

*****ATTACHMENTS*****

City of Sheboygan

828 Center Ave.

920-459-3364

srichards@ci.sheboygan.wi.us

From: Mike Vandersteen [mailto:mjvan320@gmail.com]

Sent: Monday, July 15, 2013 1:28 PM

To: Richards, Sue

Subject: Fwd: Josh Eldridge - Formal Resignation from Sheboygan County Sustainability Task Force

Sue,

Has this resignation already been accepted by the Council? My email trail shows that I forwarded this to you in around June 17th.

Mike

----- Forwarded message -----

From: Josh Eldridge

Date: Monday, June 17, 2013

Subject: Josh Eldridge - Formal Resignation from Sheboygan County Sustainability Task Force

To: Mike Vandersteen <mjvan320@gmail.com>

Resignation

Mike:

Greetings – I regret that I will need to resign my assignment on the Sheboygan County Sustainability Task Force.

The reason for my early departure is a change in my occupation (out of sustainability and into a new field). Due to new commitments, I will be unable to commit the time necessary to fulfill the obligations of the task force.

Best regards,

Josh Eldridge | Rockline Industries

P: 920 453 2772 | C: 479 409 1021 | F: 920 451 7671



August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Section 2-415 of the Municipal Code relating to the position of director of information technology, we hereby recommend that Dave Augustin be appointed as the Director of Information Technology for the City of Sheboygan effective immediately.

Signed:

Signed:

Michael J. Vandersteen
Mayor

James Amodeo
Chief Administrative Officer



August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Section 66.0101 of the Wisconsin Statutes repealing Charter Ord. No. 1-97-98 and creating Chapter 2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor, we hereby recommend that Lee Grosenick be appointed as the City Assessor for the City of Sheboygan effective immediately.

Signed:

Signed:

Michael J. Vandersteen
Mayor

James Amodeo
Chief Administrative Officer



August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Charter Ord. No. 61-12-13, which repealed and recreated Subsection 2-937(a) of the Sheboygan Municipal Code, providing for the appointment of the finance director/treasurer, we hereby recommend that Nancy Buss be appointed as the Finance Director/Treasurer for the City of Sheboygan effective immediately.

Signed:

Signed:

Michael J. Vandersteen
Mayor

James Amodeo
Chief Administrative Officer

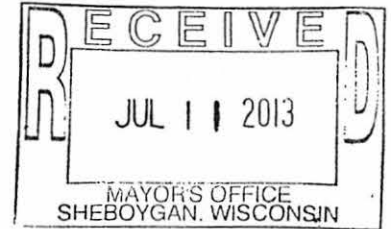
Joseph Sheehan, Ph.D.
Office of the Superintendent

830 Virginia Avenue
Sheboygan, Wisconsin 53081
Ph. (920) 459-3511
Fax: (920) 459-6487



SHEBOYGAN AREA SCHOOL DISTRICT

Learning Today. Leading Tomorrow.



July 9, 2013

Mr. Michael Vandersteen
City of Sheboygan
828 Center Avenue
Sheboygan, WI 53081

Dear Mayor Vandersteen:

This letter is to confirm the appointment of Christine Campe, Early Learning Center Teacher as the Sheboygan Area School District representative to the Library Board. She will fill the unexpired term of Chad Stauber-Soik whose term expires on April 30, 2016. Ms. Campe will be an excellent addition to the Board and we are delighted that she is willing to serve in this capacity.

Sincerely,

A handwritten signature in cursive that reads "Joseph M. Sheehan".

Joseph M. Sheehan, Ph.D.
Superintendent of Schools
Sheboygan Area School District

cc: Christine Campe, Early Learning Center Teacher
Pam Kugi, Early Learning Center Principal

JMS/jjh

A handwritten note in cursive that says "Lies over".

I

Hearing No. - 13 - 14. August 5, 2013.

Pursuant to a notice published and personal notices sent by the City Clerk, there is a hearing scheduled for this evening to amend the City of Sheboygan Official Zoning Map to change the Use District Classification of the following described property from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N, R23E Fairview Subd., Lots 28 & 29 and the south ½ of the vacated east/west alley adjacent to said lots

All interested persons will now be heard.

NOTICE OF PUBLIC HEARING ON AMENDMENT TO THE
SHEBOYGAN ZONING ORDINANCE

Notice is hereby given that a public hearing will be held at 7:00 P.M., August 5, 2013, in the Council Chambers of the City Hall, Sheboygan, Wisconsin, to give persons an opportunity to be heard relative to the proposed amendment to the City of Sheboygan's Official Zoning Map. The purpose of the amendment is to change the Use District Classification of the following described property from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N., R23E. Fairview Subd., Lots 28 & 29 and the south ½ of the vacated east/west alley adjacent to said lots.

SUSAN RICHARDS
City Clerk

Res 24

Res. No. 24 - 13 - 14. By Alderpersons Thiel and Lewandoske.
July 1, 2013.

A RESOLUTION directing a public hearing to be held in connection with change of the City's Official Zoning Map for property located at 2708 Superior Ave.

RESOLVED: That the City Clerk is hereby directed to publish the following notice in the official newspaper in accordance with the provisions of §62.23(7)(d) of the Wisconsin Statutes:

NOTICE OF PUBLIC HEARING ON AMENDMENT TO THE
SHEBOYGAN ZONING ORDINANCE

Notice is hereby given that a public hearing will be held at 7:00 P.M., August 5, 2013, in the Council Chambers of the City Hall, Sheboygan, Wisconsin, to give persons an opportunity to be heard relative to the proposed amendment to the City of Sheboygan's Official Zoning Map. The purpose of the amendment is to change the Use District Classification of the following described property from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N, R23E Fairview Subd., Lots 28 & 29 and the south ½ of the vacated east/west alley adjacent to said lots

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

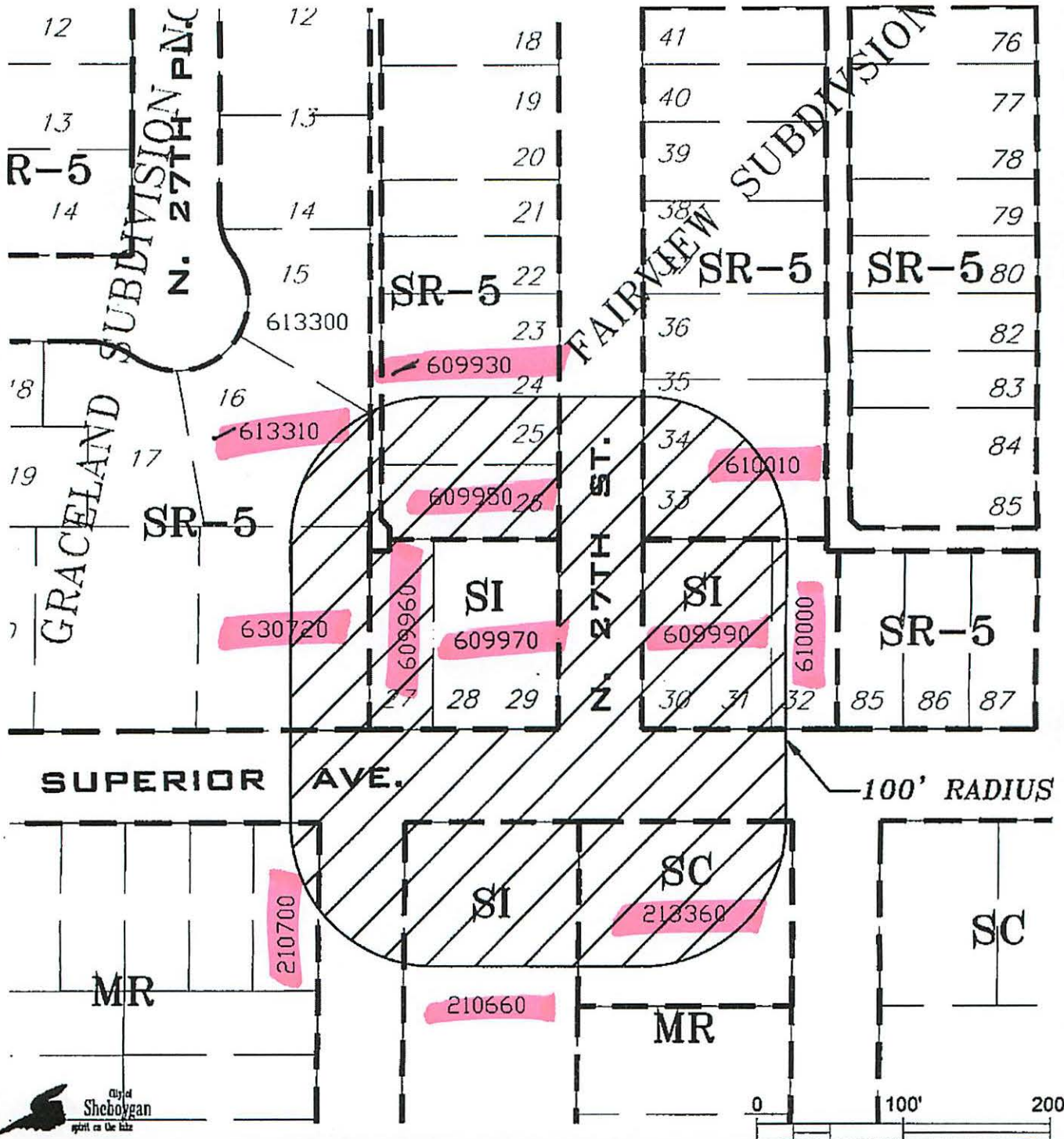
Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

PROPOSED ZONING CHANGE FROM SI TO SC SECTION 16, T. 15 N., R. 23 E.



FAIRVIEW SUBDIVISION, LOTS 28 & 29 AND THE SOUTH 1/2 OF THE VACATED EAST/WEST ALLEY ADJACENT TO SAID LOTS.



BAUER, MATTHEW M
TILLMANN, TIFFANY L
2712 SUPERIOR AVE
SHEBOYGAN WI 53081-2045

CIMAROSTI, DANIEL R.
& SUSAN M.
421 BLACKSTOCK AVE
SHEBOYGAN WI 53083-5071

J&R AVENUE HOLDINGS LLC
1911 N. 40TH ST.
SHEBOYGAN WI 53081-1745

MORRELLE WAREHOUSING LLC
801 FOREST AVE
SHEBOYGAN FLS WI 53085-2527

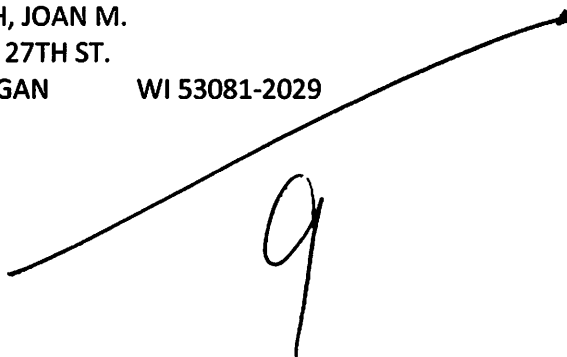
PETERSON, CAROL ET AL
% KARSTEDT, JANICE L/E
1444 N. 27TH ST.
SHEBOYGAN WI 53081-3123

BILLMANN, DALE R.
3424 RIVER BLUFF DR
SHEBOYGAN WI 53083-2643

BIEVER LEASING, LLC
N7470 BITTERSWEET RD
PLYMOUTH WI 53073-4853

WOLF, LEANDER
1525 N. 27TH PL.
SHEBOYGAN WI 53081-2016

JABUSCH, JOAN M.
1526 N. 27TH ST.
SHEBOYGAN WI 53081-2029



II

R. O. No. _____ - 13 - 14. By BOARD OF CONTRACTORS EXAMINERS.
August 5, 2013.

Attached hereto we are submitting application for Building Contractor
License already GRANTED:

2433	Kermit Hochstetler	Carpenter Contractor
	3844 Broadway Rd.	
	Sheboygan Falls, WI 53085	

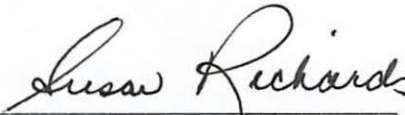


Building/Heating Inspector

II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting various license applications.



City Clerk

TEMPORARY CLASS "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1030	Bethlehem Lutheran Church	1121 Georgia Ave. - one-day event to be held 8/18/13 at Kiwanis Park south shelter.
3004	Fly Like an Eagle Benefit	1202 S. Wildwood Ave. - one-day event to be held 9/7/13 at 1202 S. Wildwood Ave.
1381	St. Peter Claver Ushers Club	1444 S. 11 th St. - three-day event to be Held 9/6/13 to 9/8/13 at Van Treeck Hall-lower level of church and parking lots.
1381	St. Peter Claver Ushers Club	1444 S. 11 th St. - one-day event to be held 10/4/13; 11/1/13; 12/6/13; 01/03/14; 02/7/14; 3/7/14; 4/4/14; 5/2/14 to include the lower level of church - Van Treeck Hall.
3003	Sheboygan HOG Chapter	3736 S. Business Dr. - five-day event to be held 8/29/13 to 9/2/13 to include parking lot and grassy area of businesses.
2753	The Velvet Curtain	1206 N. 8 th St. - three-day events to be Held 8/9/13 to 8/11/13 and 11/7/13 to 11/9/13 to include annex space of Paradigm.


TEMPORARY BEVERAGE OPERATOR'S LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1077	Biebel, David	2707 Rolling Meadows Dr.
9231	Grandlic, Jack E.	431 Juniper Dr.
1968	Piekarski, Paul D.	3912 N. 50 th St.

III

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting various license applications ALREADY ISSUED.


City Clerk

TEMPORARY "B" LICENSE

No. Name

Address

2541 Sheboygan Visual Arts

1201 Erie Ave. - one-day event to be
held 8/2/13 at the Ebco Artworks Bldg.

IV

R. C. No. _____ - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.

Your Committee to whom was referred Com. No. 9-13-14 from Leslie Beineman Falk stating that she is concerned for the safety of people that travel eastbound on Georgia Ave. at S. 14th St. as the brush just to the north is so dense that you cannot see if there is oncoming traffic; recommends that the document be placed on file.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

I

4.1

Com. No. 9 - 13 - 14. July 15, 2013.

Submitting a communication from Leslie Beinemann Falk stating that she is concerned for the safety of people that travel eastbound on Georgia Ave. at S. 14th St. as the brush just to the north is so dense that you cannot see if there is oncoming traffic.

Presented to the Common Council by Alderperson

Scott Lewandoske
Lewandoske

~~PPS~~
file

Richards, Sue

From: Alderperson Scott Lewandoske
Sent: Wednesday, July 10, 2013 5:57 PM
To: Richards, Sue
Subject: Citizen Concern

Sue,

Could you add this item to next Monday's agenda for next weeks common council meeting. It was sent to me this afternoon.

From Leslie Beinemann Falk

I am concerned for the safety of people the travel eastbound on Georgia at 14th street. the brush that is just to the North of that is so dense you can not see if there ia oncoming traffic. I have been almost hit twice in the last 3 weeks because of this. I called DPW and they said it is on "their list" but don't have the manpower at the moment to take care of it.

This person lives on the corner of 17th and Georgia.

Scott Lewandoske

IV

R. C. No. - 13 - 14 . By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred Com. No. 17-12-13 from Alderperson Van Akkeren requesting a review of 2012 Fund Balances in accordance with Res. No. 44-12-13 by Alderperson Hammond, which passed by the Common Council on August 6, 2012; recommends that the document be placed on file.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

I

3.4

Com. No. 17 - 12 - 13. February 18, 2013.

Submitting a communication from Alderperson Van Akkeren requesting a review of 2012 Fund Balances in accordance with Res. No. 44-12-13 by Alderperson Hammond, which was passed by the Common Council on August 6, 2012.

Presented to the Common Council by Alderperson



Van Akkeren

~~Strategic~~
~~Fiscal~~
file

Richards, Sue

From: Alderperson David Van Akkeren
Sent: Wednesday, February 13, 2013 1:56 PM
To: Richards, Sue
Subject: Council Document request

Hi Sue, I would like to request an addition to the upcoming council agenda. I would like to request a review of 2012 Fund balances in accordance with Res. No. 44-12-13 by Alderperson Hammond, which was passed by council on Aug 6th. I would request that this be referred to Strategic Fiscal Planning which is meeting next week. Thank you for the help.

Ald. Dave Van Akkeren

VI

R. C. No. _____ - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.

Your Committee to whom was referred R. O. No. 76-13-14 by the City Clerk submitting a communication from the Sheboygan Professional Firefighters requesting support of a "Fill the Boot" campaign on August 15, 16 and 17, 2013; recommends that the request be approved.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

3.2

R. O. No. 76 - 13 - 14. By CITY CLERK. July 15, 2013.

Submitting a communication from the Sheboygan Professional Firefighters requesting support of a Fill the Boot campaign on August 15, 16 and 17, 2013. Local 483 Fire Fighters would stake out street corners approved by the Police Department to collect donations for children and adults in the community suffering from a neuromuscular disease. This event would take place with off duty personnel - no apparatus will be at any location and there will be no interruption in service.

*PPS
approval*

Susan Richards

City Clerk



SHEBOYGAN PROFESSIONAL FIREFIGHTERS

International Association of Fire Fighters Local 483 A.F.L.-C.I.O.-C.L.C.

SHEBOYGAN PROFESSIONAL FIRE FIGHTERS LOCAL 483 PUBLIC RELATIONS

Proposal: 2013 MDA Fill the Boot

Mayor Michael Vandersteen,

On behalf of the Sheboygan Fire Fighters Local 483 and the Muscular Dystrophy Association, we would like to request your support of a Fill the Boot campaign on August 15, 16 and 17. With your approval, Local 483 Fire Fighters would stake out street corners approved by the Sheboygan Police Department to collect donations for children and adults in the community suffering from a neuromuscular disease.

We are requesting this event take place with off duty personnel. No apparatus will be at the assigned location and there will be no interruption in service. All calls will be responded to as usual. This is a wonderful opportunity to build camaraderie within the department, while providing the Sheboygan Fire Department with positive PR. By agreeing to hold the annual Fill the Boot campaign you are showing the community you care about the people we serve and want to make a positive impact on the lives of those in Sheboygan living with one of the 43 neuromuscular diseases.

This year marks the 56th anniversary of the partnership between the IAFF and the MDA. What better way to continue this long-standing tradition than to show your support locally of the Fill the Boot campaign. We need your support and approval to be successful. We hope you will do your part in providing hope and help to the many client families MDA serves right here in Sheboygan. Please know that the funds raised at this event will help send local children to MDA Summer Camp in Green Lake, Wisconsin, provide clinic services at Prevea Clinic, and support groups for MDA clients and their caregivers in Sheboygan.

We look forward to your approval in making the Sheboygan's finest year!

Thank you for your support in helping us make this one of Sheboygan Firefighters best years.

Chase Longmiller
President
Sheboygan Firefighters
Local 483

VI

R. C. No. _____ - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.

Your Committee to whom was referred R. O. No. 77-13-14 by the Chief of Police submitting his quarterly report showing the activities of the department for the period commencing April 1, 2013 and ending June 30, 2013; recommends that the Report of Officer be accepted and placed on file.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.4

R. O. No. 77 - 13 - 14. By CHIEF OF POLICE. July 15, 2013.

Pursuant to section 54-65 of the Municipal Code, I herewith submit my quarterly report showing the activities of my department for the period commencing April 1, 2013 and ending June 30, 2013.

Part I Crimes	April		May		June		2013 TOTAL 1st QTR Actual Offenses	2012 TOTAL 1st QTR Actual Offenses
	Actual Offenses	Cleared	Actual Offenses	Cleared	Actual Offenses	Cleared		
Homicide	0	0	0	0	0	0	0	1
Rape	2	1	1	0	3	1	6	2
Robbery	2	1	1	0	0	1	3	3
Aggravated Assault	8	8	9	6	8	6	25	33
Burglary	13	2	11	1	25	6	49	48
Theft	75	29	81	24	101	47	257	313
Vehicle Theft	2	2	2	0	5	3	9	9
Arson	0	0	0	0	0	0	0	1
Total Part I Crimes	102	43	105	31	142	64	349	410
Total Current Actual Offenses	349		Total Current Cleared		138			
Same Quarter Last Year	410		Same Quarter Last Year		228			

*PPS
ac + file*

Traffic Arrests	
April	236
May	299
June	200
Current Quarter	735
Same Quarter Last Year	674

Other Arrests	
April	423
May	414
June	521
Current Quarter	1358
Same Quarter Last Year	1236

Accidents Investigations	
Current Quarter	418
Same Quarter Last Year	355

Total Arrests	
Current Quarter	2093
Same Quarter Last Year	1910

Property	April	May	June	Current Quarter	Same Quarter Last Year
Value Property Stolen	36032	92385	54440	182857	145300
Value Property Recovered	1666	5677	39128	46471	22702
Percent Recovered	5	6	72	25	16

Chief of Police, Christopher D. Domagalski

VII

R. C. No. - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 66-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; that the following licenses be granted contingent upon the application being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (RENEW) (June 30, 2015)

<u>No.</u>	<u>Name</u>	<u>Address</u>
9346	Huerta, Jaime A.	539 Clark St., Cascade
9481	Kuehl, Alexis A.	1218 Bluff Ave.
5750	Pups, James R.	1433 N. 38 th St.

TAXICAB OPERATOR'S LICENSE (RENEWAL) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
9554	Champeau, Joseph P.	1821 S. 15 th St.

Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor



R. C. No. - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 75-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; that the following licenses be granted:

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1040	Brennans On Michigan	1101 Michigan Ave. - two-day event to be held 8/24/13 to 8/25/13 to include the west & south parking lots.
*2373	Duke of Devon	739 Riverfront Dr. - one-day event to be held 8/9/13 to include the tent between the Duke of Devon and the Wharf - parking lot only.
*Approved contingent upon issuance of the required street festival permit for the Duke of Devon.		

"CLASS B" LIQUOR LICENSE (NEW) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
3001	Four of a Kind I	811 Indiana Ave.

"CLASS B" LIQUOR LICENSE (RENEW) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
*2758	Mikes Wilson Ave Bar & Grill	840 Wilson Ave.
*Approved contingent upon the application being corrected, and with a warning to include all violations on future applications.		

BEVERAGE OPERATOR'S LICENSE (June 30, 2015)

<u>No.</u>	<u>Name</u>	<u>Address</u>
9417	Aicher, Samantha	2418 N. 11 th St.
7544	Antonie, Deborah C.	1026 N. 4 th St.
7500	Antonie, Thomas J.	1026 N. 4 th St.
0039	Bellmore, Rebecca L.	379 Washington Ave., Cleveland
0042	Beniger, Joseph W.	1442 S. 13 th St.
7035	Bub, Geoff W.	911A Indiana Ave.
0045	Buchanan, Sarah G.	1942 N. 9 th St.
0051	Carlson, Leah S.	1416A Lincoln Ave.
9494	Contreras, Arturo R.	2762 N. 31 st Pl.
9509	Casper, Debra L.	3728 Kennedy Circle
6906	Deligiannis, Nick J.	426 Grant Ave.

5546 Gross, Travis J.	2728 Highland Ter.
0046 Hafemann, Rachel L.	3431 N. 10 th St., #832
9513 Kaemmer, Tracey R.	1231 Huron Ave.
0047 Konetzki, Max R.	4519 Hunters Glen Dr.
7678 Kraus, Jamie J.	2410 North Ave.
0059 Lee, Kelly	1924 Superior Ave., #B
9512 Lilyquist, Steve C.	2510 S. 12 th St.
9483 Linn, Alex G.	2312 N. 4 th St.
*0052 Loomis, Vanessa R.	2408 Park Pl., #1

***Approved contingent upon the application being corrected, and with a warning to include all violations on future applications.**

8240 Ludwig, Malyssa A.	4213 Autumn Ct.
9479 Muehlbauer, John P. (Club)	145 Fox Glove Ln., Sheb. Falls
0048 Ramirez, Fabian E.	832 N. 27 th St.
0040 Rauls, Melissa J.	630 North St., Kiel
9399 Schroeder, Jarrod M.	1346 Lincoln Ave.
8267 Schulze, Amanda M.	717 Zimbal Ave.
8564 Stuefen, Troy A.	1719 S. 14 th St.
9538 Stuefen, Ty A.	530 Park Ave.
0049 Tahiri, Xhevat	3005 Whispering Winds Dr.
8390 Wiedmeyer, Ashley N.	3722 Superior Ave., B7
9511 Wiegand, June D.	N7367 Northstar Rd.

TAXICAB OPERATOR'S LICENSE (June 30, 2014)

No. Name

Address

***0043 Hackendahl, Arthur H. 1001 Falls Parc Dr., #3, Sheb. Falls**
***Approved contingent upon the application being corrected, and with a warning**
to include all violations on future applications.

_____ Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. _____ - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred a Res. No. 131-12-13 by Alderperson Versey providing concrete, measurable guidelines to city employees, appointed by the Mayor, to reduce energy and fuel use in City Departments in 2013 and beyond; recommends that the document be placed on file.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

4.5

Res. No. 131 - 12 - 13. Alderperson Versey. January 21, 2013.

A RESOLUTION providing concrete, measurable guidelines to city employees, appointed by the Mayor, to reduce energy and fuel use in City Departments in 2013 and beyond.

WHEREAS, by implementing these guidelines, the City will reduce energy and fuel usage and increase its renewable energy sources to 18% per year of total consumption by 2018;

WHEREAS, the City, due to budgetary constraints, needs to use every means possible to reduce government costs and waste; and

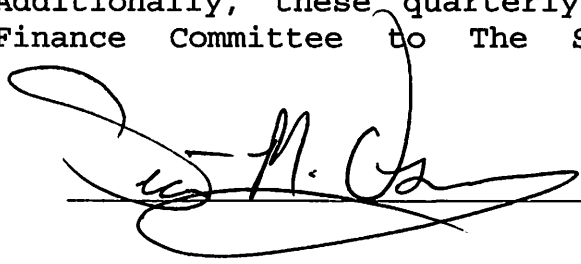
WHEREAS, it is best economic practice for the City to work seriously toward sustainable operating costs for its future viability beyond 2013.

RESOLVED: That Mayor Van Akkeren and Chief Administrative Officer Amodeo, in consultation with City Department Heads, appoint an employee from each city department/location to oversee and enforce the following guidelines to reduce energy, fuel. All City employees are subject to the guidelines. (Departments/locations may add to these guidelines for further usage reduction.)

- *Look at alternative sources of energy ie: solar, wind, and bio-fuels*
- *Install energy efficient lighting where ever possible with occupancy and daylight sensors*
- *Turn off computer monitors and copiers each night. Full compliance is necessary.*
- *Information Services will adjust computers so monitors go into "sleep" mode after 20 minutes of inactivity, and with a mouse adjustment "wake-up" right where it left off.*
- *Encourage culture of all staff noticing when something is left on and turning it off.*
- *Reduce energy use in over-lit areas by turning off half (50%) the switches and/or replacing with energy efficient fixtures and bulbs.*
- *Temperatures will be standardized throughout all buildings with the maximum winter temperature at 68 degrees and minimum summer setting at 74 degrees. Dress appropriately.*

- Individual space heaters, coffee makers, refrigerators, etc. are not allowed. Departments utilize shared appliances and turn them off when not in use.
- All changeovers must include at a minimum Energy Star and WaterSense rated efficient fixtures, preferably locally and/or regionally produced. This includes water, electric and natural gas fixtures.
- Promote use of video or telephone conferencing as much as possible.
- No idling of engines. Other than police and emergency vehicles, engines are turned off within two minutes of stopping.

BE IT FURTHER RESOLVED: That energy, fuel and product usage be recorded by the City's Finance Department, and that a quarterly report be given to each City department/location to measure progress toward the year's 10% usage reduction and by implementing these guidelines the cities renewable energy source is 18% per year of total consumption by 2018. Additionally, these quarterly reports would be referred by the Finance Committee to The Sheboygan Sustainable Task Force.



*Strategic
fill*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. _____ - 13 - 14. By FINANCE. August 5, 2013.

Your Committee to whom was referred Res. No. 36-13-14 by Alderperson Hammond rescinding 2012 real estate taxes for Assessment No. 592811204080, 59281503170 and 59281316780; recommends that the Resolution be passed.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Other Matters

10.2

Res. No. 36 13 - 14. By Alderperson Hammond. July 15, 2013.

A RESOLUTION rescinding 2012 real estate taxes for Assessment No. 59281204080, 59281503170, 59281316780.

RESOLVED: That the appropriate City Officials are hereby authorized and directed to rescind 2012 real estate taxes of \$194.97 for Assessment No. 59281204080, \$435.11 for Assessment No. 59281503170 and \$382.78 for Assessment No. 59281316780 for a total of \$1,012.86 in accordance with State Statute 74.33 Par 1 c Sheboygan County government owned this property prior to January 1, 2012 and it is exempt for 2012 taxation.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized and directed to rescind 2012 real estate taxes in the amount of \$1,012.86 for Assessment Nos. 59281204080, 59281503170 and 59281316780 in accordance with State Statute 74.33 and draw orders on the General Fund Finance Department Taxroll Adjustment Account No. 10115100-590250 in payment of same.

*Finance
approve*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. _____ - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred Res. No. 37-13-14 by Alderperson Heidemann supporting the construction of a non-motorized pedestrian trail in the Wisconsin Power and Light Utility Corridor from Lakeshore Drive to Taylor Drive (2.5 miles) on the south-side of Sheboygan; recommends that the Resolution be passed.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

6.2

Res. No. 37 - 13 - 14. By Alderperson Heidemann. July 15, 2013.

A RESOLUTION supporting the construction of a non-motorized pedestrian trail in the Wisconsin Power and Light Utility Corridor from Lakeshore Drive to Taylor Drive (2.5 miles) on the south-side of Sheboygan.

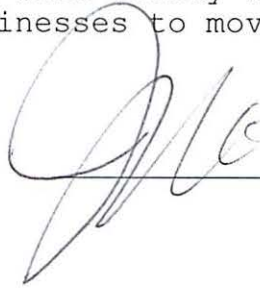
WHEREAS, the City of Sheboygan is interested in providing designated areas for pedestrians and bicyclists because promoting walking and bicycling as an active transportation choice provides direct health, economic, and increased air quality benefits to our community; and

WHEREAS, the City of Sheboygan recognizes and acknowledges the long-term ownership and management responsibilities (when applicable) associated with this Sheboygan County Non-motorized Transportation Pilot Program (NMTTP) project, and will meet its obligations under the Funding and Maintenance contract for the project; and

WHEREAS, the City of Sheboygan's support is important for this potential project.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council of the City of Sheboygan supports City staff to work with County staff associated with the NMTTP as well as other volunteers/businesses to move this project forward.

*D.W.
approved*



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. _____ - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred Res. No. 38-13-14 by Alderperson Heidemann authorizing signing easement(s) for a mini-storm sewer to be constructed in portions of property for Paul and Diana Neils, 2905 S. 15th St.; recommends that the Resolution be passed.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

6.3

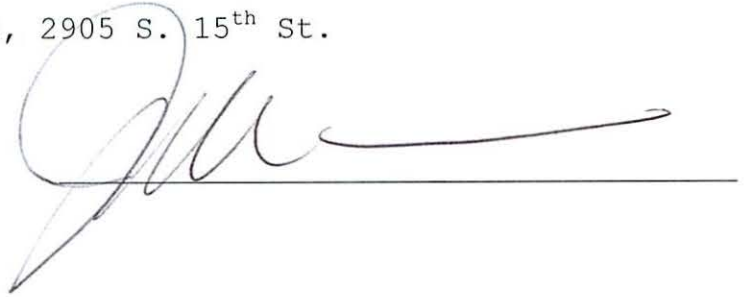
Res. No. 38 - 13 - 14. By Alderperson Heidemann. July 15, 2013.

A RESOLUTION authorizing signing easement(s) for a mini-storm sewer to be constructed in portions of their property.

RESOLVED: That the Mayor and City Clerk are hereby authorized to sign the easement(s) for a mini-storm sewer for the following properties:

1. Paul A. Neils and Diana C. Neils, 2905 S. 15th St.

P.A.
approve



I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

EASEMENT

THIS INDENTURE, made this 5th day of July, 2013, by Paul A. and Diana C. Neils, husband and wife, and as joint tenants, residing at 2905 S. 15th Street, Sheboygan, Wisconsin, "GRANTOR," and the City of Sheboygan, a Municipal Corporation of the State of Wisconsin, "GRANTEE";

Return To:
City Attorney
828 Center Avenue
Sheboygan WI 53081

59281-413060
Tax Parcel No.

WITNESSETH:

KNOW ALL MEN BY THESE PRESENTS, that the said **GRANTOR**, in consideration of the sum of one (\$1.00) dollar and other valuable consideration in hand paid by said **GRANTEE**, receipt whereof is hereby confessed and acknowledged, and the covenants hereinafter contained, hereby grants a permanent easement to **GRANTEE** for municipal purposes, to construct and maintain a mini-storm sewer in, under, and along the north five feet (5') and east five feet (5') of the following described property:


GLENCOURT SUBDIVISION, LOT 14, BLK 1, CITY OF SHEBOYGAN,
COUNTY OF SHEBOYGAN, STATE OF WISCONSIN

The **GRANTOR** further grants unto the **GRANTEE**, its successors and assigns, the right, privilege and easement to enter on said premises for the purposes of laying, patrolling, maintaining, cleaning, repairing and renewing said mini-storm sewer.

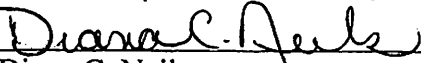
GRANTEE shall not specially assess **GRANTOR** for the mini-storm sewer construction. However, **GRANTOR** acknowledges and agrees that no site restoration is to be provided by **GRANTEE** in connection with construction of the mini-storm sewer.

The covenants herein contained shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF, the **GRANTOR**, has caused the execution of this document on this 5th day of July, 2013.



Paul A. Neils
(Sign in the presence of a Notary Public)



Diana C. Neils
(Sign in the presence of a Notary Public)

STATE OF WISCONSIN)
) §
SHEBOYGAN COUNTY)

Personally came before me, this 5th day of July, 2013,
Jerome K. Timm and Sharon D. Timm, to me known to be the person(s) who executed the
foregoing instrument and acknowledged the same.

Linda McCabe
Linda McCabe
Notary Public-Sheboygan County
My commission expires 12/11/2016

ACCEPTED BY: CITY OF SHEBOYGAN

BY: _____
Michael Vandersteen
Mayor

ATTEST: _____
Susan Richards
City Clerk

STATE OF WISCONSIN)
) §
SHEBOYGAN COUNTY)

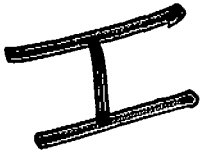
Personally came before me, this _____ day of _____, 2013,
Michael Vandersteen, Mayor, and Susan Richards, City Clerk, of the above-named municipal
corporation, to me known to be such Mayor and City Clerk of said corporation, and
acknowledged that they executed the foregoing instrument as such officers of said corporation,
by its authority.

Notary Public-Sheboygan County
My commission expires _____

Acceptance is authorized by and in accordance with Res. No. _____.

This instrument drafted by:

Stephen G. McLean
Wisconsin State Bar No. 01011662



Com. No. - 13 - 14. August 5, 2013.

Submitting a communication from Alderperson Bohren regarding the Private Sector Wisconsin Health Insurance Annual Average Premiums for 2011 Compared to City of Sheboygan's Plan.

Presented to the Common Council by Alderperson _____.
Bohren

**PRIVATE SECTOR WISCONSIN HEALTH INSURANCE
ANNUAL AVERAGE PREMIUMS FOR 2011* COMPARED TO CITY OF SHEBOYGAN'S PLAN**

SINGLE PLAN

CITY OF SHEBOYGAN	\$8,844.00 for 2012, 2013
PRIVATE SECTOR IN WISCONSIN	<u>\$5,414.00</u> for 2011

\$3,430.00 additional per employee per year, or divided by 12 months = \$285.83 additional per employee per month compared to the private sector in Wisconsin.

FAMILY PLAN

CITY OF SHEBOYGAN	\$20,776.80 for 2012, 2013
PRIVATE SECTOR IN WISCONSIN	<u>\$15,024.00</u> for 2011

\$ 5,752.80 additional per employee per year, or divided by 12 months = \$479.40 additional per employee per month compared to the private sector in Wisconsin.

*** Source: *Milwaukee Journal Sentinel* article, *400,000 fewer Wisconsin workers get health care through employer*, by Guy Boulton of the Journal Sentinel, dated April 11, 2013.**

I

Com. No. - 13 - 14 . August 5, 2013.

Submitting a communication from Alderperson Bohren requesting that the attached document "Priority Driven Budget Process" be referred to the Strategic Fiscal Planning Committee.

Presented to the Common Council by Alderperson _____.
Bohren

Richards, Sue

From: Alderperson Jim Bohren
Sent: Tuesday, July 30, 2013 11:49 AM
To: Richards, Sue
Subject: FW: Priority Driven Budget Process
Attachments: gfoa-priority.pdf

Sue -

Please include the attached document "Priority Driven Budget Process" as a document for the Monday 8/5/2013 Council meeting. Please refer it to the Strategic Fiscal Planning Committee. If I am to late for the Agenda please put it in under "Other Matters" Thank you very much.

Alderman Jim Bohren
8th District - Wards 24, 25 & 26
City of Sheboygan, Wisconsin
920.395.2230
jim.bohren@ci.sheboygan.wi.us

2013 - 2014 Committee Assignments

Chairman, Committee of the Whole
Vice Chairman, Public Works Committee
Vice Chairman, Salaries & Grievances Committee

From: Fay Uraynar [fayb@intosolutions.com]
Sent: Monday, July 29, 2013 2:32 PM
To: Alderperson Jim Bohren
Subject: Priority Driven Budget Process

FYI - Priority Driven Budget Process.

The County used. They have the format material. I've checked in the past the County was willing to share it with the City.

Fay



www.intosolutions.com
www.quickbookworkshops.com



Fay Uraynar cpa, mba
President

1210 S. 10th Street
Sheboygan, WI
53081

fayb@intosolutions.com

tel: 920-457-8007
fax: 920-457-8177

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Anatomy of a
Priority-
Driven
Budget Process



Credits

This paper was written by Shayne C. Kavanagh, Jon Johnson, and Chris Fabian. Kavanagh is Senior Manager of Research for the GFOA's Research and Consulting Center in Chicago, Illinois; he can be reached at skavanagh@gfoa.org. Johnson is a Senior Manager, Research and Advisory Services, at the Center for Priority Based Budgeting; he can be reached at jjohnson@pbbcenter.org. Fabian is a Senior Manager, Research and Advisory Services, at the Center for Priority Based Budgeting; he can be reached at cfabian@pbbcenter.org.

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Director, Finance and Strategic Planning, Polk County, Florida

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Economic Development and Chief Strategist, City of San Jose, California

Wanda Williams
Research and Budget Director, City of Savannah, Georgia

GFOA's Research and Consulting Center

The Research and Consulting Center (RCC) is the management analysis and consulting arm of the Government Finance Officers Association. Since beginning operations in 1977, the RCC has provided management and technology advisory services to hundreds of local, county, and state governments; public utilities; elementary and secondary education systems; and transit authorities. The RCC is nationally recognized for its comprehensive analytical and advisory services, as well as for specialized research on state and local government finance.

You can learn more about us and contact us at www.gfoaconsulting.org or 312-977-9700.

The logo consists of a solid black rectangle. Inside the rectangle, the words "Priority-Driven" are written in a white, serif font. "Priority-" is on the top line and "Driven" is on the bottom line, both centered horizontally.

Priority-Driven

Contents

Introduction	1
Leading the Way to Priority-Driven Budgeting	2
Steps in Priority-Driven Budgeting	5
1. Identify Available Resources	6
2. Identify Your Priorities	6
3. Define Your Priority Results More Precisely	8
4. Prepare Decision Units for Evaluation	10
5. Score Decision Units Against Priority Results	11
6. Compare Scores Between Offers or Programs	13
7. Allocate Resources	15
8. Create Accountability for Results, Efficiency, and Innovation	17
Conclusion	19
Appendix 1: Building a Program Inventory	20

Anatomy of a Priority-Driven Budget Process

Introduction

The traditional approach to governmental budgeting is incremental: The current year's budget becomes the basis for the next year's spending plan, and the majority of the organization's analytical and political attention focuses on how to modify this year's spending plan based on revenues anticipated in the next year.¹ An incremental approach is workable, if suboptimal, in periods of reasonably stable expenditure and revenue growth because the current level of expenditures can be funded with relatively little controversy. However, the incremental approach to budgeting is not up to the financial challenges posed by the new normal of relatively flat or declining revenues, upward cost pressures from health care, pensions, and service demands, and persistent structural imbalances.²

Priority-driven budgeting³ is a common sense, strategic alternative to incremental budgeting. Priority budgeting is both a philosophy of how to budget scarce resources and a structured, although flexible, step-by-step process for doing so. The philosophy of priority-driven budgeting is that resources should be allocated according to how effectively a program or service achieves the

goals and objectives that are of greatest value to the community. In a priority-driven approach, a government identifies its most important strategic priorities, and then, through a collaborative, evidence-based process, ranks programs or services according to how well they align with the priorities. The government then allocates funding in accordance with the ranking.

The purpose of this paper is to describe factors that have led governments to adopt priority budgeting and to identify the essential concepts and steps in such a process, including the adaptations individual governments have made to customize priority-driven budgeting to local conditions. The paper is based on the experiences of the governments below, which were selected for variety in organization size, type of government, and approach to budgeting.⁴ This paper builds on prior publications about priority-driven budgeting by taking a step back from specific approaches to budgeting and describing the major steps in the process and then outlining options for putting those steps into operation. It is GFOA's hope that this paper will give those who are new to priority-driven budgeting a solid base from which to get started, and to provide veterans of priority-driven budgeting with ideas for further adapting and sustaining priority-driven budgeting in their organizations.

Our Research Participants

City of Savannah, Georgia	(pop. 131,000)
City of Walnut Creek, California	(pop. 64,000)
Mesa County, Colorado	(pop. 146,093)
City of San Jose, California	(pop. 1,023,000)
Polk County, Florida	(pop. 580,000)
City of Lakeland, Florida	(pop. 94,000)
Snohomish County, Washington	(pop. 683,655)

Leading the Way to Priority-Driven Budgeting

Priority budgeting represents a fundamental change in the way resources are allocated. The governing body and the chief executive must understand and support the process and communicate that support throughout the organization. In addition, these officials must be willing to carry out their decision-making responsibilities in a way that is consistent with a priority-driven process. The change an organization desires to bring about by virtue of implementing priority-driven budgeting won't happen overnight, so those leading the move to priority budgeting must make it clear that this type of budgeting is not a one-time event – it is the “new normal.” To see the change through for the long-term, leaders must have a passion for the philosophy underlying priority-driven budgeting, but at the same

time, they must not be overly committed to any particular budgeting technique or process. They must remain adaptable and able to respond to the circumstances while remaining true to the philosophy. If the organization doesn't have this type of leadership, it might be better to delay priority-driven budgeting or look to another budgeting reform that has greater support. The “Philosophy of Priority-Driven Budgeting” sidebar describes the philosophy of priority-driven budgeting and its central principles. Use these principles to test the support among critical stakeholders and to build a common understanding of the tenets the budget process will be designed around.

Of course, not everyone in the organization can be expected to immediately accept priority-driven budgeting with the same enthusiasm. The leadership must articulate why a priority-driven budget

The Philosophy of Priority-Driven Budgeting

The underlying philosophy of priority-driven budgeting is about how a government entity should invest resources to meet its stated objectives. It helps us to better articulate why the services we offer exist, what price we pay for them, and, consequently, what value they offer citizens. The principles associated with this philosophy of budgeting are:

- **Prioritize Services.** Priority-driven budgeting evaluates the relative importance of individual programs and services rather than entire departments. It is distinguished by prioritizing the services a government provides, one versus another.
- **Do the Important Things Well. Cut Back on the Rest.** In a time of revenue decline, a traditional budget process often attempts to continue funding all the same programs it funded last year, albeit at a reduced level (e.g. across-the-board budget cuts). Priority-driven budgeting identifies the services that offer the highest value and continues to provide funding for them, while reducing service levels, divesting, or potentially eliminating lower value services.
- **Question Past Patterns of Spending.** An incremental budget process doesn't seriously question the spending decisions made in years past. Priority-driven budgeting puts all the money on the table to encourage more creative conversations about services.
- **Spend Within the Organization's Means.** Priority-driven budgeting starts with the revenue available to the government, rather than last year's expenditures, as the basis for decision making.
- **Know the True Cost of Doing Business.** Focusing on the full costs of programs ensures that funding decisions are based on the true cost of providing a service.
- **Provide Transparency of Community Priorities.** When budget decisions are based on a well-defined set of community priorities, the government's aims are not left open to interpretation.
- **Provide Transparency of Service Impact.** In traditional budgets, it is often not entirely clear how funded services make a real difference in the lives of citizens. Under priority-driven budgeting, the focus is on the results the service produces for achieving community priorities.
- **Demand Accountability for Results.** Traditional budgets focus on accountability for staying within spending limits. Beyond this, priority-driven budgeting demands accountability for results that were the basis for a service's budget allocation.

is something worth actively supporting and voting for, rather than just a “least-worst” outcome in a time of revenue scarcity.’ The leadership must also create a sense of urgency behind priority-driven budgeting by showing the financial forecasts, analysis, and other information that supports the need for a new approach to budgeting. Ensuring that a priority-driven budgeting process is successfully adopted requires organization-wide acceptance and a shared understanding of the entity’s financial condition. For example, the City of Savannah, Georgia, shared trends in major revenue sources, reserves, and long-term forecasts to show that the city’s revenues were entering a period of protracted decline. Of course, the case need not hinge on financial decline. A case can also be made based improving the value the public receives from the tax dollars government spends.

Two groups in particular that must be recruited to support priority-driven budgeting – elected officials and senior staff. Elected officials need to show consensus and support for priority-driven budgeting to make it through the challenges in the budget process that will inevitably occur. Ideally, at least one or two elected officials will be attracted to the philosophy so they can champion the idea with other officials. Elected officials may be particularly drawn to the fact that priority-driven budgeting allows them to set the organization’s key priorities and see how services align or don’t align with their priorities. This puts elected officials in an influential policy-making role – perhaps more powerful than under a traditional budgeting system. Elected officials who have experienced priority-driven budgeting consistent-

Do You Have a Strategic Plan?

If you already have a strategic plan that identifies community priorities, you may be able to use it as launching pad for priority-driven budgeting. Elected officials will likely be interested in a budget system that promises to decisively connect resource use to their priorities. In fact, some officials might be frustrated with an incremental budget system that doesn’t effectively align resources with evolving strategic priorities. This dissatisfaction with the status quo provides a natural segue to priority-driven budgeting.

ly say one of the main reasons they endorse it is because it allows them to achieve what inspired them to run for office in the first place – identifying the results and implementing the policies that are most important to their community.

Senior staff must support the process as well because priority-driven budgeting requires a significant time commitment from staff. If the board and CEO are behind priority-driven budgeting, it will go a long way toward getting senior staff engaged. Staff members who have experienced priority-driven budgeting say they support it because it gives them a greater degree of influence over their own destinies. Staff no longer passively awaits judgment from the budget office; instead, they create their own solutions because priority-driven budgeting invites them to articulate their relevance to the community.

To raise awareness about the move to priority-driven budgeting and to build support for it among all stakeholders, the governments that shared their experiences for this paper emphasize the importance of a communications and risk mitigation strategy. The strategy identifies major stakeholders, their potential concerns, and messages and actions that can assuage those concerns. For example, employees might want to know if their job tenure will be affected, and citizens might want to know the implications for service offerings. The need for transparency in the process cannot be emphasized enough – many organizations create a specific Web page to provide employees and citizens with regular and timely updates on the process as it unfolds. Involving key stakeholders – such as the Chamber of Commerce, labor union leaders, editorial staff from the media, and leaders of community groups and neighborhood groups – at appropriate stages in the process often provides the best form of “informal” communication to the rest of the public. In communities such as Boulder, Colorado, and Fairfield, California, a town hall format was used as a communication device. The first group was asked to invite others to subsequent meetings, and not only did they invite friends and family, but they brought them to the event.

Perhaps the primary risk to successful priority-driven budgeting that officials and other stakeholders might reject of the process because they see it as insufficiently legitimate – the process is thought to be flawed in some way that makes it a poor basis for allocating resources. Mitigate this risk by conferring “democratic” and substantive legitimacy onto priority-driven budgeting.⁶ Democratic legitimacy means that the process is consistent with the will of the public. Engage the elected officials, the public, and employees in the process to achieve democratic legitimacy. When a budget process is seen to have democratic legitimacy, it gives elected officials permission to resist narrow bands of self-interest that seek to overturn resource allocation decisions that are based on the greater good.

Substantive legitimacy means that priority-driven budgeting is perceived to be based on sound technical principles. Use Government Finance Officers Association (GFOA) training and publications to

demonstrate that this kind of budgeting is consistent with best practices, but, most of all, devote time to intensely study priority-driven budgeting. Some of the research participants for this article studied it for two years before moving forward. While two years of study will not be necessary for every government, becoming fluent in priority-driven budgeting allows the leadership to speak convincingly on the topic and lead an honest discussion about the feasibility of priority-driven budgeting for the organization. If the organization decides to move forward, the leadership’s expertise will allow it to design a credible process, define the roles of staff in priority-driven budgeting, lead others through it, and adapt to the pitfalls and curveballs that will be encountered.

The next section describes the major steps in a priority-driven budgeting process and provides options for answering the six questions – listed below – for customizing priority-driven budgeting to your organization.

Be Adaptable

Snohomish County, Washington, met with some resistance from the County Court. To move the process forward, the county designed a separate but parallel version of priority-driven budgeting for the courts. With time and the delivery of a consistent, transparent message, it effectively became the “new normal” in making resource allocation decisions.

Designing a process that is fair, accessible, transparent, and adaptable is a challenge. However, it is also an opportunity to customize a priority-driven budgeting process that fits your organization best. This research has identified six key customization questions you should answer as you design a process:

1. **What is the scope of priority-driven budgeting? What are the fundamental objectives of your process? What funds and revenues are included? What is the desired role of non-profit and private-sector organizations in providing public services?**
2. **How and where will elected officials, the public, and staff be engaged in the process? Engagement is essential for democratic legitimacy. Giving stakeholders a clear understanding of their role in the process gives them greater confidence in the process and eases the transition.**
3. **What is the decision-unit to be evaluated for alignment with the organization’s strategic priorities? Functional units, work groups, programs? Something else?**
4. **How will support services be handled? The research participants agreed that budgeting for support services like payroll and accounting was one of the foremost challenges of designing a process. Support services need to be perceived as full participants in priority-driven budgeting, but at the same time, accommodations must be made for the fact that they potentially exist to achieve different results than those services that have a direct impact on the public.**
5. **How will decision-units be scored, and who will score them? The scoring mechanism and process is key implementing priority-driven budgeting successfully.**
6. **What is the role of priority-driven budgeting in the final budget decision? What method will be used to allocate resources to services? Will the methodology lead to “formula-driven” allocations or allow for flexibility and discretion in formulated recommendations?**

Steps in Priority-Driven Budgeting

There are eight major steps in a priority-driven budget process. Exhibit 1 provides a map for how the eight steps fit together, and the steps are more fully described in the following pages.⁷ As the exhibit shows, the eight steps are not completely linear. Steps 1 and 2 can begin at the same time, and Step 8 comes into play at many different points of the process.

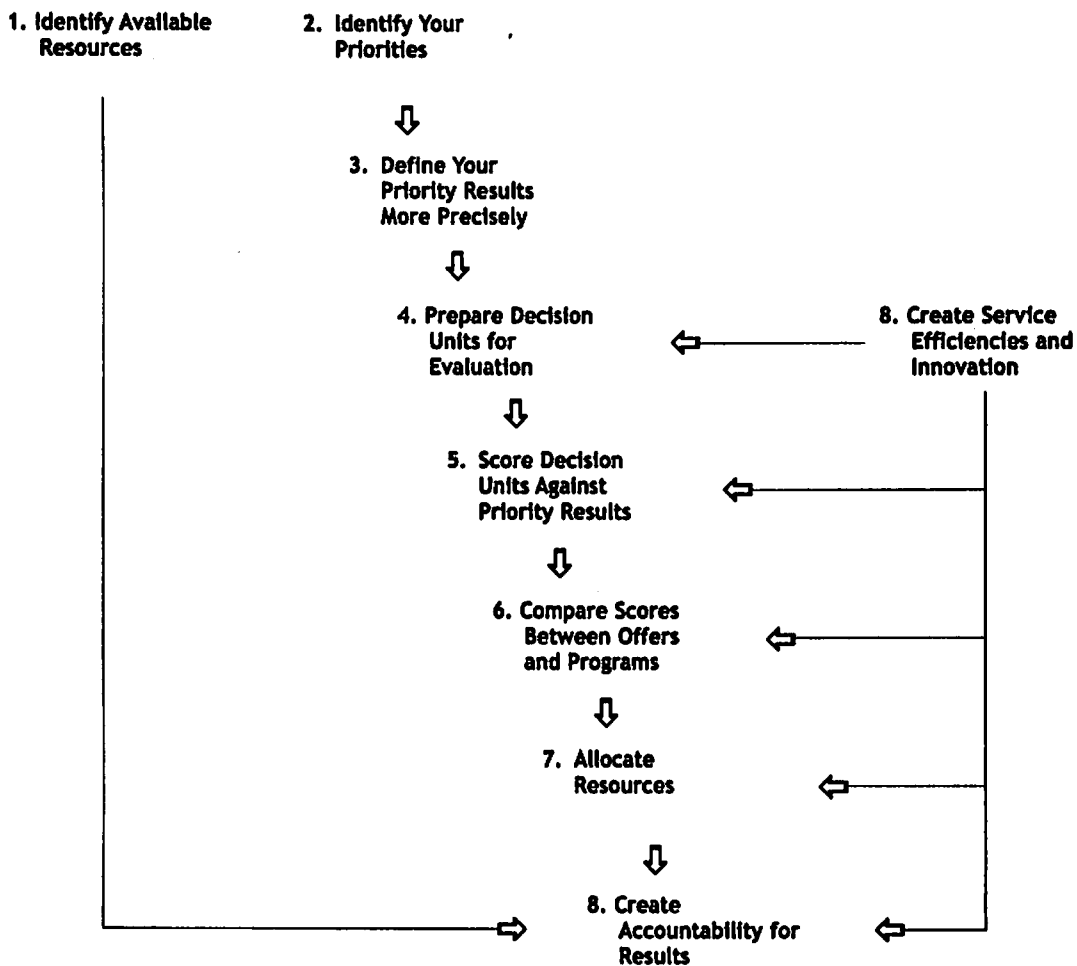
1. Identify Available Resources

Before embarking on priority-driven resource allocation, the organization must undergo a fundamen-

tal shift in its approach to budgeting. This shift, while subtle, requires that instead of first having the organization identify the amount of resources "needed" for the next fiscal year, it should first clearly identify the amount of resources that are "available" to fund operations as well as one-time initiatives and capital expenditures.

As their first step in budget development, many organizations expend a great deal of effort in completing the analysis of estimated expenditures to identify how much each organizational unit will need to spend for operations and capital

Exhibit 1: Process Map for Priority-Driven Budgeting



in the upcoming fiscal year. Once that “need” is determined, then the organization looks to the finance department or budget office to figure out how these needs are to be funded. An integral part of the priority-driven budgeting philosophy is to spend within your means, so the first step in developing a budget should be focusing on gaining a clear understanding of the factors that drive revenues and doing the requisite analysis to develop a reasonably accurate and reliable revenue forecast in order to understand how much is available to spend for the upcoming fiscal year.

The Price of Government

The “price of government” is a concept originated by David Osborne and Peter Hutchinson.⁹ Government takes economic resources from the community to provide services and, hence, the total revenue that government receives is really the “price of government,” from the perspective of the citizen. This can be a useful concept in the first step of priority-driven budgeting because it asks decision-makers to think about the total tax and fee burden they are willing to place on the community to fund services - thus, putting revenues before expenditures.

Resources must also be clearly differentiated in terms of ongoing revenues versus one-time sources. The organization must be able to identify any mismatch between ongoing revenues and ongoing expenditures (operations) as well as between one-time sources and one-time uses (one-time initiatives, capital needs, fund balance reserves). This analysis will ensure that the entity can pinpoint the source of its structural imbalance and address it in developing its budget. This will also ensure that a government does not unknowingly use fund balance (a one-time source) to support ongoing expenditures.

Once the amount of available resources is identified, the forecasts should be used to educate and inform all stakeholders about what is truly available to spend for the next fiscal year. The organization must understand and believe that this is truly all there is as it begins developing the budget. Sharing the assumptions behind the revenue projections creates a level of transparency that

dispels the belief that there are “secret funds” that will fix the problem and establishes the level of trust necessary to be successful.

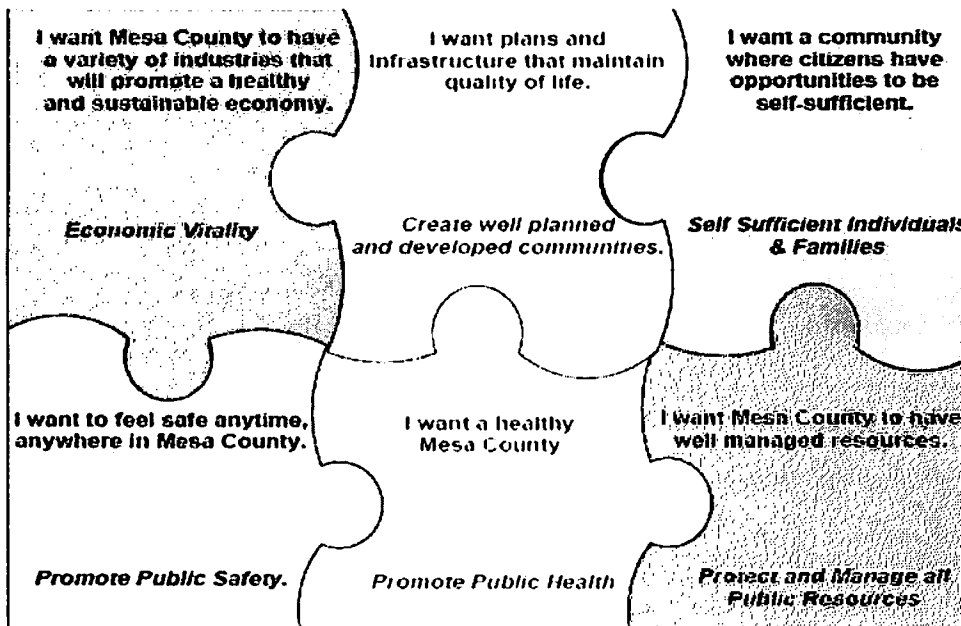
In the first year, an organization might choose to focus attention on only those areas that do not have true structural balance. For most organizations, this will often include the general fund, but the jurisdiction might decide to include other funds in the process. Both Polk County, Florida, and the City of Savannah took steps to limit the scope of implementation. For example, Polk County concentrated on the general fund, and Savannah excluded capital projects from the process.

Step 1 Intended Result: Adopt a “spend within your means” approach - meaning there is a common understanding of the amount of resources available and that there is a clearly established limit on how much can be budgeted for the upcoming fiscal year.

2. Identify Your Priorities

Priority-driven budgeting is built around a set of organizational strategic priorities. These priorities are similar to a well-designed mission statement in that they capture the fundamental purposes for which the organization exists and are broad enough to have staying power from year to year. A critical departure from a mission statement is that the priorities should be expressed in terms of the results or outcomes that are of value to the public. These results should be specific enough to be meaningful and measurable, but not so specific as to say how the result or outcome will be achieved or become outmoded after a short time. Below are the five priority results determined by Mesa County, Colorado. Notice how these results are expressed in the “voice of the citizen.”

A strategic plan, vision, and/or mission statement can serve as the ideal starting point for identifying the priority results. If you have an existing strategic plan, it might be helpful to ground the priority results in these previous efforts to respect the investment stakeholders may have in them and to



give the priorities greater legitimacy. If you don't have an existing plan, developing one as a prelude to priority-driven budgeting can provide a stronger grounding for the priorities. It might also help increase the enthusiasm of elected officials and senior staff for priority-driven budgeting, as they seek a way to connect the new plan to decisions about annual resource allocations.

The governing board also needs to be closely involved in setting the priorities. The priorities are the foundation of priority-driven budgeting,

so that the governing board must fully support them. The role of an elected official is to set the results the organization is expected to achieve. Developing the priorities might also be a good place to involve citizens. Some communities have used traditional means of doing this, such as citizen surveys, focus groups, and town hall meetings to engage citizens in helping establish the expected results for their community. Others are being innovative. The City of Chesapeake, Virginia, recently asked citizens viewing a result-setting exercise on their public access channel to

Are Support Services a Priority?

Our research subjects offered two alternatives for prioritizing support services. Most commonly, entities created a "good governance" priority that addresses high-quality support services. This gives support services a clear place in priority-driven budgeting and allows the relevance of these services to be tested against the organization's priorities. Here is how the City of Walnut Creek, California, defined its governance goals.

- Enhance and facilitate accountability and innovation in all city business.
- Provide superior customer service that is responsive and demystifies city processes.
- Provide analysis and long-range thinking that supports responsible decision making.
- Proactively protect and maintain city resources.
- Ensure regulatory and policy compliance.

Alternatively, other participants envisioned moving to a system that would fully distribute the cost of support services to operating programs so support services would be affected according to how the operating services they support are prioritized.

participate online and share their thoughts on “what does the city exist to provide.” Cities such as Walnut Creek, California, and Blue Ash, Ohio, set up kiosks in city facilities and asked citizens to participate in a brief survey that helped validate the city council’s established results and to “weight” the relative importance of those results to the community.

Step 2 Intended Result: A set of priorities expressed in terms of measurable results that are of value to citizens and widely agreed to be legitimate by elected officials, staff, and the public.

3. Define Your Priority Results More Precisely

The foundation of any prioritization effort is the results that define why an organization exists. Organizations must ask, “What is it that makes us relevant to the citizens?” Being relevant – providing those programs that achieve relevant results – is the key purpose and most profound outcome of a priority-driven budgeting process.

The challenge with results is that the terms can be broad, and precisely what they mean for each individual community can be unclear. For instance, take a result like “Providing a Safe Community,” which is shared by most local governments. Organizations talk about public safety or providing a safe community as if it is an obvious and specific concept. But is it?

In the City of Walnut Creek, citizens and city leadership identified building standards for surviving earthquakes as an important influence on providing a safe community. In the City of Lakeland, Florida, however, not a single citizen or public official discussed earthquakes to define the very same result. In the City of Grand Island, Nebraska, the city highlighted community acceptance and cohesiveness as intrinsic to achieving a safe community (acknowledging their initiatives to help integrate a growing and important population of their community – immigrant farm workers). However community integration was not a relevant factor that would

contribute to the safety of the community in Walnut Creek. Hence, the specific definitions of the community’s results is where the identity of your community and the objective meaning of what is relevant is revealed.

Staff Teams in Priority-Driven Budgeting

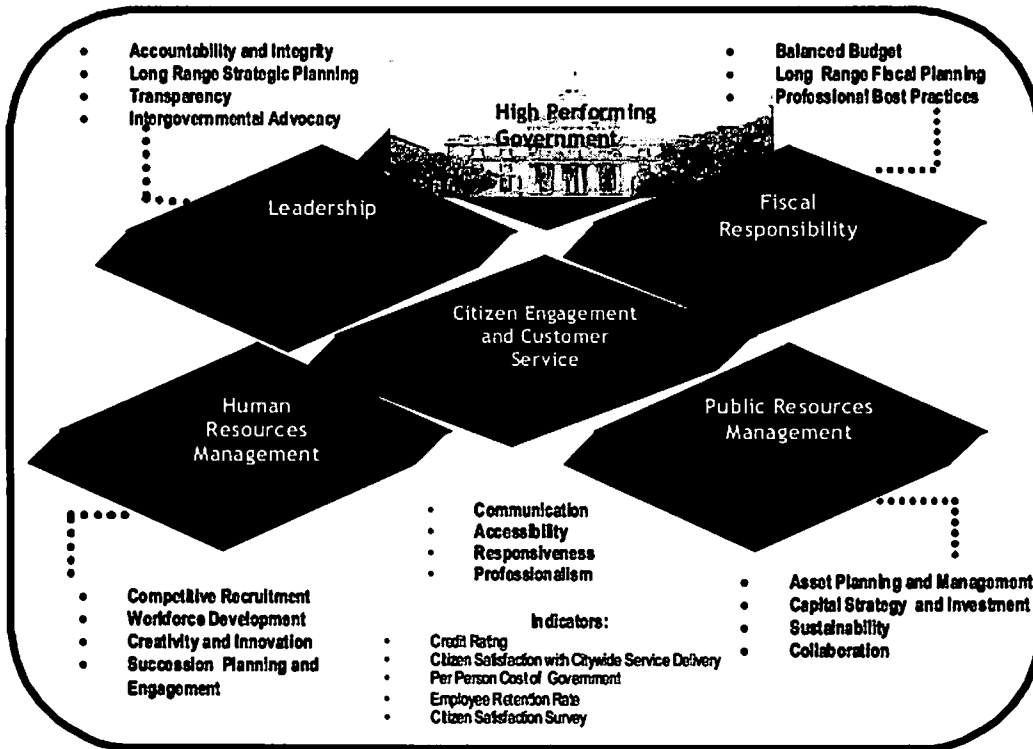
Creating strategy maps is the first significant role for cross-functional staff teams in the process. Such teams have repeated and important uses, so their members need to be highly skilled and sufficiently supported. A number of our research subjects engaged consultants to train and/or directly assist the teams. Many organizations use that as an opportunity to involve the “up and coming” leaders in the process to ensure its long-term sustainability.

A powerful method for defining results was established in *Strategy Maps* by Kaplan and Norton.¹¹ Strategy mapping is a simple way to take a complex and potentially ambiguous objective – like achieving a safe community – and creating a picture, or map, of how that objective can be achieved. Sometimes referred to as cause-and-effect diagrams or result maps, strategy maps provide an effective way for an organization to achieve clarity about what it aims to accomplish with its results. Strategy maps should be developed using cross-functional teams. Teams consist primarily of staff (both with subject matter expertise relating to the priority result and without), but they can also include elected officials and citizens.

Exhibit 2 (on the following page) provides an example of a strategy map from the City of Savannah for “high-performing government” (Savannah’s equivalent of the “good governance” result described in the earlier sidebar). Savannah’s map includes performance indicators to help gauge if the priority result is being achieved.

Exhibit 3 (on the following page) is a picture of a slightly different style of strategy map from the City of San Jose, California, for its “Green, Sustainable City” priority result. The center of the map is the result, and the concepts around

Exhibit 2: High Performing Government Strategy Map from the City of Savannah

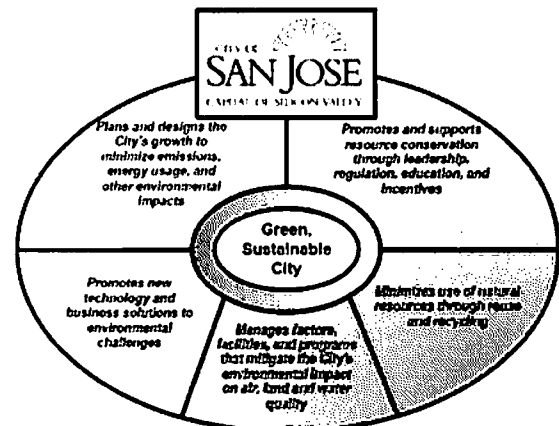


the result are the definitions – they help the city clearly articulate its priorities: “When the City of San Jose _____ (fill in the blank with any of the result definitions), then we achieve a Green, Sustainable City.”

Consider San Jose’s result map relative to your own community. Would your community define the relevance of your organization by its ability to achieve a green, sustainable community? Would your community define a result like a green, sustainable community in a similar or different way?

One of the challenges local governments face is trying to address what can seem like a growing (and seemingly limitless) expectation for programs and services. One of the benefits of developing strategy maps is that local governments can give citizens a more precise description of

Exhibit 3: Green City Strategy Map from the City of San Jose



the results that make local government relevant. This will establish a shared foundation, a common context for evaluating and prioritizing the programs and services the jurisdiction offers. A service's relative priority can be evaluated only through a common belief about the results local government is striving to achieve.

The City of Walnut Creek knew that citizens and community stakeholders needed to be involved in defining the priority results. The rationale was that the city's priority results would be legitimate only if community members were responsible for establishing the results and their definitions. The city reached out to the community on the radio, in the newspaper, and through the city's newsletters and Web site to invite any citizen to participate in one of several town hall meetings. At the meeting, citizens were asked to submit answers to the question: "When the City of Walnut Creek _____, then they achieve [the result the citizen was focused on]." The response from citizens was tremendous and generated a host of answers. City government staff members (who participated in the meetings) were then responsible for summarizing the citizen's responses by developing strategy maps.

Define Your Priorities: A Quick Win

If the organization has not already clearly defined its priorities, just getting through this step could be a major accomplishment. Knowing the priorities can help an organization make better resource allocation decisions, even in the absence of a true priority-driven budgeting system.

Lastly, when defining the priority results, consider whether some results might be more important than others. This could have an impact on how programs are valued and prioritized. Elected officials, staff, and/or citizens can participate in ranking exercises, where each participant is given a quantity of "votes" (or dollars, or points, etc.) and can allocate their votes among all the priority results to indicate the relative value of one result versus another. It is important to make

clear to participants that this ranking process is not a budget allocation exercise (whereby the budget of a certain result is determined by the votes given to a result). Through such a ranking, participants can express that certain results (and therefore the programs that eventually influence these results) may have greater relevance to the community than others.

Step 3 Intended Result: Reveal the identity of your community and the objective meaning of what is relevant to it through the process of defining priority results.

4. Prepare Decision Units for Evaluation

The crux of priority-driven budgeting is evaluating the services against the government's priority results. Thus, the decision unit to be evaluated must be broad enough to capture the tasks that go into producing a valued result for citizens, but not so large as to encompass too much or be too vague. Conversely, if the decision unit is too small, it may only capture certain tasks in the chain that lead to a result and might overwhelm the budget process with details. Our research subjects took one of two approaches to this issue: "offers" or "programs."

Offers. Offers are customized service packages prepared by departments (or perhaps designed by cross-functional staff teams or even private firms or non-profits) to achieve one or more priority results. Offers are submitted to evaluation teams (typically comprising a cross functional group of staff, but possibly citizens as well) for consideration against the organization's priority results. Often, the evaluation team will first issue a formal "request for results" that is based on the strategy map and defines for departments, or others who are preparing offers, precisely what the evaluation team is looking for in an offer.

How Many Offers Are There?

Our research participants who used the "offer" approach averaged one offer for every \$1.5 million in revenue that was available to fund offers.

Offers are purposely intended to be different from existing organizational subunits (like departments, divisions, programs) to make a direct connection between the decision-unit being evaluated and the priority results, to encourage outside-the-box thinking about what goes into an offer, and to make it easier for outside organizations to participate in the process. For example, multiple departments can cooperate to propose a new and innovative offer to achieve a result instead of relying on past ways of doing things. A private firm could submit an offer to compete with an offer made by government staff.

The drawback of offers is that they are a more radical departure from past practice and may be too great a conceptual leap for some. This could increase the risk to the process, but if the leadership's vision is for a big break from past practice, then the risk might be worth taking. For example, Mesa County's board is very interested in having private and non-profit organizations participate fully in its budget process at some point in the future, so the offer approach makes sense for Mesa County.

Programs. A program is a set of related activities intended to produce a desired result. Organizations that use the "program" method inventory the programs they offer and then compare those to the priority results. Programs are an established part of the public budgeting lexicon and some governments already use programs in their approach to financial management, so thinking in terms of programs is not much of a

Program Inventory: A Quick Win

If the organization does not have a sense of the programs it provides, then simply developing a fully costed (direct plus indirect costs) program inventory should provide immediate benefits. A program inventory can be used to help decision-makers understand the full breadth of services provided and their costs, and might help the organization recognize immediate opportunities for efficiency. Appendix 1 provides additional information on how to build a program inventory.

conceptual leap, or perhaps not a leap at all. This means less work and process risk. However, even when the concept of programs is familiar, be sure the "programs" (or offers) are sized in a way that allows for meaningful decision making. Programs that are too big are often too vague in their purpose to be accountable for results, and it can be difficult to fairly judge the impact of a program that is too small. Generally speaking, if a program equates to 10 percent or more of total expenditures of the funds in which it is accounted for, then the program should probably be broken down into smaller pieces. If a program equates to either 1 percent or less of total expenditures or \$100,000 or less, it is probably too small and should be combined with others.

Also, be aware that using programs might provide less opportunity for outside organizations to participate in the budgeting process because the starting point is, by definition, the existing portfolio of services. For that same reason, radical innovation in service design or delivery method is less likely.

Step 4 Intended Result: Prepare discrete decision-units that produce a clear result. Think about evaluating these decision units against each other and not necessarily about evaluating departments against each other.

5. Score Decision Units Against Priority Results

Once the organization has identified its priority results and more precisely defined what those results mean, it must develop a process to objectively evaluate how the program or offer achieves or influences the priority results. Scoring can be approached in several ways.

The first variation to consider is if a program or offer will be scored against all the organization's priority results or just the one it is most closely associated with. The cities of Lakeland, Walnut Creek, and San Jose scored against all of the priority results. The belief was that a program that influenced multiple results must be a higher prior-

ity – every tax dollar spent on a program that achieved multiple results was giving the taxpayer the “best bang for the buck.” Alternatively, organizations like Mesa County, the City of Savannah, Polk County, and Snohomish County matched each program or offer with only one of the priority results and evaluated it against its degree of influence on that result. Under this scenario, guidelines should be established to help determine how to assign a program or offer to a priority area as well as provide some sort of accommodation for those programs or offers that demonstrate important effects across priority result areas. Both of these approaches have been used successfully, so the right choice depends on which approach resonates more with stakeholders.

In addition to scoring the offers or programs against the priority results, some organizations have included additional factors in the scoring process. Examples include mandates to provide the service, change in demand for the service, level of cost recovery for the service, and reliance on the local government to provide the service (as opposed to community groups or the private sector). The governments believed that a program should be evaluated more highly if there was a mandate from another level of government,

if there was an anticipated increase in demand for the program or that program received fees or grant dollars to significantly cover the costs to provide it. Finally, if the citizen had to rely solely on the government to provide the program or service and there was no other outside option available, then a program was believed to be of a slightly higher priority.

The next variation is how to actually assign scores to programs or offers. One approach is to have owners of the programs or offers (e.g., department staff) assign scores based on a self-assessment process. This approach engages the owners in the process and taps into their unique understanding of how the programs influence the priority results. Critical to this approach is a quality control process that allows the owner’s peers in the organization (other departments) and/or external stakeholders (citizens, elected officials, labor unions, business leaders, etc.) to review the scoring. The peer review group challenges the owner to provide evidence to support the scores assigned. A second approach to scoring establishes evaluation teams that are responsible for scoring the programs or offers against their ability to influence the priority results. Owners submit their programs or offers for the

What about Capital Projects?

For most organizations, outlays for capital projects and one-time initiatives are a significant part of their budgeting process. A priority-driven budgeting process can be used to prioritize these major one-time expenditures in the same way it is used to evaluate ongoing programs and services. The starting point is a capital improvement plan (CIP) that includes all the potential capital projects from across the organization. Ideally, it should include not only major capital construction, capital improvement, or capital equipment purchases, but also significant one-time expenditures items such as major studies, comprehensive plan updates, and software upgrades that are planned for the next five years. In addition to the strategic results, other evaluation factors for capital projects might include:

- Is the project mandated by some other governmental agency?
- Is it a continuation of an existing project that has already been approved?
- Is it an integral component of the organizations Comprehensive Plan for future community growth?
- Is it being fully or partially funded by another agency or private interest?
- Is the project responding to an emergency situation or critical need of the organization?

When evaluated in this way, projects that are of a higher priority have assurance of funding in the next five-to-ten year period over those that are of a lower priority, especially when there are limited one-time resources available to fund them. This method also avoids funding a current-year project that is of a low priority instead of setting aside funds to ensure the successful completion of the higher-priority capital need in a future year.

teams to review, and the teams score the programs against the results. The priority-driven budgeting process becomes more like a formal purchasing process, where the departments are analogous to vendors and the evaluation teams are like buyers. Evaluation teams could be made up entirely of staff, with representation both from staff members who have specific expertise related to the result being evaluated and others who are outside of that particular discipline. An alternative team composition would include both staff and citizens, to gain the unique perspectives of both external and internal stakeholders. This second approach brings more perspectives into the initial scoring and encourages cross-functional teamwork via the evaluation teams.

Scoring Support Services

As mentioned earlier, a number of our research subjects established a priority result for “good governance.” Those programs that provided internal services were scored against these governance results in a parallel evaluation process. These governments believed that internal services were important, but were expected to achieve different results than those programs or offers intended for citizens.

Another consideration is the particular scoring method to be used. For example, will evaluators have to use a forced-ranking system where programs/offers are fit into a top-to-bottom ranking or will each program be scored on its own merits, with prioritization as a natural byproduct? Each system has its advantages, but the important thing is to make sure the scoring rules are clear to everyone and applied consistently.

The role of the elected governing board in this step is another point of potential variation in the scoring. In some organizations, the board is heavily integrated into the process and participates in the scoring and evaluation step. They have the opportunity to question the scores that have been assigned by the owner or the evaluation team, ask for the evidence that supports that score, and ultimately request that a score be changed based on the evidence presented and

their belief in the relative influence that program or offer has on the priority results it has been evaluated against. In other organizations, the process can be implemented as a staff-only tool that is used to develop a recommendation to the governing body. Snohomish County uses this approach, as its culture and board-staff relation supports it.

Regardless of which variations are selected, there are three important points to establish. The first is that to maintain the objectivity and transparency of the process, programs or offers must be evaluated against the priority results, as they were defined collectively by stakeholders (see step 3). Secondly, scores must be based on the demonstrated and measurable influence the programs or offers have on the results. Finally, the results of the scoring process will be provided as recommendations to the elected officials, who hold the final authority to make resource allocation decisions.

Step 5 Intended Result: Each decision unit (offer or program) should have a score that indicates its relevance to the stated priorities.

6. Compare Scores Between Offers or Programs

It is a “moment of truth” in priority-driven budgeting, when the scoring for the offers or programs is compiled, revealing the top-to-bottom comparison of prioritized offers or programs. Knowing this, an organization must be sure that it has done everything possible up to this moment to ensure that the final scores aren’t a surprise and that the final comparison of the offers or programs in priority order is logical and intuitive.

The City of San Jose engineered a peer review process through which the scores the departments gave to their programs were evaluated, discussed, questioned, and sometimes recommended for change. The city established a review team for each of its priority results. The team first reviewed the strategy map to ensure that each member of the team was grounded in the

city's specific definition of the result. Next, the review teams were given a report that detailed every program scored for the particular result under review. The teams met to discuss:

- whether they understood the programs they were reviewing;
- whether they agreed with the score given by the department (the departments scored their own programs);
- whether they required further testimony or evidence from the department to help them better understand the score given; and
- whether the score should stand, or if the team would recommend an increase or decrease.

All programs were evaluated in this manner until a final recommendation was made on program scores.

The city invited the local business community, citizens representing their local neighborhood commissions, and labor leaders to review the

ask them to decide which programs should be cut or which ones should be preserved. They framed the discussion very simply: Evaluate how our programs help us achieve our results, and to what degree. The outcome of prioritization was therefore expected and self-evident, based on the common understanding of the programs and how the programs influence results.

Stakeholders could be concerned that their favored programs might lose support in the course of priority-driven budgeting. Even when a program director or a citizen who benefits from a particular program understands why that program ranked low, they are not going to be pleased about it. Invite stakeholders from all sides, from within the organization and even the community, to understand the process. Include stakeholders at various points in the process so they might influence the outcome. Constantly communicate progress, throughout the process. Program directors, stakeholders of a particular program, organizational leadership, and staff might not enjoy seeing their program prioritized

San Jose framed the discussion very simply: Evaluate how our programs help us achieve our results, and to what degree.

scores. Walter Rossman, from San Jose's City Manager's Office, described their effort this way: "The participants found the effort informative as to what the city does; they found it engaging with respect to hearing staff in the organization discuss how their programs influence the city's results; and, most interesting, they found it fun."

San Jose's story is important because it demonstrated how stakeholders from various perspectives and political persuasions can all productively participate in the priority-driven budgeting process. San Jose didn't ask these stakeholders to come together and rank programs. They didn't

below other programs, but if they understand it, if they've had a chance to influence the process, and, most importantly, if they are aware of actions they might take to improve the priority ranking of their program, the process will have a great chance for success.

Lastly, consider if the scoring of the programs or offers will be used only to decide where to make budget reductions. Organizations such as the cities of Lakeland and Walnut Creek have used prioritization not only to balance their budgets, but also to understand how services that might appear less relevant to the city government might

be relevant to other community groups. These groups might take responsibility for supporting or preserving a service. There could be great potential in engaging other community institutions – businesses, schools, churches, non-profits – about partnership opportunities.

Peter Block has focused much attention on this issue in his book, *Community: The Structure of Belonging*.¹² Citing the way we sometimes unduly rely on government to meet the community's needs, he highlights citizens' experiences of taking accountability for the results they hope to see achieved. This occurs when cohesion is built between local government, businesses, schools, social service organizations, and churches. A complete and successful priority-driven budgeting process doesn't conclude when the budgets for low-priority services are reduced – rather, it brings together otherwise fragmented institutions in society to find ways of providing services that may still be relevant to the community, even if they are less important to the priority results a local government seeks to achieve.

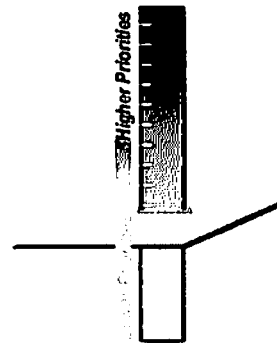
Step 6 Intended Result: The prioritized ranking of programs is a logical and well-understood product of a transparent process - no surprises.

7. Allocate Resources

Once the scoring is in place, resources can be allocated to the offers or programs. This can be done in a number of ways. One method is to first allocate revenues to each priority result area based on historical patterns or by using the priority's relative weights, if weights were assigned. Allocating resources to a priority result area can be controversial because, as we will see, this allocation determines the number of offers or programs that will be funded under that priority area (e.g., how many public safety programs will be funded). There are no easy answers to this issue. As such, the designer of the process should look for ways to mitigate controversies associated with how much funding is allocated to one result versus another and to prevent these allocations from becoming new types of organizational silos. For

instance, the designer should think about ways priority result areas can share information during the evaluation of programs or offers, and/or ways to jointly fund programs or offers.

Exhibit 4: Drawing the Line



Then, the offers or programs can be ordered according to their prioritization within a given priority result area and the budget staff draw a line where the cost of the most highly prioritized offers or programs is equal to the amount of revenue available (see Exhibit 4). The offers or programs above the line are funded, and the ones that fall below the line are not. The board and staff will have discussions about the programs on either side of the line and about moving those offers or programs up or down, redesigning them to make more space above the line (e.g., lowering service levels), or even shifting resources among priority results. Variations on the approach are possible – for example, there could be multiple lines representing multiple levels of funding certainty. In the City of Redmond, Washington, programs above a top line were categorized as “definitely fund,” while programs in between the top line and a bottom line were open to additional scrutiny.

Another method is to organize the offers or programs into tiers of priority (e.g., quartiles) and then allocate reductions by tier. For example, programs in the first tier might not be reduced, while programs in the lowest tier would see the largest

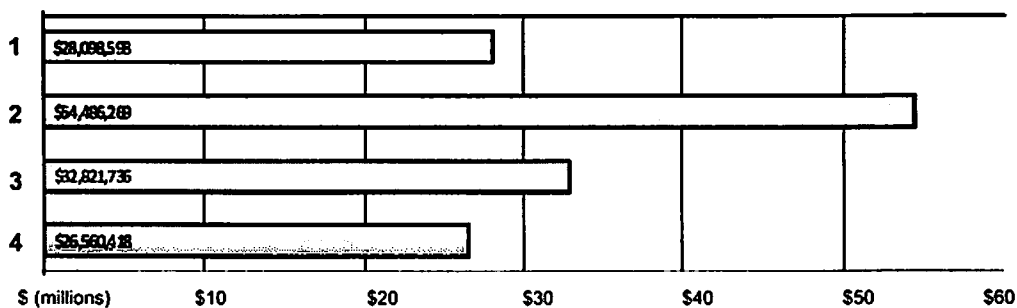
reductions. The programs could be forced to make assigned reductions, or each department could be given an aggregate total reduction target, based on the programs under its purview (with the implication being that the department will weight its reductions toward the lower-priority programs, although it would have more flexibility to decide the precise reduction approach than if the cuts were not done within the department). This tier approach generates discussion among board and staff about how much money is spent on higher versus lower tier services in aggregate, as well as on resource allocation strategies for individual departments and programs. Exhibit 5 presents an example of the value this analysis can provide. It shows the total amount of money one city had historically spent on its highest priority programs (e.g., the top tier) versus the others. This city was spending significantly less on the top tier than it was spending on the second tier, and less than it was spending on the third tier, as well. This raises interesting questions about spending patterns in the organization and builds a compelling case for change.

Organizations also need to consider the funding of support services. Many of our research participants elected to fund support services based on historical costs, making some reduction that was consistent with the reduction the rest of the organization was making. The magnitude of the

reduction applied to any particular support service was based on its priority relative to other support services. A couple of our participants envisioned moving to a system wherein the cost of support services would be fully distributed to operating programs so support services would be affected according to the prioritization of the operating services they support.

Another question is how to handle restricted monies (e.g., an enterprise fund). One option is to handle special purpose funds (where there are restrictions on how the money can be used) separately. For example, enterprise funds or court funds might be evaluated on a different track or budgeted in a different way altogether. Another option is to rank programs or offers without respect to funding source, but then allocate resources with respect to funding source. Knowing the relative priority of all the offers or programs might generate valuable discussion, even if there is no immediate impact on funding. For example, if a low-ranking offer or program is grant funded, is it still worth providing, especially if that grant expires in the foreseeable future? Ideally, participants will become less fixated on funding sources, realizing that the government has more flexibility than it might think. For example, if a low-priority service is funded by a special earmarked tax, is there a way to reduce or eliminate that service and its tax, and increase a

Exhibit 5: Spending by Priority Tier



general tax by an analogous amount? As the government becomes more proficient at expressing the value it is creating for the community, it should be better able to articulate these potential trade-offs to the community.

Of course, no matter what method is selected to allocate resources, remember that priority-driven budgeting, like any budgeting process, is still a political process. As such, it will not and should not lead to “scientific” or “apolitical” allocation of resources – rather, it should change the tone of budget discussions, from a focus on how money was spent last year to a focus on how the most value can be created for the public using the money that is available this year.

Step 7 Intended Result: Align resource allocation consistent with the results of priority-driven scoring.

8. Create Accountability for Results, Efficiency, and Innovation

The owners of the programs or offers being evaluated might over-promise or over-represent what they can do to accomplish the priority result. To address this potential moral hazard, create methods for making sure programs or offers deliver the results they were evaluated on. Many of our research participants anticipate using performance measures for this purpose. For example, a program or offer might have to propose a standard of evidence or a metric to be evaluated against, so the organization can see if the desired result is being provided. Exhibit 6 is Polk County’s conceptual approach for connecting its priority result areas to key performance indicators. However, none of the research participants have reached what they would consider a completely satisfactory state in this area. For those just starting out, the lesson is to understand where evidence is needed in your process design, but also to be patient with respect to when this part of priority-driven budgeting will be fully realized.

Other issues to consider as part of the priority-driven budgeting design are the efficiency of pro-

grams or offers, and innovation in the design of programs or offers. Although priority-driven budgeting will identify which programs or offers are best for achieving priority results, it does not speak directly to the efficiency with which those programs or offers are delivered or to innovative approaches to program delivery (although it might indirectly encourage these things).

Exhibit 6: Polk County Concept for Key Performance Indicators

Basic Needs

Priority:

People in Polk County who are at risk because of their health or economic status will get their basic needs met, and are as self-sufficient as possible.

Indicators:

Poverty Level	<i>Improving</i>
Homeless Population	<i>Maintaining</i>
No Health Coverage	<i>Improving</i>
County versus State	<i>Improving</i>

As such, the designers of the process might need to consider specific techniques for ensuring program efficiency. A proven model for improving efficiency helps avoid cost-cutting techniques that also cut productivity and degrade the results a program produces. For instance, a systematic method for reviewing and improving business processes could be implemented along with priority-driven budgeting. One such method that GFOA research has shown to be effective for local governments is “Lean” process review – a system for identifying and removing or reducing the non-value added work that can be found in virtually any business process. You can learn more about Lean at www.gfoaconsulting.org/lean.

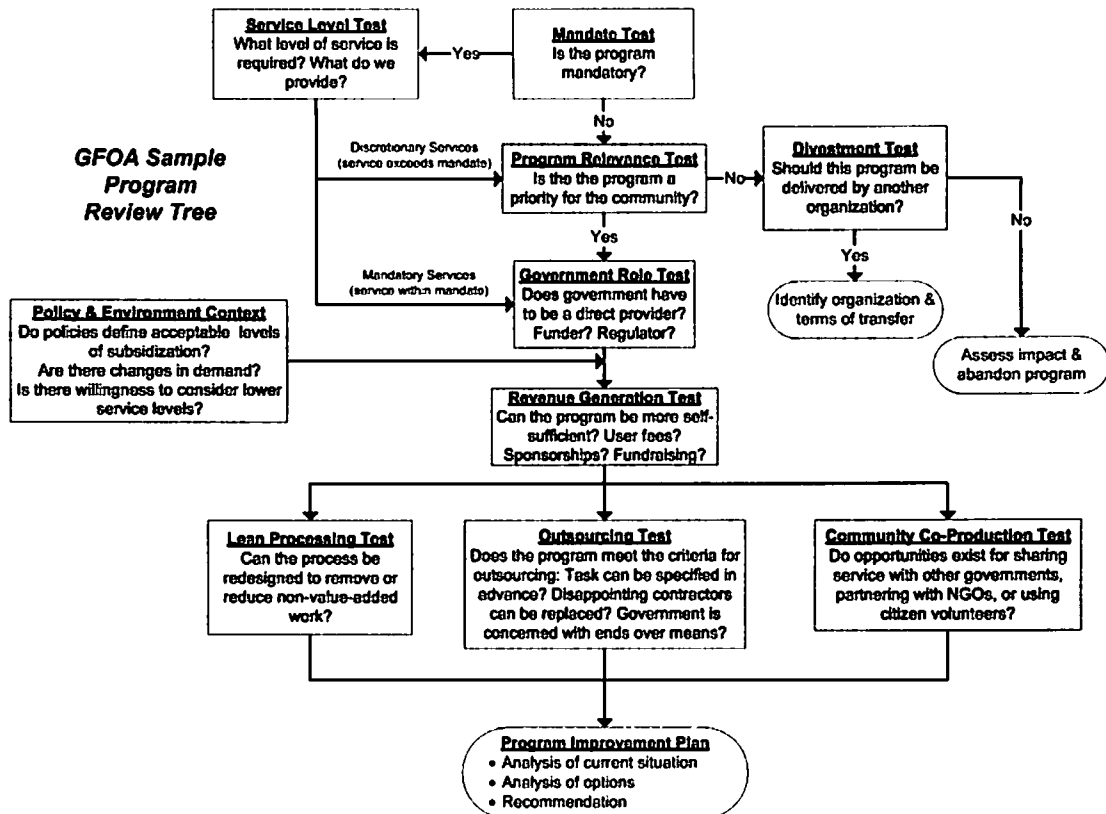
Business process improvement can also be incorporated into a more comprehensive approach to reviewing program efficiency. Exhibit 7 (on the following page) provides a sample program review decision tree that is inspired by work from the City of Toronto, Ontario. As the exhibit


shows, a program is subjected to a series of tests to see if it is being provided efficiently. For example, can the service be shared with other governments? Can greater cost recovery be achieved through fees or fund raising? Can the private sector provide the service more efficiently? Can Lean process improvement techniques be applied? Exhibit 7 also shows how the review might be linked to priority-driven budgeting – discretionary services are subject to a relevance test that asks the above questions about each priority program, while non-priority programs go through a divestment test.

Finally, innovation tends to be the exception rather than the rule in the public sector, so the designers of the priority-driven budgeting

process should consider how to encourage new ways of structuring programs or offers to best achieve the government’s priority results. Some research argues that innovation is a “discipline, just like strategy, planning, or budgeting.”¹¹ Public managers who want to encourage innovation will need to develop and institutionalize dedicated processes to generate ideas, select the best ones, implement them, and spread the benefits throughout the organization. Along the way, public managers will need to make use of a variety of implementation strategies, including those that rely on the organization’s own resources and those that seek to harness resources from outside. Public managers will also have to create an organizational culture that is not just conducive to innovation, but actively encourages and even

Exhibit 7: Sample Program Review Decision Tree





demands it. *The Public Innovator's Playbook* describes one approach to encouraging innovation in this kind of systematic way.¹²

Step 8 Intended Result: Make sure that those who received allocations are held accountable for producing the results that were promised. Find ways to directly encourage efficiency and innovation.

Conclusion

Priority-driven budgeting represents a major shift from traditional budgeting methods. A clear understanding of the priority-driven budgeting philosophy should be in place before proceeding down this path, along with a strong level of support – especially from the CEO (whose role is normally to propose the budget) and, ideally, the governing board (whose role is to adopt the budget). Priority-driven budgeting is not a process that is brought in to fix a structural deficit; instead, it becomes the way an organization approaches the resource allocation process. It brings with it an important cultural shift – moving from a focus on spending to a focus on achieving results through the budget process. Priority-driven budgeting should be perceived by all stakeholders as a process that improves decision-making and changes the conversations around what the organization does (programs and services), how effective it is in accomplishing its priority results, and how focused it is on allocating resources to achieve its results. The success of your process design rests on a clear understanding of the principles of priority-

driven budgeting, outlined in the eight steps presented in this paper. A priority-driven budgeting process can be approached in several ways, so keep in mind the major levers and decision points to create a process that works best for your culture and environment, and that embraces the concepts of democratic and substantive legitimacy. The governments that participated in this research show that there are opportunities to introduce flexibility in the process – but keep in mind that with that flexibility comes risk, if changes are made that don't embrace the basic principles of priority-driven budgeting.

Research what other organizations have done and ask them about their long-term success in shifting to the “new normal” in local government budgeting. Understand that priority-driven budgeting is a process that will evolve and improve over time – don't expect perfection in the first year. Engage outside help where needed to design the process, develop successful communication plans, incorporate citizen involvement, and institute a process. Enjoy new conversations that were not possible before, and embrace the transparency in decision-making that accompanies the priority-driven budgeting process. As your organization adapts to the new normal, the process will guide decision-makers in making resource allocations that fund the programs that are most highly valued by the organization and, more importantly, by the citizens who depend on those programs and services for their well being, comfort, and expected quality of life.

Appendix 1: Building a Program Inventory

Introduction

Financial constraints have forced many governments to take a hard look at the services they offer. A fundamental step is to inventory all the service programs a government offers. A program inventory clarifies the breadth of services provided and, ideally, highlights key characteristics of each program (e.g., the full cost of providing the program and the level of revenues that program directly generates to support its operations). The inventory provides the basis for discussion about the services that should be provided.

Steps to Take

1. Define your objectives and goals for the program inventory. Identifying a program is as much art as it is science – an inescapable amount of subjectivity is involved. Therefore, to make judgments as effectively as possible, make sure you are clear on why you are developing a program inventory. Some of the potential purposes are:
 - Understanding the complete scope of services government provides.
 - Communicating the scope of services to the public in a format that is easy to understand and can be digested by the average citizen (i.e., not too detailed).
2. Decide what information the program inventory should contain, in addition to the basic description of the program. Options to consider include:
 - Drawing distinctions between the results (that matter to citizens) provided by different programs. To achieve this, programs cannot be too large or vague.
 - Beginning to show the true cost of doing business by describing what government does on a meaningful level, and then identifying costs for those programs.
 - Laying the groundwork for priority-driven budgeting, where programs receive budget allocations based on their contributions to the government's priority objectives.
 - Laying the groundwork for program review, where programs are subjected to efficiency tests to determine if the service delivery method employed is optimal.

Program Costing Tips

Precise costs for each program might not be achievable without a great deal of work (or a new financial management system). For purposes of priority-driven budgeting, accessible and widely used cost allocation methodologies allow for relatively accurate costing of each program is possible. If you have a formal cost allocation plan, this would be the best place to start assigning program costs. Otherwise, start with direct costs. Remove any one-time costs (e.g., capital) to make sure you are capturing only ongoing expenditures related to a given program. However, you can assign the operating and maintenance costs of the assets employed by a program to the direct costs, if doing so is logical and consistent with the way these costs are being handled for other programs.

Cost allocation plans may be the most cost effective way to produce a reliable overhead allocation figure. In the inventory document, displaying the overhead costs separately from the direct costs can provide flexibility to those who use the information.

In making the transition from department or division budgets to program costs, use an allocation method that is intuitive and therefore would enjoy legitimacy among the users of the costing system (e.g., the number of FTEs or percentage of employee time devoted to a program). Whatever the allocation methodology, the finance or budget staff needs to be able to prepare a reconciliation.

cost recovery for a given service. Full costing is especially important if the government envisions eventually going to a priority-driven budget process.

- Alignment with strategic goals. Knowing how programs contribute to priority goals enables organizations to develop more strategic cutback strategies.
 - Service level. Describe the level of services provided to the public. If service is being provided at a premium level, perhaps service levels can be lowered to reduce costs.
 - Mandate review. List and clearly define any mandates a program is subject to. Then review the current service level against the mandate requirements. Perhaps the service level being provided is higher than what the mandate requires.
 - Demand changes. Is demand for a service going up or down? If demand is going down, perhaps the program can be cut back and resources shifted elsewhere. If demand is going up, steps can be taken to manage demand. For example, perhaps means testing can be applied to a social services program.
 - Support from program revenues. Describe the extent to which the program is supported by its own user fees, grants, or intergovernmental revenues. Is there an opportunity to achieve greater coverage of the full costs of the program?
3. **Develop forms and templates.** Create tools departments can use to describe their programs in a manner that is consistent and that captures the information needed to fulfill the purpose of the inventory. Consider testing the forms and templates with one or two departments and then distributing them to a wider group. Also consider providing training and an official point of contact for questions.
4. **Differentiate programs from functions.** Departments or divisions (i.e., public health, courts, public works, sheriff) are often described as functions or nouns. These are not programs, which are more often described

with verbs – programs are action-oriented. For example, programs in a sheriff's office might include crime investigations, detentions, and court security. However, programs should not be described in terms of overly detailed tasks. For instance, "supplying a bailiff for court rooms" is a task within the court security program, not a program itself.

5. **Find the right level of detail.** A program is a set of related activities intended to produce a desired result. When constructing a program inventory, it can sometimes be challenging to find the right level of detail. If a program is too big or encompasses too much, it will not provide sufficient information – that is, it will be very difficult to describe the precise value the program creates for the public or to use program cost information in decision making. However, if program definitions are too small, decision makers can become overwhelmed with detail and be unable to see the big picture. In addition, tracking program costs for very small programs is generally not cost-effective.

Generally speaking, if a program equates to 10 percent or more of the total expenditures of the fund in which it is accounted for, then the program should probably be broken down into smaller pieces. And if a program equates to 1 percent or less of total expenditures, or to \$100,000 or less, it is probably too small and should be combined with others. This is just a guideline – there could be valid reasons for going outside of these parameters. For example, a small program could be much more important than its cost suggests. Here are some other points that have proven helpful in identifying programs:

- A program is a group of people working together to deliver a discrete service to identifiable users.
- A program groups all tasks that a customer of that program would receive and does not break one program or service into multiple items based on tasks.

- As far as possible, a program is individual
 - a program with its own name, customers, and staff team. Each program stands alone and is distinct from like programs in a similar service area.
- Programs that are handled by less than 1 FTE
 - are combined with other existing programs.
- A program uses an existing name that is familiar to customers and staff, and/or it uses a name that could stand on its own and would be understandable to the average reader.

Examples of Program Inventories

Sample Health and Environment Programs

Environmental Planning
 Air Quality Control
 Water Quality
 Ambulance Licensing
 EIP FoodNet
 Compliance & Community Safety
 Vital Statistics
 Immunization Grant
 Emergency Preparedness Response
 Non-grant Immunization
 Sexually Transmitted Disease (STD)
 Food Protection
 Cities Readiness Initiative
 Zoonosis
 Cancer Control Initiative
 Communicable Disease
 Early Periodic Screening, Diagnosis and Treatment
 Radon
 Health Care Program for Children with Special Needs
 Women, Infants, and Children
 Special Needs Nutrition Services
 Family Planning
 Recreation
 Maternal & Child Health Block Grant
 Prenatal Plus
 Housing & Institutions
 Adult Substance Abuse Counseling
 Fetal Alcohol Syndrome
 Youth Substance Abuse Counseling
 HIV Counseling & Testing
 Nurse Home Visitor
 Specialized Women's Services
 Tobacco Cessation
 Nutrition Services
 Adult Health
 Home Visit/Maternity
 International Travel Clinic
 Heart Wise Grant
 Health Education
 Healthy Wheat Ridge
 Public Health Communications
 Home Visit/Children

Sample Sherriff Programs

Traffic
 Patrol Precincts
 Emergency Management
 Transportation
 Court Security
 Work Release
 Inmate Food/Medical Service
 Civil/Fugitive/Warrants
 Records
 Dispatch (Communications Center)
 Academy
 Executive
 Directed Operations (DOU)
 Critical Incident Response
 Radio Maintenance
 Grants Coordinator
 West Metro Drug Task Force
 Crimes Against Children
 Crimes Against Persons
 Victim Services
 Training and Recruiting
 Patrol Administration
 Criminalistics
 Detentions Administration
 Crimes Against Property
 Special Investigations
 Support
 Laundry/Custodial
 Inmate Worker Program
 School Resource Officers (SROs)
 Operations/Booking
 Animal Control
 Inmate Welfare
 Evidence
 Accreditation
 Crime Analysis
 Investigations Administration
 Professional Standards
 Internal Affairs
 Staff Inspection
 Volunteer Programs
 Community Relations

Notes

- 1 The concept of incremental budgeting was developed by Aaron Wildavsky. See, for example: Aaron Wildavsky, *The Politics of the Budgetary Process* (Boston: Little, Brown, 1964).
- 2 Robert Behn discusses the shortcomings of incremental budgeting in a cutback environment in the following article: Robert D. Behn, "Cutback Budgeting," *Journal of Policy Analysis and Management*, Vol. 4, No. 2 (Winter, 1985).
- 3 Priority-driven budgeting is also known as "budgeting for results" and "budgeting for outcomes," although the latter is used to describe a specific method of priority-driven budgeting.
- 4 Personal interviews were conducted with the managers who led priority-driven budgeting at these entities.
- 5 Behn.
- 6 Mark Moore emphasizes that these two sources of legitimacy are essential to making any big public policy change. Mark Moore, *Creating Public Value* (Boston: Harvard University Press, 1997).
- 7 Diagram inspired by Eva Elmer and Christopher Morrill, "Budgeting for Outcomes in Savannah," *Government Finance Review*, April 2010.
- 8 Budgeting for outcomes was the subject of *The Price Of Government: Getting the Results We Need in an Age of Permanent Fiscal Crisis* by David Osborne and Peter Hutchinson (New York: Basic Books, 2004).
- 9 Robert S. Kaplan and David P. Norton, *Strategy Maps: Converting Intangible Assets into Tangible Outcomes* (Boston: Harvard Business Press, 2004).
- 10 Peter Block, *Community: The Structure of Belonging* (San Francisco: Berrett-Koehler Publishers, 2008).
- 11 William D. Eggers and Shalabh Kumar Singh, *The Public Innovator's Playbook: Nurturing Bold Ideas in Government* (New York: Deloitte, 2009).
- 12 Eggers and Singh.

rec'd
7/31/13
email
Ald Lewandoske

Dear City of Sheboygan Aldermen,

The purpose of this letter is to address the current towing situation in the city of Sheboygan. The Sheboygan Police Department continues to call Depot Towing for towing service even though their towing contract with the City expired several months ago. This previous contract was a only one-year extension to give the City time to come up with a resolution, and one has still not been found.

With the City Police operating without a contract for towing services from one vendor, it is only fair that all the towing companies within the City limits have the opportunity to perform these services for the Sheboygan Police Department. Last year, the lowest bid was placed by a company operating outside the city limit. They were not awarded the contract due to their location, and the extension was given to the current vendor at this time.

Since then all the tow companies have agreed amongst themselves that they would like to go back to a rotation system, which would give all companies equal opportunity to perform these services, and additionally, eliminate current problems associated with contract bids.

Representatives from several of the towing companies have spoken with Alderman Hammond in the past few weeks, and he was in favor of the rotation system that all tow companies were proposing. The Sheboygan Police Department does not seem to want to work with the local, Sheboygan-based towing companies to work out the details of a rotating system. Recently, the City Police department has contacted towing companies *out of the city limits* to ask if they would be interested in performing towing service for the Sheboygan Police Department. There is something that remains true to the statements made by council members last year during the tow bid process that this service should be performed by Sheboygan-based taxpaying businesses.

The City has many advantages to consider when utilizing a rotating system. They would have upwards of 14 tow trucks available to perform towing services for the city. This increased volume of equipment would certainly be helpful in bad weather conditions, and with calls that may take an extreme amount of time or need to have multiple trucks at one location. Currently with only one vendor, that vendor needs to always try to have at least one truck available for any calls that may come in from the Sheboygan Police Department. If all the vendor's trucks are busy, the police will have longer wait times to clear an accident scene until a truck is able to arrive. With a rotating system, similar to the one the Sheboygan County Sheriff's Department uses, if one company does not have a truck available, all the police have to do is call the next company on the list.

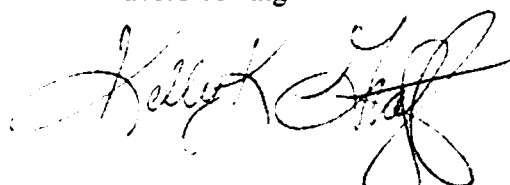
There are four tow companies in the City limits that would like to sit and discuss the rotating towing service with the council members of the City of Sheboygan, including Arrow Towing, Bret's Towing, Depot Towing, and Riteway Towing. The rotation is advantageous to all of these companies, as well as the City who will have a collaborative, expansive towing force at its disposal.

Thank you for your attention to this matter.

Arrow Towing



Bret's Towing



II

R. O. No. - 13 - 14 . By BUILDING INSPECTION. August 5, 2013.

We hereby submit the report of the Building Inspection Department for the month of April, May and June 2013.



Building/Heating Inspector

CASH RECEPITS	NUMBER OF PERMITS	
	2013	2012
Contractors Licenses	\$2,955.00	\$4,360.00
Building Permits	\$14,711.70	\$22,802.80
Projecting Sign Fees	\$4,875.00	
Electrical Permit Fees	\$6,040.00	\$3,450.00
Heating Permit Fees	\$8,420.00	\$2,345.00
Sales Tax	\$7.80	\$19.30
Plumbing Permit Fees	\$1,632.00	\$1,712.00
Sewer Permit Fees		
Occupancy Permit Fees	\$450.00	\$50.00
Board of Appeals	\$1,750.00	\$450.00
Misc. General Revenue	\$275.16	\$389.30
Plan Examining Fees	\$1,900.00	\$1,775.00
Code Books		
State Stamps		\$40.00
Rooming House Permits		
Erosion Control Fees		\$100.00
Penalty Fees	\$1,645.00	\$390.00
Cash Over, Short or Refund	(\$375.00)	
Contractors Escrow	\$1,023.00	\$186.00
Weights & Measure License		\$60.00
Clearwater Inspection Fees	\$3,320.00	\$2,040.00
GRAND TOTALS OF THE ABOVE:	\$48,629.66	\$40,169.40

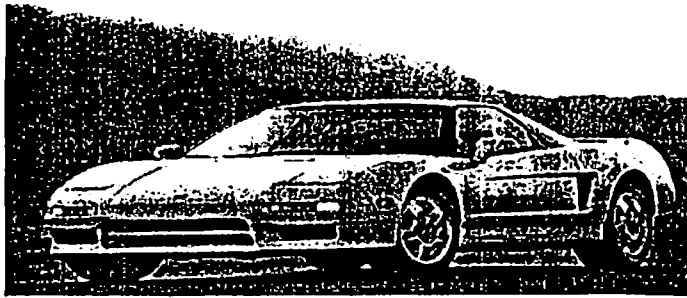
CLASSIFICATIONS	NUMBER OF PERMITS		COST OF CONSTRUCTION		PERMIT FEES	
	2013	2012	2013	2012	2013	2012
One-Family Residence		1		\$ 125,000.00		\$ 400.00
Two-Family Residence						
Condominium						
Garages, Carports	3	4	\$ 39,200.00	\$ 63,750.00	\$ 415.20	\$ 775.80
New Commercial						
New Misc - Non Residential						
Storage Bldgs - Residential	3	4	\$ 14,800.00	\$ 2,400.00	\$ 388.00	\$ 200.00
Storage Bldgs - Commerical		1		\$ 3,000.00		\$ 50.00
Alterations & Add'ns - Residential	125	129	\$ 871,414.00	\$ 967,022.00	\$ 8,630.50	\$ 9,577.00
Alterations & Add'ns - Commercial	8	10	\$ 243,355.00	\$ 940,582.00	\$ 2,520.00	\$ 9,510.00
Wrecking		1		\$ 400.00		\$ 50.00
Moving						
Signs	5	5	\$ 52,038.00	\$ 7,550.00	\$ 1,283.00	\$ 350.00
Fences/Pools/Decks/Driveways	25	45	\$ 92,409.00	\$ 153,937.00	\$ 1,425.00	\$ 1,890.00
Tanks						
Miscellaneous	1				\$ 50.00	
TOTALS	170	200	\$ 1,313,216.00	\$ 2,263,641.00	\$ 14,711.70	\$ 22,802.80
PERMIT TYPES						
Electrical	33	31	\$ 203,026.00	\$ 79,556.00	\$ 6,040.00	\$ 3,450.00
Heating	45	47	\$ 441,859.00	\$ 148,573.00	\$ 8,420.00	\$ 2,345.00
Plumbing	29	29			\$ 1,632.00	\$ 1,712.00
Sewer						
TOTALS	107	107	\$ 644,885.00	\$ 228,129.00	\$ 16,092.00	\$ 7,507.00
GRAND TOTALS OF THE ABOVE:	277	307	\$1,958,101.00	\$2,491,770.00	\$30,803.70	\$30,309.80

CASH RECEPITS	NUMBER OF PERMITS	
	2013	2012
Contractors Licenses	\$4,525.00	\$3,745.00
Building Permits	\$32,746.24	\$28,116.55
Projecting Sign Fees	\$850.00	\$3,000.00
Electrical Permit Fees	\$7,395.00	\$6,110.00
Heating Permit Fees	\$3,285.00	\$5,635.00
Sales Tax	\$18.89	\$7.02
Plumbing Permit Fees	\$2,104.00	\$2,552.00
Sewer Permit Fees		\$3,500.00
Occupancy Permit Fees	\$750.00	\$600.00
Board of Appeals	\$250.00	\$150.00
Misc. General Revenue	\$409.85	\$140.87
Plan Examining Fees	\$1,400.00	\$1,000.00
Code Books		
State Stamps		
Rooming House Permits		
Erosion Control Fees		
Penalty Fees	\$985.00	\$765.00
Cash Over, Short or Refund	(\$80.00)	(\$120.00)
Contractors Escrow	(\$3,507.40)	(\$421.20)
Weights & Measure License	\$80.00	\$200.00
Clearwater Inspection Fees	\$3,160.00	\$1,720.00
GRAND TOTALS OF THE ABOVE:	\$54,371.58	\$56,700.24

CLASSIFICATIONS	NUMBER OF PERMITS		COST OF CONSTRUCTION		PERMIT FEES	
	2013	2012	2013	2012	2013	2012
One-Family Residence						
Two-Family Residence						
Condominium						
Garages, Carports	3	5	\$ 47,500.00	\$ 70,000.00	\$ 785.10	\$ 823.20
New Commercial	2	1	\$ 1,844,200.00	\$ 1,320,000.00	\$ 2,894.40	\$ 3,757.20
New Misc - Non Residential		1		\$ 440,000.00		\$ 132.00
Storage Bldgs - Residential	3	6	\$ 25,500.00	\$ 12,500.00	\$ 306.40	\$ 308.50
Storage Bldgs - Commerical						
Alterations & Add'ns - Residential	193	160	\$ 1,010,107.17	\$ 988,155.00	\$ 12,969.40	\$ 11,593.80
Alterations & Add'ns - Commercial	12	16	\$ 1,116,733.99	\$ 667,408.00	\$ 11,021.40	\$ 6,340.60
Wrecking	5	2	\$ 30,706.00	\$ 12,500.00	\$ 583.04	\$ 261.60
Moving						
Signs	8	7	\$ 34,237.00	\$ 54,100.00	\$ 1,001.50	\$ 1,789.65
Fences/Pools/Decks/Driveways	64	53	\$ 128,088.50	\$ 212,506.00	\$ 2,625.00	\$ 3,060.00
Tanks						
Miscellaneous	5	1			\$ 560.00	\$ 50.00
TOTALS	295	252	\$ 4,237,072.66	\$ 3,777,169.00	\$ 32,746.24	\$ 28,116.55
PERMIT TYPES						
Electrical	48	38	\$ 207,425.00	\$ 191,731.00	\$ 7,395.00	\$ 6,110.00
Heating	32	33	\$ 178,922.00	\$ 276,440.00	\$ 3,285.00	\$ 5,635.00
Plumbing	34	21			\$ 2,104.00	\$ 2,552.00
Sewer		2				\$ 3,500.00
TOTALS	114	94	\$ 386,347.00	\$ 468,171.00	\$ 12,784.00	\$ 17,797.00
GRAND TOTALS OF THE ABOVE:	409	346	\$4,623,419.66	\$4,245,340.00	\$45,530.24	\$45,913.55

CASH RECEPITS	NUMBER OF PERMITS	
	2013	2012
Contractors Licenses	\$1,960.00	\$3,770.00
Building Permits	\$25,753.18	\$33,474.50
Projecting Sign Fees	\$800.00	\$3,400.00
Electrical Permit Fees	\$4,980.00	\$16,260.00
Heating Permit Fees	\$3,390.00	\$9,975.00
Sales Tax	\$19.70	\$9.86
Plumbing Permit Fees	\$3,120.00	\$3,768.00
Sewer Permit Fees	\$3,500.00	
Occupancy Permit Fees	\$750.00	\$1,350.00
Board of Appeals	\$750.00	\$1,000.00
Misc. General Revenue	\$415.02	\$198.52
Plan Examining Fees	\$900.00	\$1,000.00
Code Books		
State Stamps		
Rooming House Permits		
Erosion Control Fees		
Penalty Fees	\$955.00	\$505.00
Cash Over, Short or Refund	(\$220.00)	\$20.00
Contractors Escrow	\$4,392.30	\$2,445.00
Weights & Measure License	\$280.00	\$120.00
Clearwater Inspection Fees	\$2,360.00	\$1,560.00
GRAND TOTALS OF THE ABOVE:	\$54,105.20	\$78,855.88

CLASSIFICATIONS	NUMBER OF PERMITS		COST OF CONSTRUCTION		PERMIT FEES	
	2013	2012	2013	2012	2013	2012
One-Family Residence						
Two-Family Residence						
Condominium						
Garages, Carports	3	2	\$ 23,000.00	\$ 23,000.00	\$ 547.20	\$ 360.00
New Commercial	1	2	\$ 490,000.00	\$ 910,000.00	\$ 1,413.60	\$ 3,616.50
New Misc - Non Residential						
Storage Bldgs - Residential	5	3	\$ 20,800.00	\$ 10,300.00	\$ 344.00	\$ 160.00
Storage Bldgs - Commerical		1		\$ 4,400.00		\$ 50.00
Alterations & Add'ns - Residential	186	151	\$ 1,004,311.00	\$ 933,906.00	\$ 12,253.80	\$ 11,165.00
Alterations & Add'ns - Commercial	20	15	\$ 766,401.60	\$ 2,563,145.00	\$ 7,730.00	\$ 14,358.00
Wrecking	6	1	\$ 19,500.00	\$ 1,100.00	\$ 682.08	\$ 50.00
Moving						
Signs	7	11	\$ 8,332.00	\$ 36,343.00	\$ 462.50	\$ 950.00
Fences/Pools/Decks/Driveways	49	46	\$ 209,930.00	\$ 121,883.00	\$ 2,260.00	\$ 2,115.00
Tanks						
Miscellaneous	1	7			\$ 60.00	\$ 650.00
TOTALS	278	239	\$ 2,542,274.60	\$ 4,604,077.00	\$ 25,753.18	\$ 33,474.50
PERMIT TYPES						
Electrical	37	57	\$ 122,396.00	\$ 626,325.00	\$ 4,980.00	\$ 16,260.00
Heating	39	53	\$ 232,721.11	\$ 520,480.82	\$ 3,390.00	\$ 9,975.00
Plumbing	43	25			\$ 3,120.00	\$ 3,768.00
Sewer	3				\$ 3,500.00	
TOTALS	122	135	\$ 355,117.11	\$ 1,146,805.82	\$ 14,990.00	\$ 30,003.00
GRAND TOTALS OF THE ABOVE:	400	374	\$2,897,391.71	\$5,750,882.82	\$40,743.18	\$63,477.50



Statement

White's Automotive Repair

1627 Indiana Avenue
Sheboygan, WI. 53081
(920) 458-7711

254-9606

7-29-13

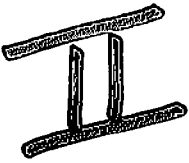
Sheboygan Common Council
att Billy Thiel

Dear Sirs + Madams

I have had a rug cleaning business on 17th + Indiana Ave since the mid 50's now that I am 85 years old the Distops is trying to shut me down. I had this building (1627 Ind Ave) built for cleaning Rugs + furniture, In 1980's started a trucking business + operated 5 semi trucks delivering cheese to the 48 states! I retired in 2003 + sold my trucks. So for the past 10 years I have been active in auto repair business my shop is 40' x 80' and is the newest building on Indiana Ave. I have never had a fire call to this building since it was built. Now they want to shut me down! What did I do wrong!

All Accounts Payable On Completion
No Statements Will Be Issued
1% Service Charge After 30 Days

Yours Truly
Dick White



R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Joan Grunwald stating her concerns about exiting her driveway located on the north side of Union Ave. between S. 25th and S. 26th Sts. and the fact that cars are parking in violation of City ordinance.



City Clerk

7/26/2013

07/25/13 10:18:11

To: Sheboygan City Clerk's Office

From: Joan Grunwald

2025 South 26th Street, Sheboygan, WI.

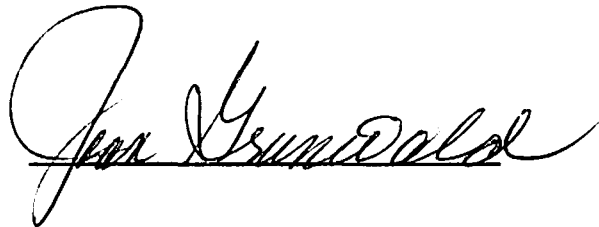
920-452-9556

Concern: I am writing this letter due to a serious concern about exciting my driveway located on the north side of Union Avenue between So. 25th and So. 26th streets. City ordinance states that cars must be parked 5 feet from a private driveway. Cars have been consistently in violation of this ordinance on both sides of my driveway, generally parking one to three feet from the driveway, resulting in a highly dangerous condition when exiting this driveway. Union Avenue has very heavy traffic. The speed limit in my area is 25 miles per hour. Both cars and semi's exceed this speed limit with few exceptions.

There is also a bus stop on the corner of South 26th St. and Union. Cars frequently block bus access by parking partially into this area.

I am requesting installation of city signs prohibiting parking 5 feet on both sides of my driveway or signs, of the city's choice, which would solve this dangerous problem.

Thank you for your consideration in this matter.

A handwritten signature in black ink that reads "Joan Grunwald". The signature is written in a cursive style and is positioned above a horizontal line.

II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Nicole Dominguez, Artistic Director - Found Space Shakespeare, requesting permission to use the space on the north side of Mead Public Library for one of their "Found Space" performances.



City Clerk

July 4, 2013

Dear Committee:

Greetings. I am the Artistic Director of the Liberate Groundlings in the Youth Theatre Project/Found Space Shakespeare. I am writing to request permission to use the space on the north side of Mead Public Library for one of our "Found Space" performances.

Found Space Shakespeare is a program that brings 40 minute compilations of Shakespeare's works around the country, using actors in the community, performing for the community. We use found spaces, and work without sets or props and in contemporary dress to offer these shows to the audience free of charge. Whether it is Ophelia in an apartment complex swimming pool or Lady Macbeth in an alleyway, each production helps Shakespeare's works appeal to the masses in new, relatable ways.

Our most recent performance took place in Seattle, Washington this June and we have bookings in Florida and Montreal in July and August. In October, when I return to Los Angeles (where I reside) I will be doing Found Space Shakespeare with the cast of the TV show *Criminal Minds*, where I work in production.

I first became interested in bringing Found Space Shakespeare to Sheboygan after directing the production of *Ordinary People* at The Sheboygan Theatre Company last season. While there is a lot of theatre in Sheboygan, I had a hard time finding any of Shakespeare's works being presented.

This Sheboygan production of Found Space Shakespeare will use eight actors, some of whom have worked with the STC. Most notably, I have reached out to Ty Wesley, who housed me last season during my stay in Sheboygan. I am interested in doing Found Space Shakespeare sometime between the dates of August 27th and September 27th when I will be in town directing the opening show of the STC's season, *Steel Magnolias*.

Found Space Shakespeare performances take place during the daytime and audience members are encouraged to bring blankets and pillows to sit on during the performance. The performers are all volunteer actors with solid stage experience and there is no stage combat in the performances. The space to the north of the library is visually interesting, provides ample, flat safe seating for the audience and is performer friendly. It is the perfect spot to do Found Space Shakespeare - Sheboygan.

Thank you for your consideration and your time. If you have any questions please do not hesitate to email or call at directornicole@gmail.com or 323.574.0737.

All best,
Nicole Dominguez
Artistic Director- Found Space Shakespeare
www.wix.com/nicolemariedominguez/foundspacebard

II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from St. Nicholas Hospital regarding their proposed utility construction plan set and legal description for the City's review and records. St. Nicholas Hospital is constructing a private fiber network among the area's health cares with utility construction taking place within the city road right-of-way commencing as early as this fall with completion of construction and restoration planned by winter of 2013.



City Clerk

July 16, 2013

City of Sheboygan
828 Center Ave,
Sheboygan, WI

RE: CITY ROAD UTILITY CONSTRUCTION NOTIFICATION
(Project: ST. NICHOLAS HOSPITAL BUILD)

To Common Council,

St. Nicholas Hospital is respectfully submitting their proposed utility construction plan set and legal description for your review and records. St. Nicholas Hospital is constructing a private fiber network among the area's health cares.

Utility construction for this project will take place within the city road right of way as depicted on the attached plan set. Actual construction activities could commence as early as this fall with completion of construction and restoration planned by winter of 2013.

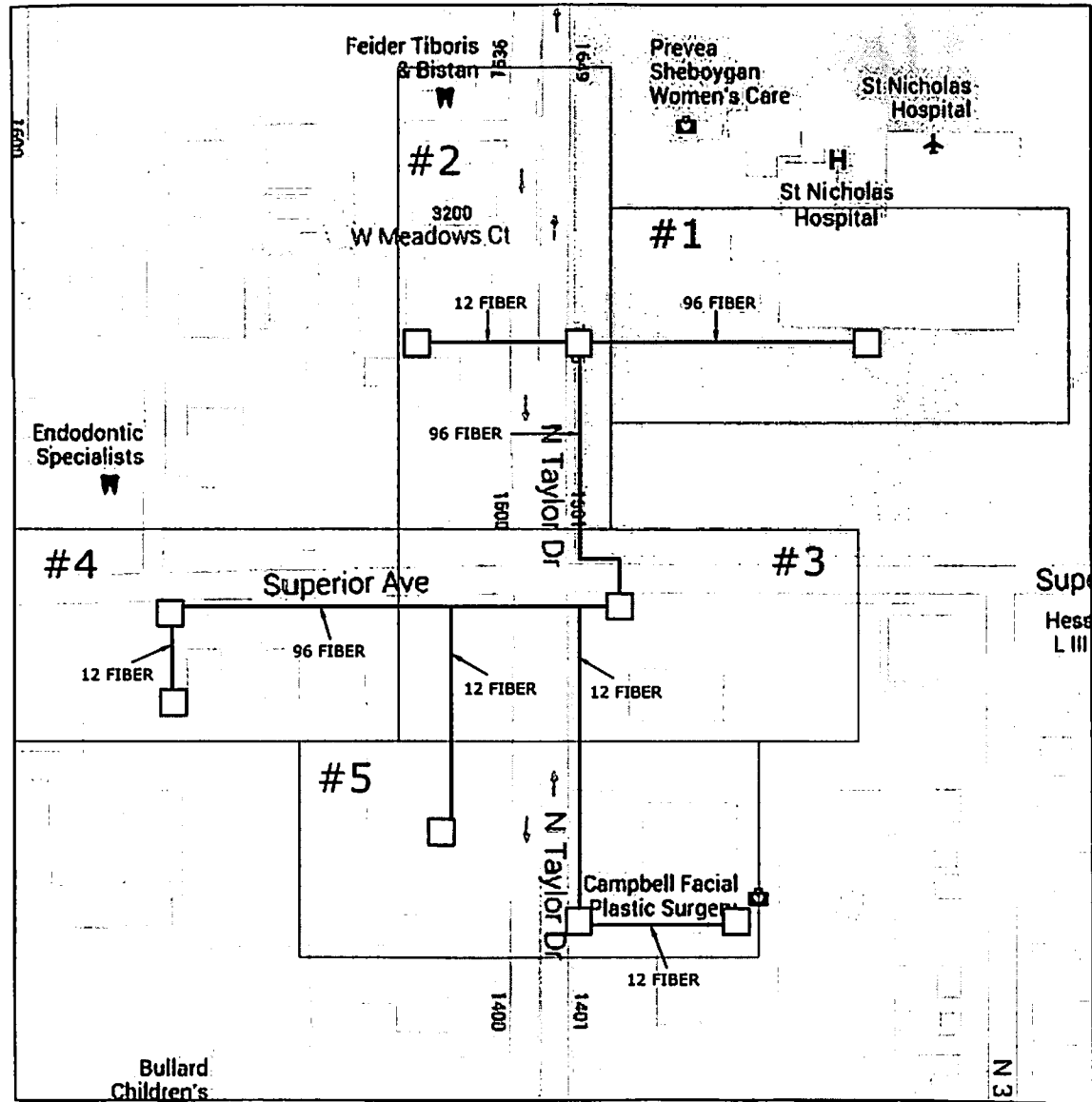
Please contact me at (920) 621-6074 or matt.peters@hshs.org with questions or concerns regarding this matter.

Thank you,

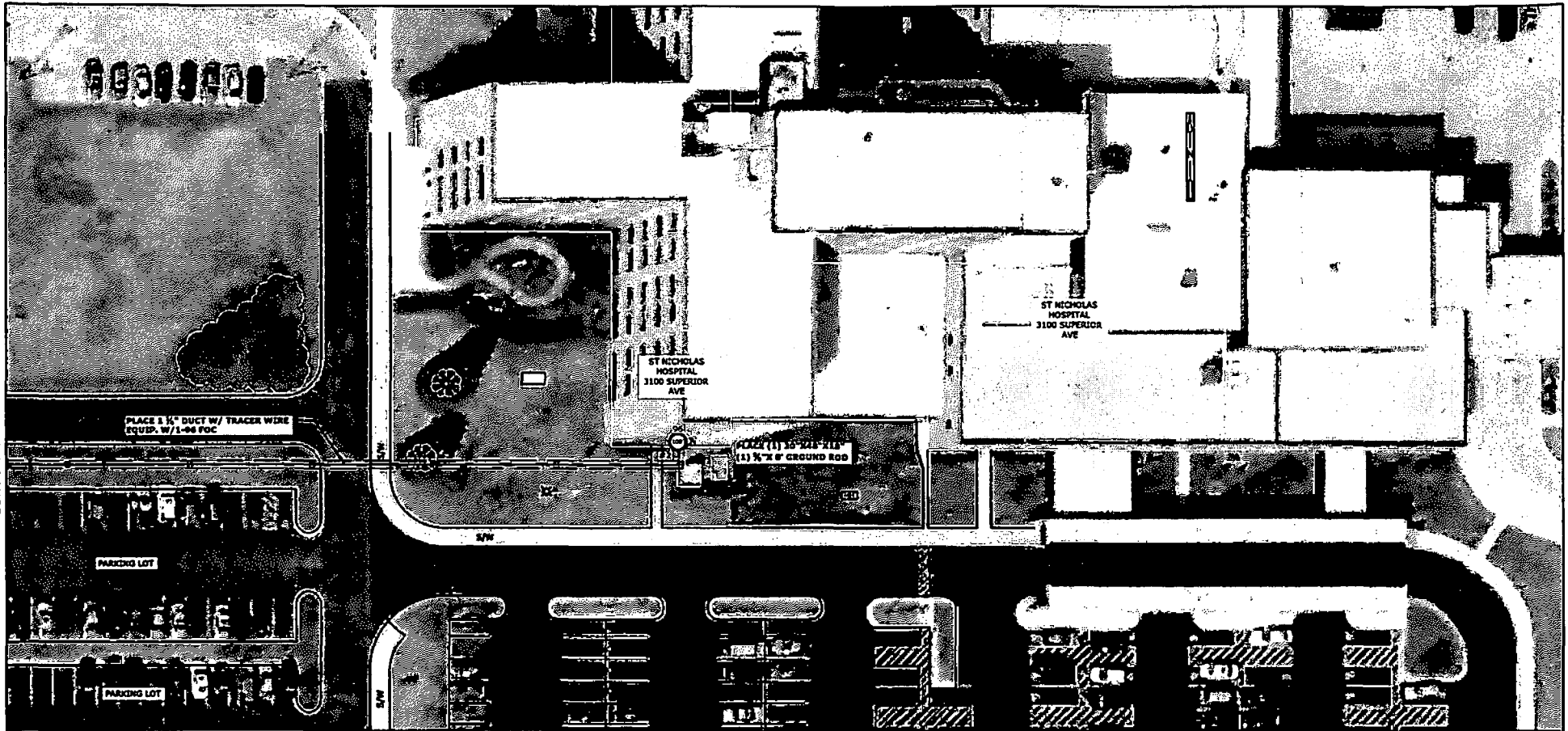
Matt Peters
St. Nicholas Hospital

ST NICHOLAS HOSPITAL BUILD

ESTIMATED TOTALS	
HANDHOLES:	
30X48X18	1
30X48X36	4
18X24	4
GROUND RODS	9
BORE WITH 1-1.25"	2717
BORE WITH 2-1.25"	191
100' OF 96 FIBER SLACK LOOPS	4
50' OF 12 FIBER SLACK LOOPS	8
96 FIBER PLACED IN DUCT	1377
12 FIBER PLACED IN DUCT	1726
SIDEWALK REPLACEMENT (sqft)	150
8" CORE DRILL	1
BUILDING ENTRANCES	5
TOTAL OF 96 FIBER	1777
TOTAL OF 12 FIBER	2126
TOTAL 1.25" DUCT	3100
TOTAL BORE	2908



CONTO PRT 2



STATIONING INFO		HANDHOLE - MARKER - GND			BURIED			STORAGE			AERIAL			REMOVAL/REPLACEMENT			MISC.			WARNING: BURIED UTILITIES IN AREA NOTE: UTILITIES SHOWN ON MAP ARE FOR REFERENCE ONLY CALL FOR LOCATES	NSIGHT TELSOURCES ST. NICHOLAS HOSPITAL FIBER BUILD				
OBJECT	STATION	LN 2 (30X48X18)	EM 53	SM 1 (5/4) (8)	UO 96	UO (11X11.25) W/TRACER WIRE	SM 81D (1.25) 1 W/TRACE	EM80 STEEL	UO (11X11.25) W/TRACE WIRE	DMSC (100) 96	PHOT (98) 150'	CO 96 (8' EHS)	PE 2-3 (8' EHS)	PF 1-5	DM82 (8')	PH 11	DM 72	BM 73	R 1-10		EM18	WPM 21	DM21	MAP NO.	FILE NAME:
PH 82		1		1	412		412			1													1		
TOTAL:		1	0	1	412	0	412	0000	0	1	0	0	0	0	0	0	0	00	0	0	0	0	1	0000	

SHEET 1 OF 5

BY	DATE	MAP NO.		
FILED		FILE NAME:		
PLACE CIRCLE		P.O.#		
TAB		DRAFTING	BY	DATE
FDMA QC		BASE DRAFT	BJF	
STAKED				
ASBULT				

NOT TO SCALE

LEGAL DESCRIPTION FOR ST. NICHOLAS FIBER BUILD

Part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ and the SE $\frac{1}{4}$ of the SW $\frac{1}{4}$ all in Section 16, Township 15 North Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

A three foot wide strip of land centered on the following described land: Commencing at a point along the easterly right of way line of N Taylor Drive. Said point lying 320 feet northerly of the southerly said section line, being measured along said easterly right of way line of N Taylor Drive, and the point of beginning. Thence, westerly, approximately 90 feet to the westerly right of way line of N Taylor Drive, and being the point of termination of this centerline description.

AND

Part of the SW $\frac{1}{4}$ of the SE $\frac{1}{4}$ Section 16, Township 15 North Range 23 East and part of NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ Section 21, Township 15 North Range 23 East, all in the City of Sheboygan, Sheboygan County, Wisconsin described as follows:

A three foot wide strip of land centered on the following described land: Commencing at a point along the northerly right of way line of Superior Avenue. Said point lying 75 feet east of the westerly quarter section line of said section 16 being measured along said northerly right of way line of Superior Avenue, and the point of beginning. Thence, southerly, approximately 58 feet to a point 12 feet north of the southerly right of way of Superior Avenue and being the point of termination of this centerline description.

AND

Part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ of Section 21, Township 15 North Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

A three foot wide strip of land centered on the following described land: Commencing at a point one foot west of the easterly right of way line of N Taylor Drive. Said point lying 23 feet southerly of the northerly said section line being measured 1 foot west along said easterly right of way line of N Taylor Drive, and the point of beginning. Thence, southerly, approximately 442 feet to point of termination of this centerline description.

AND

Part of the NW $\frac{1}{4}$ of the NE $\frac{1}{4}$ and the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ all in Section 21, Township 15 North Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

A three foot wide strip of land centered on the following described land: Commencing at a point 12 feet northerly of the southerly right of way line of Superior Avenue. Said point lying 75 feet east of the quarter section line, and the point of beginning. Thence, westerly, approximately 400 feet; from this

point being 12 feet northerly of the southerly right of way line of Superior line, line angles southwesterly for approximately 75 feet to a point 5 feet northerly of the southerly right of way line of Superior Avenue: Thence, westerly, approximately 100 feet to point of termination of this centerline description.

AND ALSO

Part of the NE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 21, Township 15 North Range 23 East, City of Sheboygan, Sheboygan County, Wisconsin, described as follows:

A three foot wide strip of land centered on the following described land: Commencing at a point 12 feet northerly of the southerly right of way line of Superior Avenue. Said point lying 120 feet west of said quarter section line, and the point of beginning. Thence, southerly, approximately 12 feet to southerly right of way line of Superior Ave, and being point of termination of this centerline description.

II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Christopher Holmes requesting a waiver from the Sex Offender Residency restrictions in order to live at 416 Niagara Ave.



City Clerk

JUL 09 12 44 PM '13

Date 7-30-2013

My name is Christopher Holmes.

I am requesting a waiver to the Sexual Residency Requirements so I may live at 416 Niagra Ave
Sheboygan, WI 53081.

Signature Chris Holmes

Phone No 920-287-8144

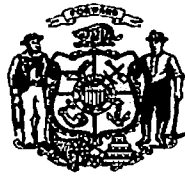
II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of Benjamin Baumann in order to be placed at a Transitional Living Placement located at 1123/1125 N. 14th St. or 930A Michigan Ave., based on availability.



City Clerk



Scott Walker
Governor

Edward Wall
Secretary

3422 Wilgus Avenue
Sheboygan, WI 53081
Phone (920) 459-3097
Fax (920) 459-4386

State of Wisconsin
Department of Corrections

July 19, 2013

JUL 19 10 31 AM '13

To whom it may concern:

The Department of Corrections, on behalf of Benjamin Baumann (DOC # 531745...DOB: 6/4/1991), is hereby filing an appeal to the Sex Offender Residency Restrictions.

Mr. Baumann is slated to be released from prison on August 13, 2013. Upon his release, the Department would like to place him at a Transitional Living Placement (TLP) residence located at 1123 / 1125 North.14th Street or 930A Michigan Avenue, based on availability.

Respectfully,

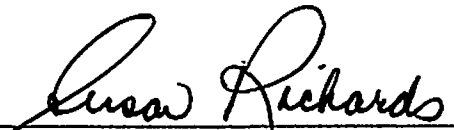
A handwritten signature in black ink that reads "Mike Roehl".

Mike Roehl
Probation & Parole Agent #71214
3422 Wilgus Ave. Sheboygan, WI 53081
920.459.3484

II

R. O. No. - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a claim from Sandra Huebner for alleged damages to her vehicle when her and her husband were on N. 6th St. near the Sheboygan Retirement Home and due to poor road conditions damage was done to the front struts of their vehicle.



City Clerk

DATE RECEIVED 7-24-13

RECEIVED BY LS Schaefer

CLAIM NO. 1-13

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

1. Name of Claimant: Sandra Huebner

2. Home address of Claimant: 507 Clement Avenue; Sheboygan, WI 53083

3. Home phone number: (920)458-9415 h (262)376-3234 w

4. Business address and phone number of Claimant: n/a

5. When did damage or injury occur? (date, time of day) 07/09/13 Morning

6. Where did damage or injury occur? (give full description) Traveling South on N 6th Street in vicinity of Ontario Avenue near Sheboygan Retirement Home (my husband, Craig Huebner, was driving at the time)

7. How did damage or injury occur? (give full description) due to poor road conditions heard a snapping noise and the car dipped to one side

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: _____

(b) Claimant's statement of the basis of such liability: _____

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: Poor road maintenance on N 6th St potholes, huge cracks, patching from years back, making the roads treacherous

(b) Claimant's statement of basis for such liability: Vehicle regularly maintained, no damage, rust or corrosion to the spring that was snapped in half (piece available for inspection)

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

NO INJURIES, only property damage to our vehicle broken spring
causing damage to front struts

11. Name and address of any other person injured: n/a

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 883.94 (see attached repair bill)

Property: \$ _____

Personal injury: \$ _____

Other: (Specify below) \$ _____

TOTAL \$ 883.94

Damaged vehicle (if applicable)

Make: Ford Model: Taurus Year: 1999 Mileage: 179,832

Names and addresses of witnesses, doctors and hospitals: _____

n/a

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.

SIGNATURE OF CLAIMANT Sandra Kuebler DATE 07/23/13
BY SIGNING THIS I ACKNOWLEDGE I HAVE READ AND UNDERSTAND THE INSTRUCTIONS

DATE RECEIVED 7-24-13

RECEIVED BY R S Schneider

CLAIM NO. 4-13

CLAIM

Claimant's Name: Sandra Huebner
Claimant's Address: 507 Clement Avenue
Sheboygan, WI 53083
Claimant's Phone No. (262) 376-3234 W

COUNTY
Auto \$ 883.94
Property \$ _____
Personal Injury \$ _____
Other (Specify below) \$ _____
TOTAL \$ 883.94

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 883.94.

SIGNED Sandra Huebner DATE: July 23, 2013

ADDRESS: 507 Clement Avenue; Sheboygan, WI 53083

BY SIGNING THIS I ACKNOWLEDGE I HAVE READ AND UNDERSTAND THE INSTRUCTIONS.

DICK BRANTMEIER FORD, LINCOLN, KIA
 3624 KOHLER MEMORIAL DRIVE
 SHEBOYGAN WI, 53081
 PHONE: 920-458-6113
 WWW.DICKBRANTMEIER.COM

65701HUE

SANDRA HUEBNER 507 CLEMENT AVE SHEBOYGAN WI 53083				VEHICLE IDENTIFICATION		MILEAGE OUT	DATE OUT	INVOICE NO.
				1FAPF58U4XG147844		179832	07/09/13	65701
				YEAR	MAKE	MODEL	COLOR	TAG NO.
99	FORD	TAURUS	TAN	00202				
CUST. NO.	LICENSE	HOME PHONE	WORK PHONE	STOCK NO.	PROD. DATE	SERV. ADV.	TERMS	
41442	687ACN	920-458-9415	- -		00/00/00	344	CASH	
CUST. LABOR RATE	DELIV. DATE	DELIV. MILES	MILEAGE IN	DATE IN	IN-SERV DATE			
	00/00/00		179832	07/09/13	00/00/00	3.0L V6 SFI NS		

MOTOR VEHICLE REPAIR TRADE PRACTICES ARE REGULATED BY
 CHAPTER ATCP132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU
 OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE,

TRADE AND CONSUMER PROTECTION, P.O. BOX 8911 MADISON, WI
 53708-8911

LINE	OP. CODE	FAIL-CD	TECH.	HOURS/QTY	TYPE	AMOUNT
A						
Com STEERING/SUSP.; CK SPRING BROKE						
Cor DIAG TIME REPLACE FRONT QUICK STRUTS						
	45		A59		C	332.50
			M181615 FRT. QUICK STR	2	C	399.90
Line Total.....						732.40

B +						
Com 4 WHEEL ALIGNMENT; PERFORM 4 WHEEL ALIGNMENT. SET FRONT & REAR CAS						
TER & CAMBER, ADJUST FRONT & REAR TOE IN.						
Cor PERFORM SERVICE						
	00032		A59		C	89.95
Line Total.....						89.95

Labor	422.45
Parts	399.90
SUPPLIES, DISP	19.50
Sales Tax	42.09
TOTAL-CUST-CRCARD	883.94

CUSTOMER COPY - PAGE 01

Printed: 07/09/2013 @ 14:33

STATEMENT OF DISCLAIMER

The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The Seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose. Seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

On behalf of servicing dealer, I hereby certify that the information contained hereon is accurate unless otherwise shown. Warranty services described were performed at no charge to owner. There was no indication from the appearance of the vehicle or otherwise, that any part repaired or replaced under this claim had been connected in any way with any accident, negligence or misuse. Records supporting this claim are available for (1) year from the date of payment notification at the servicing dealer for inspection by manufacturer's representative.

CUSTOMER SIGNATURE

(SIGNED) DEALER, GENERAL MANAGER OR AUTHORIZED PERSON (DATE)

DICK BRANTMEIER FORD
3624 KOHLER MEMORIAL DR
SHEBOYGAN, WI 53081

Terminal #: 00000001
JUL 09, 13 1:15 PM

VISA

#####13902

SALE REF#: 030
BATCH #: 708 AUTH #: 02425B
INVOICE#: 65701

AMOUNT \$883.94

APPROVED

920-453-6111

CUSTOMER COPY

**STATE / MUNICIPAL AGREEMENT
FOR A**

**HIGHWAY IMPROVEMENT PROJECT
NON-MOTORIZED TRANSPORTATION PILOT PROGRAM
(NTPP)**

DATE:	August 16, 2011
I.D.:	4996-01-55/56/64
HIGHWAY:	Local Street LENGTH: 0.909 miles
TITLE:	Eisner Ave Pedestrian & Bicycle Facility
LIMITS:	N 8 th Street – 21 st Street
COUNTY:	Sheboygan

The signatory City of Sheboygan hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility (describe and give reason for request): Eisner Avenue is a high volume roadway that does not currently have accommodations for non-motorized transportation.

Proposed Improvement (nature of work): Construct a pedestrian/bicycle facility in conjunction with the reconstruction of Eisner Avenue. Extend the railroad crossing surface from 42.5 feet to 53 feet to accommodate the bicycle/pedestrian facility.

Describe non-participating work included in the project contract: Eisner Avenue will be reconstructed under this contract using 100% local funds.

Describe other work necessary to finish the project completely, which will be undertaken independently by the Municipality: Acquisition of right of way necessary to accommodate the construction of the pedestrian/bicycle facility.

PHASE	ESTIMATED COST				
	Total Estimated Cost	Federal / State Funds	%	Municipal Funds	%
Preliminary Engineering: 4996-01-55					
Plan Development	\$399,665	\$87,926	22%	\$311,739	78%
Consultant Review	\$20,660	\$4,545	22%	\$16,115	78%
State Review	\$5,675	\$1,249	22%	\$4,426	78%
Total Design Cost:	\$426,000	\$93,720*	MAX	\$332,280	BAL
Construction (Participating) : 4996-01-56 (Cat 0010)					
Normal Participating	\$776,658	\$776,658	100%	\$0	0%
Construction Management	\$66,875	\$66,875	100%	\$0	0%
Consultant Review	\$4,400	\$4,400	100%	\$0	0%
State Review	\$2,200	\$2,200	100%	\$0	0%
Subtotal Cat 0010:	\$850,133	\$850,133*	MAX	\$0	BAL
Construction (Non-Participating): 4996-01-56 (Cat 0020)					
Non-Participating	\$2,563,016	\$0	0%	\$2,563,016	100%
Construction Management	\$237,101	\$0	0%	\$237,101	100%
Consultant Review	\$15,600	\$0	0%	\$15,600	100%
State Review	\$7,800	\$0	0%	\$7,800	100%
Subtotal Cat 0020:	\$2,823,517	\$0	MAX	\$2,823,517	BAL
Total Construction Cost:	\$3,673,650	\$850,133*	MAX	\$2,823,517	BAL

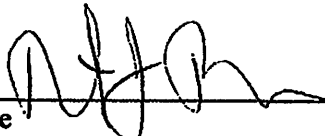
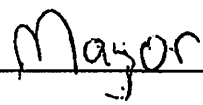
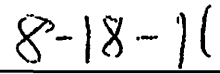
Railroad Crossing: 4996-01-64					
Normal Participating	\$20,000	\$20,000	100%	\$0	0%
State Review	\$200	\$200	100%	\$0	0%
Total Railroad Crossing Cost:	\$20,200	\$20,200*	MAX	\$0	BAL
TOTAL COST DISTRIBUTION:	\$4,119,850	\$964,053*		\$3,155,797	

* Total Federal Funds capped at \$964,053: \$93,720 (#4996-01-55), \$850,133 (#4996-01-56) & \$20,200 (#4996-01-64)

This request is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such a request for the designated Municipality and upon acceptance by the State shall constitute agreement between the Municipality and the State.

The project which is the subject of this State/Municipal Agreement is being financed through grant money awarded to Sheboygan County, Wisconsin, under the nonmotorized transportation pilot program established under Sec. 1807 of P.L. 109-59, the "Safe, Accountable, Flexible, Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU)". The undersigned, being authorized to do so, approve and consent on behalf of Sheboygan County, Wisconsin, to the use of the grant money under the terms of this State/Municipal agreement.

Signed for and in behalf of _____ City of Sheboygan
Municipality

Name _____ Title _____ Date _____

TERMS AND CONDITIONS:

- 1 The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
- 2 The Municipality will pay to the State all costs incurred by the State in connection with the improvement which exceeds Federal/State financing commitments or are ineligible for Federal/State financing.
- 3 Funding of each project phase (preliminary engineering, real estate, construction, and other) is subject to inclusion in an approved program. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the estimate summary:
 - a) The grading, base, pavement, and curb and gutter.
 - b) Storm Sewer mains necessary for the surface water drainage.
 - c) Construction engineering incidental to inspection and supervision of actual construction work excluding any spot sanitary repairs.
 - d) Signing and pavement marking including detour routes.
 - f) Preliminary engineering and State review services.
- 4 Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - b) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
 - c) Real estate for the improvement.
 - d) Conditioning, if required, and maintenance of detour routes.
 - e) Repair damages to roads or streets caused by their use in hauling materials incidental to the improvement.
- 5 As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal / State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
- 6 If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State in behalf of the project.
- 7 The work will be administered by the State and may include items not eligible for Federal / State participation.
- 8 The Municipality will at its own cost and expense:

- a) **Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements in a manner satisfactory to the State and will make ample provision for such maintenance each year.**
 - b) **Prohibit angle parking.**
 - c) **Regulate and prohibit all parking at locations where and when the pavement area usually occupied by parking vehicles will be needed to carry active traffic in the street.**
 - d) **Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.**
 - e) **Provide complete plans, specifications, relocation order, real estate plat, and estimates.**
 - f) **Use the WisDOT Utility Accommodation Policy unless it adopts a policy, which has equal or more restrictive controls.**
9. **Basis for Local Participation:**

Non-motorized Transportation Pilot Program (NTPP) funds capped at a total of \$964,053 in federal participation. Design funds for project ID #4996-01-55 capped at \$93,720 in federal participation. Construction funds for project ID #4996-01-56 capped at \$850,133 in federal participation. Railroad crossing improvement construction funds for project ID #4996-01-64 capped at \$20,200 in federal participation.

III

Res. No. _____ - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing the appropriate City officials to enter into a State/Municipal Agreement, I.D. 4996-01-55/56/64 for design and construction for the Eisner Ave. Reconstruction from N. 8th St. to N. 21st St. scheduled for 2013 construction.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into the State/Municipal Agreement with the Wisconsin Department of Transportation for the design and construction of the Eisner Ave. Reconstruction from N. 8th St. to N. 21st St. for the proposed sum of \$4,119,850 of which the Federal/State share is \$964,053 and of which the City of Sheboygan's share is \$3,155,797.

BE IT FURTHER RESOLVED: that the appropriate City officials are hereby authorized to draw orders on the Capital Improvements funding account number 47233140-631200-29800.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 13 - 14. By Alderpersons Hammond, Carlson, Dassler and Heidemann. August 5, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfer of appropriations in the 2013 Budget for the purposes of:

Establishing appropriation for Way Finding Signs:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Tourism Fund Unreserved Fund Balance 260-253000	Tourism Fund Signage 26054100-530275	\$15,000

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 13 - 14. By Alderperson Hammond. August 5, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing estimated revenue and appropriation for donations from Georgia Pacific and WI Public Service for Fire Department equipment:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
General Fund Fire Department Contribution 10122100-467101	General Fund Fire Department Fire Equipment 10122100-649100	\$5,720

Establishing appropriation for purchase and demolition of 1020 Erie Ave.:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Home Rehab Grant Fund Unreserved Fund Balance 239-253000	Home Rehab Grant Fund Land acquisition 23961100-611100	\$27,500

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 13 - 14. By Alderperson Hammond. August 5, 2013.

A RESOLUTION amending the public forum rules for common council meetings.

RESOLVED: That the public forum rules for common council meetings are amended so as to provide for up to five pre-registered members of the public to speak for up to three minutes each during the public forum. Except as herein amended, all other council rules relating to the public forum remain in effect.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show on an annual basis starting mid-October thru mid-January at Evergreen Park and Nov. 10 thru January 5 at the Quarryview Center starting with the year 2014 and continue annually for a 10-year period and to be revisited in the year 2024.

WHEREAS; for almost 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, the organizations who address those concerns. The motto of *Service Above Self* is exemplified annually by the projects Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

WHEREAS; the primary goal of Making Spirits Bright is to provide a family fun event during the holiday season. They are partnering with the Sheboygan County Food Bank by asking all who attend this event to bring pantry items as their admission to the park.

WHEREAS; each year the goal is to increase the number of lights, displays, and enjoyment.

WHEREAS; the Sheboygan County Rotary Clubs are requesting the parks be closed to vehicular traffic (unless patrons to the light show) to ensure safety for this event.

WHEREAS; the Sheboygan County Rotary Clubs are looking for a long range plan for this event along with looking to invest into electrical upgrades for Evergreen Park in two phases with an approximate cost of \$60,000 for both with additional upgrades by the City at an approximate cost of \$25,000.

WHEREAS; the park system is intended for the benefit of the general public, authorization is limited to services consistent with this intent and the Sheboygan County Rotary Clubs are required to strictly adhere to the rules set up by the Department of Public Works.

RESOLVED: That the Sheboygan County Rotary Clubs are authorized to utilize Evergreen Park and the Quarryview Center for said dates above.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



Res. No. _____ - 13- 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing the Purchasing Agent to solicit sealed bids for the replacement of three (3) tandem axle dump trucks equipped for snow removal and one (1) extended cab 4 wheel drive pickup for the Department of Public Works.

WHEREAS: The Department of Public Works operates and maintains a total of seven 1995 Model Ford Tandem axle dump trucks with snow removal equipment. In 2012, the frame rails on two of the trucks were found to be cracked, making the trucks unsafe and;

WHEREAS: Bids were solicited and received for the replacement of these trucks, but economic conditions resulted in the Common Council denying the requested funding and the City contracted instead to have the frames repaired at a cost of \$10,000-\$12,000 per truck and;

WHEREAS: Due to the age of these trucks, many of the components and parts are no longer made resulting in exorbitantly high pricing for replacement parts, when parts are available and:

WHEREAS: Three of the seven 1995 model trucks are now exhibiting the cracked frame problems and while the two trucks repaired in 2012 are still viable, higher replacement parts costs coupled with other issues arising from age and usage are bordering on obsolescence.

WHEREAS: The new Superintendent of Parks and Forestry is in need of a suitable vehicle to use for work purposes in the performance of his duties.

RESOLVED: That the Purchasing Agent is hereby authorized to solicit sealed bids for the purchase of (3) Tandem axle Dump Trucks equipped for snow removal and (1) Extended cab, four wheel drive pickup truck for the Department of Public Works.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing entering into a Lease Agreement with Joe Kerlin, for the rental of the Maywood Caretaker Home at 3616 Mueller Rd., Sheboygan, for a month-to-month lease during Joe's relocation with the City of Sheboygan as the Superintendent of Parks & Forestry.

RESOLVED: That the Mayor is hereby authorized and directed to enter into said Lease Agreement with Joe Kerlin.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____ 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Wisconsin Residential Lease Agreement

This lease agreement (hereinafter referred to as the “agreement”) made and entered into this ____ day of _____, 20____, by and between

City of Sheboygan Hereinafter referred to as “Landlord” and
Joe Kerlin Hereinafter referred to as “Tenant”.

WITNESSETH:

WHEREAS, Landlord is the fee owner of certain real property being, lying and situated in Sheboygan County, Wisconsin, such real property having a street address of 3616 Mueller Rd., Sheboygan, WI 53083 hereinafter referred to as the “Premises”

WHEREAS, Landlord is desirous of leasing the Premises to Tenant upon the terms and conditions as contained herein; and

WHEREAS, Tenant is desirous of leasing the Premises from Landlord on the terms and conditions as contained herein;

NOW THEREFORE, for and in consideration of the sum of TEN DOLLARS (\$10.00), the covenants and obligations contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto hereby agree as follows:

1. **TERM.** Landlord leases to Tenant and Tenant leases from Landlord the above-described Premises together with any and all appurtenances thereto for a month-to-month lease during tenant’s employment with the City of Sheboygan.
2. **RENT.** The total rent for the term hereof is the sum of TWO HUNDRED FIFTY DOLLARS (\$250) payable on the 1st day of each month.
3. **DAMAGE DEPOSIT.** Upon the due execution of this agreement, Tenant shall deposit with Landlord the sum of FIVE HUNDRED DOLLARS (\$500) receipt of which is hereby acknowledged by Landlord as security for any damage caused to the Premises during the term hereof. Such deposit shall be returned to Tenant, without interest, and less any set off for damages to the Premises upon the termination of this agreement.
4. **USE OF PREMISES.** The Premises shall be used and occupied by Tenant and Tenant’s immediate family exclusively, as a private single family dwelling, and no part of the Premises shall be used at any time during the term of this agreement by Tenant for the purpose of carrying on any business, profession, or trade of any kind, or for any purpose other than as a private single family dwelling. Tenant shall not allow any other person, other than Tenant’s immediate family or transient relatives and friends who are guests of Tenant, to use or occupy the Premises without first obtaining the Director of Public Works written consent to such use. Tenant shall comply with any and all laws, ordinances, rules and orders of any and all governmental or quasi-governmental authorities affecting the cleanliness, use, occupancy and preservation of the Premises.
5. **CONDITION OF PREMISES.** Tenant stipulates, represents and warrants that Tenant has examined the Premises, and that they are at the time of this lease in good order, repair, and in a safe, clean and tenantable condition.
6. **ASSIGNMENT AND SUB-LETTING.** Tenant shall not assign this agreement, or sub-let or grant any license to use the Premises.

7. **ALTERATIONS AND IMPROVEMENTS.** Tenant shall make no alterations to the buildings or improvements on the Premises or construct any building or make any other improvements on the Premises without the prior written consent of the Director of Public Works. Any and all alterations, changes, and/or improvements built, constructed or placed on the Premises by Tenant shall, unless otherwise provided by written agreement between Landlord and Tenant, be and become the property of Landlord and remain on the Premises at the expiration or earlier termination of this agreement.
8. **NON-DELIVERY OF POSSESSION.** In the event Landlord cannot deliver possession of the Premises to Tenant upon the commencement of the lease term, through no fault of Landlord or its agents, then Landlord or its agents shall have no liability, but the rental herein provided shall abate until possession is given. Landlord or its agents shall have thirty (30) days in which to give possession, and if possession is tendered within such time, Tenant agrees to accept the demised Premises and pay the rental herein provided from that date. In the event possession cannot be delivered within such time, through no fault of Landlord or its agents, then this agreement and all rights hereunder shall terminate.
9. **HAZARDOUS MATERIALS.** Tenant shall not keep on the Premises any item of a dangerous, flammable or explosive character that might unreasonably increase the danger of fire or explosion on the Premises or that might be considered hazardous or extra hazardous by any responsible insurance company.
10. **UTILITIES.** Tenant shall be responsible for arranging for and paying for all services required on the Premises.
11. **MAINTENANCE AND REPAIR; RULES AND DUTIES.** Tenant will, at its sole expense, keep and maintain the Premises and appurtenances in good and sanitary condition and repair during the term of this agreement and any renewal thereof. Without limiting the generality of the foregoing, Tenant shall
 - a. Not obstruct the driveways, sidewalks, courts, entry ways, stairs and/or halls, which shall be used for the purposes of ingress and egress only;
 - b. Keep all windows, glass, window coverings, doors, locks and hardware in good, clean order and repair;
 - c. Not obstruct or cover the windows or doors;
 - d. Not leave windows or doors in an open position during any inclement weather;
 - e. Not hang any laundry, clothing, sheets, etc. from any window, rail, porch or balcony;
 - f. Not cause or permit any locks or hooks to be placed upon any door or window without the prior written consent of Landlord;
 - g. Keep heating system filters clean and free from dirt;
 - h. Keep all lavatories, sinks, toilets, and all other water and plumbing apparatus in good order and repair and shall use same only for the purposes for which they were constructed. Tenant shall not allow any sweepings, rubbish, sand, rags, ashes or other substances to be thrown or deposited therein. Any damage to any such apparatus and the cost of clearing stopped plumbing resulting from misuse shall be borne by Tenant;
 - i. And Tenant's family and guests shall at all times maintain order in the Premises and at all places on the Premises, and shall not make or permit any loud or improper noises, or otherwise disturb neighboring residents;
 - j. Keep all radios, television sets, stereos, phonographs, etc., turned down to a level of sound that does not annoy or interfere with neighboring residents;

- k. Deposit all trash, garbage, rubbish or refuse in the locations provided therefore and shall not allow any trash, garbage, rubbish or refuse to be deposited or permitted to stand on the exterior of any building or within the common elements;
 - l. Abide by and be bound by any and all rules and regulations affecting the Premises or the common area appurtenant thereto which may be adopted or promulgated by the Public Works Committee of the Landlord;
 - m. Retrieve mail from mailbox during periods when staff members are unavailable;
 - n. Keep lawn free of sticks, stones, litter, and other obstacles that interfere with lawn mowing;
 - o. Mow lawn as arranged;
 - p. Replace light bulbs and smoke detector batteries as needed;
 - q. Keep grounds free of pet waste;
 - r. Monitor accumulations of recyclables in barn/garage and haul away according to limits established by the Director of Public Works;
 - s. Keep parking stall of barn/garage and area in barn neatly organized of any personal items stored. Storage of personal items should not interfere with normal DPW uses of the existing buildings.
 - t. Snow removal around the mailbox.
12. **DAMAGE TO PREMISES.** In the event the Premises are destroyed or rendered wholly untenable by fire, storm, earthquake, or other casualty not caused by the negligence of Tenant, this agreement shall terminate from such time except for the purpose of enforcing rights that may have then accrued hereunder. The rental provided for herein shall then be accounted for by and between Landlord and Tenant up to the time of such injury or destruction of the Premises, Tenant paying rentals up to such date and Landlord refunding rentals collected beyond such date. Should a portion of the Premises thereby be rendered untenable, the Landlord shall have the option of either repairing such injured or damaged portion or terminating this lease. In the event that Landlord exercises its right to repair such untenable portion, the rental shall abate in the proportion that the injured parts bears to the whole premises, and such part so injured shall be restored by Landlord as speedily as practicable, after which the full rent shall recommence and the agreement continue according to its terms.
13. **INSPECTION OF PREMISES.** Landlord and Landlord's agents shall have the right at all reasonable times during the term of this agreement and any renewal thereof to enter the Premises for the purpose of inspecting the Premises and all buildings and improvements thereon. And for the purposes of making any repairs, additions or alterations as may be deemed appropriate by Landlord for the preservation of the Premises or the building. Landlord and its agents shall further have the right to exhibit the Premises and to display the usual "for sale", "for rent" or "vacancy" signs on the Premises at any time within forty-five (45) days before the expiration of this lease. The right of entry shall likewise exist for the purpose of removing placards, signs, fixtures, alterations or additions that do not conform to this agreement or to any restrictions, rules or regulations affecting the Premises.
14. **SUBORDINATION OF LEASE.** This agreement and Tenant's interest hereunder are and shall be subordinate, junior and inferior to any and all mortgages, liens or encumbrances now or hereafter placed on the Premises by Landlord, all advances made under any such mortgages, liens or encumbrances (including, but not limited to, future advances), the interest payable on such mortgages, liens or encumbrances and any and all renewals, extensions or modifications of such mortgages, liens or encumbrances.
15. **SURRENDER OF PREMISES.** Upon the expiration of the term hereof, Tenant shall surrender the Premises in as good a state and condition as they were at the commencement

of this agreement, reasonable use and wear and tear thereof and damages by the elements excepted.

16. **ANIMALS.** Tenant shall be entitled to keep no more than two (2) domestic dogs, cats, or birds.
17. **QUIET ENJOYMENT.** Tenant, upon payment of all the sums referred to herein as being payable by Tenant and Tenant's performance of all Tenant's agreements contained herein and Tenant's observance of all rules and regulations, shall and may peacefully and quietly have, hold and enjoy said Premises for the term hereof.
18. **INDEMNIFICATION.** Landlord shall not be liable for any damage or injury of or to the Tenant, Tenant's family, guests, invitees, agents or employees or to any person entering the Premises or the building of which the Premises are a part or to goods or equipment, or in the structure or equipment of the structure of which the Premises are a part, and Tenant hereby agrees to indemnify, defend and hold Landlord harmless from any and all claims or assertions of every kind and nature.
19. **DEFAULT.** If Tenant fails to comply with any of the material provisions of this agreement, other than the covenant to pay rent, or of any present rules and regulations or any that may be hereafter prescribed by Landlord, or materially fails to comply with any duties imposed on Tenant by statute, within seven (7) days after delivery of written notice by Landlord specifying the non-compliance and indicating the intention of Landlord to terminate the lease by reason thereof, Landlord may terminate this agreement. If Tenant fails to pay rent when due and the default continues for seven (7) days thereafter, Landlord may, at Landlord's option, declare the entire balance of rent payable hereunder to be immediately due and payable and may exercise any and all rights and remedies available to Landlord at law or in equity or may immediately terminate this agreement.
20. **LATE CHARGE.** In the event that any payment required to be paid by Tenant hereunder is not made within three (3) days of when due. Tenant shall pay to Landlord, in addition to such payment or other charges due hereunder, a "late fee" in the amount of TWENTY-FIVE DOLLARS (\$25).
21. **ABANDONMENT.** If at any time during the term of this agreement Tenant abandons the Premises or any part thereof, Landlord may, at Landlord's option, obtain possession of the Premises in the manner provided by law, and without becoming liable to Tenant for damages or for any payment of any kind whatever. Landlord may, at Landlord's discretion, as agent for Tenant, relet the Premises, or any part thereof, for the whole or any part thereof, for the whole or any part of the then unexpired term, and may receive and collect all rent payable by virtue of such reletting, and, at Landlord's option, hold Tenant liable for any difference between the rent that would have been payable under this agreement during the balance of the unexpired term, if this agreement had continued in force, and the net rent for such period realized by Landlord by means of such reletting. If Landlord's right of reentry is exercised following abandonment of the Premises by Tenant, then Landlord shall consider any personal property belonging to Tenant and left on the Premises to also have been abandoned, in which case Landlord may dispose of all such personal property in any manner Landlord shall deem proper and Landlord is hereby relieved of all liability for doing so.
22. **RIGHTS AND REMEDIES.** The rights and remedies under this lease are cumulative, and either party's using any one right or remedy will not preclude or waive that party's right to use any other. These rights and remedies are in addition to any other rights the parties may have by law, statute, ordinance, or otherwise.

23. **RECORDING OF AGREEMENT.** Tenant shall not record this agreement with the Sheboygan County Register of Deeds. In the event that Tenant shall record this agreement, this agreement shall, at Landlord's option, terminate immediately and Landlord shall be entitled to all rights and remedies that it has at law or in equity.
24. **GOVERNING LAW.** This agreement shall be governed, construed and interpreted by, through and under the Laws of the State of Wisconsin.
25. **SEVERABILITY.** If any provision of this agreement or the application thereof shall, for any reason and to any extent, be invalid or unenforceable, neither the remainder of this agreement nor the application of the provision to other persons, entities or circumstances shall be affected thereby, but instead shall be enforced to the maximum extent permitted by law.
26. **BINDING EFFECT.** The covenants, obligations and conditions herein contained shall be binding on and inure to the benefit of the heirs, legal representatives, and assigns of the parties hereto.
27. **DESCRIPTIVE HEADINGS.** The descriptive headings used herein are for convenience of reference only and they are not intended to have any affect whatsoever in determining the rights or obligations of the Landlord or Tenant.
28. **CONSTRUCTION.** The pronouns used herein shall include, where appropriate, either gender or both, singular and plural.
29. **NON-WAIVER.** No indulgence, waiver, election or non-election by Landlord under this agreement shall affect Tenant's duties and liabilities hereunder.
30. **MODIFICATION.** The parties hereby agree that this document contains the entire agreement between the parties and this agreement shall not be modified, changed, altered or amended in any way except through a written amendment signed by all of the parties hereto.
31. **NOTICE.** Any notice required or permitted under this lease or under state law shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

If to Landlord to:

City of Sheboygan
Attn: Director of Public Works/Eng.
833 Center Avenue
Sheboygan, WI 53081

If to Tenant to:

Joe Kerlin
3616 Mueller Rd.
Sheboygan, WI 53083

Landlord and Tenant shall each have the right from time to time to change the place notice is to be given under this paragraph by written notice thereof to the other party.

32. **ADDITIONAL PROVISIONS.** Tenant agrees to monitor park security and report any suspicious or after hours activity to the Sheboygan Police Dept and Tenant agrees to be the first responder to security alarm activation of the Maywood Ecology Center. Tenant is responsible for any loss of personal items due to fire, natural disaster, etc.

As to Landlord this _____ day of _____, 20____.

LANDLORD:

Signature: _____ Date: _____

Print: _____

As to Tenant this _____ day of _____, 20____.

TENANT:

Signature: _____ Date: _____

Print: _____

Signature: _____ Date: _____

Print: _____

III

Res. No. _____ - 13 - 14. By Alderperson Versey. August 5, 2013.

A RESOLUTION authorizing the purchase of 1020 Erie Avenue for the purposes of the razing the property for new private investment in the neighborhood as part of the Neighborhood Revitalization Strategy Area activities.

WHEREAS, the City of Sheboygan has funds available through the Community Development Block Grant Program for revitalization efforts;

WHEREAS, with Gateway Neighborhood Revitalization efforts, one goal of the plan is to bring new private investment to the neighborhood. This property will be razed for new private investment;

WHEREAS, the property is vacant and an accepted offer of \$37,500 has been received. The City will fund \$17,500 and closing costs and Habitat for Humanity will fund \$20,000 towards the purchase price. Habitat for Humanity shall provide the \$20,000 contribution at closing.

RESOLVED, that the Common Council authorizes the Mayor and City Clerk to sign all appropriate conveyance documents for 1020 Erie Avenue to purchase the property.

BE IT FURTHER RESOLVED, that the Finance Director/Treasurer is hereby authorized to draw on CDBG Program funds, in payment of same.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

July 24, 2013

Mr. C. Pelishek.
Dir. of Planning & Delv.

Mr. Larry D. Sanford and Mr. Santo Soto jr.
have agreed to sell the property at 1020 Erie av.
Sheboygan Wis. to the city of Sheboygan. For the
amount of 37,500.00 (thirty seven thousand-five hundred
dollars.) as is, plus all closing costs
We agree to pay bills due on the property such as,
water and taxes up until the time of closing.

Sincerely.

Larry D. Sanford
Larry D. Sanford.

Santo Soto jr.
Santo Soto jr.

C.C. Mr. J. KETTERMAN
Habitat for Humanity

III

Res. No. - 13 - 14. By Alderpersons Bohren, Heidemann, Thiel and Versey. August 5, 2013.

A RESOLUTION increasing the contribution for health insurance premiums for City of Sheboygan elected officials and non-represented employees effective January 1, 2014 and January 1, 2015.

WHEREAS, as reported in the April 11, 2013 Milwaukee Journal Sentinel article, "400,000 Fewer Wisconsin Workers Get Health Care Through Employer," that for 2011, the average private sector premium for a single health insurance plan in Wisconsin was \$5,414. The City of Sheboygan single premium is \$8,844 for 2012 and 2013. This is a difference of \$3,430 for each of the 145 single plan employees, or \$497,350 (total). The article also reported that for 2011, the average family health insurance premium for the private sector in Wisconsin was \$15,024.00, which compares with \$20,776.80 for the City's 300 employees with the family plan for 2012 and 2013. The difference is \$5,752.80 per employee, or \$1,725,840 for the 300 employees with the family plan. Thus, City taxpayers are paying \$2,231,900 more for employee health insurance in 2013 than they would, had the premiums been the 2011 amounts reported in the Milwaukee Journal Sentinel article; and

WHEREAS, for 2012, the Kaiser Family Foundation and the Health Research Educational Trust reported that the average private sector employee paid 22% of their premium for a family health plan, and the average private sector employee paid 18% of their premium for a single health plan. This compares to the 12% paid by City of Sheboygan employees for their health insurance premiums for 2012 and 2013, or 15% if the employee is not in the City's Wellness Plan; and

WHEREAS, the contribution rates for elected officials and non-represented employees toward their health insurance premiums represent the expected contribution rates by represented employees as they negotiate new contracts in 2014 and 2015.

NOW, THEREFORE, BE IT RESOLVED: That the contribution for health insurance premiums for City of Sheboygan elected officials and non-represented employees be raised to 15% (18% if the elected official or non-represented employee does not participate in the City's Wellness Program) effective January 1, 2014.

BE IT FURTHER RESOLVED: That the contribution for health insurance premiums for City of Sheboygan elected officials and non-represented employees be raised to 18% (21% if the elected official or non-represented employee does not participate in the City's Wellness Program) effective January 1, 2015.

BE IT FURTHER RESOLVED: RESOLVED that, in fairness to City of Sheboygan elected officials and non-represented employees, the above proposed contribution rates for elected officials and non-represented employees health insurance premiums will be the expected contribution rates by represented employees as they negotiate new contracts in 2014 and 2015.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



R. C. No. _____ - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.

Your Committee to whom was referred Com. No. 10-13-14 from Alderperson Lewandoske asking that a 4-way stop sign be put up on the corner of N. 14th St. and Michigan Ave.; recommends that the document be placed on file.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

I

4.2

Com. No. 10 - 13 - 14. July 15, 2013.

Submitting a communication from Alderperson Lewandoske asking that a 4-way stop sign be put up on the corner of N. 14th St. and Michigan Ave.

Presented to the Common Council by Alderperson Scott Lewandoske.
Lewandoske

~~App's~~
file

Richards, Sue

From: Alderperson Scott Lewandoske
Sent: Wednesday, July 10, 2013 6:09 PM
To: Richards, Sue
Subject: Request

Sue,

Could you add this to next Monday's common council agenda?

A request from Alderman Lewandoske asking that a 4 way stop sign be put up on the corner of North 14th Street and Michigan Avenue.

I have had numerous people ask for this because of the difficulty of getting across 14th Street. Some people want this to be a permanent 4-way stop like it used to be, while others would like to see it as a 4-way stop only until the work on Erie Avenue is finished.

Scott Lewandoske

VI

R. C. No. _____ - 13 - 14. By LAW AND LICENSING. August 5, 2013.

At its meeting on July 9, 2013, your Committee voted to conditionally recommend that the Common Council not renew the Taxicab Operator License No. 9812 held by Vincent E. Kropuenske (attached is R. O. No. 52-13-14 by the City Clerk submitting the license).

Mr. Kropuenske was afforded the opportunity to appear before the committee to contest the decision not to renew his license. A hearing to renew that decision was held on July 23, 2013.

At the time scheduled for the hearing, Mr. Kropuenske failed to appear before the committee or contest the decision.

After reviewing the facts, the committee found the following facts:

1. Vincent E. Kropuenske has violated statutory or municipal laws directly related to the licensed activity; to wit:

<u>Charge</u>	<u>Arrest/Conviction Date</u>
Theft (felony)	2004
Failure to Report to Jail (felony)	2004
Obstructing	2004
Worthless Checks (felony)	2008
Domestic DC	2012
Violating a Domestic Abuse Injunction (found guilty but not guilty due to a mental disease or defect)	2013

2. The most recent violation occurred since the prior license application was granted by the council.
3. These convictions show that Mr. Kropuenske is a regular and habitual law violator.
4. Mr. Kropuenske, despite being previously warned of the necessity of revealing all traffic and misdemeanor convictions in the past five years, and all felonies in the past ten years, failed to correctly reveal two felony violations from 2004 and one felony violation from 2008, and has provided no valid reason to the committee for his failure to do so.
5. As a result of the above, the committee finds that renewing Mr. Kropuenske's license would not be in the interest of public safety.

Based on these findings of facts, your committee recommends that the Common Council uphold the decision to deny renewal of the Taxicab Operator's License No. 9812 held by Vincent E. Kropuenske.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

R. O. No. 52 - 13 - 14. By CITY CLERK. June 17, 2013.

Submitting various license applications for the period ending June 30, 2014 and June 30, 2015.

Susan Richards
City Clerk

Law & Lic
7/1/13 - grant all licenses -
except Garrett, Kovasich,
Kropulenske, Harbor change of
premise
7/15/13 - hold Kropulenske
grant Garrett & Kovasich
8/5/13 - non-renewal - Kropulenske

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
2805	Blue Harbor I	725 Blue Harbor Dr. - one-day event to be held 7/4/13 to include current premise and grassy area by the Triple Play Building.
2914	T & L's Northstar	3004 N. 8 th St. - one-day event to be held 7/6/13 to include parking lot & Grassy area west side of building & south concrete area.

FERMENTED MALT BEVERAGE LICENSE (NEW) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2996	Dickey's Barbecue Pit	2719 Calumet Dr.

CLASS "C" WINE LICENSE (NEW) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
2996	Dickey's Barbecue Pit	2719 Calumet Dr.

CLASS "A" FERMENTED MALT BEVERAGE (Renewal) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1424	Walgreens #06097	3320 S. Business Dr.
2088	Walgreens #6570	1029 N. 14 th St.
2601	Walgreens #12020	2702 Calumet Dr.

101

III

29

Green Island

"CLASS B" LIQUOR LICENSE (Renewal) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
1912	Brisco County Wood Grill	539 Riverfront Dr.
2373	Duke of Devon, The	739 Riverfront Dr.
1926	Il Ritrovo	515 S. 8 th St.
1412	Trattoria Stefano	522 S. 8 th St.

BEVERAGE OPERATOR'S LICENSE (**NEW**) (June 30, 2015)

<u>No.</u>	<u>Name</u>	<u>Address</u>
7431	Carcara, Frank J.	1127 North Ave.
0010	Groenewald, Constance M.	116 Cedar Ave., Cedar Grove
0009	Jarrett, Tabitha L.	3431 N. 10 th St., #732
0005	Jensen, Marissa A.	1006 Sommer Dr.
9995	Kovacich, Joseph R.	3734 S. 13 th St.
8516	Lepak, Nichole M.	3431 N. 10 th St., #931
0004	McRae, Ruby M.	1218 S. 19 th St.
0006	Miller, Matthew P.	1243 Geele Ave.
9996	Neese, Cassandra L.	2608 S. 8 th St.
6815	Quasius, Jaclyn A.	926 Swift Ave.
0013	Sass, Kaila K.	1637 Sibley Ct.
1055	Scheibl, Robert J.	520A Washington Ct.
7616	Shaha, Eryn L.	1620 Knoll Crest Dr.
7675	Wery, Shakira L.	625A Superior Ave.

BEVERAGE OPERATOR'S LICENSE (**RENEW**) (June 30, 2015)

<u>No.</u>	<u>Name</u>	<u>Address</u>
6261	Alcala, Norma L.	1820 N. 19 th St.
4736	Bartlow, Keli M.	1812 S. 13 th St.
9220	Boeldt, Caslin M.	315 S. Wisconsin Dr., Howards Grove
5340	Call, Matthew D.	1617 N. 35 th St.
7020	Dawson, Elizabeth M.	1220A Alabama Ave.
8213	Dern, Kathy M.	2613 N. 10 th St.
9213	Diven, Tiffany M.	2112 S. 11 th St.
4689	Ellinger, Shannon S.	1642 Saemann Ave.
1312	Felsing, Mary Beth	5121 Koechel Ct.
2377	Fischer, Donna S.	1824 N. 27 th Pl.
9338	Flores, Diane G.	1637 S. 26 th St.
6149	Greger, Kimberly A.	2226 S. 14 th St.
2993	Hemsing, Steven R.	1159 Cherry Ln.
8391	Hernandez, Jose U.	906 Michigan Ave.
7782	Heyman, Benjamin F.	2722 Michigan Ave.
9390	Janey, Heather J.	1445 S. 9 th St.
9401	Jantz, Crystal P.	4120 Oakdale Ct., #F106
7249	Kisolek, Jeannie M.	1544 N. 26 th St.
9426	Kress, Scott J.	2607 N. 20 th St.
9188	Moya, Joseph R.	828 Water St.

5631 Mueller, Tiffany M.	1623 Georgia Ave.
1919 Norris, Mary J.	
9451 O'Connell, Cooper R.	818 N. 4 th St.
9536 Patz, Derek A.	4918 Windward Ct.
3797 Pena, Javier (Club)	925A Indiana Ave.
6184 Pfeifer, Katherine A.	706 Oriole LN, Howards Grove
9353 Phalin-Christman, Thomas J.	4133 Pine Bluff Dr.
2497 Reineking, Janelle G.	1808 Bell Ave.
6888 Rosas, Lucia	2407 Broadway
8451 Rupnik, Rachel M.	2911 Rammer Ct.
6350 Steinberg, Scott L.	724 Broughton Dr.
5985 Strohmeyer, Joseph J.	5213 S. 12 th St.
9402 Trout, Autumn E.	W3089 State Rd. 28, Sheboygan Falls
6231 Uribe, Silvia	815A Bluff Ave.
9083 Von Der Puetten, Frank	1716 N. 19 th St.
3089 Walker, Elizabeth Ann	612 Superior Ave.
6803 Wilsing, William J. (Club)	4454 Idlewild Ln.
9389 Zerger, Brian R.	2438 W. Mark Dr.

TAXICAB OPERATOR'S LICENSE (NEW) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
0012	Loya, Felix A.	832 N. 10 th St.

TAXICAB OPERATOR'S LICENSE (RENEWAL) (June 30, 2014)

<u>No.</u>	<u>Name</u>	<u>Address</u>
9812	Kropuenske, Vincent E.	1423 Mehrtens Ave.
7805	Reiner, Michael G.	2419 N. 29 th St.

VI

R. C. No. _____ - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred R. O. No. 79-13-14 by Capital Improvements Commission who met and discussed R. C. No. 446-12-13 by Finance regarding documents submitted by Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to lack of availability of parts to repair the lift and states that it is dangerous to have to park on the street and use the handicapped ramp located on the south side of City Hall (front of building); recommends that the documents be placed on file.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.6

R. O. No. 79 - 13 - 14. By CAPITAL IMPROVEMENTS COMMISSION.
July 15, 2013.

Your Commission who met and discussed R. C. No. 446-12-13 by Finance regarding documents submitted by Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to lack of availability of parts to repair the lift and states that it is dangerous to have to park on the street and use the handicapped ramp located on the south side of City Hall; recommends that the documents be referred to Strategic Fiscal Planning Committee

~~Strategic~~
file

Alderperson Hammond

VI

6.10

R. C. No. 446- 12 - 13. By FINANCE. April 2, 2013.

Your Committee to whom was referred to whom was referred the following:

1. R. C. No. 404-12-13 by Public Works and R. O. No. 270-12-13 by the City Clerk submitting a communication from Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to the lack of availability of parts to repair the lift and states that it is dangerous to have to park on the street, especially in the snow and ice in order to get to the handicapped ramp located on the south side of City Hall; recommends that the document be referred to Finance Committee to see if funding is available for the project; and
2. R. C. No. 416-12-13 by Public Works met and discussed the request to install a new handicapped elevator lift on the north side of City hall, whereas the previous lift was not fixable due to lack of availability of parts (see attached cost estimate for new lift and related construction).

This lift project was not planned in the 2013 operating or capital budget and has no funding allocated at this time. As a result, the Public Works Committee has decided to refer this to the Finance Committee to see if funding is available;

Recommends that the documents be referred to the Capital Improvements Committee of the new Common Council.

*Cap. Improv. new CC
7/15/13 - refer to strategic*

[Handwritten signatures]

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor


VI

6.7

R. C. No. 404-12-13. By PUBLIC WORKS. March 18, 2013.

Your Committee to whom was referred R. O. No. 270-12-13 by the City Clerk submitting a communication from Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to the lack of availability of parts to repair the lift and states that it is dangerous to have to park on the street, especially in the snow and ice in order to get to the handicapped ramp located on the south side of City Hall; recommends that the document be referred to Finance Committee to see if funding is available for the project.

*Finance
refer to new C.C.
Cap Improv.*



_____ Committee
_____ Committee
_____ Committee
_____ Committee
_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk
Approved _____ 20____, _____, Mayor

II

Other Matters

7.3

R. O. No. 270 - 12 - 13. By CITY CLERK. February 4, 2013.

Submitting a communication from Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to the lack of availability of parts to repair the lift and states that it is dangerous to have to park on the street, especially in the snow and ice in order to get to the handicapped ramp located on the south side of City Hall.

Pub. Works
refer to Finance
to see if funding
is available for project

Susan Richards
City Clerk

13

III

James P. [unclear]

Richards, Sue

From: Scott Lewandoske [sheboygan@bytehead.com]
Sent: Sunday, February 03, 2013 10:27 PM
To: Richards, Sue; Pawasarat, Mark; Biebel, David; Mayor Van Akkeren; Alderperson Jim Bohren
Subject: City Hall and Handicapped people
Attachments: RE City Hall Handicap Ramp - Outlook Web Access Light.htm

Sue,

Would it be possible to add this to tonight's common council agenda under "other items to be referred?"

Last week Tuesday, while I was at a Law & Licensing committee meeting, an email was received by myself and Alderman Bohren which stated, "The handicapped elevator lift at City Hall is in need of repairs. However, the parts are NOT available anymore. Please use the ramp located at the south side (east end) of City Hall.

I sent an email back regarding this and the difficulty I would have for the following reasons:

1. I started parking in back of city hall because it was shorter to walk and less slippery.
2. I have trouble walking any distance, for now.
3. I would now need to park on the street in the handicapped spots which are ice and snow covered and slippery.
4. I am under doctor's orders to avoid going out in slippery conditions.
5. The only area to get up onto the sidewalk is the driveway which is also ice covered and slippery because there are snow banks between the street and curbing, plus I would need to go over these snow banks with a walker.
6. There are also snow banks on the city hall side of the parking meters in the bank parking lot. Again snowbanks are a problem.
7. To get out of my vehicle, I would need to open my door and get my walker out with oncoming traffic. I would then need to walk in traffic to get to the driveway to get up on the sidewalk. This is dangerous doing it in the dark when I could also slip and fall in traffic and get hit by a car.

In addition, I have other concerns. The handicapped parking spots in back of city hall were also eliminated. Why? This means that there are two handicapped parking spots on the street (and two alderman that use them) so there are no other handicapped parking spaces for people to use. People that also need handicapped spaces, but still could go up steps (such as with a cane, like I am practicing in rehab), should still be able to use the parking spaces in back of city hall.

My email and response I received are attached. Notice, in the response I received, shoveling a path between the parking lot and city hall was not possible. Why?

Having salt and/or sand spread in the parking spaces and driveway was not addressed Why?

Shoveling paths through the snow banks along the curbing was not addressed. Why?

I know the ramp was put in to help people and at the time I would have agreed with this solving the problem. But, needing to use a walker or wheelchair makes a person see things much different, compared to someone with two good legs cannot see.

I would like to have this referred to committee with things that can be done to help the handicapped before someone is injured, instead of just saying nothing can be done.

Scott Lewandoske
5th District Alderperson

Search Settings, Address Book, and Help

Type here to search This Folder Search Address Book Options Help Log O

Replv Reply to All Forward Move Delete Junk Close Previous Item Next Item

Content Area

RE: City Hall Handicap Ramp
 Pawasarat, Mark
 Sent: Wednesday, January 30, 2013 9:59 AM
 To: Alderperson Scott Lewandoske
 Cc: Biebel, David; Gorges, Wendy

Good morning Ald. Lewandoske,

Unfortunately the 30 plus year old handicapped lift at the rear entrance to City finally broken to the point that it is not repairable. We had decided to leave it in place the new ADA ramp was built in the front of the building as long as it worked. As you know Council voted in September of 2010 to build the new ramp and add parking stalls to meet requirements of citizens for City Hall because it was the most reasonable long term project to replace this unit with something that would be legal today could cost in excess of \$75,000.

The parking spots behind City Hall will no longer exist and the lift will be removed as today, weather permitting.

As for your concerns with the parking lot East of City Hall, this lot belongs to the city and any snow along their property line would be their responsibility. Our building maintenance staff has been starting at 6:00 AM when weather conditions demand to clear the walks, ramps and steps around the building. This is done throughout the day until 8:00PM, later if meetings are still ongoing.

Sorry for the bad news,
 Mark Pawasarat
 Building and Grounds Superintendent

Navigation

Mail Calendar Contact

Expand Navigation

Content Area Control

Deleted Items (6)

Drafts (26)

Inbox (8)

Junk E-mail

Sent Items

Click to view all folders

Manage Folders...

-----Original Message-----
 From: Gorges, Wendy
 Sent: Wednesday, January 30, 2013 8:26 AM
 To: Pawasarat, Mark; Biebel, David
 Subject: FW: City Hall Handicap Ramp

....see message from Ald. Lewandoske....

-----Original Message-----
 From: Alderperson Scott Lewandoske
 Sent: Tuesday, January 29, 2013 9:35 PM
 To: Gorges, Wendy
 Cc: Mayor Van Akkeren
 Subject: RE: City Hall Handicap Ramp

I can't walk that far yet, plus there are snowbanks and ice covered areas to walk on before getting to the ramp. As an example, before I started parking in the back of City Hall, I used to park in the parking lot on the east side of city hall, but there were snowbanks between the parking lot and the ramp and it was too far for me to walk the far way to the side walk. I would park on the street, again there were snowbanks in the way and the driveway area was icy. I am under doctor's orders to avoid slippery areas.

Scott Lewandoske

From: Gorges, Wendy
 Sent: Tuesday, January 29, 2013 3:13 PM
 To: Alderperson Jim Bohren; Alderperson Scott Lewandoske
 Cc: Pawasarat, Mark; Biebel, David
 Subject: City Hall Handicap Ramp

Good Afternoon,

The handicap elevator lift at City Hall is in need of repairs. However, the parts are not available anymore. Please use the ramp located at the south side (east end) of City Hall.

Thanks,

Wendy J. Gorges
 Confidential Admin. Asst.
 City of Sheboygan-Dept. of Public Works
 2026 New Jersey Ave.
 p (920)-459-3366
 f (920)-459-3443
 WGorges@ci.sheboygan.wi.us<mailto:WGorges@ci.sheboygan.wi.us>

[cid:image001.jpg@01CDFE31.9BAFBA50]

VII

6.8

R. C. No. 416 - 12 - 13. By PUBLIC WORKS COMMITTEE. March 18, 2013.

The Public Works Committee met and discussed the request to install a new handicapped elevator lift on the north side of City hall, whereas the previous lift was not fixable due to lack of availability of parts (see attached cost estimate for new lift and related construction).

This lift project was not planned in the 2013 operating or capital budget and has no funding allocated at this time. As a result, the Public Works Committee has decided to refer this to the Finance Committee to see if funding is available.

*Finance
refers to new CC.
Cap. Improv.*



John P. Bergeman

John Bergeman

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

City Hall ADA Lift Research

Plan review	\$300
Building permit	\$250
LJM architectural fees	\$3,500
Lift will need bids	\$22,000 (three quotes range from \$20,995 to \$21,995)
Manufacture shop drawings	included
State permit application	\$100
State annual inspection	\$160 (will have an annual cost)
J&H building controls relocated	\$10,770
Electrical work	\$2,000
ADA phone line and service	\$200 (will have an annual cost)
Continuing maintenance service	\$550 (annual cost in 2009)
Shaftway lighting	\$350
Existing floor and wall relocation	<u>\$19,000</u> (range from \$18,000 to \$20,000)
Total Estimated Cost:	\$59,180

VI

R. C. No. _____ - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred R. O. No. 80-13-14 by the City Clerk submitting a Temporary Class "B" License for the Gateway Neighborhood Association for a one day event to be held on Michigan Ave. on 8/24/13; recommends that the license be approved.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

10.3

R. O. No. 80 - 13 - 14. By CITY CLERK. July 15, 2013.

Submitting various license applications.

Lusaw Richards
City Clerk

TEMPORARY CLASS "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
2909	Gateway Neighborhood Assoc.	901 Superior Ave. - one-day event to be held 8/24/13 on Michigan Ave.

~~Lusaw Richards~~
 Jessard / Baker 40 refer
 Aysco: 13
 Nays: Dassel - 1.
 Approved

2-21

III

Handwritten text, possibly a name or title, written in cursive.

VII

R. C. No. - 13 - 14. By LAW AND LICENSING. August 5, 2013.

At its meeting on July 9, 2013, your Committee voted to conditionally recommend that the Common Council not renew the Taxicab Operator License No. 8673 held by Mariano Olaiz (pursuant to R. O. No. 66-13-14 by the City Clerk submitting this license).

Mr. Olaiz appeared before the committee to contest the decision not to renew his license. A hearing to renew that decision was held on July 23, 2013.

At the time scheduled for the hearing, Mr. Olaiz appeared before the committee. Caption Stephen Cobb provided information to the committee relating to the decision to non-renew.

After hearing from the parties, the committee found the following facts:

1. Mariano Olaiz has violated statutory or municipal laws directly related to the licensed activity; to wit:

<u>Charge</u>	<u>Conviction Date</u>
Speeding (while driving taxi)	2011
Seat Belt (while driving taxi)	2012
No Insurance (while driving taxi)	2012

2. The two most recent convictions occurred since the prior license application was granted by the council.
3. These convictions show that Mr. Olaiz is a regular and habitual law violator.
4. Mr. Olaiz, despite being previously warned of the necessity of revealing all traffic and misdemeanor convictions in the past five years, and all felonies in the past ten years, failed to reveal the 2012 no insurance violation, and provided no valid reason to the committee for his failure to do so.
5. As a result of the above, the committee finds that renewing Mr. Olaiz' license would not be in the interest of public safety.

Based on these findings of facts, your committee recommends that the common council uphold the decision to deny renewal of the Taxicab Operator's License No. 8673 held by Mariano Olaiz.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. _____ - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred a copy of Res. No. 43-12-13 by Alderpersons Dekker and Matichek repealing Res. No. 128-11-12 relating to ratifying and implementing a special charge for garbage and refuse disposal services provided by the City; recommends that the document be placed on file.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

6.10


Res. No. 43 - 12 - 13. By Alderpersons Dekker and Matichek.
July 16, 2012.


A RESOLUTION repealing Res. No. 128-11-12 relating to ratifying and implementing a special charge for garbage and refuse disposal services provided by the City.

WHEREAS, Res. No. 128-11-12 adopted February 6, 2012 established a special charge for residential garbage and refuse disposal services of \$7.16 per month per household commencing effective January 1, 2012; said special charge to be reduced to \$5.00 per month per household commencing January 1, 2013, with said special charge to expire effective January 1, 2015.; and

WHEREAS, the Common Council desires to repeal the special charge as of December 31, 2012.

NOW, THEREFORE, BE IT RESOLVED: That Res. No. 128-11-12 adopted February 6, 2012 is hereby repealed as of December 31, 2012.





Inance,
Strategic,
C.O.W.
File

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

VII

R. C. No. _____ - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred R. C. No. 94-13-14 by Law and Licensing , pursuant to R. O. No. 66-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; recommends granting Taxicab Business license #2997 - The Best Taxi.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

7.2

R. C. No. 94 - 13 - 14. By LAW AND LICENSING. July 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 66-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; recommends denying Taxicab Business license #2997 - The Best Taxi based upon their continued operation of the business without a license after being told that they could no longer operate, concern that this business is actually a continuation of the All-Star Taxi Business, and a negative recommendation from the Sheboygan Police Department.

*VanderWeile / Lessard
Ac + Ad*

BAWTT

Hammond Carlson

*refer to LK.
pass roll
Ayes: 12
Nays: 0*

*8/5/13 - approve
Lessard / Lewandowski*

*Jodi VanderWeile
Susan J. Lessard
Scott Lewandowski*

Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

VIII

R. C. No. _____ - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred Res. No. 15-13-14 by Alderperson Heidemann requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show, Evergreen Park available mid-October to January 1 and Quarryview Center available November 10 to January 5; recommends that the attached Substitute Resolution be passed.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Subs. Res. No. 15 - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show, Evergreen Park available mid-October to January 1 and Quarryview Center available November 10 to January 5.

WHEREAS; for almost 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, the organizations who address those concerns. The motto of *Service Above Self* is exemplified annually by the projects Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

WHEREAS; the primary goal of Making Spirits Bright is to provide a family fun event during the holiday season. They are partnering with the Sheboygan County Food Bank by asking all who attend this event to bring pantry items as their admission to the park.

WHEREAS; each year the goal is to increase the number of lights, displays, and enjoyment.

WHEREAS; the Sheboygan County Rotary Clubs are requesting the parks be closed to vehicular traffic (unless patrons to the light show) to ensure safety for this event.

WHEREAS; the Sheboygan County Rotary Clubs are looking for a long range plan for this event along with looking to invest into electrical upgrades for Evergreen Park in two phases with an approximate cost of \$60,000.

WHEREAS; the park system is intended for the benefit of the general public, authorization is limited to services consistent with this intent and the Sheboygan County Rotary Clubs are required to strictly adhere to the rules set up by the Department of Public Works.

WHEREAS; the following interim plan for the 2013-2014 and 2014-2015 ski season was agreed to by the following parties (Rotary Clubs and Ski Trail Friends):

1. Rotary agrees not to seek a ten-year contract with the City.
2. The City agrees to place the grooming equipment in a shelter at area number 5 for the start of the ski season.
3. The City agrees to plow the roadway into area number 5 and the parking lot in area number 5.
4. The City agrees to move parking barriers on the far end of the area number 5 parking lot to allow the groomer access to the grass field area immediately to the east of the parking area.
5. The trail would run along the north/west bank of the Pigeon River to Maywood.
6. The City agrees to insure that we have a legal right to run the trail along the north/west bank of the river.
7. The trail would then run into Maywood, using the Maywood trails to run

to the western edge of the Maywood property and then follow the Maywood trails up the hill toward the Maywood building. The trails would then run into the prairie area in Maywood.

8. The City agrees that in the Fall, after the growing season has ended, they will cut the prairie trails at least 12 ft. wide to accommodate the ski trail.
9. Rotary agrees to have the ski trail area in Evergreen Park available for grooming by January 1 of each year.
10. The City agrees to move the grooming equipment back to the Pine Grove parking lot shelter on or around January 1 to allow the grooming of the trails as has been done in the past.

WHEREAS; the long term plan to begin at the earliest in the 2015-2016 ski season,

1. The City along with the Ski Trail Friends will choose a site for the new bridge across the Pigeon River.
2. The City along with the Ski Trail Friends and with Rotary assistance will apply for grants to help cover the costs of the bridge and ski trail upgrades. Ski trail upgrades would include placing a trail that traverses the area from the south/east side of the Pigeon River to Camp Evergreen.
3. The City will work to establish lights along the roadway into area number 5 which will allow for safe access to the parking area and for a lighted loop in the grassy area in area number 5.
4. If grants and/or City funding is received for the bridge it is anticipated that its earliest construction would occur in 2015.

WHEREAS; other potential modifications include building a trail through the woods from the Camp Evergreen Road paralleling the Evergreen Park roadway up to the picnic area. This would allow skiers to access the Making Spirits Bright program. The ski trails could then have a designated road crossing into the center picnic area and then ski over to the field that parallels Calumet Dr., again crossing the roadway in Evergreen Park at a designated spot. The ski trail would then continue down toward the Pigeon River and then back toward Maywood, paralleling the river. This would require the removal of trees along the river and removal of the bridge that connects the Evergreen Park roadway to area number 5.

RESOLVED: That the Sheboygan County Rotary Clubs are authorized to utilize Evergreen Park and the Quarryview Center for said dates above, with the understanding of conditions presented in this resolution as authorized by the City of Sheboygan Common Council.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

5.6

Res. No. 15 - 13 - 14. By Alderperson Heidemann. June 3, 2013.

A RESOLUTION requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show on an annual basis starting mid-October thru mid-January at Evergreen Park and Nov. 10 thru January 5 at the Quarryview Center starting with the year 2014 and continue annually for a 10-year period and to be revisited in the year 2024.

WHEREAS, for almost 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, the organizations who address those concerns. The motto of *Service Above Self* is exemplified annually by the projects Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

WHEREAS, the primary goal of Making Spirits Bright is to provide a family fun event during the holiday season. They are partnering with the Sheboygan County Food Bank by asking all who attend this event to bring pantry items as their admission to the park.

WHEREAS, each year the goal is to increase the number of lights, displays, and enjoyment.

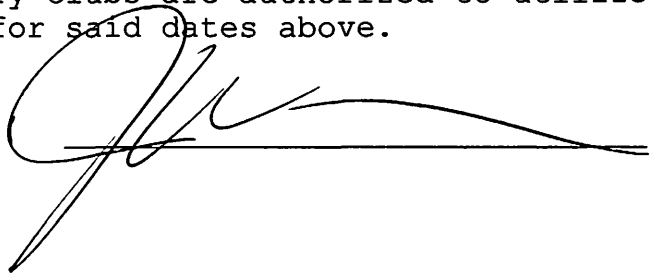
WHEREAS, the Sheboygan County Rotary Clubs are requesting the parks be closed to vehicular traffic (unless patrons to the light show) to ensure safety for this event.

WHEREAS, the Sheboygan County Rotary Clubs are looking for a long range plan for this event along with looking to invest into electrical upgrades for Evergreen Park in two phases with an approximate cost of \$60,000 for both with additional upgrades by the City at an approximate cost of \$25,000.

D.W.
approve
Sub. Res.

WHEREAS, the park system is intended for the benefit of the general public, authorization is limited to services consistent with this intent and the Sheboygan County Rotary Clubs are required to strictly adhere to the rules set up by the Department of Public Works.

RESOLVED: That the Sheboygan County Rotary Clubs are authorized to utilize Evergreen Park and the Quarryview Center for said dates above.

A large, stylized handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VI

R. C. No. _____ - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 73-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget; recommends approving the summary of the 2014 Budget requests for various funds.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.2

R. O. No. 73 - 13 - 14. By CHIEF ADMINISTRATIVE OFFICER.
July 15, 2013.

Submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget.

Finance,
Law & Learning,
Pub. Protection & Safety
Pub. Works &
Sal. & Grievances
Approve

Chief Administrative Officer

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
Enterprise Funds				
Wastewater Fund	8,227,060	8,459,522	232,462	2.83%
Boat Facilities Fund	107,378	124,263	16,885	15.72%
Parking Utility Fund	494,797	440,821	(53,976)	-10.91%
Transit Utility Fund	<u>3,583,572</u>	<u>3,633,159</u>	<u>49,587</u>	<u>1.38%</u>
Total Enterprise Funds	<u><u>12,412,807</u></u>	<u><u>12,657,765</u></u>	<u><u>244,958</u></u>	<u><u>1.97%</u></u>
Internal Services Funds				
Motor Vehicle Fund	1,958,030	1,915,548	(42,482)	-2.17%
Health Insurance Fund	9,112,868	8,145,822	(967,046)	-10.61%
Liability Insurance Fund	577,200	577,200	-	0.00%
Worker's Compensation Fund	464,924	467,004	2,080	0.45%
Information Systems Fund	<u>836,500</u>	<u>895,648</u>	<u>59,148</u>	<u>7.07%</u>
Total Internal Service Funds	<u><u>12,949,522</u></u>	<u><u>12,001,222</u></u>	<u><u>(948,300)</u></u>	<u><u>-7.32%</u></u>
Trust Funds				
Cemetery Perpetual Care Fund	10,500	10,500	-	0.00%
E H May Environmental Park Fund	34,000	34,000	-	0.00%
Everhard/Forrer Trust Fund	<u>12,800</u>	<u>12,800</u>	<u>-</u>	<u>0.00%</u>
Total Trust Funds	<u><u>57,300</u></u>	<u><u>57,300</u></u>	<u><u>-</u></u>	<u><u>0.00%</u></u>

VI

R. C. No. _____ - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 73-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget; recommends that the requests be approved.

_____ Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.2

R. O. No. 73 - 13 - 14. By CHIEF ADMINISTRATIVE OFFICER.
July 15, 2013.

Submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget.

Finance,
Law & Licensing,
Public Protection & Safety
~~Public Works &~~
Sal. & Incentives

Approve

Chief Administrative Officer

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
Enterprise Funds				
Wastewater Fund	8,227,060	8,459,522	232,462	2.83%
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Internal Services Funds				
Motor Vehicle Fund	1,958,030	1,915,548	(42,482)	-2.17%
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Worker's Compensation Fund	464,924	467,004	2,080	0.45%
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Total Internal Service Funds	<u><u>12,949,522</u></u>	<u><u>12,001,222</u></u>	<u><u>(948,300)</u></u>	<u><u>-7.32%</u></u>
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Cemetery Perpetual Care Fund	10,500	10,500	-	0.00%
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Total Trust Funds	<u><u>57,300</u></u>	<u><u>57,300</u></u>	<u><u>-</u></u>	<u><u>0.00%</u></u>

VI

R. C. No. _____ - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 74-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds and the Capital Project Funds. The comparison is to the 2013 original budget; recommends approving the summary of the 2014 Budget requests for various funds.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.3

R. O. No. 74 - 13 - 14. By CHIEF ADMINISTRATIVE OFFICER.
July 15, 2013.

Submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2013 original budget.

Finance
Law & Licensing
Pub Protection & Safety
Pub. Works & Sewer
Salaries & Grievances
approve city of Atty Budget

Chief Administrative Officer

	2013 Approved <u>Budget</u>	2014 Executive <u>Budget</u>	Increase/ <u>(Decrease)</u>	% Increase/ <u>(Decrease)</u>
Revenue - General Fund				
Taxes (Other than Property)	1,106,800	1,184,800	78,000	7.05%
Licenses & Permits	629,027	676,895	47,868	7.61%
Intergovernmental Revenue	14,454,609	14,205,207	(249,402)	-1.73%
Charges for Services	1,161,900	1,173,500	11,600	1.00%
Fines & Forfeits	284,100	313,100	29,000	10.21%
Interest on Investments	255,150	255,150	-	0.00%
Miscellaneous Revenue	113,786	129,500	15,714	13.81%
Other Financing Sources	<u>1,451,270</u>	<u>1,608,388</u>	<u>157,118</u>	<u>10.83%</u>
Total Revenue	<u>19,456,642</u>	<u>19,546,540</u>	<u>89,898</u>	<u>0.46%</u>
Revenue - Mead Library				
Intergovernmental Revenue	672,408	628,130	(44,278)	-6.58%
Charges for Services	98,113	98,113	-	0.00%
Miscellaneous Revenue	<u>31,000</u>	<u>31,000</u>	<u>-</u>	<u>0.00%</u>
Sub-Total	801,521	757,243	(44,278)	-5.52%
Fund Equity Applied	<u>29,650</u>	<u>72,770</u>	<u>43,120</u>	<u>145.43%</u>
Total Revenue	<u>831,171</u>	<u>830,013</u>	<u>(1,158)</u>	<u>-0.14%</u>
Revenue - Debt Service Fund				
Interest on Investments	7,476	-	(7,476)	-100.00%
Pension Transfer	492,101	492,101	-	0.00%
Transfer from Other Funds	<u>1,376,221</u>	<u>1,039,203</u>	<u>(337,018)</u>	<u>-24.49%</u>
Total Revenue	<u>1,875,798</u>	<u>1,531,304</u>	<u>(344,494)</u>	<u>-18.37%</u>
City Tax Levy				
General Fund	15,608,756	15,680,068	71,312	0.46%
Mead Library Fund	2,377,053	2,305,741	(71,312)	-3.00%
Debt Service Fund	2,886,889	2,886,889	-	0.00%
Transit Utility Fund	<u>511,547</u>	<u>511,547</u>	<u>-</u>	<u>0.00%</u>
Total City Tax Levy	<u>21,384,245</u>	<u>21,384,245</u>	<u>-</u>	<u>0.00%</u>

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
General Fund				
Department				
Council	112,389	117,974	5,585	4.97%
Mayor	421,899	406,862	(15,037)	-3.56%
City Clerk	384,098	376,104	(7,994)	-2.08%
Elections	106,175	121,247	15,072	14.20%
Finance	894,943	895,145	202	0.02%
Assessor	420,186	437,368	17,182	4.09%
Human Resources	244,476	251,777	7,301	2.99%
City Attorney	434,069	442,828	8,759	2.02%
City Insurance	276,940	276,940	-	0.00%
City Buildings	870,914	852,962	(17,952)	-2.06%
Board of Review	2,300	2,150	(150)	-6.52%
Employee Benefits	<u>345,911</u>	<u>345,911</u>	<u>-</u>	<u>0.00%</u>
Total General Government	4,514,300	4,527,268	12,968	0.29%
Police	12,388,310	12,419,356	31,046	0.25%
Fire	7,614,999	7,715,356	100,357	1.32%
Building Inspection	494,393	619,609	125,216	25.33%
Emergency Operations	1,875	1,400	(475)	-25.33%
Civil Defense	<u>12,443</u>	<u>12,460</u>	<u>17</u>	<u>0.14%</u>
Total Public Protection	20,512,020	20,768,181	256,161	1.25%
Public Works	264,165	258,907	(5,258)	-1.99%
Engineering	500,413	515,681	15,268	3.05%
Streets	3,904,361	4,050,898	146,537	3.75%
Sanitation	2,415,461	2,356,027	(59,434)	-2.46%
Boat Facilities	29,750	30,000	250	0.84%
Incinerator	<u>19,000</u>	<u>19,000</u>	<u>-</u>	<u>0.00%</u>
Total Public Works	7,133,150	7,230,513	97,363	1.36%
Cemetery	<u>301,214</u>	<u>326,348</u>	<u>25,134</u>	<u>8.34%</u>
Total Human Services	301,214	326,348	25,134	8.34%
Park Department	2,139,423	2,216,135	76,712	3.59%
Celebrations	10,268	-	(10,268)	N/A
Senior Center	<u>185,965</u>	<u>181,880</u>	<u>(4,085)</u>	<u>-2.20%</u>
Total Culture/Recreation	2,335,656	2,398,015	62,359	2.67%
City Development	246,998	247,070	72	0.03%
Interfund Transfers	7,060	7,060	-	0.00%

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
Uncollectible Receivables	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>0.00%</u>
Total General Fund	<u>35,065,398</u>	<u>35,519,455</u>	<u>454,057</u>	<u>1.29%</u>
Meg Unit Fund	57,246	57,246	-	0.00%
Mead Library Fund	3,208,224	3,135,754	(72,470)	-2.26%
Tourism Fund	885,370	1,035,370	150,000	16.94%
Cable TV Franchise Fund	480,716	476,466	(4,250)	-0.88%
Municipal Court Fund	901,293	1,066,000	164,707	18.27%
Ambulance Fund	975,000	1,058,000	83,000	8.51%
Special Assessment Fund	593,670	439,203	(154,467)	-26.02%
Harbor Centre Marina Fund	1,019,995	1,019,995	-	0.00%
Redevelopment Authority Fund	<u>10,500</u>	<u>10,500</u>	<u>-</u>	<u>0.00%</u>
Total Special Revenue Funds	8,132,014	8,298,534	166,520	2.05%
G O Bond Debt Service Fund	4,762,687	4,418,193	(344,494)	-7.23%
TID VI Debt Service Fund	1,867,713	1,863,051	(4,662)	-0.25%
TID V Debt Service Fund	2,668	4,401	1,733	64.96%
TID VII Debt Service Fund	157,433	147,870	(9,563)	-6.07%
TID X Debt Service Fund	277,166	251,051	(26,115)	-9.42%
TID XI Debt Service Fund	510,735	450,543	(60,192)	-11.79%
TID XII Debt Service Fund	203,309	169,248	(34,061)	-16.75%
Environmental TID I Debt Service	159,420	161,495	2,075	1.30%
TID XIII Debt Service Fund	340,032	246,624	(93,408)	-27.47%
TID XIV Debt Service Fund	-	374,707	374,707	N/A
TID XV Debt Service Fund	<u>-</u>	<u>86,888</u>	<u>86,888</u>	<u>N/A</u>
	8,281,163	8,174,071	(107,092)	-1.29%
Industrial Park Fund	11,519	11,519	-	0.00%
Transit Utility Fund	511,547	511,547	-	0.00%
Total Budget	<u>52,001,641</u>	<u>52,515,126</u>	<u>513,485</u>	<u>0.99%</u>

VI

R. C. No. _____ - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 74-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds and the Capital Project Funds. The comparison is to the 2013 original budget; recommends that the requests be approved.

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

5.3

R. O. No. 74 - 13 - 14. By CHIEF ADMINISTRATIVE OFFICER.
July 15, 2013.

Submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2013 original budget.

✓ Finance
✓ Law & Licensing
✓ Pub Protection & Safety
~~✓ Pub. Works &~~
✓ Salaries & Grievances
approve

Chief Administrative Officer

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
Revenue - General Fund				
Taxes (Other than Property)	1,106,800	1,184,800	78,000	7.05%
Licenses & Permits	629,027	676,895	47,868	7.61%
Intergovernmental Revenue	14,454,609	14,205,207	(249,402)	-1.73%
Charges for Services	1,161,900	1,173,500	11,600	1.00%
Fines & Forfeits	284,100	313,100	29,000	10.21%
Interest on Investments	255,150	255,150	-	0.00%
Miscellaneous Revenue	113,786	129,500	15,714	13.81%
Other Financing Sources	<u>1,451,270</u>	<u>1,608,388</u>	<u>157,118</u>	<u>10.83%</u>
Total Revenue	<u><u>19,456,642</u></u>	<u><u>19,546,540</u></u>	<u><u>89,898</u></u>	<u><u>0.46%</u></u>
Revenue - Mead Library				
Intergovernmental Revenue	672,408	628,130	(44,278)	-6.58%
Charges for Services	98,113	98,113	-	0.00%
Miscellaneous Revenue	<u>31,000</u>	<u>31,000</u>	<u>-</u>	<u>0.00%</u>
Sub-Total	801,521	757,243	(44,278)	-5.52%
Fund Equity Applied	<u>29,650</u>	<u>72,770</u>	<u>43,120</u>	<u>145.43%</u>
Total Revenue	<u><u>831,171</u></u>	<u><u>830,013</u></u>	<u><u>(1,158)</u></u>	<u><u>-0.14%</u></u>
Revenue - Debt Service Fund				
Interest on Investments	7,476	-	(7,476)	-100.00%
Pension Transfer	492,101	492,101	-	0.00%
Transfer from Other Funds	<u>1,376,221</u>	<u>1,039,203</u>	<u>(337,018)</u>	<u>-24.49%</u>
Total Revenue	<u><u>1,875,798</u></u>	<u><u>1,531,304</u></u>	<u><u>(344,494)</u></u>	<u><u>-18.37%</u></u>
City Tax Levy				
General Fund	15,608,756	15,680,068	71,312	0.46%
Mead Library Fund	2,377,053	2,305,741	(71,312)	-3.00%
Debt Service Fund	2,886,889	2,886,889	-	0.00%
Transit Utility Fund	<u>511,547</u>	<u>511,547</u>	<u>-</u>	<u>0.00%</u>
Total City Tax Levy	<u><u>21,384,245</u></u>	<u><u>21,384,245</u></u>	<u><u>-</u></u>	<u><u>0.00%</u></u>

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
General Fund				
Department				
Council	112,389	117,974	5,585	4.97%
Mayor	421,899	406,862	(15,037)	-3.56%
City Clerk	384,098	376,104	(7,994)	-2.08%
Elections	106,175	121,247	15,072	14.20%
Finance	894,943	895,145	202	0.02%
Assessor	420,186	437,368	17,182	4.09%
Human Resources	244,476	251,777	7,301	2.99%
City Attorney	434,069	442,828	8,759	2.02%
City Insurance	276,940	276,940	-	0.00%
City Buildings	870,914	852,962	(17,952)	-2.06%
Board of Review	2,300	2,150	(150)	-6.52%
Employee Benefits	<u>345,911</u>	<u>345,911</u>	<u>-</u>	<u>0.00%</u>
Total General Government	4,514,300	4,527,268	12,968	0.29%
Police	12,388,310	12,419,356	31,046	0.25%
Fire	7,614,999	7,715,356	100,357	1.32%
Building Inspection	494,393	619,609	125,216	25.33%
Emergency Operations	1,875	1,400	(475)	-25.33%
Civil Defense	<u>12,443</u>	<u>12,460</u>	<u>17</u>	<u>0.14%</u>
Total Public Protection	20,512,020	20,768,181	256,161	1.25%
Public Works	264,165	258,907	(5,258)	-1.99%
Engineering	500,413	515,681	15,268	3.05%
Streets	3,904,361	4,050,898	146,537	3.75%
Sanitation	2,415,461	2,356,027	(59,434)	-2.46%
Boat Facilities	29,750	30,000	250	0.84%
Incinerator	<u>19,000</u>	<u>19,000</u>	<u>-</u>	<u>0.00%</u>
Total Public Works	7,133,150	7,230,513	97,363	1.36%
Cemetery	<u>301,214</u>	<u>326,348</u>	<u>25,134</u>	<u>8.34%</u>
Toal Human Services	301,214	326,348	25,134	8.34%
Park Department	2,139,423	2,216,135	76,712	3.59%
Celebrations	10,268	-	(10,268)	N/A
Senior Center	<u>185,965</u>	<u>181,880</u>	<u>(4,085)</u>	<u>-2.20%</u>
Total Culture/Recreation	2,335,656	2,398,015	62,359	2.67%
City Development	246,998	247,070	72	0.03%
Interfund Transfers	7,060	7,060	-	0.00%

	<u>2013 Approved Budget</u>	<u>2014 Executive Budget</u>	<u>Increase/ (Decrease)</u>	<u>% Increase/ (Decrease)</u>
Uncollectible Receivables	<u>15,000</u>	<u>15,000</u>	<u>-</u>	<u>0.00%</u>
Total General Fund	<u>35,065,398</u>	<u>35,519,455</u>	<u>454,057</u>	<u>1.29%</u>
Meg Unit Fund	57,246	57,246	-	0.00%
Mead Library Fund	3,208,224	3,135,754	(72,470)	-2.26%
Tourism Fund	885,370	1,035,370	150,000	16.94%
Cable TV Franchise Fund	480,716	476,466	(4,250)	-0.88%
Municipal Court Fund	901,293	1,066,000	164,707	18.27%
Ambulance Fund	975,000	1,058,000	83,000	8.51%
Special Assessment Fund	593,670	439,203	(154,467)	-26.02%
Harbor Centre Marina Fund	1,019,995	1,019,995	-	0.00%
Redevelopment Authority Fund	<u>10,500</u>	<u>10,500</u>	<u>-</u>	<u>0.00%</u>
Total Special Revenue Funds	8,132,014	8,298,534	166,520	2.05%
G O Bond Debt Service Fund	4,762,687	4,418,193	(344,494)	-7.23%
TID VI Debt Service Fund	1,867,713	1,863,051	(4,662)	-0.25%
TID V Debt Service Fund	2,668	4,401	1,733	64.96%
TID VII Debt Service Fund	157,433	147,870	(9,563)	-6.07%
TID X Debt Service Fund	277,166	251,051	(26,115)	-9.42%
TID XI Debt Service Fund	510,735	450,543	(60,192)	-11.79%
TID XII Debt Service Fund	203,309	169,248	(34,061)	-16.75%
Environmental TID I Debt Service	159,420	161,495	2,075	1.30%
TID XIII Debt Service Fund	340,032	246,624	(93,408)	-27.47%
TID XIV Debt Service Fund	-	374,707	374,707	N/A
TID XV Debt Service Fund	<u>-</u>	<u>86,888</u>	<u>86,888</u>	<u>N/A</u>
	8,281,163	8,174,071	(107,092)	-1.29%
Industrial Park Fund	11,519	11,519	-	0.00%
Transit Utility Fund	511,547	511,547	-	0.00%
Total Budget	<u>52,001,641</u>	<u>52,515,126</u>	<u>513,485</u>	<u>0.99%</u>



Gen. Ord. No. - 13 - 14. By Alderperson Hammond. August 5, 2013.

AN ORDINANCE repealing and recreating Section 2-112 of the Sheboygan Municipal Code relating to time of regular meetings so as to change the regular meeting time to 6:00 p.m. rather than 7:00 p.m.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-112 of the Sheboygan Municipal Code entitled "Time of regular meetings" is hereby repealed and recreated to read as follows:

"Sec. 2-112. *Time of regular meetings.*

- (a) The regular meetings of the common council shall be held on the first and third Mondays of each month at 6:00 p.m., except that:
 - (1) The first meeting in April of each year shall be held the day following the municipal election, and the second meeting in April shall be held on the second Monday thereafter; and
 - (2) Each organizational meeting of the new council shall be held on the third Tuesday of April, and there shall also be a regular meeting of the council on the first Monday following the organizational meeting only for the purpose of confirming or rejecting the appointments made by the mayor at the organizational meeting.
- (b) If any of the days designated as regular meetings shall be a legal holiday, or an officially designated city government holiday, the regular meeting shall be held on the following Tuesday, at 6:00 p.m. However, if such Tuesday falls on election day, the meeting shall be held on the next succeeding day."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

~~VI~~

5.1

R. O. No. 72 - 13 - 14. By CITY PLAN COMMISSION. July 15, 2013.

Your Commission to whom was referred Gen. Ord. No. 10-13-14 by Alderpersons Thiel and Lewandoske and R. O. No. 63-13-14 by the City Clerk amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District classification of property located at 2708 Superior Ave. from SI Suburban Industrial to SC Suburban Commercial; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, July 9, 2013, and after due consideration, recommends approval of the General Ordinance and Report of Officer.

*Dis over
to 8/5/13*

Director of Planning and Development

21



55



7.1

Gen. Ord. No. 10 - 13 - 14. By Alderpersons Thiel and Lewandoske.
July 1, 2013.

AN ORDINANCE amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of property located at 2708 Superior Ave. from Class SI Suburban Industrial to Class SC Suburban Commercial Classification.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Appendix A, Chapter 15 of the Sheboygan Zoning Ordinance establishing zoning districts and prescribing zoning standards and regulations is hereby amended by changing the Official Zoning Map thereof and Use District Classification of the following described lands from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N., R23E. Fairview Subd., Lots 28 & 29 and the south 1/2 of the vacated east/west alley adjacent to said lots.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

*City Plan
approve*

Bobby A. Thiel

Scott Lewandoske

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

13

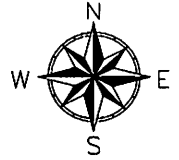


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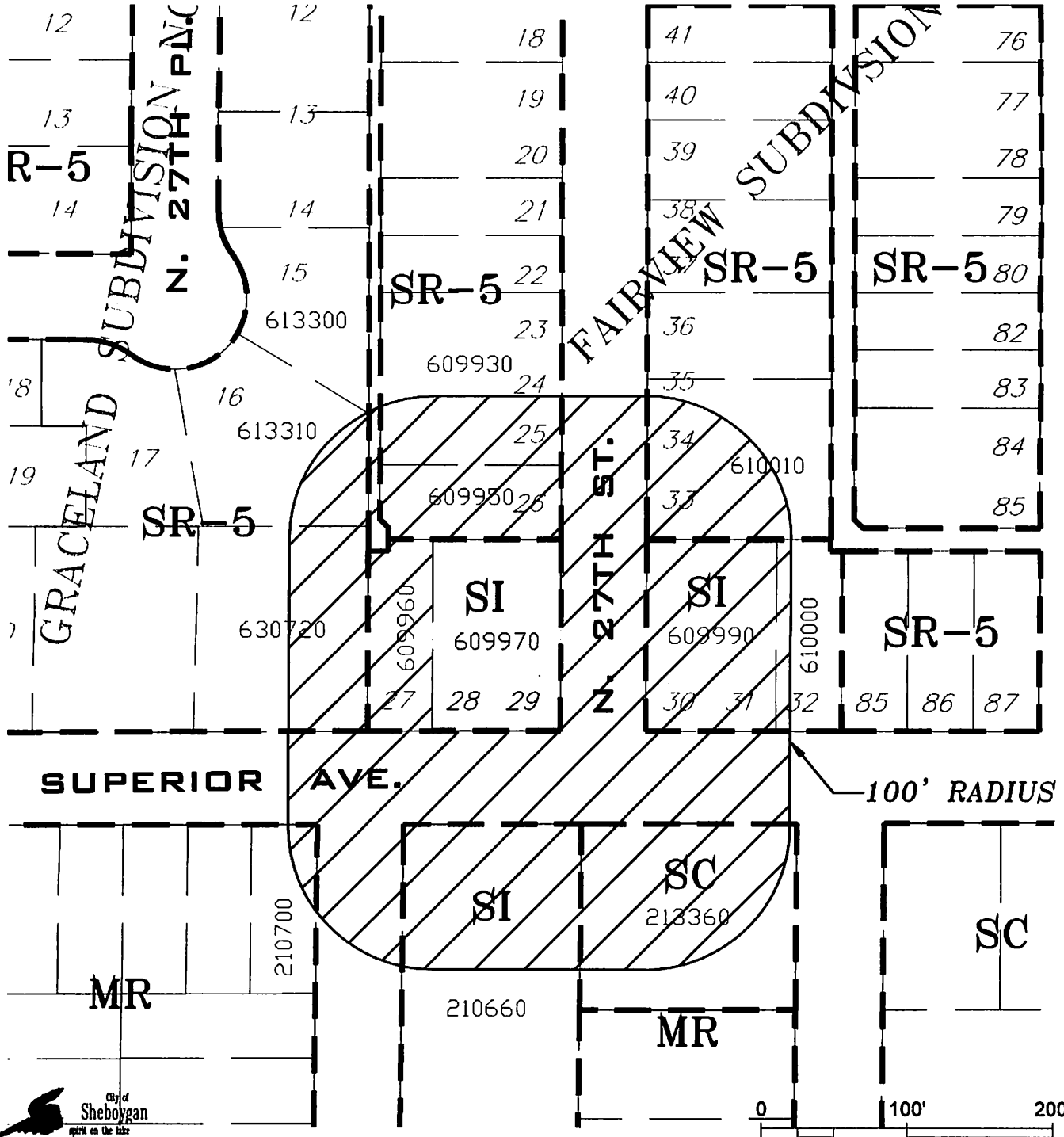
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PROPOSED ZONING CHANGE FROM SI TO SC SECTION 16, T. 15 N., R. 23 E.



FAIRVIEW SUBDIVISION, LOTS 28 & 29 AND THE SOUTH 1/2 OF THE VACATED EAST/WEST ALLEY ADJACENT TO SAID LOTS.



II

4.3

R. O. No. 63 - 13 - 14. By CITY CLERK. July 1, 2013.

Submitting an application from Susan Hubbard for a change in the zoning classification of property located at 2708 Superior Ave. from Class SI Suburban Industrial to Class SC Suburban Commercial Classification.

~~City Plan~~
Ann Jill

Susan Richards
City Clerk

OFFICE USE ONLY
APPLICATION NO.:
RECEIPT NO.: 131070 6-24-13
FILING FEE: \$200.00 (Payable to City of Sheboygan)

JUN 24 '13 AM 8:51

CITY OF SHEBOYGAN
APPLICATION FOR
AMENDMENT OF OFFICIAL ZONING MAP
(Requirements Per Section 15.903)
Revised May, 2012

Completed application is to be filed with the Office of the City Clerk, City Hall, 828 Center Avenue. Application will not be processed if all required attachments and filing fee of \$200 (payable to the City of Sheboygan) is not submitted along with a complete and legible application. Application filing fee is non-refundable.

1. APPLICANT INFORMATION

APPLICANT: Susan Hubbard PHONE NO.: 920 912-5019
ADDRESS: N6151 Hwy 32 E-MAIL: sue@carinocapellison.com
OWNER OF SITE: Brenden Biever PHONE NO.: 920 208-0353
↳ letter attached

2. DESCRIPTION OF THE SUBJECT SITE

ADDRESS OF PROPERTY AFFECTED: 2708 Superior Ave
LEGAL DESCRIPTION: ~~map~~ see attached see attached
map
PARCEL NO. ~~map~~ 609970 MAP NO. ~~map~~ 16-478044
EXISTING ZONING DISTRICT CLASSIFICATION: suburban industrial
PROPOSED ZONING DISTRICT CLASSIFICATION: suburban commercial
BRIEF DESCRIPTION OF THE EXISTING OPERATION OR USE: _____
warehouse
BRIEF DESCRIPTION OF THE PROPOSED OPERATION OR USE: _____
beauty salon

OFFICE USE ONLY
 APPLICATION NO.: _____
 RECEIPT NO.: _____
 FILING FEE: _____

CITY OF SHEBOYGAN
APPLICATION FOR
AMENDMENT OF OFFICIAL ZONING MAP
 (Repealments Part Section 16.03)
 Revised May, 2019

Completed application is to be filed with the Office of the City Clerk, City Hall, 828 Center Avenue, Sheboygan, WI 53081. Application will not be processed if all required attachments and filing fee of \$100 (payable to the City of Sheboygan) is not submitted along with a complete and legible application. Associated filing fee is non-refundable.

1. APPLICANT INFORMATION

APPLICANT: _____ PHONE NO.: (____) _____
 ADDRESS: _____ E-MAIL: _____
 OWNER OF SITE: _____ PHONE NO.: (____) _____

2. DESCRIPTION OF THE SUBJECT SITE

ADDRESS OF PROPERTY AFFECTED: _____
 LEGAL DESCRIPTION: _____
 PARCEL NO. _____ MAP NO. _____
 EXISTING ZONING DISTRICT CLASSIFICATION: _____
 PROPOSED ZONING DISTRICT CLASSIFICATION: _____
 BRIEF DESCRIPTION OF THE EXISTING OPERATION OR USE: _____
 BRIEF DESCRIPTION OF THE PROPOSED OPERATION OR USE: _____

3. JUSTIFICATION OF THE PROPOSED ZONING MAP AMENDMENT

How does the proposed Official Zoning Map amendment further the purposes of the Zoning Ordinance as outlined in Section 15.005 and, for flood plains or wetlands, the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency? _____

Which of the following factors has arisen that are not properly addressed on the current Official Zoning Map? (Provide explanation in space provided below.)

- The designations of the Official Zoning Map should be brought into conformity with the Comprehensive Master Plan.
 - A mistake was made in mapping on the Official Zoning Map. (An area is developing in a manner and purpose different from that for which it is mapped.) *NOTE: If this reason is cited, it must be demonstrated that the discussed inconsistency between actual land use and designated zoning is not intended, as the City may intend to stop an undesirable land use pattern from spreading.*
 - Factors have changed, (such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation, or other zoning changes), making the subject property more appropriate for a different zoning district.
 - Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.
 - Explain: see attached
- _____
- _____

How does the proposed amendment to the Official Zoning Map maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property? _____

3. JUSTIFICATION OF THE PROPOSED ZONING MAP AMENDMENT

How does the proposed Official Zoning Map amendment further the purpose of the Zoning Ordinance as outlined in Section 18.005 and for flood plains or wetlands, the applicable rules and regulations of the Wisconsin Department of Natural Resources and the Federal Emergency Management Agency?

Which of the following factors has been that are not properly addressed in the current Official Zoning Map? Provide explanation in space provided below.

a. The decisions of the Official Zoning Map should be brought into conformity with the Comprehensive Master Plan.

b. A mistake was made in mapping on the Official Zoning Map. (A area is developing in a manner and purpose different from that for which it is mapped). While this reason is cited, it must be demonstrated that the discussed inconsistency between a land use and residential zoning is not intended as the City may intend to stop an undesirable land use pattern from spreading.

c. Factors have changed (such as the availability of new data, the presence of new roads or other infrastructure, additional development, annexation or other zoning changes), making the subject property more appropriate for a different zoning district.

d. Growth patterns or rates have changed, thereby creating the need for an amendment to the Official Zoning Map.

e. Explain: _____

How does the proposed amendment to the Official Zoning Map maintain the consistency of land use and use intensities and use impacts as related to the intentions of the subject property?

Indicate reasons why the applicant believes the proposed map amendment is in harmony with the recommendations of the City of Sheboygan Comprehensive Plan.

see attached

4. CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.


APPLICANT'S SIGNATURE

4/21/13
DATE

Susan Hubbard
PRINT ABOVE NAME

APPLICATION SUBMITTAL REQUIREMENTS

A copy of the current zoning map of the subject property and vicinity showing:

- The property proposed to be rezoned.
- All lot dimensions of the subject property.
- All other lands within 200 feet of the subject property.
- Map size not more than 11" X 17" and map scale not less than 1" = 600'.
- Graphic scale and north arrow.

indicate reasons why the applicant believes the proposed map amendment is in harmony with the recommendations of the City of Shepherdson Comprehensive Plan.

4. CERTIFICATE

I hereby certify that all the above statements and attachments submitted hereto are true and correct to the best of my knowledge and belief.

DATE

APPLICANT'S SIGNATURE

PRINT ABOVE NAME

APPLICATION SUBMITTAL REQUIREMENTS

A copy of the current zoning map of the subject property and vicinity showing:

- a. The property proposed to be rezoned.
- a. All lot dimensions of the subject property.
- a. All other lands within 200 feet of the subject property.
- a. Map size not more than 11" X 17" and map scale not less than 1" = 600'.
- a. Graphic scale and north arrow.

Rezoning of 2708 Superior Ave.

We would like to have [2708 Superior Ave.](#) rezoned to suburban commercial. It is currently suburban industrial. It was formerly Tube World. We would like to move Carino Capelli Salon to this location.

Carino Capelli Salon originally opened in August 2003. I took over in July 2011. We offer haircuts, styling, color, hiliting, straightening and perming services. Our other services include facial waxing and nail (which includes manicures, pedicures and artificial nails) services. Our hours of operation are 9a.m to 8p.m. Mon. through Friday, and 8a.m. to 3p.m. on Saturday.

Rezoning this property would be consistent with most of the businesses on Superior Ave such as Kirby, Medical Eye Associates, Superior Ave. Medical, Edward Jones Financial Services, and Superior Bar and Grill. There are a number of commercial and industrial business along Superior Avenue but many similar style professional service type businesses from N. 25 th to N. 40 th Street. We believe our proposed salon business fits in very with this mixed use neighborhood and Superior Avenue corridor.

We believe that rezoning the property and opening a beauty salon at 2708 Superior Ave benefits the area in several ways:

- We believe our proposed salon business is a better use and is a very compatible use in this mixed use neighborhood.
- Industrial does not appear compatible with the adjacent residential neighborhood. The rezone to Suburban Commercial prevents a potential nuisance industrial business from negatively impacting the adjacent residential neighborhood.
- Our purchase of this property makes productive use of this vacant building, creates jobs and provides a professional service business that is more compatible and can be used by the adjacent residential neighborhood.

Carino Capelli Salon is currently at [1330 N. Taylor Dr.](#) We would like to stay near our clients in the area.

We feel the salon would be a perfect fit.

Thank you,

Sue Hubbard

Carino Capelli Salon III

1330 North Taylor Drive

Sheboygan, WI 53081

(920)458-6888

Reasoning of 2708 Superior Ave.

We would like to have 2708 Superior Ave. rezoned to suburban commercial. It is currently suburban industrial. It was formerly The World. We would like to move Carino Cabelli Salon to this location.

Carino Cabelli Salon originally opened in August 2003. I took over in July 2011. We offer haircuts, styling, color, tinting, straightening and permanent services. Our other services include facial waxing and nail (which includes manicures, pedicures and artificial nails) services. Our hours of operation are 9a.m. to 8p.m. from through Friday, and 8a.m. to 3p.m. on Saturday.

Rezoning this property would be consistent with most of the businesses on Superior Ave such as Kirby Medical Eye Associates, Superior Ave Medical, Edward Jones Financial Services, and Superior Bar and Grill. There are a number of commercial and industrial businesses along Superior Avenue but many similar style professional service type businesses from N. 25th to N. 40th Street. We believe our proposed salon business fits in very well with this mixed use neighborhood and Superior Avenue corridor.

We believe that rezoning the property and opening a beauty salon at 2708 Superior Ave benefits the area in several ways:

- We believe our proposed salon business is a better use and is a very compatible use in this mixed use neighborhood.

- Industrial does not appear compatible with the adjacent residential neighborhood. The rezoning to Suburban Commercial prevents a potential nuisance industrial business from negatively impacting the adjacent residential neighborhood.

- Our purchase of this property makes productive use of this vacant building, creates jobs and provides a professional service business that is more compatible and can be used by the adjacent residential neighborhood.

- Carino Cabelli Salon is currently at 1330 North Taylor Drive. We would like to stay near our clients in the area.

We feel the salon would be a perfect fit.

Thank you

Sue Hubbard

Carino Cabelli Salon III

1330 North Taylor Drive

Sheboygan, WI 53081

(920)458-6888

**Brendan Biever
N7470 Bittersweet Rd.
Plymouth, WI 53073**

June 19, 2013

**Carino Capelli Studio III
1330 North Taylor Drive
Sheboygan, WI 53081**

RE: Rezoning of commercial property at 2708 Superior Ave., Sheboygan

Dear Sue Hubbard:

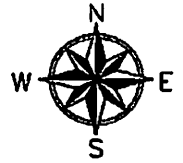
I, Brendan Biever, owner of the commercial property at 2708 Superior Ave., Sheboygan (Fairview Lots 28 & 29 & the S1/2 of VAC E/W Alley Adjacent) approve of the rezoning request for this commercial property by Sue Hubbard.

**Sincerely,
Brendan Biever
(920) 208-0353**

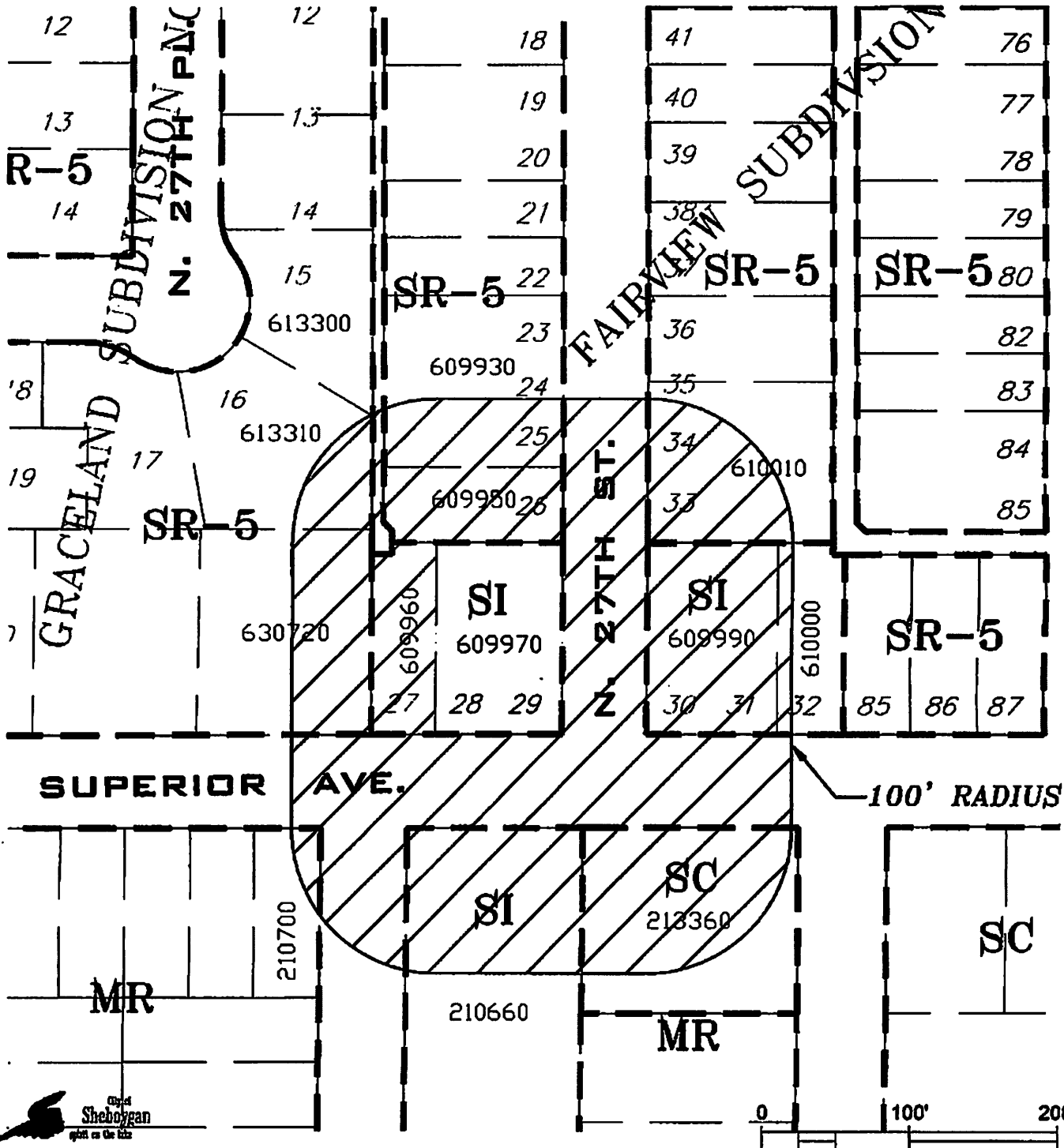
PROPOSED ZONING CHANGE

FROM SI TO SC

SECTION 16, T. 15 N., R. 23 E.



FAIRVIEW SUBDIVISION, LOTS 28 & 29 AND THE SOUTH 1/2 OF THE VACATED EAST/WEST ALLEY ADJACENT TO SAID LOTS.





6.1

Res. No. 35 13 - 14. By Alderpersons Hammond, Carlson, Belanger and Dassler. July 15, 2013.



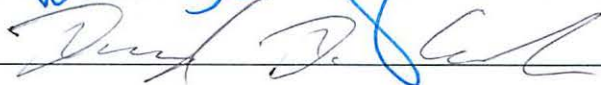
A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing appropriation for purchase and demolition of 1014B Erie Ave.:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Home Rehab Grant Fund Unreserved Fund Balance 239-253000	Home Rehab Grant Fund Land acquisition 23961100-611100	\$49,500

Has over

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

~~VI~~

8.1

Gen. Ord. No. 12 - 13 - 14. By Alderpersons Donohue, Bohren, Hammond, VanderWeele and Dassler. July 15, 2013.

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add and delete various positions in the Police Department's Table of Organization.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 29-75 of the 1975 Sheboygan Municipal Code entitled, "List of Classes and Class Specifications," is hereby amended so that Section D.1. is amended as follows:

Class Title	Job Code	Class Grade	NO. of Employees
-------------	----------	-------------	------------------

Delete:

D. Police Department			
1. Records Specialist Clerk	A10031A	3	2
Secretarial - Transcriptionist	A10034A	3	1
Transcriptionist - Data Entry Clerk	A10035A	2	3
PT Transcriptionist -Data Entry Clerk	A10039A	2	0

Add:

D. Police Department			
1. Records Specialist Clerk	A10031A	3	6

Section 2. The new job description for the Records Specialist Clerk is attached, and copies of which shall be on file in the offices of the City Clerk, Human Resources Department and City Finance.

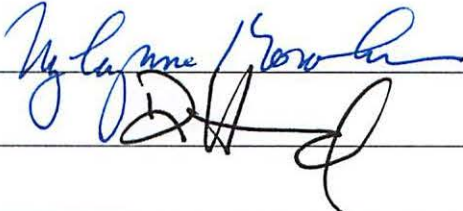
Lies over

1.8



15

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached revised job description shall be in effect from and after its passage and publication.



I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

**RECORDS SPECIALIST CLERK
Grade 3**

Code A10031A

Reports to: Adm. Asst/Officer Supvr

Department: Police

Classification: Non-Exempt

Division: Non Rep

Date: 9/11/2009
Updated 7/8/2013

Approved: Gen Ord 12-09-10
Approved: Salaries & Grievances

Nature of Work:

Under general supervision, performs diverse and responsible statistical, typing and clerical duties requiring individual judgment, initiative, and specialized knowledge in carrying out procedures and applying laws and regulations. Position includes police desk duties and hours of work may include weekends and holidays on a rotating schedule.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1. *Performs diverse office functions.
2. *Develops and implements procedures for expediting the flow of clerical work.
3. *Develops, maintains responsibility for, and recommends needed improvements on an efficient filing system.
4. *Adjusts complaints or supplies information explaining involved department procedures, making decisions based on procedures and regulations.
5. *Perform background checks on city permits and licenses.
6. *Operates and handles the routine upkeep of special office equipment such as copiers, microfilm, scanning devices and digital transcription system(s).
7. *Review, enter and process all criminal complaints, non-reportable and state accident reports.
- 8.*Review, enter and process all traffic and municipal citations.
- 9.*Assist Court Services with processing of TraCS citations.
- 10.*Enter court dispositions of citations.
- 11.*Correspond to the appropriate personnel over incomplete incident reports or reports that are missing the required paperwork.
- 12.*Transcribe police reports from digital transcription system(s).
- 13.*Create spreadsheets, paperwork and/or other correspondence upon request.

- 14.*Maintains and enters into AS/400 computer system all parking ticket information.
- 15.* Receives payments, makes receipts and audits accounts at year end.
- 16.*Maintain an efficient filing system, and prepare records for annual Retention Schedule.
- 17.* Regularly acts as substitute for the Department Secretary positions.
- 18.* Receives and screens telephone calls and visitors.
- 19.* Knowledge of the Wisconsin TIME system. Composes and transmits, receives and interprets **TIME system messages to other law enforcement departments and government agencies. Responsible for complying with **TIME system policies and operational procedures. Routes all TIME messages received to the proper department. Enters, modifies, supplements, and cancels all **TIME system data files as required by TIME system policies and procedures.
- 20.*Perform various functions with regard to processing TraCS citations, warnings and accident reports.
- 21.* Assists evidence/property control officer in controlling and disposing of evidence and lost property and keeps accurate records.
- 22.*Perform scanning functions with regard to attachments to law incidents.
- 23.*Produce monthly newsletter.
- 24.*Create and process employee ID and photos.
- 25.* Responsible for answering incoming non-emergency administrative calls at the police desk from the public, as well as handling walk-in public contact at the police desk.
- 26.* Accepts bail bond and parking ticket monies.
- 27.* If necessary, obtains accurate and complete information and forwards/transfers this information to the Sheboygan County Consolidated Dispatch Center in order for that agency to dispatch police, fire, and EMS to emergency and non-emergency calls within the City of Sheboygan.
- 28.*Process deferred response complaints received over the telephone, at the police desk, or by other means.
- 29.* Monitors departmental camera security systems, facility entrances, and takes proper action as necessary.
- 30.*May be required to serve subpoenas to walk-in public.
- 31.*Maintain positive working environment and interaction with all other city departments.
- 32.*Performs related work as assigned.

*Essential Functions (**TIME =Transaction Information for the Management of Enforcement

Minimum Qualifications:

1. A thorough knowledge of office methods, practices and data processing equipment.
2. Ability to learn the laws, ordinances, and regulations with respect to functions performed within three months.
3. Ability to keyboard at a speed of at least 60wpm with no more than seven (7) errors as demonstrated in pre-employment testing examinations; language arts, business mathematics, clerical time accuracy test, etc.
4. Solid knowledge of personal computer(s); advancement in knowledge or skilled in Microsoft Word, Excel and PowerPoint, and proficiency in the three (3) applications, including but not limited to AS/400, CRIME and Spillman.
5. Skill in handling difficult and complex office situations.
6. Ability to exercise good judgment, courtesy and tact in receiving office calls and making proper disposition of problems.
7. Ability to maintain effective relationships with other employees and the public and to deal with public relations problems courteously and tactfully.
8. Ability to keep accurate financial records and make reports.
9. Completion of a standard high school course(s) or its equivalent; and at least four (4) years of progressively responsible typing and clerical experience.
10. Ability to handle sensitive matters on a confidential basis.
11. Ability to become Wisconsin Time System certified within six (6) months and to be re-certified every two (2) years.
12. Successfully pass an extensive background check and drug test.

COMMON COUNCIL

Official Proceedings of the 2013 - 2014 Common Council of the City of Sheboygan.

NINTH REGULAR MEETING

The Council met: Monday, August 5, 2013.

Mayor Mike Vandersteen in the Chair:

On call of the roll, the following Alderpersons were present:

Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Hermann, Lessard, Lewandoske, Pentico, Thiel, Van Akkeren, VanderWeele, Versey, VanderWeele • 15.

Absent and Excused: Heidemann • 1.

On motion by Alderperson Hammond and second by Alderperson Carlson, the reading of the minutes of the Eighth Regular Meeting held July 15, 2013, was approved as entered on the record, all Alderpersons present voting "Aye".

RESIGNATIONS

Mike:

Greetings • I regret that I will need to resign my assignment on the Sheboygan County Sustainability Task Force. The reason for my early departure is a change in my occupation (out of sustainability and into a new field). Due to new commitments, I will be unable to commit the time necessary to fulfill the obligations of the task force.

Best regards,

Josh Eldridge

On motion by Alderperson Hammond and second by Alderperson Carlson, the Resignation was accepted and placed on file, all Alderpersons present voting "Aye".

COUNCIL APPOINTMENTS

August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Charter Ord. No. 61-12-13, which repealed and recreated Subsection 2-937(a) of the Sheboygan Municipal Code, providing for the appointment of the finance director/treasurer, we hereby recommend that Nancy Buss be appointed as the Finance Director/Treasurer for the City of Sheboygan effective immediately.

Michael J. Vandersteen

Mayor

August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Section 2-415 of the Municipal Code relating to the position of director of information technology, we hereby recommend that Dave Augustin be appointed as the Director of Information Technology for the City of Sheboygan effective immediately.

Michael J. Vandersteen

Mayor

August 5, 2013

HONORABLE MEMBERS OF THE COMMON COUNCIL:

Pursuant to Section 66.0101 of the Wisconsin Statutes repealing Charter Ord. No. 1-97-98 and creating Chapter 2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor, we hereby recommend that Lee Grosenick be appointed as the City Assessor for the City of Sheboygan effective immediately.

Michael J. Vandersteen

Mayor

A motion by Alderperson Hammond and second by Alderperson Carlson to suspend the rules of the Common Council was passed by unanimous consent.

On motion by Alderperson Hammond and second by Alderperson Carlson, the three (3) foregoing appointments were passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Hermann, Lessard, Lewandoske, Pentico, Thiel, Van Akkeren, VanderWeele, Versey, VanderWeele • 15.

Nays: None.

CONFIRMATION OF COUNCIL APPOINTMENTS

July 9, 2013

Mr. Michael Vandersteen

City of Sheboygan
828 Center Avenue
Sheboygan, WI 53081

Dear Mayor Vandersteen:

This letter is to confirm the appointment of Christine Campe as the Sheboygan Area School District representative to the Library Board. She will fill the unexpired term of Chad Stauber-Soik whose term expires on April 30, 2016.

Sincerely,

Joseph M. Sheehan, Ph.D.

Superintendent of Schools

On motion by Alderperson Hammond and second by Alderperson Carlson, the foregoing Appointment was confirmed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Hermann, Lessard, Lewandoske, Pentico, Thiel, Van Akkeren, VanderWeele, Versey, VanderWeele • 15.

Nays: None.

PUBLIC FORUM

Dolcye Johnson, 1306 N. 3rd St., Henry Capetillo, 1619 N. 38th St., Steve Benish, 1928 Tivoli Ln., Neil Jonasen, 1815 S. 13th St. and Jim Van Akkeren, 432 Lincoln Ave. spoke.

MAYOR'S COMMENTS

HEARINGS

Hearing No. 4 - 13 - 14. August 5, 2013.

Pursuant to a notice published and personal notices sent by the City Clerk, there is a hearing scheduled for this evening to amend the City of Sheboygan Official Zoning Map to change the Use District Classification of the following described property from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N, R23E Fairview Subd., Lots 28 & 29 and the south ½ of the vacated east/west alley adjacent to said lots

All interested persons will now be heard.

No persons appeared regarding this hearing and on motion by Alderperson Hammond and second by Alderperson Carlson, the foregoing hearing was closed, all Alderpersons present voting "Aye".

On motion by Alderperson Hammond and second by Alderperson Carlson, the following documents notated with an asterick (*) were accepted and placed on file, accepted and adopted, or passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Hermann, Lessard, Lewandoske, Pentico, Thiel, Van Akkeren, VanderWeele, Versey, VanderWeele • 15.

Nays: None.

COMMUNICATIONS AND PETITIONS

Com. No. 11 - 13 - 14. August 5, 2013.

Submitting a communication from Arrow Towing and Bret's Towing regarding the current towing situation in the City of Sheboygan.

Was referred to the Committee on Public Protection and Safety.

Com. No. 12 - 13 - 14. August 5, 2013.

Submitting a communication from Alderperson Bohren regarding the Private Sector Wisconsin Health Insurance Annual Average Premiums for 2011 Compared to City of Sheboygan's Plan.

Was referred to the Committee on Salaries and Grievances.

Com. No. 13 - 13 - 14. August 5, 2013.

Submitting a communication from Alderperson Bohren requesting that the attached document "Priority Driven Budget Process" be referred to the Strategic Fiscal Planning Committee.

Was referred to the Strategic Fiscal Planning Committee.

REPORTS OF OFFICERS

R. O. No. 81 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Dick White of White's Automotive Repair stating that the City is trying to shut down his business.

Was referred to the City Plan Commission.

R. O. No. 82 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from ExteNet Systems, Inc., requesting an encroachment for the installation of new underground conduit structures for fiber optic cable (Pennsylvania Ave. and S. Evans St.)

Was referred to the City Plan Commission.

R. O. No. 83 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from ExteNet Systems, Inc., requesting an encroachment for the installation of new underground conduit structures for fiber optic cable (N. 10th St. and North Ave.)

Was referred to the City Plan Commission.

R. O. No. 84 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from ExteNet Systems, Inc., requesting an encroachment for the installation of new underground conduit structures for fiber optic cable (N. 10th St. and Bluff Ave.)

Was referred to the City Plan Commission.

R. O. No. 85 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a claim from Sandra Huebner for alleged damages to her vehicle when her and her husband were on N. 6th St. near the Sheboygan Retirement Home and due to poor road conditions damage was done to the front struts of their vehicle.

Was referred to the Committee on Finance.

R. O. No. 86 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting various license applications for the period ending June 30, 2014 and June 30, 2015.

Was referred to the Committee on Law and Licensing.

R. O. No. 87 - 13 - 14. By BUILDING INSPECTION. August 5, 2013.

We hereby submit the report of the Building Inspection Department for the month of April, May and June 2013.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 88 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Joan Grunwald stating her concerns about exiting her driveway located on the north side of Union Ave. between S. 25th and S. 26th Sts. and the fact that cars are parking in violation of City ordinance.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 89 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Nicole Dominguez, Artistic Director – Found Space Shakespeare, requesting permission to use the space on the north side of Mead Public Library for one of their “Found Space” performances.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 90 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Christopher Holmes requesting a waiver from the Sex Offender Residency restrictions in order to live at 416 Niagara Ave.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 91 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from the State of Wisconsin Department of Corrections filing an appeal to the Sex Offender Residency restrictions on behalf of Benjamin Baumann in order to be placed at a Transitional Living Placement located at 1123/1125 N. 14th St. or 930A Michigan Ave., based on availability.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 92 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from Merlin Rusch stating problems that are occurring with seagulls nesting on top of Washington School and making messes on rooftops.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 93 - 13 - 14. By CITY CLERK. August 5, 2013.

August 5, 2013

Submitting a communication from Greg Parmley, Martens Trilling True Value, stating his concerns regarding the intersection of N. 14th St. and Michigan Ave., and asking that the Michigan Ave. business owners be notified of a future meeting of Public Protection and Safety where this issue could be discussed.

Was referred to the Committee on Public Protection and Safety.

R. O. No. 94 - 13 - 14. By CITY CLERK. August 5, 2013.

Submitting a communication from St. Nicholas Hospital regarding their proposed utility construction plan set and legal description for the City's review and records. St. Nicholas Hospital is constructing a private fiber network among the area's health cares with utility construction taking place within the city road right-of-way commencing as early as this fall with completion of construction and restoration planned by winter of 2013.

Was referred to the Committee on Public Works.

***R. O. No. 95 - 13 - 14. By BOARD OF CONTRACTORS EXAMINERS. August 5, 2013.**

Attached hereto we are submitting application for Building Contractor License already GRANTED:

2433	Kermit Hochstetler	Carpenter Contractor
	3844 Broadway Rd.	
	Sheboygan Falls, WI 53085	

***R. O. No. 96 - 13 - 14. By CITY CLERK. August 5, 2013.**

Submitting various license applications.

TEMPORARY CLASS "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1030	Bethlehem Lutheran Church	1121 Georgia Ave. – one-day event to be held 8/18/13 at Kiwanis Park south shelter.
3004	Fly Like an Eagle Benefit	1202 S. Wildwood Ave. – one-day event to be held 9/7/13 at 1202 S. Wildwood Ave.
1381	St. Peter Claver Ushers Club	1444 S. 11 th St. – three-day event to be Held 9/6/13 to 9/8/13 at Van Treeck Hall-lower level of church and parking lots.
1381	St. Peter Claver Ushers Club	1444 S. 11 th St. – one-day event to be held 10/4/13; 11/1/13; 12/6/13; 01/03/14; 02/7/14; 3/7/14; 4/4/14; 5/2/14 to include the lower level of church – Van Treeck Hall.
3003	Sheboygan HOG Chapter	3736 S. Business Dr. – five-day event to be held 8/29/13 to 9/2/13 to include parking lot and grassy area of businesses.
2541	Sheboygan Visual Arts	1201 Erie Ave. – one-day event to be held 8/23/13 to include part of the Ebco Venture Center.
2753	The Velvet Curtain	1206 N. 8 th St. – three-day events to be Held 8/9/13 to 8/11/13 and 11/7/13 to 11/9/13 to include annex space of Paradigm.

TEMPORARY BEVERAGE OPERATOR'S LICENSE

<u>No.</u>	<u>Name</u>
1077	Biebel, David
9231	Grandlic, Jack E.
1968	Piekarski, Paul D.

***R. O. No. 97 - 13 - 14. By CITY CLERK. August 5, 2013.**

Submitting various license applications ALREADY ISSUED.

TEMPORARY "B" LICENSE

<u>No.</u>	<u>Name</u>	<u>Address</u>
2541	Sheboygan Visual Arts	1201 Erie Ave. – one-day event to be held 8/2/13 at the Ebco Artworks Bldg.

RESOLUTIONS INTRODUCED

Res. No. 40 – 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing the appropriate City officials to enter into a State/Municipal Agreement, I.D. 4996-55/56/64 for design and construction for the Eisner Ave. Reconstruction from N. 8th St. to N. 21st St. scheduled for

2013 construction.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into the State/Municipal Agreement with the Wisconsin Department of Transportation for the design and construction of the Eisner Ave. Reconstruction from N. 8th St. to N. 21st St. for the proposed sum of \$4,119,850 of which the Federal/State share is \$964,053 and of which the City of Sheboygan's share is \$3,155,797.

BE IT FURTHER RESOLVED: that the appropriate City officials are hereby authorized to draw orders on the Capital Improvements funding account number 47233140-631200-29800.

A motion by Alderperson Bohren and second by Alderperson Belanger to suspend the rules of the Common Council was passed by unanimous consent.

On motion by Alderperson Bohren and second by Alderperson Belanger, the foregoing Resolution was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichuk, Pentico, Van Akkeren, VanderWeele, Versey • 15.

Nays: None.

Res. No. 41 - 13 - 14. By Alderpersons Hammond, Carlson, Dassler and Heidemann. August 5, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

Lies over under the rules.

Res. No. 42 - 13 - 14. By Alderperson Versey. August 5, 2013.

A RESOLUTION authorizing the purchase of 1020 Erie Avenue for the purposes of the razing the property for new private investment in the neighborhood as part of the Neighborhood Revitalization Strategy Area activities.

Was referred to the City Plan Commission.

Res. No. 43 - 13 - 14. By Alderperson Hammond. August 5, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

Was referred to the Committee on Finance.

Res. No. 44 - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show on an annual basis starting mid-October thru mid-January at Evergreen Park and Nov. 10 thru January 5 at the Quarryview Center starting with the year 2014 and continue annually for a 10-year period and to be revisited in the year 2024.

WHEREAS; for almost 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, the organizations who address those concerns. The motto of *Service Above Self* is exemplified annually by the projects Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

WHEREAS; the primary goal of Making Spirits Bright is to provide a family fun event during the holiday season. They are partnering with the Sheboygan County Food Bank by asking all who attend this event to bring pantry items as their admission to the park.

WHEREAS; each year the goal is to increase the number of lights, displays, and enjoyment.

WHEREAS; the Sheboygan County Rotary Clubs are requesting the parks be closed to vehicular traffic (unless patrons to the light show) to ensure safety for this event.

WHEREAS; the Sheboygan County Rotary Clubs are looking for a long range plan for this event along with looking to invest into electrical upgrades for Evergreen Park in two phases with an approximate cost of \$60,000 for both with additional upgrades by the City at an approximate cost of \$25,000.

WHEREAS; the park system is intended for the benefit of the general public, authorization is limited to services consistent with this intent and the Sheboygan County Rotary Clubs are required to strictly adhere to the rules set up by the Department of Public Works.

RESOLVED: That the Sheboygan County Rotary Clubs are authorized to utilize Evergreen Park and the Quarryview Center for said dates above.

On motion by Alderperson Bohren and second by Alderperson Versey, the foregoing Resolution was filed, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichuk, Pentico, Van Akkeren, VanderWeele, Versey • 15.

Nays: None.

Res. No. 45 – 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing the Purchasing Agent to solicit sealed bids for the replacement of three (3) tandem axle dump trucks equipped for snow removal and one (1) extended cab 4 wheel drive pickup for the Department of Public Works.
Was referred to the Committee on Public Works.

Res. No. 46 - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION authorizing entering into a Lease Agreement with Joe Kerlin, for the rental of the Maywood Caretaker Home at 3616 Mueller Rd., Sheboygan, for a month-to-month lease during Joe's relocation with the City of Sheboygan as the Superintendent of Parks & Forestry.
Was referred to the Committee on Public Works.

Res. No. 47 - 13 - 14. By Alderpersons Bohren, Heidemann, Thiel and Versey. August 5, 2013.

A RESOLUTION increasing the contribution for health insurance premiums for City of Sheboygan elected officials and non-represented employees effective January 1, 2014 and January 1, 2015.

Was to be referred to the Committee on Salaries and Grievances and the Committee of the Whole.

A motion was made by Alderperson Hammond and second by Alderperson Carlson to eliminate the referral to the Committee of the Whole, was passed on call of the roll:

Ayes: Belanger, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele • 13.

Nays: Bohren, Versey • 2.

Res. No. 48 - 13 - 14. By Alderperson Hammond. August 5, 2013.

A RESOLUTION amending the public forum rules for common council meetings.

Was referred to the Strategic Fiscal Planning Committee.

REPORTS OF COMMITTEES

***R. C. No. 103 - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.**

Your Committee to whom was referred Com. No. 9-13-14 from Leslie Beineman Falk stating that she is concerned for the safety of people that travel eastbound on Georgia Ave. at S. 14th St. as the brush just to the north is so dense that you cannot see if there is oncoming traffic; recommends that the document be placed on file.

R. C. No. 104 - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.

Your Committee to whom was referred Com. No. 10-13-14 from Alderperson Lewandoske asking that a 4-way stop sign be put up on the corner of N. 14th St. and Michigan Ave.; recommends that the document be placed on file.

On motion by Alderperson Carlson and second by Alderperson Thiel, the Report of Committee was re-referred to the Committee on Public Protection and Safety, passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Hammond, Heidemann, Hermann, Lewandoske, Matichek, Pentico, Van Akkeren • 11.

Nays: Donohue, Lessard, VanderWeele, Versey • 4.

***R. C. No. 105 - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.**

Your Committee to whom was referred Com. No. 17-12-13 from Alderperson Van Akkeren requesting a review of 2012 Fund Balances in accordance with Res. No. 44-12-13 by Alderperson Hammond, which passed by the Common Council on August 6, 2012; recommends that the document be placed on file.

***R. C. No. 106 - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.**

Your Committee to whom was referred R. O. No. 76-13-14 by the City Clerk submitting a communication from the Sheboygan Professional Firefighters requesting support of a "Fill the Boot" campaign on August 15, 16 and 17, 2013; recommends that the request be approved.

***R. C. No. 107 - 13 - 14. By PUBLIC PROTECTION AND SAFETY. August 5, 2013.**

Your Committee to whom was referred R. O. No. 77-13-14 by the Chief of Police submitting his quarterly report showing the activities of the department for the period commencing April 1, 2013 and ending June 30, 2013; recommends that the Report of Officer be accepted and placed on file.

R. C. No. 108 - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred R. O. No. 79-13-14 by Capital Improvements Commission who met and discussed R. C. No. 446-12-13 by Finance regarding documents submitted by Alderperson Lewandoske stating concerns regarding the fact that the handicapped elevator lift on the north side of City Hall has been removed due to lack of

August 5, 2013

availability of parts to repair the lift and states that it is dangerous to have to park on the street and use the handicapped ramp located on the south side of City Hall (front of building); recommends that the documents be placed on file.

On motion by Alderperson Hammond and second by Alderperson Carlson, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Pentico, Van Akkeren, VanderWeele, Versey • 12.

Nays: Bohren, Lewandoske, Matichek • 3

R. C. No. 109 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred R. O. No. 80-13-14 by the City Clerk submitting a Temporary Class "B" License for the Gateway Neighborhood Association for a one day event to be held on Michigan Ave. on 8/24/13; recommends that the license be approved.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 15.

Nays: None.

R. C. No. 110 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

At its meeting on July 9, 2013, your Committee voted to conditionally recommend that the Common Council not renew the Taxicab Operator License No. 9812 held by Vincent E. Kropuenske (attached is R. O. No. 52-13-14 by the City Clerk submitting the license).

Mr. Kropuenske was afforded the opportunity to appear before the committee to contest the decision not to renew his license. A hearing to renew that decision was held on July 23, 2013.

At the time scheduled for the hearing, Mr. Kropuenske failed to appear before the committee or contest the decision.

After reviewing the facts, the committee found the following facts:

1. Vincent E. Kropuenske has violated statutory or municipal laws directly related to the licensed activity; to wit:

<u>Charge</u>	<u>Arrest/Conviction Date</u>
Theft (felony)	2004
Failure to Report to Jail (felony)	2004
Obstructing	2004
Worthless Checks (felony)	2008
Domestic DC	2012
Violating a Domestic Abuse Injunction (found guilty but not guilty due to a mental disease or defect)	2013

2. The most recent violation occurred since the prior license application was granted by the council.
3. These convictions show that Mr. Kropuenske is a regular and habitual law violator.
4. Mr. Kropuenske, despite being previously warned of the necessity of revealing all traffic and misdemeanor convictions in the past five years, and all felonies in the past ten years, failed to correctly reveal two felony violations from 2004 and one felony violation from 2008, and has provided no valid reason to the committee for his failure to do so.
5. As a result of the above, the committee finds that renewing Mr. Kropuenske's license would not be in the interest of public safety.

Based on these findings of facts, your committee recommends that the Common Council uphold the decision to deny renewal of the Taxicab Operator's License No. 9812 held by Vincent E. Kropuenske.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 15.

Nays: None.

R. C. No. 111 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 73-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget; recommends approving the summary of the 2014 Budget requests for various funds.

Was referred to the Committee on Finance.

R. C. No. 112 - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 73-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2013 original budget; recommends that the requests be approved.

Was referred to the Committee on Finance.

R. C. No. 113 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 74-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds and the Capital Project Funds. The comparison is to the 2013 original budget; recommends approving the summary of the 2014 Budget requests for various funds.

Was referred to the Committee on Finance.

R. C. No. 114 - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred a copy of R. O. No. 74-13-14 by the Chief Administrative Officer submitting the attached summary of the 2014 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds and the Capital Project Funds. The comparison is to the 2013 original budget; recommends that the requests be approved.

Was referred to the Committee on Finance.

***R. C. No. 115 - 13 - 14. By LAW AND LICENSING. August 5, 2013.**

Your Committee to whom was referred, pursuant to R. O. No. 66-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; that the following licenses be granted contingent upon the application being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (RENEW)(June 30, 2015)

No.	Name
9346	Huerta, Jaime A.
9481	Kuehl, Alexis A.
5750	Pups, James R.

TAXICAB OPERATOR'S LICENSE (RENEWAL) (June 30, 2014)

No.	Name
9554	Champeau, Joseph P.

R. C. No. 116 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 75-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; that the following licenses be granted:

CHANGE OF PREMISE

No.	Name	Address
*2373	Duke of Devon	739 Riverfront Dr. – one-day event to be held 8/9/13 to include the tent between the Duke of Devon and the Wharf – parking lot only.

***Approved contingent upon issuance of the required street festival permit for the Duke of Devon.**

"CLASS B" LIQUOR LICENSE (NEW)(June 30, 2014)

No.	Name	Address
3001	Four of a Kind I	811 Indiana Ave.

"CLASS B" LIQUOR LICENSE (RENEW)(June 30, 2014)

No.	Name	Address
*2758	Mikes Wilson Ave Bar & Grill	840 Wilson Ave.

***Approved contingent upon the application being corrected, and with a warning to include all violations on future applications.**

BEVERAGE OPERATOR'S LICENSE (June 30, 2015)

No.	Name
9417	Aicher, Samantha
7544	Antonie, Deborah C.
7500	Antonie, Thomas J.
0039	Bellmore, Rebecca L.
0042	Beniger, Joseph W.
7035	Bub, Geoff W.
0045	Buchanan, Sarah G.

0051 Carlson, Leah S.
 9494 Contreras, Arturo R.
 9509 Casper, Debra L.
 6906 Deligiannis, Nick J.
 5546 Gross, Travis J.
 0046 Hafemann, Rachel L.
 9513 Kaemmer, Tracey R.
 0047 Konetzki, Max R.
 7678 Kraus, Jamie J.
 0059 Lee, Kelly
 9512 Lilyquist, Steve C.
 9483 Linn, Alex G.

***0052 Loomis, Vanessa R.**

***Approved contingent upon the application being corrected, and with a warning to include all violations on future applications.**

8240 Ludwig, Malyssa A.
 9479 Muehlbauer, John P. (Club)
 0048 Ramirez, Fabian E.
 0040 Rauls, Melissa J.
 9399 Schroeder, Jarrod M.
 8267 Schulze, Amanda M.
 8564 Stuefen, Troy A.
 9538 Stuefen, Ty A.
 0049 Tahiri, Xhevat
 8390 Wiedmeyer, Ashley N.
 9511 Wiegand, June D.

TAXICAB OPERATOR'S LICENSE (June 30, 2014)

No. Name

*0043 Hackendahl, Arthur H.

***Approved contingent upon the application being corrected, and with a warning to include all violations on future applications.**

A motion to divide the question was made by Alderperson Hammond and second by Alderperson Matichek, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 15.

Nays: None.

On motion by Alderperson Matichek and second by Alderperson Lessard, the change of premise for Brennan's was re-referred back to the Committee on Law and Licensing passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 14.

Nays: None.

Abstain: Hermann • 1.

***R. C. No. 117 - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.**

Your Committee to whom was referred a Res. No. 131-12-13 by Alderperson Versey providing concrete, measurable guidelines to city employees, appointed by the Mayor, to reduce energy and fuel use in City Departments in 2013 and beyond; recommends that the document be placed on file.

R. C. No. 118 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

At its meeting on July 9, 2013, your Committee voted to conditionally recommend that the Common Council not renew the Taxicab Operator License No. 8673 held by Mariano Olaiz (pursuant to R. O. No. 66-13-14 by the City Clerk submitting this license).

Mr. Olaiz appeared before the committee to contest the decision not to renew his license. A hearing to renew that decision was held on July 23, 2013.

At the time scheduled for the hearing, Mr. Olaiz appeared before the committee. Caption Stephen Cobb provided information to the committee relating to the decision to non-renew.

After hearing from the parties, the committee found the following facts:

1. Mariano Olaiz has violated statutory or municipal laws directly related to the licensed activity; to wit:

Charge

Conviction Date

Speeding (while driving taxi)	2011
Seat Belt (while driving taxi)	2012
No Insurance (while driving taxi)	2012

2. The two most recent convictions occurred since the prior license application was granted by the council.
3. These convictions show that Mr. Olaiz is a regular and habitual law violator.
4. Mr. Olaiz, despite being previously warned of the necessity of revealing all traffic and misdemeanor convictions in the past five years, and all felonies in the past ten years, failed to reveal the 2012 no insurance violation, and provided no valid reason to the committee for his failure to do so.
5. As a result of the above, the committee finds that renewing Mr. Olaiz' license would not be in the interest of public safety.

Based on these findings of facts, your committee recommends that the common council uphold the decision to deny renewal of the Taxicab Operator's License No. 8673 held by Mariano Olaiz.

Mariano Olaiz spoke.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, VanderWeele, Versey • 13.

Nays: Van Akkeren • 1.

Abstain: Hermann • 1.

R. C. No. 119 - 13 - 14. By STRATEGIC FISCAL PLANNING. August 5, 2013.

Your Committee to whom was referred a copy of Res. No. 43-12-13 by Alderpersons Dekker and Matichek repealing Res. No. 128-11-12 relating to ratifying and implementing a special charge for garbage and refuse disposal services provided by the City; recommends that the document be placed on file.

On motion by Alderperson Hammond and second by Alderperson Carlson, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, VanderWeele, Versey • 13.

Nays: Van Akkeren • 1

Abstain: Hermann • 1.

R. C. No. 120 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred R. C. No. 94-13-14 by Law and Licensing , pursuant to R. O. No. 66-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; recommends granting Taxicab Business license #2997 – The Best Taxi.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Hermann, Lewandoske, Pentico, Van Akkeren, VanderWeele, Versey • 13.

Nays: Lessard, Matichek • 2.

***R. C. No. 121 - 13 - 14. By FINANCE. August 5, 2013.**

Your Committee to whom was referred Res. No. 36-13-14 by Alderperson Hammond rescinding 2012 real estate taxes for Assessment No. 592811204080, 59281503170 and 59281316780; recommends that the Resolution be passed.

***R. C. No. 122 - 13 - 14. By PUBLIC WORKS. August 5, 2013.**

Your Committee to whom was referred Res. No. 37-13-14 by Alderperson Heidemann supporting the construction of a non-motorized pedestrian trail in the Wisconsin Power and Light Utility Corridor from Lakeshore Drive to Taylor Drive (2.5 miles) on the south-side of Sheboygan; recommends that the Resolution be passed.

***R. C. No. 123 - 13 - 14. By PUBLIC WORKS. August 5, 2013.**

Your Committee to whom was referred Res. No. 38-13-14 by Alderperson Heidemann authorizing signing easement(s) for a mini-storm sewer to be constructed in portions of property for Paul and Diana Neils, 2905 S. 15th St.; recommends that the Resolution be passed.

R. C. No. 124 - 13 - 14. By PUBLIC WORKS. August 5, 2013.

Your Committee to whom was referred Res. No. 15-13-14 by Alderperson Heidemann requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show, Evergreen Park available mid-October to January 1 and Quarryview Center available November 10 to January 5; recommends that the attached Substitute Resolution be passed.

Was accepted and adopted.

R. C. No. 125 - 13 - 14. By LAW AND LICENSING. August 5, 2013.

Your Committee to whom was referred, pursuant to R. C. No. 116-13-4 and R. O. No. 75-13-14 by the City Clerk, submitting license application for the period ending June 30, 2014 and June 30, 2015; that the following license be re-referred to the Law and Licensing Committee:

CHANGE OF PREMISE

<u>No.</u>	<u>Name</u>	<u>Address</u>
1040	Brennans On Michigan	1101 Michigan Ave. – two-day event to be held 8/24/13 to 8/25/13 to include the west & south parking lots.

Was referred to the Committee on Law and Licensing.

RESOLUTIONS ON SECOND READING

***Res. No. 36 - 13 - 14. By Alderperson Hammond. July 15, 2013.**

A RESOLUTION rescinding 2012 real estate taxes for Assessment No. 59281204080, 59281503170, 59281316780.

RESOLVED: That the appropriate City Officials are hereby authorized and directed to rescind 2012 real estate taxes of \$194.97 for Assessment No. 59281204080, \$435.11 for Assessment No. 59281503170 and \$382.78 for Assessment No. 59281316780 for a total of \$1,012.86 in accordance with State Statute 74.33 Par 1 c Sheboygan County government owned this property prior to January 1, 2012 and it is exempt for 2012 taxation.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized and directed to rescind 2012 real estate taxes in the amount of \$1,012.86 for Assessment Nos. 59281204080, 59281503170 and 59281316780 in accordance with State Statute 74.33 and draw orders on the General Fund Finance Department Taxroll Adjustment Account No. 10115100-590250 in payment of same.

***Res. No. 37 - 13 - 14. By Alderperson Heidemann. July 15, 2013.**

A RESOLUTION supporting the construction of a non-motorized pedestrian trail in the Wisconsin Power and Light Utility Corridor from Lakeshore Drive to Taylor Drive (2.5 miles) on the south-side of Sheboygan.

WHEREAS, the City of Sheboygan is interested in providing designated areas for pedestrians and bicyclists because promoting walking and bicycling as an active transportation choice provides direct health, economic, and increased air quality benefits to our community; and

WHEREAS, the City of Sheboygan recognizes and acknowledges the long-term ownership and management responsibilities (when applicable) associated with this Sheboygan County Non-motorized Transportation Pilot Program (NMTTP) project, and will meet its obligations under the Funding and Maintenance contract for the project; and

WHEREAS, the City of Sheboygan's support is important for this potential project.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council of the City of Sheboygan supports City staff to work with County staff associated with the NMTTP as well as other volunteers/businesses to move this project forward.

***Res. No. 38 - 13 - 14. By Alderperson Heidemann. July 15, 2013.**

A RESOLUTION authorizing signing easement(s) for a mini-storm sewer to be constructed in portions of their property.

RESOLVED: That the Mayor and City Clerk are hereby authorized to sign the easement(s) for a mini-storm sewer for the following properties:

1. Paul A. Neils and Diana C. Neils, 2905 S. 15th St.

Subs. Res. No. 15 - 13 - 14. By Alderperson Heidemann. August 5, 2013.

A RESOLUTION requesting the use of Evergreen and Quarryview Parks for the Making Spirits Bright Drive-Through Holiday Lights Show, Evergreen Park available mid-October to January 1 and Quarryview Center available November 10 to January 5.

WHEREAS; for almost 100 years, Rotary Clubs have recognized the needs of families in Sheboygan County and have been contributors to, and supporters of, the organizations who address those concerns. The motto of *Service Above Self* is exemplified annually by the projects Rotarians support and the grants provided to individuals and organizations as a result of successful fundraisers.

WHEREAS; the primary goal of Making Spirits Bright is to provide a family fun event during the holiday season. They are partnering with the Sheboygan County Food Bank by asking all who attend this event to bring pantry items as their admission to the park.

WHEREAS; each year the goal is to increase the number of lights, displays, and enjoyment.

August 5, 2013

WHEREAS; the Sheboygan County Rotary Clubs are requesting the parks be closed to vehicular traffic (unless patrons to the light show) to ensure safety for this event.

WHEREAS; the Sheboygan County Rotary Clubs are looking for a long range plan for this event along with looking to invest into electrical upgrades for Evergreen Park in two phases with an approximate cost of \$60,000.

WHEREAS; the park system is intended for the benefit of the general public, authorization is limited to services consistent with this intent and the Sheboygan County Rotary Clubs are required to strictly adhere to the rules set up by the Department of Public Works.

WHEREAS; the following interim plan for the 2013-2014 and 2014-2015 ski season was agreed to by the following parties (Rotary Clubs and Ski Trail Friends):

1. Rotary agrees not to seek a ten-year contract with the City.
2. The City agrees to place the grooming equipment in a shelter at area number 5 for the start of the ski season.
3. The City agrees to plow the roadway into area number 5 and the parking lot in area number 5.
4. The City agrees to move parking barriers on the far end of the area number 5 parking lot to allow the groomer access to the grass field area immediately to the east of the parking area.
5. The trail would run along the north/west bank of the Pigeon River to Maywood.
6. The City agrees to insure that we have a legal right to run the trail along the north/west bank of the river.
7. The trail would then run into Maywood, using the Maywood trails to run to the western edge of the Maywood property and then follow the Maywood trails up the hill toward the Maywood building. The trails would then run into the prairie area in Maywood.
8. The City agrees that in the Fall, after the growing season has ended, they will cut the prairie trails at least 12 ft. wide to accommodate the ski trail.
9. Rotary agrees to have the ski trail area in Evergreen Park available for grooming by January 1 of each year.
10. The City agrees to move the grooming equipment back to the Pine Grove parking lot shelter on or around January 1 to allow the grooming of the trails as has been done in the past.

WHEREAS; the long term plan to begin at the earliest in the 2015-2016 ski season,

1. The City along with the Ski Trail Friends will choose a site for the new bridge across the Pigeon River.
2. The City along with the Ski Trail Friends and with Rotary assistance will apply for grants to help cover the costs of the bridge and ski trail upgrades. Ski trail upgrades would include placing a trail that traverses the area from the south/east side of the Pigeon River to Camp Evergreen.
3. The City will work to establish lights along the roadway into area number 5 which will allow for safe access to the parking area and for a lighted loop in the grassy area in area number 5.
4. If grants and/or City funding is received for the bridge it is anticipated that its earliest construction would occur in 2015.

WHEREAS; other potential modifications include building a trail through the woods from the Camp Evergreen Road paralleling the Evergreen Park roadway up to the picnic area. This would allow skiers to access the Making Spirits Bright program. The ski trails could then have a designated road crossing into the center picnic area and then ski over to the field that parallels Calumet Dr., again crossing the roadway in Evergreen Park at a designated spot. The ski trail would then continue down toward the Pigeon River and then back toward Maywood, paralleling the river. This would require the removal of trees along the river and removal of the bridge that connects the Evergreen Park roadway to area number 5.

RESOLVED: That the Sheboygan County Rotary Clubs are authorized to utilize Evergreen Park and the Quarryview Center for said dates above, with the understanding of conditions presented in this resolution as authorized by the City of Sheboygan Common Council.

On motion by Alderperson Bohren and second by Alderperson Hammond, the Substitute Resolution was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 14.

Nays: None.

Abstain: Hermann • 1.

ORDINANCES INTRODUCED

Gen. Ord. No. 13 – 13 - 14. By Alderpersons Thiel and Lewandoske. August 5, 2013.

AN ORDINANCE granting ExteNet Systems, Inc., its successors and assigns, the privilege of encroaching upon described portions of the City's right-of-way located near Pennsylvania Ave. and S. Evans St. in the City of Sheboygan for the purpose of installation of new underground conduit structures for fiber optic cable.

Was referred to the City Plan Commission.

Gen. Ord. No. 14 – 13 - 14. By Alderpersons Belanger and Dassler. August 5, 2013.

August 5, 2013

AN ORDINANCE granting ExteNet Systems, Inc., its successors and assigns, the privilege of encroaching upon described portions of the City's right-of-way located near N. 10th St. and North Ave. in the City of Sheboygan for the purpose of installation of new underground conduit structures for fiber optic cable.

Was referred to the City Plan Commission.

Gen. Ord. No. 15 – 13 - 14. By Alderpersons Carlson and Versey. August 5, 2013.

AN ORDINANCE granting ExteNet Systems, Inc., its successors and assigns, the privilege of encroaching upon described portions of the City's right-of-way located near N. 10th St. and Bluff Ave. in the City of Sheboygan for the purpose of installation of new underground conduit structures for fiber optic cable.

Was referred to the City Plan Commission.

Gen. Ord. No. 16 – 13 - 14. By Alderperson Hammond. August 5, 2013.

AN ORDINANCE repealing and recreating Section 2-112 of the Sheboygan Municipal Code relating to time of regular meetings so as to change the regular meeting time to 6:00 p.m. rather than 7:00 p.m.

Was referred to the Strategic Fiscal Planning Committee.

MATTERS LAID OVER

R. O. No. 72 – 13 - 14. By CITY PLAN COMMISSION. July 15, 2013.

Your Commission to whom was referred Gen. Ord. No. 10-13-14 by Alderpersons Thiel and Lewandoske and R. O. No. 63-13-14 by the City Clerk amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District classification of property located at 2708 Superior Ave. from SI Suburban Industrial to SC Suburban Commercial; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, July 9, 2013, and after due consideration, recommends approval of the General Ordinance and Report of Officer.

Gen. Ord. No. 10 - 13 - 14. By Alderpersons Thiel and Lewandoske. July 1, 2013.

AN ORDINANCE amending the City of Sheboygan Official Zoning Map of the Sheboygan Zoning Ordinance to change the Use District Classification of property located at 2708 Superior Ave. from Class SI Suburban Industrial to Class SC Suburban Commercial Classification.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Appendix A, Chapter 15 of the Sheboygan Zoning Ordinance establishing zoning districts and prescribing zoning standards and regulations is hereby amended by changing the Official Zoning Map thereof and Use District Classification of the following described lands from Class SI Suburban Industrial to Class SC Suburban Commercial Classification:

Property located at 2708 Superior Ave.

Section 16, T15N., R23E. Fairview Subd., Lots 28 & 29 and the south ½ of the vacated east/west alley adjacent to said lots.

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

On motion by Alderperson Versey and second by Alderperson Hammond, the Report of Officer accepted and placed on file and the Ordinance was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 14.

Nays: None.

Abstain: Hermann • 1.

Res. No. 35 - 13 - 14. By Alderpersons Hammond, Carlson, Belanger and Dassler. July 15, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing appropriation for purchase and demolition of 1014B Erie Ave.:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Home Rehab Grant Fund	Home Rehab Grant Fund	
Unreserved Fund Balance	Land acquisition	
239-253000	23961100-611100	\$49,500

On motion by Alderperson Hammond and second by Alderperson Carlson, the Resolution was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 14.

Nays: None.
 Abstain: Hermann • 1.

Gen. Ord. No. 12 - 13 – 14. By Alderpersons Donohue, Bohren, Hammond, VanderWeele and Dassler. July 15, 2013.

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add and delete various positions in the Police Department’s Table of Organization.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 29-75 of the 1975 Sheboygan Municipal Code entitled, “List of Classes and Class Specifications,” is hereby amended so that Section D.1. is amended as follows:

Class Title	Job Code	Class Grade	NO. of Employees
Delete:			
D. Police Department			
1. Records Specialist Clerk	A10031A	3	2
Secretarial – Transcriptionist	A10034A	3	1
Transcriptionist – Data Entry Clerk	A10035A	2	3
PT Transcriptionist –Data Entry Clerk	A10039A	2	0
Add:			
D. Police Department			
1. Records Specialist Clerk	A10031A	3	6

Section 2. The new job description for the Records Specialist Clerk is attached, and copies of which shall be on file in the offices of the City Clerk, Human Resources Department and City Finance.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached revised job description shall be in effect from and after its passage and publication.

On motion by Alderperson Donohue and second by Alderperson Hammond, the Ordinance was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dassler, Donohue, Hammond, Heidemann, Lessard, Lewandoske, Matichek, Pentico, Van Akkeren, VanderWeele, Versey • 14.

Nays: None.
 Abstain: Hermann • 1.

Alderperson Van Akkeren left at 8:06 p.m. before convening into closed session.

A MOTION TO CONVENE IN CLOSED SESSION was made by Alderperson Hammond and second by Alderperson Carlson, under the exemption provided in Sec. 19.85(1)(e), Wis. Stats., for the purpose of deliberating the possible sale of public property where competitive and bargaining reasons require a closed session.

There being no further business, on motion by Alderperson Hammond and second by Alderperson Carlson, the meeting was then adjourned on call of the roll:

Ayes: Belanger, Bohren, Carlson, Donohue, Hammond, Hermann, Lessard, Lewandoske, Pentico, Thiel, VanderWeele, Versey, VanderWeele • 13.

Nays: None.
 Abstain: Dassler • 1.

Mayor

City Clerk