ATTACHMENTS

I

Hearing No. ____ - 12 - 13. April 15, 2013.

Pursuant to a notice published by the City Clerk, there will be a hearing this evening regarding the Eisner Ave. assessments for concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670′ south of Eisner Ave.

All interested persons will be heard.

Publish - Saturday, March 30, 2013

DISPLAY AD WITH BLACK BOX AROUND IT (not classifieds)

EISNER AVE. ASSESSMENTS
RESCHEDULED HEARING

NOTICE IS HEREBY GIVEN that the Department of Public Works of the City of Sheboygan filed with me a report of assessment for improvements in the following streets:

CONCRETE STREET PAVING WITH CURB AND GUTTER:

- Eisner Avenue from N. 21st Street to N. 8th Street
- N. 8th Street from Eisner Avenue to approximately 670 feet south of Eisner Avenue

PUBLIC NOTICE is hereby given that assessments have been made according to law, and the same will be open for review and correction by the said Department of Public Works at their office in said City 10 days from and after April 1, 2013, between the hours of 7:30 A.M. and 4:00 P.M. on each day except Saturdays, Sundays and Holidays.

FURTHER NOTICE is hereby given that the Common Council of the aforesaid City will, at a regular meeting to be held on **April 15, 2013**, at 7:00 P.M., consider the said reports and hear all objections which may be made thereto, and will determine what portion of the cost of the improvements, if any, shall be paid by the City.

SUSAN RICHARDS
City Clerk

Publish - March 20, 2013

NOTICE IS HEREBY GIVEN that the Department of Public Works of the City of Sheboygan filed with me a report of assessment for improvements in the following streets:

CONCRETE STREET PAVING WITH CURB AND GUTTER:

- Eisner Avenue from N. 21st Street to N. 8th Street
- N. 8th Street from Eisner Avenue to approximately 670 feet south of Eisner Avenue

PUBLIC NOTICE is hereby given that assessments have been made according to law, and the same will be open for review and correction by the said Department of Public Works at their office in said City 10 days from and after March 20, 2013, between the hours of 7:30 A.M. and 4:00 P.M. on each day except Saturdays, Sundays and Holidays.

FURTHER NOTICE is hereby given that the Common Council of the aforesaid City will, at a regular meeting to be held on April 3, 2013, at 7:00 P.M., consider the said reports and hear all objections which may be made thereto, and will determine what portion of the cost of the improvements, if any, shall be paid by the City.

SUSAN RICHARDS
City Clerk

II

R. O. No. - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting various license applications.

Susan Richards
City Clerk

TEMPORARY OPERATOR'S LICENSE

No.	Name	Address
8164	Krause, Steven D.	2132 N. 26th St.

II

R. O. No. _____ - 12 - 13. By BOARD OF ELECTRICAL & HEATING EXAMINERS.
April 15, 2013.

Pursuant to State of SPS 305 and City of Sheboygan Municipal Code, Section 26-355, the following licenses have been issued:

APPLICATION #	NAME AND ADDRESS	TYPE OF LICENSE
1464	Jim Pollnow 1615 Oregon Street Oshkosh, WI 54902	Electrical Contractor

Mark Rommel
Electrical/Heating Inspector

II

R. O. No. _____ - 12 - 13 . By CITY PLAN COMMISSION. April 15, 2013.

Your Commission to whom was referred R. O. No. 169-12-13 authorizing the taking of 1132 Alabama Avenue, a residential property, in lieu of satisfaction of two Community Development Block Grant Housing Rehabilitation loans totaling $18,455.00.; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, April 9, 2013, and after due consideration, recommends approval of the Resolution.

_____
Development Manager

VI

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred R. O. No. 287-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent upon correcting her application and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
9893	Streff, Jessie M.	W4256 Valley View Dr., Fredonia

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

9.3

R. O. No. 287 - 12 - 13. By CITY CLERK. March 4, 2013.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

Law & Lic
Grant all licenses except deny A. Lopez, hold Mertzig, Streff, Steward, West
4/3/13 - deny Mertzig, grant Steward
4/15/13 - deny West, grant Streff

Susan Richards
City Clerk

CHANGE OF AGENT

Robert Scheibl is being replaced by Anthony Fechter as agent effective March 14, 2013 for the SheVegas Nightclub.

CHANGE OF PREMISE

No.	Name	Address
2914	T & L Northstar	3004 N. 8th St. - one-day event to be held 4/20/13 to include the concrete area on the south side of the building.

"CLASS B" LIQUOR LICENSE (June 30, 2014)

No.	Name	Address
2969	Hacienda Vieja	1423 Union Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
7987	Graff, Jeremiah D.	2010 N. 40th St.
9892	Guyton, Jenna Leigh M.	1103 Marshall St., Manitowoc
9891	Kiehl, Tanya L.	N6891 Charter Rd.
9894	Ledeboer, Morgan M.	42 South Ave., Oostburg
8866	Marzahl, Nicolaus J.	1034 Bell Ave.
2456	McDaniel, Michelle LD	2250A Calumet Dr.
8206	Mertzig, Stacy L.	817 N. 4th St.
8869	Richards, Theresa M.	741 Killdeer Ln., Plymouth
9893	Streff, Jessie M.	W4256 Valley View Dr., Fredonia
4876	Westenberger, Kevin J.	1902 S. 15th St.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9888	Faulkner, Andria Paige	1516 N. 9th St.
9127	Loya, Abraham	1535 John Ct.
9890	Steward, Adam M.	N6971 Highview Dr.
9492	West, Trayel J.	1218 Superior Ave.
7410	Wheeler, Rick N.	427A Wisconsin Ave.

VII

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent upon the application being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
8235	Kunstman, Victoria M.	3442B Eisner Ct.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper license.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following licenses be granted:

CHANGE OF PREMISE

No.	Name	Address
1890	Suscha's Bar	1054 Pennsylvania Ave. - one-day events to be held 4/27/13 & 5/4/13 to include current premise and include the parking lot north & east of current building & shed.
1411	Tommy's Bar	2335 N. 15th St. - one-day event to be held 4/27/13 & 5/5/13 to include the north parking lot and fenced in area north of building.

"CLASS B" LIQUOR LICENSE (June 30, 2013)

No.	Name	Address
2977	Geno Nottolini's Pizza	933 Indiana Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
9909	Beaster, Crystallena M.	3605 Sheridan Ave., H6
7183	Bower, Ashley A.	426 Washington Ct.
9018	Broussard, Adrianna D.	929 Erie Ave.
9918	Greuel, Nicole M.	943 Fond Du Lac Ave., Sheb. Falls
2063	Rupple, David M.	N4442 Van Treeck Tr., Sheb. Falls
8224	Salazar, Amanda Y.	1210 Carmen Ave.
9919	Schodron, Adam J.	920 Michigan Ave.
4461	Segalle, Jason	2015 Folger Ct.
9908	Seger, Mychal A.	2926 Lisa Ave.
9913	Steinberg, Rebecca M.	2130A S. 15th St.
5802	Wolfgram, Angela M.	1610 N. 19th St.
9917	Wright, Jonathan D.	718 W 3rd St., Waldo
9914	Wunder, Alyssa K.	511 S. 26th St.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9903	Charles, Steven A.	3509 Cimarron Ct., Manitowoc
9907	Matichek, Katie S.	1403 Bluff Ave.
8522	Pantel, Paul D.	1008 Kentucky Ave.
9916	Wagner, Brenda L.	2207 N. 8th St.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent on the applications being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
9918	Greuel, Nicole M.	943 Fond Du Lac Ave., Sheboygan Falls
8224	Salazar, Amanda Y.	1210 Carmen Ave.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9907	Matichek, Katie S.	1403 Bluff Ave.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

_____ _____

_____ _____

_____ _____

Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred the following:

1. R. O. No. 312-12-13 by the Purchasing Agent submitting a cost breakdown for the purchase of one (1) 2013 StarCraft 12 + 2 Para-transit vehicle; and

2. Res. No. 170-12-13 by Alderperson Hammond authorizing the appropriate City Officials to enter into a contract for the purchase of one (1) 12 + 2 Passenger Para-Transit Bus;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

5.4

Res. No. 170 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION authorizing the appropriate City Officials to enter into a contract for the purchase of One (1) 12 + 2 Passenger Para-Transit Bus.

WHEREAS, Shoreline Metro Connection regularly upgrades its fleet of buses that are specifically tailored to the needs of the elderly and physically handicapped utilizing Federal funding to offset the majority of the cost and;

WHEREAS, Shoreline Metro Connection has included the funds sufficient for the 20% Local match for the purchase of a vehicle in its 2013 Budget and:

WHEREAS, The contract for the purchase of these vehicles is let by the State of Wisconsin, thereby eliminating the need for competitive bidding and allowing waiver of this provision under ordinance #2-338 "The purchasing agent may purchase from or in cooperation with other governmental agencies without competitive bids."

RESOLVED, that appropriate city officials are hereby authorized to enter into a contract with Atlas Bus Sales Inc. for the purchase of (1) Para-transit Bus in the amount of $68,347.50 including license and title, with the understanding that 80% ($54,678.00) will be refunded under the Section 5309 Transportation Grant program.

BE IT FURTHER RESOLVED, that the appropriate City officials are draw funding in the amount of $68,347.50 from Account No. 65193020-641100 as determined by the City Treasurer in payment of same.

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

4.7

R. O. No. 312- 12 -13. By PURCHASING AGENT. April 3, 2013.

Submitting a cost breakdown for the purchase of one (1) 2013 StarCraft 12 plus 2 Para-transit vehicle.

State of WI Contract Base Bid $64,179.00

Options as required..... $ 4,094.00

License/Title..... $ 74.50

Total Purchase Price $ 68,347.50

Refund of 80% of the total vehicle Cost
After purchase (5309 Program)..... ($ 54,678.00)

Total Local Match (net cost) ..... $ 13,669.50

Ignore
As filed

Respectfully submitted,

Bernard R. Rammer

VI

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred R. O. No. 313-12-13 by the Interim Library Director stating that the Mead Public Library Board President has reviewed and signed the 2012 Annual Report for submission to the Division for Libraries & Technology of the Department of Public Instruction; recommends that the document be accepted and placed on file.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters 9.2

R. O. No. 313 - 12 - 13. By INTERIM LIBRARY DIRECTOR. April 3, 2013.

The Mead Public Library Board President has reviewed and signed the 2012 Annual Report for submission to the Division for Libraries & Technology (DLT) of the Department of Public Instruction. It is hereby transmitted to the Common Council of the City of Sheboygan for its information. Please direct questions or comments about the report to Karin Menzer, Interim Library Director (459-3400 x3414; Karin.Menzer@meadpubliclibrary.org).

This report will be followed by a local annual report scheduled for review and approval for further distribution by the Library Board at its meeting in April 2013. The Mead Public Library Board annual report will include comparative service data, narrative reports, and detailed financial information.

Finance
Acc & File

Interim Library Director

R.O. No._____ By Interim Library Director Dated April 1, 2013.

The Mead Public Library Board President has reviewed and signed the 2012 Annual Report for submission to the Division for Libraries & Technology (DLT) of the Department of Public Instruction. It is hereby transmitted to the Common Council of the City of Sheboygan for its information. Please direct questions or comments about the report to Karin Menzer, Interim Library Director (459-3400 x3414; Karin.Menzer@meadpubliclibrary.org).

This report will be followed by a local annual report scheduled for review and approval for further distribution by the Library Board at its meeting in April 2013. The Mead Public Library Board annual report will include comparative service data, narrative reports, and detailed financial information.

Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
PI-2401 (Rev. 01-13)
S. 43.05(4) & 43.58(6)
FOR THE YEAR 2012

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters:

I. GENERAL INFORMATION

1. Name of Library	2. Public Library System
Mead Public Library	Eastern Shores Library System

3a. Head Librarian First Name	3b. Head Librarian Last Name	4a. Certificate Grade	4b. Certificate Type	5. Certificate Exp. Date
Sharon	Winkle	Gr 1	Regular	03/31/2016

6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
710 N. 8th St.	710 N. 8th St.	Sheboygan	53081	4563	Sheboygan

10. Library Phone Number	11. Fax Number	12. Library E-mail Address of Director
(920)459-3400	(920)459-0204	sharon.winkle@meadpubliclibrary.org

13. Library Website URL	14. No. of Branches	15. No. of Bookmobiles Owned	16. No. of Other Public Service Outlets
www.meadpubliclibrary.org	0	0	0

17. Does your library operate a books-by-mail program?	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53?
No	No

19a. Winter Hours Open per Week	19b. Number of Winter Weeks	19c. Summer Hours Open per Week	19d. Number of Summer Weeks
64	38	50	14

20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles	21. Square Footage of Public Library	22. Did your library move to a new facility or branch or expand an existing facility during the fiscal year?
3,132	88,000	No

II. LIBRARY COLLECTION

	Number Owned / Leased	Number Added
1. Books in Print	307,875	20,481
2. Electronic Books *E-books*	65,732	
3. Audio Materials	16,217	1,750
4. Electronic Audio Materials *Downloadable*	9,650	
5. Video Materials	23,471	2,726
6. Electronic Video Materials *Downloadable*	319	
7. Other Materials Owned *Describe* Kindles 7; Pamphlets 9140, Maps 1451, Toys 46, Energy Meters 2	10,646	
8. Databases Locally Owned or Leased	9	
9. Total Databases *Local, regional, and state*	56	
10. Subscriptions *Include periodicals and newspapers, exclude those in electronic format*	419	

III. LIBRARY SERVICES

1. Circulation Transactions		2. Interlibrary Loans	
a. Total Circulation	b. Children's Materials	a. Items Loaned *Provided to*	b. Items Received *Received from*
757,380	224,290	107,260	61,125

3. Number of Registered Borrowers			4. Reference Transactions		5. Library Visits	
a. Resident	b. Nonresident	c. TOTAL	a. Method	b. Annual Count	a. Method	b. Annual Count
38,471	12,759	51,230	Actual Count	34,334	Actual Count	338,399

6. Uses of Public Internet Computers		7a. Number of Licensed Database Sessions	7b. Number of Locally-Created, Non-commercial Database Sessions
a. Method	b. Annual Count		
Actual Count	93,793	102,404	-1

7c. Uses of E-Books by Users of Your Library	7d. Uses of E-Audio by Users of Your Library	7e. Uses of E-Video by Users of Your Library
14,895	3,270	15

8. Programs and Program Attendance Annual Count	a. Children (0-11)	b. Young Adult (12-18)	c. Other Programs	d. TOTAL	9. Number of Public Use Computers a. Total	b. Internet Access
Number of Programs	720	48	204	972	97	93
Attendance	15,633	1,275	1,754	18,662		

IV. LIBRARY GOVERNANCE

1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur (when reporting such changes, indicate the departing board members).

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT a. Maeve	Quinn	310 St. Clair Avenue	Sheboygan	53081	maeve.quinn@meadpubliclibrary.org
b. Dolcye	Johnson	1306 North 3rd ST	Sheboygan	53081	dolcyerod@earthlink.net
c. Darryl	Carlson	917 Bluff Avenue	Sheboygan	53083	darryl.carlson@ci.sheboygan.wi.us
d. Henry	Nelson	1926 Settlement Trail	Shebogyan	53081	henry.nelson@meadpubliclibrary.org
e. Kevin	Sampson	1416 N. 10th ST	Sheboygan	53081	kevin.sampson@ci.sheboygan.wi.us
f. Marge	Segalle	4605 Amanda Lane Apt. A	Sheboygan	53081	maandpaflock@yahoo.com
g. Chad	Stauber Soik	1024 Main Ave	Sheboygan	53083	chad.staubersoik@meadpubliclibrary
h. Martha	Wortche	2016 N 5th ST	Sheboygan	53081	none
i. Dirk	Zylman	W910 Garton Rd	Sheboygan	53083	zylmandj@hotmail.com
j. Kathie	Norman	3217 North Sixth Street	Sheboygan	53083	knorman@charter.net
k.					
l.					

2. Number of Library Board Members *Include vacancies in this count* 10

V. LIBRARY OPERATING REVENUE

Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service. *Only Joint libraries will report more than one municipality here.*

Municipal Type	Name	Amount
City	Sheboygan	$2,377,053
	Subtotal 1	$2,377,053

2. County

a. Home County Appropriation for Library Service — Subtotal 2a: $577,167

b. Other County Payments for Library Services

Name	Amount	Name	Amount
Calumet	$970		
Fond du Lac	$979		
Manitowoc	$46,515		
Ozaukee	$11,010		
Washington	$267		
		Subtotal 2b	$59,741

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount
Resource Library Contract	$50,297		
b. Funds Carried Forward from Previous Year		c. Other State Funded Program	
		Subtotal 3	$50,297

4. Federal Funds *Name of program and, if LSTA, show project number*

Project Name and Number	Amount
12-123 LSTA	$715
12-203 LSTA	$1,450
Subtotal 4	$2,165

5. Contract Income from Other Governmental Units, Libraries, Agencies, Library Systems, etc.

Name	Amount	Name	Amount
Kohler Foundation Digitization Grant	$4,000		
		Subtotal 5	$4,000

6. Funds Carried Forward *Do not include state aid. Report state funds in 3b above.*	7. All Other Operating Income	8. Total Operating Income *Add 1 through 7*	9. What is the 2013 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2012? *Wis. Stats. s.43.64(2)*
$701,488	$158,528	$3,930,439	$2,377,053	Yes

VI. LIBRARY OPERATING EXPENDITURES

Report operating expenditures from all sources. Do not report capital expenditures here.

1. Salaries and Wages *Include maintenance, security, plant operations*	2. Employee Benefits *Include maintenance, security, plant operations*
$1,765,650	$638,372

3. Library Collection Expenditures

a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	e. Subtotal 3
$261,140	$32,875	$68,752	$17,993	$380,760

4. Contracts for Services from Other Libraries *Include contracts with other libraries, municipalities, and systems here. Include service provider.*

Provider	Amount	Provider	Amount
		Subtotal 4	

5. Other Operating Expenditures	$471,409
6. Total Operating Expenditures *Add 1 through 5*	$3,256,191
7. Of the expenditures reported on line 6, what were operating expenditures from federal program sources?	$2,165

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT

Report capital income and expenditures by source of income. Do not report any expenditures reported above. Provide a brief description of any expenditures.

Source	Brief Description of Expenditure	Revenue	Expenditure
Federal			
State			
Municipal			
County			
Other			
2. Debt Retirement	3. Rent Paid to Municipality / County	TOTAL	

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD	IX. TRUST FUNDS
All funds under the library board's control must be reported. Report in this section any funds held by the library board (except Trust Funds) that have not been reported in a previous section.	Report the total amount of other funds and trust funds held at end of year.
Total Amount of Other Funds at End of Year	Total Amount of Trust Funds Held by the Library Board $986,388

X. STAFF

1. Personnel Listing. Libraries with 15 or fewer employees report all employees under 1a and 1b below. Libraries with more than 15 employees list head librarian, chief assistants, branch librarians, division heads, and other supervisory personnel only.

a. Employees Holding the Title of Librarian. Indicate advanced degrees with a check or an X.

Position	Type of Staff	Annual Salary	Hours Worked per Week	Position	Type of Staff	Annual Salary	Hours Worked per Week
Director / Head Librarian	MLS (ALA)	$106,636	40.00				
Deputy Director	MLS (ALA)	$76,716	40.00				
Adult Services Manager	MLS (ALA)	$72,139	40.00				
Youth Services Manager	MLS (ALA)	$73,153	40.00				
IT Specialist	MLS (ALA)	$64,792	40.00				
Circ/TS Manager	Libm. no-MLS	$72,083	40.00				
PR Specialist	Other	$58,881	40.00				

b. Other Paid Staff *See instructions*

	Type of Staff	Total Annual Wages	Hours Worked per Week	Position	Type of Staff	Total Annual Wages	Hours. Worked per Week
Librarian	MLS (ALA)	$200,387	145.00				
Library Assistant or Library Specialist	Libm. no-MLS	$679,423	640.00				
Library Page	Other	$203,587	503.00				
Custodian	Other	$160,833	160.00				

2. Library Staff Full-Time Equivalents (FTEs). Divide the total hours worked per week for each category by 40 to determine full-time equivalents.

a. Persons Holding the Title of Librarian			b. All Other Paid Staff	c. Total Library Staff
Master's Degree from an ALA Accredited Program (FTE)	Other Persons Holding the Title of Librarian (FTE)	Subtotal 2a		
8.63	1.00	9.63	33.57	43.20

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS

1. Of the total circulation reported for your library from Section III, Line 1, what was the total circulation to nonresidents *See instructions for definition of nonresident*

201,600

Divide nonresident circulation among the following categories. The total for 2 through 6 below should equal the number reported in question 1 above.	a. Those with a Library	b. Those without a Library	c. Subtotal
2. Circulation to Nonresidents Living in Your County	41,451	131,964	173,415
3. Circulation to Nonresidents Living in Another County in Your System	3,439	2,420	5,859
4. Circulation to Nonresidents Living in an Adjacent County Not in Your System	4,804	15,481	20,285

5. Circulation to All Other Wisconsin Residents	6. Circulation to Persons from Out of the State
1,577	464

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)

7. Are the answers to questions 1 through 6 based on actual count or survey/sample?	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?	8b. If yes, do you allow residents in adjacent systems to purchase library cards?
Actual	No	No

9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a. Calumet	147	f.	
b. Fond du Lac	179	g.	
c. Manitowoc	15,481	h.	
d. Washington	18	i.	
e.		j.	

XII. TECHNOLOGY

1. What type of Internet connection do you have?
   - ☐ a. Only a dedicated or leased line *Often provided by TEACH program*
   - ☐ b. Only a broadband cable or DSL line
   - ☒ c. Both a and b

2. Is the speed of your Internet connection sufficient to meet patron and staff needs?
   - ☐ a. Our speed is sufficient almost all the time (at least 95% of the time).
   - ☒ b. Our speed is sufficient most of the time (at least 80%).
   - ☐ c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.

3. Does your library use any type of Internet filtering software or service?
   - ☐ a. Yes, on all Internet workstations
   - ☒ b. Yes, on some Internet workstations
   - ☐ c. No filtering on any Internet workstations

4. Does your library provide wireless Internet access for patrons' mobile devices?	5a. Method of Counting Wireless Internet Uses *New for 2012—Optional*	5b. Number of Wireless Internet Uses *New for 2012—Optional*
Yes	Not Counted	

XIII. YOUTH SERVICES

1. Summer Library Programming *Estimate if the library does not have this number*

a. How many children and young adults registered or participated in the summer library program?	b. How many children who participated in the summer library program were five or younger?	c. How many of those who participated in the summer library program were age 12-18?	d. What was the total attendance at children's programs at the library this summer? *Children and adults*
2,409	621	620	3,497

2. Drop-in Activities *New for 2012—Optional* *Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants; for example, DIY station, 1000 Books Before Kindergarten, and Online Teen Book Club.*

	a. Children (0-11)	b. Young Adult (12-18)	c. TOTAL
Number of Activities	62		62
Participation	1,393		1,393

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian.

a. First Name	b. Last Name	c. Email Address
Karin	Menzer	karin.menzer@meadpubliclibrary.org

XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats. A check (X) or a mark in the checkbox indicates compliance with the requirement.*

- ☒ The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- ☒ The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- ☒ The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- ☒ The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- ☒ The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- ☒ The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- ☒ The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- ☒ The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- ☒ The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)5 and Administrative Code Rules PI 6.03].
- ☒ The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- ☒ The library annually spends at least $2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature	Name of President	Date Signed
> Maeve Quinn	Maeve Quinn	2/28/13
Library Director / Head Librarian Signature	**Name of Director / Head Librarian**	**Date Signed**
> Karin G. Menzer	Karin G. Menzer	2/28/13

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

The Mead Public Library Board of Trustees hereby states that in 2012, the Eastern Shores Library System

Name of Public Library *Name of Your Public Library System/Service*

Indicate with an X one of the following two statements.

☒ Did provide effective leadership and adequately meet the needs of the library.

☐ Did not provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

* The statement *may* be sent directly to the Division for Libraries and Technology (DLT), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by *Wis. Stat. s. 43.05(14)*, conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature	Name of President	Date Signed
Maeve Quinn	Maeve Quinn	2/28/13

COMMENTS

Number of Drop-in Activities for Young Adults 12-18
No data available--2013-02-15
Participation in Drop-in Activities for Young Adults 12-18
No data available--2013-02-15

VI

R. C. No. ____ - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred R. O. No. 322-12-13 by the City Clerk submitting a communication from Rev. Barbara Hill, People of Peace and Tom Contrestan, Veterans for Peach, requesting permission to develop a Peace Garden in the grassy triangle bordered by Michigan Ave., Broughton Dr. and 3rd St.; recommends that the document be accepted and placed on file and to approve the request.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

4.1

R. O. No. 322- 12 - 13. By CITY CLERK. April 3, 2013.

Submitting a communication from Rev. Barbara Ryon Hill, People of Peace, and Tom Contrestan, Veterans for Peace, requesting permission to develop a Peace Garden in the grassy triangle bordered by Michigan Avenue, Broughton Drive and 3rd St. that currently has the "Peace Pole".

Pub Wks approve

Susan Richards
City Clerk

People ☮f Peace

VETERANS FOR PEACE

March 27, 2013

Dear Mayor VanAkkeren and Members of the Common Council:

We represent two organizations dedicated to building a culture of peace in our community. We have conducted a number of peaceful projects here including yearly presence at Earth Fest, educational sessions, and the annual Peace Concert.

Last November we met at the Peace Pole in the grassy triangle bordered by Michigan Avenue, Broughton Drive, and Third Street for a beautiful Armistice Day Service. We realized at that time that few people in Sheboygan knew that the Peace Pole existed or paid any attention to it.

We would like to develop a Peace Garden in this area for the following reasons:

- To call attention to the Peace Pole and its presence in our community.
- To provide an attractive place for people to rest and reflect on the need for peace in our community and throughout the world.
- To enhance and reflect Sheboygan's value of peace.

The Peace Pole, which reads "May Peace Prevail on Earth " in 16 languages, was installed in 2005 at the urging of Sheboygan citizen Larry McDonald and with the approval of the Common Council. We would like to honor Larry and enhance our community by going the next step. We are prepared to:

- Develop a design for an attractive garden
- Provide and install the plantings
- Provide and place two or three garden benches in the area
- Maintain the area over the years

We envision the project as one to be accomplished in stages. For Stage One we would ask your permission to take responsibility for a plot extending in an arch 100 feet from the corner of Third and Michigan. A rough diagram is enclosed. If possible, we would like to begin our work there this spring.

Please feel free to contact Barbara Hill with any questions.

Sincerely,

Rev. Barbara Ryon Hill
People of Peace
920-453-9525

Tom Contrestan
Veterans for Peace

Proposed PEACE GARDEN

A joint community initiative by
People of Peace & Veterans for Peace

VI

R. C. No. ____ - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred the following:

1. R. O. No. 323-12-13 by the City Clerk submitting a communication from Winston & Strawn LLP informing the City that effective December 5, 2012, Veolia ES Solid Waste Midwest, LLC changed its name to Advanced Disposal Services Solid Waste Midwest, LLC;

2. R. O. No. 324-12-13 by the City Clerk submitting a communication from the President of The Lutheran Church of Our Redeemer, stating his concerns about the condition of Wilgus Ave. in the 3000 block due to the large potholes; and

3. R. C. No. 417-12-13 by Public Works regarding the "Release of Liability & Indemnity Agreement" between the City of Sheboygan and the Union Pacific Railroad Co. for the purpose of mowing;

recommends that the documents be placed on file.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

9.1

R. O. No. 323 - 12 - 13. By CITY CLERK. April 3, 2012.

Submitting a communication from Stephanie Sebor of Winston & Strawn LLP informing the City that effective December 5, 2012, Veolia ES Solid Waste Midwest, LLC changed its name to Advanced Disposal Services Solid Waste Midwest LLC.

P.W.
file

Susan Richards
City Clerk

35 West Wacker Drive
Chicago, IL 60601-9703
T: +1 (312) 558-5600
F: +1 (312) 558-5700
www.winston.com

WINSTON
& STRAWN
LLP

STEPHANIE SEBOR
Associate
(312) 558-7341
ssebor@winston.com

March 29, 2013

VIA CERTIFIED MAIL

City of Sheboygan
Attn: Sue Richards, City Clerk
828 Center Ave., Suite 100
Sheboygan, WI 53081

Re: Name Change for Surety Bond

Dear Ms. Richards:

This is to inform you that effective December 5, 2012, Veolia ES Solid Waste Midwest, LLC changed its name to **Advanced Disposal Services Solid Waste Midwest, LLC** ("Midwest"). I have enclosed a copy of the corporate name change amendment from the Wisconsin Department of Financial Institutions. The name change occurred following the sale of all of the issued and outstanding stock of Veolia ES Solid Waste, Inc. ("Solid Waste"), a remote parent company of Midwest, to ADS Waste Holdings, Inc. on November 20, 2012. The sale of Solid Waste's stock has not resulted in a change in ownership of Midwest, which continues to be a remote subsidiary of Solid Waste. Further, Midwest continues to own and operate the Sheboygan Transfer Station, only under a new name.

Surety Bond # 300866 issued to Midwest in favor of the City of Sheboygan has been modified to reflect the name change. Specifically, the Surety has issued a Name Change Rider modifying the bond to change the Principal Name from Veolia ES Solid Waste Midwest, LLC to **Advanced Disposal Services Solid Waste Midwest, LLC.** I have enclosed two original signed copies of the Name Change Rider for your records.

Please call me with any questions regarding the name change for Midwest or the Name Change Rider for Surety Bond # 300866.

Sincerely,

Stephanie Sebor

Stephanie Sebor

CHI:2732145.1

Sec. 183.0203
Wis. Stats.

12 DEC -4 PM 2:54

State of Wisconsin
Department of Financial Institutions
Division of Corporate and Consumer Services

ARTICLES OF AMENDMENT - LIMITED LIABILITY COMPANY

Note: Articles of Amendment cannot be filed to add or remove members, managers or owners of the limited liability company. Member and manager information should be listed in the company's operating agreement. The operating agreement is not filed with the Department of Financial Institutions.

A. The present limited liability company name (prior to any change effected by this amendment) is:

Veolia ES Solid Waste Midwest, LLC

(Enter Limited Liability Company Name)

Text of Amendment (*Refer to the existing articles of organization and the instructions on the reverse of this form. Determine those items to be changed and enter the number identifying the paragraph in the articles of organization being changed and how the amended paragraph is to read.*)

RESOLVED, THAT the articles of organization be amended as follows:

Article 1.

Name of the limited liability company: Advanced Disposal Services Solid Waste Midwest, LLC

STATE OF WISCONSIN
FILED
DEC - 5 2012
DEPARTMENT OF
FINANCIAL INSTITUTIONS

B. Amendment(s) to the articles of organization was adopted by the vote required by sec. 183.0404(2), Wis. Stats.

Sole Member:
Veolia ES Solid Waste of North America, LLC

C. Executed on November29, 2012
(Date)

(Signature)

Title: ☑ Member OR ☐ Manager

(Select and mark (X) the appropriate title) Christian B. Mills, Assistant Secretary
(Printed name)

This document was drafted by Cameron Brown
(Name the individual who drafted the document)

FILING FEE - $40.00

DFI/CORP/504(R09-05)

ARTICLES OF AMENDMENT – Limited Liability Company

CAMERON BROWN
WINSTON AND STRAWN LLP
200 PARK AVENUE
NEW YORK, NY 10166

▲ **Enter your return address within the bracket above.**

Phone number during the day: (212) 294 - 5306

INSTRUCTIONS (Ref. sec. 183.0203 Wis. Stats. for document content)

Submit one original and one exact copy along with the required filing fee of $40.00 to the address listed below. Make checks payable to the "Department of Financial Institutions". Filing fee is non-refundable. Sign the document manually or otherwise allowed under sec. 183.0107(1g)(c).		
Mailing Address: Department of Financial Institutions Division of Corporate & Consumer Services P O Box 7846 Madison WI 53707-7846	**Physical Address for Express Mail:** Department of Financial Institutions Division of Corporate & Consumer Services 345 W. Washington Ave – 3rd Fl. Madison WI 53703	Phone: 608-261-7577 FAX: 608-267-6813 TTY: 608-266-8818

NOTICE: This form may be used to accomplish a filing required or permitted by statute to be made with the department. Information requested may be used for secondary purposes. This document can be made available in alternate formats upon request to qualifying individuals with disabilities.

A. State the name of the limited liability company (before any change effected by this amendment) and the text of the amendment(s). The text should recite the resolution adopted (e.g., "Resolved, that Article 1 of the articles of organization be amended to read: ..... (enter the amended article).

An amendment may change or add only those provisions that are required under sec. 183.0202, Wis. Stats., to be included in articles of organization. If the amendment changes the name of the limited liability company, the new name must contain the words "limited liability company", or "limited liability co." or end with the abbreviation "L.L.C." or "LLC".

B. This statement is required by sec. 183.0203(2)(c).

C. Enter the date of execution and the name and title of the person signing the document. The document must be signed by one of the following: A member of the limited liability company, if management is vested in the members, or a manager if management is vested in one or more managers. Select and mark (X) the appropriate choice in item C.

If the document is executed in Wisconsin, sec. 182.01(3) provides that it shall not be filed unless the name of the person (individual) who drafted it is printed, typewritten or stamped thereon in a legible manner.
If the document is not executed in Wisconsin, enter that remark.

RIDER TO SURETY BOND

PURPOSE: NAME CHANGE

To be attached to Bond Number 300866, issued by Ohio Indemnity Company, as Surety in the amount of Five Hundred Eleven Thousand Nine Hundred Fifty and 00/100 Dollars ($511,950.00), on behalf of Veolia ES Solid Waste Midwest, LLC, in favor of the City of Sheboygan.

In consideration of the premium charged for the attached bond, it is mutually understood and agreed by the Principal and the Surety that the bond shall be modified to read as follows: The above said Principal Name shall be changed to Advanced Disposal Services Solid Waste Midwest, LLC.

All other items limitations and conditions of said bond except as herein expressly modified shall remain unchanged.

Signed and sealed this 19th day of March 2013.

Principal: **Advanced Disposal Services Solid Waste Midwest, LLC**

By: Marti Dickman, VPEM
(Title)

Surety: **Ohio Indemnity Company**

By: Cheryl C. May
Cheryl C. May, Attorney-In-Fact

OHIO INDEMNITY COMPANY
COLUMBUS, OHIO
POWER OF ATTORNEY

DOCUMENT NO. A 4077 POWER NO. **300866**

KNOW ALL MEN BY THESE PRESENTS, that Ohio Indemnity Company, a corporation organized and existing under the laws of the State of Ohio with its principal office at 250 East Broad Street, 7th Floor, Columbus Ohio 43215, by and through the undersigned, its President, does hereby nominate, constitute and appoint: **CHERYL C. MAY**

as its true and lawful Attorneys-in-Fact to make, execute, attest, seal, acknowledge and deliver for and on its behalf, as Surety, and as its act and deed, where required, any and all bonds, undertakings, recognizances and written obligations in the nature thereof, PROVIDED, however, that the obligation of the Company under this Power of Attorney shall not exceed Five Million Dollars ($5,000,000).

IN WITNESS WHEREOF, the Ohio Indemnity Company has caused its corporate seal to be affixed hereunto, and these presents to be signed by its duly authorized officers this 21st day of April, 2010.

OHIO INDEMNITY COMPANY

OHIO INDEMNITY COMPANY CORPORATE SEAL COLUMBUS, OHIO

BY: _____
John S. Sokol, President

BY: _____
Stephen J. Toth, Vice President

Notary Public)
State of Ohio) SS:

On this 21st day of April, 2010, before the subscriber, a Notary for the State of Ohio, duly commissioned and qualified, personally came John S. Sokol and Stephen J. Toth of the Ohio Indemnity Company, to me personally known to be the individuals and officers described herein, and who executed the preceding instrument and acknowledged the execution of the same and being by me duly sworn, deposed and said that they are the officers of said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at Columbus, Ohio, the day and year above written.

NOTARIAL SEAL STATE OF OHIO

OFFICIAL SEAL
SHERRY E. BIXLER
NOTARY PUBLIC, STATE OF OHIO
RECORDED IN PICKAWAY COUNTY
MY COMMISSION EXPIRES
01/06/2015

Sherry E. Bixler, Notary Public
My Commission Expires 01/06/2015

State of Ohio) SS:

I, the undersigned, Secretary of the Ohio Indemnity Company, a stock corporation of the State of Ohio, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force.

Signed and sealed in Columbus, Ohio this 19th day of March 2013.

OHIO INDEMNITY COMPANY CORPORATE SEAL COLUMBUS, OHIO

BY: _____
Matthew C. Nolan, Secretary

Any reproduction or facsimile of this form is void and invalid.

UNI-POA-V6

RIDER TO SURETY BOND

PURPOSE: NAME CHANGE

To be attached to Bond Number 300866, issued by Ohio Indemnity Company, as Surety in the amount of Five Hundred Eleven Thousand Nine Hundred Fifty and 00/100 Dollars ($511,950.00), on behalf of Veolia ES Solid Waste Midwest, LLC, in favor of the City of Sheboygan.

In consideration of the premium charged for the attached bond, it is mutually understood and agreed by the Principal and the Surety that the bond shall be modified to read as follows: The above said Principal Name shall be changed to Advanced Disposal Services Solid Waste Midwest, LLC.

All other items limitations and conditions of said bond except as herein expressly modified shall remain unchanged.

Signed and sealed this 19th day of March 2013.

Principal: **Advanced Disposal Services Solid Waste Midwest, LLC**

By: Marti DiCkman, VP RM
(Title)

Surety: **Ohio Indemnity Company**

By: _____
Cheryl C. May, Attorney-In-Fact

OHIO INDEMNITY COMPANY
COLUMBUS, OHIO
POWER OF ATTORNEY

DOCUMENT NO. A 4078 POWER NO. **300866**

KNOW ALL MEN BY THESE PRESENTS, that Ohio Indemnity Company, a corporation organized and existing under the laws of the State of Ohio with its principal office at 250 East Broad Street, 7th Floor, Columbus Ohio 43215, by and through the undersigned, its President, does hereby nominate, constitute and appoint: **CHERYL C. MAY**

as its true and lawful Attorneys-in-Fact to make, execute, attest, seal, acknowledge and deliver for and on its behalf, as Surety, and as its act and deed, where required, any and all bonds, undertakings, recognizances and written obligations in the nature thereof, PROVIDED, however, that the obligation of the Company under this Power of Attorney shall not exceed Five Million Dollars ($5,000,000).

IN WITNESS WHEREOF, the Ohio Indemnity Company has caused its corporate seal to be affixed hereunto, and these presents to be signed by its duly authorized officers this 21st day of April, 2010.

OHIO INDEMNITY COMPANY

OHIO INDEMNITY COMPANY CORPORATE SEAL COLUMBUS, OHIO

BY: _____
John S. Sokol, President

BY: _____
Stephen J. Toth, Vice President

Notary Public)
State of Ohio) SS:

On this 21st day of April, 2010, before the subscriber, a Notary for the State of Ohio, duly commissioned and qualified, personally came John S. Sokol and Stephen J. Toth of the Ohio Indemnity Company, to me personally known to be the individuals and officers described herein, and who executed the preceding instrument and acknowledged the execution of the same and being by me duly sworn, deposed and said that they are the officers of said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal at Columbus, Ohio, the day and year above written.

NOTARIAL SEAL STATE OF OHIO

OFFICIAL SEAL
SHERRY E. BIXLER
NOTARY PUBLIC, STATE OF OHIO
RECORDED IN PICKAWAY COUNTY
MY COMMISSION EXPIRES
01/06/2015

Sherry E. Bixler, Notary Public
My Commission Expires 01/06/2015

State of Ohio) SS:

I, the undersigned, Secretary of the Ohio Indemnity Company, a stock corporation of the State of Ohio, DO HEREBY CERTIFY that the foregoing Power of Attorney remains in full force.

Signed and sealed in Columbus, Ohio this 19th day of March 2013.

OHIO INDEMNITY COMPANY CORPORATE SEAL COLUMBUS, OHIO

BY: _____
Matthew C. Nolan, Secretary

Any reproduction or facsimile of this form is void and invalid.

UNI-POA-V6

II

Other Matters 9.6

R. O. No. 324 - 12 - 13. By CITY CLERK. April 3, 2013.

Submitting a communication from Kenneth Hemenway, President of The Lutheran Church of Our Redeemer, stating his concerns about the condition of Wilgus Ave. in the 3000 block due to the large potholes.

Pub. Wks.

file

Susan Richards
City Clerk

April 1, 2013

To whom it may concern;

My name is Kenneth Hemenway and currently I am President of The Lutheran Church of Our Redeemer, we are quite concerned about the condition of Wilgus Ave. in the 3000 block. There are large pot holes and they seem to be growing in size.

Also this street is used by others that go to the Veterans Memorial site as well, and for those tourists it would be a lot nicer and easyer for them if the street was to be repaired.

Thank you very much for your time in this matter.

Kenneth Hemenway
1408 N. 28th St.
Sheboygan, WI 53081
920-458-6037
920-918-2437

VII

6.9

R. C. No. 417 - 12 - 13. By PUBLIC WORKS. March 18, 2013.

The Public Works Committee met and discussed the "Release of Liability & Indemnity Agreement" between the City of Sheboygan and the Union Pacific Railroad Company to permit the City to be in, on, or about the premises of the Railroad, as authorized by the foregoing permit for the sole purpose of mowing, when necessary, the railroad right-of-way located a distance of twenty-five (25) feet of railroad tracks within the City of Sheboygan in the locations shown on the attached Exhibit A print. The Public Works Committee recommends entering into this agreement with the Union Pacific Railroad pending approval by the City Attorney. (see attached agreement)

re-refer to Pub Wks. file

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Folder 2753-53

RELEASE OF LIABILITY AND INDEMNITY

City of Sheboygan, WI("Permittee") has requested **Union Pacific Railroad Company** ("Railroad") to permit Permittee to be in, on, or about the premises of the Railroad, as authorized by the foregoing permit, **for the sole purpose of mowing, when necessary, the Railroad right-of-way located a distance of twenty-five (25) feet of railroad tracks within the City of Sheboygan in the locations shown on the attached Exhibit A print. If mowing is necessary closer than twenty-five feet, Permittee will contact the Director of Track Maintenance and the Railroad will provide protection at Railroad's cost.** Permittee fully understands that they may face risks of personal injury, death or property damage as a result of their presence on or about Railroad premises, or as the result of acts or omissions of an officer, agent, or employee of Railroad or defects in tracks, other railroad facilities, land, locomotives, cars, trains or equipment (collectively referred to as "Loss"). Permittee further understands that execution of this **RELEASE OF LIABILITY AND INDEMNITY** is a condition of Railroad's permission to allow Permittee to be on or about Railroad premises.

In consideration of the foregoing, Permittee hereby **ASSUME ALL RISKS** of any Loss while upon or about the tracks or other premises of Railroad and hereby **FOREVER ACQUIT, RELEASE AND DISCHARGE** Railroad, its affiliated companies, and all other companies using the tracks or other servants or employees (collectively referred to as "Released Parties"), from any Loss that may be sustained by Permittee while on or about railroad's premises, **even if the Loss is caused in whole or in part by the negligence, negligence per se, or strict liability of the Released Parties or if the loss results form a violation or alleged violation or any federal, state or local law or regulation by the Released Parties, including, but not limited to, the Federal Employers Liability Act ("FELA"), the Safety Appliance Act, the Locomotive Inspection Act, and the Occupational Safety and Health Act ("OSHA").** Permittee further agrees to **WHOLLY INDEMNIFY, DEFEND AND FOREVER SAVE HARMLESS** the Released Parties from and against any claims for such Loss **even if the Loss is caused in whole or in part by the negligence, negligence per se, or strict liability of the Released Parties or if the loss results form a violation or alleged violation or any federal, state or local law or regulation by the Released Parties, including, but not limited to, the Federal Employers Liability Act ("FELA"), the Safety Appliance Act, the Locomotive Inspection Act, and the Occupational Safety and Health Act ("OSHA").** Permittee further agrees that this **RELEASE OF LIABILITY AND INDEMNITY** shall be a full and complete defense to any action for any and all types and kinds of damages or penalties which may be brought, instituted or taken for such Loss against the Released Parties.

Permittee agrees to invoice the Railroad **quarterly** at:

Union Pacific Railroad
Attn: Director Track Maintenance
301 W. Lake Street
Northlake, IL 60164
Phone: (708) 649-5270

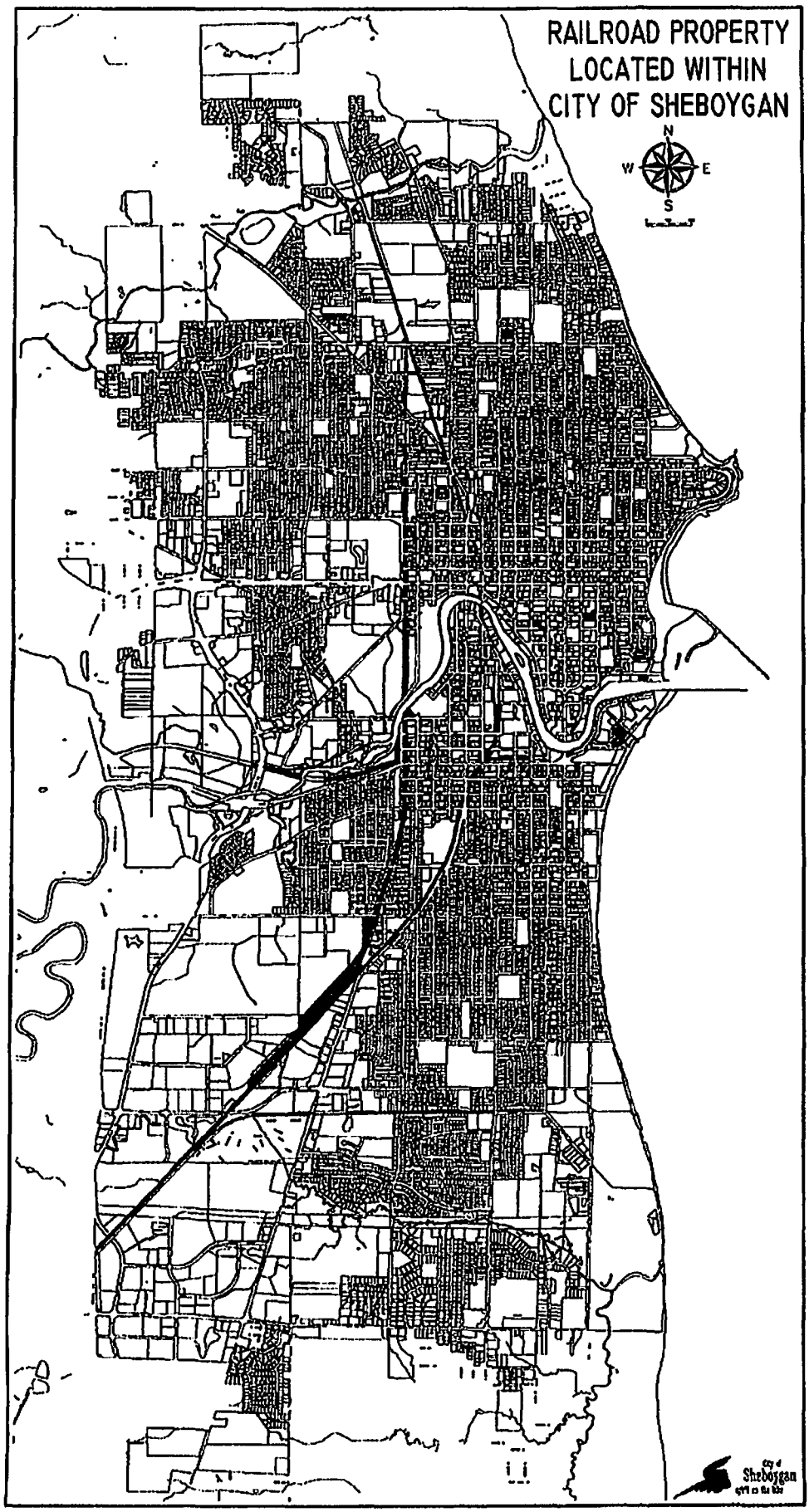
This Release of Liability and indemnity Agreement will commence on the date written and shall extend for one year and thereafter shall automatically be extended from year to year unless terminated. Either Permittee or Railroad may terminate this agreement upon thirty (30) days written notice to the other party.

Dated the _____ day of _____, 20___.

By: _____
CITY OF SHEBOYGAN – Title:

UNION PACIFIC RAILROAD COMPANY

By: _____
Senior Manager – Real Estate


RAILROAD PROPERTY
LOCATED WITHIN
CITY OF SHEBOYGAN
N
W
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S
City of
Sheboygan

EXHIBIT A

VI

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred R. O. No. 327-12-13 by the City Clerk submitting a communication from Alderperson Matichek providing information with regards to a "four-day work week"; recommends that the document be placed on file.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

9.3

R. O. No. 327 - 12 - 13. By CITY CLERK. April 3, 2013.

Submitting a communication from Alderperson Matichek providing information with regards to a "four-day work week."

Sal. a Grev.

File

Susan Richards
City Clerk

Towns Save, Improve Services With Four-Day Work Week

On October 23, 2012 / Finance, Innovation

What Happened
To save money, the town of Gilbert, Arizona, moved most employees from a five-day work week to a four-day week. One year later, the response has been favorable.

Who Cares?
Cities are constantly seeking creative ways to cut costs without impacting services. The Gilbert work-week experiment provides insight into a creative solution that was also intended to boost morale.

The Plan
Back in early 2011, the town council of Gilbert—which is part of the Phoenix metropolitan area—unanimously decided to compress the work week to four days. The plan would close most government offices on Friday, but would extend office hours Monday through Thursday.

According to reports, several other Arizona cities had already compressed their work week to what has become known as a "4-10" schedule: open four days per week, for 10 hours per day. The largest experiment with compressed schedules was in Utah, where a mandatory four-day work week was instituted back in 2008.

Early Results
Before the decision became effective last year, several departments piloted 4-10 schedules to test the impact. The fire and public works departments quickly realized a 39 percent reduction in overtime, and a 21 percent drop in fuel costs, according to reports. In the nearby town of Mesa, annual overtime savings from a 4-10 work week totaled more than $1.5 million.

Later Results
One year later, town officials say the results are positive. Nearly 70 percent of town employees strongly supported the change, and only 6 percent disliked it, according to reports. More importantly, 87 percent of "walk-in customers"—meaning residents or businesses visiting town hall to conduct business—expressed either positive or neutral reactions to the compressed service hours.

Savings have been less impressive, however. According to reports, fuel consumption is down only 1 percent, and electricity costs are also down only nominally—in Public Works, the electricity savings were 6 percent, and two other down buildings saw savings of 3 percent and 10 percent.

Resources
There are some great resources available that could be helpful if you're considering a four-day work week:

- Fact Sheet—The city of Derby, Kansas, published a very nice "fact sheet" that provides details for town employees, including answers to frequently asked questions, and results of a survey on the topic. Could be a nice template for your municipality. Another fact sheet was made available to employees in Alberta, Canada.
- Application—The city of Federal Way, Washington, published an "Alternative Work Schedule Application Form" (see page seven) that might be a nice template for your city or town.
- Side Agreement—A sample agreement between the City of Boston and the local union outlines the possibilities of a four-day workweek, "At the discretion of a Department Head on a case-by-case basis and subject to the operational needs of the Department…"
- Research—A very detailed presentation on Utah's "Working 4 Utah" initiative looks at both citizen and municipal employee attitudes toward a 4-10 schedule. Also provided results, which showed $500,000 in energy savings, and overtime savings of $4.1 million. Interesting, it also showed greater success serving customers during work hours—wait times at the Department of Motor Vehicles, for example, dropped from 11.4 minutes to 7.3 minutes.
- Arguments, Case Study—This three-page brief includes some of the basic arguments for moving to a four-day week, and might be helpful in outlining the arguments for making the change.

If you have experience with a compressed 10-4 schedule, we want to hear from you; contact us via email.

You might also be interested in...

- **City Sees Revenue in Taking Inmates**
- **Combining LE Should Save $900k**
- **Towns Unite to Consolidate the Buying Process and Save**
- **Outsourcing, Consolidation Update From Around the U.S.**

Download Article

Comments are closed.

TRENDING ARTICLES

TRENDING GRANTS

- Early Childhood Comprehensive Systems
  Health & Human Services Dept.
  April 26, 2013

- Community-Based Violence Prevention Demonstration Program
  U.S. Department of Justice
  April 22, 2013

- Farm to School Grants
  U.S. Department of Agriculture
  April 24, 2013

- Challenge Grants
  National Endowment for Arts

Search GrantFinder |

SEARCH CATEGORIES

Consolidation & Regionalization (36)
Economic Development (0)
Education & Schools (15)
Energy & Utilities (34)
Finance (35)
Health / Medical (7)
Innovation (51)
Legal (7)
Outsourcing & Privatization (31)
Parks & Recreation (3)
Pensions (26)
Planning (4)
Police & Fire (31)
Public Works & Infrastructure (28)
Sponsorship (2)
Sustainability (39)
Technology & IT (33)
Transportation (37)

About EfficientGov

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FACT SHEET

Primary Schedule

M-Th 7:00 a.m.– 6:00 p.m., with some variations among certain departments.

Purpose of a 4-Day Workweek

- Improve Customer Service– Better meet the needs of residents who work in other communities.
- Become an Employer of Choice– Majority of employees in other communities which implemented a 4-day workweek see it as a benefit.
- Deal with Budget Pressures– Estimated savings between $16,400 and $23,200 annually are expected (utilities and custodial), and additional savings are possible due to alternative work requests that may reduce payroll expenses.

Vacation, Holiday, and Sick Leave Accrual

No changes will occur with vacation or sick leave accrual. Employees will still have 10 holidays that accrue at 8 hours per holiday. President's Day and the day after Thanksgiving would become floating holidays with one accruing on February 1 and the other on July 1. Holidays that fall on Fridays will be banked for future use. For examples of holiday banking and vacation usage comparisons for a 5-day workweek compared to a 4-day workweek, refer to under the 4-day workweek section.

Wellness and Safety

The City remains committed to encouraging wellness and safety and will actively encourage both regardless of the work schedule of employees.

Summary of Employee Survey Results *(95 Surveys Completed, 92% Participation Rate)*

Response to: "I would prefer to move to a 4-day workweek."

55% Strongly Agree or Agree 30% Strongly Disagree or Disagree 15% Neutral

Response to: "I believe that residents of Derby would benefit if the majority of non-emergency City operations were open one hour earlier and one hour later on Monday-Thursday."

55% Strongly Agree or Agree 28% Strongly Disagree or Disagree 17% Don't Know

Response to: "Which of the following flex-time options would you be interested in participating in, if they were made available as part of the 4-day workweek?" *(Responses* exceed 100%, as participants could select multiple options.)

44% Leave Early 34% None 19% Other 14% Late Start 12% Working four 9-hour days

Response to effect on daycare: *13% indicated it would be more difficult*

Response to: "I believe a 4-day workweek would improve my work-life balance."

48% Strongly Agree or Agree 29% Strongly Disagree or Disagree 23% Neutral

QUESTIONS FROM CITY EMPLOYEES

Why is the City looking at moving to a 4-day workweek when it would only be beneficial to a few areas?

Moving to a 4-day workweek is a way to provide a no-cost benefit to many employees. Employees surveyed in other cities and counties that have implemented 4-day workweeks have overwhelmingly expressed a preference for the 4-day workweek and have indicated that it has improved their work-life balance. In other cities and counties where employees were surveyed after implementation of a 4-day workweek, between 69% and 90% of employees favored keeping the 4-day workweek.

Would hourly employees receive overtime or comp time if called into work on Fridays?

Yes, any work performed in excess of 40 hours would be subject to overtime or comp time.

If we move to a 4-day workweek, will employees have to schedule their doctor visits and other appointments on Fridays?

No. Employees can certainly schedule appointments on Fridays if they desire and will still have sick leave to use for doctor appointments on Monday through Thursday.

How does an employee find out which alternative work arrangements or flexible work arrangements are available to assist with daycare or other concerns?

Employees interested in any type of flexible work arrangement are encouraged to speak with their supervisor or fill out an alternative work schedule request (this form is currently being developed). Options may include a 30 minute lunch, allowing the employee to either arrive at work later than 7 a.m. or leave earlier than 6 p.m. Other options may include working four 9-hour days, which some employees have indicated interest in (even though it would reduce their compensation by approximately 10%), or some other schedule that works to the mutual benefit of the employee and the City. The definition of a full-time employee would be adjusted to ensure that employees working at least 36 hours per week are eligible for full benefits.

How will needs at various locations (including parks, wastewater, and water) be handled, if employees are off three days each week instead of two?

Such needs will be handled in much the same way that other days off are handled. For those items that need regular attention, such as park bathrooms, and water and wastewater issues, a plan for dealing with these needs and reducing overtime is currently being developed.

Will employees lose two days of holiday as a result of moving to four 10-hour days?

No. The Focused 4-Day Workweek Committee recommended that 10 holidays remain and that they continue to accrue as 8-hour days to avoid increasing the cost of holiday leave. To ensure that employees have enough holiday leave time to cover the two-hour difference between a 10-hour day and an 8-hour holiday, two holidays would become floating holidays with time that could be used as needed. One of the floating days would be the day after Thanksgiving (which employees will have off anyway) and the other would be President's Day. Employees would also bank other holidays that will from time to time fall on a Friday (New Year's Day, 4th of July, Veteran's Day, Christmas Day, and the Day before or after Christmas Day).

FOUR- DAY WORKWEEKS:

Current Research and Practice

Working 4 Utah

[illegible]

romney institute

AGENDA

Current Research: Lori Wadsworth

Four Major Research Projects

Overview of Findings

Practice: [illegible]

[illegible]

State of Utah

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FACER & WADSWORTH: Current Research

1. Initial Research

[illegible]

2. Municipal HR Directors

[illegible] **151** [illegible] **25,000**

3. Extended Employee Survey

[illegible] **1,300** [illegible] **5** [illegible]

4. State of Utah

3 [illegible]

romney institute

INITIAL RESEARCH: Employee Survey

[illegible]

79% reported a positive experience with **4/10.**

63% reported increased productivity

64% stated that efficiency was improved

3% felt that similar arrangements would [illegible]

[illegible] **4/10** [illegible]

romney institute

INITIAL RESEARCH: Citizen Survey

[illegible]

When asked if it was easier to access city services with the **4/10** schedule:

33% [illegible]

33.5% [illegible]

33.5% [illegible]

35% prefer **4/10** [illegible]

44% prefer traditional schedule

44% [illegible] hours of service

romney institute

HUMAN RESOURCE DIRECTORS

[illegible]

151 HR Directors [illegible] the [illegible].

53% [illegible] **46%**

[illegible] **34%**

[illegible]: **10%**

[illegible]: **9%**

[illegible]: **8%**

romney institute

HUMAN RESOURCE DIRECTORS

	Number	Percent
Improve employee morale	41	48%
Support employee work-life balance	39	46%
Increase productivity	37	44%
Extend business hours	34	40%
Reduce costs	26	31%
Decrease absenteeism	25	29%
Increase ability to attract talented employees	24	28%

HUMAN RESOURCE DIRECTORS

	Number	Percent
Improved employee morale	54	64%
Improved employee work-life balance	46	54%
Improved customer service	39	46%
Increased productivity	35	41%
Increased ability to attract talented employees	27	32%
Decreased absenteeism	24	28%
Reduced costs	22	26%
Other	14	17%

HUMAN RESOURCE DIRECTORS

	Number	Percent
Increased scheduling difficulty	33	39%
Decreased face-time with employees	20	24%
Decreased productivity	8	9%
Decreased employee morale	7	8%
Increased absenteeism	5	6%
Increased customer service complaints	5	6%
Increased overhead costs	3	4%
Other	21	25%

HUMAN RESOURCE DIRECTORS

	Number	Percent
Improved work-life balance	63	74%
Decreased stress	33	39%
Reduced personal costs (commuting, dry cleaning, etc.)	33	39%
Increased job autonomy	28	33%
Reduced daycare costs	27	32%
Other	16	19%

HUMAN RESOURCE DIRECTORS

	Number	Percent
Longer work days	32	38%
Increased isolation from colleagues	9	11%
Decreased face-time with employer	6	7%
Increased daycare costs	6	7%
Increased limitation on career advancement	1	1%
Other	19	22%

EXTENDED EMPLOYEE SURVEY

Five cities in five states

More cities have agreed to participate

1,301 Completed Surveys

46% Traditional work schedule

54% Alternative work schedule

43% on **4/10** work schedule

Preliminary results

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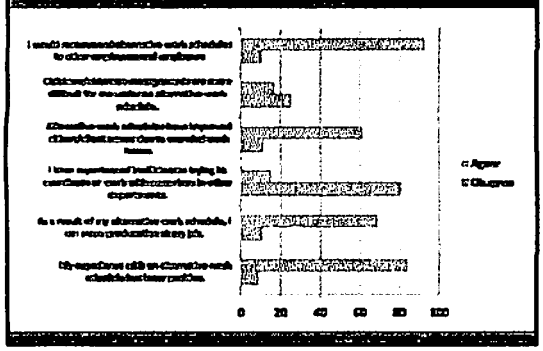
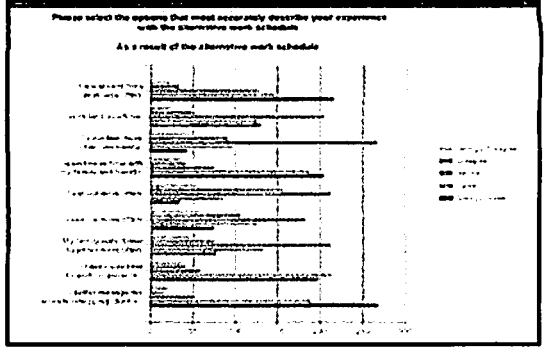
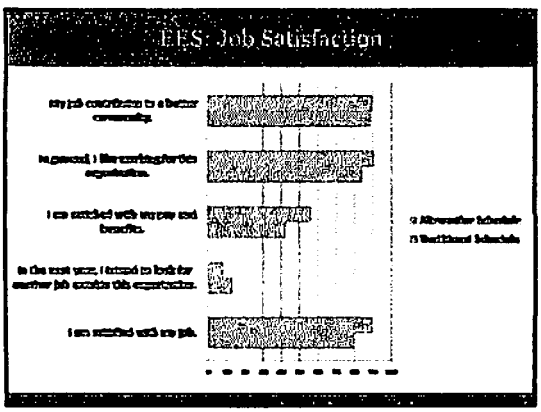
EES: Satisfaction with AWS



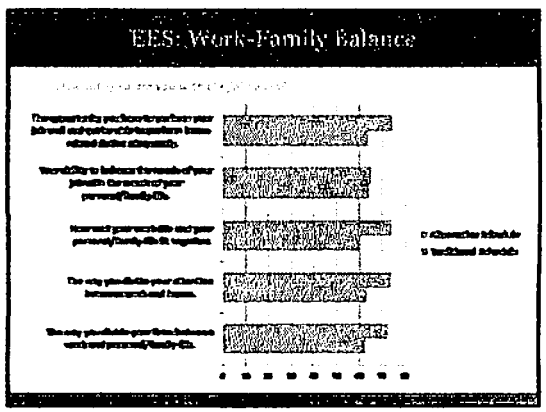
EES: Impact of AWS



EES: Job Satisfaction



EES: Work-Family Balance



PRACTICE: Implementation Framework

1) People
2) Purpose
3) Process
4) Perception
5) Performance

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PRACTICE: State of Utah

1) In late June **2008** Governor John Huntsman announced that Utah would start a mandatory **4** day workweek for state employees.

2) About **18,000** of Utah's **25,000** employees were affected by the new policy change.

3) The program officially started August 1, 2008 and was scheduled to last for a year.

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PRACTICE: Implementation

Following the announcement in late June, departments only had one month to prepare for the shift.

"We can study this for another 6 months or we can do it, and figure it out as we go," [illegible] M. Huntsman in July 2008.

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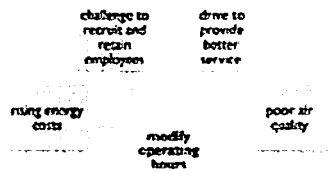
PRACTICE: Implementation

Challenges Facing Utah



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PRACTICE: Implementation

Governor directed all agencies to identify:

- [illegible] for essential services and [illegible]
- [illegible] impact
  - [illegible] will make to [illegible] the impact of their [illegible]
- [illegible] all [illegible] and monitor impact on customers
- [illegible] to ensure agency [illegible]

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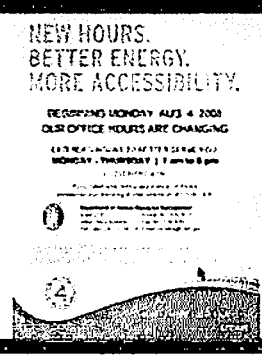
PRACTICE: Implementation



PRACTICE: Implementation

Assess Concerns: In order to understand employee attitudes and concerns the state conducted a survey in July.

Provide Exemptions: [illegible] 4/10 [illegible] employees [illegible] work location for their Friday work.

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PRACTICE: Implementation

One Year Pilot Program: buildings shut down on Fridays for most state agencies (excluding essential services)

- Corrections and Public Safety not affected
- Adjustments to holiday & leave policy

romney institute

PRACTICE: Evaluation

State Committed to evaluating the program

Evaluation Surveys

- **3**
- **9**

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PRACTICE: Results of the Experiment

Experiment was extended, final decision is still pending

Working 4 Utah

Energy, Extended Service, Employees, and Environment

romney institute

RESULTS: Energy

Overall energy use reduction is **10.5 %** in **125** target state owned buildings that implemented the **4/10** schedule.

- Based on August 15, 2008 through August 15, 2009 [illegible] weather normalized consumption
- Full [illegible] comparison [illegible] **12 %** [illegible] **9** [illegible] **13 %**.

- Electricity [illegible] **6 %** [illegible] weather normalized consumption
- Natural gas [illegible] **16.5 %** [illegible]

romney institute

RESULTS: Energy

Overall energy cost avoidance savings is **$502,000**

Target: **$3 million** in energy cost avoidance savings

- Target was to close **1,000** buildings and [illegible] **20%** [illegible]
- **125** buildings [illegible] **4/10** [illegible] **5/8** [illegible]
  - [illegible] **24/7** [illegible]
- Employees [illegible]
- Increase [illegible]

romney institute

RESULTS: Extended Service

State recently commissioned a public opinion survey: there is some data available

- Wait time at the Department of Motor Vehicles is down from **11.4** minutes to **7.3** minutes with [illegible]
- [illegible] **826** [illegible]
  - **10%** [illegible]

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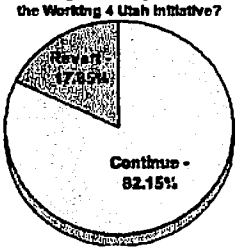
RESULTS: Employees

Do you want to continue with the four day/ten hour work schedule or go back to your schedule prior to the Working 4 Utah initiative?



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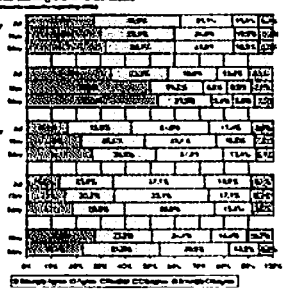
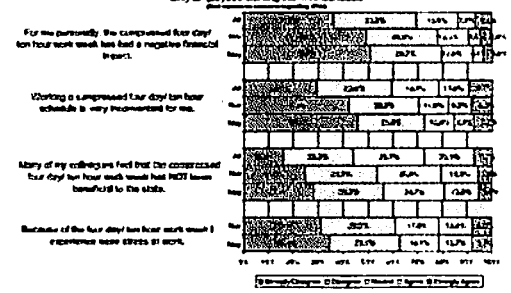
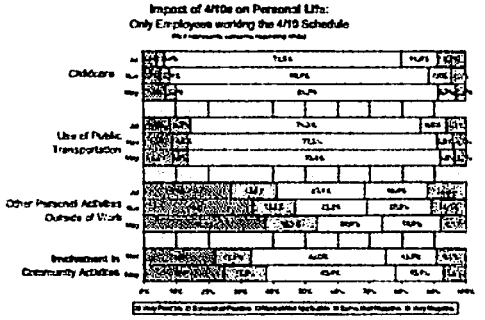
RESULTS: Employees



RESULTS: Employees



Results: Employees



RESULTS: Employees

Absenteeism and Overtime

- [illegible] down **3.60%**
- [illegible] down **161,000** hours
- Comp time & Excess time down **7.3%**

Overtime reduction is a savings of [illegible]
$4.1 million

romney institute

RESULTS: Environment

- The **4/10** work week on-site reductions helped avoid the release of **4,546** metric tons of carbon emissions into the air.
- Estimate reduction of additional **8,000** metric tons of greenhouse emissions annually
- [illegible] of **744,000** gallons of [illegible]
- [illegible] miles in state vehicles dropped by **3** million miles in the past year, a savings of **$1.4 million.**

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WHAT NEXT?

- Continuing with the experiment.
- Waiting for a final decision from the Governor.

Working 4 Utah

romney institute

VI

R. C. No. ____ - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.

Your Committee to whom was referred R. O. No. 317-12-13 by the City Clerk submitting a communication from Platinum Communities Golden Harbor regarding an ongoing parking issue in the city-owned alley which they are experiencing at their location at 505 S. Water St.; recommends that the document be placed on file with the expectation that an ordinance will be coming thru from the City Engineer.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

4.5

R. O. No. 317 - 12 - 13. By CITY CLERK. April 3, 2013.

Submitting a communication from Linda Voight of Platinum Communities Golden Harbor regarding an ongoing parking issue in the city-owned alley which they are experiencing at their location at 505 S. Water St.

PP+S
file w/ expectation
that an ordinance will
be coming thru from the
City Engineer.

Susan Richards
City Clerk

Platinum COMMUNITIES
Golden Harbor
www.pt-78.com

MAR 21 '13 PM 3:47

Dear Common Council Members,

We are writing this letter on the advisement of Mr. Chad Pelishek and the Sheboygan Police Department regarding an ongoing parking issue in the city-owned alley which we are experiencing at Platinum Communities-Golden Harbor, 505 S. Water Street. We are an assisted-living facility. The alley I am referring to abuts our property to the south and runs between S. 9th Street and S. Water Street.

This alley is a narrow thoroughfare as it stands by itself. It becomes nearly impassable when there are parked vehicles of any type. Our concern is obviously the well-being and safety of our residents. When there are vehicles parked in the alley; entry and/or exit by an ambulance, fire/emergency, private/public transport, or trash removal vehicles becomes virtually impossible. We have kindly spoken to or left request notes for vehicle owners asking that they understand our position to not park in the alley. For the most part this works as a temporary solution for a few days until our request is either ignored by some or a different set of vehicles starts parking.

I have spoken with the Police department and corresponded with Mr. Pelishek. Both have recommended starting with this letter and ask that it be passed on to the Public Safety and Protection Committee. Our request is to have "No Parking At Any Time" signage installed in this alley.

Please advise if there is anything additional we need to provide.

Thank you for your time, consideration, and attention to this request.

Sincerely,

Linda K. Voight-Administrator

Kevin J. Wyckoff-Facility Manager

Office (920) 451-6923 • Fax (920) 451-1140
505 S. Water Street • Sheboygan, WI 53081

VI

R. C. No. ____ - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.

Your Committee to whom was referred R. O. No. 321-12-13 by the City Clerk submitting a communication from Don Diener stating his concerns with the intersection of N. 9th St. and Center Ave. stating that people do not stop at the northbound and southbound stop signs and is requesting installation of traffic signals; recommends that the document be placed on file.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IV

Other Matters

9.5

II

R. O. No. 321 - 12 - 13. By CITY CLERK. April 3, 2013.

Submitting a communication from Don Diener stating his concerns the intersection of N. 9th St. and Center Ave. stating that people do not stop at the northbound and southbound stop signs and is requesting the installation of traffic signals.

PP+S

file

Susan Richards

City Clerk

II

MAR 29 '13 AM10:17

To whom it may concern:

I visit the post office virtually six days a week. On numerous occasions I have noticed drivers proceeding north and south on 9th street fail to stop at the Center Avenue stop signs. It is becoming extremely dangerous and, quite frankly, I'm surprised that there has not been a major accident at this intersection.

Our city fathers at one time felt it necessary to install traffic signals at this location. However, for some reason it was decided that the stop and go lights were no longer needed.

I suggest that this matter be re-visited. Perhaps higher, larger stop signs with flashing red light would help make this intersection safer. There is a lot of activity on this corner and I feel it is just a matter of time before there are dire consequences.

Sincerely,
Don Diener

3808 S. 17TH PL
SHEBOYGAN, WI
53081

457-0800
CELL # 946-4085

VI

R. C. No. ____ - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.

Your Committee to whom was referred R. O. No. 315-12-13 by the Building Inspection Department submitting their report for the month of February 2013; recommends that the document be accepted and placed on file.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IV

II

4.3

R. O. No. 315 - 1~~1~~2 - 1~~2~~3. By BUILDING INSPECTION DEPARTMENT.
April 3, 2013

We hereby submit the report of the Building Inspection Department for the month of: FEBRUARY 2013.

PP+5
Acc File

Building/Heating Inspector

CASH RECEIPTS

	January 2013	*January 2012*
Contractors Licenses	4,400.00	*10,585.00*
Building Permits	6,035.80	*13,130.00*
Projecting Sign Fees	0.00	*0.00*
Electrical Permit Fees	8,355.00	*6,685.00*
Heating Permit Fees	2,480.00	*3,710.00*
Sales Tax	1.09	*.90*
Plumbing Permit Fees	1,288.00	*1,864.00*
Sewer Permit Fees	0.00	*.00*
Occupancy Permit Fees	750.00	*150.00*
Board of Appeals	0.00	*0.00*
Misc. General Revenue	24.41	*38.10*
Plan Examining Fees	700.00	*1,300.00*
Code Books	0.00	*0.00*
State Stamps	0.00	*0.00*
Rooming House Permit Fees	260.00	*0.00*
Erosion Control Fees	0.00	*0.00*
Penalty Fees	930.00	*41,175.00*
Cash Over, Short or Refund	7.00-	*45.00-*
Contractors Escrow	1,316.00-	*484.00-*
Weight & Measure license	6,925.00	5,393.00
Clearwater Inspection Fees	4,720.00	960.*00*
TOTAL:	**35,546.30**	***84,462.00***

BLDG. PERMIT CLASSIFICATION	NUMBER OF PERMITS **2013**	**2012**	COST OF CONSTRUCTION **2013**	**2012**	FEES **2013**	**2012**
ONE-FAMILY RESIDENCE						
TWO-FAMILY RESIDENCE						
CONDOMINIUM						
GARAGES, CARPORTS						
NEW COMMERCIAL						
NEW MISC -NON RES.						
STORAGE BLDG -RES.		*1*		*1,600.00*		*50.00*
STORAGE BLDG - NON-RES						
ALT & ADD'NS -RES.	42	*54*	305,430.00	*492,099.00*	3,685.80	*5,550.00*
ALT & ADD'NS - NON-RES	9	*9*	93,469.00	*909,900.00*	1,070.00	*6,680.00*
WRECKING	1	*1*	1,000.00	*650.00*	50.00	*50.00*
MOVING						
SIGNS	11	7	54,774.00	*21,425.00*	980.00	*700.00*
FENCES/POOLS/DECKS/DRIVEWAYS		*1*		*4,100.00*		*50.00*
TANKS						
MISCELLANEOUS	4	*1*			250.00	*50.00*
TOTALS	67	*74*	454,673.00	*1,429,774.00*	6,035.80	*13,130.00*
PERMIT TYPES	***#OF PERMITS***					
ELECTRICAL	57	*32*	243,951.40	*244,275.00*	8,355.00	*6,685.00*
HEATING	46	*45*	150,103.00	*188,717.25*	2,480.00	*3,710.00*

PLUMBING	25	*26*			1,288.00	*1,864.00*
SEWER						
TOTALS	128	*103*	394,054.40	*432,992.25*	12,123.00	*12,259.00*
GRAND TOTALS OF THE ABOVE	**195**	***177***	**848,727.40**	***1,862,766.25***	**18,158.80**	***25,389.00***

BUILDING INSPECTION DEPT

CASH RECEIPT REPORT
FEBRUARY 2013

PREPARED BY: T. HERMANN

CASH RECEIPTS	NUMBER OF PERMITS	
	2013	2012
Contractors Licenses	$4,455.00	$2,920.00
Building Permits	$7,160.00	$8,587.60
Projecting Sign Fees		
Electrical Permit Fees	$2,230.00	$3,070.00
Heating Permit Fees	$2,695.00	$3,555.00
Sales Tax	$7.73	$35.65
Plumbing Permit Fees	$1,060.00	$2,086.00
Sewer Permit Fees		
Occupancy Permit Fees	$300.00	$300.00
Board of Appeals	$500.00	$150.00
Misc. General Revenue	$166.20	$728.22
Plan Examining Fees	$1,100.00	$1,300.00
Code Books		
State Stamps		
Rooming House Permits		
Erosion Control Fees		
Penalty Fees	$56.00	$2,968.00
Cash Over, Short or Refund	($690.00)	($50.00)
Contractors Escrow	($2,371.05)	($249.00)
Weights & Measure License	$1,952.00	$248.00
Clearwater Inspection Fees	$2,960.00	$1,440.00
GRAND TOTALS OF THE ABOVE:	**$21,580.88**	**$27,089.47**

CLASSIFICATIONS	NUMBER OF PERMITS		COST OF CONSTRUCTION		PERMIT FEES	
	2013	2012	2013	2012	2013	2012
One-Family Residence						
Two-Family Residence						
Condominium						
Garages, Carports						
New Commercial						
New Misc - Non Residential						
Storage Bldgs - Residential						
Storage Bldgs - Commerical						
Alterations & Add'ns - Residential	56	59	$ 379,701.35	$ 498,679.00	$ 4,930.00	$ 5,199.60
Alterations & Add'ns - Commercial	7	5	$ 138,600.00	$ 155,561.00	$ 1,480.00	$ 1,610.00
Wrecking		3		$ 37,750.00		$ 723.00
Moving						
Signs	6	7	$ 26,988.00	$ 38,843.00	$ 700.00	$ 700.00
Fences/Pools/Decks/Driveways		7		$ 19,160.00		$ 305.00
Tanks						
Miscellaneous	1	1			$ 50.00	$ 50.00
TOTALS	**70**	**82**	**$ 545,289.35**	**$ 749,993.00**	**$ 7,160.00**	**$ 8,587.60**
PERMIT TYPES						
Electrical	19	22	$ 54,175.00	$ 84,085.00	$ 2,230.00	$ 3,070.00
Heating	50	36	$ 170,414.00	$ 189,544.70	$ 2,695.00	$ 3,555.00
Plumbing	20	42			$ 1,060.00	$ 2,086.00
Sewer						
TOTALS	89	100	$ 224,589.00	$ 273,629.70	$ 5,985.00	$ 8,711.00
GRAND TOTALS OF THE ABOVE:	**159**	**182**	**$769,878.35**	**$1,023,622.70**	**$13,145.00**	**$17,298.60**

BUILDING INSPECTION DEPT REPORT FOR FEBRUARY 2013 PREPARED BY : T. HERMANN.

VIII

R. C. No. ____ - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.

Your Committee to whom was referred Res. No. 177-12-13 by Alderperson Van Akkeren authorizing the Department of Public Works to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop; recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

9.13

Res. No. 177 - 12 - 13. By Alderperson Van Akkeren. April 3, 2013.

A RESOLUTION authorizing the Department of Public Works to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop with traffic stopping on N. 10th St. for approximately six weeks after which time the Department of Public Works will recommend either making this intersection a permanent two-way stop or have the intersection remain signalized.

RESOLVED: That the Department of Public Works is hereby authorized and directed to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop with traffic stopping on N. 10th St.

PP&S approve.

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 172-12-13 by Alderperson Hammond authorizing the City of Sheboygan to enter into a contract for software maintenance coverage; recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

5.6

Res. No. 172 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for software maintenance coverage.

WHEREAS, the Finance Department installed Tyler Technology software for all financial reporting of the City and the agreement requires an annual maintenance contract.

NOW, THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with Tyler Technologies Inc. for providing software maintenance in the amount of $40,000 for the period May 2, 2013 through May 1, 2014.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Information Systems Software Maintenance Account No. 70717100-523122 in payment of same.

Finance approved

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 173-12-13 by Alderperson Hammond authorizing the City of Sheboygan to enter into a contract for buildings and property insurance coverage; recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

5.7

Res. No. 173 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for buildings and property insurance coverage.

WHEREAS, City ordinance allows the purchase from or in cooperation with, other governmental agencies without competitive bids, and

WHEREAS, the State of Wisconsin Local Government Property Insurance Fund continues to provide insurance at reasonable rates.

NOW, THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with the Local Government Property Insurance Fund for providing building and property insurance coverage at a cost of $100,839 for the period June 1, 2013 through May 31, 2014.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Prepaid Insurance Account No. 705-155010 in payment of same.

DH

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred the following:

1. R. O. No. 326-12-13 by the Purchasing Agent submitting a cost breakdown for the purchase of equipment necessary to improve live or "real" time broadcasting of public informational programming by WSCS TV; and

2. Res. No. 174-12-13 by Alderperson Hammond authorizing the Purchasing Agent to enter into contract for the purchase of components required to improve the ability of WSCS to broadcast community programming in real time;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

9.10

Res. No. 174 - 12 - 13. By Alderperson Hammond. April 1, 2013.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of components required to significantly improve upon the ability of WSCS to broadcast community programming in real time.

WHEREAS: WSCS currently broadcasts programming in both live (real time) formats and taped re-broadcasts and;

WHEREAS: The current infrastructure in place to allow WSCS to professionally broadcast live events of community interest is quite old and is no longer reliable or effective in broadcasting over emerging mediums such as the internet and;

WHEREAS: The City of Sheboygan wishes to keep its citizens informed on local events, make local interest programming available to all and continue to foster transparency in government and;

WHEREAS: WSCS maintains a reserve fund for the purchase of equipment that is needed but not included in the current fiscal budget , and said fund is adequate to cover the anticipated cost of the improvements:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with the appropriate vendors for the purchase of the equipment at a total cost of $21,848.36 utilizing WSCS TV Fund Balance Reserves;

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw on the proper account as determined by the City Treasurer, in payment of same.

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Other Matters

9.9

II

R. O. No. 326- 12 -13. By PURCHASING AGENT. April 1, 2013.

Submitting a cost breakdown for the purchase of equipment necessary to significantly improve live or "real time broadcasting of public informational programming by WSCS TV.

TelVue Inc. encoder, professional services.....$ 6,680.00

LiveU Solutions Hardware and software.....$ 14,000.00

MarkerTek Inc. misc. connection hardware.....$ 1,168.36

$ 21,848.36

Associated annual maintenance and airtime costs totaling approximately $6,300 per year will be funded out of the existing WSCS/IT budget accounts

Ignore
Ack File

Respectfully submitted,

Bernard R. Rammer

VIII

R. C. No. ____ - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred the following:

1. R. O. No. 325-12-13 by the Purchasing Agent submitting bids for the 2013 Sidewalk Replacement program; and

2. Res. No. 179-12-13 by Alderperson Heidemann authorizing entering into a contract for the 2013 Concrete Sidewalk Program;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Other Matters

9.15

III

Res. No. 179 - 12 - 13. By Alderperson Heidemann. April 3, 2013.

A RESOLUTION authorizing entering into a contract for the 2013 Concrete Sidewalk Program, Bud #2358-13.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into contract with Klunck Masonry Inc for the 2013 Concrete Sidewalk Program for the proposed sum of $63,112.50 per their proposal.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized and directed to draw orders on the Capital Projects Fund Account No. 40033190-631300 in payment of same.

Pub Wks. approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

Other Matters

9.8

R. O. No. 325 - 12 -13. By PURCHASING AGENT. March 27, 2013.

Submitting a tabulation of the bids for the 2013 Sidewalk Replacement program as received in response to Bid #2358-13.

The Request for bids solicitation was published in accordance with City of Sheboygan Ordinances as well as published electronically nationwide on QuestCDN.

One bid was received for the removal and replacement of 12.750 Sq. Ft of sidewalk throughout the City of Sheboygan.

Klunck Masonry, Inc. Sheboygan.....$ 63,112.50

Upon review, the recommendation is to award the bid to Klunck Masonry Inc. of Sheboygan.

Pub Wks.
Acc File

Respectfully submitted,

Bernard R. Rammer

VIII

R. C. No. ____ - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred Res. No. 180-12-13 by Alderperson Heidemann authorizing the City of Sheboygan to enter into a contract for dock repairs at the Harbor Centre Marina; recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Other Matters

9.16

III

Res. No. 180 12 - 13. By Alderperson Heidemann. April 3, 2013.

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for dock repairs at the Harbor Centre Marina.

WHEREAS, extension damage has occurred to the docks at the Marina, and

WHEREAS, Flotation Docking Systems Inc installed the docks and has satisfactorily performed the maintenance on the docks.

NOW THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with the Flotation Docking Systems Inc to replace two dock sections and related winter damage repairs at a cost not to exceed $60,000.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Harbor Centre Marina Winterization Account No. 29037500-543999 in payment of same.

Pub Wks. approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Gen. Ord. No. 57-12-13 by Alderperson Roeseler amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add/change/delete various positions of the Table of Organization; recommends that the Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

7.2

Gen. Ord. No. 57 - 12 - 13. By Alderperson Roeseler. April 3, 2013.

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add/change/delete various positions of the Table of Organization.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 29-75 of the 1975 Sheboygan Municipal Code entitled, "List of Classes and Class Specifications," is hereby amended in Section A. 3, 4, 5, 6, 6a, 8, 11, City Development, City Clerk's Office, Department of Finance, Information Technology, WSCS, Human Resources, and in Section B. 6, Department of Public Works, Engineering Division as follows:

A. CITY HALL DEPARTMENTS

3. CITY DEVELOPMENT

Add:	Job Code	Grade	NO. of Employees
TITLE			
Part-Time City Planning Extra Help (Landscape)	D07320X	04	1
4. CITY CLERK'S OFFICE			
Change Title from Elections Clerk P. T. to Election Specialist		04	2
5. DEPARTMENT OF FINANCE			
Change Title from Confidential Secretary to the Finance Director to Confidential Secretary to the CAO		04	1
6. INFORMATION TECHNOLOGY DEPARTMENT			
Change Title from Programmer Analyst I to Systems Analyst		09	2
Change Title from Programmer/Micro Specialist to PC Specialist		08	1
Change Title from Programmer to Help Desk Specialist		05	1
6. a. WSCS			
Change Title from Cable TV Director to TV Program Director		05	1
Change Title from Cable TV PC to TV Production Coordinator		05	1
8. HUMAN RESOURCES DEPARTMENT			
Change title from Compensation Administrator to Payroll Coordinator	06		1

Pass

11. PARKING AND TRANSIT UTILITY

Change title from Operations Supvr to Operations Supvr/Parking Supv	08	1
Change title from Scheduler Dispatch to MC Scheduler/Dispatch	03	1
Change title from Lead RTC Dispatch/Scheduler to Lead Support	03	1

Delete:

TITLE	Job Code	NO. of Employees
7. MAYOR/COMMON COUNCIL		
Mayoral Administrative Officer	A01102X	1
Administrative Temp, PT Extra Help	A01120X	1
B. DEPARTMENT OF PUBLIC WORKS		
6. Engineering Division		
Engineering Secretary	J08590L	1

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached job descriptions shall be in effect from and after its passage and publication.

Julie Kath

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

CITY OF SHEBOYGAN

Lead Support – Metro Connections
Grade 03

Reports to:	Metro Connections Supervisor	Department:	Sheboygan Transit Metro Connections
Classification: Non-exempt		Division:	Non-Represented
Date:		Approved:	Transit Commission November 23, 2011

Basic Purpose and Objective of the Job

1) Oversee ADA Certification with professionalism resulting in positive results for Metro Connection/Sheboygan Transit.
2) Maintain driver's schedules to comply with Metro Connection Services.
3) Compile necessary reports to Director monthly

Principal Accountabilities

1. Function: Responsible for ADA Paratransit certification Process
   a. Comply with ADA certification regulations
   b. Complete certification process in a timely manner
   c. Schedule Home assessments as needed
   d. Monitor re certifications as needed
   e. Maintain proper records
   f. Prepare and submit periodic reports to supervisor in a timely manner.

2. Function: Responsible for creating drivers schedules
   a. Prepare weekly drivers schedules
   b. Maintain driver hours accordingly
   c. Post weekly driver schedule in a timely manner
   d. Submit driver schedule to supervisor weekly

3. Function: Conduct business in a professional manner
   a. Establish and maintain an effective working relationship with Sheboygan County, community organizations and other professionals in this field.
   b. Attend committee meetings as directed by supervisor
   c. Other duties as assigned

CITY OF SHEBOYGAN

HELP DESK SPECIALIST **CODE D06465A**
Class Grade 5

Reports to: Information Systems Manager Department: IT

Classification: Non-Exempt Division: Non-Rep

Date: April 3, 2013

POSITION SUMMARY

Under general supervision, codes computer programs involving conversion of statistical and other data for processing on an electronic data processing system and operates computer.

Typical Duties: (these examples do not list all the duties which may be assigned.)

1.* Develops logic block diagrams of programs considering economical and full utilization of equipment, creates program sheets from information on logic block diagram.

2.* Codes, prepares test data and tests, and debugs programs, making necessary adjustment, following department coding standards.

3.* Prepares operations, instructions and programs documentation according to established standards.

4.* Consults with Programmer-Analyst and others regarding necessary input and output formats, structured code and reviews program logic with Programmer-Analyst.

5.* Operates computer, writes letters, prepares reports, maintains records, types documentation, and performs related work.

6. Performs related work as required.

*Essential functions.

Minimum Qualifications:

1. Considerable knowledge of COBOL, accounting, statistical procedures, and modern office methods.

2. Aptitude for programming and analyzing and solving complex problems.

3. Proficiency in operating electronic data processing equipment.

4. Ability to work effectively with employees and departmental representatives.

5. High level of accuracy and proficiency in interpreting and compiling records and data, ability to collate and summarize data, prepare reports, and communicate effectively in written and verbal from.

6. Working knowledge of PCs and networks, including hardware and software.

7. Bachelors degree from an accredited college or institution of higher learning. COBOL training and experience required.

CITY OF SHEBOYGAN

Elections Specialist
Grade 04

Code A05105A

Reports to:	City Clerk	Department:	City Clerk's
Classification:	Non-Exempt	Division:	Non - Represented
Date:		Approved:	

Nature of Work:

Under general supervision, performs diverse and responsible typing and clerical duties requiring individual judgment, initiative and specialized knowledge in carrying out procedures and applying laws and regulations.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1. Develops and implements procedures for expediting the flow of clerical work.

2.* Maintains and prepares voting statistics and voting records.

3.* Prepares ballots, lists and envelopes for absentee voters.

4.* Records absentee ballots voted in office and through the mail.

5.* Maintains all new voter registrations, cancellations, changes of names and/or addresses, and mails voter verification cards. Checks the Press for deceased voters and maintains file for all deceased or canceled voters.

6.* Maintains and prepares lists of absentee voters for nursing homes. Prepares labels and envelopes for nursing home voters.

7.* Maintains correspondence with nursing home Registration Clerks.

8.* Maintains updated voter history file.

9.* Supplies information involving state statutes, local ordinances and departmental procedures, making decisions based upon laws and regulations.

10. Maintains responsibility for and recommends needed improvements on an efficient filing system.

11.* Receives and screens telephone calls and visitors and acts as an intermediary for the department head.

12.* Receives, routes and maintains records regarding claims against the City.

13.* Prepares, mails and files oaths of office for various appointed positions.

14.* Supplies information involving State statutes, local ordinances and departmental procedures, making decisions based upon laws and regulations.

15.* Answers routine correspondence and routes technical inquires to the proper person.

16.* Maintains current list of Events/walks/runs in the City. Keeps information on Hold Harmless & Insurance up to date for walks/runs.

17.* Maintains current list of Transient Merchants in the City.

18.* Assists Council/Licensing Clerk in issuing permits and licenses.

19.* Prepares Common Council Synopsis and transfers to the Sheboygan Press.

20.* Photocopies agenda for Common Council meetings.

21. Posts all agenda on the City Bulletin Board.

22. Works with Common Council documents in various areas.

23.* Keeps accurate record of legal and display ads in the Press.

24. Responsible for City-wide distribution of Municipal Code Supplements.

25.* Operates special office equipment such as the photocopier, computer, postage machine and meter, document reader/printer and license camera.

26.* Maintains the City Clerk's/Council (agendas/minutes/calendar) portion of the City's website.

*Essential functions.

Minimum Qualifications:

1. Considerable knowledge of office methods, practices and equipment.

2. Ability to learn the laws, ordinances and regulations with respect to functions performed within three months.

3. Ability to obtain a satisfactory grade on clerical examinations involving English, spelling, clerical accuracy, etc.

4. High level of proficiency in typing accurately at a prescribed rate of speed as determined by the Civil Service Commission.

5. Skill in handling difficult and complex office situations.

6. Ability to exercise good judgment, courtesy and tact in receiving office callers and making proper disposition of problems.

7. Ability to keep accurate statistical records and make reports.

8. High school diploma or a GED Certificate recognized by the Wisconsin Department of Public Instruction.

9. Three years of progressively responsible typing and clerical experience and knowledge of Microsoft Word.

DRFT 05 2008

CITY OF SHEBOYGAN

CONFIDENTIAL SECRETARY TO THE CHIEF ADMINISTRATIVE OFFICER CODE A06010N
Grade 4

Reports to:	Chief Administrative Officer	Department:	Finance
Classification:	Non-exempt	Division:	Non-Represented
Date:		Approved:	

Nature of Work:

Under general supervision, performs administrative and complex secretarial work for the COA Director. Utilizes independent judgment, confidentiality and initiative in daily work.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1.* Reports to the COA and completes assignments as directed.

2.* Maintains confidentiality in all aspects of work.

3. * Researches, organizes, and prepares correspondence and complex statistical or financial reports and performs data entry for stockroom, timecards, and other sources.

4.* As directed by the COA, processes purchase requisitions, purchase orders, accounts payable invoices, DEV's and bid documents.

5.* Maintains departmental files and releases custody to the succeeding COA or confidential secretary.

6.* Receives and screens telephone calls and visitors, and maintains a department calendar; coordinating meetings agendas and appointments.

7.* Receives citizen concerns, adjusts or refers as appropriate, answers inquiries, and supplies information to interested parties. Decisions are based on adopted Council ordinances and resolutions, departmental regulations, procedures and policies.

8.* Opens incoming mail, answers routine correspondence, and routes technical inquiries to the proper person.

9.* Receives payments; issues permits, licenses, and receipts.

10.* Operates and handles the routine upkeep of special office equipment such as calculators,

photocopy machines, typewriters, fax machines, and computers.

11. Performs related work as assigned.

*Essential Functions

Minimum Qualifications:

1. Considerable knowledge of office methods, practices, and equipment.

2. by the end of the probationary period, knowledge of the laws, ordinances, policies and regulations and their impact to the finance department.

3. Ability to obtain a satisfactory grade on clerical examinations involving English, spelling, business math, clerical accuracy, keyboarding, etc.

4. Proficiency in typing accurately and word processing at a prescribed rate of speed as determined by the Civil Service Commission.

5. Ability to use Microsoft Word, Excel, Access and Outlook.

6. Skill in handling difficult and complex office situations.

7. Ability to train new employees regarding City and departmental policies and procedures.

9. Ability to maintain good public relationships and to exercise good judgment, courtesy, and tact in receiving office callers and making proper disposition of problems.

10. High school diploma or a GED Certificate recognized by the Wisconsin Department of Public Instruction.

11. Four (4) years of progressively responsible secretarial and/or accounts payable experience.

Approved S/G 9/4/08

CITY OF SHEBOYGAN

MC Scheduler Dispatch
Grade 03

Reports to:	Operations Supervisor	Department:	Sheboygan Transit – Metro Connections
Classification:	Non-exempt	Division:	Non-Represented
Date:		Approved:	Transit Commission January 25, 2012

Basic Purpose and Objective of the Job

Responsible for daily money counting, data entry, dispatching, overseeing the daily activities of drivers.

Principal Accountabilities

1. Ensure drivers adhere to all organizational and program policies and procedures.
2. Assure accuracy in daily money counting
3. Maintain records of all money
4. Maintain token supply
5. Coordinate schedule for vehicle usage and availablity
6. Coordinate with local agencies to schedule routine rides.
7. Route and prepare daily passenger trip schedules.
8. Performs other related duties as assigned.

Decision-Making Authority

Vehicle scheduling for operations and maintenance
Driver and client concerns/questions
Daily driver schedules/routing
Accident procedure/policy to follow
Client scheduling
Area of service questions

Knowledge and Skills Required

Education-High School Diploma or equivalent

Experience-

-Experience working within a specialized transportation service.
-Computer skills
- Accounting skills
-Phone skills
-Communication skills
-Ability to work with a diverse population
-Well organized and able to perform multiple tasks
-Valid WI drivers license

CITY OF SHEBOYGAN

Metro Connection/Parking Utility
Grade 08

Reports to:	Transit Director	Department:	Sheboygan Transit – Metro Connections
Classification:	Exempt	Division:	Non-Represented
Date:		Approved:	Transit Commission January 24, 2012

Basic Purpose and Objective of the Job

1) Supervise the Elderly & Disabled Transportation Services with leadership resulting in positive results for Metro Connection and Sheboygan Transit (Shoreline Metro)

2) Supervise the Parking Utility with leadership resulting in positive results for the Sheboygan Parking Utility.

Principal Accountabilities

1. **Function**: Responsible for supervision, evaluation and development of staff.

   a) Create a positive team atmosphere for maximum staff productivity.

   b) Maintain employment procedures that are consistent with Sheboygan Transit/ Parking Utility protocols and procedures.

   c) Provide each staff member with a clear understanding of their responsibilities and provide support and guidance as needed.

   d) Adhere to disciplinary action that is consistent with Sheboygan Transit/ Parking Utility policies and practices.

   e) Comply with labor laws and Sheboygan Transit/Parking Utility personnel policies and practices.

   f) Prepare and submit employee illness/injury reports as required.

   g) Other duties as assigned

2. **Function**: Responsible for supervision of Metro Connection/Parking Utility.

   a) Day-to-day supervision of E & D transportation operations and Parking Utility operations.

   b) Have complete knowledge and understanding of departmental contract(s).

   c) Maintain familiarity with federal, state, and local regulations relating to assigned programs and implement procedural changes as necessary to assure continued compliance.

   d) Participate in planning and goal setting.

e) Prepare and submit periodic and special reports in a timely manner to Transit Director. Prepare written materials including reports, correspondence and procedures.

f) Determine acceptable service and equipment in cooperation with the Transit Director.

g) Coordinate with Sheboygan County regarding Metro Connection.

h) Establish and maintain effective working relationships with Sheboygan Transit staff, City staff, Sheboygan County Health & Human Services staff, elected officials, community organizations and others in contact with Sheboygan Transit/ Sheboygan Parking Utility.

i) Review program operations and procedures for cost effectiveness, efficiency, service quality and goal achievement. Plan and implement improvements as required.

j) Monitor programs to assure compliance with service contracts.

k) Document and follow-up with complaints in a timely and appropriate manner.

3. **Function**: Accountability for program funds.

a) Assist Transit Director with the preparation of program budget. Monitor and evaluate budget compliance on an ongoing basis. Recommend and take appropriate action as needed for budget compliance.

b) Carry out financial transactions in strict compliance with prescribed accounting policies. Review and update records regularly. Submit required reports when due.

c) Coordinate schedule to maintain parking meter money collection.

d) Coordinate vehicle replacement plan with Transit Director.

4. **Function**: Conduct business in a professional and appropriate manner that minimizes risk to Sheboygan Transit/ Sheboygan Parking Utility.

a) Identify possible risks to Sheboygan Transit/Sheboygan Parking Utility, take reasonable immediate action to remedy the situation and report to the Transit Director.

b) Ensure that confidentially is respected within the work unit including information pertaining to personnel matters, compensation and personal client data.

5. **Function**: Provide support of Sheboygan Transit/Sheboygan Parking Utility development, public information and marketing efforts.

a) Identify potential areas for funding. Recommend action to maximize revenue generation.

b) Prepare grant application(s) in coordination with Transit Director.

c) May be required to serve in the absence of the Transit Director in coordination with current and potential transportation funding sources, governmental bodies, other human service agencies, community organizations and the public.

6. **Function**: Performs other related duties as may be assigned.

a) Seek information to clearly identify and define task(s).

b) Identify and obtain special resources needed to perform task(s).

c) Familiarization and understanding of all divisions within Sheboygan Transit/Parking Utility will be maintained.

d) Any other duties as determined by the Transit Director.

Dimensions

Metro Connection Drivers:	22
Metro Connection Fleet:	12
Sheboygan Parking Utility Staff	4
Sheboygan Parking Utility Fleet	5

Decision-Making Authority

Supervise Metro Connection/Parking Utility staff
Make decisions about day to day operations of the service
Disciplinary action of staff as warranted
Client complaints and concerns
Assist Director with preparation and submission of grant proposals
Assist Director with preparation and submission of budget for 85.21 funds
Supervisor other Sheboygan Transit staff as appropriate

Knowledge and Skills Required

Education-

- A college degree or equivalent combination of education and experience may be substituted.

Experience-

- Experience working in Public Transit
- Experience working in Human Service Transportation
- Experience in Supervisor responsibilities
- Management of equipment usage.
- Proven experience with contract management, capital and operating budget preparation.
- Knowledge of risk management
- Thorough knowledge and understanding of Humans Services/Fixed Route transportation regulations and the Americans with Disabilities Act (ADA).
- Ability to analyze federal/state and local transportation regulations.
- Valid WI Commercial Drivers License, class B, with passenger "P" endorsement and without air brake restriction. (Must have or able to obtain.)
- Must submit to FTA required drug and alcohol testing requirements including, but not limited too, pre-employment, post-accident, random and reasonable suspension as a condition of employment.

CITY OF SHEBOYGAN

City Planning Extra Help (Landscape) **Code D07320X**
Grade 04

Reports to:	Manager of Planning and Zoning	Department:	City Planning and Development
Classification:	Non-Exempt	Division:	Non-Rep
Date:		Approved:	

Position Summary:

The purpose of this position is to provide design expertise to review planning and development activities within the Department of City Development and to assist in the administration of the Community Development Block Grant Program.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1.* Prepares site and landscape plans for City projects such as parks, parking facilities, urban design and streetscapes. Coordinates projects with the Park Superintendent, Park Board, City Engineer, Parking Utility Manager, Harbor Centre BID and affected businesses.

2.* Prepares grant applications to State and Federal agencies for park, urban design and open space facilities.

3.* Administers Federal and State open space grants in coordination with the Dept. of Public Works and City Finance Dept.

4.* Reviews and prepares reports regarding site design aspects of zoning, planning and development proposals for Dept. of City Development and prepares reports to the Zoning Board of Appeals, Plan Commission, Industrial Development Commission, Redevelopment Authority and Architectural Review Board. Coordinates site design with City Engineer, Police and Fire Departments and Water Utility.

5.* Prepares neighborhood development plans for the revitalization of older neighborhoods and the development of new subdivisions to ensure proper consideration of open space and drainage requirements, preservation of natural features and improvements to the visual quality of development and redevelopment. Coordinate this task with the Parks and Forestry Superintendent, City Engineer, Wisconsin DNR neighborhood groups and developers.

6.* Supervises City projects designed and bid through the Dept. of City Development. This includes coordination with inspections services, City Engineer and Parks Dept. Manages and processes pay requests from contractors.

7.* Manages the historic preservation program for the Department. Works with developers and consultants to determine suitability of structures for historic restoration; reviews architectural plans and budgets to ensure compliance with National Park Service restoration standards and administers City's historic grant program.

8.* Develops implementation strategies for the open space aspects of the City's Comprehensive Development Plan. This task will prioritize open space and amenity projects, develop detailed plans and budgets for projects and make presentations to the Park Board, Public Works Committee and Capital Improvements Commission.

9.* Keeps records, data and reports necessary for management of State and Federal grants.

10.* Enforces Federal Labor Standards for Federally funded development projects.

11.* Maintains land use and zoning maps and coordinates map updates with Engineering Department.

12. Performs other duties as assigned.

Minimum Qualifications:

1. Thorough knowledge of the development laws, codes, principles, practices, modern methods, and techniques as applied to and pertaining to municipal development work.

2. Considerable knowledge of office and field work required to prepare plans, charts, and reports for projects related to city development.

3. Ability to make investigations and a high level of accuracy and proficiency in interpreting and compiling legible records and data. Ability to summarize data and prepare reports.

4. Ability to prepare maps, drawings and illustrative material for technical studies.

5. Ability to communicate effectively in written and verbal instructions.

6. Ability to exercise good judgment, courtesy, and tact in maintaining effective public relations.

7. Possession of a valid Wisconsin Motor Vehicle Operator's license in good standing and an insured automobile for use on the job.

8. Graduation from a college or university of recognized standing with a degree in landscape architecture, urban design, architecture or a related field.

CITY OF SHEBOYGAN

Job Title: Payroll Coordinator **Code: A02041A**
Grade: 6

Reports To: Human Resources Manager **Department: Human Resources**

Classification: non-exempt **Division: Non-Rep**

Date: **Approved: S & G 3/25/13**

POSITION SUMMARY:
This position is responsible for managing the payroll/human resources system for approximately 600 employees. Assists in the development and administration of employee salary administration programs by performing the following duties:

***ESSENTIAL DUTIES AND RESPONSIBILITIES:**
*Reviews proposed salary actions to ensure conformance with established guidelines and policies.

*Participates in salary surveys and analyzes results to determine organization's market relationship.

*Develops recommendations to adjust salary structure in response to changing organizational needs and market values.

*Assists in the development of human resources information systems, forms, procedures and methods of recordkeeping.

*Analyzes current organizational pay practices and makes recommendations for salary changes to ensure equity.

*Conducts job analysis to determine appropriate salary level according to compensation guidelines and policy formulated by human resources executive.

*Reviews proposals for new or revised classifications to determine appropriate salary grade assignment.

*Develops and implements salary administration guidelines.

*Participates in development and administration of performance review system to ensure compliance with salary administration guidelines.

*Conducts position/wage evaluation and job classification studies and other studies, as directed.

*Implements contractual and governmental changes into PR/HR system.

*Computes and prepares all payroll-related monthly, quarterly and annual reports.

*Computes and compiles retirement/severance pay estimates and meets with retirees to discuss benefit options.

*Assists auditors with payroll information at year-end processing time.

*Examine and review Unemployment Insurance claims and investigate and report issues to the Department of Workforce Development.

*Functional team lead for PR/HR system.

*Interprets ordinances, policies and regulations to employees and governmental agencies, adjusts complaints and prepares information involving procedures and regulations.

Assists in the administration of the City's health, dental and life insurance plans and other employee benefit programs.

Researches special compensation programs or incentive systems to support the organizations' objectives.

Writes new job descriptions and revises current ones.

Advises management on compensation actions for employees.

Ensures compliance with State & Federal laws, regarding payroll.

QUALIFICATION REQUIREMENTS:
Considerable knowledge of accounting principles, payroll regulations and specialized knowledge of State and Federal laws relating to payroll administration. Proficiency in Microsoft Word, Excel and HRIS systems.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:
A Bachelor's Degree in Accounting or Business Administration from an accredited institute of higher learning or equivalent, along with a minimum of five years of progressively responsible experience in payroll accounting or benefits administration, preferably in a government setting.

PRE-EMPLOYMENT:
Job offers for this position are contingent on the individual passing a pre-employment drug screen.

LANGUAGE SKILLS:
Ability to read, analyze and interpret general goverment periodicals, technical procedures and government regulations. Ability to write documents, correspondence and procedure manuals. Ability to effectively present information and respond to questions from employees and the general public.

MATHEMATICAL SKILLS:
Ability to calculate figures and amounts, to apply concepts such as fractions, percentages, ratios, proportions and perform analytical procedures.

REASONING ABILITY:
Ability to exercise good judgement, investigate, define problems and offer solutions, research and collect data, analyze information and establish facts and draw valid conclusions.

TECHNOLOGY SKILLS:
Ability to create documents in MS Word and spreadsheets in MS Excel, ability to use and maintain e-mail and calendars, ability to develop and maintain customized reports in MUNIS PR/HR system. Conduct end-user training in MUNIS PR/HR system.

OTHER SKILLS:
Ability to take initiative, interpret and apply policies and procedures, be organized, be detail-oriented, be prioritized, meet time-lines, set goals, implement changes, handle sensitive and confidential situations/information in a positive and proactive manner, work in a fast-paced environment, ask questions, give feedback and work independently, as well as within a team structure environment. Ability to interpret extensive variety of contractual language.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand and walk.

The employee must regularly lift and/or move up to 10 pounds.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

The City of Sheboygan, Wisconsin is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Sheboygan will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

CITY OF SHEBOYGAN

TV PROGRAM DIRECTOR **CODE A01880D**
Class Grade 5

Reports to: Information Systems Manager Department: IT

Classification: **Exempt** Division: Non-Rep

Date:

Nature of Work:

Under general direction of the Information Systems Manager, plans, develops, coordinates, and oversees all on-air operations and programming which will be telecast on WSCS-TV; supervises volunteer and part-time employees who will assist in programming activities; maintains sole responsibility for the maintenance of video production studio and equipment; insures that City announcements are broadcast on Cable TV as requested; devises advertising programs which will generate income to subsidize City budget allocations for local programming; and performs related work as required. Requires independent judgment, discretion, and initiative.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1. * Provides management, leadership, and direction for matters concerning the Community Cable TV Channel.

2. * Solicits, reviews, produces, and schedules local programming and maintains administrative contacts with programming providers. Work outside regular office hours may be required.

3. * Supervises, recruits, trains, and works with volunteer and paid production staff.

4. * Maintains equipment inventory and develops forms, contracts, and documents necessary to insure the smooth operation of the Community Cable TV Channel.

5. * Prepares yearly budget and equipment recommendations.

6. * Suggests revisions to Community Cable T.V. Policies and Procedures Manual as needed.

7. * Insures proper maintenance, operation, and security of equipment.

8. * Solicits program advertising and sponsorships to subsidize City budget allocations.

9. * Produces and edits materials for commercials.

10. * Coordinates local programming public relations activities.

11. Prepares miscellaneous reports as requested by City officials.

12. Performs related work as required.

* Essential Functions

Minimum Qualifications:

1. Five years of responsible professional experience in the production and direction of television programs.

2. Considerable knowledge of television production practices and techniques including studio and portable production methods.

3. Extensive knowledge of video equipment systems and of the methods, tools, and materials used in television production.

4. Basic knowledge of program planning techniques and methods.

5. Strong organizational and teaching skills and the ability to develop positive relationships with City staff, community organizations, and volunteers.

6. Knowledgeable in the regulations which apply to local Cable TV operations.

7. Must have ability to lift 50 pounds.

8. Must possess valid Wisconsin Motor Vehicle Operator's License and an insured automobile for use on the job.

General Ordinance

CITY OF SHEBOYGAN

TV Production Coordinator

Code A01090N

Class Grade 5

Reports to:	TV Program Director	Department:	IT
Classification:	Non-exempt	Division:	Non-Represented
Date Approved:			

POSITION SUMMARY

Under the direction of the TV Program Director, assists in the design and implementation of on-air programming and procedures to ensure the successful operation of WSCS TV. Supervises part-time employees and volunteers who assist in programming activities. Directs WSCS TV productions and assumes duties of TV Program Director in his/her absence.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1. *Assists the TV Program Director in the general operation of and use of the WSCS TV 8 studio and production facilities.

2. *Recruits, trains, and supervises paid and volunteer production staff.

3. *Produces, tapes, and schedules community programming. Work outside regular office hours will be required.

4. *Directs programming at WSCS studio and at remote locations. Work outside regular office hours will be required.

5. *Develops WSCS budgets and the revision of production policies.

6. *Produces and edits material for commercials and may solicit program advertising.

7. Assumes responsibilities of TV Program Director in his/her absence.

8. Performs related work as required.

*Essential Functions

Minimum Qualifications:

1. Bachelor's Degree in Broadcast/Communications with experience in video productions, preferable in a local access television environment or any combination of education and experience that provides a high level of knowledge, skills, and abilities.

2. Extensive knowledge of video equipment systems and of the methods, tools, and materials used in television production.

3. Basic knowledge of program planning techniques and methods.

4. Experience in script writing.

5. Strong organizational skills and ability to develop positive relationships with City staff, community organizations, and volunteers.

6. Excellent verbal and written communication skills.

7. Experience in linear and non-linear editing.

8. Must have ability to lift 50 pounds.

9. Must possess valid Wisconsin Motor Vehicle Operator's License and an insured automobile for use on the job.

Job Code changed from A01090B to A01090N 12/99 to reflect non-represented, non-exempt status.

CITY OF SHEBOYGAN

Systems Analyst **CODE D06440D**
Class Grade 09

Reports to:	Information Systems Manager	Department:	IT
Classification:	Exempt	Division:	Non-Represented
Date:	April 3, 2013		

POSITION SUMMARY

Under general direction, is responsible for the analysis, development, coding, testing, and debugging of computer programs and systems from user interview through implementation. Defines system specifications and develops all levels of required documentation along with related work as required.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1.* Confers with user department representatives when necessary to improve, implement, or analyze requested changes to existing programs and/or systems.

2.* Confers and recommends alternative solutions regarding length of program runs (timing) problems and/or abolishing obsolete programs and non-essential data files.

3.* Conducts feasibility studies to determine if given systems or procedures may economically and efficiently be considered for EDP adoption.

4.* Conducts detailed research on record keeping systems and procedures including the collection, transfer, processing, utilization, and storage of information.

5.* Prepares cost comparisons for various approaches to problem solution considering time, equipment, material, and personnel.

6.* Designs forms for use in modified or new systems.

7.* Designs detailed flow charts and fully documents entire procedures and writes complex programs.

8.* Aids in solving problems relating to existing or proposed equipment configurations.

9.* Prepares operating and restart procedures for computer operators and assigns distribution of reports.

10. Participates in the operating of data processing equipment when necessary.

*Essential Functions

Minimum Qualifications:

1. Thorough knowledge of system operation and technique of programming to code data flow.
2. Thorough level of proficiency in complex program design, coding, testing, and implementing operational procedures.
3. Considerable knowledge of systems and procedures to increase efficiency.
4. Thorough knowledge of the operation of a computer and program methods for conversion from mechanical and clerical processes to the computer.
5. Considerable knowledge of accounting, finance, and business methods.
6. Ability to express oneself clearly and concisely both orally and in writing.
7. Ability to work effectively and portray a professional attitude while dealing with co-workers and user representatives.
8. Graduation from an accredited college or institution of higher learning with the emphasis on business and COBOL, plus experience in data processing (or the equivalent training and experience which provides the required knowledge, skills, and ability.)

CITY OF SHEBOYGAN

PERSONAL COMPUTER SPECIALIST **CODE D06450A**
Class Grade 8

Reports to: Information Systems Manager Department: IT

Classification: Non-Exempt Division: Non-Rep

Date: April 3, 2013

Nature of Work:

Under general supervision, codes computer programs including testing and debugging. Develops and assists on personal computers, operates main computer, and performs related work as required.

Typical Duties: (These examples do not list all the duties which may be assigned.)

1.* Develops logic block diagrams of programs considering economical and full utilization of equipment, creates program sheets from information on logic block diagram.

2.* Codes, prepares test data and tests, and debugs programs, making necessary adjustments.

3.* Prepares operations, instructions and program documentation according to established standards.

4.* Works with Programmer/Analyst on developing code from specifications through implementation.

5.* Operates computer, writes letters, prepares reports, maintains records, types documentation, and performs related work.

6.* Develops codes on personal computers and assists users with installation and set-up of hardware and software.

7.* Performs other related duties as assigned.

*Essential Functions

Minimum Qualifications:

1. Working knowledge of COBOL, RPG III, statistical procedures, and modern office methods.

2. Aptitude for programming and analyzing and solving complex problems.

3. Proficiency in operating electronic data processing equipment.

4. Ability to work effectively with employees and departmental representatives.

5. High level of accuracy and proficiency in interpreting and compiling records and data, ability to collate and summarize data, prepare reports, and communicate effectively in written
and verbal forms.

6. Experience on personal computers including set-up, networking, and coding.

7. Graduation from an accredited college or institution of higher learning with the emphasis on business and COBOL (or equivalent training and experience which provides the required knowledge, skills, and ability).

8. Must be Novell certified within twelve (12) months of date of hire.

Gen Ord 18-10-11
9/2010

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Gen. Ord. No. 58-12-13 by Alderperson Heidemann repealing and recreating Section 2-730 of the Municipal Code relating to the functions and duties of the senior activity center commission; recommends that the Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

7.3

Gen. Ord. No. 58 - 12 - 13. By Alderperson Heidemann. April 3, 2013.

AN ORDINANCE repealing and recreating Section 2-730 of the Municipal Code relating to the functions and duties of the senior activity center commission.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-730 of the Sheboygan Municipal Code entitled "Functions and duties" is hereby repealed and recreated to read as follows:

"Sec. 2-730. *Functions and duties.*

(a) The chief administrative officer in consultation with the senior activity center commission shall establish and direct policy of the multipurpose senior activity center, shall develop a mission statement, shall establish goals, shall be involved in the selection and appointment of a full-time supervisor, shall establish bylaws, subject to common council approval, and shall govern the facilities and activities.

(b) The hours of operation of the senior activity center of Sheboygan shall be from 8:00 a.m. to 4:00 p.m. Monday through Thursday, and on varied evenings, Fridays and weekends as established by the chief administrative officer in consultation with the senior activity center commission, except for city-observed holidays.

(c) The chief administrative officer with input from the senior activity center commission shall direct and supervise the management and operation of the senior activity center in accordance with appropriate city policies and procedures.

(d) The chief administrative officer in consultation with the senior activity center commission shall oversee the budget and financial activities of the senior activity center, subject to common council approval.

(e) The chief administrative officer in consultation with the senior activity center commission shall report to the common council on the status of the management and operation of the senior activity center annually.

(f) To encourage and promote gifts, grants and donations of money and property from all available resources for senior activity center purposes."

approve

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Gen. Ord. No. 59-12-13 by Alderperson Kath repealing Article III of Chapter 29 of the 1975 Municipal Code and creating Section 82-2 of the Municipal Code relating to the position of director of human resources and labor relations; recommends that the Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

7.4

Gen. Ord. No. 59 - 12 - 13. By Alderperson Kath April 3, 2013.

AN ORDINANCE repealing Article III of Chapter 29 of the 1975 Municipal Code and creating Section 82-2 of the Municipal Code relating to the position of director of human resources and labor relations.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Article III of Chapter 29 of the 1975 Sheboygan Municipal Code is hereby repealed in its entirety.

Section 2. Section 82-2 of the Sheboygan Municipal Code is hereby created to read as follows:

"Sec. 82-2. *Director of human resources and labor relations.*

(a) The position of director of human resources and labor relations is hereby established for the city service.

(b) Appointment. The director of human resources and labor relations shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.

(c) Duties and powers.

(1) The director shall be responsible for labor contract negotiations, administration of the employee benefit and salary plans, and related work. The director shall make recommendations regarding reorganization and personnel policies to the salaries and grievances committee.

(2) The director shall be the official upon or with whom all personnel-related notices, requests for hearings, complaints, or other official documents shall be served or filed, except those complaints, notices or other official documents which are prescribed by law to be served upon other city officials.

(3) The director shall have access to all necessary records and papers, the examination of which will aid in the disposition

approve

of said complaints and notices and in the discharge of the director's duties.

(4) The director shall be responsible for such other policies, rules and regulations not inconsistent with this chapter and other personnel-related ordinances as the director deems necessary for its enforcement and administration.

(5) The director shall be the administrative officer of the civil service system. The director shall render such additional services in connection with the civil service system or may be requested by the chief administrative officer and common council.

(6) The director shall have charge of recruitment, applications for employment, and the examination of applicants for positions, and shall be the custodian of the personnel records."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Julie Kath

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Gen. Ord. No. 60-12-13 by Alderperson Roeseler repealing and recreating Subsection 2-224(d) of the Municipal Code relating to the terms of appointive officials; recommends that the Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

7.5

Gen. Ord. No. 60 - 12 - 13. By Alderperson Roeseler. April 3, 2013.

AN ORDINANCE repealing and recreating Subsection 2-224(d) of the Municipal Code relating to the terms of appointive officials.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection 2-224(d) of the Sheboygan Municipal Code entitled "Appointive officials" is hereby repealed and recreated to read as follows:

"Sec. 2-224. *Terms.*

. . .

(d) Appointive officials. All appointive officials, except as otherwise provided, shall be appointed at-will, removable by the appointing authority at pleasure."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Julie Kath

S+6 approve

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Charter Ord. No. 61-12-13 by Alderperson Roeseler (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) providing for the appointment of the Finance Director/Treasurer; recommends that the Charter Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

X

7.6

Charter Ord. No. 61 - 12 - 13. By Alderperson Roeseler. April 3, 2013.

AN ORDINANCE (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) providing for the appointment of the Finance Director/Treasurer.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection 2-937(a) of the Sheboygan Municipal Code entitled "Appointment and term" is hereby repealed and recreated to read as follows:

"Sec. 2-937. *Finance director/treasurer.*

(a) Appointment. The finance director/treasurer shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after September 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 3. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition shall be filed as provided in sec. 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

approve

Julie Kath

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Charter Ord. No. 62-12-13 by Alderperson Roeseler (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) repealing Charter Ord. No. 1-97-98 and creating Chapter 2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor; recommends that the Charter Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

7.7

Charter Ord. No. 62 - 12 - 13. By Alderperson Roeseler. April 3, 2013.

AN ORDINANCE (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) repealing Charter Ord. No. 1-97-98 and creating Chapter 2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Charter Ordinance No. 1-97-98, providing for the appointment of the city assessor under secs. 62.09(3)(b)2 and 5 of the Wisconsin Statutes, is hereby repealed.

Section 2. Division 4 of Article IV of Chapter 2 of the Sheboygan Municipal Code is hereby created to read as follows:

"Chapter 2 - ADMINISTRATION

. . .

ARTICLE IV. DEPARTMENTS

. . .

DIVISION 4. CITY ASSESSOR

Sec. 2-415. City assessor.

(a) Appointment. The City assessor shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after September 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.

(b) Qualifications. No person may assume the office of City assessor unless certified by the State of Wisconsin department of revenue pursuant to sec. 73.09 of the Wisconsin Statutes as qualified to perform the functions of the office of assessor."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition shall be filed as

approve

provided in sec. 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

Julie Kath

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

IX

R. C. No. ____ - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.

Your Committee to whom was referred Gen. Ord. No. 63-12-13 by Alderperson Roeseler repealing and recreating Section 86-92 of the Municipal Code relating to the appointment of the director of planning and development; recommends that the Ordinance be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

7.8

Gen. Ord. No. 63- 12 - 13. By Alderperson Roeseler. April 3, 2013.

AN ORDINANCE repealing and recreating Section 86-92 of the Municipal Code relating to the appointment of the director of planning and development.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 86-92 of the Sheboygan Municipal Code entitled "Appointment and term" is hereby repealed and recreated to read as follows:

> "Sec. 86-92. *Appointment.*
>
> The director of planning and development shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

approve

Julie Kath

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Depot Auto Service & Towing Co., Inc., requesting that the City use a "rotation system" using a list of towing companies within the jurisdiction of the governing law enforcement agency.

Susan Richards
City Clerk

February 3, 2013

Alderman Don Hammond
4819 Ferndale Court
Sheboygan, WI 53081

Re: City of Sheboygan Towing Contract

Dear Alderman Hammond:

It's hard to believe but the time to talk about the towing contract for the City of Sheboygan has arrived again. As towing companies, we hope that the process goes smoother and quicker this time just as much as the committee members do I'm sure.

The last time we all got together and talked about the contract, Bret from Bret's Towing brought up the idea of switching the "Private Party" towing to a rotation system. The Rotation system would allow all towing companies that meet the predetermined qualifications set forth by the Police Department and agreed upon by the Public Protection & Safety Committee, to be on a list that would "rotate". This means that if a person was either involved in an auto accident or if their vehicle breaks down and it is impeding traffic to the point that it must be towed then whichever company comes up next on the rotating list would be dispatched to remove the vehicle. This system is in place at the Sheriff's Department and has worked successfully for many years and we believe it can work for the city too.

I am sure you will have many questions. Therefore, I have enclosed a proposal that should answer most, if not all, of your concerns or questions. If you have any questions that I have not covered please call or email me. Collectively we as towing companies believe that this system is better for the City, the Police Department and the businesses that are struggling to survive this tough economy. As towers we are committed to high quality service as can be seen in the large investment that we have all made in our equipment and staffing.

Sincerely,

Calvin Kesweder

Depot Auto Service & Towing Co., Inc.
1131 Pennsylvania Avenue
Sheboygan, WI 53081
Cell: 920-980-8222
Email: Calvin_Kesweder@yahoo.com

Proposal of Towing Rotation

Currently the City of Sheboygan operates on a FULL contract for towing services

What does this include?

- *Police vehicles*
- *Privately owned vehicles that are being impounded for evidentiary purposes*
- *Abandoned vehicles*
- *Snow emergency*
- *Private party tows (disabled vehicles and those involved in a collision)*

Who pays for towing?

- Police vehicles and evidentiary vehicles are paid for by the City of Sheboygan
- All other tows are paid for by the vehicle's owner

How much does towing cost?

- Under the current contract tows paid for by the City of Sheboygan cost $24
- All private party tows cost the vehicles owner
    - $34 Mon-Fri 7:00 am – 7:00 pm
    - $54 Mon-Fri 7:00 pm – 7:00 am and all day Sat & Sun

What is a "Rotation List"?

- A "Rotation List" is simply a list of towing companies within the jurisdiction of the governing law enforcement agency. When a call comes in for any ***Private Party*** tow that is generated through the direct contact of the law enforcement agency, the owner of the vehicle should be asked if they have a preference in towing companies. This allows the vehicle owner to choose a company that they are familiar with and would prefer to have tow their car. If the individual has no preference then the "Next On The List" tow company gets called to tow the vehicle.

Who uses a Rotation?

- Many law enforcement agencies throughout Wisconsin use a rotation list including Sheboygan County Sheriff's Department

Why should the City of Sheboygan consider switching to a rotation?

- By using a rotation list the Police Department increases the number of tow trucks available to it. Instead of having 4 or 5 trucks available it can have upwards of 20.
- Instead of just one company monopolizing all the business generated by the Police Department's requests, several companies can generate revenue.

Has the City of Sheboygan ever used a "Rotation List" before?

- Yes. The rotation list was how tow trucks were called in Sheboygan up until about 20 years ago.

Why did Sheboygan drop the Rotation List?

- There are several reasons for this and the answers vary based on who you ask. Most notably was the fact that the "List" was kept in a notebook and there was great opportunity for human error. The dispatcher would lose track of who they called last, but the towing companies knew full well who was up next and this would create much tension on the scene as competing companies would get into heated battles over whose turn it was.
- The level of professionalism then was nothing like it is today. There were numerous individuals who owned 1 truck which was in a sad state of disrepair or the operator was unprofessional to say the least. There were even reports of operators arriving on scene intoxicated.
- In the past there were no real deadlines for a wrecker to arrive and officers would often be forced to sit and wait for inordinate amounts of time.
- As traffic volume increased the need to change was clear. Along came the "Contract" which guaranteed the Police Department that there would be someone on scene in a short period of time that would be professional while using modern equipment. If the contractor didn't perform as agreed upon in the contract they could simply be fired and the Police Department could move on to the next qualified company.
- Having to keep track of several companies and follow a list created more work for the dispatchers.

Would the problems that existed before the "Contract" reappear with a "Rotation" again?

- "The List"- In the past the list was kept on nothing more than a notebook and mistakes were common, however now everything is done on computers. This means that the human error element has been removed and therefore there should no longer be disputes between companies regarding "whose tow this is".
- "Unprofessionalism" - Gone too are the days of an individual owning 1 truck and making a living at towing. The towing industry has become quite competitive forcing

owners to spend between $50,000 and $100,000 per truck. Each company in the city of Sheboygan owns at least 3 or more of these. Over time, the towing companies in Sheboygan have not only invested great sums of money in equipment, they have also invested in quality employees. Those who work during the day and just as importantly those who are assigned to take a truck home when they are "On Call" know the penalties for operating unprofessionally in any way.

- "Deadlines" - Because towing is so competitive, everyone knows that if you don't arrive in a timely manner you will most likely lose the job to another company. People have become accustomed to tow trucks arriving faster than a pizza. As with a contract system, a rotation system would have criteria including a "time of response".
- "More Work For Dispatchers" – Today's dispatchers use the most sophisticated computer software available. The new program used by the Sheboygan Police Department is called Spillman and it has a built-in system for "Rotation Lists". Once the company names and phone numbers are entered, the system automatically dials the appropriate company, hence the human error element is eliminated. Now that Combined Dispatch is going to be a reality, all dispatchers including SPD & SFD dispatchers will be required to know how to use this feature so as to work with their counterparts at the Sheriff's Department. Therefore no added expenses should be incurred for training.

Why do the towing companies want a "Rotation List" now after all these years?

- As mentioned previously there is much more competition in towing than there was 20 years ago and the contracted rates have been pushed so low that there is very little profit to be made. The current rate of $34 is what was typical of towing rates in the 1970's. With truck prices so high and Diesel well over $4.00/gal, insurance and payroll costs skyrocketing, it is very difficult to make ends meet while charging rates from 35 years ago. Typical towing rates today are closer to $60 for an average tow. To put things in perspective, the Sheboygan Fire Department charges $75 per bag of "Floor Dry", an oil absorbent material. It's hard to understand why they can make more money by putting cat litter on the ground than the towing companies can to remove the entire vehicle.
- With four companies located in Sheboygan, the city stands to have better coverage and those companies will split the call volume. This means that each company will get ¼ of the work but can make a realistic profit on each job.

The "Contract" allowed the City to control the prices charged both to the City but also the public. How can the City protect its residents from gouging?

- Each company can provide a price list of services. There are occasions where a call may be out of the ordinary and may require extra time, equipment, or personnel. On these occasions when the service fees would exceed the base amount the company can make a request to the On Duty Supervisor for additional charges. Although each company's prices may vary somewhat, they should all be relatively close as they are now.

What is covered under the "Rotation List"?

- All "Private Party" tows would qualify for the Rotation.

What is covered by the "Contract"?

- All Police Vehicles, Evidentiary Vehicles, Abandoned Vehicles and Snow Emergency Vehicles

How can the City of Sheboygan trust that all towing companies will cooperate with a Rotation List?

- All towing companies that meet the qualifications that are agreed upon between the SPD and the Public Protection & Safety Committee will sign an agreement that will hold them accountable. All companies that join the Rotation List will have to uphold the requirements of the Rotation or face the possibility of being removed from the list either temporarily or permanently.

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Jim and Mary Jo Ott asking for help from the City regarding the constant rising costs from Charter Communications and is requesting having another cable company offered in Sheboygan County.

Susan Richards
City Clerk

March 25, 2013

Dear Alderman

I am writing this letter to ask for your help with the constant rising costs from Charter Communications. I would like to understand why there is no other Cable company within Sheboygan County. I realize the biggest competion may be "Dish" but I want to understand why Sheboygan does not have more then one cable company. This would allow competition against Charter Communication and potentially keep cost down for paying customers. I am sure I am not the only family that is upset with the rising cost for cable but my recent 25% increase is very upsetting. I would appreciate any info you can provide to help me understand the lack of competition for Charter Communication.

Sincerely,

Jim and Mary Jo Ott
5015 White Fox Dr
Sheboygan
Phone:452-3699

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Alderperson Matichek stating that he had a citizen request a street light to be installed on a wooden pole off the alley at 513 S. 14th St. for safety reasons.

Susan Richards
City Clerk

Richards, Sue

From: Richards, Sue
Sent: Monday, April 08, 2013 12:30 PM
To: Alderperson Kevin Matichek
Subject: RE: Street lights

Kevin -
It would be very helpful to the Committee and to keep track of what happens with this request if the citizen could please drop me a note/email/or at least a name and address so that the committee can call him/her into to the next meeting to discuss their concerns.

Susan Richards
City Clerk
City of Sheboygan
828 Center Ave.
920-459-3364
srichards@ci.sheboygan.wi.us

-----Original Message-----
From: Alderperson Kevin Matichek
Sent: Saturday, April 06, 2013 3:23 PM
To: Richards, Sue
Subject: Street lights

Good afternoon,
I had a citizen request a street light to be installed on a wooden poll off a alley. Concerns regarding crime and public safety. I have attracted a picture of the alley and location of the polls. Could you please summit to public works?
Thank you for your time,
Ald. MatiChek


ad
3:15 PM
Directions
Sheboygan, WI, United States
sylvania Ave
Pennsylvania Ave
Dropped Pin
513 S 14th St, Sheboygan, WI 53081, United States
42
S 13th St
Jefferson Ave
Jefferson Ave

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Alderperson Jim Bohren regarding the City of Sheboygan 2012 and 2013 Health Insurance rates.

Susan Richards

City Clerk

Richards, Sue

From: Alderperson Jim Bohren
Sent: Friday, April 05, 2013 10:37 AM
To: Richards, Sue
Subject: 2012 and 2013 City of Sheboygan Health Insurance Rates
Attachments: scan0001.jpg; scan0002.jpg; scan0003.jpg

Sue -

Please include this e-mail and the three attachments as a document for the Tuesday, April 16, 2013 Council meeting (new council). Please also refer it to the Committee of the Whole of the new council. Thanks.

Alderman Jim Bohren
8th District - Wards 24, 25 & 26
City of Sheboygan, Wisconsin
920.395.2230
jim.bohren@ci.sheboygan.wi.us
2012 - 2013 Committee Assignments
Chairman, Committee of the Whole
Vice Chairman, Public Works Committee

Com. No. _

Submitting a communication from Alderperson Bohren regarding the City of Sheboygan 2012 and 2013 Health Insurance rates.

Presented to the Common Council by Alderperson James A. Bohren.
Bohren

Effective 1/1/2012

Per Resolution No. 105-10-11

CITY OF SHEBOYGAN

2012 HEALTH INSURANCE RATES

& 2013

(Excludes Transit System)

		TOTAL COST	CITY PAYMENT	EMPLOYEE PAYMENT
Single	(1)	$ 737.00×12= 8844.00	$ 648.56	$ 88.44
	(2)	$ 737.00	$ 626.46	$ 110.54
	(3)	$ 737.00	$ 368.50	$ 368.50
Family	(1)	$1731.40×12= 20,776.80	$1523.64	$ 207.76
	(2)	$1731.40	$1471.70	$ 259.70
	(3)	$1731.40	$ 865.70	$ 865.70

CODES:
(1) City pays 88% - Employee pays 12%
(2) City pays 85% - Employee pays 15%
(3) PT—City pays 50%--Employee pays 50%

2012 COBRA RATES
(102% of Active employee rate)

Single	$751.74 (Active) (737.00 x 1.02)
Single (Over 65)	$632.52 (Retirees) (620.11 x 1.02)
Single (Under 65)	$751.74 (Retirees) (737.00 x 1.02)
Family	$1766.03 (Active) (1731.40 x 1.02)
Family (1Over/1Under 65)	$1316.82 (Retirees) ($1291.00 x 1.02)
Family (65 and Over)	$1265.05 (Retirees) ($1240.24 x 1.02)

NATIONAL DATA BELOW IS FROM:
THE KAISER FAMILY FOUNDATION & THE HEALTH RESERCH & EDUCATIONAL TRUST, AN AFFILIATE OF THE AMERICAN HOSPITAL ASSOC. AND IT FOUND THE FOLLOWING:

AVERAGE NATIONAL SINGLE COVERAGE $5,615.00
CITY OF SHEBOYGAN SINGLE COVERAGE $8844.00

$8,844.00 CITY
$5,615.00 NATL. AVE.
+ $3,229.00 FOR CITY PER YR.
+ $269.08 FOR CITY PER MONTH

AVERAGE NATIONAL FAMILY COVERAGE $15,745.00
CITY OF SHEBOYGAN FAMILY COVERAGE 20,776.80

$20,776.80 CITY
$15,745.00 NATIONAL AVE.
+ $5031.80 FOR CITY PER YR.
+ $419.32 PER MONTH

NATIONAL EMPLOYER PAY AVERAGE
SINGLE PLAN 82%
FAMILY PLAN 72%

SHEBOYGAN PAYS
FAMILY PLAN 88%
+ 16%

SHEBOYGAN PAYS
SINGLE PLAN 88%
+ 6%

ABOVE DATA IS FOR 2012
KAISER DATA AND DOES NOT INCLUDE DEDUCTABLES OR OUT OF POCKET

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Jason LaGow requesting that the deaf child area signs at his old home on the 1300 block of Union Ave. be moved to his new home at 2501 N. 6th St. in order to help his special needs child.

Susan Richards
City Clerk

To whom it may concern,

My name is Jason LaGow, I used to reside on the 1300 block of union avenue. I am requesting that you remove the deaf child area signs that are used on that block, to our updated residence of 2501 North 6th street. That would definitely help our special needs child. If you need to contact me for any reason my telephone number is 920-287-6760.

Thank you very much,

Jason LaGow

II

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a claim from Michael A. McHenry for alleged damages to his SUV when he ran over a loose manhole cover that popped up and dented his running board.

Susan Richards
City Clerk

DATE RECEIVED 4-8-13

RECEIVED BY LS Schroeder

CLAIM NO. 36-12

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.
4. **TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

TO CITY OF SHEBOYGAN

1. Name of Claimant: Michael A. McHenry
2. Home address of Claimant: 703 High Ave. #302
3. Home phone number: 920-458-7975 920-946-0356 (cell)
4. Business address and phone number of Claimant: NA
5. When did damage or injury occur? (date, time of day) 3-16-13
6. Where did damage or injury occur? (give full description) South 8th St. just north of Longfellow school — running board bent by manhole (sewer) cover — 6:00 A.M.
7. How did damage or injury occur? (give full description) I was northbound on S. 8th St. and as I drove over the manhole cover it popped up and hit the running board on my SUV hard enough to bend it. It was dark so I was unable to see that it was damaged.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

   (a) Name of such officer or employee, if known: NA

   (b) Claimant's statement of the basis of such liability: NA

SCANNNED TO: ATTY'S OFFICE, JIM AMODEO, DAVE BIEBEL, CHIEF DOMAGALSKI, LAURIE SUHRKE
4-8-2013

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

   (a) Public property alleged to be dangerous: damaged manhole cover

   (b) Claimant's statement of basis for such liability: there was no barrier around the damaged manhole cover, although later in the morning a barrier was placed there (see photos)

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No injuries

11. Name and address of any other person injured: NA

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: $ ~~[illegible]~~ $1,068.80 (Robert Rusch, Inc.)

Property: $

Personal injury: $

Other: (Specify below $

TOTAL ~~See above estimates~~ 1,068.80

Damaged vehicle (if applicable)

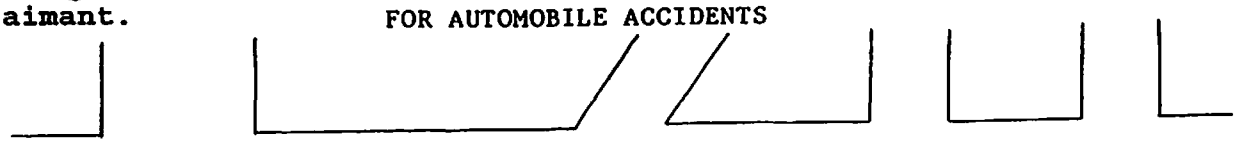
Make: Ford Model: Excursion Limited Year: 2005 Mileage: 92,000

Names and addresses of witnesses, doctors and hospitals: NA

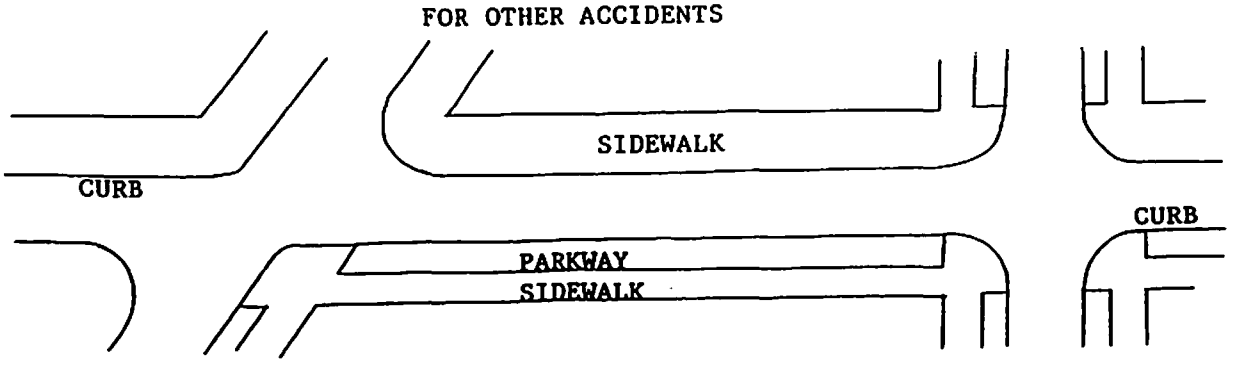
FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT'S VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach hereto a proper diagram signed by the Claimant.

FOR AUTOMOBILE ACCIDENTS



FOR OTHER ACCIDENTS



SIGNATURE OF CLAIMANT: Michael A McHenry Date: 4-7-13

DATE RECEIVED 4-8-13

RECEIVED BY LS Schneider

CLAIM NO. 3612

CLAIM

Claimant's Name: Michael A. McHenry

Claimant's Address: 703 High Ave. #302
Sheboygan, WI 53081

Claimant's Phone No. 920-458-7975

Auto	$ ~~825.49~~ 1.068.80
Property	$
Personal Injury	$
Other (Specify below)	$
TOTAL	$ ~~825.49~~ 1.068.80

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of $ ~~825.49~~ 1068.80.

SIGNED: Michael A. McHenry

DATE: 4-7-13

ADDRESS: 703 High Ave. #302
Sheboygan, WI 53081

ROBERT RUSCH, INC.
1129 INDIANA AVENUE
SHEBOYGAN, WI. 53081
OFFICE:(920) 452-8681 FAX:(920) 452-8733

CD LOG NO 9157-1 DATE 04/01/13

SHOP:	ROBERT RUSCH INC.	INSP DATE:	04/01/13
ADDRESS:	1129 INDIANA AVE.	CONTACT:	DAVE
CITY STATE:	SHEBOYGAN, WI	PHONE 1:	(920)452-8681
ZIP:	53081-	FAX:	(920)452-8733
OWNER:	MCHENRY, MIKE	HOME PHONE:	(920)946-0356
CITY STATE:	SHEBOYGAN, WI		
ZIP:	53081		

POINT OF IMPACT: 6

LIC#:	STATE: WI	VIN:	1FMNU43S75ED47670
BODY COLOR:	TAN	MILEAGE:	
CONDITION:	GOOD	ACCTNG CTL#:	

*=USER-ENTERED VALUE	E=REPLACE OEM	NG=REPLACE NAGS
EC=REPLACE ECONOMY	UE=REPLACE OE SURPLUS	UC=RECONDITIONED PRT
UM=REMAN/REBUILT PRT	EU=REPLACE SALVAGE	EP=REPLACE PXN
OE=REPLACE PXN OE SRPLS	PC=PXN RECONDITIONED	PM=PXN REMAN/REBUILT
TE=PARTL REPL PRICE	ET=PARTL REPL LABOR	IT=PARTIAL REPAIR
I=REPAIR	L=REFINISH	BR=BLEND REFINISH
TT=TWO-TONE	CG=CHIPGUARD	SB=SUBLET
N=ADDITIONAL LABOR	RI=R&I ASSEMBLY	P=CHECK
AA=APPEAR ALLOWANCE	RP=RELATED PRIOR	UP=UNRELATED PRIOR

MANHOLE COVER FLIPPED UP AND HIT UNDERSIDE

2005 FORD EXCURSION LIMITED 4DOOR WAGON 10CYL GASOLINE 6.8
CODE: P7203B/F OPTNS S/24BQARHJKLOMSPU

OPTIONS:

TWO-STAGE - EXTERIOR SURFACES	TWO-STAGE - INTERIOR SURFACES
4-WHEEL DRIVE	WHEEL FLARES
HEATED FRONT SEATS	PASSENGER POWER FRONT SEAT
HEATED REMOTE CONTROL MIRRORS	LUGGAGE RACK
POWER QUARTER GLASS	REAR OBSTACLE WARNING SYSTEM
FRAME MOUNTED TRAILER HITCH	FRT AND REAR AIR CONDITIONING
CLIMATE CONTROLLED A/C	OVERHEAD CONSOLE
STRG WHEEL MTD RADIO CONTROLS	

OP	GDE	MC	DESCRIPTION	MFG.PART NO.	PRICE	AJ%	B%	HOURS	R
I	0187		PANEL,ROCKER FRONT LT	REPAIR				2.0*1	
L	0187	#	PANEL,ROCKER FRONT LT	REFINISH				1.0*4	
			# = 13, 10						

2005 FORD EXCURSION LIMITED 4DOOR WAGON
CD LOG NO 9157-1

			0.2*SURFACE		
			0.6 TWO STAGE SETUP		
			0.2 TWO STAGE		
E 0361	02 BOARD,RUNNING	LT 2C7Z16451AAA	737.70		1.0 1
L M14	CORROSION PROTECTION	REFINISH			0.2*4*
SBM60	HAZARD. WSTE. REM.	SUBLET REPAIR	3.00*		*1*

5 ITEMS

MC	MESSAGE(S)
02	PART NO. DISCONTINUED, CALL DEALER FOR EXACT PART NO
10	INCLUDES AUDATEX TIME TO CLEAR ENTIRE PANEL
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

FINAL CALCULATIONS & ENTRIES

GROSS PARTS				737.70
PAINT MATERIAL				42.00
PARTS & MATERIAL TOTAL				779.70
TAX ON PARTS & MATERIAL @			5.000%	38.99
LABOR	RATE	REPLACE HRS	REPAIR HRS	
1-SHEET METAL	56.00	1.0	2.0	168.00
2-MECH/ELEC	75.00			
3-FRAME	65.00			
4-REFINISH	56.00	1.2		67.20
5-PAINT MATERIAL	35.00			
LABOR TOTAL				235.20
TAX ON LABOR		@	5.000%	11.76
SUBLET REPAIRS				3.00
TAX ON SUBLET		@	5.000%	0.15
TOWING				
STORAGE				
GROSS TOTAL				1,068.80
NET TOTAL				1,068.80

SHOPLINK U0782 ES CD LOG 9157-1 DATE 04/01/13 04:14:18PM R6.37 CD 03/13
HOST LOG

0.8 HRS WERE ADDED TO THIS EST. BASED ON AUDATEX TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.
OPEN FOR REPLACEMENT OF ANY HARDWARE

DICK BRANTMEIER FORD-LINCOLN-MERCURY
3624 KOHLER MEMORIAL DRIVE
SHEBOYGAN, WI 53082-0026
OFFICE: 920-458-6111 FAX: 920-451-8198

***** PRELIMINARY ESTIMATE *****

04/01/2013 03:49 PM

Owner

Owner: MIKE MC HENRY
Address: 703 HIGH AV
City State Zip: Sheboygan, WI 53081
Work/Day: (920)946-0356
FAX:

Inspection

Inspection Date: 04/01/2013 03:50 PM
Inspection Type:

Company: BRANTMEIER FORD
Contact: DALE SPAETH
Address: 3624 KOHLER MEMORIAL DR
City State Zip: Sheboygan, WI 53081
Appraiser License # :
Work/Day: (920)458-6111
FAX: (920)451-8198

Repairer

Repairer: DICK BRABTMEIER FORD
Address: 3624 KOHLER MEMORIAL DR
City State Zip: Sheboygan, WI 53081
Contact:
Work/Day: (920)458-6111
Work/Day:

Vehicle

2005 Ford Excursion Limited 4 DR Wagon
10cyl Gasoline 6.8
4 Speed Automatic

Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage
VIN: 1FMNU43S75ED47670
Mileage: 92,000
Mileage Type: Actual
Code: P7203B
Int. Refinish: Two-Stage

Options

4-Wheel Drive	AM/FM In-dash CD Changer	Alarm System
Anti-Lock Brakes	Auto Locking Hubs (4WD)	Automatic Dimming Mirror
Bodyside Cladding	Camper/Towing Package	Captain Chairs (2)
Center Console	Climate Control For A/C	Cruise Control
Dual Air Conditioning	Dual Airbags	Dual Power Seats
Electronic Transfer Case	Fender Flares	Fog Lights
Garage Door Opener	Heated Front Seats	Heated Power Mirrors
Intermittent Wipers	Keyless Entry System	Leather Seats
Leather Steering Wheel	Lighted Entry System	Overhead Console
Polished Alloy Wheels	Power Adjustable Pedals	Power Brakes
Power Door Locks	Power Quarter Windows	Power Steering
Power Windows	Privacy Glass	Rear Seat Audio Controls
Rear Window Defroster	Rear Window Wiper/Washer	Reverse Sensing System
Roof/Luggage Rack	Running Boards	Strg Wheel Radio Control
Tachometer	Third Seat (trucks)	Tilt Steering Wheel

Tinted Glass
Wood Interior Trim
Trailer Hitch
Trip Computer

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
1	E	361	02	Board,Running LT	2C7Z16451AAA	$737.70			1.0	SM
1	Items									

MC	Message
02	PART NO. DISCONTINUED, CALL DEALER FOR EXACT PART NO.

Estimate Total & Entries

Gross Parts					$737.70	
Parts & Material Total						$737.70
Tax on Parts & Material			@ 5.000%			$36.89

Labor	**Rate**	**Replace Hrs**	**Repair Hrs**	**Total Hrs**	
Sheet Metal (SM)	$58.00	1.0		1.0	$58.00
Mech/Elec (ME)	$85.00				
Frame (FR)	$70.00				
Refinish (RF)	$58.00				
Paint Materials	$36.00				

Labor Total		1.0 Hours		$58.00
Tax on Labor	@ 5.000%		$2.90	
Gross Total				**$835.49**
Net Total				**$835.49**

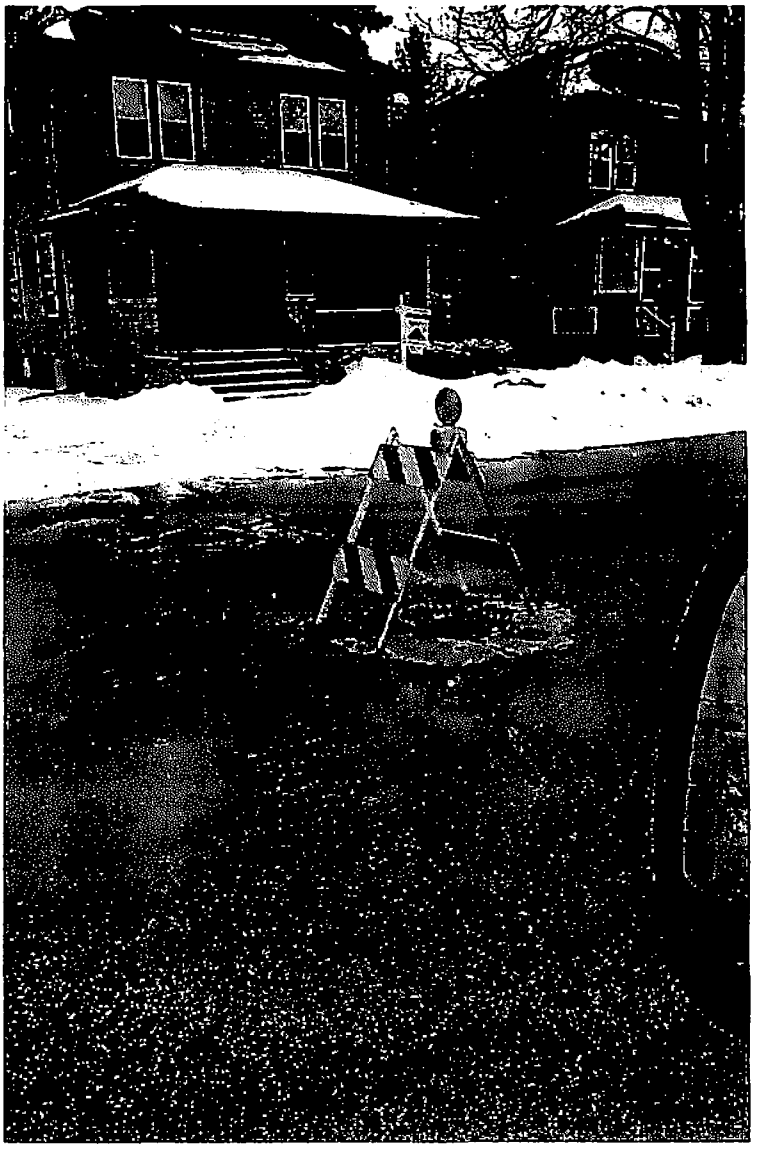
Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default

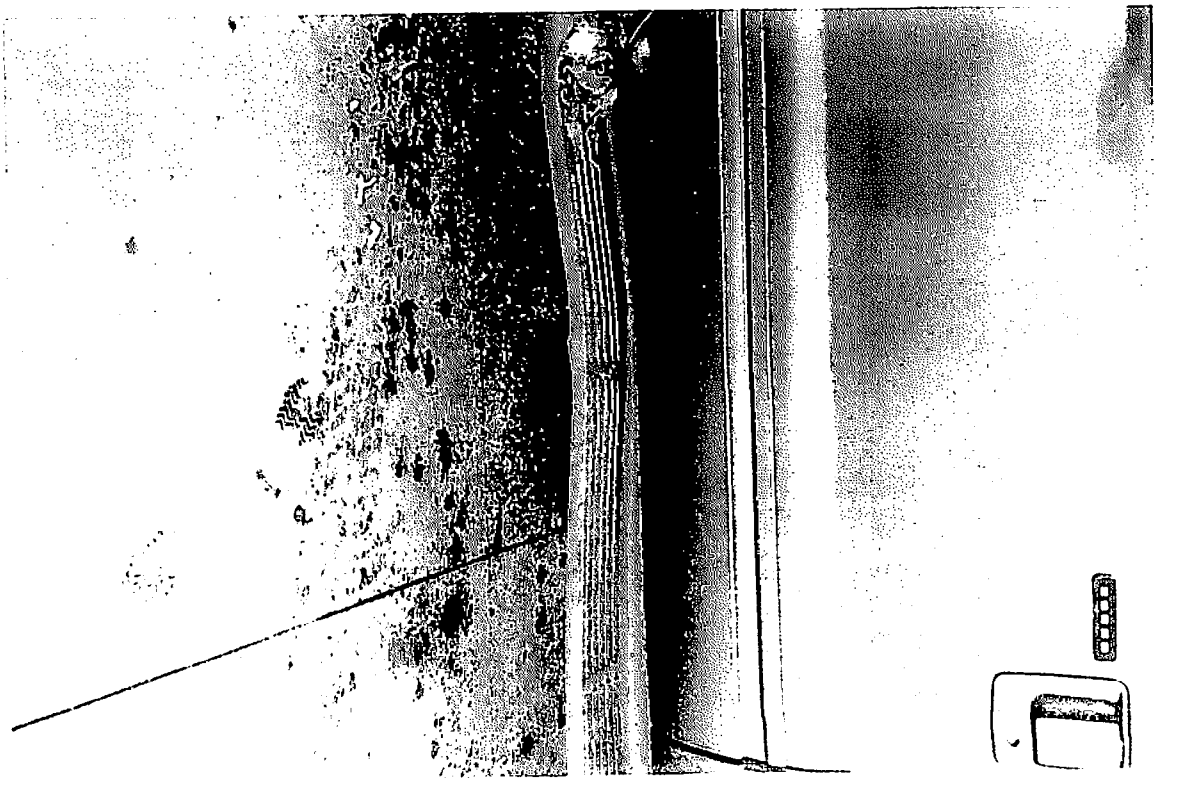
Audatex Estimating 6.0.925 ES 04/01/2013 03:50 PM REL 6.0.925 DT 03/01/2013 DB 03/15/2013

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

* = User-Entered Value	E = Replace OEM	NG = Replace NAGS
EC = Replace Economy	OE = Replace PXN OE Srpls	UE = Replace OE Surplus
ET = Partial Replace Labor	EP = Replace PXN	EU = Replace Recycled
TE = Partial Replace Price	PM = Replace PXN Reman/Reblt	UM = Replace Reman/Rebuilt
L = Refinish	PC = Replace PXN Reconditioned	UC = Replace Reconditioned
TT = Two-Tone	SB = Sublet Repair	N = Additional Labor
BR = Blend Refinish	I = Repair	IT = Partial Repair
CG = Chipguard	RI = R & I Assembly	P = Check
AA = Appearance Allowance	RP = Related Prior Damage	





II

R. O. No. _____ - 12 - 13. By PURCHASING AGENT. April 15, 2013.

Submitting a tabulation of bids for the provision and installation of masonry based monument style sign with lighting and an electronic message board at the northwest corner of Fountain Park.

Request for Bids number 1708-13 was issued and two bids were received as follows:

Klunck Masonry Inc. / RLO Sign.....$ 16,600.00

Marshall Sign Inc.....$ 17,300.00

Upon review of the bids it has been determined that the bid submitted by Klunck Masonry Inc. meets or exceeds all of the specifications and thus I am hereby recommending award to Klunck Masonry Inc.

The sign will feature a backlit Fountain Park sign and an electronic message center (amber) including time and temperature.

This project is funded in its entirety utilizing 2012 Community Development Block Grant funding.

Respectfully submitted,

Bernard R. Rammer
Purchasing Agent

II

R. O. No. _____ - 12 - 13. By PURCHASING AGENT. April 15, 2013.

Submitting a report relative to the City entering into agreement for the provision of root control measures in approximately 23,159 Lineal feet of sewer line in the City of Sheboygan.

For a number of years the City of Sheboygan has contracted with Duke's Root Control, Inc. for the provision of root control services in the city sewer network.

Duke's Root Control Inc uses a somewhat proprietary process that has proven itself very effective in controlling root infiltration in the City of Sheboygan, at a reasonable cost. In addition, this vendor has gained an in depth knowledge of our sewer network through experience. These factors are sufficient to allow the City to waive the need for competitive bidding.

Duke's Root Control Inc has quotes the treatment of sewer at a cost Of approximately $1.85 per lineal foot, or a grand total of $42,783.02.

Respectfully submitted,

Bernard R. Rammer
Purchasing Agent

III

Res. No. ____ - 12 - 13. By Alderpersons Roeseler and Belanger.
April 15, 2013.

A RESOLUTION confirming the exercise of police power in making an assessment for those benefited properties against which assessments are proposed for Eisner Ave. for concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670′ south of Eisner Ave.

RESOLVED: That the assessments and schedule for the proposed assessments prepared by the Department of Public Works for the proposed concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670′ south of Eisner Ave., are hereby confirmed, and the City Clerk is authorized and directed to publish the notices required by law.

BE IT FURTHER RESOLVED: That the Director of Public Works is hereby authorized and directed to carry out the work in accordance with the report, as finally approved, and that payment thereof be made as therein provided.

_____

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. ____ - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase and installation of a lighted monument sign with electronic message board to be located at the northwest corner of Fountain Park.

WHEREAS: There is no sign to identify Fountain Park on the west side along North 9th Street and;

WHEREAS: Usage of the park for special events has risen in the past few years and the park is a beautiful feature located at the eastern edge of the Erie Avenue "Gateway" neighborhood and;

WHEREAS; The addition of a lighted monument style sign with electronic message center will allow for the city to properly identify the park and raise public awareness of events to be held in the park, promoting community involvement and;

WHEREAS; There are available funds for a sign within the 2012 Federal Community Development Block Grant (CDBG) program and;

WHEREAS; The City has received and reviewed competitive bids for the sign under Request For Bids #1708-13 and has determined that the low bid meets or exceeds all specifications;

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Klunck Masonry Inc. of Sheboygan for the installation of a masonry base monument sign with electronic message center as bid at a cost of $16,600.00 of which 100% is funded by the CDBG.

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw the funds from Account 21261100-6311100 2012 Community Development Block Grant funding, in payment thereof.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. ____ - 13 - 14. By Alderperson Hammond. April 16, 2013.

A RESOLUTION authorizing the appropriate City officials to execute the First Amendment to Lease Agreement between the City of Sheboygan and Nemschoff Chairs, Inc. to include additional City-owned land.

RESOLVED: That the Mayor and City Clerk are hereby authorized to execute the First Amendment to Lease Agreement between the City of Sheboygan and Nemschoff Chairs, Inc. in form substantially similar to the attached.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

FIRST AMENDMENT TO LEASE AGREEMENT BETWEEN THE CITY OF SHEBOYGAN AND NEMSCHOFF CHAIRS, INC.

This First Amendment is made as of the _____ day of _____, 2013, by and between the City of Sheboygan, Wisconsin, a Wisconsin municipal corporation (the "City"), and Nemschoff Chairs, Inc., a Wisconsin corporation ("Nemschoff"), (collectively, the "Parties").

RECITALS

A. The Parties entered into a Lease Agreement dated as of the 1st day of January 1984 (the "Original Lease Agreement") with respect to certain lands described therein.

B. Nemschoff has asked the City to amend the Original Lease Agreement so as to include additional City-owned land within its coverage and the City is willing to do so on the terms and conditions set forth herein.

RETURN TO:

City Attorney Stephen G. McLean
828 Center Ave., Suite 304
Sheboygan, WI 53081-4442

59281-_____
Parcel Ident. No.

NOW, THEREFORE, in consideration of the Recitals herein set forth and the agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend the Original Lease Agreement as follows:

1. The leased premises is amended as described on "New Exhibit A" and shown outlined in red on the print marked "New Exhibit B" (the "Property"), both of which exhibits are attached hereto and by this reference incorporated herein for all purposes as if herein set forth at length.

2. This First Amendment shall be governed by, and construed and interpreted in accordance with, the laws of the State of Wisconsin applicable to leases made and wholly performed within such state.

3. This First Amendment may be executed in several counterparts, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same agreement. Facsimile signatures shall be deemed original signatures for all purposes of this Agreement.

4. No Other Changes. Except as otherwise specifically set forth herein, all other terms and conditions of the Original Lease Agreement remain unmodified and in full force and effect.

IN WITNESS WHEREOF, the Parties have executed this First Amendment as of the date and year first above written.

CITY OF SHEBOYGAN

By: _____
Michael J. Vandersteen, Mayor

Attest: _____
Susan Richards, City Clerk

STATE OF WISCONSIN)
) SS.
SHEBOYGAN COUNTY)

Personally came before me, this _____ day of _____, 2013, the above-named Michael J. Vandersteen, Mayor, and Susan Richards, City Clerk, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public
State of Wisconsin
My commission expires _____

NEMSCHOFF CHAIRS, INC.

By: _____

Attest: _____

STATE OF WISCONSIN)
) SS.
SHEBOYGAN COUNTY)

Personally came before me, this _____ day of _____, 2013, the above-named _____ and _____, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

_____
Notary Public
State of Wisconsin
My commission expires _____

This instrument was drafted by
Attorney Stephen G. McLean
WI State Bar No. 01011662

lease/amend1-Nemschoff-041113

NEW EXHIBIT A

Legal Description for Lease Agreement Between the City of Sheboygan and Nemschoff Chairs, Inc.

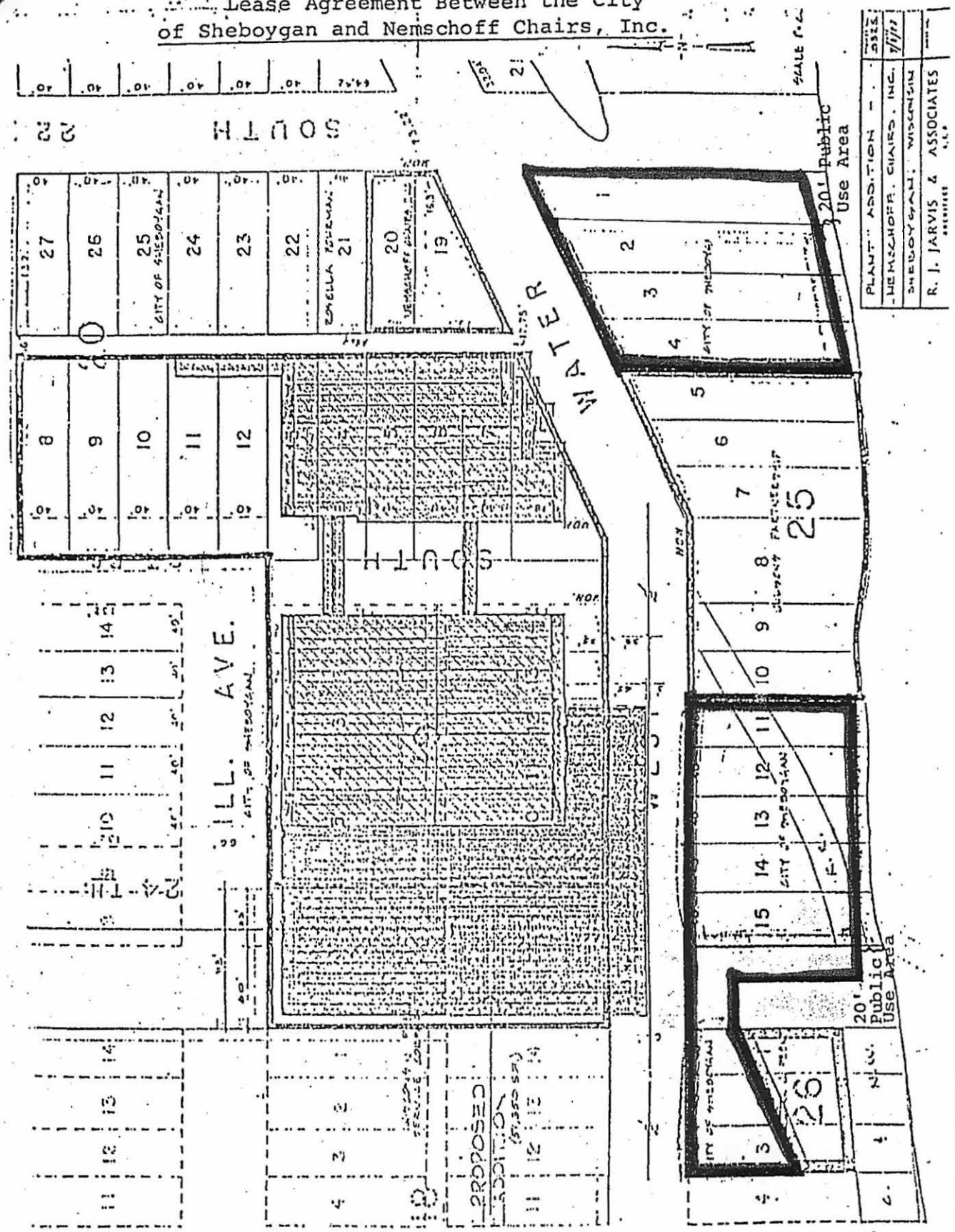
All of the City-owned parts of: Lots Two (2), Three (3), Four (4), Eleven (11), Twelve (12), Thirteen (13), Fourteen (14) and Fifteen (15) in Block Twenty-five (25), and Lots One (1), Two (2), and Three (3) in Block Twenty-six (26), in Lyman's Addition to the City of Sheboygan, according to the recorded plat thereof, excepting Twenty (20') feet immediately adjacent to the water's edge of the Sheboygan River as to those lots in which the City's ownership abuts the Sheboygan River.

AND

All of Lot One (1) in Block Twenty-five (25), in Lyman's Addition to the City of Sheboygan, according to the recorded plat thereof, excepting Twenty (20') feet immediately adjacent to the water's edge of the Sheboygan River. (Tax Parcel No. 59281210490.)

NEW EXHIBIT B

Lease Agreement Between the City of Sheboygan and Nemschoff Chairs, Inc.



III

Res. No. ____ - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the annual root control program for the control of tree roots in the City's sewer network.

WHEREAS: The City of Sheboygan contracts annually for the treatment required to eliminate tree roots in the city sewer network and;

WHEREAS: The City has historically utilized the program offered exclusively by Duke's Root Control, Inc. and has found both the quality of the product and the workmanship to be excellent and;

WHEREAS: City ordinance allows for the purchasing agent to forego the need for competitive bidding when the methods or materials are offered exclusively by one vendor. Further the vendor has extensive technical knowledge of the city's sewer network gained from years of experience and;

WHEREAS: The quotation provided includes a very nominal increase in the cost per lineal foot from 2012.

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with Duke's Root Control Inc. for the treatment of approximately 23,159 Lineal feet of sewer at an estimated cost of $42,783.02

BE IT FURTHER RESOLVED: That the requirement for competitive bidding be waived due to proprietary technology and:

BE IT FURTHER RESOLVED: That the proper city officials are authorized to charge the expense for the work against account number 60134110-521900.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

III

Res. No. _____ - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Department of Public Works to install a guardrail on private property contingent on getting an easement from the owner.

RESOLVED: That the Department of Public Works is hereby authorized to get an easement from the owner at 4706 Taylor Dr. for the installation of a guardrail.

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VII

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that Taxicab Driver's License #9895 be denied based upon her failure to accurately reveal all relevant convictions on her Taxicab Operator's license application and her record of violations related to the licensed activity.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VII

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 287-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the Taxicab Driver's License #9492 be denied based upon his failure to accurately reveal all relevant convictions on his Taxicab Operator's license application, his record of violations related to the licensed activity, and his failure to cooperate with the committee.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 171-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish revenue and appropriation for grant from Wisconsin DOT for Regional Bus and establish City of Sheboygan match); recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

5.5

Res. No. 171 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing estimated revenue and appropriation for grant from the Wisconsin Department of Transportation for Regional Transit Bus and establish City of Sheboygan match:

FROM	TO	AMOUNT
Transit Fund State Grant 65193020-431401	Transit Fund Bus 65193020-641100	$54,678
Capital Improvements Borrowing 47293020-641500		$13,670

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 175-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish appropriation for purchase of equipment necessary to improve live or "real time" broadcasting of public informational programming by WSCS TV); recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

9.11

Res. No. 175 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing appropriation for purchase of equipment necessary to significantly improve live or "real time" broadcasting of public informational programming by WSCS TV:

FROM	TO	AMOUNT
Cable TV Fund Unreserved Fund Balance 270-253000	Cable TV Fund Audio Visual Equipment 27058110-642400	$21,850

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VIII

R. C. No. ____ - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 176-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish revenue and appropriation for purchase of helmets with donation from Georgia Pacific Foundation, Inc., and Georgia Pacific Financials); recommends that the Resolution be passed.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

9.14

Res. No. 176 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing estimated revenue and appropriation for purchase of helmets with donation received from Georgia Pacific Foundation, Inc., and Georgia Pacific Financials:

FROM	TO	AMOUNT
General Fund Donations 10122100-467101	General Fund Other Equipment 10122100-649100	$4,000

Finance approve

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

VI

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be referred to Law and Licensing of the new Common Council:

"CLASS B" LIQUOR LICENSE (June 30, 2013)

No.	Name	Address
2976	My Place Bar & Grill	1515 New Jersey Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
9915	Riemer, Donald B.	2741 N. 27th St.
7934	Schroeter, Eric S.	5430 Moenning Rd.
9912	Thompson, Jacob R.	419 Stafford St., Plymouth

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9910	Kairys, Brian E.	1229 Trimberger Ct.

_____ _____

_____ _____

_____ _____

Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

9.7

R. O. No. 314 - 12 - 13. By CITY CLERK. April 3, 2013.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

Law & Lic. 4/4/13 - granted pending receipt of bill #2976 Thompson, Kenyon Reinert, Schroeter

Susan Richards
City Clerk

CHANGE OF PREMISE

No.	Name	Address
1890	Suscha's Bar	1054 Pennsylvania Ave. - one-day events to Be held 4/27/13 & 5/4/13 to include current premise and include the parking lot north & east of current building & shed.
1411	Tommy's Bar	2335 N. 15th St. - one-day event to be held 4/27/13 & 5/5/13 to include the north parking lot and fenced in area north of building.

"CLASS B" LIQUOR LICENSE (June 30, 2013)

No.	Name	Address
2977	Geno Nottolini's Pizza	933 Indianan Ave.
2976	My Place Bar & Grill	1515 New Jersey Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
9909	Beaster, Crystallena M.	3605 Sheridan Ave., H6
7183	Bower, Ashley A.	426 Washington Ct.
9018	Broussard, Adrianna D.	929 Erie Ave.
9918	Greuel, Nicole M.	943 Fond Du Lac Ave., Sheb. Falls
9915	Riemer, Donald G.	2741 N. 27th St.
2063	Rupple, David M.	N4442 Van Treeck Tr., Sheb. Falls
8224	Salazar, Amanda Y.	1210 Carmen Ave.
9919	Schodron, Adam J.	920 Michigan Ave.
7934	Schroeter, Eric S.	5430 Moenning Rd.
4461	Segalle, Jason	2015 Folger Ct.
9908	Seger, Mychal A.	2926 Lisa Ave.
9913	Steinberg, Rebecca M.	2130A S. 15th St.

9912	Thompson, Jacob R.	419 Stafford St., Plymouth
5802	Wolfgram, Angela M.	1610 N. 19th St.
9917	Wright, Jonathan D.	718 W 3rd St., Waldo
9914	Wunder, Alyssa K.	511 S. 26th St.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9903	Charles, Steven A.	3509 Cimarron Ct., Manitowoc
9910	Kairys, Brian E.	1229 Trimberger Ct.
9907	Matichek, Katie S.	1403 Bluff Ave.
8522	Pantel, Paul D.	1008 Kentucky Ave.
9916	Wagner, Brenda L.	2207 N. 8th St.

VI

R. C. No. ____ - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be referred to Law and Licensing of the New Common Council:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
5729	Passmore, Michelle	1220 N. 10th St.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9900	Wilterdink, Amanda L.	4315 Liberty Ct.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

10.1

R. O. No. 303 - 12 - 13. By CITY CLERK. March 18, 2013.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

Law & Lic
4/3/13 - Grant all licenses except hold Kurtzmann, Passmore, Clausing, Willhart
4/15/13 - Clausing deny grant - KR

Susan Richards
City Clerk

CHANGE OF PREMISE

No.	Name	Address
2584	Guadalajara	1129 S. 8th St. - two-day event to be held 5/4/13 to 5/5/13 to include current premise and area north of building and the west parking lot.
2726	JMKAC	608 New York Ave. - one-day events to be held 5/18; 6/22; 6/29; 7/6; 7/13; 7/27; 7/28; 9/1; 10/25; 11/29 to include the current premise and all outdoor grounds and all lawn on N, E, S & W side of the building.
2943	Superior Bar & Grill	2607 Superior Ave. - one-day events to be held 4/6/13 & 4/20/13 to include the current premise & the parking lot on North side of Building.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
8012	Aschenbach Jr., Mark L.	3308 Geele Ave.
9905	Bradford, Jessica D.	2103 S. 9th St.
9902	Brandl, Stephanie A.	1617 Mehrtens Ave.
9896	Brion, Ryan M.	542 Golden Oak, Sheboygan Falls
9899	Dowell, Patrick R.	620 S. 8th St.
6240	Fenn, Jerry F.	2310 Broadway
9901	Hartwig, Jonathan A.	W6679 Hwy 144, Random Lake
9904	Heitzmann, Mary A.	2206 Sunflower Ave.
9906	Kuester, Joshua C.	3515 N. 10th St.
8235	Kunstman, Victoria M.	3442B Eisner Ct.
9897	Lawrence, Timothy F.	1128 Indian Mound Rd.
5729	Passmore, Michelle	1220 N. 10th St.
9898	Seipel, Andrew W.	2412 Camelot Blvd.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9903	Charles, Steven A.	3509 Cimarron Ct., Manitowoc
9895	Clausing, Michelle D.	228A Lincoln Ave.
9900	Wilterdink, Amanda L.	4315 Liberty Ct.

VII

R. C. No. ____ - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred Res. No. 178-12-13 by Alderperson Heidemann authorizing the construction of the federally funded non-motorized traffic calming projects at various locations throughout the City; recommends that the document be referred to Public Works of the new Common Council.

_____ _____

_____ _____

_____ _____

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

III

Other Matters

9.12

Res. No. 178 - 12 - 13. By Alderperson Heidemann. April 3, 2013.

A RESOLUTION authorizing the construction of the federally funded non-motorized traffic calming projects at various locations throughout the City.

RESOLVED: That the Department of Public Works is hereby directed to proceed with the construction of the federally funded non-motorized traffic calming projects at various locations throughout the City.

P. Works.
refer to new CC

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

Gen. Ord. No._____ - 12 - 13. By Alderperson VanderWeele.
April 15, 2013.

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to as to delete the current Part-Time Crafts Coordinator and create the job description of Part-Time Activity Coordinator/Volunteer Manager in the Senior Activity Center for the City of Sheboygan.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 29-75 of the 1975 Sheboygan Municipal Code entitled, "List of Classes and Class Specifications," is hereby amended in Section 10. Senior Activity Center as follows:

A. CITY HALL DEPARTMENTS

10. SENIOR ACTIVITY CENTER

DELETE:

	Job Code	Class Grade	NO. of Employees
Part-Time Crafts Coordinator	B01180A	1	1.0

ADD:

Part-Time Activity Coordinator/ Volunteer Manager		1	1.0

Section 2. The new job description for the Part-Time Activity Coordinator/Volunteer Manager is attached, and copies of which shall be on file in the offices of the City Clerk, City Finance Manager/Treasurer and Human Resources Department.

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached job description shall be in effect from and after its passage and publication.

_____

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

CITY OF SHEBOYGAN

Job Title: ACTIVITY COORDINATOR/ VOLUNTEER MANAGER **Code:**

Grade: 01

Reports To: Supervisor

Department: Senior Activity Center

Classification: Non-Exempt

Division: Non-Represented

Date: 03/22/13

Approved:

POSITION SUMMARY: The Activity Coordinator develops and administers a comprehensive activity program to meet the needs, interests and capabilities of people 55 and older. The position works with various agencies and coordinates planning with other departments to provide services, programs and special events for older adults, performs basic record keeping and data collection and works with public relations. The position also supports and motivates volunteers and provides direction, co-ordination and consultation for all volunteer functions within the Senior Activity Center organization.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Establish, plan, promote, coordinate and at times lead a wide range of special events, programs, tours and trips.
2. Prepare press releases, other advertisements, maintain and publish event calendars, activity sheets and newsletters as needed.
3. Ensure the availability of space for scheduled events and prepare the spaces with all necessary furniture and supplies.
4. Serve as an effective member of the Activity Center team to promote a non-discriminatory, pleasant environment for both staff and clients.
5. Maintain Activity Center décor, including festivity decorating and maintain bulletin boards as needed.
6. Communicate effectively, verbally and in writing, to other city departments, the business community and a diverse range of clients.
7. Secures the services and products of outside sources, such as vendors, in a timely manner for programs and events as needed.
8. Greet all individuals tactfully and courteously, booth in person and on the phone. Conduct scheduled tours of the center and be prepared to do a tour for drop in visitors.
9. Answer inquiries and provide information in a service-oriented manner.
10. Manage event calendars, make travel arrangements, schedule activities and accommodations for trips and maintain accurate records of all events.
11. Develop, promote and maintain a wide range of volunteer opportunities within the organization and the community of the City of Sheboygan.
12. Recruit, interview, place applicants and orientate volunteers.
13. Develop and manage volunteer policies, procedures and standards of volunteer service.
14. Organize and participate in volunteer recognition programs and special events.
15. Perform other work-related duties as assigned, respond to requests for information in a timely and accurate manner.

SUPERVISORY RESPONSIBILITIES: N/A

QUALIFICATION REQUIREMENTS:

The knowledge and ability to coordinate and manage promotional activities pertaining to senior programming and recreational programs, including special event and trip planning and coordination.

The ability to develop, coordinate a large diverse volunteer program and work well with other staff.

Ability to effectively manage a wide array of tasks, projects and responsibilities and be able to work productively in an unstructured environment with frequent interruptions.

PC literacy including working knowledge of software including: Internet Explorer, Microsoft Word and Microsoft Publisher.

Possession of a valid Wisconsin motor vehicle operator's license in good standing and an insured automobile for use on the job.

EDUCATION and/or EXPERIENCE:

High School diploma or a GED Certificate recognized by the WI Department of Public Instruction

PRE-EMPLOYMENT:

Job offers for this position are contingent on the individual passing a pre-employment drug screen.

LANGUAGE SKILLS:

The ability to communicate effectively in both written and verbal form with a variety of city personnel and members of the public, and maintain effective working relationships with other staff, volunteers and participants.

MATHEMATICAL SKILLS:

Ability to provide basic bookkeeping functions efficiently.

REASONING ABILITY:

Strong interpersonal, communication and organizational skills and a strong sense of responsibility and initiative.

Ability to work closely with the Supervisor and Senior Activity Center personnel in planning and implementing a variety of programs.

Ability to work independently in a fast-paced environment with frequent interruptions.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand and walk.

The employee must regularly lift and/or move up to 10 pounds.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

The City of Sheboygan, Wisconsin is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City of Sheboygan will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

X

Gen. Ord. No. _____ - 12 - 13. By Alderperson VanderWeele. April 15, 2013.

AN ORDINANCE creating Section 2-415 of the Municipal Code relating to the position of director of information technology.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-415 of the Sheboygan Municipal Code is hereby created to read as follows:

"Sec. 2-415. *Director.*

(a) The position of director of information technology is hereby established for the city service.

(b) Appointment. The director of information technology ("IT") shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.

(c) Duties and powers. The director of information technology shall have the duties and shall have the authority and powers prescribed by the common council.

(d) Qualifications. The director of information technology shall have the qualifications prescribed by the common council."

X

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

_____

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

Gen. Ord. No. _____ - 12 - 13. By Alderpersons Lessard, Carlson, Van Akkeren and Heidemann. April 15, 2013.

AN ORDINANCE repealing and recreating Subsection 26-1008(i) of the Municipal Code relating to clearwater compliance inspection fees so as to provide for a waiver of the fee under certain circumstances.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection (i) of Section 26-1008 of the Sheboygan Municipal Code is hereby repealed and recreated to read as follows:

"Sec. 26-1008. *Certification of compliance with clearwater requirements.*

. . .

(i) *Clearwater Compliance Inspection Fees.* The fee for each inspection pursuant to this section shall be $40.00, except as follows:

(1) There shall be no fee for a re-inspection after an initial inspection if the inspector conducting said re-inspection determines that the property is in full compliance with the provisions of section 26-1002.

(2) The inspection fee shall be waived if all of the following circumstances apply to the inspection:

a. The inspection is triggered by a pending conveyance of residential real estate due to death or divorce;

b. A clearwater compliance certificate has previously been issued for the property; and

c. The requester, owner, agent or authorized representative is present at the first scheduled inspection appointment such that the inspector is able to gain access and conduct the clearwater inspection of the premises at the scheduled time."

A

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

_____

_____

_____

_____

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the ____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

XI

7.1

Gen. Ord. No. 56 - 12 - 13. By Alderpersons Roeseler, Kath and VanderWeele. April 3, 2013.

AN ORDINANCE repealing and recreating Subsection 29-3(a) of the 1975 Municipal Code relating to residency for appointed department heads and members of boards or commissions.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection (a) of 29-3 of the 1975 Sheboygan Municipal Code entitled, "Residency Requirement", is hereby repealed and recreated to read as follows:

"Sec. 29-3. Residency Requirement.

(a) All appointed department heads and members of boards or commissions shall be residents of the City of Sheboygan and maintain residency in the City of Sheboygan while under the employment or service of the City. Appointed department heads shall be residents of the City of Sheboygan within six (6) months of the date of their hiring. For purpose of this Section, the term appointed department head shall be defined to mean those department heads, appointed by the Common Council based on the recommendation of the Mayor and Chief Administrative Officer, as well as the Police Chief and Fire Chief appointed by the Police and Fire Commission. In the event that any such department head and member of a board or commission does not meet the foregoing requirement, his/her office or position shall be automatically forthwith vacated and such vacancy shall be filled in the manner prescribed by law or ordinance; provided, however that the common council, in its discretion, may authorize by resolution ninety (90) day extensions of said requirement for an individual upon a showing of hardship."

Lieover

Section 2. All ordinances, or parts thereof, in conflict with the provision of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

Julie Kath

Jodi VanderWeele

I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated_____ 20____. _____, City Clerk

Approved_____ 20____. _____, Mayor

II

Other Matters

9.1

R. O. No. _____ - 12 - 13. By BUILDING INSPECTION. April 15, 2013.

Submitting the Building Inspection Department's report for March 2013.

PP+S
of new Council

Susan Richards
City Clerk

CLASSIFICATIONS	NUMBER OF PERMITS		COST OF CONSTRUCTION		PERMIT FEES	
	2013	2012	2013	2012	2013	2012
One-Family Residence						
Two-Family Residence						
Condominium						
Garages, Carports	1	2	$ 10,000.00	$ 21,000.00	$ 234.00	$ 502.80
New Commercial						
New Misc - Non Residential	1		$ 9,374.00		$ 100.00	
Storage Bldgs - Residential						
Storage Bldgs - Commerical						
Alterations & Add'ns - Residential	59	97	$ 367,893.00	$ 661,552.00	$ 4,300.00	$ 7,502.00
Alterations & Add'ns - Commercial	11	10	$ 1,411,032.00	$ 266,325.00	$ 14,170.00	$ 2,690.00
Wrecking	1	2	$ 10,756.00	$ 12,850.00	$ 100.00	$ 249.68
Moving		1		$ 1,500.00		$ 109.24
Signs	14	1	$ 146,180.00	$ 1,200.00	$ 1,650.00	$ 50.00
Fences/Pools/Decks/Driveways		18		$ 96,029.00		$ 780.00
Tanks						
Miscellaneous	1				$ 200.00	
TOTALS	**88**	**131**	**$ 1,955,235.00**	**$ 1,060,456.00**	**$ 20,754.00**	**$ 11,883.72**
PERMIT TYPES						
Electrical	17	31	$ 142,200.00	$ 89,467.00	$ 3,920.00	$ 3,915.00
Heating	27	33	$ 176,636.00	$ 126,371.00	$ 2,895.00	$ 2,350.00
Plumbing	19	31			$ 1,192.00	$ 1,448.00
Sewer						
TOTALS	63	95	$ 318,836.00	$ 215,838.00	$ 8,007.00	$ 7,713.00
GRAND TOTALS OF THE ABOVE:	**151**	**226**	**$2,274,071.00**	**$1,276,294.00**	**$28,761.00**	**$19,596.72**

BUILDING INSPECTION DEPT

CASH RECEIPT REPORT
MARCH 2013

PREPARED BY: T. HERMANN

CASH RECEIPTS	NUMBER OF PERMITS	
	2013	2012
Contractors Licenses	$3,460.00	$4,145.00
Building Permits	$20,754.00	$11,883.72
Projecting Sign Fees	$25.00	
Electrical Permit Fees	$3,920.00	$3,915.00
Heating Permit Fees	$2,895.00	$2,350.00
Sales Tax	$6.00	$24.96
Plumbing Permit Fees	$1,192.00	$1,448.00
Sewer Permit Fees		
Occupancy Permit Fees	$450.00	$600.00
Board of Appeals		$600.00
Misc. General Revenue	$121.67	$504.70
Plan Examining Fees	$1,400.00	$600.00
Code Books		
State Stamps		
Rooming House Permits		$150.00
Erosion Control Fees		
Penalty Fees		$1,135.00
Cash Over, Short or Refund	($1,000.00)	
Contractors Escrow	$240.00	($687.00)
Weights & Measure License	$95.00	$2,499.00
Clearwater Inspection Fees	$2,440.00	$1,760.00
GRAND TOTALS OF THE ABOVE:	**$35,998.67**	**$30,928.38**

II

Other Matters

9.2

R. O. No. ____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from James Turner requesting a waiver from the Sex Offender Residency restrictions in order to live at 1213 N. 12th St.

PP+S
new Council

Susan Richards
City Clerk

APR 12 '13 PM 3:57

Date 4 - 12 - 13

My name is James Turner.

I am requesting a waiver to the Sexual Residency Requirements so I may live at 1213 N 12th St Sheboygan wi 53081.

Signature James Turner

Phone No (920) 918-6179

II

Other Matters

9.3

R. O. No. _____ - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

Law + Lic
new Council

Susan Richards
City Clerk

CHANGE OF PREMISE

No.	Name	Address
1005	Al & Al's	1502 S. 12th St. - two-day event to be held 10/4/13 to 10/5/13 to include Clara Ave. from 12th St. intersection, West 90' and South 75' to include intersection.
1040	Brennan's	1101 Michigan Ave. - a two-day event to be Held 5/11/13 - 5/12/13 to include current Premise description and also parking lot west and south of the building.
1890	Suscha's Bar	1054 Pennsylvania Ave. - one-day event to be held 6/8/13 & 7/13/13 to include current premise and to add the parking lot on the north & east side of the building.
1420	VFW Post #9156	552 S. Evans St. - one-day event to be held 6/22/13 to include current premise description and also the north, east & south side of building.

SIDEWALK CAFÉ LICENSE (April 14, 2014)

No.	Name	Address
2487	Frankies Pub & Grill	2218 Indiana Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name	Address
7446	Anderson, Peggy J.	708 S. 22nd St.
9931	Baines, Aaron B.	404 N. Highland Ave., Plymouth
7221	Bremer, Brittany A.	721 Zimbal Ave.
9920	Brickson, Stephan J.	3232 S. 11th St.

9929	Cullen, Alexandria R.	1114 S. 16th St.
9923	Guild, Tyler S.	428 Pennsylvania Ave.
9873	Gutke, Madeleine E.	4323 Morning View Ct., K105
1497	Heucke, Gary	W2295 Star Ct., Sheboygan Falls
9928	Meinnert, Nathan J.	4521 Moenning Rd.
8206	Mertzig, Stacy L.	546 Sunset Maple, Sheboygan Falls
9873	Orville, Joshua C.	4302 Elmwood Ct.
7754	Pfeifer, Nicole L.	434 Bell Ave.
9927	Ramirez, Maria I.	1411 N. 4th St.
9921	Rhodes, Nicole A.	2258A Calumet Dr.
2045	Roe, Wendy C.	2032 Tivoli Ln.
9924	Rost, Joseph W.	1316 Center Ave.
8714	Sneen, Jasmine S.	639 Monroe St., Sheboygan Falls
8945	Vreeke, Erin M.	531 S. 8th St., #206

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name	Address
9934	Reindl, Marlene I.	1030 S. 9th St.
9925	Tyler, Susan K.	1338 Lenz Ct.

III

Other Matters

9.4

Res. No. ____ - 12 - 13. By Alderperson Hammond. April 15, 2013.

A RESOLUTION authorizing the purchase of 1014 and 1016 Erie Avenue for the purposes of the razing the property for new private investment in the neighborhood as part of the Neighborhood Revitalization Strategy Area activities.

WHEREAS, the City of Sheboygan has funds available through the Community Development Block Grant Program for revitalization efforts;

WHEREAS, with Gateway Neighborhood Revitalization efforts, one goal of the plan is to bring new private investment to the neighborhood. These properties will be razed and the land will be dedicated to Habitat for Humanity for new residential investment(s);

WHEREAS, the two properties lot size will allow for combining and a new house being constructed on it. The properties are vacant and an accepted offer of $31,500 for 1014 Erie Avenue and $26,500 for 1016 Erie Avenue has been received.

RESOLVED: That the Common Council authorizes the Mayor and City Clerk to sign all appropriate conveyance documents for 1014 and 1016 Erie Avenue to purchase the property.

BE IT FURTHER RESOLVED: that the Finance Director/Treasurer is hereby authorized to draw on CDBG Program funds, in payment of same.

City Plan

_____

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

4/12/2013

Chad Pelishek
City of Sheboygan
828 Center Ave
Suite 104
Sheboygan, WI 53081

I am agreeing to sell my properties on Erie Ave to the City of Sheboygan.
1014 Erie Ave for $31,500
1016 Erie Ave for $26,500
With the closing costs paid by the purchaser.

I have adjusted the prices of the properties by $1500 per property, which is still below fair market value.
The reason for the change in price is due to the original purchase agreement being violated by the purchaser. I have done *everything* that was necessary to facilitate the sale of these properties at a fair price. My price was determined by several factors, including the expectation that the original sale terms would be honored.

Julie Schaal
Michael Schaal

Julie Schaal
Michael Schaal

COMMON COUNCIL

Official Proceedings of the 2012 - 2013 Common Council of the City of Sheboygan.

TWENTY- SIXTH REGULAR MEETING

The Council met: Wednesday, April 15, 2013.
Mayor Terry Van Akkeren in the Chair:

On call of the roll, the following Alderpersons were present:
Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.
Absent and Excused: Donohue - 1.

On motion by Alderperson Hammond and second by Alderperson Carlson, the reading of the minutes of the Twenty-Fifth Regular Meeting held April 4, 2013, was approved as entered on the record, all Alderpersons present voting "Aye".

RESIGNATIONS

April 12, 2013
TO: Sheboygan Council
RE: Resignation from the Board of Review pertaining to Property Assessments.
I, Kathleen Hoffman, is requesting to be taken off this board due to conflicting work schedules please.
Kathleen Hoffman

On motion by Alderperson Hammond and second by Alderperson Carlson, the foregoing Resignation was accepted and placed on file, all Alderpersons present voting “Aye”.

HEARINGS

Hearing No. 14 - 12 - 13. April 15, 2013.

Pursuant to a notice published by the City Clerk, there will be a hearing this evening regarding the Eisner Ave. assessments for concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670’ south of Eisner Ave.

All interested persons will now be heard. Randy LeBeau, 3610 N. 8th St., Mary Schnur, 10th & Erie – own property, Bob Dumke, Lakeview Apts., John Webster, 3425 N. 8th St., Gary Werner, 3519 Highcliff Circle, Mike Marini, 721 Eisner Ave., Jeff Stroub, 707 Eisner Ave., and Mike Schnur, 10th & Eisner owns property spoke and on motion by Alderperson Hammond and second by Alderperson Carlson, the foregoing Hearing was closed, all Alderpersons present voting “Aye”.

On motion by Alderperson Hammond and second by Alderperson Carlson, the following documents notated with an asterick (*****) were accepted and placed on file, accepted and adopted, or passed on call of the roll:
Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.
Nays: None.

REPORTS OF OFFICERS

***R. O. No. 329 - 12 - 13. By CITY CLERK. April 15, 2013.**

Submitting various license applications.

COMMERCIAL OPERATOR’S LICENSE (December 31, 2013)

No.	Name	Address
2979	EA Services	991 Huron Trl, Sheboygan Falls

SECONDHAND ARTICLE/JEWELRY (December 31, 2013)

No.	Name	Address
2835	Relaxation Station	1030 Michigan Ave.

TEMPORARY OPERATOR’S LICENSE

No.	Name
9932	Fitzgerald, Robert E.
9933	Fitzgerald, Stephanie L.
8164	Krause, Steven D.

***R. O. No. 330 - 12 - 13. By BOARD OF ELECTRICAL & HEATING EXAMINERS. April 15, 2013.**

Pursuant to State of SPS 305 and City of Sheboygan Municipal Code, Section 26-355, the following licenses have been issued:

APPLICATION #	NAME AND ADDRESS	TYPE OF LICENSE
1464	Jim Pollnow 1615 Oregon Street Oshkosh, WI 54902	Electrical Contractor

***R. O. No. 331 – 12 - 13 . By CITY PLAN COMMISSION. April 15, 2013.**

Your Commission to whom was referred Res. No. 169-12-13 authorizing the taking of 1132 Alabama Avenue, a residential property, in lieu of satisfaction of two Community Development Block Grant Housing Rehabilitation loans totaling $18,455.00.; wishes to report this matter was discussed at the regular meeting of the City Plan Commission, April 9, 2013, and after due consideration, recommends approval of the Resolution.

R. O. No. 332 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Alderperson Jim Bohren regarding the City of Sheboygan 2012 and 2013 Health Insurance rates.

Was referred to the Committee of the Whole of the New Council.

R. O. No. 333 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Jim and Mary Jo Ott asking for help from the City regarding the constant rising costs from Charter Communications and is requesting having another cable company offered in Sheboygan County.

Was referred to the Committee on Finance of the New Council.

R. O. No. 334 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a claim from Michael A. McHenry for alleged damages to his SUV when he ran over a loose manhole cover that popped up and dented his running board.

Was referred to the Committee on Finance of the New Council.

R. O. No. 335 – 12 – 13. By PURCHASING AGENT. April 15, 2013.

Submitting a tabulation of bids for the provision and installation of masonry based monument style sign with lighting and an electronic message board at the northwest corner of Fountain Park.

Was referred to the Committee on Finance of the New Council and the Historic Preservation Housing Rehabilitation Commission.

R. O. No. 336 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

Was referred to the Committee on Law and Licensing of the New Council.

R. O. No. 337 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Depot Auto Service & Towing Co., Inc., requesting that the City use a “rotation system” using a list of towing companies within the jurisdiction of the governing law enforcement agency.

Was referred to the Committee on Public Protection and Safety of the New Council.

R. O. No. 338 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Jason LaGow requesting that the deaf child area signs at his old home on the 1300 block of Union Ave. be moved to his new home at 2501 N. 6th St. in order to help his special needs child.

Was referred to the Committee on Public Protection and Safety of the New Council.

R. O. No. 339 - 12 - 13. By BUILDING INSPECTION. April 15, 2013.

Submitting the Building Inspection Department’s report for March 2013.

Was referred to the Committee on Public Protection and Safety of the New Council.

R. O. No. 340 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from James Turner requesting a waiver from the Sex Offender Residency restrictions in order to live at 1213 N. 12th St.

Was referred to the Committee on Public Protection and Safety of the New Council.

R. O. No. 341 - 12 - 13. By CITY CLERK. April 15, 2013.

Submitting a communication from Alderperson Matichek stating that he had a citizen request a street light to be installed on a wooden pole off the alley at 513 S. 14th St. for safety reasons.

Was referred to the Committee on Public Works of the New Council.

R. O. No. 342 – 12 – 13. By PURCHASING AGENT. April 15, 2013.

Submitting a report relative to the City entering into agreement for the provision of root control measures in approximately 23,159 Lineal feet of sewer line in the City of Sheboygan.

Was referred to the Committee on Public Works of the New Council.

RESOLUTIONS INTRODUCED

Res. No. 181 - 12 - 13. By Alderpersons Roeseler and Belanger. April 15, 2013.

A RESOLUTION confirming the exercise of police power in making an assessment for those benefited properties against which assessments are proposed for Eisner Ave. for concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670' south of Eisner Ave.

RESOLVED: That the assessments and schedule for the proposed assessments prepared by the Department of Public Works for the proposed concrete street paving with curb and gutter in Eisner Ave. from N. 21st St. to N. 8th St. and N. 8th St. from Eisner Ave. to approximately 670' south of Eisner Ave., are hereby confirmed, and the City Clerk is authorized and directed to publish the notices required by law.

BE IT FURTHER RESOLVED: That the Director of Public Works is hereby authorized and directed to carry out the work in accordance with the report, as finally approved, and that payment thereof be made as therein provided.

A motion by Alderperson Roeseler and second by Alderperson Carlson was made to pass the Resolution.

Before action was taken thereon, motion by Alderperson Roeseler and second by Alderperson Lessard to amend to exclude 721 Eisner Ave. and 3610 N. 8th St., was passed on call of the roll:

Ayes: Carlson, Dekker, Hammond, Heidemann, Lessard, Lewandoske, Roeseler, Van Akkeren, VanderWeele, Wangemann - 10.

Nays: Belanger, Bohren, Kath, Matichek, Versey 5.

On motion by Alderperson Roeseler and second by Alderperson Carlson, the Resolution, as amended, was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Hammond, Heidemann, Lessard, Lewandoski, Matichek, Roeseler, Van Akkeren, VanderWeele, Wangemann 12

Nays: Dekker, Kath, Versey 3.

Res. No. 182 - 13 - 14. By Alderperson Hammond. April 16, 2013.

A RESOLUTION authorizing the appropriate City officials to execute the First Amendment to Lease Agreement between the City of Sheboygan and Nemschoff Chairs, Inc. to include additional City-owned land.

Was referred to the Committee on Finance and City Plan Commission of the New Council.

Res. No. 183 - 12 - 13. By Alderperson Hammond. April 15, 2013.

A RESOLUTION authorizing the purchase of 1014 and 1016 Erie Avenue for the purposes of the razing the property for new private investment in the neighborhood as part of the Neighborhood Revitalization Strategy Area activities.

Was referred to the City Plan Commission of the New Council.

Res. No. 184 - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase and installation of a lighted monument sign with electronic message board to be located at the northwest corner of Fountain Park.

Was referred to the Committee on Finance of the New Council.

Res. No. 185 - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the annual root control program for the control of tree roots in the City's sewer network:

Was referred to the Committee on Public Works of the New Council.

Res. No. 186 - 12 - 13. By Alderperson Heidemann. April 15, 2013.

A RESOLUTION authorizing the Department of Public Works to install a guardrail on private property contingent on getting an easement from the owner.

Was referred to the Committee on Public Works of the New Council.

REPORTS OF COMMITTEES

***R. C. No. 448 - 12 - 13. By LAW AND LICENSING. April 15, 2013.**

Your Committee to whom was referred R. O. No. 287-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent upon correcting her application and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name
9893	Streff, Jessie M.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

***R. C. No. 449 - 12 - 13. By LAW AND LICENSING. April 15, 2013.**

Your Committee to whom was referred, pursuant to R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent upon the application being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name
8235	Kunstman, Victoria M.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper license.

***R. C. No. 450 - 12 - 13. By LAW AND LICENSING. April 15, 2013.**

Your Committee to whom was referred, pursuant to R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following licenses be granted:

CHANGE OF PREMISE

No.	Name	Address
1890	Suscha's Bar	1054 Pennsylvania Ave. – one-day events to be held 4/27/13 & 5/4/13 to include current premise and include the parking lot north & east of current building & shed.
1411	Tommy's Bar	2335 N. 15th St. – one-day event to be held 4/27/13 & 5/5/13 to include the north parking lot and fenced in area north of building.

"CLASS B" LIQUOR LICENSE (June 30, 2013)

No.	Name	Address
2977	Geno Nottolini's Pizza	933 Indiana Ave.

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name
9909	Beaster, Crystallena M.
7183	Bower, Ashley A.
9018	Broussard, Adrianna D.
9918	Greuel, Nicole M.
2063	Rupple, David M.
8224	Salazar, Amanda Y.
9919	Schodron, Adam J.
4461	Segalle, Jason
9908	Seger, Mychal A.
9913	Steinberg, Rebecca M.
5802	Wolfgram, Angela M.
9917	Wright, Jonathan D.
9914	Wunder, Alyssa K.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name
9903	Charles, Steven A.
9907	Matichek, Katie S.
8522	Pantel, Paul D.
9916	Wagner, Brenda L.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

***R. C. No. 451 - 12 - 13. By LAW AND LICENSING. April 15, 2013.**

Your Committee to whom was referred, pursuant to R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be granted contingent on the applications being corrected, and with a warning to include all violations on future applications:

BEVERAGE OPERATOR'S LICENSE (June 30, 2014)

No.	Name
9918	Greuel, Nicole M.
8224	Salazar, Amanda Y.

TAXICAB OPERATOR'S LICENSE (June 30, 2013)

No.	Name
9907	Matichek, Katie S.

We further recommend that, by the adoption of this report, the City Clerk is hereby authorized and directed to issue the proper licenses.

***R. C. No. 452 - 12 - 13. By FINANCE. April 15, 2013.**

Your Committee to whom was referred R. O. No. 313-12-13 by the Interim Library Director stating that the Mead Public Library Board President has reviewed and signed the 2012 Annual Report for submission to the Division for Libraries & Technology of the Department of Public Instruction; recommends that the document be accepted and placed on file.

***R. C. No. 453 - 12 - 13. By PUBLIC WORKS. April 15, 2013.**

Your Committee to whom was referred R. O. No. 322-12-13 by the City Clerk submitting a communication from Rev. Barbara Hill, People of Peace and Tom Contrestan, Veterans for Peace, requesting permission to develop a Peace Garden in the grassy triangle bordered by Michigan Ave., Broughton Dr. and 3rd St.; recommends that the document be accepted and placed on file and to approve the request.

***R. C. No. 454 - 12 - 13. By PUBLIC WORKS. April 15, 2013.**

Your Committee to whom was referred the following:

1. R. O. No. 323-12-13 by the City Clerk submitting a communication from Winston & Strawn LLP informing the City that effective December 5, 2012, Veolia ES Solid Waste Midwest, LLC changed its name to Advanced Disposal Services Solid Waste Midwest, LLC;
2. R. O. No. 324-12-13 by the City Clerk submitting a communication from the President of The Lutheran Church of Our Redeemer, stating his concerns about the condition of Wilgus Ave. in the 3000 block due to the large potholes; and
3. R. C. No. 417-12-13 by Public Works regarding the "Release of Liability & Indemnity Agreement" between the City of Sheboygan and the Union Pacific Railroad Co. for the purpose of mowing;

recommends that the documents be placed on file.

***R. C. No. 455 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred R. O. No. 327-12-13 by the City Clerk SUBMITTING A COMMUNICATION FROM Alderperson Matichek providing information with regards to a "four-day work week"; recommends that the document be placed on file.

***R. C. No. 456 - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.**

Your Committee to whom was referred R. O. No. 317-12-13 by the City Clerk submitting a communication from Platinum Communities Golden Harbor regarding an ongoing parking issue in the city-owned alley which they are experiencing at their location at 505 S. Water St.; recommends that the document be placed on file with the expectation that an ordinance will be coming thru from the City Engineer.

***R. C. No. 457 - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.**

Your Committee to whom was referred R. O. No. 321-12-13 by the City Clerk submitting a communication from Don Diener stating his concerns with the intersection of N. 9th St. and Center Ave. stating that people do not stop at the northbound and southbound stop signs and is requesting installation of traffic signals; recommends that the document be placed on file.

***R. C. No. 458 - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.**

Your Committee to whom was referred R. O. No. 315-12-13 by the Building Inspection Department submitting their report for the month of February 2013; recommends that the document be accepted and placed on file.

R. C. No. 459 - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that Taxicab Driver's License #9895 be denied based upon her failure to accurately reveal all relevant convictions on her Taxicab Operator's license application and her record of violations related to the licensed activity.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.

Nays: None.

R. C. No. 460 - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred, pursuant to R. O. No. 287-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the Taxicab Driver's License #9492 be denied based upon his failure to accurately reveal all relevant convictions on his Taxicab Operator's license application, his record of violations related to the licensed activity, and his failure to cooperate with the committee.

On motion by Alderperson VanderWeele and second by Alderperson Matichek, the Report of Committee was accepted and adopted, on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.

Nays: None.

***R. C. No. 461 - 12 - 13. By FINANCE. April 15, 2013.**

Your Committee to whom was referred the following:

1. R. O. No. 312-12-13 by the Purchasing Agent submitting a cost breakdown for the purchase of one (1) 2013 StarCraft 12 + 2 Para-transit vehicle; and
2. Res. No. 170-12-13 by Alderperson Hammond authorizing the appropriate City Officials to enter into a contract for the purchase of one (1) 12 + 2 Passenger Para-Transit Bus;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

R. C. No. 462 - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 171-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish revenue and appropriation for grant from Wisconsin DOT for Regional Bus and establish City of Sheboygan match); recommends that the Resolution be passed.

Was accepted and adopted.

***R. C. No. 463 - 12 - 13. By FINANCE. April 15, 2013.**

Your Committee to whom was referred Res. No. 172-12-13 by Alderperson Hammond authorizing the City of Sheboygan to enter into a contract for software maintenance coverage; recommends that the Resolution be passed.

Was accepted and adopted.

***R. C. No. 464 - 12 - 13. By FINANCE. April 15, 2013.**

Your Committee to whom was referred Res. No. 173-12-13 by Alderperson Hammond authorizing the City of Sheboygan to enter into a contract for buildings and property insurance coverage; recommends that the Resolution be passed.

***R. C. No. 465 - 12 - 13. By FINANCE. April 15, 2013.**

Your Committee to whom was referred the following:

1. R. O. No. 326-12-13 by the Purchasing Agent submitting a cost breakdown for the purchase of equipment necessary to improve live or "real" time broadcasting of public informational programming by WSCS TV; and
2. Res. No. 174-12-13 by Alderperson Hammond authorizing the Purchasing Agent to enter into contract for the purchase of components required to improve the ability of WSCS to broadcast community programming in real time;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

R. C. No. 466 - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 175-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish appropriation for purchase of equipment necessary to improve live or "real time" broadcasting of public informational programming by WSCS TV); recommends that the Resolution be passed.

Was accepted and adopted.

R. C. No. 467 - 12 - 13. By FINANCE. April 15, 2013.

Your Committee to whom was referred Res. No. 176-12-13 by Alderperson Hammond authorizing a transfer of appropriations in the 2013 Budget (establish revenue and appropriation for purchase of helmets with donation from Georgia Pacific Foundation, Inc., and Georgia Pacific Financials); recommends that the Resolution be passed.

Was accepted and adopted.

***R. C. No. 468 - 12 - 13. By PUBLIC PROTECTION AND SAFETY. April 15, 2013.**

Your Committee to whom was referred Res. No. 177-12-13 by Alderperson Van Akkeren authorizing the Department of Public Works to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop; recommends that the Resolution be passed.

***R. C. No. 469 - 12 - 13. By PUBLIC WORKS. April 15, 2013.**

Your Committee to whom was referred the following:

1. R. O. No. 325-12-13 by the Purchasing Agent submitting bids for the 2013 Sidewalk Replacement program; and
2. Res. No. 179-12-13 by Alderperson Heidemann authorizing entering into a contract for the 2013 Concrete Sidewalk Program;

recommends that the Report of Officer be accepted and placed on file and the Resolution be passed.

***R. C. No. 470 - 12 - 13. By PUBLIC WORKS. April 15, 2013.**

Your Committee to whom was referred Res. No. 180-12-13 by Alderperson Heidemann authorizing the City of Sheboygan to enter into a contract for dock repairs at the Harbor Centre Marina; recommends that the Resolution be passed.

***R. C. No. 471 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Gen. Ord. No. 57-12-13 by Alderperson Roeseler amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add/change/delete various positions of the Table of Organization; recommends that the Ordinance be passed.

***R. C. No. 472 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Gen. Ord. No. 58-12-13 by Alderperson Heidemann repealing and recreating Section 2-730 of the Municipal Code relating to the functions and duties of the senior activity center commission; recommends that the Ordinance be passed.

***R. C. No. 473 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Gen. Ord. No. 59-12-13 by Alderperson Kath repealing Article III of Chapter 29 of the 1975 Municipal Code and creating Section 82-2 of the Municipal Code relating to the position of director of human resources and labor relations; recommends that the Ordinance be passed.

***R. C. No. 474 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Gen. Ord. No. 60-12-13 by Alderperson Roeseler repealing and recreating Subsection 2-224(d) of the Municipal Code relating to the terms of appointive officials; recommends that the Ordinance be passed.

***R. C. No. 475 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Charter Ord. No. 61-12-13 by Alderperson Roeseler (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) providing for the appointment of the Finance Director/Treasurer; recommends that the Charter Ordinance be passed.

***R. C. No. 476 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Charter Ord. No. 62-12-13 by Alderperson Roeseler (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) repealing Charter Ord. No. 1-97-98 and creating Chapter

2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor; recommends that the Charter Ordinance be passed.

***R. C. No. 477 - 12 - 13. By SALARIES AND GRIEVANCES. April 15, 2013.**

Your Committee to whom was referred Gen. Ord. No. 63-12-13 by Alderperson Roeseler repealing and recreating Section 86-92 of the Municipal Code relating to the appointment of the director of planning and development; recommends that the Ordinance be passed.

R. C. No. 478 - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred R. O. No. 314-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be referred to Law and Licensing of the new Common Council:

Was referred to the Committee on Law and Licensing of the New Council.

R. C. No. 479 - 12 - 13. By LAW AND LICENSING. April 15, 2013.

Your Committee to whom was referred R. O. No. 303-12-13 by the City Clerk, submitting license applications for the period ending June 30, 2013 and June 30, 2014; recommends that the following license be referred to Law and Licensing of the New Common Council:

Was referred to the Committee on Law and Licensing of the New Council.

R. C. No. 480 - 12 - 13. By PUBLIC WORKS. April 15, 2013.

Your Committee to whom was referred Res. No. 178-12-13 by Alderperson Heidemann authorizing the construction of the federally funded non-motorized traffic calming projects at various locations throughout the City; recommends that the document be referred to Public Works of the new Common Council.

Was referred to the Committee on Public Works of the New Council.

RESOLUTIONS ON SECOND READING

***Res. No. 169 - 12 - 13. By Alderperson Kath. April 4, 2012.**

A RESOLUTION authorizing the taking of 1132 Alabama Ave., a residential property, in lieu of satisfaction of two Community Development Block Grant Housing Rehabilitation loans totaling $18,455.

WHEREAS, the current owners of the property have asked the City to take title to the property to satisfied their existing housing rehabilitation loans on the property.

WHEREAS, the City of Sheboygan Building Inspection Division inspected the property and agrees with transaction; and

WHEREAS, once the City of Sheboygan has title to property, the Department of Planning and Development intends to locate an interested buyer for the property.

RESOLVED: That the Common Council authorizes the Mayor and City Clerk to act on behalf of the City and sign all appropriate documents related to the transfer of the residential property.

***Res. No. 170 – 12 - 13. By Alderperson Hammond. April 3, 2013.**

A RESOLUTION authorizing the appropriate City Officials to enter into a contract for the purchase of One (1) 12 + 2 Passenger Para-Transit Bus.

WHEREAS, Shoreline Metro Connection regularly upgrades its fleet of buses that are specifically tailored to the needs of the elderly and physically handicapped utilizing Federal funding to offset the majority of the cost and;

WHEREAS, Shoreline Metro Connection has included the funds sufficient for the 20% Local match for the purchase of a vehicle in its 2013 Budget and:

WHEREAS, The contract for the purchase of these vehicles is let by the State of Wisconsin, thereby eliminating the need for competitive bidding and allowing waiver of this provision under ordinance #2-338 "The purchasing agent may purchase from or in cooperation with other governmental agencies without competitive bids."

RESOLVED, that appropriate city officials are hereby authorized to enter into a contract with Atlas Bus Sales Inc. for the purchase of (1) Para-transit Bus in the amount of $68,347.50 including license and title, with the understanding that 80% ($54,678.00) will be refunded under the Section 5309 Transportation Grant program.

BE IT FURTHER RESOLVED, that the appropriate City officials are draw funding in the amount of $68,347.50 from Account No. 65193020-641100 as determined by the City Treasurer in payment of same.

Res. No. 171 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing estimated revenue and appropriation for grant from the Wisconsin Department of Transportation for Regional Transit Bus and establish City of Sheboygan match:

FROM	TO	AMOUNT
Transit Fund	Transit Fund	
State Grant	Bus	
65193020-431401	65193020-641100	$54,678
Capital Improvements		
Borrowing		
47293020-641500		$13,670

On motion by Alderperson Hammond and second by Alderperson Carlson, the Resolution was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.

Nays: None.

***Res. No. 172 - 12 - 13. By Alderperson Hammond. April 3, 2013.**

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for software maintenance coverage.

WHEREAS, the Finance Department installed Tyler Technology software for all financial reporting of the City and the agreement requires an annual maintenance contract.

NOW, THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with Tyler Technologies Inc. for providing software maintenance in the amount of $40,000 for the period May 2, 2013 through May 1, 2014.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Information Systems Software Maintenance Account No. 70717100-523122 in payment of same.

***Res. No. 173 - 12 - 13. By Alderperson Hammond. April 3, 2013.**

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for buildings and property insurance coverage.

WHEREAS, City ordinance allows the purchase from or in cooperation with, other governmental agencies without competitive bids, and

WHEREAS, the State of Wisconsin Local Government Property Insurance Fund continues to provide insurance at reasonable rates.

NOW, THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with the Local Government Property Insurance Fund for providing building and property insurance coverage at a cost of $100,839 for the period June 1, 2013 through May 31, 2014.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Prepaid Insurance Account No. 705-155010 in payment of same.

***Res. No. 174 - 12 - 13. By Alderperson Hammond. April 1, 2013.**

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of components required to significantly improve upon the ability of WSCS to broadcast community programming in real time.

WHEREAS: WSCS currently broadcasts programming in both live (real time) formats and taped re-broadcasts and;

WHEREAS: The current infrastructure in place to allow WSCS to professionally broadcast live events of community interest is quite old and is no longer reliable or effective in broadcasting over emerging mediums such as the internet and;

WHEREAS: The City of Sheboygan wishes to keep its citizens informed on local events, make local interest programming available to all and continue to foster transparency in government and;

WHEREAS: WSCS maintains a reserve fund for the purchase of equipment that is needed but not included in the current fiscal budget , and said fund is adequate to cover the anticipated cost of the improvements:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with the appropriate vendors for the purchase of the equipment at a total cost of $21,848.36 utilizing WSCS TV Fund Balance Reserves;

BE IT FURTHER RESOLVED: That the appropriate City officials are authorized to draw on the proper account as determined by the City Treasurer, in payment of same.

Res. No. 175 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:

Establishing appropriation for purchase of equipment necessary to significantly improve live or “real time” broadcasting of public informational programming by WSCS TV:

FROM	TO	AMOUNT
Cable TV Fund	Cable TV Fund	
Unreserved Fund Balance	Audio Visual Equipment	
270-253000	27058110-642400	$21,850

On motion by Alderperson Hammond and second by Alderperson Carlson, the Resolution was passed on call of the roll:
Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.
Nays: None.

Res. No. 176 - 12 - 13. By Alderperson Hammond. April 3, 2013.

A RESOLUTION to authorize a transfer of appropriations in the 2013 Budget.

RESOLVED: That the Finance Director be and is hereby authorized and directed to make the following transfers of appropriations in the 2013 Budget for the purposes of:
Establishing estimated revenue and appropriation for purchase of helmets with donation received from Georgia Pacific Foundation, Inc., and Georgia Pacific Financials:

FROM	TO	AMOUNT
General Fund	General Fund	
Donations Other Equipment		
10122100-467101	10122100-649100	$4,000

On motion by Alderperson Hammond and second by Alderperson Carlson, the Resolution was passed on call of the roll:
Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.
Nays: None.

***Res. No. 177 - 12 - 13. By Alderperson Van Akkeren. April 3, 2013.**

A RESOLUTION authorizing the Department of Public Works to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop with traffic stopping on N. 10th St. for approximately six weeks after which time the Department of Public Works will recommend either making this intersection a permanent two-way stop or have the intersection remain signalized.

RESOLVED: That the Department of Public Works is hereby authorized and directed to temporarily make the intersection of N. 10th St. and Erie Ave. a two-way stop with traffic stopping on N. 10th St.

***Res. No. 179 -12 - 13. By Alderperson Heidemann. April 3, 2013.**

A RESOLUTION authorizing entering into a contract for the 2013 Concrete Sidewalk Program, Bud #2358-13.

RESOLVED: That the Mayor and City Clerk are hereby authorized and directed to enter into contract with Klunck Masonry Inc for the 2013 Concrete Sidewalk Program for the proposed sum of $63,112.50 per their proposal.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized and directed to draw orders on the Capital Projects Fund Account No. 40033190-631300 in payment of same.

***Res. No. 180 - 12 - 13. By Alderperson Heidemann. April 3, 2013.**

A RESOLUTION authorizing the City of Sheboygan to enter into a contract for dock repairs at the Harbor Centre Marina.

WHEREAS, extension damage has occurred to the docks at the Marina, and

WHEREAS, Flotation Docking Systems Inc installed the docks and has satisfactorily performed the maintenance on the docks.

NOW THEREFORE BE IT RESOLVED: That the City of Sheboygan is hereby authorized to enter into contract with the Flotation Docking Systems Inc to replace two dock sections and related winter damage repairs at a cost not to exceed $60,000.

BE IT FURTHER RESOLVED: That the appropriate City officials are hereby authorized to draw orders on the Harbor Centre Marina Winterization Account No. 29037500-543999 in payment of same.

ORDINANCES ON SECOND READING

***Gen. Ord. No. 57 - 12 – 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to add/change/delete various positions of the Table of Organization.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 29-75 of the 1975 Sheboygan Municipal Code entitled, "List of Classes and Class Specifications," is hereby amended in Section A. 3, 4, 5, 6, 6a, 8, 11, City Development, City Clerk's Office, Department of Finance, Information Technology, WSCS, Human Resources, and in Section B. 6, Department of Public Works, Engineering Division as follows:

A. CITY HALL DEPARTMENTS

3. CITY DEVELOPMENT

	Job Code	Grade	NO. of Employees
Add:			
TITLE			
Part-Time City Planning Extra Help (Landscape)	D07320X	04	1
4. CITY CLERK'S OFFICE			
Change Title from Elections Clerk P. T. to Election Specialist		04	2
5. DEPARTMENT OF FINANCE			
Change Title from Confidential Secretary to the Finance Director to Confidential Secretary to the CAO		04	1
6. INFORMATION TECHNOLOGY DEPARTMENT			
Change Title from Programmer Analyst I to Systems Analyst		09	2
Change Title from Programmer/Micro Specialist to PC Specialist		08	1
Change Title from Programmer to Help Desk Specialist		05	1
6. a. WSCS			
Change Title from Cable TV Director to TV Program Director		05	1
Change Title from Cable TV PC to TV Production Coordinator		05	1
8. HUMAN RESOURCES DEPARTMENT			
Change title from Compensation Administrator to Payroll Coordinator		06	1
11. PARKING AND TRANSIT UTILITY			
Change title from Operations Supvr to Operations Supvr/Parking Supv		08	1
Change title from Scheduler Dispatch to MC Scheduler/Dispatch		03	1
Change title from Lead RTC Dispatch/Scheduler to Lead Support		03	1

Delete:

TITLE	Job Code	NO. of Employees
7. MAYOR/COMMON COUNCIL		
Mayoral Administrative Officer	A01102X	1
Administrative Temp, PT Extra Help	A01120X	1
B. DEPARTMENT OF PUBLIC WORKS		
6. Engineering Division		
Engineering Secretary	J08590L	1

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance and attached job descriptions shall be in effect from and after its passage and publication.

***Gen. Ord. No. 58 - 12 - 13. By Alderperson Heidemann. April 3, 2013.**

AN ORDINANCE repealing and recreating Section 2-730 of the Municipal Code relating to the functions and duties of the senior activity center commission.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 2-730 of the Sheboygan Municipal Code entitled "Functions and duties" is hereby repealed and recreated to read as follows:

"Sec. 2-730. *Functions and duties*.

(a) The chief administrative officer in consultation with the senior activity center commission shall establish and direct policy of the multipurpose senior activity center, shall develop a mission statement, shall establish goals, shall be involved in the selection and appointment of a full-time supervisor, shall establish bylaws, subject to common council approval, and shall govern the facilities and activities.

(b) The hours of operation of the senior activity center of Sheboygan shall be from 8:00 a.m. to 4:00 p.m. Monday through Thursday, and on varied evenings, Fridays and weekends as established by the chief administrative officer in consultation with the senior activity center commission, except for city-observed holidays.

(c) The chief administrative officer with input from the senior activity center commission shall direct and supervise the management and operation of the senior activity center in accordance with appropriate city policies and procedures.

(d) The chief administrative officer in consultation with the senior activity center commission shall oversee the budget and financial activities of the senior activity center, subject to common council approval.

(e) The chief administrative officer in consultation with the senior activity center commission shall report to the common council on the status of the management and operation of the senior activity center annually.

(f) To encourage and promote gifts, grants and donations of money and property from all available resources for senior activity center purposes."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

***Gen. Ord. No. 59 - 12 - 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE repealing Article III of Chapter 29 of the 1975 Municipal Code and creating Section 82-2 of the Municipal Code relating to the position of director of human resources and labor relations.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Article III of Chapter 29 of the 1975 Sheboygan Municipal Code is hereby repealed in its entirety.

Section 2. Section 82-2 of the Sheboygan Municipal Code is hereby created to read as follows:

"Sec. 82-2. *Director of human resources and labor relations*.

(a) The position of director of human resources and labor relations is hereby established for the city service.

(b) Appointment. The director of human resources and labor relations shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.

(c) Duties and powers.

(1) The director shall be responsible for labor contract negotiations, administration of the employee benefit and salary plans, and related work. The director shall make recommendations regarding reorganization and personnel policies to the salaries and grievances committee.

(2) The director shall be the official upon or with whom all personnel-related notices, requests for hearings, complaints, or other official documents shall be served or filed, except those complaints, notices or other official documents which are prescribed by law to be served upon other city officials.

(3) The director shall have access to all necessary records and papers, the examination of which will aid in the disposition of said complaints and notices and in the discharge of the director's duties.

(4) The director shall be responsible for such other policies, rules and regulations not inconsistent with this chapter and other personnel-related ordinances as the director deems necessary for its enforcement and administration.

(5) The director shall be the administrative officer of the civil service system. The director shall render such additional services in connection with the civil service system or may be requested by the chief administrative officer and common council.

(6) The director shall have charge of recruitment, applications for employment, and the examination of applicants for positions, and shall be the custodian of the personnel records."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

***Gen. Ord. No. 60 - 12 - 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE repealing and recreating Subsection 2-224(d) of the Municipal Code relating to the terms of appointive officials.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection 2-224(d) of the Sheboygan Municipal Code entitled "Appointive officials" is hereby repealed and recreated to read as follows:

"Sec. 2-224. *Terms*.

. . .

(d) Appointive officials. All appointive officials, except as otherwise provided, shall be appointed at-will, removable by the appointing authority at pleasure."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

***Charter Ord. No. 61 - 12 - 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) providing for the appointment of the Finance Director/Treasurer.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection 2-937(a) of the Sheboygan Municipal Code entitled "Appointment and term" is hereby repealed and recreated to read as follows:

"Sec. 2-937. *Finance director/treasurer.*

(a) Appointment. The finance director/treasurer shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after September 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 3. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition shall be filed as provided in sec. 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

***Charter Ord. No. 62 - 12 - 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE (being subject to the home rule provisions of sec. 66.0101 of the Wisconsin Statutes) repealing Charter Ord. No. 1-97-98 and creating Chapter 2, Article IV, Division 4 of the Municipal Code providing for the appointment of the city assessor.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Charter Ordinance No. 1-97-98, providing for the appointment of the city assessor under secs. 62.09(3)(b)2 and 5 of the Wisconsin Statutes, is hereby repealed.

Section 2. Division 4 of Article IV of Chapter 2 of the Sheboygan Municipal Code is hereby created to read as follows:

"**Chapter 2 - ADMINISTRATION**

. . .

ARTICLE IV. DEPARTMENTS

. . .

DIVISION 4. CITY ASSESSOR

Sec. 2-415. City assessor.

(a) Appointment. The City assessor shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after September 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission.

(b) Qualifications. No person may assume the office of City assessor unless certified by the State of Wisconsin department of revenue pursuant to sec. 73.09 of the Wisconsin Statutes as qualified to perform the functions of the office of assessor."

Section 3. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict.

Section 4. This is a charter ordinance and shall take effect sixty (60) days after its passage and publication, unless within such sixty (60) days after its passage and publication a referendum petition shall be filed as provided in sec. 66.0101 of the Wisconsin Statutes, in which event this ordinance shall not take effect until it shall have been submitted to a referendum of the electors and approved by a majority of the electors voting thereon.

***Gen. Ord. No. 63 – 12 - 13. By Alderperson Roeseler. April 3, 2013.**

AN ORDINANCE repealing and recreating Section 86-92 of the Municipal Code relating to the appointment of the director of planning and development.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Section 86-92 of the Sheboygan Municipal Code entitled "Appointment and term" is hereby repealed and recreated to read as follows:

"Sec. 86-92. *Appointment.*

The director of planning and development shall be appointed by the common council based on the recommendation of the chief administrative officer and the mayor. The appointment shall be an at-will appointment, removable by the appointing authority at pleasure. Effective for appointments made on and after August 1, 2013, the common council shall appoint based on the recommendation of the chief administrative officer and the mayor from a list of qualified candidates provided by the civil service commission."

Section 2. All ordinances or parts thereof in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

ORDINANCES INTRODUCED

Gen. Ord. No. 64 – 12 - 13. By Alderpersons Lessard, Carlson, Van Akkeren and Heidemann. April 15, 2013.

AN ORDINANCE repealing and recreating Subsection 26-1008(i) of the Municipal Code relating to clearwater compliance inspection fees so as to provide for a waiver of the fee under certain circumstances.

Was referred to the Committee on Public Protection and Safety for the New Council.

Gen. Ord. No. 65 – 12 – 13. By Alderperson VanderWeele. April 15, 2013.

AN ORDINANCE amending Section 29-75 of the 1975 Sheboygan Municipal Code so as to as to delete the current Part-Time Crafts Coordinator and create the job description of Part-Time Activity Coordinator/Volunteer Manager in the Senior Activity Center for the City of Sheboygan.

Was referred to the Committee on Salaries and Grievances of the New Council.

Gen. Ord. No. 66 - 12 - 13. By Alderperson VanderWeele. April 15, 2013.

AN ORDINANCE creating Section 2-415 of the Municipal Code relating to the position of director of information technology.

Was referred to the Committee on Salaries and Grievances of the New Council.

MATTERS LAID OVER

Gen. Ord. No. 56 – 12 – 13. By Alderpersons Roeseler, Kath and VanderWeele. April 3, 2013.

AN ORDINANCE repealing and recreating Subsection 29-3(a) of the 1975 Municipal Code relating to residency for appointed department heads and members of boards or commissions.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. Subsection (a) of 29-3 of the 1975 Sheboygan Municipal Code entitled, "Residency Requirement", is hereby repealed and recreated to read as follows:

"Sec. 29-3. Residency Requirement.

(a) All appointed department heads and members of boards or commissions shall be residents of the City of Sheboygan and maintain residency in the City of Sheboygan while under the employment or service of the City. Appointed department heads shall be residents of the City of Sheboygan within six (6) months of the date of their hiring. For purpose of this Section, the term appointed department head shall be defined to mean those department heads, appointed by the Common Council based on the recommendation of the Mayor and Chief Administrative Officer, as well as the Police Chief and Fire Chief appointed by the Police and Fire Commission. In the event that any such department head and member of a board or commission does not meet the foregoing requirement, his/her office or position shall be automatically forthwith vacated and such vacancy shall be filled in the manner prescribed by law or ordinance; provided, however that the common council, in its discretion, may authorize by resolution ninety (90) day extensions of said requirement for an individual upon a showing of hardship."

Section 2. All ordinances, or parts thereof, in conflict with the provision of this ordinance are hereby repealed to the extent of such conflict, and this ordinance shall be in effect from and after its passage and publication.

On motion by Alderperson Roeseler and second by Alderperson Hammond, the Ordinance was passed on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.

Nays: None.

MAYOR'S ANNOUNCEMENTS

There being no further business, on motion by Alderperson Hammond and second by Alderperson Carlson, the meeting was then adjourned on call of the roll:

Ayes: Belanger, Bohren, Carlson, Dekker, Hammond, Heidemann, Kath, Lessard, Lewandoske, Matichek, Roeseler, Van Akkeren, VanderWeele, Versey, Wangemann - 15.

Nays: None.

Mayor

City Clerk

1) 1.1 April 15, 2013 ROLL CALL

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

2) 1.3 APPROVAL OF MINUTES

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

3) 1.4 RESIGNATION - BOARD OF REVIEW MEMBER

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		

Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

4) 2.1 Hearing

Last Name	**First Name**	**Yes**	**No**	**Abstain**
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

5) Consent Agenda 3.1 thru 3.28

Last Name	**First Name**	**Yes**	**No**	**Abstain**
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			

Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weel	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

6) 5.1 exclude 3610 N. 8th and 721 Eisner Ave. amend

Last Name	First Name	Yes	No	Abstain
Belanger	John		1	
Bohren	Jim		1	
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie		1	
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin		1	
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weel	Jodi	1		
Versey	Scott		1	
Wangemann	William	1		
		10	**5**	**0**

7) 5.1 RESOLUTIONS MOTION TO PASS RESOLUTION as amende

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy		1	
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie		1	

Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott		1	
Wangemann	William	1		
		12	**3**	**0**

8) 6.1 REPORTS OF COMMITTEE Motion to accept and adopt

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

9) 6.2 REPORTS OF COMMITTEE Motion to accept and adopt

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		

Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weel	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

10) 6.3 REPORTS OF COMMITTEE Motion to accept and adopt ar

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weel	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**

11) 6.4 REPORTS OF COMMITTEE Motion to accept and adopt ar

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weel	Jodi	1		

Versey	Scott	1		
Wangemann	William	1		
		15	0	0

12) 6.5 REPORT OF COMMITTEE MOTION TO ACCEPT AND ADO

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	0	0

13) 8.1 MATTERS LAID OVER PASS ORDINANCE

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	0	0

14) 9.1 MOTION TO ADJOURN

Last Name	First Name	Yes	No	Abstain
Belanger	John	1		
Bohren	Jim	1		
Carlson	Darryl	1		
Dekker	Jeremy	1		
Donohue	Mary Lynne			
Hammond	Don	1		
Heidemann	Joseph	1		
Kath	Julie	1		
Lessard	Susan	1		
Lewandoske	Scott	1		
Matichek	Kevin	1		
Roeseler	Cory	1		
Van Akkeren	David	1		
Vander Weele	Jodi	1		
Versey	Scott	1		
Wangemann	William	1		
		15	**0**	**0**