sale to Meijer wasn't anticipated during that time, and according to the Manual, the highest and best use should not be a highly speculative use. (Manual 7-11).

Conclusion

In conclusion, the court finds that on January 1, 2010; January 1, 2011; January 1, 2012; and on January 1 2013 that the highest and best use of the Mall was as a regional mall on an interim basis. It further finds with reasonable certainty that the full value of the Mall was $4,600,000 for 2010; $4,370,000 for 2011; $3,710,000 for 2012; and $3,710,000 for 2013. JFM is awarded a judgment in the amount of $806,439 for the excessive taxes paid between 2010 and 2013.

Counsel for JFM is directed to prepare an order reflecting the above findings of the court.

Dated this 16 day of July, 2015.

BY THE COURT,

Terence T. Bourke

Terence T. Bourke
Circuit Court Judge

Copied and mailed on
July 16, 2015 to
Attorney Jessica Polakowski
Attorney Amie Trupke

70.32 Real estate, how valued.

(1) Real property shall be valued by the assessor in the manner specified in the Wisconsin property assessment manual provided under s. 73.03 (2a) from actual view or from the best information that the assessor can practicably obtain, at the full value which could ordinarily be obtained therefor at private sale. In determining the value, the assessor shall consider recent arm's-length sales of the property to be assessed if according to professionally acceptable appraisal practices those sales conform to recent arm's-length sales of reasonably comparable property; recent arm's-length sales of reasonably comparable property; and all factors that, according to professionally acceptable appraisal practices, affect the value of the property to be assessed.

II

R. O. No. ____ - 16 - 17. By CITY PLAN COMMISSION. September 19, 2016.

Your Commission to whom was referred Res. No. 90-16-17 by Alderperson Belanger authorizing the acceptance of 1106, 1110, & 1114 N. 10th Street for the purposes of razing the property for new private investment in the neighborhood as part of the Neighborhood Revitalization Strategy Area activities; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, September 13, 2016, and after due consideration, recommends approval of the Resolution.

Consent

Director of Development

III

Other Matters

8.1

Res. No. 90 - 16 - 17. By Alderperson Belanger. September 6, 2016

A RESOLUTION authorizing the acceptance of 1106, 1110, & 1114 N. 10th for the purposes of the razing the property for new private investment as part of the Neighborhood Revitalization Strategy activities.

WHEREAS, the City of Sheboygan will be lowering the amount owed on outstanding judgments that are equivalent to the assessed values plus outstanding property taxes in lieu of taking title to the properties;

WHEREAS, with Gateway Neighborhood Revitalization efforts, one goal of the plan is to bring new private investment to the neighborhood. These properties will be razed for new private investment through Habitat for Humanity Lakeside;

WHEREAS, 1106 and 1110 N. 10th Street are vacant and condemned. 1114 N. 10th Street will be vacant at the time of the property transfer.

RESOLVED, that the Common Council authorizes the Mayor and City Clerk to sign all appropriate conveyance documents for 1106, 1110 & 1114 N. 10th Street to take title to the property.

City Plan

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. ____ - 16 - 17. By Alderpersons Belanger, Thiel, Bitters and Bohren. September 19, 2016.

A RESOLUTION authorizing the appropriate City officials to accept a donation of the entire cost of a new scoreboard for the Wildwood Softball Complex from Wigg Brothers Construction and to display their name on the scoreboard for a period of ten years.

WHEREAS, Wigg Brothers Construction has expressed their desire to donate the entire cost of a new scoreboard for the Wildwood Softball Complex; and

WHEREAS, it is appropriate to recognize the donation by listing Wigg Brothers Construction as the donor on the scoreboard for at least ten years.

NOW, THEREFORE, BE IT RESOLVED: That the appropriate City officials in the Public Works Department are hereby authorized to accept a donation of the entire cost of a new scoreboard for the Wildwood Softball Complex from Wigg Brothers Construction.

BE IT FURTHER RESOLVED: That said officials are hereby authorized to ensure that Wigg Brothers Construction is listed on the scoreboard as the donor of the scoreboard and to ensure that the name remains on the scoreboard for a period of ten years.

Consent _____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. ____ - 16 - 17. By LAW AND LICENSING. September 19, 2016.

Your Committee to whom was referred, pursuant to R. O. No. 95-16-17 by the City Clerk, various license applications for the period ending December 31, 2016, June 30, 2017 and June 30, 2018; recommends granting licenses with various caveats:

"CLASS B" FERMENTED MALT BEVERAGE (June 30, 2017)

No.	Name	Address
*3216	Cruisers	3740 S. Taylor Dr.

***grant contingent on the application being corrected, and with a warning to include all violations on future applications**

"CLASS C" WINE (June 30, 2017)

No.	Name	Address
*3216	Cruisers	3740 S. Taylor Dr.

***grant contingent on the application being corrected, and with a warning to include all violations on future applications**

BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

No.	Name	Address
*1351	Ferguson, Steve L.	1834 N. 27th St.

***grant contingent on the application being corrected, and with a warning to include all violations on future applications**

No.	Name	Address
*1356	Johannsen, Danielle F.	3924 Country Place, #D

***grant contingent on the application being corrected, and with a warning to include all violations on future applications**

Consent

*1411 Lohse, Joshua J. 2106 S. 14th St.

***grant contingent on the application being corrected, and with a warning to include all violations on future applications**

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

R. C. No. ____ - 16 - 17. By LAW AND LICENSING. September 19, 2016.

Your Committee to whom was referred, pursuant to R. O. No. 104-16-17 by the City Clerk, various license applications for the period ending December 31, 2016, June 30, 2017 and June 30, 2018; recommends granting licenses with various caveats:

CHANGE OF PREMISE

No.	Name	Address
3183	Sprecher's Restaurant	820 Indiana Ave. - one-day event to be Held 10/8/16 to include current premise and the private parking lot on the Northeast corner of property.
2943	Superior Bar & Grill	2607 Superior Ave. - one-day event to be held 9/24/16 to include current premise and the North and West side of the building.
2566	That Place on 8th	1432 S. 8th St. - one-day event to be held 10/8/16 to include current premise and the parking lot east of building.

BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

No.	Name	Address
*1445	Barber, Robert T.	1444 S. 24th St., #2
8496	Bilgrien, Danielle M.	1732 Knollcrest Dr.
8933	Brunette, Dylan D.	1018 Los Angeles Ave.
1469	Clark, Jacqueline M.	1025 Willow Ave., #101
1461	Collins, Nicole L.	2040 Folger Ct.
*6675	Ford, Stacy A.	715 Alabama Ave.
1474	Huber, Max G.	1818 N. 8th St.
1460	Klima, Joangela N.	1524 Washington Ave.
1454	Klockow, Derek A.	5119 Hidden Creek Dr.
1463	Lee, Chee Dra	1303 N. 47th St.
1465	Owensby, Roy Robert	725 Kentucky Ave., #A
2871	Perronne, Daniel L.	W2799 Cty Rd. N, Sheb. Falls
2771	Priem, Ramona K.	W2252 North St., Sheb. Falls
0673	Reichardt, Jamie L.	2031 Cooper Ave.
*1447	Schmidt, Nicholas M.	4819 S. 13th St.

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

Consent

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

6448 Schmidt, Timothy J. 2416 N. 34th St.
*1471 Vanengen, Jacob P. 533 S. 26th St.

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

8824 Wagner, Hollie S. 1205 Mead Ave.
*9866 Wargo, Mandy J. 3627 N. 20th St.

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

*1470 Weimann, Darren J. 302 Wahgouly Rd.

***grant contingent on the application being corrected and with a warning to include all violations on future applications**

TAXICAB DRIVER'S LICENSE (December 31, 2016)

No.	Name	Address
1456	Lewis, Bobby R.	611 N. Water St., #406

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VIII

R. C. No. ____ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred Res. No. 94-16-17 by Alderperson Wolf authorizing the application to the Wisconsin Coastal Management Program for an ADA canoe/kayak launch facility at Kiwanis Park; recommends passing the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

8.2

Res. No. 94 - 16 - 17. By Alderperson Wolf. September 6, 2016.

A RESOLUTION authorizing an application to the Wisconsin Coastal Management Program for an ADA canoe/kayak launch facility at Kiwanis Park.

WHEREAS, the City of Sheboygan hereby requests assistance for the purpose of completing this design and construction project;

NOW, THEREFORE, BE IT RESOLVED: That the City of Sheboygan will apply for matching funds from either the Wisconsin DNR Stewardship Program and/or the Sheboygan County Stewardship Program sufficient to complete the project, and hereby authorizes the Mayor and City Clerk to act on behalf of the City of Sheboygan to:

- Submit an application to the Wisconsin Coastal Management Program for financial assistance;
- Sign documents; and
- Take necessary action to undertake, direct and complete the approved projects.

BE IT FURTHER RESOLVED: That the City of Sheboygan will comply with program requirements, may perform force account work; will maintain the completed project in an attractive, inviting and safe manner, and will obtain in writing approval from the Wisconsin Coastal Management Program before any change(s) are made in the use of the project site (if applicable).

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

GRANT INFORMATION FORM

Department City Development DATE 9-2-16

Grantor Agency DOA WI Coastal Management Program

[ ] Federal [✓] State [ ] Other

Grant Name ADA Canoe/Kayak Launch facility

Grant Number _____ Grant Amount $21,000 Matching Funds $21,000

Program & Number _____ Federal CFDA # _____

Matching Funds available in account number _____

Purpose of the Grant

The matching funds for this grant will come from either or a combination of the Wisconsin DNR Stewardship Program (applications are due May 1) and/or the Sheboygan County Stewardship Program (applications are due in the Spring 2017.

Person preparing grant proposal _____ (Signature)

Department Head approving grant proposal _____ (Signature)

Council Document Number approving grant submission _____ Please Attach

VIII

R. C. No. ____ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred Res. No. 92-16-17 by Alderperson Wolf authorizing entering into contract for professional services related to the inspection of the Digester #3 cover and preparation of a design plan associated with lifting, necessary repairs and permanent mounting of the cover at the Regional Wastewater Treatment Facility; recommends approving the Resolution.

Concur

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.5

Res. No. 92 - 16 - 17. By Alderperson Wolf. September 6, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for professional services related to the inspection of the Digester #3 cover and preparation of a design plan associated with lifting, necessary repairs and permanent mounting of the cover at the Regional Wastewater Treatment Facility by the manufacturer of the digester.

WHEREAS: Over the past several years the Wastewater Treatment Facility has demonstrated the value related to the treatment of High Strength Waste and has worked diligently to promote an increase in the receipt of these wastes for treatment at the facility and;

WHEREAS: The facility has identified a need for additional capacity to receive and store these wastes while they await treatment at the facility, while segregating them from normal wastes, and has identified Digester # 3 which is currently unused as a potential candidate for the storage of these wastes and;

WHEREAS: Prior to the use of Digester #3, a need for certain repairs have been identified most notably among them the inspection and permanent securement of the current floating cover and;

WHEREAS: The manufacturer of the digester and cover, Ovivo USA LLC, has submitted to the facility a proposal for this inspection which includes a design to safely lift the cover as well as a design for the necessary repairs and means to secure the cover permanently in place.

Finance approve

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Ovivo USA LLC of Salt Lake City UT for the inspection of the cover and design of the work necessary to repair and permanently mount the cover in place in the amount of $ 24,900.00.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on account #60138300-631100 in payment of same.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred Res. No. 91-16-17 by Alderperson Wolf authorizing executing a one-year lease for the agricultural property known as the Schuchardt Property and accepting prior years of the 2014 and 2015; recommends approving the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.4

Res. No. 91 - 16 - 17. By Alderperson Wolf. September 6, 2016.

A RESOLUTION authorizing executing a one-year lease for the agricultural property known as the Schuchardt Property and accepting prior years of the 2014 & 2015.

WHEREAS: De Master Farms has leased the city property since 2013, but failed to execute leases with the City for 2014, 2015, and 2016. The City reserves the exclusive right to terminate in full or in part the lease with 20 days written notice for purposes of facilitating development needs and the Tenant understands that they need to remove the crops at their expense should the City exercise the 20-day termination notice.

WHEREAS: De Master Farms has provided checks in the amount of $ 1,860 for years 2014 and 2015. Year 2016 will be paid prior to 12/31/2016.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to execute the attached leases with De Master Farms for the years of 2014, 2015, 2016 agricultural use of approximately 31 acres of the former Schuchardt property.

Finance approval

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

AGRICULTURAL LAND LEASE

This lease entered into as of the 1st day of April, 2016, between CITY OF SHEBOYGAN, State of Wisconsin, hereinafter referred to as "LANDLORD", and DAVID and ELEANOR DEMASTER d/b/a DEMASTER FARMS of Cedar Grove, Wisconsin, hereinafter referred to as "TENANT":

W I T N E S S E T H :

1. **LEASE OF PREMISES:** LANDLORD for and in consideration of the rents, covenants, agreements and conditions hereinafter set out to be kept and performed by TENANT, hereby leases to TENANT and TENANT hereby agrees to lease from LANDLORD on the same terms and conditions the following described premises:

various irregular parcels totaling approximately 31 acres as depicted on the attached maps.

2. **TERM:**: This lease shall commence on April 1, 2016 and shall terminate on November 30, 2016. However, LANDLORD reserves the exclusive right to terminate in full or in part this lease with 20 days written notice for purposes of facilitating development needs.

3. **RENTAL:** The rental shall be $1,860.00 per year, payable on or before December 31, 2016.

4. **STIPULATED USAGE:** The leased premises are to be used for agricultural purposes only. The TENANT covenants to farm said premises consistent with good management practices, having due regard for the maintenance of soil fertility and the proper rotation of crops, among other practices.

5. **LIABILITY INSURANCE:** It is the responsibility of TENANT to provide liability insurance coverage for his employees, customers and invitees and submit proof thereof to LANDLORD upon request.

6. **ASSIGNMENT AND SUBLETTING:** TENANT may not assign this lease or sublet the premises or any part thereof without first obtaining the written consent of LANDLORD, which consent shall be conditioned upon the financial responsibility and character of the party to whom the premises are to be assigned or sublet, but that such consent shall not be unreasonably withheld.

7. **COMPLIANCE WITH LAW:** TENANT shall not commit any undue waste on the leased premises and shall conform with all applicable laws and ordinances respecting the use and occupancy thereof

relating to matters not covered elsewhere herein.

8. **LANDLORD'S ENTRY FOR INSPECTION:** LANDLORD and his legal representatives shall have the right, at all reasonable times, to enter into and upon the leased premises for the purpose of examining, inspecting, viewing, maintaining, and repairing the same and of showing said premises to prospective purchasers and tenants, said inspections, however, not to unreasonably interfere with the business of TENANT.

9. **EXPENSES REGARDING ENFORCEMENT OF COVENANTS AND AGREEMENTS:** Each party hereto covenants and agrees to pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by the other party in enforcing the covenants and agreements of this lease.

10. **SUCCESSORS, ETC.:** The covenants and agreements herein contained shall be binding upon and shall inure to the benefit of the parties hereto, their heirs, executors, administrators, successors and assigns.

11. This lease shall be governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals effective the day and year first above set forth.

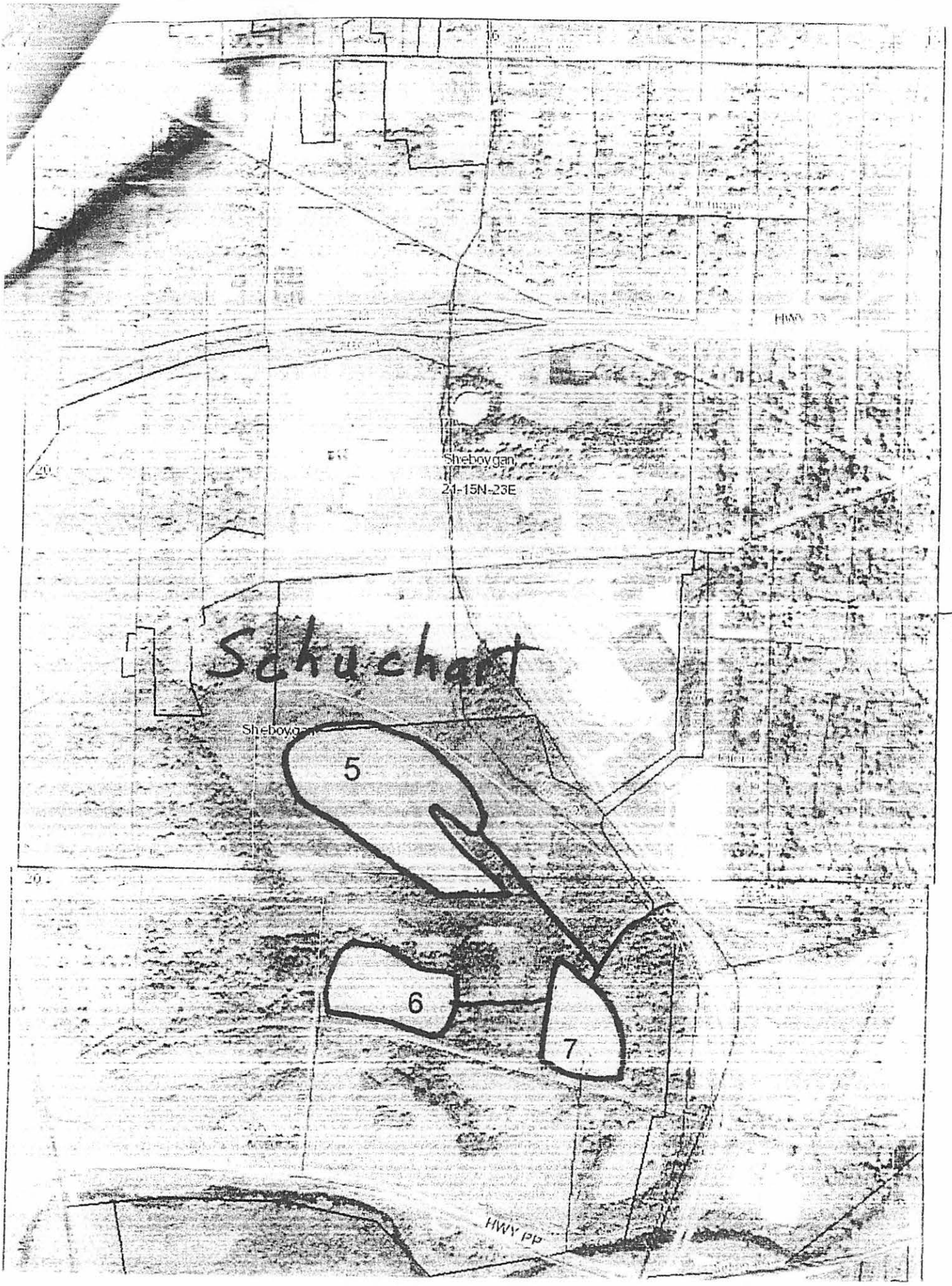
CITY OF SHEBOYGAN, LANDLORD

_____(SEAL)
Authorized Agent

DEMASTER FARMS, TENANT

David DeMaster (SEAL)
David DeMaster

Eleanor DeMaster (SEAL)
Eleanor DeMaster



17.72
7.33
5.6
30.6

city

AGRICULTURAL LAND LEASE

This lease entered into as of the 1st day of April, 2014, between CITY OF SHEBOYGAN, State of Wisconsin, hereinafter referred to as "LANDLORD", and DAVID and ELEANOR DEMASTER d/b/a DEMASTER FARMS of Cedar Grove, Wisconsin, hereinafter referred to as "TENANT":

W I T N E S S E T H :

1. **LEASE OF PREMISES:** LANDLORD for and in consideration of the rents, covenants, agreements and conditions hereinafter set out to be kept and performed by TENANT, hereby leases to TENANT and TENANT hereby agrees to lease from LANDLORD on the same terms and conditions the following described premises:

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3. **RENTAL:** The rental shall be $1,860.00 per year, payable on or before December 31, 2014.

4. **STIPULATED USAGE:** The leased premises are to be used for agricultural purposes only. The TENANT covenants to farm said premises consistent with good management practices, having due regard for the maintenance of soil fertility and the proper rotation of crops, among other practices.

5. **LIABILITY INSURANCE:** It is the responsibility of TENANT to provide liability insurance coverage for his employees, customers and invitees and submit proof thereof to LANDLORD upon request.

6. **ASSIGNMENT AND SUBLETTING:** TENANT may not assign this lease or sublet the premises or any part thereof without first obtaining the written consent of LANDLORD, which consent shall be conditioned upon the financial responsibility and character of the party to whom the premises are to be assigned or sublet, but that such consent shall not be unreasonably withheld.

7. **COMPLIANCE WITH LAW:** TENANT shall not commit any undue waste on the leased premises and shall conform with all applicable laws and ordinances respecting the use and occupancy thereof

relating to matters not covered elsewhere herein.

8. **LANDLORD'S ENTRY FOR INSPECTION:** LANDLORD and his legal representatives shall have the right, at all reasonable times, to enter into and upon the leased premises for the purpose of examining, inspecting, viewing, maintaining, and repairing the same and of showing said premises to prospective purchasers and tenants, said inspections, however, not to unreasonably interfere with the business of TENANT.

9. **EXPENSES REGARDING ENFORCEMENT OF COVENANTS AND AGREEMENTS:** Each party hereto covenants and agrees to pay and discharge all reasonable costs, attorney's fees and expenses that shall be made and incurred by the other party in enforcing the covenants and agreements of this lease.

10. **SUCCESSORS, ETC.:** The covenants and agreements herein contained shall be binding upon and shall inure to the benefit of the parties hereto, their heirs, executors, administrators, successors and assigns.

11. This lease shall be governed by the laws of the State of Wisconsin.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals effective the day and year first above set forth.

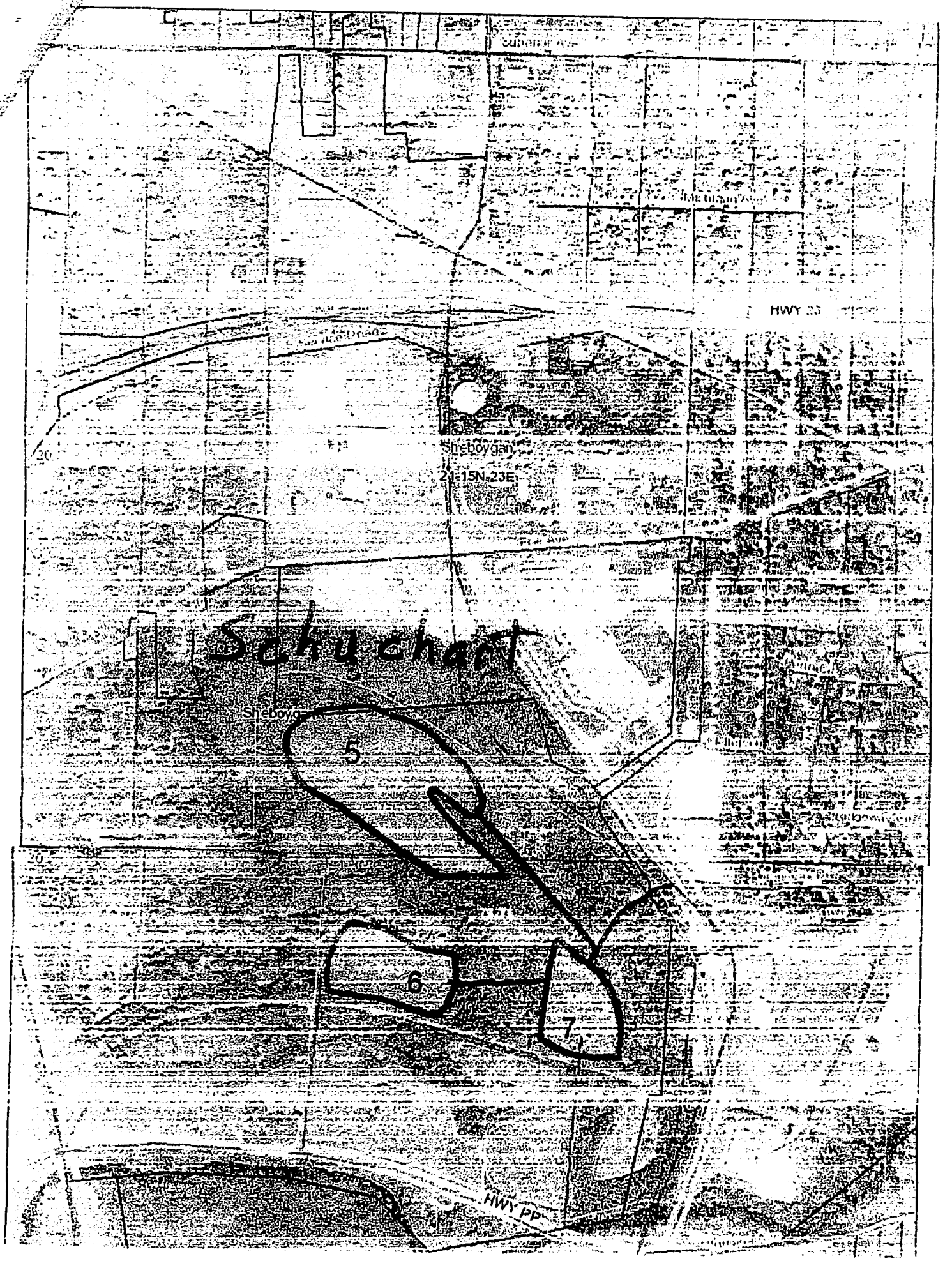
CITY OF SHEBOYGAN, LANDLORD

_____(SEAL)
Authorized Agent

DEMASTER FARMS, TENANT

_____(SEAL)
David DeMaster

_____(SEAL)
Eleanor DeMaster


HWY 23
Sheboygan
21-15N-23E
Schuchart
Sheboygan
5
6
7
HWY PP

DAVID J. OR ELEANOR A. DEMASTER
D523-1704-0419-2C DL D523-2014-0959-01
W2526 HWY. K PH. 920-668-6924
CEDAR GROVE, WI 53013-1480

8525
79-2/759
02

Aug. 16-16
DATE

PAY TO THE ORDER OF City of Sheboygan $ 1860.00

Eighteen hundred sixty dollars DOLLARS

Photo Safe Deposit™ Details on back

PWSB
BELGIUM, WI 53004
www.pwsb.com

PWSB Premier

FOR 2014 - 3/Aa David D. Master

⑆075902227⑆ ⑈0805⑈378⑈ 8525

VI

R. C. No. ___ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred R. C. No. 117-16-17 by Public Protection and Safety to whom was referred R. O. No. 76-16-17 and R. O. No. 77-16-17 by the City Clerk submitting Ambulance Financial Reports for 2013 through 2016; recommends that the document be accepted and file.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

5.7

R. C. No. 117 - 16 - 17. By PUBLIC PROTECTION AND SAFETY. August 1, 2016.

Your Committee to whom was referred the following:

1. R. O. No. 76-16-17 by the City Clerk submitting a communication from Alderperson Bohren along with an email and attachment from the Finance Director on the Ambulance Financial Reports for 2013, 2014 and 2015; and

2. R. O. No. 77-16-17 by the City Clerk submitting a communication from Alderperson Bohren along with an email from the Finance Director on the Ambulance Financial information for 2016;

recommends that the documents be referred to the Finance Committee.

Finance
as a file

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

4.2

R. O. No. 76 - 16 - 17. By CITY CLERK. July 18, 2016.

Submitting a communication from Alderperson Bohren along with an email and attachment from the Finance Director on the Ambulance Financial Reports for 2013, 2014 and 2015.

PPS
refer to Finance

City Clerk

Richards, Susan

From: Alderperson Jim Bohren
Sent: Wednesday, May 11, 2016 10:16 AM
To: Richards, Susan
Cc: Buss, Nancy; Romas, Mike; Alderperson Joseph Heidemann; Alderperson Todd Wolf
Subject: FW: Ambulance Reports
Attachments: SFD Ambulance Report 13-15.xlsx

Sheboygan City Clerk Sue Richards - Sue

Please include this e-mail and attachment from Nancy Buss on the Ambulance Financial Reports for 2013, 2014, and 2015 as a document for the Monday May 16, 2016 Council meeting. Please refer it to the Finance Committee and the Committee of the Whole. Thanks.

Alderman Jim Bohren
Serving on the Sheboygan Common Council Since April, 2006.
8th District - Wards 24, 25 & 26
City of Sheboygan, Wisconsin
920.452.1777
jim.bohren@ci.sheboygan.wi.us

2016 - 2017 Committee Assignments
Finance Committee - Vice Chairman
Public Works Committee
Capital Improvements Commission

From: Buss, Nancy
Sent: Monday, May 09, 2016 8:02 AM
To: Alderperson Jim Bohren
Cc: Hofland, Darrell; Romas, Mike
Subject: Ambulance Reports

Attached is a spreadsheet with the ambulance reports requested. Please let me know if you have any questions

Nancy Buss

Activity for Calls from January 1, 2013 through December 31, 2013									
		Patients							
Patient Type		Number	%	Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj	
Private Pay									
	Insurance	566	17.06%	546,314.23	3,855.00	82,190.68	460,268.55	99.29%	
	Self Pay	412	12.42%	365,162.22	254.00	304,555.28	60,352.94	99.93%	
Medicare		1647	49.64%	1,547,000.14	73.46	930,327.89	616,598.79	100.00%	
Medicaid		687	20.71%	592,239.70	0.00	452,123.19	140,116.51	100.00%	
Facility		6	0.18%	5,317.60	0.00	3,780.38	1,537.22	100.00%	
Totals		**3,318**	**100.00%**	**3,056,033.89**	**4,182.46**	**1,772,977.42**	**1,278,874.01**	99.86%	**41.847507%**

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

Activity for Calls from January 1, 2014 through December 31, 2014									
		Patients							
Patient Type		Number	%	Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj	
Private Pay									
	Insurance	485	14.65%	452,114.52	2,487.56	73,858.72	375,768.24	99.45%	
	Self Pay	263	7.95%	219,748.03	4,564.00	179,442.53	35,741.50	97.92%	
Medicare		1835	55.44%	1,515,864.52	1,867.28	865,907.10	648,090.14	99.88%	
Medicaid		712	21.51%	589,227.80	0.00	447,947.14	141,280.66	100.00%	
Facility		15	0.45%	9,069.07	0.00	5,251.85	3,817.22	100.00%	
Totals		**3,310**	**100.00%**	**2,786,023.94**	**8,918.84**	**1,572,407.34**	**1,204,697.76**	99.68%	**43.240754%**

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

Activity for Calls from January 1, 2015 through December 31, 2015								
	Patients							
Patient Type	Number	%	Gross Billings	Balance	Adjustments	Receipts	%Coll/Adj	
Private Pay								
Insurance	536	16.16%	504,267.95	64,114.34	77,273.18	362,880.43	87.29%	
Self Pay	181	5.46%	154,329.20	43,566.20	87,906.94	22,856.06	71.77%	
Medicare	1718	51.81%	1,547,852.68	21,512.50	906,580.08	619,760.10	98.61%	
Medicaid	864	26.06%	725,674.94	1,475.71	547,257.09	176,942.14	99.80%	
Facility	17	0.51%	15,766.80	372.03	8,817.71	6,577.06	97.64%	
Totals	**3,316**	**100.00%**	**2,947,891.57**	**131,040.78**	**1,627,835.00**	**1,189,015.79**	95.55%	**40.334448%**

THIRD PARTY AGENT: EMS MEDICAL BILLING ASSOCIATES

II

4.3

R. O. No. 77 - 16 - 17. By CITY CLERK. July 18, 2016.

Submitting a communication from Alderperson Bohren along with an email from the Finance Director on the Ambulance Financial information for 2016.

~~PASS~~
refer to
Finance

City Clerk

Richards, Susan

From: Alderperson Jim Bohren
Sent: Thursday, July 14, 2016 8:34 AM
To: Richards, Susan
Cc: Alderperson Bill Thiel; Buss, Nancy; Hofland, Darrell; Romas, Mike
Subject: FW: Ambulance Information

Sheboygan City Clerk Sue Richards -

Please refer the attached e-mail and attachment from Nancy Buss to me as a document for the July 18, 2016 Council meeting. Please refer it to the PP&S Committee. Thanks.

Alderman Jim Bohren
Serving on the Sheboygan Common Council Since April, 2006.
8th District - Wards 24, 25 & 26
City of Sheboygan, Wisconsin
920.452.1777
jim.bohren@ci.sheboygan.wi.us

2016 - 2017 Committee Assignments
Finance Committee - Vice Chairman
Public Works Committee
Capital Improvements Commission

From: Buss, Nancy
Sent: Thursday, July 14, 2016 8:24 AM
To: Alderperson Jim Bohren
Cc: Romas, Mike
Subject: Ambulance Information

	Account Breakdown By Payer Class									
	Medicare		Medicaid		Commercial		Self Pay		Auto	
2016-01	124	46.62%	68	25.56%	33	12.41%	36	13.53%	1	
2016-02	131	53.69%	46	18.85%	28	11.48%	36	14.75%	1	
2016-03	131	47.29%	59	21.30%	37	13.36%	44	15.88%	5	
2016-04	137	57.32%	48	20.08%	21	8.79%	28	11.72%	3	
2016-05	123	41.84%	84	28.57%	28	9.52%	55	18.71%	4	
2016-06	79	29.48%	64	23.88%	10	3.73%	115	42.91%	0	
Totals:	725	45.65%	369	23.24%	157	9.89%	314	19.77%	14	

	All Financial Classes						
	Billable Incidents	Gross Charges	Adjustments	Collections	Balance Due	Avg Collection	Paid %
2016-01	266	$255,032.00	$89,237.45	$58,186.13	$107,608.42	$218.74	59.02%

2016-02	244	$232,507.00	$69,154.31	$44,568.63	$118,781.16	$182.66	51.23%
2016-03	277	$269,692.00	$86,239.96	$59,811.08	$123,639.59	$215.92	54.51%
2016-04	239	$222,870.50	$75,682.96	$50,687.26	$96,500.28	$212.08	58.58%
2016-05	294	$268,132.50	$58,426.03	$29,511.79	$180,194.68	$100.38	31.29%
2016-06	268	$252,595.50	$12,803.38	$5,437.60	$234,354.52	$20.29	7.46%
Totals:	**1588**	**$1,500,829.50**	**$391,544.09**	**$248,202.49**	**$861,078.65**	**$156.30**	**43.14%**

From: Buss, Nancy
Sent: Thursday, July 14, 2016 8:24 AM
To: Alderperson Jim Bohren
Cc: Romas, Mike
Subject: Ambulance Information

	Account Breakdown By Payer Class											
	Medicare		Medicaid		Commercial		Self Pay		Auto		Workers Comp	
2016-01	124	46.62%	68	25.56%	33	12.41%	36	13.53%	1	0.38%	4	1.50%
2016-02	131	53.69%	46	18.85%	28	11.48%	36	14.75%	1	0.41%	2	0.82%
2016-03	131	47.29%	59	21.30%	37	13.36%	44	15.88%	5	1.81%	1	0.36%
2016-04	137	57.32%	48	20.08%	21	8.79%	28	11.72%	3	1.26%	2	0.84%
2016-05	123	41.84%	84	28.57%	28	9.52%	55	18.71%	4	1.36%	0	0.00%
2016-06	79	29.48%	64	23.88%	10	3.73%	115	42.91%	0	0.00%	0	0.00%
Totals:	725	45.65%	369	23.24%	157	9.89%	314	19.77%	14	0.88%	9	0.57%

	All Financial Classes						
	Billable Incidents	Gross Charges	Adjustments	Collections	Balance Due	Avg Collection	Paid %
2016-01	266	$255,032.00	$89,237.45	$58,186.13	$107,608.42	$218.74	59.02%
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2016-06	268	$252,595.50	$12,803.38	$5,437.60	$234,354.52	$20.29	7.46%
Totals:	1588	$1,500,829.50	$391,544.09	$248,202.49	$861,078.65	$156.30	43.14%

VIII

R. C. No. ___ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Res. No. 96-16-17 by Alderperson Belanger authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction of widening Cty. Hwy. OK; recommends approving the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.8

Res. No. 96 - 16 - 17. By Alderperson Belanger. September 6, 2016.

A RESOLUTION authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction and widening Cty Hwy OK.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into agreement with the Sheboygan County Highway Department relative to the selling of right-of-way along Cty Hwy OK.

WHEREAS, the project will need .581 acres of land from the City at a value of $40,000 per acre for a total value of $23,240.

BE IT FURTHER RESOLVED: That the proper City Officials approve the agreement with the Sheboygan County Highway Department for said agreement.

John Belanger

Public Works approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the day of

_____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing the Appropriate City Officials Approve the Selling City of Sheboygan Right-of-Way to the Sheboygan County Highway Department for the Reconstruction and Widening of County Highway EE.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: August 23, 2016 **MEETING DATE:** September 6, 2016

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
The Sheboygan County Highway Department is replacing a culvert on County Highway EE.

STAFF COMMENTS:
The additional City right-of-way is needed to safely construct this section of County Highway EE.

ACTION REQUESTED:
Motion to recommend Common Council approve resolution to authorizing the appropriate City Officials approve the selling City of Sheboygan right-of-way to the Sheboygan County Highway Department for the reconstruction and widening of County Highway EE.

ATTACHMENTS:
I. Res. __-16-17

VII

R. C. No. ____ - 16 - 17. By PUBLIC PROTECTION AND SAFETY.
September 19, 2016.

Your Committee to whom was referred R. O. No. 106-16-17 by the Fire Chief submitting his quarterly report for the period commencing April 1, 2016 and ending June 30, 2016; recommends that the document be accepted and placed on file.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

3.5

R. O. No. 106 - 16 - 17. By FIRE CHIEF. September 6, 2016.

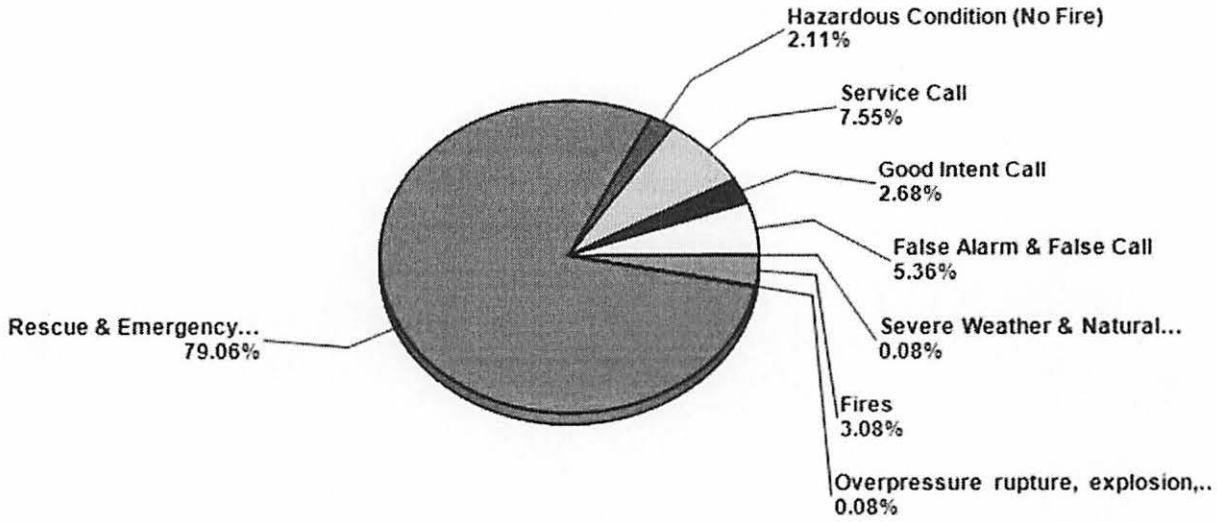
Pursuant to Section 50-494 of the Municipal Code, I herewith submit my quarterly report for the period commencing April 1, 2016 and ending June 30, 2016.

PP+S.
AC+File

SHEBOYGAN FIRE DEPARTMENT

Quarterly Report of Departmental Activity for the period 4/1/2016 - 6/30/2016

INCIDENT RESPONSES



INCIDENT TYPES	2016	2015
Fires	38	42
Overpressure rupture, explosion, overheat - no fire	1	0
Rescue & Emergency Medical Service	974	999
Hazardous Condition (No Fire)	26	42
Service Call	93	106
Good Intent Call	33	57
False Alarm & False Call	66	70
Severe Weather & Natural Disaster	1	0
TOTAL	1232	1316

2ND QUARTER INCIDENT COUNT PER STATION

STATION/AREA	2016	2015
Out of City	4	3
Station 1	358	399
Station 2	240	210
Station 3	333	331
Station 4	177	220
Station 5	120	153

2ND QUARTER FIRE LOSSES

	2016	2015
Number of Incidents	14	15
Total Property Loss	$ 20,123.00	$ 31,200.00
Total Content Loss	$ 8,025.00	$ 7,200.00
Total Losses	$ 28,148.00	$ 38,400.00
Average Loss	$ 2,010.00	$ 2,560.00

VIII

R. C. No. ____ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Res. No. 95-16-17 by Alderperson Belanger authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction of widening Cty. Hwy. EE; recommends approving the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.7

Res. No. 95 - 16 - 17. By Alderperson Belanger. September 6, 2016.

A RESOLUTION authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction of widening Cty Hwy EE.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into agreement with the Sheboygan County Highway Department relative to the selling of right-of-way along Cty Hwy EE.

WHEREAS, the project will need .2201 acres of land from the City at a value of $40,000 per acre for a total value of $8,804.

BE IT FURTHER RESOLVED: That the proper City Officials approve the agreement with the Sheboygan County Highway Department for said agreement.

John Bel

Public Works approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the day of

_____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing the Appropriate City Officials Approve the Selling City of Sheboygan Right-of-Way to the Sheboygan County Highway Department for the Reconstruction of County Highway OK.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: August 11, 2016 **MEETING DATE:** August 15, 2016

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
The Sheboygan County Highway Department is reconstructing County Highway OK from County Highway EE to County Highway V.

STAFF COMMENTS:
The additional City right-of-way is needed to safely construct this section of County Highway OK.

ACTION REQUESTED:
Motion to recommend Common Council approve resolution to authorizing the appropriate City Officials approve the selling City of Sheboygan right-of-way to the Sheboygan County Highway Department for the reconstruction of County Highway OK.

ATTACHMENTS:
I. Res. __-16-17

VIII

R. C. No. ___ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Res. No. 96-16-17 by Alderperson Belanger authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction of widening Cty. Hwy. OK; recommends approving the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.8

Res. No. 96 - 16 - 17. By Alderperson Belanger. September 6, 2016.

A RESOLUTION authorizing the appropriate City Officials approve the selling of right-of-way from the City for purposes of reconstruction and widening Cty Hwy OK.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into agreement with the Sheboygan County Highway Department relative to the selling of right-of-way along Cty Hwy OK.

WHEREAS, the project will need .581 acres of land from the City at a value of $40,000 per acre for a total value of $23,240.

BE IT FURTHER RESOLVED: That the proper City Officials approve the agreement with the Sheboygan County Highway Department for said agreement.

John Belanger

Public Works approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the day of

_____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing the Appropriate City Officials Approve the Selling City of Sheboygan Right-of-Way to the Sheboygan County Highway Department for the Reconstruction and Widening of County Highway EE.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: August 23, 2016 **MEETING DATE:** September 6, 2016

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
The Sheboygan County Highway Department is replacing a culvert on County Highway EE.

STAFF COMMENTS:
The additional City right-of-way is needed to safely construct this section of County Highway EE.

ACTION REQUESTED:
Motion to recommend Common Council approve resolution to authorizing the appropriate City Officials approve the selling City of Sheboygan right-of-way to the Sheboygan County Highway Department for the reconstruction and widening of County Highway EE.

ATTACHMENTS:
I. Res. __-16-17

IX

R. C. No. ___ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Gen. Ord. No. 17-16-17 by Alderperson Belanger amending Section 110-103 of the City of Sheboygan Municipal Code entitled "Permit Fees" so as to increase certain fees and set an expiration period; recommends approving the Ordinance.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

6.2

Gen. Ord. No. 17 - 16 - 17. By Alderperson Belanger. September 6, 2016.

AN ORDINANCE amending Section 110-103 of the City of Sheboygan Municipal Code entitled "Permit Fees" so as to increase certain fees and set an expiration period.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 110-103 of the Sheboygan Municipal Code entitled "Permit Fees" is amended so as to read as follows:

"Sec. 110-103. *Permit Fees.*

Permit fees to be paid by the applicant prior to issuance of a permit required by this division shall be $25.00. All permits shall be effective a maximum of 15 days, after which a new permit and $25 fee shall be required."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

John Belanger

Pub Wks approved

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of_____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Proposed Ordinance Change in Fee Structure for Temporary Obstructions Located in the City Right-of-Way

REPORT PREPARED BY: David H. Biebel, Director of Public Works

REPORT DATE: July 8, 2016 **MEETING DATE:** July 12, 2016

FISCAL SUMMARY:

		STATUTORY REFERENCE:	
Budget Line Item:	N/A		
Budget Summary:	N/A	Wisconsin Statutes:	N/A
Budgeted Expenditure:	N/A	Municipal Code:	N/A
Budgeted Revenue:	N/A		

BACKGROUND / ANALYSIS:

With the proposed permit software system application change, the Public Works department is proposing to change the fee structure to simplify the permit.

STAFF COMMENTS:

The majority of the permits for right-of-way occupancy are for ten days. Some require additional days which requires additional calculations making the permit process cumbersome. The new software is having issues with the current fee structure.

ACTION REQUESTED:

The Public Works Committee and the Common Council are requested to approve the proposed ordinance change in the fee structure for temporary obstructions in the City right-of-way and have the City Attorney draft the ordinance change.

ATTACHMENTS:

I. Proposed ordinance change

DIVISION 3. - *TEMPORARY OBSTRUCTIONS*

Sec. 110-101. - Prohibition.

No person shall encroach upon, occupy, obstruct or encumber any public street or highway or part thereof, unless expressly authorized to do so by the common council or by permit in accordance with this Code.
(Code 1975, § 36-115)

Sec. 110-102. - Permit required.

(a) No person shall place or cause to be placed any building materials, machinery, tools, supplies or equipment used in construction work; the demolition, razing, removal of buildings; tree removal or trimming; or for excavating for any purpose whatsoever; or deposit any debris or rubbish in connection with such projects in or upon any street, alley or public ground, without first having obtained a written permit from the department of engineering and public works.

(b) No person shall place or cause to be placed a dumpster in or upon any street, alley or public ground without first obtaining a written permit from the department of engineering and public works

(Code 1975, § 36-104; Ord. No. 35-96-97, § 1, 9-16-96)

Sec. 110-103. - Permit fees.

Permit fees to be paid by the applicant prior to issuance of a permit required by this division shall be ~~$1.00 per day, with a ten-day minimum charge, for up to 30 days and $2.00 per day after 30 days~~. $25 for a maximum of 15 days and at end of such time a new permit will be required at an additional $25 charge.
(Ord. No. 35-96-97, § 6, 9-16-96)

Sec. 110-104. - Permit restrictions.

The written permits issued under this division shall be restricted to matters stipulated in section 110-102, and permittees must notify the police and fire departments, bus companies and private ambulance services 24 hours prior to the use of the permit to barricade a street.
(Code 1975, § 36-105)

Sec. 110-105. - Time limitation on permit.

The department of engineering and public works may grant a permit as provided in section 110-102 for a period not to exceed three months, but such permit shall not authorize the obstructing of more than one-third of the traveled portion of the street opposite the lot on which the work is performed. Such permit may be revoked at any time by the common council or the department of engineering and public works.
(Code 1975, § 36-107; Ord. No. 35-96-97, § 2, 9-16-96)

Sec. 110-109. - Lights required.

Every person who shall receive a permit provided for in section 110-102(a) shall cause a light to be placed and kept burning during the whole of every night such excavation or obstruction shall be continued, so as to cause light to shine upon such excavation or obstruction.
(Code 1975, § 36-110; Ord. No. 35-96-97, § 4, 9-16-96)

Sec. 110-110. - Reflectors required on dumpsters.

No person shall allow a dumpster to be left standing upon or in any street or alley during the night unless such dumpster is equipped with red reflectors not less than three inches in diameter in size on the left and right rear sides facing traffic and the left and right front sides facing traffic of any such dumpster and unless a band of black and white reflectorized tape not less than three inches in width is affixed three to four feet from ground level on the three sides of such dumpster which face traffic. The reflectors and reflectorized tape shall remain visible at all times while the dumpster is in the street or alley.
(Code 1975, § 36-111; Ord. No. 35-96-97, § 5, 9-16-96)

VI

R. C. No. ___ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred a copy of R. O. No. 100-16-17 by the City Clerk submitting a communication from the President of the Mid-Lake Softball Organization, requesting an agreement between the City of Sheboygan and Wigg Brothers' Construction Company as they have expressed an interest in donating the entire cost of a new scoreboard for Wildwood Softball Complex; recommends approving the request.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

8.4

R. O. No. 100 - 16 - 17. By CITY CLERK. September 6, 2016.

Submitting a communication from Joe Lamb, President of the Mid-Lake Softball Organization, requesting an agreement between the City of Sheboygan and the Wigg Brothers' Construction Company as they have expressed an interest in donating the entire cost of a new scoreboard for Wildwood Softball Complex.

Bd. Marina, Parks & Forestry

Public Works

approve

City Clerk

SEP 6 '16 PM 1:07

September 6th, 2016

To: Sheboygan Common Council, Please refer to Public Works and Parks Committees
Fr: Joe Lamb, President Mid-Lake Softball Organization
Re: Scoreboard donation

I am writing this letter to see if we can reach an agreement between the City of Sheboygan and the Wigg Brother's Construction Company.

The Wigg Brothers have expressed an interest in donating the entire cost of a new scoreboard for Wildwood Softball Complex. The cost of a new scoreboard is almost $5,000.00. This includes the top advertising panel.

They are requesting that the City agrees to keep their name on the advertising panel for a minimum period of 10 years, possibly longer. They would like this agreement so that if the City changes providers for the softball program, the advertising remains the same.

The City's logo will also be a part of the panel and so will the MLSO. I will have a picture of the new scoreboard on Diamond 2, and will present them at the Committee Meetings. The space that we are referring to is the area that says "Scoreboard Courtesy of the players and sponsors". It would have Wigg Bothers referenced instead of players and sponsors.

If the City agrees to the terms, they are willing to issue us the MLSO a check to order the scoreboard. It could be delivered in time for a fall installation.

Please let me know the City's response.

Thank You,

Joe Lamb

Joe Lamb, President MLSO

VIII

R. C. No. ____ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Res. No. 97-16-17 by Alderperson Belanger authorizing the Purchasing Agent to enter into contract for the purchase and installation of seasonal and permanent aeration equipment at the Harbor Centre Marina in an effort to protect the docking systems from severe damage caused by winter ice; recommends approving the Resolution.

Consent

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

4.9

Res. No. 97 -16 -17. By Alderperson Belanger. September 6, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase and installation of seasonal and permanent aeration equipment at the Harbor Centre Marina in an effort to protect the docking systems from severe damage caused by winter ice.

WHEREAS: Over the past several years the Harbor Centre Marina has experienced significant and costly damage to its docking systems caused by the shifting of ice in the marina. In 2015 a study was commissioned between Smithgroupjjr and the City of Sheboygan to determine the root causes of this ice shifting and explore potential solutions. The final report issued by SmithgroupJJR included a number of options with the most cost effective being the installation of aeration equipment around the docks to keep the water from freezing and;

WHEREAS: Working with a Wisconsin based manufacturer of aeration equipment, Kasco Marine Inc., a placement plan was developed to determine the quantity and type of units required for complete protection of all of the dockage in its winter position. From this plan, a Request for Bids was issued for the purchase and installation of the equipment, and;

WHEREAS: It is also recognized that off-season storage of the temporary units will be a challenge. It has been determined that an enclosed cargo trailer will allow the units to be stored in a safe, secure manner and transported between the Marina and the off-season parking area. Therefore, included with this request is an allowance of $ 4,500.00 for the purchase of a new cargo trailer from a local dealer.

Public Works approve

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Flotation Dock Systems Inc. of Cedarville MI for the purchase and complete installation of anti-icing aeration equipment in the amount of $ 87,175.30 and an additional trailer allowance of $ 4,500.00 for a total cost of $ 91,675.30 and;

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on account #29037500-543999 in payment of same.

John Bag

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of , 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

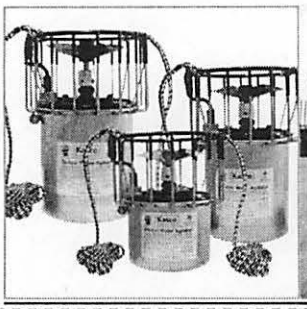
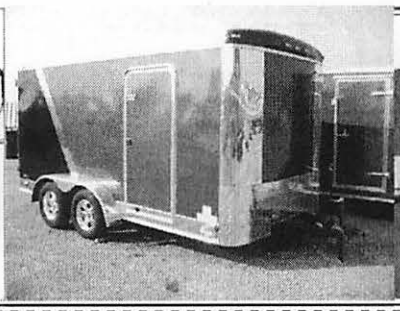
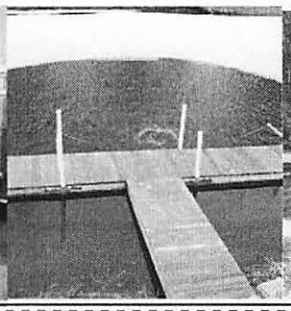
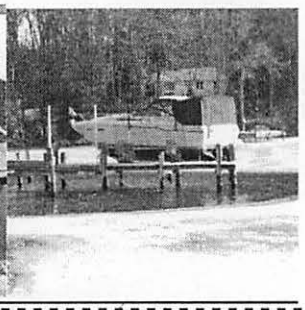
CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution to authorize purchase and installation of aeration equipment to minimize damage to the Harbor Centre Marina docking systems by shifting winter ice.

REPORT PREPARED BY: Bernard R. Rammer

REPORT DATE: August 27, 2016 **MEETING DATE:** September 6, 2016

FISCAL SUMMARY:

Budget Line Item:	29037500-543999
Budget Summary:	Harbor Centre Marina Fund
Budgeted Expenditure:	$ 91,675.30
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

This resolution authorizes the Marina to purchase and have installed aeration equipment around the docking systems to prevent shifting ice from causing damage to the docks resulting in un-planned costly repairs.

STAFF COMMENTS:

This preventative measure was recommended by the consulting firm hired by the City of Sheboygan to study the increase in ice damage over the past several years to the Marina docking systems and provide alternatives to annual ice damage. The alternatives ranged from aeration to changes in the physical structure and location of the Marina entrance and the breakwater. The installation of aeration equipment was by far, the least costly alternative. The project was put to bid with Flotation Dock Systems of Cedarville MI submitting the lowest overall cost.

ACTION REQUESTED:

It is the recommendation of the Marina that the Public Works Committee approves this request and supports passage of the Resolution. Total cost of the equipment including installation and a storage trailer for off-season storage of the units is $91,675.30

ATTACHMENTS:

I. Res. __-16-17

II

R. O. No. _____ - 16 - 17. By CITY PLAN COMMISSION. September 19, 2016.

Your Commission to whom was referred Res. No. 81-16-17 by Alderperson Bohren approving the Capital Improvements Program recommended by the Capital Improvements Commission, for the program period of 2017-2021 and adopting the program for implementation; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, August 23, 2016 & September 13, 2016, and after due consideration, recommends approval of the Resolution.

Director of City Development

III

4.5

Res. No. 81 - 16 - 17. By Alderperson Bohren. August 15, 2016.

A RESOLUTION approving the Capital Improvements Program recommended by the Capital Improvements Commission, for the program period of 2017 - 2021 and adopting the program for implementation.

WHEREAS, the Capital improvements Commission is served with the responsibility of annually considering requests and establish priorities for municipal improvements, and

WHEREAS, the Common Council on Res. 347-96-97 established a debt policy to limit per year the issuance of new General Obligation debt to $3,000,000 for non-TIF projects and to issue debt that for TIF purposes that, when added to the total General Obligation Debt, shall not exceed 60 percent of the debt limit or 3.0 percent of the equalized valuation for the City, except for borrowing purposes of complying with Federal or State mandates, administrative agency regulations, or court orders, and

WHEREAS, the Commission considered many requests and proposals for the various departments in the City of Sheboygan, and the requests exceed the $3,000,000 borrowing limit, and

WHEREAS, as of December, 2015, the total General Obligation Debt for the City in the amount of $33,075,255 is 28 percent of the statutory five percent limitation of equalized valuation of the City.

RESOLVED: That the Common Council waive the $3,000,000 limit for non-TIF projects in 2017 and raise the issuance of new General Obligation debt in 2017 to $6,334,909.

City Plan

James a. Bohren

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

R. O. No. ___ - 16 - 17. By CITY PLAN COMMISSION. September 19, 2016.

Your Commission to whom was referred Gen. Ord. No. 16-16-17 by Alderperson Thiel and Alderperson Lewandoske and R.O. 101-16-17 by City Clerk amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of property located at 1123 N 29th St from Class SO Suburban Office to Class MR Mixed Residential Class Classification; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, September 13, 2016, and after due consideration, recommends approval of the General Ordinance and RO.

Lies over to Oct 3rd.

Director of Development

X

6.1

Gen. Ord. No. 16 - 16 - 17. By Alderpersons Thiel and Lewandoske.
September 6, 2016.

AN ORDINANCE amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of property located at 1123 N. 29th St. from Class SO Suburban Office to Class MR Mixed Residential Classification.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Appendix A, Chapter 15 of the Sheboygan Zoning Ordinance establishing zoning districts and prescribing zoning standards and regulations is hereby amended by changing the Official Zoning Map thereof and Use District Classification of the following described lands from Class SO Suburban Office to Class MR Mixed Residential Classification:

Property located at 1123 N. 29th St. described as:

Section 21, T.15N., R.23E. being all of Lot 20 Blk. 4 of Smith Gardens Subd., located in the NW ¼ of the SE 14 ¼ of the NE ¼ of Section 21, T.15N., R.23E. in the City of Sheboygan, Sheboygan County, State of Wisconsin. Said tract contains 8,383 sq. ft.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

City Plan

Billy Thiel

Scott Lewandoske

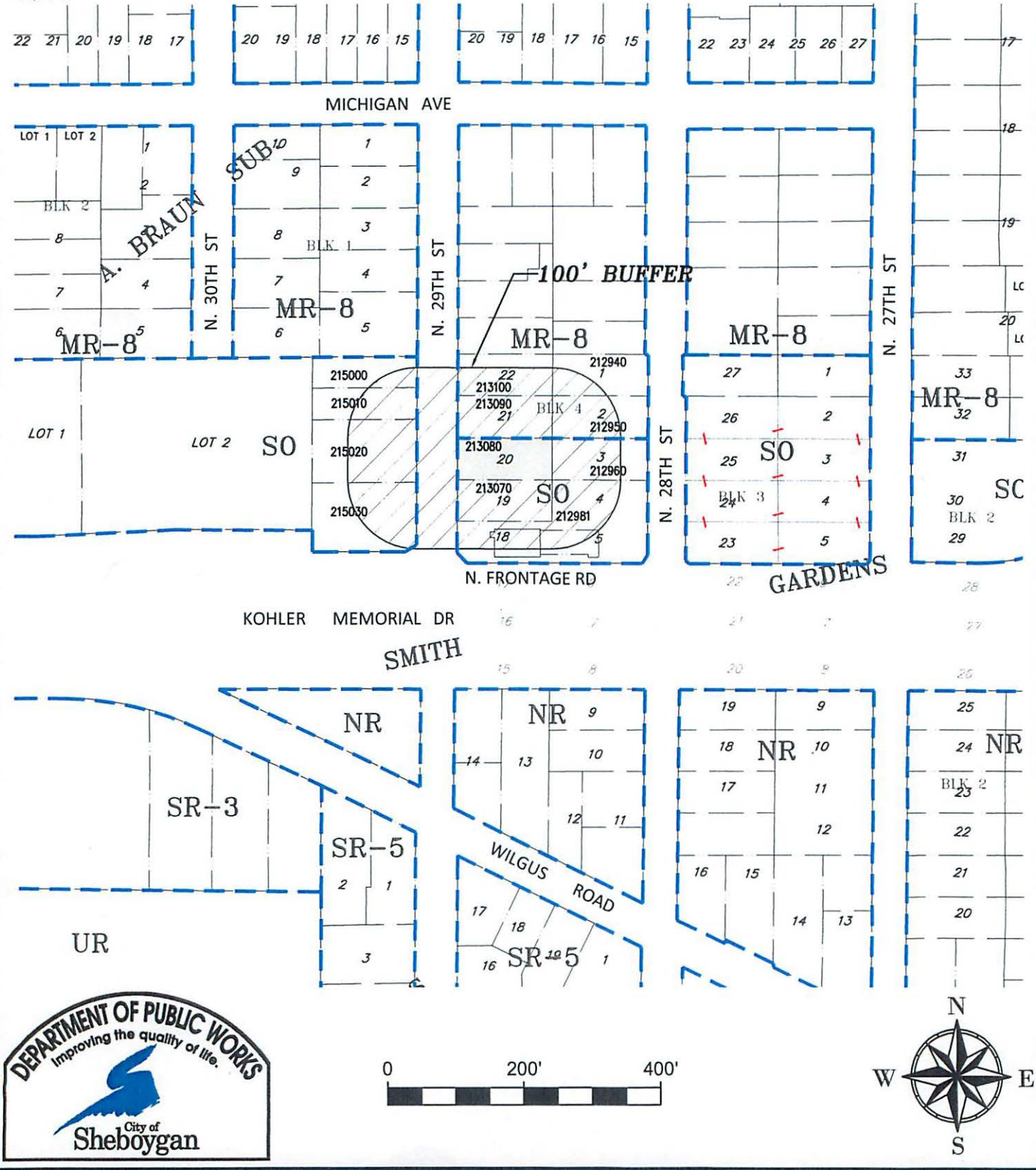
I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

PROPOSED ZONING CHANGE
FROM SO TO MR-8
SECTION 21, T. 15 N., R. 23 E.

BEING ALL OF LOT 20, BLOCK 4 OF SMITH GARDENS SUBDIVISION, LOCATED IN THE NW ¼ OF THE SE ¼ OF THE NE ¼ OF SECTION 21, T. 15 N., R. 23 E. IN THE CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, STATE OF WISCONSIN. SAID TRACT CONTAINS 8,383 SQ. FT.



DEPARTMENT OF PUBLIC WORKS
Improving the quality of life.
City of Sheboygan

0 200' 400'

N
W E
S

II

3.1

R. O. No. 101 - 16 - 17. By CITY CLERK. September 6, 2016.

Submitting an application from Betty Grothe for a change in the zoning classification of property located at 1123 N. 29th St. from Class SO Suburban Office to MR Mixed Residential Classification.

City Plan

City Clerk

OFFICE USE ONLY
APPLICATION NO.: _____
RECEIPT NO.: 161469
FILING FEE: $200.00 (Payable to City of Sheboygan)

CITY OF SHEBOYGAN
APPLICATION FOR
AMENDMENT OF OFFICIAL ZONING MAP

AUG 17'16 AM11:14

(Requirements Per Section 15.903)
Revised May, 2012

Completed application is to be filed with the Office of the City Clerk, City Hall, 828 Center Avenue. Application will not be processed if all required attachments and filing fee of $200 (payable to the City of Sheboygan) is not submitted along with a complete and legible application. Application filing fee is non-refundable.

1. APPLICANT INFORMATION

APPLICANT: Betty Grothe PHONE NO.: (920) 892-6377

ADDRESS: 955 Anton Rd., Plymouth, WI 53073 E-MAIL: _____

OWNER OF SITE: _____ PHONE NO.: ( )

2. DESCRIPTION OF THE SUBJECT SITE

ADDRESS OF PROPERTY AFFECTED: 1123 N. 29 St. - Sheb.

N/A LEGAL DESCRIPTION: _____

PARCEL NO. _____ MAP NO. _____

EXISTING ZONING DISTRICT CLASSIFICATION: Suburban Office

PROPOSED ZONING DISTRICT CLASSIFICATION: Mixed Residential

BRIEF DESCRIPTION OF THE **EXISTING** OPERATION OR USE:

Single Family Dwelling

BRIEF DESCRIPTION OF THE **PROPOSED** OPERATION OR USE:

Single Family Dwelling - Want to sell property

3. JUSTIFICATION OF THE PROPOSED ZONING MAP AMENDMENT

How does the proposed Official Zoning Map amendment further the purposes of the Zoning Ordinance as outlined in Section 15.005 and, for flood plains or wetlands, the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency?

See attached

Which of the following factors has arisen that are not properly addressed on the current Official Zoning Map? (Provide explanation in space provided below.)

- ☐ The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Master Plan.
- ☒ A mistake was made in mapping on the Official Zoning Map. (An area is developing in a manner and purpose different from that for which it is mapped.) *NOTE: If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the City may intend to stop an undesirable land use pattern from spreading.*
- ☐ Factors have changed, (such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.
- ☐ Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
- ☒ Explain: Want to make Single family dwelling a legal conforming use and sell the home (present a non-conforming use in the SO Zone)

How does the proposed amendment to the Official Zoning Map maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

See attached.

Indicate reasons why the applicant believes the proposed map amendment is in harmony with the recommendations of the City of Sheboygan Comprehensive Plan.

_____

_____

_____

4. CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

Betty Grothe
APPLICANT'S SIGNATURE

8-12-16
DATE

Betty Grothe
PRINT ABOVE NAME

APPLICATION SUBMITTAL REQUIREMENTS

A copy of the current zoning map of the subject property and vicinity showing:

- ☐ The property proposed to be rezoned.
- ☐ All lot dimensions of the subject property.
- ☐ All other lands within 200 feet of the subject property.
- ☐ Map size not more than 11" X 17" and map scale not less than 1" = 600'.
- ☐ Graphic scale and north arrow.

From: Leslie Sanzo [mailto:lesliesanzo45@gmail.com]
Sent: Sunday, August 14, 2016 4:51 PM
To: Sokolowski, Steve
Subject: rezoning of property at 1123 N. 29th Street (Betty Grothe)

Dear Mayor & Council,

I am writing this letter to request the property on 1123 N. 29th Street Sheboygan, be rezoned from Suburban Office to Mixed Residential for the following reasons:

1. The house was built around 1968 and the use has always been a single-family since the home was constructed.

2. Rezoning to Mixed Residential will be compatible with the rest of the residential neighborhood to the north of the property.

3. With the present zoning potential lenders have real concerns about lending money to potential buyers. By rezoning the property to residential this makes it easier for potential buyers to purchase the home because mortgage companies will lend them the money to purchase the property.

4. There was a buyer but because of the legal nonconforming status they decided not to pursue purchasing the house.

5. It appears to be an error that it was zoned Suburban Office because the use has always been a single-family dwelling.

Betty Grothe - Executor

Betty Grothe - Executor

STATE OF WISCONSIN, CIRCUIT COURT, SHEBOYGAN COUNTY

For Official Use: FILED CIRCUIT COURT PROBATE DIVISION

15 AUG 18 P5:06

SHEBOYGAN COUNTY WISCONSIN

☐ Amended

IN THE MATTER OF THE ESTATE OF

GILBERT MERTES, Deceased.

Letters of Special Administration
(Formal Administration)

Case No. 15 PR 79

To: Betty Grothe
955 Anton Road
Plymouth, WI 53073

The decedent, with date of birth October 26, 1927 and date of death August 10, 2015, was domiciled in Sheboygan County, State of Wisconsin.

You are granted

☒ only these specific powers: to access, marshall, inventory, protect, sell or invest funds and retain securities; access safe deposit box; conserve any assets of decedent; satisfy mortgages; and pay any debts of decedent.

☐ all the same powers, duties and liabilities as a personal representative.
☐ Except:

Other:

BY THE COURT:

Timothy M Van Akkeren

☒ Circuit Court Judge ☐ Circuit Court Commissioner

Timothy M. Van Akkeren
Name Printed or Typed

August 18, 2015
Date

(Seal)

THIS DOCUMENT IS A FULL, TRUE AND CORRECT COPY OF THE ORIGINAL ON FILE AND OF RECORD IN THIS OFFICE AND HAS BEEN COMPARED BY ME. I FURTHER CERTIFY THAT THESE LETTERS ARE OF FULL FORCE AND EFFECT AS OF THIS DATE.

ATTEST: August 19, 2015

REGISTER IN PROBATE
SHEBOYGAN COUNTY CIRCUIT COURT

Form completed by: (Name)
Attorney David A. Van de Water

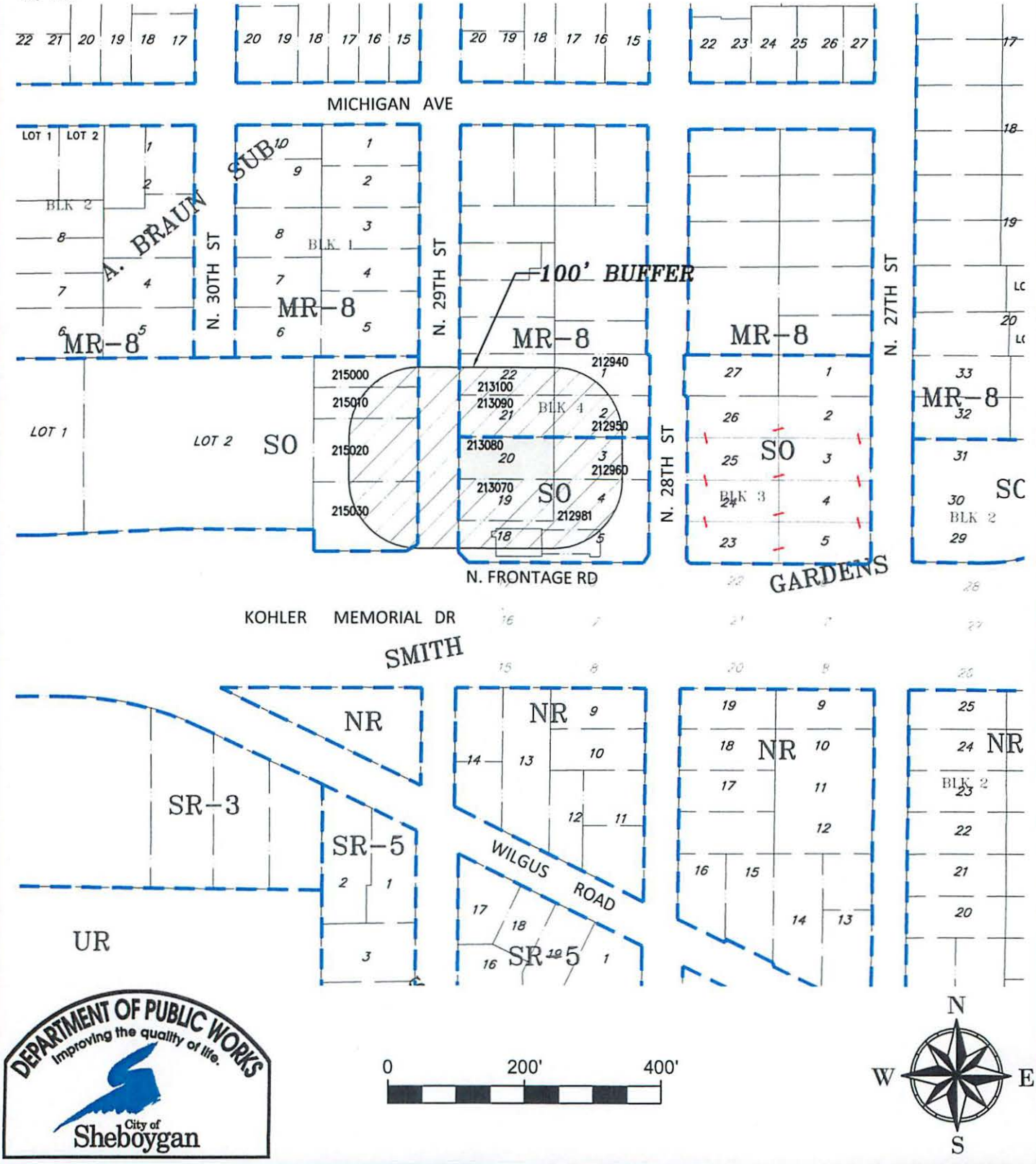
Address
GRUHLE, FESSLER &VAN DE WATER
802 Michigan Avenue
Sheboygan, WI 53081

Telephone Number
(920) 457-7737

Bar Number
01010073

PROPOSED ZONING CHANGE
FROM SO TO MR-8
SECTION 21, T. 15 N., R. 23 E.

BEING ALL OF LOT 20, BLOCK 4 OF SMITH GARDENS SUBDIVISION, LOCATED IN THE NW ¼ OF THE SE ¼ OF THE NE ¼ OF SECTION 21, T. 15 N., R. 23 E. IN THE CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, STATE OF WISCONSIN. SAID TRACT CONTAINS 8,383 SQ. FT.



0 200' 400'

N
W E
S

DEPARTMENT OF PUBLIC WORKS
Improving the quality of life.
City of Sheboygan

CLK322B

City Of Sheboygan
City Clerk's Office

** General Receipt **

Receipt No: 161469
License No: 0000
Date: 08/17/2016
Received By: MMD
Received From: BETTY GROTHE
Memo: BETTY GROTHE AMENDMENT TO OFFICIAL ZONING MAP
Method of Payment: $200.00 Check No. 552
Total Received: $200.00

Fee Description	Fee
Zoning Change	200.00

This document signifies receipt of fees in the amount indicated above.

II

R. O. No. ____ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a petition for the vacation of a portion of the alley between Sibley Ct. on the north, Saemann Ave. on the south, Calumet Dr. on the east and Wiemann Ave. on the west, signed by the owners of all the lots and lands abutting that portion of the alley sought to be vacated and the owners of more than 1/3 of that portion of the remainder thereof.

City Plan

City Clerk

11
SEP 7'16 PM 2:41

Petition

To the Mayor and Common Council of the City of Sheboygan:

The petition of the undersigned residents of said city respectfully represents:

That your petitioners are residents of said city, or own property in said city at the address recorded below after their several names.

They petition your honorable body to vacate the section of city owned alley defined as follows:

"Being the east 200' of a 15' wide alley as platted in Cole's subdivision No. 2, Block 1. Said alley is adjacent to lots 1, 2, 3 and 4, block 1 of said subdivision and lots 25, 26, 27 and 28 of Cole's subdivision, located in the West ½ of the SE ¼ of section 15, T. 15N., R. 23 E. in the City of Sheboygan, Sheboygan County, Sate of Wisconsin. Said tract contains 3000 square feet."

Ownership of this property will be turned over to Paper Box and Specialty Company, 1505 Sibley Ct., Sheboygan WI, 53081 for further expansion of their manufacturing operations.

See attached signatures of affected property owners and map of proposed vacation.

Respectfully submitted,

Joseph VanDerPuy
Owner, Paper Box and Specialty Company

Receipt No.: 1609 Date: 9/7/16

Received From: Joseph VanDer Puy - Paper Box + Specialty Co

Payment For: Recording "Notice of Pendency of an Application to Vacate"

Amount: 30.00

CASH (CHECK)

Received by: SMB

SCF-4693

920-946-2811

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 8/20/16

Address of property owned by Signatory: 1618 Saemann

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 8-21-2016

Address of property owned by Signatory: 1628 Saemann Ave

Sheboygan WI 53081

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Beatrice Garski Date: 8/19/2018

Address of property owned by Signatory: 1712 Saemann ave

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 8/23/16

Address of property owned by Signatory: 1610 Saemann Ave

Sheboygan, WI 53081

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 8-22-16

Address of property owned by Signatory: 1619 Sibley Ct.

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Dennis & Sherron Kammerzelt Date: 8-20-16

Address of property owned by Signatory: _____

1634 Saemann Ave. Sheboygan, Wi 53081

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 08-19-16

Address of property owned by Signatory: 1709 Sibley Court
Sheboygan, WI. 53081

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Robert Costello Date: 8/18/16

Address of property owned by Signatory: 1602 Saemann Ave

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: _____ Date: 8-11-2016

Address of property owned by Signatory: 1705 Sibley Court

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Michelle Seibert Date: 8/16/16

Address of property owned by Signatory: 1540 Saemann Ave Sheboygan

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: Owner

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Harold Saemann Date: 8-12-16

Address of property owned by Signatory: 1702-1702A-1704 1704A Saemann Av

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Jennifer Cox Date: 8/7/16

Address of property owned by Signatory: 1624 Saemann Ave

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: _____

Proposal

The City of Sheboygan shall vacate the City owned alley immediately to the South of the existing Paper Box and Specialty location at 1505 Sibley Ct. and immediately to the North of the former Quasius Construction owned properties located at 1524 Saemann Ave. The section of alley in question is approximately 200' long and bordered on both sides by Paper Box owned properties. The proposed vacation will not affect any other businesses or residences along the alleyway. This vacation will allow Paper Box and Specialty to develop this section of the alley and redirect a portion of the current heavy truck traffic out of residential areas onto company owned property.

Approval

I, the undersigned, support the proposed vacation of the section of City owned alley described above.

Signed: Paul Mayer Date: 8.7.16

Address of property owned by Signatory: 1637 - 1639 Sibley Court, Sheboygan, WI.

If you are signing on behalf of a legal entity such as LLC or Corporation, please indicate your position within your organization: Owner

CLK322B

City Of Sheboygan
City Clerk's Office

** General Receipt **

Receipt No: 161522
License No: 0000
Date: 09/07/2016
Received By: MMD
Received From: JOSEPH VANDERPUY
Memo: VACATION PAPER BOX
Method of Payment: $125.00 Check No. 26211
Total Received: $125.00

Fee Description	Fee
Vacation Request	125.00

This document signifies receipt of fees in the amount indicated above.

II

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Gregory M. Torres in order for him to be placed at a TLP at 930A Michigan Ave. or 1123/1125 N. 14th St. depending on availability.

pfs

City Clerk

M 2:34

Scott Walker
Governor

Jon Litcher
Secretary

State of Wisconsin
Department of Corrections

Mailing Address
DCC
3422 Wilgus Ave.
Sheboygan, WI 53081
(920) 918-8002
(920) 459-4386 (FAX)

September 14, 2016

Re: City of Sheboygan Sex Offender Ordinance

To whom it may concern:

The Department of Corrections is hereby filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Gregory M. Torres in order for Mr. Torres to be placed at a Transitional Living Placement (TLP) located at one of the following locations depending on availability: 930 A Michigan Ave., Sheboygan, WI 53081 or 1123 or 1125 N. 14th St., Sheboygan, WI 53081.

Respectfully,

Douglas Sundsmo
Probation/Parole Agent 70807
(920) 918-8002

SEP 14 '16 PM 2:37

II

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Matthew T. Lueck in order for him to be placed at a TLP at 930A Michigan Ave. or 1123/1125 N. 14th St. depending on availability.

PP+S

City Clerk

Scott Walker
Governor
Jon Litscher
Secretary

3422 Wilgus Avenue
Sheboygan, WI 53081
Phone (920) 918-8002
Fax (920) 459-4386

State of Wisconsin
Department of Corrections

September 9, 2016

Re: City of Sheboygan Sex Offender Ordinance

To whom it may concern:

The Department of Corrections is hereby filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Matthew T. Lueck in order for Mr. Lueck to be placed at a Transitional Living Placement (TLP) located at one of the following locations depending on availability: 930 A Michigan Ave., Sheboygan, WI 53081 or 1123 or 1125 N. 14th St., Sheboygan, WI 53081.

Respectfully,

Douglas Sundsmo
Probation/Parole Agent 70807
(920) 918-8002

SEP 14'16 PM 2:37

II

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a claim from Kathleen Doyle for alleged damages to her bathroom when sewer water was force up through her toilet and sprayed her bathroom.

Grace

City Clerk

DATE RECEIVED 9-6-16 RECEIVED BY MMD

CLAIM NO. 12-16

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

SEP 6'16 AM10:06

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

4. **TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: Kathleen Doyle
2. Home address of Claimant: 327 Niagara Ave
3. Home phone number: 920 889 7604
4. Business address and phone number of Claimant: NA
5. When did damage or injury occur? (date, time of day) Aug 1, 2016 "early" morning
6. Where did damage or injury occur? (give full description) My home - in my bathroom. Sewer water forcefully sprayed up out of my toilet into my bathroom.
7. How did damage or injury occur? (give full description) I was (after I called the city) told that the 'city' truck was in my neighborhood & had put pressure into the sewer.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
   (a) Name of such officer or employee, if known: Clark came to my home AFTER the incident occured.
   (b) Claimant's statement of the basis of such liability: When I called the city immediately after this occurence, a man (employee) told me how it had occured.
9. If the basis of liability is alleged to be a dangerous condition of ~~public~~ private property, complete the following:
   (a) Public property alleged to be dangerous: NA
   (b) Claimant's statement of basis for such liability: NA

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

shower curtain, toilet seat and cover, towel(s), cotton rug, ...

11. Name and address of any other person injured: The "owner" of this house said "the problem with the sewer backing up was the public works dept. Talk to them not me."

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: $_____

Property: $_____

Personal injury: $_____

Other: (Specify below $_____

TOTAL $ $500.00

I had to change my days plans and STAY home to "immediately" clean up sewer discharge in my home!

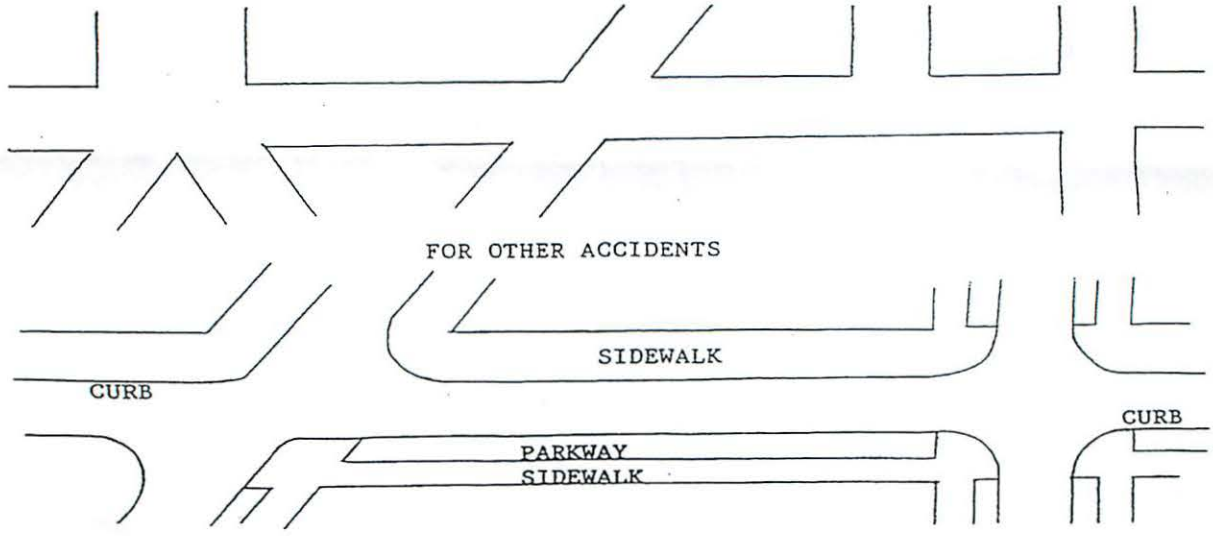
Damaged vehicle (if applicable)

Make: _____ Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Kathleen Doyle DATE Sept 3 2016

DATE RECEIVED 9-6-16 RECEIVED BY MMD

CLAIM NO. 12-16

CLAIM

Claimant's Name: Kathleen Doyle

Claimant's Address: 327 Niagara Ave Sheboygan, WI

Claimant's Phone No. 920 889 7604

Auto	$
Property	$
Personal Injury	$
Other (Specify below)	$
TOTAL	$ $500.

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of $ 500.00

In addition to the personal property, my time, the STINK (even in my kitchen), the clean up, the cleaning supplies (and disinfectant) I received extremely bad co operation from a number of city employees. I was promised the city would call the water utility re; my water, sewer... bill. I waited for return calls that NEVER came! I was FORCED to PAY a large outstanding SEWER Bill even after forceful sewer Water sprayed from the toilet into the bathroom!

SIGNED Kathleen Doyle DATE: Sept 3, 2016

ADDRESS: 327 Niagara Ave - Sheboygan

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

II

R. O. No. ____ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Calvin Anderson in order to place him at a Transitional Living Placement (TLP) at 930A Michigan Ave. or 1123/1125 N. 14th St. depending on availability.

City Clerk

Scott Walker
Governor

Jon E. Litscher
Secretary

State of Wisconsin
Department of Corrections

Division of Community Corrections
Probation & Parole
3422 Wilgus Avenue
Sheboygan, WI 53081

Telephone (920) 459-3097
Facsimile (920) 459-4386

September 9, 2016

Re: City of Sheboygan Sex Offender Ordinance

To whom it may concern:

The Department of Corrections is hereby filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Calvin Anderson in order for Mr. Saunders to be placed at a Transitional Living Placement (TLP) located at one of the following locations depending on availability: 930 A Michigan Ave., Sheboygan, WI 53081 or 1123 or 1125 N. 14th St., Sheboygan, WI 53081.

Respectfully,

Josh Butzen
Probation/Parole Agent 70802
(920) 918-7894

SEP 9'16 PM 1:14

II

R. O. No. ____ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Curtis Dewitt in order to place him at a Transitional Living Placement (TLP) at 930A Michigan Ave. or 1123/1125 N. 14th St. depending on availability.

City Clerk

Scott Walker
Governor

Jon Litcher
Secretary

State of Wisconsin
Department of Corrections

Mailing Address
DCC
3422 Wilgus Ave.
Sheboygan, WI 53081
(920) 918-8002
(920) 459-4386 (FAX)

September 9, 2016

Re: City of Sheboygan Sex Offender Ordinance

To whom it may concern:

The Department of Corrections is hereby filing an appeal to the Sex Offender Residency restrictions on behalf of State inmate Curtis W. Dewitt in order for Mr. Dewitt to be placed at a Transitional Living Placement (TLP) located at one of the following locations depending on availability: 930 A Michigan Ave., Sheboygan, WI 53081 or 1123 or 1125 N. 14th St., Sheboygan, WI 53081.

Respectfully,

Douglas Sundsmo
Probation/Parole Agent 70807
(920) 918-8002

SEP 9'16 PM 1:14

9'16 PM 1:14

II

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from Clinton Adams requesting a waiver from the Sex Offender Residency restrictions in order to live at 1614 N. 9th St., Sheboygan WI 53081.

PP&S.

City Clerk

SEP 8'16 PM 4:11

Date: 9-8-16

My name is: Clinton Adams

I am requesting a waiver to the Sexual Residency Requirements so I may live at:
1614 N 9th Sheboygan WI 53081

Signature:

Phone Number: 920-946-0589

Any applications for a waiver from the Sex Offender Residency restrictions received by Noon on the Thursday prior to the following Monday's Council meeting will be submitted to that Council for referral to Public Protection and Safety. Anything after Noon on Thursday will not go to Council until the next Council meeting.

This will allow the Police Department to complete the necessary work they do to prepare for the Public Protection and Safety meeting.

Thank you for all your cooperation in the matter.

II

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from James Schwarten requesting to make parking S. 24th St. between Georgia Ave. and Indiana Ave. one side only from December 1 through April 1 due to safety issues during snow plowing because the streets are so narrow.

?

City Clerk

September 7, 2016

1626 Black Walnut Trail
Sheboygan, WI 53081
920-458-2882

Sheboygan Common Council
828 Center Avenue
Sheboygan, WI 53081

SUBJECT: Winter Safety Issue

Council President:

This is a request to make parking on 24th Street between George and Indiana Avenue one side only from December 1st to April 1. When snow is plowed these streets are even more narrow, cars often park across from each other making travel on the one-way street very dangerous.

Please review with your fellow aldermen and give this issue your consideration.

Sincerely,

James C. Schwarten

SEP 7'16 PM12:12

III

Res. No. _____ - 16 - 17. By Alderperson Belanger. September 19, 2016.

A RESOLUTION authorizing the appropriate City Officials to execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for two determinations of national registry eligibility for historic resources adjacent to the North Avenue Road Project (Calumet Drive to N. 15th Street, State Project ID 4996-01-78) for the proposed sum of $8,954.76 of which the Federal share is $5551.95 and of which the City of Sheboygan's share is $3402.81

RESOLVED: That the appropriate City Officials execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for two determinations of national registry eligibility for historic resources adjacent to the North Avenue Road Project (Calumet Drive to N. 15th Street, State Project ID 4996-01-78) for the proposed sum of $8,954.76 of which the Federal share is $5551.95 and of which the City of Sheboygan's share is $3402.81 - No. 47533140-631200 $3402.81.

P.W.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing City Officials to Execute an Amendment Between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for Two Determinations of National Registry Eligibility for Historic Resources.

REPORT PREPARED BY: Ryan Sazama, City Engineer and Kevin Jump, Civil Engineer/Project Manager

REPORT DATE: September 14, 2016 **MEETING DATE:** September 19, 2016

FISCAL SUMMARY:

Budget Line Item:	47533140-631200
	$3,402.81
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
McMahon Associates, Inc. is designing the reconstruction of North Avenue between Calumet Drive and North 15th Street. This is a project being designed and constructed in accordance with Wisconsin Department of Transportation requirements. During McMahon's design of the project it was determined that two properties require a determination of national registry eligibility for historic resources.

This document authorizes the department to execute an amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for McMahon Associates, Inc. to perform the required work.

STAFF COMMENTS:
Properties are in the area of the intersection of North Ave and North 15th Street.

ACTION REQUESTED:
Motion to recommend the Common Council approve a resolution to execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc.

ATTACHMENTS:
I. Res. ___-16-17
II. Amendment

AMENDMENT NO.2 TO THE CONTRACT
BETWEEN City of Sheboygan (MUNICIPALITY),
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND McMAHON (CONSULTANT) FOR

Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
Local Street
Sheboygan County

The contract made and entered into by and between the DEPARTMENT and CONSULTANT, dated June 11, 2015, is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

The department has requested the completion of two determinations of national register eligibility (DOE) for historic resources adjacent to the project corridor.

For Authorized Services:

Actual costs to the CONSULANT up to $203,417.84 (an increase of $551.31), plus a fixed fee of $14,523.53 (an increase of $41.92), not to exceed $217,941.37 (an increase of $593.23).

For historical resources DOE services subcontracted to Heritage Research, LTD, the CONSULTANT's actual cost to Heritage Research, LTD based on Heritage Research's actual cost up to $12,829.45 (an increase of $7,587.99), plus a fixed fee of $1,190.36 (an increase of $773.54) not to exceed $14,019.81 (an increase of $8,361.53).

For title report services subcontracted to Classic Title Services, the CONSULTANT'S actual cost to Classic Title Services not to exceed $3,750.00 (no change) for units delivered based on rates in the table below.

Item Description	Unit Type	Unit Cost
60 year Title Reports with one update (assume 4 tax key numbers)	Each	$150.00 (no change)
Letter Reports (Assume 42 tax key numbers)	Each	$75.00 (no change)

For environmental database services subcontracted to Environmental Data Resources, the CONSULTANT'S actual cost to Environmental Data Resources not to exceed $390.00 (no change) for units delivered based on rates in the table below.

Item Description	Unit Type	Unit Cost
Standard Package	Lump Sum	$350.00 (no change)
Sanborn Sets (2 req'd)	Each	$20.00 (no change)

For subsurface investigation services subcontracted to River Valley Testing, the CONSULTANT'S actual cost to River Valley Testing not to exceed $5,520.00 (no change).

Total contract not to exceed $241,621.18 (an increase of $8,954.76).

"IF AUTHORIZED"

The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:

The CONSULTANT's actual cost up to $21,832.11 (no change), plus a fixed fee of $1,625.25 (no change), not to exceed $23,457.36 (no change).

Compensation for "if authorized" services for this contract not to exceed $23,457.36 (no change).

Compensation in excess of the total CONTRACT amount of $265,078.54 (an increase of $8,954.76) shall not be allowed unless approved by a written CONTRACT amendment.

The CONSULTANT REPRESENTATIVE is: Michael R. Simon, P.E./McMAHON.

Street Address:	1445 McMahon Drive, Neenah, WI 54956
Mailing Address:	PO Box 1025, Neenah, WI 54957-1025
Telephone:	(920) 751-4200
Fax:	(920) 751-4284
Email:	msimon@mcmgrp.com

The DEPARTMENT is: Rich Glen, P.E., Management Consultant, JT Engineering.

Street Address:	1077 Centennial Centre Blvd., Hobart, WI 54155
Telephone:	(920) 468-4771
Fax:	(920) 468-7135
Email:	richglen@jt-engineering.com

The MUNICIPALITY representative is Ryan Sazama:

Street Address:	City of Sheboygan
Mailing Address:	2026 New Jersey Avenue, Sheboygan, WI 53081
Telephone:	(920)459-3485
Fax:	(920)459-0227
E-Mail:	ryan.sazama@sheboyganwi.gov

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

By: _____
Michael R. Simon

Title: Project Manager

Date: 8-29-16

For the DEPARTMENT

By: _____

Title: _____

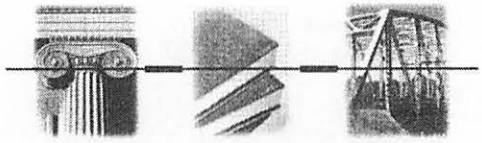
Date: _____

For the City

By: _____

Title: _____

Date: _____



HERITAGE RESEARCH, LTD.

13 September 2016

Mr. Mike Simon, P.E.
McMahon Associates, Inc.
1445 McMahon Drive
P.O. Box 1025
Neenah, WI 54957-1025

RE: WisDOT #4996-01-78 Amendment #2
North Avenue
Calumet Drive to 15th Street
City of Sheboygan
Sheboygan County

Dear Mike,

As you and Brian have discussed, this letter constitutes HRL's supplemental proposal for completing two Determinations of (National Register) Eligibility (DOEs) for the captioned project as directed in the WisDOT FDM.

Specifically recommended to WisDOT/ESS/Cultural Resources, and acknowledged by the Wisconsin Historical Society, was a DOE for a Clark (Oil) Gas Station located at 2709 N. 15th Street (AHI #232686) and a DOE for the North Avenue Residential Historic District. In this latter resource, we anticipate that 2 to 4 houses in the District will be adjacent to the proposed project and, thus, will need to be discussed in detail. Those discussions notwithstanding, each structure in the District, as well as its address and a notation about its style, needs to be included in a District summary chart. Some District-wide photographs will also be taken.

HRL will undertake and complete this work for a fee based on time and expenses not to exceed an actual cost of $7,587.99, plus a fixed fee of $773.54for a total of $8,361.53 – a breakdown of which is provided in Page 2/Attachment A of this letter. Thus will the total for this project not exceed a combined actual cost of $12,829.45 (an increase of $7,587.99), plus a combined fixed fee of $1,190.36 (an increase of $773.54), for a combined total of $14,019.81 (an increase of $8,361.53). Please be assured that, if we can complete the project for less, we will.

It is a pleasure submitting this proposal to you, Mike! Please do not hesitate to call with any questions you may have. In the meantime, do know how much we hope to work with you on this project!

Yours truly,

Dr. John N. Vogel
President & Sr. Historian

attachment

Attachment A

Historical Reconnaissance Survey

FEE COMPUTATION SUMMARY
North Avenue, Calumet Drive to 15th Street
City of Sheboygan, Sheboygan County
WisDOT ID #4996-01-78 Amendment #2

Assumptions: Two Determinations of Eligibility, one for an individual property and one for a Historic District, will be needed.

1.	**Direct Labor Cost (Activity Code 769)**			
	Sr. Historian (Vogel) 010 hours x $43.25/hr	$ 432.50		
	Project Historian (Faltinson) 128 hours x $25.00/hr	3,200.00		
	Sr. Architectural Historian (Schnell) 004 hours x $29.50/hr	118.00		
			3,750.50	
2.	**Direct, General & Administrative Indirect Costs**			
	$3,750.50 x .98		3,675.49	
Subtotal (lines 1 & 2)			7,425.99	
3.	**Fixed Fee at 8.25% of Directs/Indirect Costs** (at 1.5)		773.54	
4.	**Direct Charges (Reimbursables)**			
	Miscellaneous Mileage (300 miles @ .54/mile)		162.00	
5.	**Fee Not to Exceed**			$8,361.53

McMAHON
ENGINEERS ARCHITECTS

Project ID 4995-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Avenue
Sheboygan County

EXHIBIT A-1
Amendment No. 2
Summary of Staff Hours and Direct Labor Costs

CLASS		Project Manager - MRS		Engineer		Electrical Engineer - SRM		Engineering Technician-MJA		Administrative Assistant - CAR		Senior Surveyor- DEW		Senior Surveyor & Landscape Architect- DMS		Environmental Technician - SLH		Environmental Scientist - SAB		Surveyor-HPA		Survey Assistant - TML		Total Direct Labor	
Avg. Hourly Wage		$45.98		$29.96		$40.48		$28.53		$19.35		$29.68		$42.88		$18.38		$41.52		$27.78		$20.60			
Task	Act. Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Environmental Document - General	767	3.0	$137.94		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	3.0	$137.94
Project Management	771	1.0	$45.98		$0.00		$0.00		$0.00	1.0	$19.35		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	2.0	$65.33
Subtotal		4.0	$183.92	0.0	$0.00	0.0	$0.00	0.0	$0.00	1.0	$19.35	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	5.0	$203.27
Subtotal - if authorized		0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00
Total		4.0	$183.92	0.0	$0.00	0.0	$0.00	0.0	$0.00	1.0	$19.35	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	5.0	$203.27

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-2 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Avee
Calumet Dr to 15th St
North Ave
Sheboygan County
Fee Computation Summary By Engineering Task

Task	Activity Code	Direct Labor Costs	Indirect Costs	Fixed Fee	Direct Expenses	Total
Environmental Document - General	767	$137.94	$236.18	$28.45	$0.00	$402.57
Project Management	771	$65.33	$111.86	$13.47	$0.00	$190.66
Subtotal		**$203.27**	**$348.04**	**$41.92**	**$0.00**	**$593.23**
Subtotal - if authorized		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total		**$203.27**	**$348.04**	**$41.92**	**$0.00**	**$593.23**

Home Office Indirect Rate = 1.7122
Fixed Fee = 8.25%

Note - Fixed fee calculated using a 1.50 indirect rate.

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-3 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Ave
Sheboygan County
Consultant Contract Total Fee Computation For Design Services

Project I.D. 4996-01-78	Original Contract	Original Contract "If authorized"	Amendment No. 1	Amendment No.2	Total Contract
Design Services					
Number Of Staff Hours	2,219.0	252.0	5.0	5.0	2,481.0
1. Total Direct Labor	$70,010.63	$7,879.98	$203.27	$203.27	$78,297.15
2. Total Indirect Costs	$123,218.71	$13,868.77	$403.29	$348.04	$137,838.81
Fixed Fee	$14,439.69	$1,625.25	$41.92	$41.92	$16,148.78
Non-Labor Direct Charges	$9,030.63	$83.37	$0.00	$0.00	$9,114.00
Subtotal	$216,699.66	$23,457.36	$648.48	$593.23	$241,398.74
Subcontract 1 (Classic Title)	$3,750.00	$0.00	$0.00	$0.00	$3,750.00
Subcontract 2 (River Valley Testing)	$5,520.00	$0.00	$0.00	$0.00	$5,520.00
Subcontract 3 (Env. Data Resources)	$390.00	$0.00	$0.00	$0.00	$390.00
Subcontract 4 (Heritage Research,LTD)	$0.00	$0.00	$5,658.28	$8,361.53	$14,019.81
Subcontract Total	$9,660.00	$0.00	$5,658.28	$8,361.53	$23,679.81
Contract Total	**$226,359.66**	**$23,457.36**	**$6,306.76**	**$8,954.76**	**$265,078.54**

Home Office Indirect Rate= 1.7122
Fixed Fee = 8.25%

Note- Fixed Fee calculated using an indirect rate of 1.50

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-4 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Ave
Sheboygan County
Consultant Contract Direct Labor Detail

Classification	Current Rate	Annual Pay Increase Percent	New Pay Rate 2017	New Pay Rate 2018	Date of Annual Increase	% Work At Current Rate	% Work At 2016 Rate	% Work At 2017 Rate	% Work At 2018 Rate	Weighted Average Hourly Rate
Project Manager/Engineer - MRS	$45.98	0.0%	$45.98	$45.98	January 1st	100.00%	0.00%	0.00%	0.00%	$45.98
Admin. Assistant - CAR	$19.35	1.7%	$20.01	$20.35	January 1st	100.00%	0.00%	0.00%	0.00%	$19.35

Project Staff
Mike Simon (MRS) = project manager
Cindy Rowland (CAR) = Admin. Assistant

Contract Completion Date = May 1, 2019

III

Res. No. ____ - 16 - 17. By Alderpersons Bohren, Belanger, Donohue and Schneider. September 19, 2016.

A RESOLUTION expressing the Common Council's willingness to consider and support several potential models of ownership of the Sheboygan Armory in order to maximize the success of Sheboygan's bid for a proposed D-League team for the Milwaukee Bucks.

WHEREAS, the Common Council supports the efforts of the Lakefront Jewel Group to bring a D-League affiliate for the Milwaukee Bucks to the historic, City-owned Sheboygan Armory; and

WHEREAS, the Common Council desires to express its support for those efforts by offering support for several potential models of ownership and funding in order to maximize the strength of Lakefront Jewel Group's proposal to the Milwaukee Bucks.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council hereby expresses its willingness to consider and support several potential models of ownership of the Sheboygan Armory in order to maximize the success of Sheboygan's bid for the proposed D-League team of the Milwaukee Bucks, including but not limited to:

1. Sale to the Lakefront Jewel Group (or other similar entity) for a nominal sum;
2. A long-term lease (99-years, for example) to the Lakefront Jewel Group for a nominal sum; and
3. Retention of ownership along with a contract with Lakefront Jewel Group for the redevelopment and operation of the property.

BE IT FURTHER RESOLVED: That, in addition, should the City retain ownership pursuant to item 3 above, the City of Sheboygan is willing to accept donations sufficient for remodeling/redeveloping the property in order to meet the Buck's Request for Proposals.

BE IT FURTHER RESOLVED: That the Common Council is also willing to consider and support the use of tax incremental financing and use tax proceeds or proceeds from a Payment in Lieu of Taxes (PILOT) Agreement to fund a portion of the capital expenses for remodeling/redeveloping the property.

Consent

BE IT FURTHER RESOLVED: That all such agreements would be subject to the provisions of federal, state, and local statutes, ordinances, and regulations.

_____

_____

_____

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 16 - 17. By Alderperson Bohren. September 19, 2016.

A RESOLUTION to authorize a transfer of appropriations in the 2016 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2016 Budget for the purposes of:

Establish appropriation for settlement of the JFM1 LLC and NRFC Memorial Holdings, LLC for a refund of excessive real estate taxes.

FROM	TO	AMOUNT
General Fund Unreserved Fund Balance 101-253000	General Fund Finance Department Tax roll Adjustment 10115100-590250	$318,000

I suspend the rules

Res pass.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 16 - 17. By Alderperson Wolf. September 19, 2016.

A RESOLUTION to authorize a transfer of appropriations in the 2016 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2016 Budget for the purposes of:

Establish estimated revenue and appropriation for forfeiture funds received by the Police Department.

FROM	TO	AMOUNT
General Fund Police Department Forfeiture 10121100-451111	General Fund Police Department Program Services 10121100-521800-00040	$21,582

Finance _____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____ _____, 20__.

Dated _____ 20__. _____, City Clerk

Approved _____ 20__. _____, Mayor

III

Res. No. ____ - 16 - 17. By Alderperson Thiel. September 19, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of close quarters communication radio headsets for the Sheboygan Police Department ERT Team.

WHEREAS: The Sheboygan Police Department is in need of radio headsets for tactical use to improve radio communications in close quarters while allowing for officer safety and;

WHEREAS: The purchase of these headsets, manufactured by 3M is done through the regional authorized 3M dealer, Advantage Police Supply of Oshkosh, WI and;

WHEREAS: The subject equipment was trialed recently by the Department and found to be appropriate for the application and will connect directly to the new 800 MHz radios. Additionally, the purchase includes on-site training in the proper use of the headsets should that be necessary and;

WHEREAS: The equipment will allow for clear communication between the members of the ERT Team while providing both head impact and hearing protection for our officers in the execution of their duties and;

WHEREAS: The total amount required for the purchase of the equipment is $25,062.04. The Police Department has received Justice Assistance Grant through Sheboygan County in the amount of $ 8337.00 and intends to use these funds to offset the purchase.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Advantage Police Supply, Inc. of Oshkosh WI for the purchase of Tactical Headsets and related equipment in the amount of $ 16,752.04 and;

PP&S

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to utilize $16,752.04 from the Drug Forfeiture fund, Account #10121100-521800-00040 in payment of same.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. ____ - 16 - 17. By Alderperson Belanger. September 19, 2016.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of a sign maintenance truck body and related equipment including installation and delivery.

WHEREAS: The Department of Public Works Motor Vehicle Division has included in the 2016 Capital Improvements budget the replacement of the current 2004 model Sign Maintenance Truck and;

WHEREAS: A request for sealed bids was issued with the low bid being received from Flannegan Western Crane Co. Inc in the amount of $82,039.00 and;

WHEREAS: The truck body will be mated to a cab and chassis previously approved by the Common Council and delivered in a ready to work condition to the City by Flannegan Western, with the current truck being sent to public auction following delivery.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Flannegan Western for the purchase of Flannegan Western sign maintenance body and related equipment in the amount of $ 82,039.00.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on the Motor Vehicle Division Account No. 701-36100-641500 in payment of same.

Pub Wks.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 16 - 17. By Alderperson Belanger. September 19, 2016.

A RESOLUTION authorizing the appropriate City Officials to execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for two determinations of national registry eligibility for historic resources adjacent to the North Avenue Road Project (Calumet Drive to N. 15th Street, State Project ID 4996-01-78) for the proposed sum of $8,954.76 of which the Federal share is $5551.95 and of which the City of Sheboygan's share is $3402.81

RESOLVED: That the appropriate City Officials execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for two determinations of national registry eligibility for historic resources adjacent to the North Avenue Road Project (Calumet Drive to N. 15th Street, State Project ID 4996-01-78) for the proposed sum of $8,954.76 of which the Federal share is $5551.95 and of which the City of Sheboygan's share is $3402.81 - No. 47533140-631200 $3402.81.

P.W.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Resolution Authorizing City Officials to Execute an Amendment Between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for Two Determinations of National Registry Eligibility for Historic Resources.

REPORT PREPARED BY: Ryan Sazama, City Engineer and Kevin Jump, Civil Engineer/Project Manager

REPORT DATE: September 14, 2016 **MEETING DATE:** September 19, 2016

FISCAL SUMMARY:

Budget Line Item:	47533140-631200
	$3,402.81
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
McMahon Associates, Inc. is designing the reconstruction of North Avenue between Calumet Drive and North 15th Street. This is a project being designed and constructed in accordance with Wisconsin Department of Transportation requirements. During McMahon's design of the project it was determined that two properties require a determination of national registry eligibility for historic resources.

This document authorizes the department to execute an amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc. for McMahon Associates, Inc. to perform the required work.

STAFF COMMENTS:
Properties are in the area of the intersection of North Ave and North 15th Street.

ACTION REQUESTED:
Motion to recommend the Common Council approve a resolution to execute an Amendment between the City of Sheboygan, State of Wisconsin, Department of Transportation, and McMahon Associates, Inc.

ATTACHMENTS:
I. Res. ___-16-17
II. Amendment

AMENDMENT NO.2 TO THE CONTRACT
BETWEEN City of Sheboygan (MUNICIPALITY),
THE WISCONSIN DEPARTMENT OF TRANSPORTATION
AND McMAHON (CONSULTANT) FOR

Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
Local Street
Sheboygan County

The contract made and entered into by and between the DEPARTMENT and CONSULTANT, dated June 11, 2015, is hereby amended as set forth on the following pages.

The primary reason(s) for this amendment:

The department has requested the completion of two determinations of national register eligibility (DOE) for historic resources adjacent to the project corridor.

For Authorized Services:

Actual costs to the CONSULANT up to $203,417.84 (an increase of $551.31), plus a fixed fee of $14,523.53 (an increase of $41.92), not to exceed $217,941.37 (an increase of $593.23).

For historical resources DOE services subcontracted to Heritage Research, LTD, the CONSULTANT's actual cost to Heritage Research, LTD based on Heritage Research's actual cost up to $12,829.45 (an increase of $7,587.99), plus a fixed fee of $1,190.36 (an increase of $773.54) not to exceed $14,019.81 (an increase of $8,361.53).

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Item Description	Unit Type	Unit Cost
60 year Title Reports with one update (assume 4 tax key numbers)	Each	$150.00 (no change)
Letter Reports (Assume 42 tax key numbers)	Each	$75.00 (no change)

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Item Description	Unit Type	Unit Cost
Standard Package	Lump Sum	$350.00 (no change)
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For subsurface investigation services subcontracted to River Valley Testing, the CONSULTANT'S actual cost to River Valley Testing not to exceed $5,520.00 (no change).

Total contract not to exceed $241,621.18 (an increase of $8,954.76).

"IF AUTHORIZED"

The CONSULTANT will be compensated by the DEPARTMENT for services provided under this CONTRACT on the following basis:

The CONSULTANT's actual cost up to $21,832.11 (no change), plus a fixed fee of $1,625.25 (no change), not to exceed $23,457.36 (no change).

Compensation for "if authorized" services for this contract not to exceed $23,457.36 (no change).

Compensation in excess of the total CONTRACT amount of $265,078.54 (an increase of $8,954.76) shall not be allowed unless approved by a written CONTRACT amendment.

The CONSULTANT REPRESENTATIVE is: Michael R. Simon, P.E./McMAHON.

Street Address:	1445 McMahon Drive, Neenah, WI 54956
Mailing Address:	PO Box 1025, Neenah, WI 54957-1025
Telephone:	(920) 751-4200
Fax:	(920) 751-4284
Email:	msimon@mcmgrp.com

The DEPARTMENT is: Rich Glen, P.E., Management Consultant, JT Engineering.

Street Address:	1077 Centennial Centre Blvd., Hobart, WI 54155
Telephone:	(920) 468-4771
Fax:	(920) 468-7135
Email:	richglen@jt-engineering.com

The MUNICIPALITY representative is Ryan Sazama:

Street Address:	City of Sheboygan
Mailing Address:	2026 New Jersey Avenue, Sheboygan, WI 53081
Telephone:	(920)459-3485
Fax:	(920)459-0227
E-Mail:	ryan.sazama@sheboyganwi.gov

In witness whereof, the parties hereto have caused this amendment to be executed and approved on the date signed by their authorized officers or representatives.

For the CONSULTANT

By: _____
Michael R. Simon

Title: Project Manager

Date: 8-29-16

For the DEPARTMENT

By: _____

Title: _____

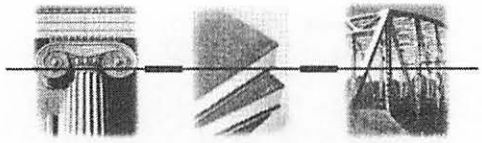
Date: _____

For the City

By: _____

Title: _____

Date: _____



HERITAGE RESEARCH, LTD.

13 September 2016

Mr. Mike Simon, P.E.
McMahon Associates, Inc.
1445 McMahon Drive
P.O. Box 1025
Neenah, WI 54957-1025

RE: WisDOT #4996-01-78 Amendment #2
North Avenue
Calumet Drive to 15th Street
City of Sheboygan
Sheboygan County

Dear Mike,

As you and Brian have discussed, this letter constitutes HRL's supplemental proposal for completing two Determinations of (National Register) Eligibility (DOEs) for the captioned project as directed in the WisDOT FDM.

Specifically recommended to WisDOT/ESS/Cultural Resources, and acknowledged by the Wisconsin Historical Society, was a DOE for a Clark (Oil) Gas Station located at 2709 N. 15th Street (AHI #232686) and a DOE for the North Avenue Residential Historic District. In this latter resource, we anticipate that 2 to 4 houses in the District will be adjacent to the proposed project and, thus, will need to be discussed in detail. Those discussions notwithstanding, each structure in the District, as well as its address and a notation about its style, needs to be included in a District summary chart. Some District-wide photographs will also be taken.

HRL will undertake and complete this work for a fee based on time and expenses not to exceed an actual cost of $7,587.99, plus a fixed fee of $773.54for a total of $8,361.53 – a breakdown of which is provided in Page 2/Attachment A of this letter. Thus will the total for this project not exceed a combined actual cost of $12,829.45 (an increase of $7,587.99), plus a combined fixed fee of $1,190.36 (an increase of $773.54), for a combined total of $14,019.81 (an increase of $8,361.53). Please be assured that, if we can complete the project for less, we will.

It is a pleasure submitting this proposal to you, Mike! Please do not hesitate to call with any questions you may have. In the meantime, do know how much we hope to work with you on this project!

Yours truly,

Dr. John N. Vogel
President & Sr. Historian

attachment

Attachment A

Historical Reconnaissance Survey

FEE COMPUTATION SUMMARY
North Avenue, Calumet Drive to 15th Street
City of Sheboygan, Sheboygan County
WisDOT ID #4996-01-78 Amendment #2

Assumptions: Two Determinations of Eligibility, one for an individual property and one for a Historic District, will be needed.

1.	**Direct Labor Cost (Activity Code 769)**			
	Sr. Historian (Vogel) 010 hours x $43.25/hr	$ 432.50		
	Project Historian (Faltinson) 128 hours x $25.00/hr	3,200.00		
	Sr. Architectural Historian (Schnell) 004 hours x $29.50/hr	118.00		
			3,750.50	
2.	**Direct, General & Administrative Indirect Costs**			
	$3,750.50 x .98		3,675.49	
Subtotal (lines 1 & 2)			7,425.99	
3.	**Fixed Fee at 8.25% of Directs/Indirect Costs** (at 1.5)		773.54	
4.	**Direct Charges (Reimbursables)**			
	Miscellaneous Mileage (300 miles @ .54/mile)		162.00	
5.	**Fee Not to Exceed**			$8,361.53

McMAHON
ENGINEERS ARCHITECTS

Project ID 4995-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Avenue
Sheboygan County

EXHIBIT A-1
Amendment No. 2
Summary of Staff Hours and Direct Labor Costs

CLASS		Project Manager - MRS		Engineer		Electrical Engineer - SRM		Engineering Technician-MJA		Administrative Assistant - CAR		Senior Surveyor- DEW		Senior Surveyor & Landscape Architect- DMS		Environmental Technician - SLH		Environmental Scientist - SAB		Surveyor-HPA		Survey Assistant - TML		Total Direct Labor	
Avg. Hourly Wage		$45.98		$29.96		$40.48		$28.53		$19.35		$29.68		$42.88		$18.38		$41.52		$27.78		$20.60			
Task	Act. Code	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
Environmental Document - General	767	3.0	$137.94		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	3.0	$137.94
Project Management	771	1.0	$45.98		$0.00		$0.00		$0.00	1.0	$19.35		$0.00		$0.00		$0.00		$0.00		$0.00		$0.00	2.0	$65.33
Subtotal		4.0	$183.92	0.0	$0.00	0.0	$0.00	0.0	$0.00	1.0	$19.35	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	5.0	$203.27
Subtotal - if authorized		0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00
Total		4.0	$183.92	0.0	$0.00	0.0	$0.00	0.0	$0.00	1.0	$19.35	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	0.0	$0.00	5.0	$203.27

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-2 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Avee
Calumet Dr to 15th St
North Ave
Sheboygan County
Fee Computation Summary By Engineering Task

Task	Activity Code	Direct Labor Costs	Indirect Costs	Fixed Fee	Direct Expenses	Total
Environmental Document - General	767	$137.94	$236.18	$28.45	$0.00	$402.57
Project Management	771	$65.33	$111.86	$13.47	$0.00	$190.66
Subtotal		**$203.27**	**$348.04**	**$41.92**	**$0.00**	**$593.23**
Subtotal - if authorized		**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
Total		**$203.27**	**$348.04**	**$41.92**	**$0.00**	**$593.23**

Home Office Indirect Rate = 1.7122
Fixed Fee = 8.25%

Note - Fixed fee calculated using a 1.50 indirect rate.

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-3 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Ave
Sheboygan County
Consultant Contract Total Fee Computation For Design Services

Project I.D. 4996-01-78	Original Contract	Original Contract "If authorized"	Amendment No. 1	Amendment No.2	Total Contract
Design Services					
Number Of Staff Hours	2,219.0	252.0	5.0	5.0	2,481.0
1. Total Direct Labor	$70,010.63	$7,879.98	$203.27	$203.27	$78,297.15
2. Total Indirect Costs	$123,218.71	$13,868.77	$403.29	$348.04	$137,838.81
Fixed Fee	$14,439.69	$1,625.25	$41.92	$41.92	$16,148.78
Non-Labor Direct Charges	$9,030.63	$83.37	$0.00	$0.00	$9,114.00
Subtotal	$216,699.66	$23,457.36	$648.48	$593.23	$241,398.74
Subcontract 1 (Classic Title)	$3,750.00	$0.00	$0.00	$0.00	$3,750.00
Subcontract 2 (River Valley Testing)	$5,520.00	$0.00	$0.00	$0.00	$5,520.00
Subcontract 3 (Env. Data Resources)	$390.00	$0.00	$0.00	$0.00	$390.00
Subcontract 4 (Heritage Research,LTD)	$0.00	$0.00	$5,658.28	$8,361.53	$14,019.81
Subcontract Total	$9,660.00	$0.00	$5,658.28	$8,361.53	$23,679.81
Contract Total	**$226,359.66**	**$23,457.36**	**$6,306.76**	**$8,954.76**	**$265,078.54**

Home Office Indirect Rate= 1.7122
Fixed Fee = 8.25%

Note- Fixed Fee calculated using an indirect rate of 1.50

McMAHON
ENGINEERS ARCHITECTS

EXHIBIT A-4 - Amendment No. 2
Project ID 4996-01-78
C Sheboygan, North Ave
Calumet Dr to 15th St
North Ave
Sheboygan County
Consultant Contract Direct Labor Detail

Classification	Current Rate	Annual Pay Increase Percent	New Pay Rate 2017	New Pay Rate 2018	Date of Annual Increase	% Work At Current Rate	% Work At 2016 Rate	% Work At 2017 Rate	% Work At 2018 Rate	Weighted Average Hourly Rate
Project Manager/Engineer - MRS	$45.98	0.0%	$45.98	$45.98	January 1st	100.00%	0.00%	0.00%	0.00%	$45.98
Admin. Assistant - CAR	$19.35	1.7%	$20.01	$20.35	January 1st	100.00%	0.00%	0.00%	0.00%	$19.35

Project Staff
Mike Simon (MRS) = project manager
Cindy Rowland (CAR) = Admin. Assistant

Contract Completion Date = May 1, 2019

VIII

R. C. No. ___ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred Res. No. 93-16-17 by Alderpersons Bohren, Belanger, Donohue and Schneider authorizing a transfer of appropriations in the 2016 Budget; recommends approving the attached Substitute Resolution.

reg

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Subs. of Res. No. 93 - 16 - 17. By Alderpersons Bohren, Belanger, Donohue and Schneider. September 19, 2016.

A RESOLUTION to authorize a transfer of appropriations in the 2016 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2016 Budget for the purposes of:

Establish advance from the Boat Facilities Fund to the Marina Fund for Marina de-icing aeration equipment. The funds are to be repaid with interest earnings based on the Local Government Investment Pool rates.

FROM	TO	AMOUNT
Boat Facilities Fund Advance to Marina Fund 611-133290	Marina Fund Aeration Equipment 29037500-543999	$91,675.30

_____

_____

_____

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

4.6

Res. No. 93 16 - 17. By Alderperson Wolf. September 6, 2016.

A RESOLUTION to authorize a transfer of appropriations in the 2016 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2016 Budget for the purposes of:

Establish advance from the General Fund to the Marina Fund for Marina de-icing aeration equipment. The funds are to be repaid with interest earnings based on the Local Government Investment Pool rates.

FROM	TO	AMOUNT
General Fund Advance to Marina Fund 101-133290	Marina Fund Aeration Equipment 29037500-543999	$90,055

Finance approve Subs Res.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. ____ - 16 - 17. By LAW AND LICENSING. September 19, 2016.

Your Committee to whom was referred, pursuant to R. O. No. 95-16-17 by the City Clerk, various license applications for the period ending December 31, 2016, June 30, 2017 and June 30, 2018; recommends denying Taxicab Driver License application No. 1682 based upon her failure to accurately reveal all relevant convictions on her application, her record of violations related to the licensed activity, and her failure to cooperate with the Committee.

reg

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VIII

R. C. No. ____ - 16 - 17. By FINANCE. September 19, 2016.

Your Committee to whom was referred Res. No. 98-16-17 (DIRECT REFERRAL) by Alderperson Wolf authorizing a transfer of appropriations in the 2016 Budget (establish appropriation for repaving of the cul de sac on South Pier, additional parking along South Pier Drive and replacement of street trees on South Pier); recommends approving the Resolution.

reg

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

DIRECT REFERRAL

III

Res. No. 98 - 16 - 17. By Alderperson Wolf. September 12, 2016.

A RESOLUTION to authorize a transfer of appropriations in the 2016 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2016 Budget for the purposes of:

Establish appropriation for repaving of the cul de sac on South Pier, additional parking along South Pier Drive and replacement of street trees on South Pier.

FROM	TO	AMOUNT
TID 6 Debt Service Fund Advance to TID 6 Capital 30481400-811411	TID 6 Capital Fund Street Improvements 41161100-631200	$130,000
	Street Trees 41161100-530295	$45,000

Finance approve.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

IX

R. C. No. ___ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred Gen. Ord. No. 15-16-17 by Alderperson Belanger amending Section 74-63 of the City of Sheboygan Municipal Code entitled "Fire Control" so as to eliminate recreational fires on beaches; recommends approving the Ordinance.

Concur

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

6.2

Gen. Ord. No. 15 - 16 - 17. By Alderperson Belanger. August 1, 2016.

AN ORDINANCE amending Section 74-63 of the City of Sheboygan Municipal Code entitled "Fire Control" so as to eliminate recreational fires on beaches.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 74-63 of the Sheboygan Municipal Code entitled "Fire Control" is amended so as to read as follows:

"Sec. 74-63. *Fire control.*

Fires shall be permitted in city parks and on city-owned property only under the following circumstances:

(1) In metal grills in picnic areas;
(2) As part of the officially sponsored activities of high schools within the city as set forth in section 50-182(10);
(3) As otherwise permitted by the council; and
(4) Except as specifically set forth above, all fires permitted in this section are further subject to the limitations on recreational bonfires set forth in section 50-182(6)."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Pub Wks approve

John B

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of_____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor



IX

R. C. No. ____ - 16 - 17. By SALARIES AND GRIEVANCES. September 19, 2016.

Your Committee to whom was referred Gen. Ord. No. 18-16-17 by Alderpersons Donohue, Heidemann, Lewandoske and Wolf amending the Municipal Code so as to create a Budget Analyst position in the City Administrator's Department for the City of Sheboygan and create a job description; recommends that the Ordinance be passed.

Peg

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

6.3

Gen. Ord. No. 18 - 16 – 17. By Alderpersons Donohue, Heidemann, Lewandoske and Wolf.
September 6, 2016.

AN ORDINANCE amending Section 82-33 of the Sheboygan Municipal Code so as to create a Budget Analyst position in the City Administrator's Department for the City of Sheboygan and create a job description.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 82-33 of the Sheboygan Municipal Code and its Supplement, entitled, "List of Classes and Class Specifications," is hereby amended in Section 7 (b) City Administrator as follows:

A. CITY HALL DEPARTMENTS

7. MAYOR/COMMON COUNCIL

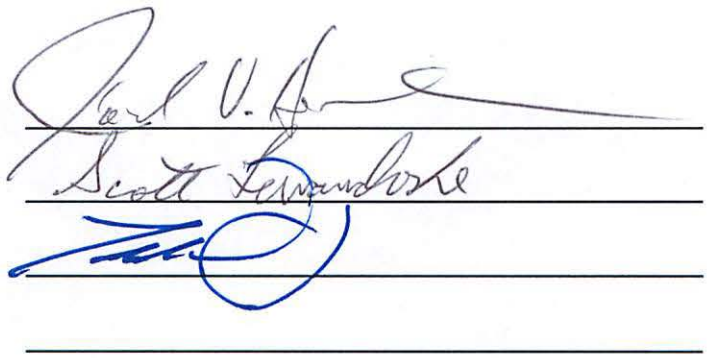
b. City Administrator

	Class Grade	NO. Employees
ADD:		
Budget Analyst	06	1.0

Section 2. The new job description for the Budget Analyst is attached, and copies of which shall be on file in the offices of the City Clerk, City Finance and Human Resources Department.

Sal v Steen.
/
approve.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached job descriptions shall be in effect from and after its passage and publication.



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20__.

Dated_____ 20__. _____, City Clerk

Approved_____ 20__. _____, Mayor

Job Description

Job Title:	**Budget Analyst**	**Department:**	City Administration
Date Issue:	08/22/2016	**Reports To:**	City Administrator
FLSA Classification:	Exempt	**Wage:**	Salary Grade 6

Minimum	Midpoint	Maximum
$41,872	$52,340	$62,808

Position Summary

This is a highly technical position responsible for assisting and/or championing the development, design and implementation of performance measure budgeting. Work primarily involves managing the timely flow of the budgeting process, providing leadership and assisting departments with budgetary problems and concerns; developing, designing and monitoring performance measures; long range trend analysis; compiling and leading the efforts needed to prepare the yearly budget. Additional projects and/or assignments as needed, including projects unrelated to finance. The incumbent works under the general supervision of the City Administrator.

Essential Duties & Responsibilities

1. Develops, presents, designs and implements performance measure budgeting in conformance with the long-range goal of the Strategic Fiscal Planning Committee. Develops, with Council and Department Heads, useful performance measures and assists in the assimilation of those measures into department operation. Monitors, maintains, analyzes, and modifies performance measures on an on-going basis to reflect the City of Sheboygan's experience in this area.
2. Performs research and development of various projects, reports, periodic surveys, grant applications, and miscellaneous projects as needed throughout City operations, both related and unrelated to finance.
3. In conjunction with the Director of Finance, develops the Annual Budget under the direction of the City Administrator.
4. Assists Department Heads in the identification and resolution of budgetary opportunities and concerns throughout the year.
5. Assists the City Administrator in the administration of all department budgets.
6. Provides and presents long range trend analysis and other reports to identify concern areas of spending and the basis for long-term policy decisions.
7. Analyzes revenue trends and identifies concern areas; identifies service areas which may be possibly revenue supportive, monitor existing rates and recommend rate changes to reflect current cost of services.
8. Maintains regular punctual and predictable attendance, works overtime and extra hours as required.
9. Calculates and presents budget adjustment areas such as wages and transfers following labor contract approvals.
10. Participates in the implementation and/or upgrades of MUNIS software system, particularly in integrating the account code structure with the budget categories and training of users.

Qualification Requirements:

11. Meets with and presents budgeting and financial issues to public groups and individuals.
12. Friendly, positive, cooperative professional, able to work with internal and external employees, vendors, and citizens in a professional capacity.
13. Knowledge of principles and practices of accounting, budgeting and finance in municipalities.
14. Knowledge of rules and regulations of the Common Council relative to financial disbursements.
15. Knowledge of performance measure budgeting and analysis.
16. Ability to maintain financial records and accounts.
17. Ability to prepare financial reports.
18. Ability to close books and make necessary adjustments.
19. Ability to assist in various aspects of budget preparation.
20. Ability to work effectively under tight time constraints.
21. Ability to communicate effectively, both orally and in writing with individuals both inside and outside the organization.
22. Ability to perform various trend analysis, identify concerns and recommend long term solutions.
23. Professional-level knowledge of MSOffice products and the ability to work at a personal computer terminal for extended periods of time.
24. Ability to adapt to financial software products.

Education and/or Experience

25. Bachelor's degree in Public Administration, Political Science, Accounting, Business or related field preferred.
26. Three to five years experience in budget development and analysis and general accounting, and/or any equivalent combination of experience and training which provides the equivalent education, knowledge, abilities and skills, preferably in the public sector.

Pre-employment Requirement

27. Position is contingent on the individual passing a pre-employment drug screen.

VII

R. C. No. ____ - 16 - 17. By LAW AND LICENSING. September 19, 2016.

Your Committee to whom was referred a copy of R. O. No. 103-16-17 by the City Administrator submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends approval of the document as presented.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

3.3

R. O. No. 103 - 16 - 17. By City Administrator. September 6, 2016.

Submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

Finance,
Law & Licensing
Public Protection & Safety.
Pub. Works &
Lab. & Grnds.
approve as presented

City Administrator

BUDGET SUMMARY

2017

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Executive
Revenue							
Property tax levy	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34
Taxes other than property tax levy	199,097	1,412,000	3,145,254	803,950	0	0	5,560,30
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,99
Intergovernmental	14,203,098	1,362,644	521,297	1,122,250	0	2,630,628	19,839,91
Intergovernmental Charges for Services	254,000	0	0	0	0	8,116	262,11
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,49
Fines and Forfeitures	284,850	800,000	0	0	0	0	1,084,85
Miscellaneous Revenue	360,150	833,860	36,498	4,154,000	10,795	847,407	6,242,71
Interfund Transfers	2,855,572	350,000	1,248,167	1,172,000	0	7,122	5,632,86
Other Revenue Sources	0	0	0	10,334,909	0	0	10,334,90
Total Revenue	35,830,557	9,866,595	7,838,105	18,689,616	20,195	31,668,434	103,913,50
Expenditures							
General Government	3,705,213	529,290	47,699	4,000,000	0	9,576,919	17,859,12
Public Safety	20,616,502	751,048	0	1,172,445	0	0	22,539,99
Public Works	8,405,579	0	0	5,478,229	0	9,457,670	23,341,47
Health and Human Services	249,821	0	0	0	750	0	250,57
Culture and Recreation	2,483,926	4,832,064	0	5,680,242	0	198,435	13,194,66
Conservation and Development	351,149	1,119,026	0	1,170,000	0	0	2,640,17
Transfers and other expenses	233,083	3,318,325	7,677,181	1,132,755	1,250	10,559,188	22,921,78
Total Expenditures	36,045,273	10,549,753	7,724,880	18,633,671	2,000	29,792,212	102,747,78
Excess of revenues over (under) expenditures	-214,716	-683,158	113,225	55,945	18,195	1,876,222	1,165,71
Fund Balance, January 1	21,556,234	1,753,600	7,702,517	3,294,080	2,088,800	0	36,395,23
Fund Balance, December 31	21,341,518	1,070,442	7,815,742	3,350,025	2,106,995	0	35,684,72
Net Position, January 1	0	0	0	0	0	85,196,885	85,196,88
Net Position, December 31	0	0	0	0	0	87,073,107	87,073,10
Net Property Tax Required	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34

GENERAL FUND EXPENDITURE SUMMARY

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
General Government						
Office of the Mayor	418,913	406,054	457,149	451,764	262,788	162,848
Office of the City Administrator	0	0	0	0	290,891	290,891
Council	120,650	119,879	123,630	123,630	128,374	130,374
Clerk	355,632	311,776	364,192	352,862	339,376	340,984
Elections	77,541	45,169	190,000	190,000	61,973	61,973
Finance	960,281	926,112	999,549	978,972	870,042	870,186
Assessing	443,506	399,850	374,973	367,873	326,898	326,898
Human Resources	210,652	295,794	263,231	258,124	286,715	261,727
Office of the City Attorney	444,393	452,785	435,787	419,880	421,339	421,399
City Hall	266,612	196,350	284,713	252,874	196,460	196,460
Insurance	166,403	188,392	398,394	322,624	301,470	301,470
Employee Benefits	104	100	340,003	340,003	340,003	340,003
Total General Government	3,464,687	3,342,261	4,231,621	4,058,606	3,826,329	3,705,213
Public Safety						
Police	11,222,893	11,147,361	11,994,026	14,120,060	11,954,409	11,974,428
Fire	8,350,630	7,871,970	8,078,986	7,596,413	7,866,571	7,904,894
Building Inspection	600,992	633,145	720,041	734,708	731,209	731,401
Civil Defense	5,406	0	5,600	5,600	9,454	5,779
Total Public Safety	20,179,921	19,652,476	20,798,653	22,456,781	20,561,643	20,616,502
Public Works						
Administration	248,101	244,056	249,542	247,182	257,941	258,037
Engineering	504,633	568,315	538,959	537,959	666,602	674,833
Streets/Alleys/Sidewalks	4,253,622	4,211,681	4,940,333	4,827,872	5,145,050	5,147,134
Sanitation	2,277,143	2,163,275	2,397,878	2,292,878	2,325,467	2,325,575
Total Public Works	7,283,499	7,187,327	8,126,712	7,905,891	8,395,060	8,405,579
Health and Human Services						
Cemetery	286,960	233,341	247,952	236,077	249,797	249,821
Total Health and Human Services	286,960	233,341	247,952	236,077	249,797	249,821
Parks and Recreation						
Parks	2,337,286	2,310,188	2,414,361	2,401,161	2,316,798	2,311,074
Senior Activity Center	177,845	162,029	181,998	175,238	172,840	172,852
Total Parks and Recreation	2,515,131	2,472,217	2,596,359	2,576,399	2,489,638	2,483,926
City Development						
City Development	935,197	565,125	254,880	459,362	266,125	351,149
Total City Development	935,197	565,125	254,880	459,362	266,125	351,149
Other Financing Sources						
Interfund Transfers	3,892	429	3,545	3,545	3,367	3,367
Unclassified	47,768	50,592	15,000	15,000	229,716	229,716
Total Other Financing Sources	51,660	51,021	18,545	18,545	233,083	233,083
TOTAL GENERAL FUND	34,717,055	33,503,768	36,274,722	37,711,661	36,021,675	36,045,273

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Special Revenue Funds						
MEG Unit Fund	32,405	31,121	53,827	53,827	53,827	53,827
Block Grant Fund	0	0	0	0	653,404	653,404
Housing Revolving Loan Fund	287,420	186,400	271,192	271,192	270,622	270,622
Business Revolving Loan Fund	12,000	300,000	500,000	1,620,000	150,000	150,000
Mead Library Fund	3,174,510	3,102,573	3,033,846	3,000,692	3,079,654	3,079,654
Tourism Fund	1,209,062	1,343,032	1,241,496	1,301,526	2,013,503	2,013,503
Park, Forestry and Open Smith	0	0	0	0	110,000	110,000
Cable TV Fund	460,980	523,362	637,620	696,927	687,899	637,529
Municipal Court Fund	1,244,517	898,658	904,500	870,799	804,500	804,500
Ambulance Fund	1,208,776	1,342,820	1,234,957	1,234,957	1,208,500	1,208,500
Special Assessment Fund	499,648	448,471	345,024	345,024	612,134	612,134
Harbor Centre Marina Fund	1,008,381	1,013,501	879,520	862,120	911,080	911,080
Redevelopment Authority Fund	21,440	66,498	15,000	30,000	45,000	45,000
Storm Water Fund	0	44	88,812	88,812	0	0
E H Maywood Park Fund	31,208	25,596	0	0	0	0
Total Special Revenue Funds	9,190,347	9,282,076	9,205,794	10,375,876	10,600,123	10,549,753
Debt Service Funds						
G O Debt Service Fund	5,392,881	8,122,612	4,422,673	5,016,588	4,551,988	4,551,988
Convention Center Debt Fund	1,168,916	0	0	0	0	0
TID 5 Debt Service Fund	378	2,927	150	3,448	3,448	3,448
TID 6 Debt Service Fund	1,839,273	1,805,047	1,567,249	1,567,249	1,372,755	1,372,755
TID 7 Debt Service Fund	106,271	2,176	150	189,746	0	0
TID 10 Debt Service Fund	265,714	58,851	176,409	57,229	61,003	61,003
TID 11 Debt Service Fund	788,373	457,875	452,303	462,953	535,803	535,803
TID 12 Debt Service Fund	169,873	162,228	168,848	168,848	161,284	161,284
TID 13 Debt Service Fund	223,319	290,687	316,569	298,044	298,044	298,044
TID 14 Debt Service Fund	299,190	351,400	358,275	331,362	331,362	331,362
TIF 15 Debt Service Fund	157,439	166,931	175,051	158,815	158,815	158,815
TID 16 Debt Service Fund	0	0	0	150	86,434	86,434
Environmental TID Debt Fund	165,505	164,331	158,830	158,830	163,944	163,944
Total Debt Service Funds	10,577,132	11,585,065	7,796,507	8,413,262	7,724,880	7,724,880
Capital Project Funds						
Capital Project Fund	501,251	1,016,609	1,064,250	1,064,250	7,620,007	7,620,007
Capital Improvement Fund	996,593	1,774,014	4,992,287	4,992,287	10,339,909	10,339,909
Industrial Park Fund	2,191,098	85,989	4,100	4,100	313,755	313,755
TID 6 Capital Fund	0	0	0	113,836	0	0
TID 12 Capital Fund	0	0	102,528	102,528	150,000	150,000
TID 16 Capital Fund	0	0	3,945,500	3,945,500	210,000	210,000
Total Capital Project Funds	3,688,940	2,876,612	10,108,665	10,222,501	18,633,671	18,633,671

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Internal Service Funds						
Motor Vehicle Fund	2,465,997	2,271,903	1,989,788	2,440,270	2,463,659	2,463,743
Health Insurance Fund	7,311,753	7,714,626	7,826,837	7,382,780	7,412,972	7,412,984
Liability Insurance Fund	210,228	176,965	577,000	593,436	598,900	598,900
Workers Compensation Fund	646,723	651,424	602,466	605,526	659,154	659,178
Information Technology Fund	902,911	953,446	1,345,072	1,310,633	905,821	905,857
Total Internal Service Funds	11,537,612	11,768,364	12,341,163	12,332,645	12,040,506	12,040,662
Enterprise Funds						
Water Utility Fund	6,779,994	6,782,978	5,554,484	5,273,034	5,680,721	5,680,721
Wastewater Utility Fund	6,920,219	6,825,803	7,595,304	7,505,981	7,343,663	7,343,927
Transit Utility Fund	4,554,159	4,368,035	4,041,541	4,085,000	4,062,830	4,062,830
Parking Utility Fund	376,570	381,885	686,784	660,130	465,637	465,637
Boat Facilities Fund	80,928	84,605	96,300	296,300	198,435	198,435
Total Enterprise Funds	18,711,870	18,443,306	17,974,413	17,820,445	17,751,286	17,751,550
Fiduciary Funds						
Cemetery Perpetual Care Fund	664	2,066	540	2,000	2,000	2,000
Everhard/Forrer Trust Fund	14,069	10,297	7,540	0	0	0
Total Fiduciary Funds	14,733	12,363	8,080	2,000	2,000	2,000

VI

R. C. No. ___ - 16 - 17. By PUBLIC PROTECTION AND SAFETY.
September 19, 2016.

Your Committee to whom was referred a copy of R. O. No. 103-16-17 by the City Administrator submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends the following changes:

Building Inspection Department

Add an additional Part-time Code Enforcement Officer and an additional Part-time front desk permit clerk.

France

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

3.3

R. O. No. 103 - 16 - 17. By City Administrator. September 6, 2016.

Submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

Finance, Law & Licensing, Public Protection & Safety, Pub Works & Sal. & Crew.

City Administrator

Bldg Insp.
Charge include add'l P.T. Code Enforcement Officer & and add'l PT front desk permit clerk.

BUDGET SUMMARY

2017

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Executive
Revenue							
Property tax levy	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34
Taxes other than property tax levy	199,097	1,412,000	3,145,254	803,950	0	0	5,560,30
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,99
Intergovernmental	14,203,098	1,362,644	521,297	1,122,250	0	2,630,628	19,839,91
Intergovernmental Charges for Services	254,000	0	0	0	0	8,116	262,11
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,49
Fines and Forfeitures	284,850	800,000	0	0	0	0	1,084,85
Miscellaneous Revenue	360,150	833,860	36,498	4,154,000	10,795	847,407	6,242,71
Interfund Transfers	2,855,572	350,000	1,248,167	1,172,000	0	7,122	5,632,86
Other Revenue Sources	0	0	0	10,334,909	0	0	10,334,90
Total Revenue	35,830,557	9,866,595	7,838,105	18,689,616	20,195	31,668,434	103,913,50
Expenditures							
General Government	3,705,213	529,290	47,699	4,000,000	0	9,576,919	17,859,12
Public Safety	20,616,502	751,048	0	1,172,445	0	0	22,539,99
Public Works	8,405,579	0	0	5,478,229	0	9,457,670	23,341,47
Health and Human Services	249,821	0	0	0	750	0	250,57
Culture and Recreation	2,483,926	4,832,064	0	5,680,242	0	198,435	13,194,66
Conservation and Development	351,149	1,119,026	0	1,170,000	0	0	2,640,17
Transfers and other expenses	233,083	3,318,325	7,677,181	1,132,755	1,250	10,559,188	22,921,78
Total Expenditures	36,045,273	10,549,753	7,724,880	18,633,671	2,000	29,792,212	102,747,78
Excess of revenues over (under) expenditures	-214,716	-683,158	113,225	55,945	18,195	1,876,222	1,165,71
Fund Balance, January 1	21,556,234	1,753,600	7,702,517	3,294,080	2,088,800	0	36,395,23
Fund Balance, December 31	21,341,518	1,070,442	7,815,742	3,350,025	2,106,995	0	35,684,72
Net Position, January 1	0	0	0	0	0	85,196,885	85,196,88
Net Position, December 31	0	0	0	0	0	87,073,107	87,073,10
Net Property Tax Required	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34

GENERAL FUND EXPENDITURE SUMMARY

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
General Government						
Office of the Mayor	418,913	406,054	457,149	451,764	262,788	162,848
Office of the City Administrator	0	0	0	0	290,891	290,891
Council	120,650	119,879	123,630	123,630	128,374	130,374
Clerk	355,632	311,776	364,192	352,862	339,376	340,984
Elections	77,541	45,169	190,000	190,000	61,973	61,973
Finance	980,281	926,112	999,549	978,972	870,042	870,186
Assessing	443,506	399,850	374,973	367,873	326,898	326,898
Human Resources	210,652	295,794	263,231	258,124	286,715	261,727
Office of the City Attorney	444,393	452,785	435,787	419,880	421,339	421,399
City Hall	266,612	196,350	284,713	252,874	196,460	196,460
Insurance	166,403	188,392	398,394	322,624	301,470	301,470
Employee Benefits	104	100	340,003	340,003	340,003	340,003
Total General Government	3,464,687	3,342,261	4,231,621	4,058,606	3,826,329	3,705,213
Public Safety						
Police	11,222,893	11,147,361	11,994,026	14,120,060	11,954,409	11,974,428
Fire	8,350,630	7,871,970	8,078,986	7,596,413	7,866,571	7,904,894
Building Inspection	600,992	633,145	720,041	734,708	731,209	731,401
Civil Defense	5,406	0	5,600	5,600	9,454	5,779
Total Public Safety	20,179,921	19,652,476	20,798,653	22,456,781	20,561,643	20,616,502
Public Works						
Administration	248,101	244,056	249,542	247,182	257,941	258,037
Engineering	504,633	568,315	538,959	537,959	666,602	674,833
Streets/Alleys/Sidewalks	4,253,622	4,211,681	4,940,333	4,827,872	5,145,050	5,147,134
Sanitation	2,277,143	2,163,275	2,397,878	2,292,878	2,325,467	2,325,575
Total Public Works	7,283,499	7,187,327	8,126,712	7,905,891	8,395,060	8,405,579
Health and Human Services						
Cemetery	286,960	233,341	247,952	236,077	249,797	249,821
Total Health and Human Services	286,960	233,341	247,952	236,077	249,797	249,821
Parks and Recreation						
Parks	2,337,286	2,310,188	2,414,361	2,401,161	2,316,798	2,311,074
Senior Activity Center	177,845	162,029	181,998	175,238	172,840	172,852
Total Parks and Recreation	2,515,131	2,472,217	2,596,359	2,576,399	2,489,638	2,483,926
City Development						
City Development	935,197	565,125	254,880	459,362	266,125	351,149
Total City Development	935,197	565,125	254,880	459,362	266,125	351,149
Other Financing Sources						
Interfund Transfers	3,892	429	3,545	3,545	3,367	3,367
Unclassified	47,768	50,592	15,000	15,000	229,716	229,716
Total Other Financing Sources	51,660	51,021	18,545	18,545	233,083	233,083
TOTAL GENERAL FUND	34,717,055	33,503,768	36,274,722	37,711,661	36,021,675	36,045,273

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Special Revenue Funds						
MEG Unit Fund	32,405	31,121	53,827	53,827	53,827	53,827
Block Grant Fund	0	0	0	0	653,404	653,404
Housing Revolving Loan Fund	287,420	186,400	271,192	271,192	270,622	270,622
Business Revolving Loan Fund	12,000	300,000	500,000	1,620,000	150,000	150,000
Mead Library Fund	3,174,510	3,102,573	3,033,846	3,000,692	3,079,654	3,079,654
Tourism Fund	1,209,062	1,343,032	1,241,496	1,301,526	2,013,503	2,013,503
Park, Forestry and Open Smith	0	0	0	0	110,000	110,000
Cable TV Fund	460,980	523,362	637,620	696,927	687,899	637,529
Municipal Court Fund	1,244,517	898,658	904,500	870,799	804,500	804,500
Ambulance Fund	1,208,776	1,342,820	1,234,957	1,234,957	1,208,500	1,208,500
Special Assessment Fund	499,648	448,471	345,024	345,024	612,134	612,134
Harbor Centre Marina Fund	1,008,381	1,013,501	879,520	862,120	911,080	911,080
Redevelopment Authority Fund	21,440	66,498	15,000	30,000	45,000	45,000
Storm Water Fund	0	44	88,812	88,812	0	0
E H Maywood Park Fund	31,208	25,596	0	0	0	0
Total Special Revenue Funds	9,190,347	9,282,076	9,205,794	10,375,876	10,600,123	10,549,753
Debt Service Funds						
G O Debt Service Fund	5,392,881	8,122,612	4,422,673	5,016,588	4,551,988	4,551,988
Convention Center Debt Fund	1,168,916	0	0	0	0	0
TID 5 Debt Service Fund	378	2,927	150	3,448	3,448	3,448
TID 6 Debt Service Fund	1,839,273	1,805,047	1,567,249	1,567,249	1,372,755	1,372,755
TID 7 Debt Service Fund	106,271	2,176	150	189,746	0	0
TID 10 Debt Service Fund	265,714	58,851	176,409	57,229	61,003	61,003
TID 11 Debt Service Fund	788,373	457,875	452,303	462,953	535,803	535,803
TID 12 Debt Service Fund	169,873	162,228	168,848	168,848	161,284	161,284
TID 13 Debt Service Fund	223,319	290,687	316,569	298,044	298,044	298,044
TID 14 Debt Service Fund	299,190	351,400	358,275	331,362	331,362	331,362
TIF 15 Debt Service Fund	157,439	166,931	175,051	158,815	158,815	158,815
TID 16 Debt Service Fund	0	0	0	150	86,434	86,434
Environmental TID Debt Fund	165,505	164,331	158,830	158,830	163,944	163,944
Total Debt Service Funds	10,577,132	11,585,065	7,796,507	8,413,262	7,724,880	7,724,880
Capital Project Funds						
Capital Project Fund	501,251	1,016,609	1,064,250	1,064,250	7,620,007	7,620,007
Capital Improvement Fund	998,593	1,774,014	4,992,287	4,992,287	10,339,909	10,339,909
Industrial Park Fund	2,191,096	85,989	4,100	4,100	313,755	313,755
TID 6 Capital Fund	0	0	0	113,836	0	0
TID 12 Capital Fund	0	0	102,528	102,528	150,000	150,000
TID 16 Capital Fund	0	0	3,945,500	3,945,500	210,000	210,000
Total Capital Project Funds	3,688,940	2,876,612	10,108,665	10,222,501	18,633,671	18,633,671

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Internal Service Funds						
Motor Vehicle Fund	2,465,997	2,271,903	1,989,788	2,440,270	2,463,659	2,463,743
Health Insurance Fund	7,311,753	7,714,626	7,826,837	7,382,780	7,412,972	7,412,984
Liability Insurance Fund	210,228	176,965	577,000	593,436	598,900	598,900
Workers Compensation Fund	646,723	651,424	602,466	605,526	659,154	659,178
Information Technology Fund	902,911	953,446	1,345,072	1,310,633	905,821	905,857
Total Internal Service Funds	11,537,612	11,768,364	12,341,163	12,332,645	12,040,506	12,040,662
Enterprise Funds						
Water Utility Fund	6,779,994	6,782,978	5,554,484	5,273,034	5,680,721	5,680,721
Wastewater Utility Fund	6,920,219	6,825,803	7,595,304	7,505,981	7,343,663	7,343,927
Transit Utility Fund	4,554,159	4,368,035	4,041,541	4,085,000	4,062,830	4,062,830
Parking Utility Fund	376,570	381,885	686,784	660,130	465,637	465,637
Boat Facilities Fund	80,928	84,605	96,300	296,300	198,435	198,435
Total Enterprise Funds	18,711,870	18,443,306	17,974,413	17,820,445	17,751,286	17,751,550
Fiduciary Funds						
Cemetery Perpetual Care Fund	664	2,066	540	2,000	2,000	2,000
Everhard/Forrer Trust Fund	14,069	10,297	7,540	0	0	0
Total Fiduciary Funds	14,733	12,363	8,080	2,000	2,000	2,000

VI

R. C. No. _____ - 16 - 17 . By FINANCE. September 19, 2016.

Your Committee to whom was referred R.O. No. 103-16-17 by the City Administrator submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison recommends the following changes:

Municipal Court
Increase Court Penalty Fines $25,000; increase Software maintenance $3,605 and increase salary and benefits $21,395.

Block Grant Fund
Increase Intergovernmental Grant by $281,539; establish Public Service contribution in the amount of $140,480; increase Land by $117,434; and increase Improvement other than buildings by $23,625.

Finance

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20__.

Dated_____ 20 _____, City Clerk

Approved_____ 20__. _____, Mayor

II

3.3

R. O. No. 103 - 16 - 17. By City Administrator. September 6, 2016.

Submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

Finance,
Law & Licensing,
Public Protection & Safety,
Pub Works &
Sal. & Grnd.

City Administrator

BUDGET SUMMARY

2017

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Executive
Revenue							
Property tax levy	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,349
Taxes other than property tax levy	199,097	1,412,000	3,145,254	803,950	0	0	5,560,301
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,990
Intergovernmental	14,203,098	1,362,644	521,297	1,122,250	0	2,630,628	19,839,917
Intergovernmental Charges for Services	254,000	0	0	0	0	8,116	262,116
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,499
Fines and Forfeitures	284,850	800,000	0	0	0	0	1,084,850
Miscellaneous Revenue	360,150	833,860	36,498	4,154,000	10,795	847,407	6,242,710
Interfund Transfers	2,855,572	350,000	1,248,167	1,172,000	0	7,122	5,632,861
Other Revenue Sources	0	0	0	10,334,909	0	0	10,334,909
Total Revenue	35,830,557	9,866,595	7,838,105	18,689,616	20,195	31,668,434	103,913,502
Expenditures							
General Government	3,705,213	529,290	47,699	4,000,000	0	9,576,919	17,859,121
Public Safety	20,616,502	751,048	0	1,172,445	0	0	22,539,995
Public Works	8,405,579	0	0	5,478,229	0	9,457,670	23,341,478
Health and Human Services	249,821	0	0	0	750	0	250,571
Culture and Recreation	2,483,926	4,832,064	0	5,680,242	0	198,435	13,194,667
Conservation and Development	351,149	1,119,026	0	1,170,000	0	0	2,640,175
Transfers and other expenses	233,083	3,318,325	7,677,181	1,132,755	1,250	10,559,188	22,921,782
Total Expenditures	36,045,273	10,549,753	7,724,880	18,633,671	2,000	29,792,212	102,747,789
Excess of revenues over (under) expenditures	-214,716	-683,158	113,225	55,945	18,195	1,876,222	1,165,713
Fund Balance, January 1	21,556,234	1,753,600	7,702,517	3,294,080	2,088,800	0	36,395,231
Fund Balance, December 31	21,341,518	1,070,442	7,815,742	3,350,025	2,106,995	0	35,684,722
Net Position, January 1	0	0	0	0	0	85,196,885	85,196,885
Net Position, December 31	0	0	0	0	0	87,073,107	87,073,107
Net Property Tax Required	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,349

GENERAL FUND EXPENDITURE SUMMARY

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
General Government						
Office of the Mayor	418,913	406,054	457,149	451,764	262,788	162,848
Office of the City Administrator	0	0	0	0	290,891	290,891
Council	120,650	119,879	123,630	123,630	128,374	130,374
Clerk	355,632	311,776	364,192	352,862	339,376	340,984
Elections	77,541	45,169	190,000	190,000	61,973	61,973
Finance	960,281	926,112	999,549	978,972	870,042	870,186
Assessing	443,506	399,850	374,973	367,873	326,898	326,898
Human Resources	210,652	295,794	263,231	258,124	286,715	261,727
Office of the City Attorney	444,393	452,785	435,787	419,880	421,339	421,399
City Hall	266,612	196,350	284,713	252,874	196,460	196,460
Insurance	166,403	188,392	398,394	322,624	301,470	301,470
Employee Benefits	104	100	340,003	340,003	340,003	340,003
Total General Government	3,464,687	3,342,261	4,231,621	4,058,606	3,826,329	3,705,213
Public Safety						
Police	11,222,893	11,147,361	11,994,026	14,120,060	11,954,409	11,974,428
Fire	8,350,630	7,871,970	8,078,986	7,596,413	7,866,571	7,904,894
Building Inspection	600,992	633,145	720,041	734,708	731,209	731,401
Civil Defense	5,406	0	5,600	5,600	9,454	5,779
Total Public Safety	20,179,921	19,652,476	20,798,653	22,456,781	20,561,643	20,616,502
Public Works						
Administration	248,101	244,056	249,542	247,182	257,941	258,037
Engineering	504,633	568,315	538,959	537,959	666,602	674,833
Streets/Alleys/Sidewalks	4,253,622	4,211,681	4,940,333	4,827,872	5,145,050	5,147,134
Sanitation	2,277,143	2,163,275	2,397,878	2,292,878	2,325,467	2,325,575
Total Public Works	7,283,499	7,187,327	8,126,712	7,905,891	8,395,060	8,405,579
Health and Human Services						
Cemetery	286,960	233,341	247,952	236,077	249,797	249,821
Total Health and Human Services	286,960	233,341	247,952	236,077	249,797	249,821
Parks and Recreation						
Parks	2,337,286	2,310,188	2,414,361	2,401,161	2,316,798	2,311,074
Senior Activity Center	177,845	162,029	181,998	175,238	172,840	172,852
Total Parks and Recreation	2,515,131	2,472,217	2,596,359	2,576,399	2,489,638	2,483,926
City Development						
City Development	935,197	565,125	254,880	459,362	266,125	351,149
Total City Development	935,197	565,125	254,880	459,362	266,125	351,149
Other Financing Sources						
Interfund Transfers	3,892	429	3,545	3,545	3,367	3,367
Unclassified	47,768	50,592	15,000	15,000	229,716	229,716
Total Other Financing Sources	51,660	51,021	18,545	18,545	233,083	233,083
TOTAL GENERAL FUND	34,717,055	33,503,768	36,274,722	37,711,661	36,021,675	36,045,273

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Special Revenue Funds						
MEG Unit Fund	32,405	31,121	53,827	53,827	53,827	53,827
Block Grant Fund	0	0	0	0	653,404	653,404
Housing Revolving Loan Fund	287,420	186,400	271,192	271,192	270,622	270,622
Business Revolving Loan Fund	12,000	300,000	500,000	1,620,000	150,000	150,000
Mead Library Fund	3,174,510	3,102,573	3,033,846	3,000,692	3,079,654	3,079,654
Tourism Fund	1,209,062	1,343,032	1,241,496	1,301,526	2,013,503	2,013,503
Park, Forestry and Open Smith	0	0	0	0	110,000	110,000
Cable TV Fund	460,980	523,362	637,620	696,927	687,899	637,529
Municipal Court Fund	1,244,517	898,658	904,500	870,799	804,500	804,500
Ambulance Fund	1,208,776	1,342,820	1,234,957	1,234,957	1,208,500	1,208,500
Special Assessment Fund	499,648	448,471	345,024	345,024	612,134	612,134
Harbor Centre Marina Fund	1,008,381	1,013,501	879,520	862,120	911,080	911,080
Redevelopment Authority Fund	21,440	66,498	15,000	30,000	45,000	45,000
Storm Water Fund	0	44	88,812	88,812	0	0
E H Maywood Park Fund	31,208	25,596	0	0	0	0
Total Special Revenue Funds	9,190,347	9,282,076	9,205,794	10,375,876	10,600,123	10,549,753
Debt Service Funds						
G O Debt Service Fund	5,392,881	8,122,612	4,422,673	5,016,588	4,551,988	4,551,988
Convention Center Debt Fund	1,168,916	0	0	0	0	0
TID 5 Debt Service Fund	378	2,927	150	3,448	3,448	3,448
TID 6 Debt Service Fund	1,839,273	1,805,047	1,567,249	1,567,249	1,372,755	1,372,755
TID 7 Debt Service Fund	106,271	2,176	150	189,746	0	0
TID 10 Debt Service Fund	265,714	58,851	176,409	57,229	61,003	61,003
TID 11 Debt Service Fund	788,373	457,875	452,303	462,953	535,803	535,803
TID 12 Debt Service Fund	169,873	162,228	168,848	168,848	161,284	161,284
TID 13 Debt Service Fund	223,319	290,687	316,569	298,044	298,044	298,044
TID 14 Debt Service Fund	299,190	351,400	358,275	331,362	331,362	331,362
TIF 15 Debt Service Fund	157,439	166,931	175,051	158,815	158,815	158,815
TID 16 Debt Service Fund	0	0	0	150	86,434	86,434
Environmental TID Debt Fund	165,505	164,331	158,830	158,830	163,944	163,944
Total Debt Service Funds	10,577,132	11,585,065	7,796,507	8,413,262	7,724,880	7,724,880
Capital Project Funds						
Capital Project Fund	501,251	1,016,609	1,064,250	1,064,250	7,620,007	7,620,007
Capital Improvement Fund	996,593	1,774,014	4,992,287	4,992,287	10,339,909	10,339,909
Industrial Park Fund	2,191,096	85,989	4,100	4,100	313,755	313,755
TID 6 Capital Fund	0	0	0	113,836	0	0
TID 12 Capital Fund	0	0	102,528	102,528	150,000	150,000
TID 16 Capital Fund	0	0	3,945,500	3,945,500	210,000	210,000
Total Capital Project Funds	3,688,940	2,876,612	10,108,665	10,222,501	18,633,671	18,633,671

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Internal Service Funds						
Motor Vehicle Fund	2,465,997	2,271,903	1,989,788	2,440,270	2,463,659	2,463,743
Health Insurance Fund	7,311,753	7,714,626	7,826,837	7,382,780	7,412,972	7,412,984
Liability Insurance Fund	210,228	176,965	577,000	593,436	598,900	598,900
Workers Compensation Fund	646,723	651,424	602,466	605,526	659,154	659,178
Information Technology Fund	902,911	953,446	1,345,072	1,310,633	905,821	905,857
Total Internal Service Funds	11,537,612	11,768,364	12,341,163	12,332,645	12,040,506	12,040,662
Enterprise Funds						
Water Utility Fund	6,779,994	6,782,978	5,554,484	5,273,034	5,680,721	5,680,721
Wastewater Utility Fund	6,920,219	6,825,803	7,595,304	7,505,981	7,343,663	7,343,927
Transit Utility Fund	4,554,159	4,368,035	4,041,541	4,085,000	4,062,830	4,062,830
Parking Utility Fund	376,570	381,885	686,784	660,130	465,637	465,637
Boat Facilities Fund	80,928	84,605	96,300	296,300	198,435	198,435
Total Enterprise Funds	18,711,870	18,443,306	17,974,413	17,820,445	17,751,286	17,751,550
Fiduciary Funds						
Cemetery Perpetual Care Fund	664	2,066	540	2,000	2,000	2,000
Everhard/Forrer Trust Fund	14,069	10,297	7,540	0	0	0
Total Fiduciary Funds	14,733	12,363	8,080	2,000	2,000	2,000

VI

R. C. No. ____ - 16 - 17. By SALARIES AND GRIEVANCES. September 19, 2016.

Your Committee to whom was referred a copy of R. O. No. 103-16-17 by the City Administrator submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds; recommends approval of the Human Resources Department's 2017 Executive Budget.

finance

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

3.3

R. O. No. 103 - 16 - 17. By City Administrator. September 6, 2016.

Submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

Finance,
Law & Licensing,
Public Protection & Safety,
Pub Works &
Rec. & Civil

Approve.

City Administrator

BUDGET SUMMARY

2017

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Executive
Revenue							
Property tax levy	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34
Taxes other than property tax levy	199,097	1,412,000	3,145,254	803,950	0	0	5,560,30
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,99
Intergovernmental	14,203,098	1,362,644	521,297	1,122,250	0	2,630,628	19,839,91
Intergovernmental Charges for Services	254,000	0	0	0	0	8,116	262,11
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,49
Fines and Forfeitures	284,850	800,000	0	0	0	0	1,084,85
Miscellaneous Revenue	360,150	833,860	36,498	4,154,000	10,795	847,407	6,242,71
Interfund Transfers	2,855,572	350,000	1,248,167	1,172,000	0	7,122	5,632,86
Other Revenue Sources	0	0	0	10,334,909	0	0	10,334,90
Total Revenue	35,830,557	9,866,595	7,838,105	18,689,616	20,195	31,668,434	103,913,50
Expenditures							
General Government	3,705,213	529,290	47,699	4,000,000	0	9,576,919	17,859,12
Public Safety	20,616,502	751,048	0	1,172,445	0	0	22,539,99
Public Works	8,405,579	0	0	5,478,229	0	9,457,670	23,341,47
Health and Human Services	249,821	0	0	0	750	0	250,57
Culture and Recreation	2,483,926	4,832,064	0	5,680,242	0	198,435	13,194,66
Conservation and Development	351,149	1,119,026	0	1,170,000	0	0	2,640,17
Transfers and other expenses	233,083	3,318,325	7,677,181	1,132,755	1,250	10,559,188	22,921,78
Total Expenditures	36,045,273	10,549,753	7,724,880	18,633,671	2,000	29,792,212	102,747,78
Excess of revenues over (under) expenditures	-214,716	-683,158	113,225	55,945	18,195	1,876,222	1,165,71
Fund Balance, January 1	21,556,234	1,753,600	7,702,517	3,294,080	2,088,800	0	36,395,23
Fund Balance, December 31	21,341,518	1,070,442	7,815,742	3,350,025	2,106,995	0	35,684,72
Net Position, January 1	0	0	0	0	0	85,196,885	85,196,88
Net Position, December 31	0	0	0	0	0	87,073,107	87,073,10
Net Property Tax Required	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34

GENERAL FUND EXPENDITURE SUMMARY

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
General Government						
Office of the Mayor	418,913	406,054	457,149	451,764	262,788	162,848
Office of the City Administrator	0	0	0	0	290,891	290,891
Council	120,650	119,879	123,630	123,630	128,374	130,374
Clerk	355,632	311,776	364,192	352,862	339,376	340,984
Elections	77,541	45,169	190,000	190,000	61,973	61,973
Finance	960,281	926,112	999,549	978,972	870,042	870,186
Assessing	443,506	399,850	374,973	367,873	326,898	326,898
Human Resources	210,652	295,794	263,231	258,124	286,715	261,727
Office of the City Attorney	444,393	452,785	435,787	419,880	421,339	421,399
City Hall	266,612	196,350	284,713	252,874	196,460	196,460
Insurance	166,403	188,392	398,394	322,624	301,470	301,470
Employee Benefits	104	100	340,003	340,003	340,003	340,003
Total General Government	3,464,687	3,342,261	4,231,621	4,058,606	3,826,329	3,705,213
Public Safety						
Police	11,222,893	11,147,361	11,994,026	14,120,060	11,954,409	11,974,428
Fire	8,350,630	7,871,970	8,078,986	7,596,413	7,866,571	7,904,894
Building Inspection	600,992	633,145	720,041	734,708	731,209	731,401
Civil Defense	5,406	0	5,600	5,600	9,454	5,779
Total Public Safety	20,179,921	19,652,476	20,798,653	22,456,781	20,561,643	20,616,502
Public Works						
Administration	248,101	244,056	249,542	247,182	257,941	258,037
Engineering	504,633	568,315	538,959	537,959	666,602	674,833
Streets/Alleys/Sidewalks	4,253,622	4,211,681	4,940,333	4,827,872	5,145,050	5,147,134
Sanitation	2,277,143	2,163,275	2,397,878	2,292,878	2,325,467	2,325,575
Total Public Works	7,283,499	7,187,327	8,126,712	7,905,891	8,395,060	8,405,579
Health and Human Services						
Cemetery	286,960	233,341	247,952	236,077	249,797	249,821
Total Health and Human Services	286,960	233,341	247,952	236,077	249,797	249,821
Parks and Recreation						
Parks	2,337,286	2,310,188	2,414,361	2,401,161	2,316,798	2,311,074
Senior Activity Center	177,845	162,029	181,998	175,238	172,840	172,852
Total Parks and Recreation	2,515,131	2,472,217	2,596,359	2,576,399	2,489,638	2,483,926
City Development						
City Development	935,197	565,125	254,880	459,362	266,125	351,149
Total City Development	935,197	565,125	254,880	459,362	266,125	351,149
Other Financing Sources						
Interfund Transfers	3,892	429	3,545	3,545	3,367	3,367
Unclassified	47,768	50,592	15,000	15,000	229,716	229,716
Total Other Financing Sources	51,660	51,021	18,545	18,545	233,083	233,083
TOTAL GENERAL FUND	34,717,055	33,503,768	36,274,722	37,711,661	36,021,675	36,045,273

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Special Revenue Funds						
MEG Unit Fund	32,405	31,121	53,827	53,827	53,827	53,827
Block Grant Fund	0	0	0	0	653,404	653,404
Housing Revolving Loan Fund	287,420	186,400	271,192	271,192	270,622	270,622
Business Revolving Loan Fund	12,000	300,000	500,000	1,620,000	150,000	150,000
Mead Library Fund	3,174,510	3,102,573	3,033,846	3,000,692	3,079,654	3,079,654
Tourism Fund	1,209,082	1,343,032	1,241,496	1,301,526	2,013,503	2,013,503
Park, Forestry and Open Smith	0	0	0	0	110,000	110,000
Cable TV Fund	460,980	523,362	637,620	696,927	687,899	637,529
Municipal Court Fund	1,244,517	898,658	904,500	870,799	804,500	804,500
Ambulance Fund	1,208,776	1,342,820	1,234,957	1,234,957	1,208,500	1,208,500
Special Assessment Fund	499,648	448,471	345,024	345,024	612,134	612,134
Harbor Centre Marina Fund	1,008,381	1,013,501	879,520	862,120	911,080	911,080
Redevelopment Authority Fund	21,440	66,498	15,000	30,000	45,000	45,000
Storm Water Fund	0	44	88,812	88,812	0	0
E H Maywood Park Fund	31,208	25,596	0	0	0	0
Total Special Revenue Funds	9,190,347	9,282,076	9,205,794	10,375,876	10,600,123	10,549,753
Debt Service Funds						
G O Debt Service Fund	5,392,881	8,122,612	4,422,673	5,016,588	4,551,988	4,551,988
Convention Center Debt Fund	1,168,916	0	0	0	0	0
TID 5 Debt Service Fund	378	2,927	150	3,448	3,448	3,448
TID 6 Debt Service Fund	1,839,273	1,805,047	1,567,249	1,567,249	1,372,755	1,372,755
TID 7 Debt Service Fund	106,271	2,176	150	189,746	0	0
TID 10 Debt Service Fund	265,714	58,851	176,409	57,229	61,003	61,003
TID 11 Debt Service Fund	788,373	457,875	452,303	462,953	535,803	535,803
TID 12 Debt Service Fund	169,873	162,228	168,848	168,848	161,284	161,284
TID 13 Debt Service Fund	223,319	290,687	316,569	298,044	298,044	298,044
TID 14 Debt Service Fund	299,190	351,400	358,275	331,362	331,362	331,362
TIF 15 Debt Service Fund	157,439	166,931	175,051	158,815	158,815	158,815
TID 16 Debt Service Fund	0	0	0	150	86,434	86,434
Environmental TID Debt Fund	165,505	164,331	158,830	158,830	163,944	163,944
Total Debt Service Funds	10,577,132	11,585,065	7,796,507	8,413,262	7,724,880	7,724,880
Capital Project Funds						
Capital Project Fund	501,251	1,016,609	1,064,250	1,064,250	7,620,007	7,620,007
Capital Improvement Fund	996,593	1,774,014	4,992,287	4,992,287	10,339,909	10,339,909
Industrial Park Fund	2,191,096	85,989	4,100	4,100	313,755	313,755
TID 6 Capital Fund	0	0	0	113,836	0	0
TID 12 Capital Fund	0	0	102,528	102,528	150,000	150,000
TID 16 Capital Fund	0	0	3,945,500	3,945,500	210,000	210,000
Total Capital Project Funds	3,688,940	2,876,612	10,108,665	10,222,501	18,633,671	18,633,671

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Internal Service Funds						
Motor Vehicle Fund	2,465,997	2,271,903	1,989,788	2,440,270	2,463,659	2,463,743
Health Insurance Fund	7,311,753	7,714,626	7,826,837	7,382,780	7,412,972	7,412,984
Liability Insurance Fund	210,228	176,965	577,000	593,436	598,900	598,900
Workers Compensation Fund	646,723	651,424	602,466	605,526	659,154	659,178
Information Technology Fund	902,911	953,446	1,345,072	1,310,633	905,821	905,857
Total Internal Service Funds	11,537,612	11,768,364	12,341,163	12,332,645	12,040,506	12,040,662
Enterprise Funds						
Water Utility Fund	6,779,994	6,782,978	5,554,484	5,273,034	5,680,721	5,680,721
Wastewater Utility Fund	6,920,219	6,825,803	7,595,304	7,505,981	7,343,663	7,343,927
Transit Utility Fund	4,554,159	4,368,035	4,041,541	4,085,000	4,062,830	4,062,830
Parking Utility Fund	376,570	381,885	686,784	660,130	465,637	465,637
Boat Facilities Fund	80,928	84,605	96,300	296,300	198,435	198,435
Total Enterprise Funds	18,711,870	18,443,306	17,974,413	17,820,445	17,751,286	17,751,550
Fiduciary Funds						
Cemetery Perpetual Care Fund	664	2,066	540	2,000	2,000	2,000
Everhard/Forrer Trust Fund	14,069	10,297	7,540	0	0	0
Total Fiduciary Funds	14,733	12,363	8,080	2,000	2,000	2,000

VII

R. C. No. ____ - 16 - 17. By PUBLIC WORKS. September 19, 2016.

Your Committee to whom was referred a copy of R. O. No. 103-16-17 by the City Administrator submitting Your Committee to whom was referred R.O. No. 103-16-17 by the City Administrator submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Fund, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison; recommends the following changes:

AMEND the Storm Water Fund (blue pg. 217) transfer funds from 2016 of $80,000 to 2017 budget.

AMEND the Capital Improvement Fund Civil Defense Equipment (blue pg. 278-279) transfer funds from 2016 of $24,600 to 2017 budget. Note blue page needs updating to reflect changes.

AMEND the Capital Project Fund-Building Improvements to transfer funds from 2016 of $55,000 to 2017 budget.

AMEND the Wastewater Fund (blue pg. 332) to remove the Account 649200 Equipment Replacement 2017 budget of $400,000.

Finance

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

3.3

R. O. No. 103 - 16 - 17. By City Administrator. September 6, 2016.

Submitting the attached summary of the 2017 Executive Budget for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Internal Service Funds, Enterprise Funds and Fiduciary Funds. The 2016 estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

Finance, Law & Licensing, Public Protection & Safety, Pub Works & Sal. & Cem.

City Administrator

BUDGET SUMMARY

2017

GOVERNMENTAL FUNDS

	General Fund	Special Revenue	Debt Service	Capital Improvement	Fiduciary Funds	Proprietary Funds	2017 Executive
Revenue							
Property tax levy	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34
Taxes other than property tax levy	199,097	1,412,000	3,145,254	803,950	0	0	5,560,30
Licenses and Permits	902,990	625,000	0	0	0	31,000	1,558,99
Intergovernmental	14,203,098	1,362,644	521,297	1,122,250	0	2,630,628	19,839,91
Intergovernmental Charges for Services	254,000	0	0	0	0	8,116	262,11
Charges for Services	1,537,135	2,067,350	0	0	9,400	27,632,614	31,246,49
Fines and Forfeitures	284,850	800,000	0	0	0	0	1,084,85
Miscellaneous Revenue	360,150	833,860	36,498	4,154,000	10,795	847,407	6,242,71
Interfund Transfers	2,855,572	350,000	1,248,167	1,172,000	0	7,122	5,632,86
Other Revenue Sources	0	0	0	10,334,909	0	0	10,334,90
Total Revenue	35,830,557	9,866,595	7,838,105	18,689,616	20,195	31,668,434	103,913,50
Expenditures							
General Government	3,705,213	529,290	47,699	4,000,000	0	9,576,919	17,859,12
Public Safety	20,616,502	751,048	0	1,172,445	0	0	22,539,99
Public Works	8,405,579	0	0	5,478,229	0	9,457,670	23,341,47
Health and Human Services	249,821	0	0	0	750	0	250,57
Culture and Recreation	2,483,926	4,832,064	0	5,680,242	0	198,435	13,194,66
Conservation and Development	351,149	1,119,026	0	1,170,000	0	0	2,640,17
Transfers and other expenses	233,083	3,318,325	7,677,181	1,132,755	1,250	10,559,188	22,921,78
Total Expenditures	36,045,273	10,549,753	7,724,880	18,633,671	2,000	29,792,212	102,747,78
Excess of revenues over (under) expenditures	-214,716	-683,158	113,225	55,945	18,195	1,876,222	1,165,71
Fund Balance, January 1	21,556,234	1,753,600	7,702,517	3,294,080	2,088,800	0	36,395,23
Fund Balance, December 31	21,341,518	1,070,442	7,815,742	3,350,025	2,106,995	0	35,684,72
Net Position, January 1	0	0	0	0	0	85,196,885	85,196,88
Net Position, December 31	0	0	0	0	0	87,073,107	87,073,10
Net Property Tax Required	15,233,665	2,415,741	2,886,889	1,102,507	0	511,547	22,150,34

GENERAL FUND EXPENDITURE SUMMARY

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
General Government						
Office of the Mayor	418,913	408,054	457,149	451,764	262,788	162,848
Office of the City Administrator	0	0	0	0	290,891	290,891
Council	120,650	119,879	123,630	123,630	128,374	130,374
Clerk	355,632	311,776	364,192	352,862	339,376	340,984
Elections	77,541	45,169	190,000	190,000	61,973	61,973
Finance	960,281	926,112	999,549	978,972	870,042	870,186
Assessing	443,506	399,850	374,973	367,873	326,898	326,898
Human Resources	210,652	295,794	263,231	258,124	286,715	261,727
Office of the City Attorney	444,393	452,785	435,787	419,880	421,339	421,399
City Hall	266,612	196,350	284,713	252,874	196,460	196,460
Insurance	166,403	188,392	398,394	322,624	301,470	301,470
Employee Benefits	104	100	340,003	340,003	340,003	340,003
Total General Government	3,464,687	3,342,261	4,231,621	4,058,606	3,826,329	3,705,213
Public Safety						
Police	11,222,893	11,147,361	11,994,026	14,120,060	11,954,409	11,974,428
Fire	8,350,630	7,871,970	8,078,986	7,596,413	7,866,571	7,904,894
Building Inspection	600,992	633,145	720,041	734,708	731,209	731,401
Civil Defense	5,406	0	5,600	5,600	9,454	5,779
Total Public Safety	20,179,921	19,652,476	20,798,653	22,456,781	20,561,643	20,616,502
Public Works						
Administration	248,101	244,056	249,542	247,182	257,941	258,037
Engineering	504,633	568,315	538,959	537,959	666,602	674,833
Streets/Alleys/Sidewalks	4,253,622	4,211,681	4,940,333	4,827,872	5,145,050	5,147,134
Sanitation	2,277,143	2,163,275	2,397,878	2,292,878	2,325,467	2,325,575
Total Public Works	7,283,499	7,187,327	8,126,712	7,905,891	8,395,060	8,405,579
Health and Human Services						
Cemetery	286,960	233,341	247,952	236,077	249,797	249,821
Total Health and Human Services	286,960	233,341	247,952	236,077	249,797	249,821
Parks and Recreation						
Parks	2,337,286	2,310,188	2,414,361	2,401,161	2,316,798	2,311,074
Senior Activity Center	177,845	162,029	181,998	175,238	172,840	172,852
Total Parks and Recreation	2,515,131	2,472,217	2,596,359	2,576,399	2,489,638	2,483,926
City Development						
City Development	935,197	565,125	254,880	459,362	266,125	351,149
Total City Development	935,197	565,125	254,880	459,362	266,125	351,149
Other Financing Sources						
Interfund Transfers	3,892	429	3,545	3,545	3,367	3,367
Unclassified	47,768	50,592	15,000	15,000	229,716	229,716
Total Other Financing Sources	51,660	51,021	18,545	18,545	233,083	233,083
TOTAL GENERAL FUND	34,717,055	33,503,768	36,274,722	37,711,661	36,021,675	36,045,273

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Special Revenue Funds						
MEG Unit Fund	32,405	31,121	53,827	53,827	53,827	53,827
Block Grant Fund	0	0	0	0	653,404	653,404
Housing Revolving Loan Fund	287,420	186,400	271,192	271,192	270,622	270,622
Business Revolving Loan Fund	12,000	300,000	500,000	1,620,000	150,000	150,000
Mead Library Fund	3,174,510	3,102,573	3,033,846	3,000,692	3,079,654	3,079,654
Tourism Fund	1,209,062	1,343,032	1,241,496	1,301,526	2,013,503	2,013,503
Park, Forestry and Open Smith	0	0	0	0	110,000	110,000
Cable TV Fund	460,980	523,362	637,620	696,927	687,899	637,529
Municipal Court Fund	1,244,517	898,658	904,500	870,799	804,500	804,500
Ambulance Fund	1,208,776	1,342,820	1,234,957	1,234,957	1,208,500	1,208,500
Special Assessment Fund	499,648	448,471	345,024	345,024	612,134	612,134
Harbor Centre Marina Fund	1,008,381	1,013,501	879,520	862,120	911,080	911,080
Redevelopment Authority Fund	21,440	66,498	15,000	30,000	45,000	45,000
Storm Water Fund	0	44	88,812	88,812	0	0
E H Maywood Park Fund	31,208	25,596	0	0	0	0
Total Special Revenue Funds	9,190,347	9,282,076	9,205,794	10,375,876	10,600,123	10,549,753
Debt Service Funds						
G O Debt Service Fund	5,392,881	8,122,612	4,422,673	5,016,588	4,551,988	4,551,988
Convention Center Debt Fund	1,168,916	0	0	0	0	0
TID 5 Debt Service Fund	378	2,927	150	3,448	3,448	3,448
TID 6 Debt Service Fund	1,839,273	1,805,047	1,567,249	1,567,249	1,372,755	1,372,755
TID 7 Debt Service Fund	106,271	2,176	150	189,746	0	0
TID 10 Debt Service Fund	265,714	58,851	176,409	57,229	61,003	61,003
TID 11 Debt Service Fund	788,373	457,875	452,303	462,953	535,803	535,803
TID 12 Debt Service Fund	169,873	162,228	168,848	168,848	161,284	161,284
TID 13 Debt Service Fund	223,319	290,687	316,569	298,044	298,044	298,044
TID 14 Debt Service Fund	299,190	351,400	358,275	331,362	331,362	331,362
TIF 15 Debt Service Fund	157,439	166,931	175,051	158,815	158,815	158,815
TID 16 Debt Service Fund	0	0	0	150	86,434	86,434
Environmental TID Debt Fund	165,605	164,331	158,830	158,830	163,944	163,944
Total Debt Service Funds	10,577,132	11,585,065	7,796,507	8,413,262	7,724,880	7,724,880
Capital Project Funds						
Capital Project Fund	501,251	1,016,609	1,064,250	1,064,250	7,620,007	7,620,007
Capital Improvement Fund	996,593	1,774,014	4,992,287	4,992,287	10,339,909	10,339,909
Industrial Park Fund	2,191,096	85,989	4,100	4,100	313,755	313,755
TID 6 Capital Fund	0	0	0	113,836	0	0
TID 12 Capital Fund	0	0	102,528	102,528	150,000	150,000
TID 16 Capital Fund	0	0	3,945,500	3,945,500	210,000	210,000
Total Capital Project Funds	3,688,940	2,876,612	10,108,665	10,222,501	18,633,671	18,633,671

	2014 Actual	2015 Actual	2016 Amended	2016 Estimated	2017 Requested	2017 Executive
Internal Service Funds						
Motor Vehicle Fund	2,465,997	2,271,903	1,989,788	2,440,270	2,463,659	2,463,743
Health Insurance Fund	7,311,753	7,714,626	7,826,837	7,382,780	7,412,972	7,412,984
Liability Insurance Fund	210,228	176,965	577,000	593,436	598,900	598,900
Workers Compensation Fund	646,723	651,424	602,466	605,526	659,154	659,178
Information Technology Fund	902,911	953,446	1,345,072	1,310,633	905,821	905,857
Total Internal Service Funds	11,537,612	11,768,364	12,341,163	12,332,645	12,040,506	12,040,662
Enterprise Funds						
Water Utility Fund	6,779,994	6,782,978	5,554,484	5,273,034	5,680,721	5,680,721
Wastewater Utility Fund	6,920,219	6,825,803	7,595,304	7,505,981	7,343,663	7,343,927
Transit Utility Fund	4,554,159	4,368,035	4,041,541	4,085,000	4,062,830	4,062,830
Parking Utility Fund	376,570	381,885	686,784	660,130	465,637	465,637
Boat Facilities Fund	80,928	84,605	96,300	296,300	198,435	198,435
Total Enterprise Funds	18,711,870	18,443,306	17,974,413	17,820,445	17,751,286	17,751,550
Fiduciary Funds						
Cemetery Perpetual Care Fund	664	2,066	540	2,000	2,000	2,000
Everhard/Forrer Trust Fund	14,069	10,297	7,540	0	0	0
Total Fiduciary Funds	14,733	12,363	8,080	2,000	2,000	2,000

X

Gen. Ord. No. ____ - 16 - 17. By Alderpersons Draughon and Rabe.
September 19, 2016.

AN ORDINANCE for the vacation of a portion of the paved alley between Sibley Ct. on the north, Saemann Ave. on the south, Calumet Dr. on the east and Wiemann Ave. on the west.

WHEREAS, application by petition for the paved alley has been properly filed with the City Clerk, and

WHEREAS, said petition was signed by all of the owners of the lots and lands abutting that portion of the paved alley sought to be vacated and by more than one-third of the owners on that portion to be discontinued within the block in which it is located, and

WHEREAS, notice of pendency of said application has been duly filed in the office of the Register of Deeds for Sheboygan County, Wisconsin, according to law.

NOW, THEREFORE, THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. A portion of the paved alley between Sibley Ct. on the north, Saemann Ave. on the south, Calumet Dr. on the east and Wiemann Ave. on the west is hereby VACATED AND DISCONTINUED.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

City Plan

_____

_____

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

PROPOSED ALLEY VACATION
COLE'S SUBDIVISION NO. 2
SECTION 15, T. 15 N., R. 23 E.

BEING THE EAST 200' OF A 15' WIDE ALLEY AS PLATTED IN COLE'S SUBDIVISION No. 2, BLOCK 1. SAID ALLEY IS ADJACENT TO LOTS 1, 2, 3 & 4, BLOCK 1 OF SAID SUBDIVISION AND LOTS 25, 26, 27 & 28 OF COLE'S SUBDIVISION, LOCATED IN THE WEST 1/2 OF THE SE 1/4 OF SECTION 15, T. 15 N., R. 23 E. IN THE CITY OF SHEBOYGAN, SHEBOYGAN COUNTY, STATE OF WISCONSIN. SAID TRACT CONTAINS 3,000 SQ. FT.



DEPARTMENT OF PUBLIC WORKS
Improving the quality of life.
City of Sheboygan

0 200' 400'

N
W E
S

Gen. Ord. No. _____ - 16 - 17. By Alderpersons Donohue, Heidemann, Lewandoske, Schneider and Wolf. September 19, 2016.

AN ORDINANCE amending the supplement to Section 82-33 of the Sheboygan Municipal Code so as to delete the Part-Time Television Production Producers Specialist and create a Part-Time Television Production Technician WSCS (Wisconsin Sheboygan Community Stations) in the Information Technology Department, for the City of Sheboygan and create a job description.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 82-33 of the Sheboygan Municipal Code and its Supplement, entitled, "List of Classes and Class Specifications," is hereby amended in Section 6 (a) WSCS as follows:

A. CITY HALL DEPARTMENTS

6. INFORMATION TECHNOLOGY

a. WSCS

	Class Grade	NO. Employees
DELETE:		
Part-Time Television Production Producers Specialist	Mkt	1.0
ADD:		
Part-Time Television Production Technician	02	1.0

Section 2. The new job description for the Part-Time Television Production Technician is attached, and copies of which shall be on file in the offices of the City Clerk, City Finance and Human Resources Department.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached job descriptions shall be in effect from and after its passage and publication.

_____

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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Job Description

Job Title: Part-Time Television Production Technician

Department: Information Technology

Reports To: Television Program Director

Classification: Non-Represented

Wage: Salary Grade 2

Date Issue: September 1, 2016

Position Summary

Under administrative direction from the station program director, to coordinate daily activities in programming, operations, and/or on-air promotions in a television station and to assist in its management.

Essential Duties and Responsibilities:

1. Assists in the selection of and supervises the recording of programs, promotional materials, and satellite feeds.
2. Acts for the station/program manager in his/her absence and at his/her direction.
3. Consults with station/program manager on programming and program-schedule matters.
4. Interviews the public to ascertain the programming needs of the local coverage area and maintains records of programming meeting those needs.
5. Coordinates production/operation activities, such as scheduling of facilities, staff, and equipment.
6. Reviews and recommends the purchase and scheduling of general-audience (non-instructional) programming.
7. Maintains and updates the FCC mandated Public File, including the quarterly issues report and programming list.
8. Assists the station/program manager in duties and special projects.
9. Trains and supervises paid and volunteer production staff.
10. Performs other related duties as assigned.

Supervisory Responsibilities:

- Supervises the preparation of the daily program log

- Supervises the library of pre-recorded programs
- Supervises the preparation and distribution of upcoming program listings

Qualification Requirements:

1. Knowledge of the operations of a television station.
2. Knowledge of television programming.
3. Knowledge of television promotion format and presentation.
4. Knowledge of Federal Communications Commission regulations.
5. Knowledge of automated data processing systems.
6. Ability to produce publicity items.
7. Ability to work with the public.

Education and/or Experience:

- A Bachelor's Degree in Broadcast/Communications with experience in video productions, preferable in a local access television environment or any combination of education and experience that provides a high level of knowledge, skills, and abilities.
- Or in lieu of the above credit for university or four-year college training leading to a major in radio/television, broadcasting, communications, or closely/other related fields
- Two years of responsible experience in television, including program/operations, program scheduling, or traffic.

Pre-Employment Requirement

Job offers for this position are contingent on the individual passing a pre-employment drug screen.

Language Skills:

The ability to communicate effectively in both written and verbal form with a variety of city personnel and members of the public, and maintain effective working relationships with other staff, contractors and participants.

Reasoning Ability:

Strong interpersonal, communication and organizational skills and a strong sense of responsibility and initiative. Work closely with the Supervisor and coworkers in performing a variety of tasks. Ability to work independently in a fast-paced environment with frequent interruptions.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to talk and hear. The employee frequently is required to sit. The employee is occasionally required to stand and walk. The employee must regularly lift and/or move up to 50 pounds.

The City of Sheboygan, Wisconsin is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Sheboygan will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.



Gen. Ord. No. ____ - 16 - 17. By Alderpersons Holzschuh, Belanger, Bohren, Draughon, Heidemann, Hou-Seye, Schneider, Thiel and Trester. September 19, 2016.

AN ORDINANCE repealing Section 2-138 of the Municipal Code, entitled "Remote attendance at meetings."

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-138 of the Sheboygan Municipal Code is hereby repealed.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

C.O.W.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

Charter Ord. No. ____ - 16 - 17. By Alderpersons Holzschuh, Heidemann, Hou-Seye, Schneider, Thiel and Trester. September 19, 2016.

AN ORDINANCE (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) to maintain the number of alderpersons in the City of Sheboygan at 16.

WHEREAS, in 2015, the Common Council approved a charter ordinance reducing the number of alderpersons from sixteen (16) to ten (10), doing so following a schedule that allowed the reduction to be carried out via modifications to the terms of those alderpersons scheduled for re-election in 2017, the election of ten alderpersons in 2018, and the staggering of terms so that five alderpersons would be elected each year, beginning in 2019; and

WHEREAS, as required by state law, the charter ordinance did not take effect until sixty (60) days after its passage and publication in order to give the electors of the city the opportunity to object via a referendum petition as provided in sec. 66.0101 of the Wisconsin Statutes; and

WHEREAS, no such petition was filed, meaning the ordinance went into effect; and

WHEREAS, concerns have arisen among members of the Common Council about the 2015 change, and the Common Council desires to reverse the decision; and

WHEREAS, the Common Council wishes to reverse the decision because it believes sixteen (16) alderpersons are needed to provide adequate representation and because it believes having two alderpersons enables alderman to provide better coverage for their constituents; and

WHEREAS, the Common Council does not wish to put this matter to referendum first, as it is not the size of the council, but the performance and responsiveness of their representatives that is the real issue to Sheboygan citizens; and

WHEREAS, the Common Council, desirous of taking the advice of its City Attorney regarding potential timing issues, defeated a proposal to simply repeal the 2015 Charter Ordinance, and instead desires to make the change in a manner compliant with election laws.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. The City of Sheboygan hereby elects, pursuant to the provisions of Sec. 62.09(1)(b) of the Wisconsin Statutes and the home rule provisions of Sec. 66.0101 of the Wisconsin Statutes, to retain the number of alderpersons in the City of Sheboygan at sixteen (16), but to do so in the following manner:

C.O.W.

A. In the Spring election of 2017, the eight (8) aldermanic positions up for election for the 2017-2018 council year (one from each district) shall be elected for a term of one (1) year.

B. In the Spring election of 2018, all sixteen (16) aldermanic positions shall be up for election for the 2018-2019 council year. The eight (8) aldermanic positions that had been elected for a one (1) year term in 2017 shall be elected for a term of two (2) years, while the remaining eight (8) aldermanic positions shall be elected for a term of one (1) year.

C. Thereafter, each alderperson shall be elected for terms of two (2) years.

Section 2. Section 2-224(c) of the Sheboygan Municipal Code, relating to terms of office for alderpersons, shall be repealed and recreated to read as follows:

"Sec. 2-224. *Terms.*

. . .

(c) *Alderpersons.*

(1) The term of alderperson shall be two years, with the following exceptions:

a. The eight alderpersons elected in 2017 shall serve terms of one year; and

b. The eight alderpersons elected in 2018 from the seats that were not up for election in 2017 shall serve terms of one year.

(2) The alderpersons shall be residents of the aldermanic district from which they are elected, and except as provided in (1), eight of their number, representing one alderperson from each aldermanic district, shall be elected each year."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition shall be filed as provided in sec. 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC PROTECTION & SAFETY COMMITTEE CONSIDERATION

ITEM DESCRIPTION: An Ordinance to create a fifteen-minute parking zone on Erie Avenue (northside of street) between North 8th Street and North 7th Street. This parking zone would be located in front of the businesses at 708 and 710 Erie Avenue.

REPORT PREPARED BY: Ryan Sazama, City Engineer

REPORT DATE: September 16, 2016 **MEETING DATE:** September 27, 2016

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	N/A
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:
A request from the business owner to create a fifteen-minute parking zone on Erie Avenue (northside of street) between N. 8th Street and N. 7th Street. This business is an Adult Day Care facility that has numerous drop offs and pick-ups of individuals using this facility.

STAFF COMMENTS:
Approve the requested parking time zone. This request will have minimal impact to other businesses on this section of Erie Avenue. The parking request is from 8:00 am to 4:00 pm Monday through Friday.

ACTION REQUESTED:
Motion to recommend the Common Council approve the requested parking time zone change.

ATTACHMENTS:
I. G.O. __-16-17

X

Gen. Ord. No. ____ - 16 - 17. By Alderperson Thiel. September 19, 2016.

AN ORDINANCE relating to 15-minute parking limits from 8:00 a.m. to 4:00 p.m. Monday through Friday so as to add the parking limits on the North side of Erie Ave. between North 7th Street and North 8th Street.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Pursuant to Section 118-126 of the Municipal Code entitled "Prohibitions and Restrictions Authorized", the north side of Erie Avenue from 30 feet west of the west curb line of North 7th Street to 116 feet west of the west curb line of North 7th Street is hereby added to the list of locations where parking is limited to 15 minutes from 8:00 a.m. to 4:00 p.m. Monday through Friday.

Section 2. The Department of Public Works and the Police Department are hereby authorized and directed to install the signs to give notification of the aforementioned parking restriction.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

pp+s

_____

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Other Matters

7.1

II

R. O. No. ____ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting various license applications for the period ending December 31, 2016, June 30, 2017 and June 30, 2018.

Law & Lic

City Clerk

CHANGE OF PREMISE

No.	Name	Address

BEVERAGE OPERATOR'S LICENSE (June 30, 2018)

No.	Name	Address
1482	Burt, Donovan D.	1226 S. 13th St.
1478	Crocker, Colin M.	3332 N. 7th St.
5305	Freriks, Scott A.	1130 Swift Ave.
9277	Kamada, Nicholas R.	2336 N. 13th St.
1489	Kettles, Christopher W.	3123 N. Koning Dr.
1491	Mondragon, Cassandra A.	1309 Pennsylvania Ave., #D
6164	Penkwitz, Katherine L.	3627 S. 12th St., #1
1480	Simon, Joey J.	5124 Hidden Creek Dr.
1479	Smith, Michelle L.	829 S. 13th St.
5572	Steindl, Jennifer L.	1614 Saemann Ave.
1490	Thao, Sindey P.	1915 N. 22nd St.
1485	Wendland, Todd EJ(Club)	3106 N. 27th St.

TAXICAB DRIVER'S LICENSE (December 31, 2016)

No.	Name	Address
1486	Tatum, Lashelle T.	2332 Carmen Ave., #8H
7297	Walters II, Michael A.	233 Lincoln Ave., #A

II

Other Matters

7.2

Res. No. ____ - 16 - 17. By Alderpersons Bohren, Schneider, Belanger and Donohue. September 19, 2016.

A RESOLUTION authorizing the sale of City-owned property in Sheboygan Business Center (Lots totaling 8.7 acres and 5.8 acres) to Kiernan West, LLC.

WHEREAS, the Finance Committee has recommended sale of the two lots totaling 14.5 acres at $22,000 per acre for a total of $319,000.

WHEREAS, Kienan West, LLC is proposing to develop the property as tenant space for a distribution company expansion.

RESOLVED: The Common Council approves the sale of said property and that the Common Council authorizes the Mayor and City Clerk to act on behalf of the City and sign all appropriate documents related to the transfer of the property.

Lies over

_____

_____

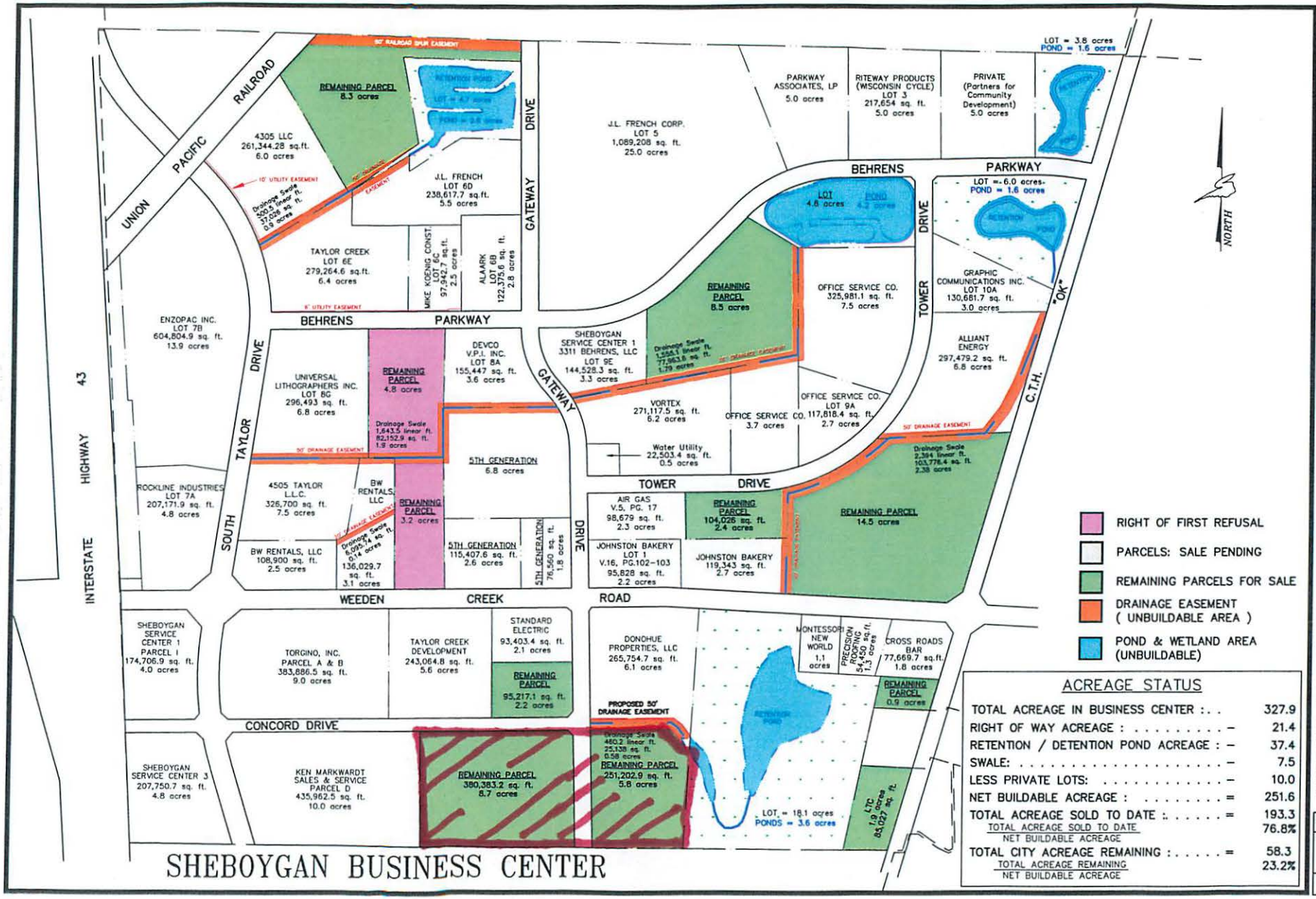
_____

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



ACREAGE STATUS

TOTAL ACREAGE IN BUSINESS CENTER : . .	327.9
RIGHT OF WAY ACREAGE : . . . . . –	21.4
RETENTION / DETENTION POND ACREAGE : –	37.4
SWALE: . . . . . –	7.5
LESS PRIVATE LOTS: . . . . . –	10.0
NET BUILDABLE ACREAGE : . . . . . =	251.6
TOTAL ACREAGE SOLD TO DATE : . . . . . =	193.3
TOTAL ACREAGE SOLD TO DATE / NET BUILDABLE ACREAGE	76.8%
TOTAL CITY ACREAGE REMAINING : . . . . . =	58.3
TOTAL ACREAGE REMAINING / NET BUILDABLE ACREAGE	23.2%

Graphic Scale 0' 200' 400'

BUSINESS CENTER LOT DIVISIONS

City of Sheboygan spirit on the lake

SHEBOYGAN BUSINESS CENTER
LOT DIVISIONS AND REMAINING ACREAGE

SHEBOYGAN, WISCONSIN

Sheet No. 1 OF 1

Date Revised 1/8/2014



II

Other Matters

7.3

R. O. No. ____ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a communication from Dennis Radtke regarding safety concerns at the intersection of N. 12th St. and North Ave.

pp+5

City Clerk

Richards, Susan

From: Alderperson Bill Thiel
Sent: Monday, September 19, 2016 9:40 AM
To: Richards, Susan
Subject: FW: Intersection of 12th Street and North Avenue.

Sue can we get this turned in so I can get it on the PPS agenda.
Thanks

From: Alderperson John Belanger
Sent: Friday, September 16, 2016 2:24 PM
To: Alderperson Bill Thiel; Sazama, Ryan
Subject: Fwd: Intersection of 12th Street and North Avenue.

Bill,

Could you please address this issue at your next PPS meeting? Thank you.

John Belanger

Sent from my iPad

Begin forwarded message:

From: Dennis Radtke <dennisradtke@ymail.com<mailto:dennisradtke@ymail.com>>
Date: September 16, 2016 at 12:29:33 PM CDT
To: "todd.wolf@ci.sheboygan.wi.us<mailto:todd.wolf@ci.sheboygan.wi.us>" <todd.wolf@ci.sheboygan.wi.us<mailto:todd.wolf@ci.sheboygan.wi.us>>, "Alderperson Belanger" <john.belanger@sheboyganwi.gov<mailto:john.belanger@sheboyganwi.gov>>
Cc: Christopher Domagalski <christopher.domagalski@sheboyganwi.gov<mailto:christopher.domagalski@sheboyganwi.gov>>
Subject: Intersection of 12th Street and North Avenue.
Reply-To: Dennis Radtke <dennisradtke@ymail.com<mailto:dennisradtke@ymail.com>>

Dear Alderpersons,

I have written to you in the past regarding the intersection of 12th Street and North Avenue in the past. I feel it is necessary to do so again.

I live at this intersection at 1203 North Ave. so I have a front row seat to what I believe could possibly be the most dangerous intersection in the City of Sheboygan. I believe this for the following reasons:

Stop signs were installed to make the intersection a four way stop. Even with the addition of blinking red lights the driving public either doesn't notice the signs or ignores them a great deal of the time. Without exaggeration, I would estimate that half of the stops at this intersection are rolling stops at best. At worst people drive right through them on the North Avenue without slowing down at all.

This neighborhood has turned over in the past few years and there are a lot of kids playing in and around this intersection. In addition, hundreds of kids pass through this area every school day twice a day.

Having lived here when there was no stop sign it seems to me that kids were more aware of oncoming traffic, and, if they needed to, could go to 13th Street and cross at the four way stop. I feel that the kids have a false sense of security now crossing this intersection. I was told that last week a child did get hit by a car either there or nearby.

Having to stop so many times on this boulevard most times of the day it sounds like a drag racing strip with cars squealing their tires and racing to the next stop sign a block down the street. In fact, as I am typing this a blue mustang squealed out of this intersection and reached a high rate of speed followed by a black SUV doing the same.

In the past the Sheboygan Police Department was prudent enough to have a squad at this intersection from time to time. Of course, when faced with an SUV emblazoned with "Sheboygan Police Department" everyone is on their best behavior. Until, of course, the squad leaves.

I am asking that the City of Sheboygan look into either removing the stop signs or replacing them with traffic signals with the option of a "walk button". These lights could also go to flashing yellow when there is no school in session to keep the flow of traffic unfettered.

Thank you for your time and consideration and thank you for your service.

Warmest Regards,

Dennis Radtke
1203 North Ave.
Sheboygan, WI 53083

II

Other Matters

7.4

R. O. No. ___ - 16 - 17. By CITY CLERK. September 19, 2016.

Submitting a claim from A.F. Group on behalf of Janet Nelson for alleged injuries when she tripped on uneven pavement of the sidewalk outside of her place of employment at the Salvation Army.

Finance

City Clerk

DATE RECEIVED 7-11-16 RECEIVED BY MD

CLAIM NO. 13-16

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

SEP 12 '16 PM 4:44

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

4. **TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

1. Name of Claimant: A.F. Group on behalf of Janet Nelson
2. Home address of Claimant: P.O. Box 40785, Lansing MI 48901
3. Home phone number: 262-787-7882 Attn: Marnie Roberts
4. Business address and phone number of Claimant: Janet Nelson, 2504 Main Ave, Sheboygan, WI 53083
5. When did damage or injury occur? (date, time of day) 6/30/2015 9:45 am
6. Where did damage or injury occur? (give full description) Salvation Army, 1029 Michigan Ave, Sheboygan, WI E sidewalk
7. How did damage or injury occur? (give full description) Our employee tripped on uneven pavement on the sidewalk outside her place of employment at Salvation Army.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

   (a) Name of such officer or employee, if known: not known

   (b) Claimant's statement of the basis of such liability: Failure to properly inspect and maintain the pavement allowed this hazard to exist.
9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

   (a) Public property alleged to be dangerous: pavement/sidewalk in front of the Salvation Army

   (b) Claimant's statement of basis for such liability: Failure to properly inspect and detect this hazard on the city sidewalk.

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

Our employee fractured her right elbow.

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	$_____
Property:	$_____
Personal injury:	$ 23,233.48 to date
Other: (Specify below	$_____
TOTAL	$ 23,233.48

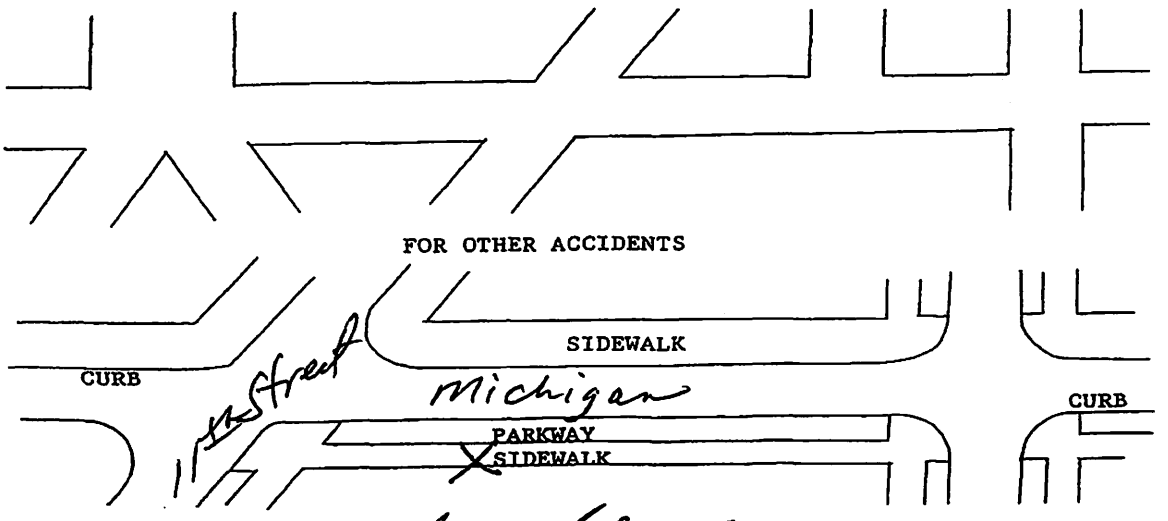
Damaged vehicle (if applicable)

Make: NA Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT _____ DATE 7/11/16

A.F. Group.
Workers Compensation carrier

DATE RECEIVED 7-11-16 RECEIVED BY MD.

CLAIM NO. _____

CLAIM of Janet Nelson

Claimant's Name: A.F. Group on behalf

Claimant's Address: P.O. Box 40785
Lansing, MI 48901

Claimant's Phone No. 262-787-7882
Attn: Marnie Roberts

Auto	$
Property	$
Personal Injury	$ 23,233.48
Other (Specify below)	$
TOTAL	$ 23,233.48

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of $23,233.48. Our claim 4005000097 25

SIGNED [signature] DATE: 7/11/16

ADDRESS: P.O. Box 40785, Lansing MI 48901

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

CITY OF SHEBOYGAN

REQUEST FOR PUBLIC WORKS COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Report of Committee by Strategic Fiscal Planning referencing the Report of Committee by the Committee of the Whole regarding the Building Use Committee's recommendation for advocating the renovation of the current City Hall; and recommends the Strategic Fiscal Planning Committee to establish a budget for the renovations of the existing building or a different location.

At the Strategic Fiscal Planning Committee meeting on April 11, 2016, it was moved by Ald. Donohue, seconded by Ald. Belanger, and passed all ayes, to hold the document for the Strategic Fiscal Planning Committee of the new Council and request Bray Architects to explore options with an $8 million range budget guideline parameter for City Hall renovations, and take into consideration plans for the fire station, moving the budget parameter to $9.4 million; with a timeline of mid-June to bring the information back to the committee estimated, 2016 amended, 2015 actual and 2014 actual amounts are included for comparison.

REPORT PREPARED BY: David H. Biebel, Director of Public Works

REPORT DATE: September 16, 2016 **MEETING DATE:** September 19, 2016

FISCAL SUMMARY:

Budget Line Item:	N/A
Budget Summary:	N/A
Budgeted Expenditure:	$8 - $9.4 Million
Budgeted Revenue:	N/A

STATUTORY REFERENCE:

Wisconsin Statutes:	N/A
Municipal Code:	N/A

BACKGROUND / ANALYSIS:

STAFF COMMENTS:
For your review is Bray Architects proposed budget and preliminary floor plan alterations for the renovation of City Hall.

ACTION REQUESTED:
For informational purposes only.

ATTACHMENTS:
I. R.C. 378-15-16
II. R.C. 366-15-16
III. Strategic Fiscal Planning Committee Meeting Minutes Monday April 11, 2016
IV. Bray Architect's Preliminary Cost Estimate and Draft Floor Plans for City Hall.

VII

6.10

R. C. No. 378 - 15 - 16. By STRATEGIC FISCAL PLANNING. April 18, 2016.

Your Committee to whom was referred R. C. No. 366-15-16 by Committee of Whole regarding the Building Use Committees recommendation for a presentation to the Common Council advocating the renovation of the current City Hall; recommends to Strategic Fiscal Planning Committee to establish a budget for renovations of the existing building or a different location.

Refer to Strategic Fiscal Planning Committee

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

DIRECT REFERRAL

R. C. No. 366 - 15 - 16. By WHOLE. April 11, 2016.

The Committee of the Whole met regarding the Building Use Committees recommendation for a presentation to the Common Council advocating the renovation of the current City Hall as presented in the report by Bray Architects; and a presentation by Bray Architects on the City Hall Use Study was held at the Committee of the Whole meeting on Monday, March 14, 2016; and the Committee of the Whole discussed the matter and recommends referral to the Strategic Fiscal Planning Committee to establish a budget for renovations of the existing building or a different location.

Strategic Fiscal refer to Strategic Fiscal new Council

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

STRATEGIC FISCAL PLANNING COMMITTEE MINUTES (Monday, April 11, 2016)

Generated by Sandy Diener on Wednesday, April 13, 2016

1. OPENING OF MEETING

1.1 ROLL CALL:

PRESENT: Chairman Hammond, Ald. Belanger, Donohue, and Lessard

EX-OFFICIO MEMBERS PRESENT: Jim Amodeo, David Biebel, Chad Pelishek and Sandy Rohrick

EXCUSED: ALD. THIEL

ALSO PRESENT: Mayor Vandersteen, Ald. Bohren, Heidemann, Kath and Wolf, Attorney Adams, Nancy Buss, Garrett Erickson, Ryan Sazama, Debbie DeAmico and Phillip Bock

1.2 CALL MEETING TO ORDER: Chairman Hammond

1.3 PLEDGE OF ALLEGIANCE: Recited by all those present

2. MINUTES

2.1 APPROVAL OF MINUTES - MARCH 8, 2016: **MOTION BY ALD. BELANGER, SECOND BY ALD. LESSARD TO APPROVE. ALL AYES, MOTION CARRIED.**

3. ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 R.C. 15-16 Direct Referral: Committee of the Whole: The Committee of the Whole met regarding the Building Use Committees recommendation for a presentation to the Common Council advocating the renovation of the current City Hall as presented in the report by Bray Architects; and a presentation by Bray Architects on the City Hall Use Study was held at the Committee of the Whole meeting on Monday, March 14, 2016; and the Committee of the Whole discussed the matter and recommends referral to the Strategic Fiscal Planning Committee to establish a budget for renovations of the existing building or a different location. **MOTION BY ALD. DONOHUE, SECOND BY ALD. BELANGER TO HOLD THE DOCUMENT FOR THE STRATEGIC FISCAL PLANNING COMMITTEE OF THE NEW COUNCIL AND REQUEST BRAY ARCHITECTS TO EXPLORE OPTIONS WITH AN $8 MILLION RANGE BUDGET GUIDELINE PARAMETER FOR CITY HALL RENOVATIONS; AND TAKE INTO CONSIDERATION PLANS FOR THE FIRE STATION, MOVING THE BUDGET PARAMETER TO $9.4 MILLION; WITH A TIMELINE OF MID-JUNE TO BRING THE INFORMATION BACK TO THE COMMITTEE. ALL AYES, MOTION CARRIED.**

4. ADJOURN

4.1 **MOTION BY ALD. BELANGER, SECOND BY ALD. DONOHUE TO ADJOURN, SINE AND DIE. ALL AYES, MOTION CARRIED.**

SHEBOYGAN CITY HALL
CITY OF SHEBOYGAN
SHEBOYGAN, WISCONSIN
BRAY PROJECT NO. 3245



Bray Associates Architects, Inc.
Sheboygan & Milwaukee, Wisconsin

Monday | September 19, 2016

Preliminary Cost Estimate | Existing City Hall

Existing Demolition:			
Selective Site Demolition (hardscape, vegetation)	$	25,000.00	
Mass Building Demolition			
Existing Garage	$	25,600.00	
Abatement (allowance)	$	75,000.00	
Interior Selective Demolition	$	83,800.00	
Existing Demolition | Subtotal:			**$ 209,400.00**
New Construction / Renovation:			
Site Improvement	$	75,200.00	
Hardscape (plaza, sidewalk, etc.)	$	75,000.00	
Asphalt Parking Lot	$	37,500.00	
Envelope and Structure			
Existing Building Renovations (ZS Study)	$	1,673,900.00	
New Construction	$	564,000.00	
Architectural | General Construction			
Programmed Spaces	$	1,661,500.00	
Unprogrammed Spaces (Bsmnt, Mech. 4th Floor)	$	160,000.00	
Electrical	$	858,600.00	
New Electrical Service	$	50,000.00	
New Generator	$	65,000.00	
Plumbing	(In ZS study)		
Fire Protection	$	97,600.00	
Mechanical | HVAC	$	936,600.00	
New Construction | Subtotal:			**$ 6,254,900.00**
Construction | Subtotal:			**$ 6,464,300.00**
General Construction Costs:			
General Conditions	$	258,600.00	
Insurance	$	42,000.00	
Performance and Payment Bond	$	48,500.00	
Subcontractor and Supplier Bond	$	32,300.00	
Contractor's Fee	$	161,600.00	
General Construction | Subtotal:			**$ 543,000.00**
Project Contingency Costs:			
Estimating Contingency	$	280,300.00	
Project Contingency | Subtotal:			**$ 280,300.00**
Total Construction Cost Estimate:			**$ 7,287,600.00**

Soft Costs

Architectural / Engineering Fee	$	400,800.00
Construction Contingency	$	291,500.00
Geotechnical services		2,500.00
Environmental Engineering Services		2,500.00
Site permitting fees		
Storm water calculation fee		not included
Notice of Intent (NOINT)		not included
General Site Permitting		2,500.00
Reimbursable expenses (Printing, shipping, etc.)		10,000.00
Plan approval and/or review fees		10,000.00
Owner's builder's risk insurance		7,000.00
Moving and/or relocation services		20,000.00
Furnishings & fixed equipment (allowance)		195,100.00
Council Chambers Audio/Video (allowance)		75,000.00
Telephone system (allowance)		25,000.00
Technology - switches, routers, projectors, etc. (relocate		30,000.00
Legal / Insurance / accounting fees		5,000.00
Land survey		not included
Hazardous material identification		not included
Communications / Radio Tower		not included
Borrowing and/or bonding costs		not included
Traffic impact studies		not included
Multiple bid packages		not included
Design of non-conventional foundations		not included
Wetland delineation and/or relocation		not included
Building commissioning		not included
LEED documentation		not included
Impact fees (storm water, sanitary, water, etc.)		not included
Design/specification of furniture		not included
Construction manager/ owners rep. fees		not included
Land acquisition		not included
		1,076,900.00

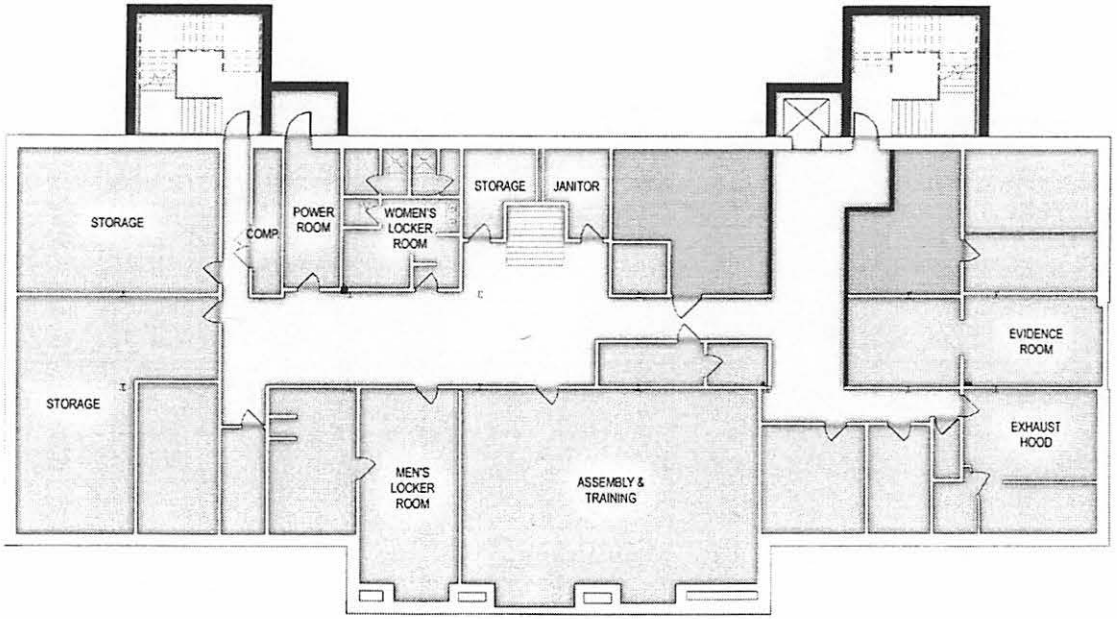
TOTAL PROJECT COST ESTIMATE: $ 8,364,500.00

PROJECT COST RANGE: $ 8,155,387.50 - $ 8,573,612.50

General Notes

1. Construction cost based on traditional design/bid/build const. delivery approach with Spring 2017 bid date
2. Cost estimate assumes 10-12 month construction schedule

S:\1- Current Projects\3245 - Sheboygan City Hall Space Analysis\1 Project Administration\Budget



Color Key

= Renovation

= New Construction

N

bray architects
solid foundations forward thinking

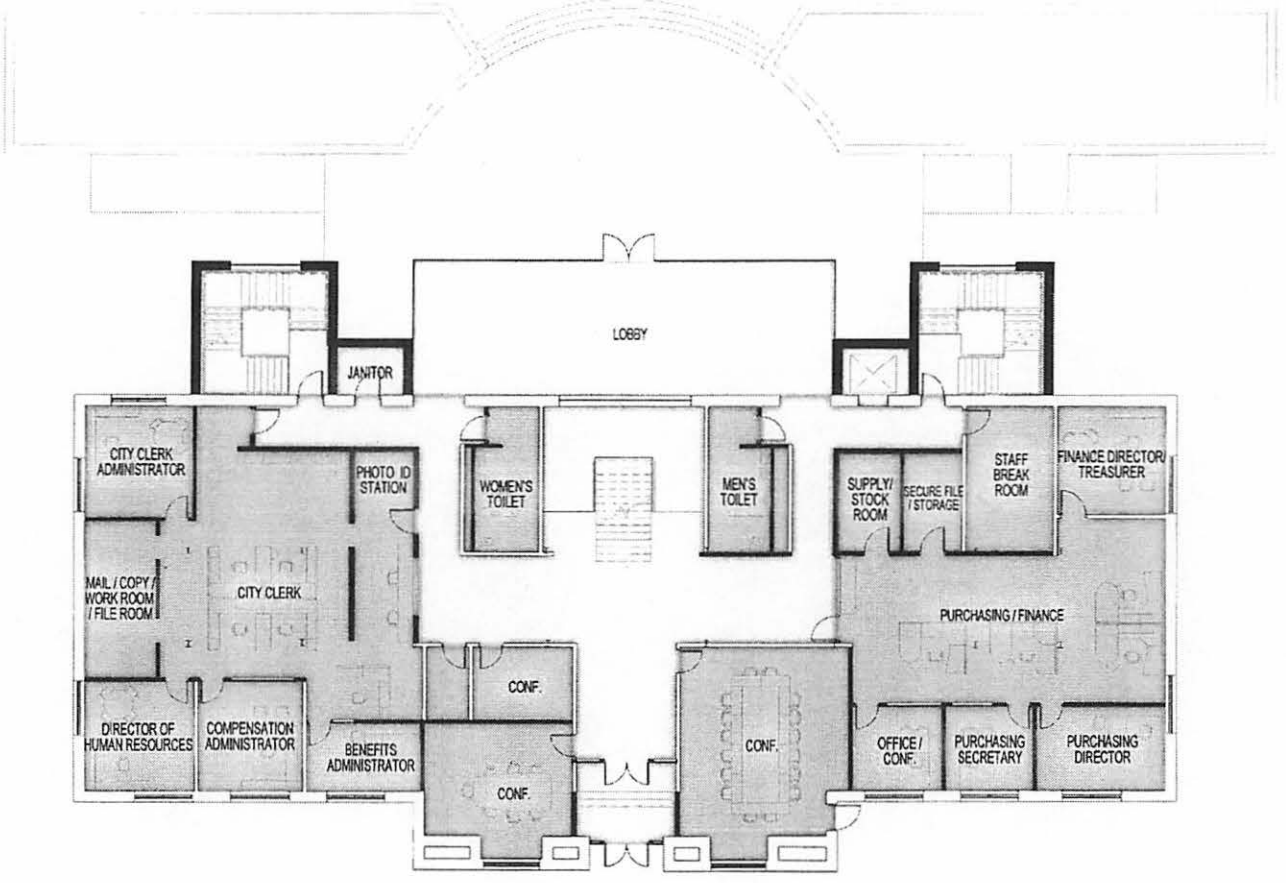
Project #: 3245

BASEMENT FLOOR PLAN

SCALE: 1/16" = 1' - 0"

Sheboygan City Hall
Sheboygan, WI
September 19, 2016

© 2016 Bray Associates Architects, Inc.



Color Key

= Renovation

= New Construction

bray architects
solid foundation. forward thinking

Project #: 3245

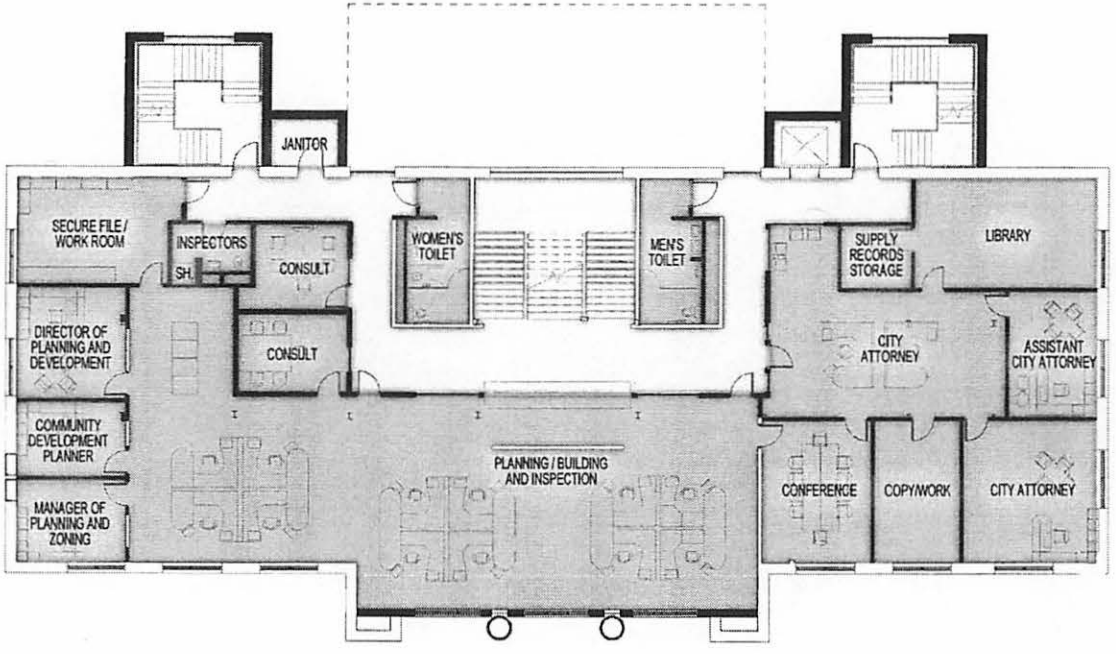
FIRST FLOOR PLAN

SCALE: 1/16" = 1' - 0"

N

Sheboygan City Hall
Sheboygan, WI
September 19, 2016

© 2016 Bray Associates Architects, Inc.



Color Key

= Renovation

= New Construction

N

bray architects
solid foundation forward thinking

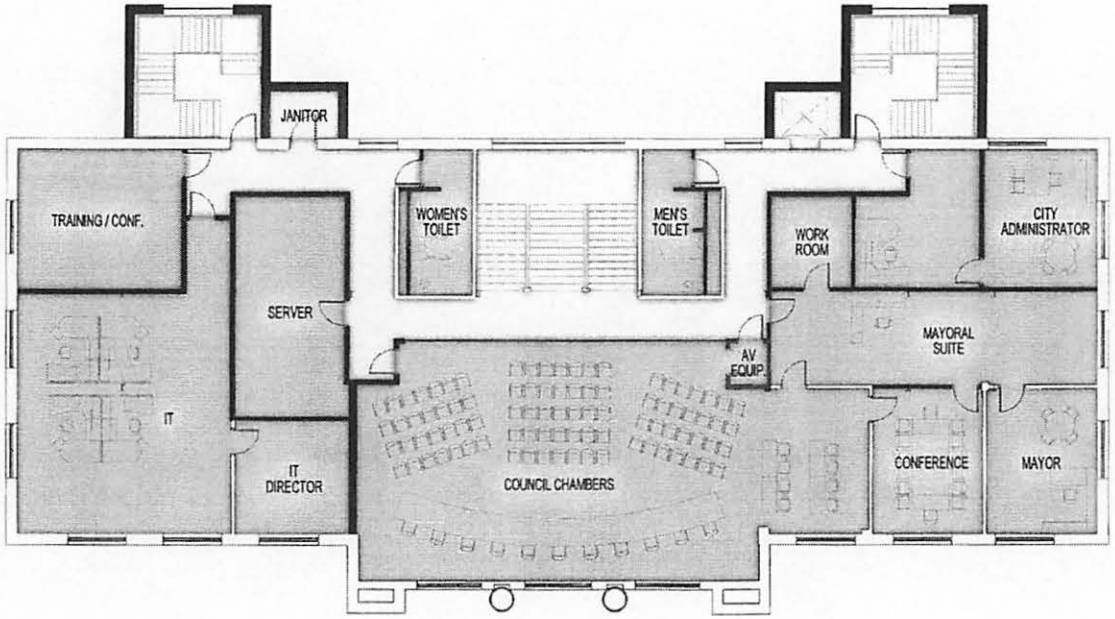
Project #: 3245

SECOND FLOOR PLAN

SCALE: 1/16" = 1' - 0"

Sheboygan City Hall
Sheboygan, WI
September 19, 2016

© 2016 Bray Associates Architects Inc.



Color Key

= Renovation

= New Construction

bray architects
solid foundation. forward thinking

Project #: 3245

THIRD FLOOR PLAN

SCALE: 1/16" = 1' - 0"

N

Sheboygan City Hall
Sheboygan, WI
September 19, 2016

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