

**\*\*\*ATTACHMENTS\*\*\***



8 0 6 6 9 6 4  
Tx:4034487

**EASEMENT**

THIS INDENTURE, made this 13 day of April, 2012, by and between Lee Brockman and Susan Brockman, husband and wife and as joint tenants, residing at 3226 S. 11<sup>th</sup> Street, Sheboygan, Wisconsin, "GRANTOR," and the City of Sheboygan, a Municipal Corporation of the State of Wisconsin, "GRANTEE";

1944836  
SHEBOYGAN COUNTY, WI  
RECORDED ON  
05/14/2012 11:15 AM  
ELLEN R. SCHLEICHER  
REGISTER OF DEEDS  
RECORDING FEE: 30.00  
EXEMPTION #  
Cashier ID: 2  
PAGES: 2

Return To:  
City Attorney  
828 Center Avenue, Suite 304  
Sheboygan WI 53081

59281309130  
Tax Parcel No.

**WITNESSETH:**

KNOW ALL MEN BY THESE PRESENTS, that the said GRANTOR, in consideration of the sum of one (\$1.00) dollar and other valuable consideration in hand paid by said GRANTEE, receipt whereof is hereby confessed and acknowledged, and the covenants hereinafter contained, hereby grants a permanent easement to GRANTEE for municipal purposes, to construct and maintain a mini-storm sewer in, under, and along the west (10') feet of the following described property:

The south (50') feet of Lot five (5)), Block three (3), Edgeview Subd. in the City of Sheboygan according to the recorded plat thereof.

The GRANTOR further grants unto the GRANTEE, its successors and assigns, the right, privilege and easement to enter on said premises for the purposes of laying, patrolling, maintaining, cleaning, repairing and renewing said mini-storm sewer.

GRANTEE shall not specially assess GRANTOR for the mini-storm sewer construction. However, GRANTOR acknowledges and agrees that no site restoration is to be provided by GRANTEE in connection with construction of the mini-storm sewer.

The covenants herein contained shall be binding upon the parties hereto and their successors and assigns.

IN WITNESS WHEREOF, the GRANTOR, has caused the execution of this document on this 13 day of April, 2012.

Lee Brockman  
Lee Brockman  
(Sign in the presence of a Notary Public)

Susan Brockman  
Susan Brockman  
(Sign in the presence of a Notary Public)

STATE OF WISCONSIN )  
 ) §  
SHEBOYGAN COUNTY )

Personally came before me, this 13 day of April, 2012, Lee Brockman and Susan Brockman, to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

Wendy J. Girard  
Wendy J. Girard  
Notary Public-Sheboygan County  
My commission expires 12-20-2015

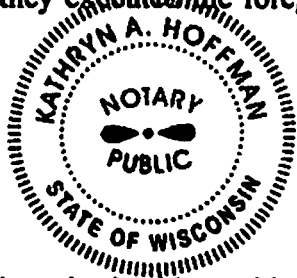
ACCEPTED BY: CITY OF SHEBOYGAN

BY: Terry Van Akkeren  
Terry Van Akkeren  
Mayor

ATTEST: Susan Richards  
Susan Richards  
City Clerk

STATE OF WISCONSIN )  
 ) §  
SHEBOYGAN COUNTY )

Personally came before me, this 9th day of May, 2012, Terry Van Akkeren, Mayor, and Susan Richards, City Clerk, of the above-named municipal corporation, to me known to be such Mayor and City Clerk of said corporation, and acknowledged that they executed the foregoing instrument as such officers of said corporation, by its authority.



Kathryn A. Hoffman  
Kathryn A. Hoffman  
Notary Public-Sheboygan County  
My commission expires 2-2-14

Acceptance is authorized by and in accordance with Res. No. 192-11-12.

This instrument drafted by:

Stephen G. McLean  
Wisconsin State Bar No. 01011662

**VI**

6.2

R. C. No. 394 - 11 - 12. By LAW AND LICENSING. April 16, 2012.

Your Committee to whom was referred R. O. No. 86-11-12 by the City Clerk, submitting license applications for the period ending June 30, 2012 and June 30, 2013; recommends that Taxicab Driver's License #9163 be referred to the Law and Licensing Committee of the new Common Council.

~~Ref  
new CC~~  
Me

Julie Kath  
[Signature]

\_\_\_\_\_  
\_\_\_\_\_

Committee.

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

IV

986

# II

## Other Matters

### 6-43

R. O. No. 86 - 11 - 12. By CITY CLERK. June 20, 2011.

Submitting various license applications for the period ending June 30, 2012 and June 30, 2013.

*Law + Lic.*  
 7/15/11 - grant all lic. except hold  
 VIP Tap, Noemi Loya, 4th St. Tap, Union  
 Schroeder, Britzmaier, Hephner, Jackson, Apting, Patriot Park  
 Klein, M. Jackson, Anderson, Patriot Park  
 7/18/11 - file VIP, hold Patriot, deny  
 Schroeder, Apting, hold Hephner,  
 Loya, grant Schroeder, Klein Jackson  
 8/15/11 - Hold Loya, deny  
 file Hephner, deny  
 Jackson, Jackson, Patriot Park  
 grant Klein  
 4/16/12 - refer to  
 hold Loya  
 K.L. of new cc.

CHANGE OF PREMISE (PERMANENT)

| No.  | Name          | Address   |
|------|---------------|---|
| 1252 | Peteks Tavern | 2702 S. 8 <sup>th</sup> St. - change to include the New deck. |

"CLASS B" LIQUOR LICENSE (NEW) (June 30, 2012)

| No.  | Name                       | Address                    |
|------|----------------------------|----------------------------|
| 2840 | 4 <sup>th</sup> Street Tap | 520 N. 4 <sup>th</sup> St. |

"CLASS B" LIQUOR LICENSE (Renewal) (June 30, 2012)

| No.  | Name          | Address         |
|------|---------------|-----------------|
| 2774 | Union Ave Tap | 1401 Union Ave. |

BEVERAGE OPERATOR'S LICENSE-NEW (June 30, 2013)

| No.  | Name                   | Address                                 |
|------|------------------------|---|
| 5191 | Barbeau, Tiffany M.    | 1023 Bell Ave.                          |
| 2528 | Behnke, Pamela M.      | 1410 N. 27 <sup>th</sup> St.            |
| 6116 | Gritzmacher, Kylene A. | 1419A Alabama Ave.                      |
| 9148 | Hephner, Christina M.  | 907 Tyler Rd., Howards Grove            |
| 9157 | Jackson, Martinez L.   | 1393 Kings Ct.                          |
| 9159 | Jeske, Katherine M.    | W2927 Clearview Rd., Sheboygan Falls    |
| 9162 | Lemire, Michael E.P.   | 309 Park Ave.                           |
| 9164 | Lira, Danielle F.      | 1034 Bluff Ave.                         |
| 9153 | Mareno, Abigail        | 906 N. 17 <sup>th</sup> St.             |
| 9149 | Muecke, Nicole M.      | 640 Mark Ave., Sheboygan Falls          |
| 8130 | Oskey, Leslie          | 1423A Bluff Ave.                        |
| 9156 | Schroeder, Robert L.   | 1712 N. 18 <sup>th</sup> St.            |
| 9158 | Schroeter, Eric S.     | 5430 Moenning Rd.                       |
| 9161 | Serketich, John E.     | 3919 medocino Ln., #208, Town/Sheboygan |
| 9155 | Soyring, Ashley E.     | 822 N. Evans St.                        |
| 7265 | Wagner, Elizabeth      | 1920 Cooper Ave.                        |

9160 Westphal, Jack E.

1317 N. 3<sup>rd</sup> St.

BEVERAGE OPERATOR'S LICENSE-RENEWAL (June 30, 2013)

| <u>No.</u> | <u>Name</u>           | <u>Address</u>                        |
|------------|-----------------------|---------------------------------------|
| 7767       | Albrecht, Chris S.    | 1615 Tennis Ln.                       |
| 5511       | Anderson, Maureen     | 1001 Green Acres Dr., Sheboygan Falls |
| 5585       | Arentsen, Jon M.      | N1457 Sauk Trail Rd., Oostburg        |
| 4736       | Bartlow, Keli M.      | 1812 S. 13 <sup>th</sup> St.          |
| 8236       | Batt, Jason F.        | 722 Spring Ave.                       |
| 7553       | Beckman, Ki JL        | 1424 N. 11 <sup>th</sup> St.          |
| 4777       | Beeck, Jerome E.      | N7437 Lake Terrace Dr., Plymouth      |
| 8495       | Beinemann, Jesse P.   | 2840 Cty Trk B                        |
| 6945       | Benitez, Jackie R.    | 818 Whitcomb Ave.                     |
| 6839       | Berlin, Jamie S.      | 3802 S. 10 <sup>th</sup> St.          |
| 6224       | Bloedorn, Kim M.      | 1916 N. 7 <sup>th</sup> St.           |
| 6818       | Boldt, Candice M.     | 1518 S. 9 <sup>th</sup> St.           |
| 8414       | Burg, Eldon E.        | 406 Clement Ave.                      |
| 4770       | Butzen, Karen K.      | 1511 St. Clair Ave.                   |
| 2440       | Butzen, Martha Jo     | 685 E. Washington Ave., Cleveland     |
| 8513       | Champeau, Brian O.    | 1331 New York Ave.                    |
| 5240       | Coenen, Michael F.    | 2515 N. 26 <sup>th</sup> St.          |
| 7860       | Dassow, Michelle L.   | 319 Elm St., Sheboygan Falls          |
| 7020       | Dawson, Elizabeth M.  | 1220A Alabama Ave.                    |
| 6168       | Dodge, Barbara A.     | 1319A Oakland Ave.                    |
| 2377       | Fischer, Donna S.     | 1824 N. 27 <sup>th</sup> Pl.          |
| 7588       | Frank, Jesse J.       | 2218 Indiana Ave.                     |
| 4936       | Hartman, Gary C.      | 79 Oak St., Sheboygan Falls           |
| 1575       | Jones Jr., Floyd D.   | 1310 Badger Rd., Howards Grove        |
| 7812       | Knaus, Diane K.       | 2311 Sunflower Ave.                   |
| 1681       | Krajniak, Melody A.   | 1332 N. 15 <sup>th</sup> St.          |
| 8555       | Krueger, Rose M.      | 1519 Cambridge Ave.                   |
| 7691       | Kussard, Denise M.    | 303 W. Coventry Ct., #103, Glendale   |
| 8250       | Lehmann, Kimberly A.  | 1042 Redwood Ct., Sheboygan Falls     |
| 8240       | Ludwig, Malyssa A.    | 412 Michigan Ave.                     |
| 7669       | Maki, Kristi C.       | 507 Western Ave., Sheboygan Falls     |
| 3291       | Mallmann, Louis L.    | 2631 N. 29 <sup>th</sup> St.          |
| 8342       | Martinex, Trine       | N342 Hwy LL, Cedar Grove              |
| 7026       | Messner, Cleo         | 926 Bell Ave.                         |
| 7017       | Messner, Jerry N.     | 926 Bell Ave.                         |
| 6011       | Nennig, David M.      | 1559 N. 15 <sup>th</sup> St.          |
| 6278       | Pantel, Melinda M.    | 1906A S. 12 <sup>th</sup> St.         |
| 8218       | Pasterski, Kristin A. | 3220 S. 18 <sup>th</sup> St.          |
| 8326       | Payne, Michael D.     | 431 Schwartz St., Plymouth            |
| 5952       | Perronne, Shannon J.  | 715 S. Wisconsin Dr., Howards Grove   |
| 6184       | Pfeifer, Katherine A. | 706 Oriole Ln., Howards Grove         |
| 4694       | Roe, Richard P.       | 1420 Nevada Ct.                       |
| 6693       | Sprecher, Kara D.     | 514 N. 27 <sup>th</sup> St.           |
| 6350       | Steinberg, Scott L.   | 724 Broughton Dr.                     |

|                            |                              |
|----------------------------|------------------------------|
| 7520 Steiner, Laura L.     | 922 Georgia Ave.             |
| 6782 Tadych, Joanne M.     | 1323 Superior Ave.           |
| 8491 Tiegs, Dennis D.      | 424 Elm Ave., Hawkins        |
| 7639 Vreeke, Bruce L.      | N6307 Woodland Meadows Dr.   |
| 3089 Walker, Elizabeth Ann | 612 Superior Ave.            |
| 6939 Willis, Michael J.    | 3232 N. 28 <sup>th</sup> St. |
| 7580 Willis, Rita A.       | 126 Lake Ct.                 |

TAXICAB BUSINESS LICENSE (June 30, 2012)

| <u>No.</u> | <u>Name</u>  | <u>Address</u> |
|------------|--------------|----------------|
| 2839       | VIP Taxi LLC | 1535 John Ct.  |

TAXICAB DRIVER LICENSE APPLICATION-NEW (June 30, 2012)

| <u>No.</u> | <u>Name</u>          | <u>Address</u>               |
|------------|----------------------|------------------------------|
| 5787       | Anderson, Tanya J.   | 3431 N. 10 <sup>th</sup> St. |
| 9141       | Apuzzo, Troy W.      | 1420 Superior Ave.           |
| 9165       | Klein, Jeffrey E.    | 1436 Illinois Ave.           |
| 9157       | Jackson, Martinez L. | 1393 Kings Ct.               |
| 9163       | Loya, Noemy          | 4439 Lilac Ct., #X211        |

TAXICAB DRIVER LICENSE APPLICATION-NEW (June 30, 2012)

| <u>No.</u> | <u>Name</u>           | <u>Address</u>               |
|------------|-----------------------|------------------------------|
| 1088       | Blanke, David E.      | 3615 S. Business Dr., #39    |
| 8429       | Escobar, Panfilo      | 1516A Colorado Ct.           |
| 8112       | Gohr, Trevor M.       | 4213 Autumn Ct.              |
| 9012       | Hollerup, Tym P.      | 1923A N. 7 <sup>th</sup> St. |
| 8938       | Sandoval, Juan Carlos | 1108 Lincoln Ave., Apt. A    |
| 9168       | Veldbloom, Garrett J. | W1733 Garton Rd.             |

PAWNBROKER LICENSE (December 31, 2011)

| <u>No.</u> | <u>Name</u>         | <u>Address</u>             |
|------------|---------------------|----------------------------|
| 2832       | Patriot Pawn & Loan | 510 N. 8 <sup>th</sup> St. |

II

Other Matters

6.3

R. O. No. 51 - 12 - 13. By CITY CLERK. June 4, 2012.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

*Law & Lic  
6/18/12 - grant all licenses  
except Grill (Dietz) Mike's Wilson Ave  
7/2/12 - grant Dietz*

*Susan Richards*  
City Clerk

"CLASS A" LIQUOR LICENSE (June 30, 2013) RENEWAL

| <u>No.</u> | <u>Name</u>    | <u>Address</u>       |
|------------|----------------|----------------------|
| 2765       | Jakes Liquor I | 2019 S. Business Dr. |

"CLASS B" LIQUOR LICENSE (June 30, 2013) RENEWAL

| <u>No.</u> | <u>Name</u>                  | <u>Address</u>               |
|------------|------------------------------|------------------------------|
| 1005       | Al & Al's Bar & Grill        | 1502 S. 12 <sup>th</sup> St. |
| 2880       | Anglers Avenue Pub & Grill   | 518 South Pier Dr.           |
| 2351       | Ashleys Bar & Grill          | 1034 Michigan Ave.           |
| 2805       | Blue Harbor Resort I         | 725 Blue Harbor Dr.          |
| 1035       | Blue Lite, The               | 1029 N. 8 <sup>th</sup> St.  |
| 2381       | Bourbon Street Pub & Grill   | 1536 Indiana Ave.            |
| 1419       | Bunker, The                  | 1138 Union Ave.              |
| 1067       | Citystreets Riverside        | 712 Riverfront Dr.           |
| 2593       | Classics                     | 2123 N. 15 <sup>th</sup> St. |
| 1089       | Daves Whos Inn               | 835 Indiana Ave.             |
| 1092       | Diamond Daves Taco Co.       | 3347 Kohler Memorial Dr.     |
| 1101       | Dougs Skiper Inn             | 808 Broadway                 |
| 2373       | Duke of Devon, The           | 739 Riverfront Dr.           |
| 2121       | El Camino                    | 823 Michigan Ave.            |
| 2584       | Guadalajara Mexican Rest.    | 1129 S. 8 <sup>th</sup> St.  |
| 2386       | Harmony Bar I                | 1336 Niagara Ave.            |
| 1734       | Holiday Inn- Express         | 3823 Germaine Ave.           |
| 1926       | Il Ritrovo                   | 515 S. 8 <sup>th</sup> St.   |
| 2726       | JMKA                         | 608 New York Ave.            |
| 1810       | Jakums                       | 2601 N. 15 <sup>th</sup> St. |
| 1795       | Luigis Italian Rest.         | 2910 Kohler Memorial Dr.     |
| 2740       | Mannings Irish Pub I         | 3015 N. 15 <sup>th</sup> St. |
| 1936       | Margaux                      | 821 N. 8 <sup>th</sup> St.   |
| 2758       | Mikes Wilson Ave Bar & Grill | 840 Wilson Ave.              |
| 2301       | Mojo                         | 1235 Pennsylvania Ave.       |
| 1233       | Mucky Duck Shanty            | 701 Riverfront Dr.           |
| 2850       | N Z's Bar & Grill            | 1022 Michigan Ave.           |
| 2502       | Nine 21 Bar & Grill          | 1501 S. 8 <sup>th</sup> St.  |

8.2

21

Charles F. Lewis

|                                    |                              |
|------------------------------------|------------------------------|
| 1699 On the House                  | 1153 High Ave.               |
| 2563 Penn Ave Pub II               | 827 Pennsylvania Ave.        |
| 1252 Peteks Tavern                 | 2702 S. 8 <sup>th</sup> St.  |
| 2789 Poseidons                     | 434 Pennsylvania Ave.        |
| 1925 Screammers                    | 2201 N. 15 <sup>th</sup> St. |
| 1286 Sheb. Riverside Boat Club     | 1228A Wisconsin Ave.         |
| 2030 Speakeasy, The                | 1002 Michigan Ave.           |
| 2556 Spot Bar & Grill, The         | 1515 New Jersey Ave.         |
| 2142 Talk of the Town              | 3023 N. 15 <sup>th</sup> St. |
| 1397 Tappers Bar & Grill           | 1702 S. 17 <sup>th</sup> St. |
| 2566 That Place on 8 <sup>th</sup> | 1432 S. 8 <sup>th</sup> St.  |
| 2466 Tipo Too                      | 2607 Superior Ave.           |
| 1412 Trattoria Stefano             | 522 S. 8 <sup>th</sup> St.   |
| 2427 Urbane                        | 1231 N. 8 <sup>th</sup> St.  |
| 2513 Vreekes Tavern I              | 935 Michigan Ave.            |
| 1764 Water Street Pub              | 931 N. 12 <sup>th</sup> St.  |
| 2029 Weill Center                  | 826 N. 8 <sup>th</sup> St.   |
| 2760 Weimann's Sport Center        | 4604 S. Business Dr.         |
| 2100 Whats Up                      | 1635 Michigan Ave.           |
| 1693 Zieggys II                    | 933 Indiana Ave.             |

CLASS "B" FERMENTED MALT BEVERAGE LICENSE (June 30, 2013) RENEWAL

| <u>No.</u> | <u>Name</u>                  | <u>Address</u>               |
|------------|------------------------------|------------------------------|
| 2409       | Americinn                    | 3664 S. Taylor Dr.           |
| 2711       | Anglers Avenue Bait & Tackle | 510 South Pier Dr.           |
| 2299       | Chinatown Kitchen            | 1107 N. 8 <sup>th</sup> St.  |
| 2706       | Fayes Pizza                  | 1821 Calumet Dr.             |
| 2712       | Joses                        | 1332 S. 13 <sup>th</sup> St. |
| 2445       | La Conquistadora LLC I       | 1218 Indiana Ave.            |
| 2339       | Toy's Thai Laos Rest.        | 1229 N. 8 <sup>th</sup> St.  |

CLASS "C" WINE LIQUOR LICENSE (June 30, 2013) RENEWAL

| <u>No.</u> | <u>Name</u> | <u>Address</u>     |
|------------|-------------|--------------------|
| 2409       | Americinn   | 3664 S. Taylor Dr. |
| 2706       | Fayes Pizza | 1821 Calumet Dr.   |

CLASS "A" FERMENTED MALT BEVERAGE LICENSE (June 30, 2013) NEW

| <u>No.</u> | <u>Name</u>              | <u>Address</u>     |
|------------|--------------------------|--------------------|
| 2900       | Super Ahorros La Jarocha | 1125 Michigan Ave. |

CLASS "A" FERMENTED MALT BEVERAGE LICENSE (June 30, 2013) RENEWAL

| <u>No.</u> | <u>Name</u> | <u>Address</u> |
|------------|-------------|----------------|
|------------|-------------|----------------|

|                            |                              |
|----------------------------|------------------------------|
| 2209 Aldi #94              | 919 S. Taylor Dr.            |
| 2519 Northside Clark       | 2709 N. 15 <sup>th</sup> St. |
| 2710 Pig Stop II, The      | 2917 N. 15 <sup>th</sup> St. |
| 1406 Tidy Car of Sheboygan | 810 N. 14 <sup>th</sup> St.  |
| 1424 Walgreens #06097      | 3320 S. Business Dr.         |
| 2088 Walgreens #6570       | 1029 N. 14 <sup>th</sup> St. |
| 2601 Walgreens #12020      | 2702 Calumet Dr.             |

TAXICAB BUSINESS LICENSE (RENEW) (April 14, 2013)

| <u>No.</u> | <u>Name</u>     | <u>Address</u>     |
|------------|-----------------|--------------------|
| 1911       | Wheelchair Taxi | 2516 Superior Ave. |

Report No: BI245B

Building Inspection Department  
Housing Inspection Activity Report  
For: 2012

As Of: 06/20/2012  
15:39:17

|           | Number<br>Of<br>Inspection<br>Requests | Number Of<br>Requests<br>Not Yet<br>Inspected | Number Of<br>Inspections<br>With No<br>Violations | Number Of<br>Inspections<br>With<br>Violations | Total<br>Number Of<br>Violations | Average<br>Number Of<br>Violations | Number Of<br>Violations<br>Fixed | Number Of<br>Violations<br>In Process | Number Of<br>Citations<br>Issued |
|-----------|--|---|---|--|----------------------------------|------------------------------------|----------------------------------|---------------------------------------|----------------------------------|
| January   | 20                                     | 0   | 0   | 18   | 47                               | 2.61                               | 35                               | 3                                     | 16                               |
| February  | 192                                    | 0   | 1   | 192  | 237                              | 1.23                               | 60                               | 10                                    | 5                                |
| March     | 277                                    | 0   | 10  | 267  | 388                              | 1.45                               | 117                              | 2                                     | 28                               |
| April     | 108                                    | 0   | 15  | 88   | 141                              | 1.60                               | 70                               | 23                                    | 20                               |
| May       | 24                                     | 0   | 2   | 27   | 53                               | 1.96                               | 122                              | 55                                    | 9                                |
| June      | 31                                     | 0   | 0   | 31   | 55                               | 1.77                               | 153                              | 139                                   | 43                               |
| July      | 0                                      | 0   | 0   | 0  | 0                                | .00                                | 3                                | 285                                   | 0                                |
| August    | 1                                      | 0   | 0   | 0  | 0                                | .00                                | 0                                | 72                                    | 0                                |
| September | 0                                      | 0   | 0   | 0  | 0                                | .00                                | 0                                | 7                                     | 0                                |
| October   | 0                                      | 0   | 0   | 0  | 0                                | .00                                | 0                                | 2                                     | 0                                |
| November  | 0                                      | 0   | 0   | 0  | 0                                | .00                                | 0                                | 0                                     | 0                                |
| December  | 0                                      | 0   | 0   | 0  | 0                                | .00                                | 0                                | 0                                     | 0                                |
| TOTAL     | 653                                    | 0   | 28  | 623  | 921                              | 1.48                               | 560                              | 598                                   | 121                              |

Number of Inspections Open: 330

Number of Inspections Closed: 323

Report No: BI245B

Building Inspection Department  
Housing Inspection Activity Report  
For: 2011

As Of: 06/20/2012  
15:39:17

|           | Number<br>Of<br>Inspection<br>Requests | Number Of<br>Requests<br>Not Yet<br>Inspected | Number Of<br>Inspections<br>With No<br>Violations | Number Of<br>Inspections<br>With<br>Violations | Total<br>Number Of<br>Violations | Average<br>Number Of<br>Violations | Number Of<br>Violations<br>Fixed | Number Of<br>Violations<br>In Process | Number Of<br>Citations<br>Issued |
|-----------|--|---|---|--|----------------------------------|------------------------------------|----------------------------------|---------------------------------------|----------------------------------|
| January   | 14                                     | 0   | 1   | 15   | 22                               | 1.47                               | 1                                | 0                                     | 0                                |
| February  | 13                                     | 0   | 0   | 13   | 19                               | 1.46                               | 3                                | 0                                     | 1                                |
| March     | 25                                     | 0   | 2   | 23   | 39                               | 1.70                               | 16                               | 0                                     | 2                                |
| April     | 53                                     | 0   | 2   | 16   | 24                               | 1.50                               | 2                                | 2                                     | 0                                |
| May       | 36                                     | 0   | 1   | 40   | 65                               | 1.63                               | 22                               | 0                                     | 7                                |
| June      | 30                                     | 0   | 0   | 32   | 60                               | 1.88                               | 25                               | 11                                    | 10                               |
| July      | 37                                     | 1   | 1   | 37   | 62                               | 1.68                               | 13                               | 6                                     | 5                                |
| August    | 12                                     | 0   | 1   | 14   | 20                               | 1.43                               | 32                               | 10                                    | 0                                |
| September | 18                                     | 0   | 1   | 19   | 41                               | 2.16                               | 17                               | 2                                     | 12                               |
| October   | 93                                     | 0   | 26  | 88   | 146                              | 1.66                               | 7                                | 4                                     | 3                                |
| November  | 30                                     | 3   | 1   | 26   | 37                               | 1.42                               | 99                               | 15                                    | 12                               |
| December  | 13                                     | 0   | 0   | 14   | 17                               | 1.21                               | 25                               | 2                                     | 2                                |
| TOTAL     | 374                                    | 4   | 36  | 337  | 552                              | 1.64                               | 262                              | 52                                    | 54                               |

Number of Inspections Open: 95

Number of Inspections Closed: 279

## **Communication to Sheboygan Common Council**

**Subject:** Reduction of Common Council members from 16 to 8

It is my opinion that the current make up of the Sheboygan Common Council is unnecessarily large. As a governing body we are asking Department heads to make cuts and do more with less. We are striving for each department to use best practices and to be good stewards of the tax dollars that are allocated to them. I believe that we must look at ourselves and ask if we are using best practices and governing in the most efficient and cost effective manner. I do not believe that we need 2 members from each district. I would like to propose a single representative for each district. I would recommend the following procedures to obtain the goal of 8 Aldermen or Alderwomen.

**2013 Aldermanic Elections:** The 8 Aldermanic elections would be held as scheduled, but the length of the term would be shortened from 2 years to 1 year.

**2014 Aldermanic Elections:** At this point in time all current 16 Aldermen or Alderwomen would be up for election. Going forward each district would elect a single Alderman or Alderwoman. The odd number districts would elect Aldermen or Alderwomen for a 1 year term. The even numbered districts would elect Aldermen or Alderwomen for a 2 year term. This is necessary to have half the districts or Aldermanic seats up for election each year. All 8 Districts would elect a single Alderman going forward.

**2015 Aldermanic Elections:** The 4 odd number districts would have Aldermanic elections for 2 year term. So going forward each year there will be an Aldermanic election for 4 Districts, even numbered years will have even number districts on the ballot, and odd numbered years will have the odd numbered districts on the ballot.

This would yield an annual savings of approximately \$35,000.00.

This proposal requires a Charter Ordinance which means it needs a 2/3 vote of the Council to pass or 11 votes in favor.

Should this pass it would take effect 60 days upon its passage and be subject to referendum.

I have discussed the ramifications of this with Attorney McLean. While he neither endorses or objects to this proposal he did state that our current committee structure would work...only with less members on each committee.

Respectfully Submitted,

Alderman John Belanger 1<sup>st</sup> District

DATE RECEIVED 6/20/2012

*Long*

RECEIVED BY *Rebecca Tammelo*

CLAIM NO. *14-00228480 7-12*

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

**4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.**

- 1. Name of Claimant: *UNITED AUTO PARTS LLC*
- 2. Home address of Claimant: *N/A*
- 3. Home phone number: *N/A*
- 4. Business address and phone number of Claimant: *N/A*

5. When did damage or injury occur? (date, time of day) *3/15/2012 10:37AM*

6. Where did damage or injury occur? (give full description) *Hit while parked Accident*

7. How did damage or injury occur? (give full description) *our Insured Vehicle was parked and was hit by Sheyboygan city worker*

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: *C12 - 05065 (Sheyboygan Police)*

(b) Claimant's statement of the basis of such liability: *N/A*

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: *N/A*

(b) Claimant's statement of basis for such liability: *N/A*

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No Injuries

11. Name and address of any other person injured: No

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 204.13

Property: \$ \_\_\_\_\_

Personal injury: \$ \_\_\_\_\_

Other: (Specify below deductible 500.00)

TOTAL \$ 704.13

Damaged vehicle (if applicable)

Make: CHEVY Model: SONIC Year: 2012 Mileage: N/A

Names and addresses of witnesses, doctors and hospitals: \_\_\_\_\_

No

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.

City of Sheyboyan  
driver: Brian Sandberg  
1609 Parknoll Ln  
Port Washington  
WI 53074

SIGNATURE OF CLAIMANT \_\_\_\_\_ DATE \_\_\_\_\_

BY SIGNING THIS I ACKNOWLEDGE I HAVE READ AND UNDERSTAND THE INSTRUCTIONS

DATE RECEIVED 6/20/2012

RECEIVED BY Rebeka Tomaleq

CLAIM NO. 1400828480

CLAIM

|                      |                              |                       |                         |
|----------------------|------------------------------|-----------------------|-------------------------|
| Claimant's Name:     | <u>United Auto Parts LLC</u> | Auto                  | \$ <u>204.13</u>        |
| Claimant's Address:  | <u>N/A</u>                   | Property              | \$ _____                |
|                      | <u>N/A</u>                   | Personal Injury       | \$ _____                |
| Claimant's Phone No. | <u>N/A</u>                   | Other (Specify below) | \$ <u>500.00 deduct</u> |
|                      |                              | <b>TOTAL</b>          | \$ <u>704.13</u>        |

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.  
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 704.13.

SIGNED Rebeka S Tomaleq DATE: 6/20/2012

ADDRESS: The Hanover Insurance Claims Only  
P.O. Box 15149 Worcester MA 01615-0145

BY SIGNING THIS I ACKNOWLEDGE I HAVE READ AND UNDERSTAND THE INSTRUCTIONS.



Unsaved Work | [Help](#) | [About](#)

Go to (All+) [Go](#)

[Desktop](#)

[Search](#)

[Address Book](#)

[Claim \(14-00828480\)](#)

[Vacation](#)

● | Pol: AW1-3168958-03 | Ins: UNITED AUTO PARTS LLC | DoL: 03/15/2012 | St: Open | Adj: F  
Unit Mgr: Mark Moretti)

[Actions](#)

[Summary](#)

[Workplan](#)

[Loss Details](#)

[Exposures](#)

[Parties Involved](#)

[Policy](#)

[Financials](#)

[Notes](#)

[Documents](#)

[Plan of Action](#)

[Subrogation](#)

[Litigation](#)

[History](#)

[FNOL Snapshot](#)

[Calendar](#)

*proof of payments*

**Check Details(Up to Financials (Total Incurred: \$204.13): Checks)**  
**SummaryTransactionsChecksFinancial Audit**

**Void/Stop**

|                     |  |    |
|---------------------|--|----|
| Check               |  | Ma |
| Check Number        | 05490189                                 | Re |
| Bank Code           |  | M: |
| In Payment Of       | Appraised damages, less \$500 deductible |    |
|                     | Robert's Rusch Autobody                  | Pa |
| Pay To The Order Of | AND UNITED AUTO PARTS LLC                | Ch |
|                     | 1129 Indiana Ave                         | Tr |
|                     | Sheboygan, WI 53081                      | HC |
| Primary Payee Name  | Robert's Rusch Autobody                  | Re |
| Joint Payee Name    | UNITED AUTO PARTS LLC                    | Pr |
| Primary Payee Type  | Vendor                                   | Pr |
| Joint Payee Type    | Named Insured                            | WI |
| Payee Tax ID        | 39-0829344                               | Ch |
| Address             | 1129 Indiana Ave                         | Cr |
| City                | Sheboygan                                | Po |
| State               | WI                                       | Vc |
| Zip                 | 53081                                    | Re |
| Net Amount          | \$204.13                                 | De |
|                     |  | To |



1-2-5-4-8-1



The Hanover Insurance Company  
Citizens Insurance Company of America

Subrogation Unit  
PO Box 15149  
Worcester MA 01615-0149  
Telephone: 800-628-0250 Ext: 5817  
Fax Number: 508-926-5660

12128

May 11, 2012

CITY OF SHEBOYGAN  
2026 NEW JERSEY AVE  
SHEBOYGAN WI 53081

Re: Our Insured: UNITED AUTO PARTS LLC  
Claim Number: 14-00828480 001  
Date of Loss: 03/15/2012  
Your Insured: City of Sheboygan  
Your File Number: self insured

Dear Sir or Madam:

Our investigation indicated the above incident was caused by the negligence of your insured.

Enclosed are subrogation papers documenting our request for reimbursement of the following outlined payments:

|                     |        |
|---------------------|--------|
| <b>Our Payment:</b> | 204.13 |
| <b>Deductible:</b>  | 500.00 |
| <b>Total Claim:</b> | 704.13 |

*Mar 15, 2012*

Please forward your payment in the amount of \$704.13.

*RSTANACEA@Hanover.com*

Thank you for your cooperation in this matter.

Sincerely,

*Rebeka Tanacea*

Rebeka Tanacea  
Recovery Specialist  
Allmerica Financial Benefit Insurance Company  
5817

*RSTANACEA@hanover.com*

Enclosures: **Appraisal/Estimate**

RECEIVED MAY 24 2012

CC: ATTY'S OFFICE, JIM AMODEO, LAURIE SUHRKE, ~~DAVE FIEBEL~~ *Ryan Saganzi*  
Page 1 of 6

**Fraud Warning Statement for all States (except as individually listed below):**

Any person who knowingly presents a false, incomplete, misleading or fraudulent claim, conceals any material fact to deceive an insurance company, knowingly presents false information in an application for insurance, or assists to commit a fraud, may be subject to criminal and civil penalties.

**Fraud Warning Statement for the State of Arkansas only:**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Fraud Warning Statement for the State of Colorado only:**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado division of insurance within the department of regulatory agencies.

**Fraud Warning Statement for the District of Columbia only:**

Warning: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

**Fraud Warning Statement for the State of Florida only:**

Any person who knowingly and with intent to injure, defraud or deceive any insurer, files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**Fraud Warning Statement for the State of Indiana only:**

A person who knowingly and with intent to defraud an insurer files a statement of claim containing any false, incomplete, or misleading information commits a felony.

**Fraud Warning Statement for the State of Kentucky only:**

Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

**Fraud Warning Statement for State of Maine only:**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

**Fraud Warning Statement for State of Maryland only:**

Any person who knowingly and willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly and willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

**Fraud Warning Statement for State of New Hampshire only:**

Any person who with a purpose to injure, defraud or deceive any insurance company, files a statement of claim containing false, incomplete or misleading information is subject to prosecution and punishment for insurance fraud, as provided in RSA 638:20.

**Fraud Warning Statement for State of New Jersey only:**

Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

**Fraud Warning Statement for State of North Carolina and Tennessee only:**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

**Fraud Warning Statement for the State of Ohio only:**

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

**Fraud Warning Statement for State of Virginia only:**

It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

04/16/2012 AT 01:51 PM  
103229

14-00-828480-1-1  
27NH4190

THE HANOVER INSURANCE GROUP  
CENTRAL CLAIM CENTER  
808 HIGHLANDER WAY  
HOWELL, MI 48843  
(800)628-0250X3287

ESTIMATE OF RECORD

WRITTEN BY: JENNIFER ROBERTSON 04/16/2012 01:51 PM  
ADJUSTER: HILARY COPELAND (800)628-0250X6731

INSURED: UNITED AUTO PARTS LLC, CLAIM #14-00-828480-1-1  
OWNER: UNITED AUTO PARTS LLC, POLICY #AW13168958  
ADDRESS: 36 THIRD STREET DATE OF LOSS: 03/15/2012 AT 10:37 AM  
FOND DU LAC, WI 54935 TYPE OF LOSS: COLLISION  
BUSINESS: (920)923-7111 POINT OF IMPACT: 7. LEFT REAR

INSPECT PR NON\_DRIVE\_IN  
LOCATION:

REPAIR ROBERT RUSCH BUSINESS: (920)452-8681  
FACILITY: 1129 INDIANA AVE DAYS TO REPAIR  
SHEBOYGAN, WI 53081 LICENSE #

2012 CHEV SONIC LS 4-1.8L-FI 4D H/B RED INT:  
VIN: 1G1JA6SH8C4113935 LIC: UNK WI PROD DATE: ODOMETER: UNK  
AIR CONDITIONING REAR DEFOGGER TILT WHEEL  
TELESCOPIC WHEEL INTERMITTENT WIPERS KEYLESS ENTRY  
REAR WINDOW WIPER ALARM MESSAGE CENTER  
TINTED GLASS DUAL MIRRORS TRACTION CONTROL  
STABILITY CONTROL REAR SPOILER CLEAR COAT PAINT  
POWER STEERING POWER BRAKES POWER LOCKS  
AM RADIO FM RADIO STEREO  
SEARCH/SEEK EQUALIZER AUXILIARY AUDIO CONNECTIO  
ANTI-LOCK BRAKES (4) DRIVER AIR BAG PASSENGER AIR BAG  
HEAD/CURTAIN AIR BAGS FRONT SIDE IMPACT AIR BAG REAR SIDE IMPACT AIR BAGS  
COMMUNICATIONS SYSTEM CLOTH SEATS BUCKET SEATS  
AUTOMATIC TRANSMISSION ALUMINUM/ALLOY WHEELS

| NO. | OP.  | DESCRIPTION  | QTY | EXT. | PRICE | LABOR | PAINT |
|-----|------|--|-----|------|-------|-------|-------|
| 1#  |      | NO SUPPLEMENTS WITHOUT PRIOR APPROVAL FROM JEN ROBERTSON | 1   |      |       |       |       |
| 2#  |      |  |     |      |       |       |       |
| 3   |      | PILLARS, ROCKER & FLOOR                                  |     |      |       |       |       |
| 4*  | BLND | LT UNISIDE ASSY (STL) (SAIL PANEL)                       | *   |      | S     |       | 0.8*  |
| 5   |      | REAR DOOR  |     |      |       |       |       |
| 6   | BLND | LT OUTER PANEL (STL)                                     |     |      |       |       | 1.1   |
| 7   | R&I  | LT BELT W'STRIP W/O CHROME                               |     |      |       | 0.2   |       |
| 8   | R&I  | LT RUN W'STRIP   |     |      |       | 0.2   |       |
| 9   | R&I  | LT HANDLE, OUTSIDE                                       |     |      |       | 0.4   |       |
| 10  |      | QUARTER PANEL  |     |      |       |       |       |

04/16/2012 AT 01:51 PM  
103229

14-00-828480-1-1  
27NH4190

ESTIMATE OF RECORD  
2012 CHEV SONIC LS 4-1.8L-FI 4D H/B RED INT:

| NO.           | OP. | DESCRIPTION                       | QTY | EXT.  | PRICE | LABOR | PAINT |
|---------------|-----|-----------------------------------|-----|-------|-------|-------|-------|
| 11            | R&I | LT UPPER QTR TRIM                 |     |       |       | 0.2   |       |
| 12*           | RPR | LT QUARTER PANEL                  |     |       |       | 3.0*  | 2.6*  |
| 13            |     | REAR LAMPS                        |     |       |       |       |       |
| 14            | R&I | LT TAIL LAMP ASSY                 |     |       |       | 0.4   |       |
| 15            |     | REAR BUMPER                       |     |       |       |       |       |
| 16*           | R&I | R&I BUMPER COVER (DROP LEFT SIDE) | *   |       |       | 0.5*  |       |
| 17#           |     | CORROSION PROTECTION              | 1   | 10.00 |       |       |       |
| SUBTOTALS ==> |     |                                   |     | 10.00 |       | 4.9   | 4.5   |

ESTIMATE NOTES:  
FOR PAYMENT INQUIRIES PLEASE CONTACT ADJUSTER HILARY COPELAND X 6731

|                       |     |     |     |          |  |  |                           |
|-----------------------|-----|-----|-----|----------|--|--|---------------------------|
| PARTS                 |     |     |     |          |  |  | 10.00                     |
| BODY LABOR            | 4.9 | HRS | @\$ | 54.00/HR |  |  | 264.60                    |
| PAINT LABOR           | 4.5 | HRS | @\$ | 54.00/HR |  |  | 243.00                    |
| PAINT SUPPLIES        | 4.5 | HRS | @\$ | 34.00/HR |  |  | 153.00                    |
| SUBTOTAL              |     |     |     |          |  |  | \$ 670.60                 |
| SALES TAX             |     |     |     |          |  |  | \$ 670.60 @ 5.0000% 33.53 |
| TOTAL COST OF REPAIRS |     |     |     |          |  |  | \$ 704.13                 |
| ADJUSTMENTS:          |     |     |     |          |  |  |                           |
| DEDUCTIBLE            |     |     |     |          |  |  | 500.00                    |
| TOTAL ADJUSTMENTS     |     |     |     |          |  |  | \$ 500.00                 |
| NET COST OF REPAIRS   |     |     |     |          |  |  | \$ 204.13                 |

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS. ADM. CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911, MADISON, WISCONSIN 53708-8911.

04/16/2012 AT 01:51 PM  
103229

14-00-828480-1-1  
27NH4190

ESTIMATE OF RECORD  
2012 CHEV SONIC LS 4-1.8L-FI 4D H/B RED INT:

ESTIMATE BASED ON MOTOR CRASH ESTIMATING GUIDE. UNLESS OTHERWISE NOTED ALL ITEMS ARE DERIVED FROM THE GUIDE DR1CJ12, CCC DATA DATE 04/02/2012, AND THE PARTS SELECTED ARE OEM-PARTS MANUFACTURED BY THE VEHICLES ORIGINAL EQUIPMENT MANUFACTURER. OEM PARTS ARE AVAILABLE AT OE/VEHICLE DEALERSHIPS. OPT OEM (OPTIONAL OEM) OR ALT OEM (ALTERNATIVE OEM) PARTS ARE OEM PARTS THAT MAY BE PROVIDED BY OR THROUGH ALTERNATE SOURCES OTHER THAN THE OEM VEHICLE DEALERSHIPS. OPT OEM OR ALT OEM PARTS MAY REFLECT SOME SPECIFIC, SPECIAL, OR UNIQUE PRICING OR DISCOUNT. OPT OEM OR ALT OEM PARTS MAY INCLUDE "BLEMISHED" PARTS PROVIDED BY OEM'S THROUGH OEM VEHICLE DEALERSHIPS. ASTERISK (\*) OR DOUBLE ASTERISK (\*\*) INDICATES THAT THE PARTS AND/OR LABOR INFORMATION PROVIDED BY MOTOR MAY HAVE BEEN MODIFIED OR MAY HAVE COME FROM AN ALTERNATE DATA SOURCE. TILDE SIGN (~) ITEMS INDICATE MOTOR NOT-INCLUDED LABOR OPERATIONS. THE SYMBOL (<>) INDICATES THE REFINISH OPERATION WILL NOT BE PERFORMED AS A SEPARATE PROCEDURE FROM THE OTHER PANELS IN THE ESTIMATE. NON-ORIGINAL EQUIPMENT MANUFACTURER AFTERMARKET PARTS ARE DESCRIBED AS AM, QUAL REPL PARTS OR COMP REPL PARTS WHICH STANDS FOR COMPETITIVE REPLACEMENT PARTS. USED PARTS ARE DESCRIBED AS LKQ, QUAL RECY PARTS, RCY, OR USED. RECONDITIONED PARTS ARE DESCRIBED AS RECOND. RECORDED PARTS ARE DESCRIBED AS RECOR. NAGS PART NUMBERS AND BENCHMARK PRICES ARE PROVIDED BY NATIONAL AUTO GLASS SPECIFICATIONS. LABOR OPERATION TIMES LISTED ON THE LINE WITH THE NAGS INFORMATION ARE MOTOR SUGGESTED LABOR OPERATION TIMES. NAGS LABOR OPERATION TIMES ARE NOT INCLUDED. POUND SIGN (#) ITEMS INDICATE MANUAL ENTRIES. SOME 2012 VEHICLES CONTAIN MINOR CHANGES FROM THE PREVIOUS YEAR. FOR THOSE VEHICLES, PRIOR TO RECEIVING UPDATED DATA FROM THE VEHICLE MANUFACTURER, LABOR AND PARTS DATA FROM THE PREVIOUS YEAR MAY BE USED. THE PATHWAYS ESTIMATOR HAS A COMPLETE LIST OF APPLICABLE VEHICLES. PART NUMBERS AND PRICES SHOULD BE CONFIRMED WITH THE LOCAL DEALERSHIP. THE FOLLOWING IS A LIST OF ADDITIONAL ABBREVIATIONS OR SYMBOLS THAT MAY BE USED TO DESCRIBE WORK TO BE DONE OR PARTS TO BE REPAIRED OR REPLACED. SYMBOLS FOLLOWING PART PRICE: M=MOTOR MECHANICAL COMPONENT. S=MOTOR STRUCTURAL COMPONENT. T=MISCELLANEOUS TAXED CHARGE CATEGORY. X=MISCELLANEOUS NON-TAXED CHARGE CATEGORY. SYMBOLS FOLLOWING LABOR: D=DIAGNOSTIC LABOR CATEGORY. E=ELECTRICAL LABOR CATEGORY. F=FRAME LABOR CATEGORY. G=GLASS LABOR CATEGORY. M=MECHANICAL LABOR CATEGORY. S=STRUCTURAL LABOR CATEGORY. (NUMBERS) 1 THROUGH 4=USER DEFINED LABOR CATEGORIES. OTHER SYMBOLS AND ABBREVIATIONS: ADJ.=ADJACENT. ALGN.=ALIGN. ALU=ALUMINUM. A/M=AFTERMARKET PART. BLND=BLEND. BOR=BORON STEEL. CAPA=CERTIFIED AUTOMOTIVE PARTS ASSOCIATION. COMP REPL=COMPETITIVE REPLACEMENT (PART). D&R=DISCONNECT AND RECONNECT. HSS=HIGH STRENGTH STEEL. HYD=HYDROFORMED STEEL. INCL.=INCLUDED. LKQ=LIKE KIND AND QUALITY. LT=LEFT. MAG=MAGNESIUM. NON-ADJ.=NON ADJACENT. NSF=NSF INTERNATIONAL CERTIFIED PART. O/H=OVERHAUL. QTY=QUANTITY. QUAL RECY=QUALITY RECYCLED (PART). QUAL REPL=QUALITY REPLACEMENT(PART). REFN=REFINISH. REPL=REPLACE. R&I=REMOVE AND INSTALL. R&R=REMOVE AND REPLACE. RPR=REPAIR. RT=RIGHT. SAS=SANDWICHED STEEL. SECT=SECTION. SUBL=SUBLET. UHS=ULTRA HIGH STRENGTH STEEL. N=NOTE(S) ASSOCIATED WITH THE ESTIMATE LINE.

04/16/2012 AT 01:51 PM  
103229

14-00-828480-1-1  
27NH4190

ESTIMATE OF RECORD  
2012 CHEV SONIC LS 4-1.8L-FI 4D H/B RED INT:

CCC PATHWAYS - A PRODUCT OF CCC INFORMATION SERVICES INC. THE FOLLOWING IS A LIST OF ABBREVIATIONS THAT MAY BE USED IN CCC PATHWAYS THAT ARE NOT PART OF THE MOTOR CRASH ESTIMATING GUIDE: BAR=BUREAU OF AUTOMOTIVE REPAIR. EPA=ENVIRONMENTAL PROTECTION AGENCY. NHTSA=NATIONAL HIGHWAY TRANSPORTATION AND SAFETY ADMINISTRATION. PDR=PAINTLESS DENT REPAIR. VIN=VEHICLE IDENTIFICATION NUMBER.

04/16/2012 AT 01:51 PM  
103229

14-00-828480-1-1  
27NH4190

ESTIMATE OF RECORD  
2012 CHEV SONIC LS 4-1.8L-FI 4D H/B RED INT:

ALTERNATE PARTS USAGE

AFTERMARKET PARTS

AFTERMARKET SELECTION METHOD: AUTOMATICALLY LIST

NO. OF TIMES USER WAS NOTIFIED THAT AN AFTERMARKET PART WAS AVAILABLE: 0

NO. OF AFTERMARKET PARTS THAT APPEAR IN THE FINAL ESTIMATE: 0

OPTIONAL OEM PARTS

OPTIONAL OEM SELECTION METHOD: AUTOMATICALLY LIST

NO. OF TIMES USER WAS NOTIFIED THAT AN OPTIONAL OEM PART WAS AVAILABLE: 0

NO. OF OPTIONAL OEM PARTS THAT APPEAR IN THE FINAL ESTIMATE: 0

RECONDITIONED PARTS

RECONDITIONED SELECTION METHOD: AUTOMATICALLY LIST

NO. OF TIMES USER WAS NOTIFIED THAT A RECONDITIONED PART WAS AVAILABLE: 0

NO. OF RECONDITIONED PARTS THAT APPEAR IN THE FINAL ESTIMATE: 0

RECYCLED PARTS

NO. OF TIMES USER WAS NOTIFIED THAT A RECYCLED PART WAS AVAILABLE: 0

NO. OF RECYCLED PARTS THAT APPEAR IN THE FINAL ESTIMATE: 0

STATE OF WISCONSIN

CIRCUIT COURT  
CIVIL DIVISION, BRANCH \_\_\_\_

SHEBOYGAN COUNTY

JFM1, LLC  
Suite 26  
3347 Kohler Memorial Drive  
Sheboygan, WI 53081,

CIRCUIT COURT BRANCH 1  
L EDWARD STENGEL  
615 N SIXTH STREET  
SHEBOYGAN WI 53081

Plaintiff,

v.

Case No. **12CV0542**  
Money Judgment - 30301

CITY OF SHEBOYGAN  
828 Center Avenue, Second Floor  
Sheboygan, WI 53081,

Defendant.

SHEBOYGAN COUNTY  
WISCONSIN  
12 JUN 20 PM 2:25  
CLERK CIRCUIT COURT  
FILED

**SUMMONS**

STATE OF WISCONSIN:

To each entity named above as Defendant:

You are hereby notified that the Plaintiff named above have filed a lawsuit or other legal action against you. The Complaint, which is attached, states the nature and basis of the legal action.

Within 20 days of receiving this Summons, you must respond with a written answer, as that term is used in Chapter 802 of the Wisconsin Statutes, to the Complaint. The Court may reject or disregard an answer that does not follow the requirements of the statutes. The answer must be sent or delivered to the Court, whose address is 615 North 6th Street, Sheboygan, Wisconsin 53081, and to Plaintiff's attorneys, Reinhart Boerner Van Deuren s.c., whose address is 22 East Mifflin Street, Suite 600, Madison, Wisconsin 53703. You may have an attorney help or represent you.

CC: ATTY'S OFFICE, JIM AMODEO, LEE GROSENICK: LAURIE SUHRKE

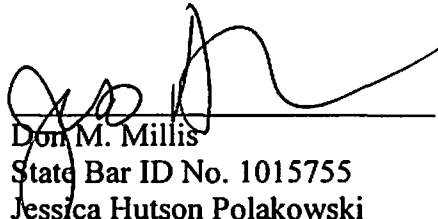
**COPY**

If you do not provide a proper answer within 20 days, the Court may grant judgment against you for the award of money or other legal action requested in the Complaint, and you may lose your right to object to anything that is or may be incorrect in the Complaint. A judgment may be enforced as provided by law. A judgment awarding money may become a lien against any real estate you own now or in the future, and may also be enforced by garnishment or seizure of property

Dated this 19th day of June, 2012.

Reinhart Boerner Van Deuren s.c.  
22 East Mifflin Street, Suite 600  
Madison, WI 53703  
Telephone: 608-229-2200  
Facsimile: 608-229-2100

Mailing Address:  
P.O. Box 2018  
Madison, WI 53701-2018



Don M. Millis  
State Bar ID No. 1015755  
Jessica Hutson Polakowski  
State Bar ID No. 1061368  
Attorneys for Plaintiff

Reinhart\8738996

JFM1, LLC  
Suite 26  
3347 Kohler Memorial Drive  
Sheboygan, WI 53081,

Plaintiff,

v.

Case No. **12CV0542**  
Money Judgment - 30301

CITY OF SHEBOYGAN  
828 Center Avenue, Second Floor  
Sheboygan, WI 53081,

Defendant.

**COMPLAINT**

SHEBOYGAN COUNTY  
WISCONSIN  
12 JUN 20 12:55  
CLERK CIRCUIT  
FILED

Plaintiff JFM1, LLC ("JFM1"), by its undersigned counsel, Reinhard Boettner Van  
Deuren s.c., for its Complaint against the defendant City of Sheboygan (the "City"), alleges as  
follows:

**NATURE OF ACTION AND PARTIES**

1. This action is brought under Wis. Stat. § 74.37(3)(d), for a refund of excessive real estate taxes imposed on Plaintiff by the City for the year 2011, plus statutory interest, with respect to the parcel of real property in the City (the "Property").
2. Plaintiff is the owner on the Property, is responsible for the payment of property taxes and the prosecution of property tax disputes involving the Property and is authorized to bring this claim in its own name.

**COPY**

3. The City is a body corporate and politic, duly organized as a municipal corporation under Wisconsin law, with its principal office located at 828 Center Avenue, in the City.

4. The Property is located at 3347 Kohler Memorial Drive within the City, and is identified in the City's records as Tax Parcel No.:59281-215850.

### **JURISDICTION AND VENUE**

5. This Court has personal jurisdiction over the City pursuant to Wis. Stat. § 801.05(1).

6. Venue is appropriate in Sheboygan County pursuant to Wis. Stat. § 801.50(2)(a).

### **BACKGROUND FACTS**

#### ***2011 Assessment***

7. For 2011, property in the City was assessed at 103.625% of its fair market value as of January 1, 2011.

8. For 2011, property tax was imposed on property in the City at the rate of \$24.6610063 per \$1,000 for of the assessed value for Property.

9. For 2011, the City's assessor set the assessment of the Property at \$12,424,400.

10. Plaintiff appealed the 2011 assessment of the Property by filing a timely objection with the City's Board of Review pursuant to Wis. Stat. § 70.47 and otherwise complying with all of the requirements of Wis. Stat. § 70.47, except Wis. Stat. § 70.47(13).

11. The City's Board of Review heard the Plaintiff's objection and sustained the assessment on the merits at \$12,424,400.

12. Based on the assessment, the assessment ratio and tax rate described in paragraphs 7, 8 and 9, the City imposed tax on the Property in the amount of \$306,398.21.

13. Plaintiff timely paid the property taxes imposed by the City on the Property for 2011, or the required installment thereof.

14. On January 27, 2012, Plaintiff timely and personally served on the City Clerk a Claim for Excessive Assessment pursuant to Wis. Stat. § 74.37(2) (the "Claim"). A true and correct copy of the Claim is attached hereto as Exhibit A and is incorporated herein by reference.

15. On or about March 22, 2012, the City sent a letter to Plaintiff, stating that the City Board considered the Claim and disallowed the Claim in its entirety. A true and correct copy of the Notice of Disallowance is attached hereto as Exhibit B and is incorporated herein by reference.

### **CLAIM FOR RELIEF**

#### ***2011 Assessment***

16. The allegations of paragraphs 1-15 are incorporated as if fully re-alleged herein.

17. The fair market value of the Property as of January 1, 2011 was no higher than \$2,876,300.

18. Based on the assessment ratio of 104.59%, the correct assessment of the Property for 2011 is no higher than \$2,980,596.90.

19. Based on the tax rate of \$20.47356 per \$1,000 of assessed value, the correct amount of property tax on the Property for 2011 should be no higher than \$73,504.50.

20. The 2011 assessment of the Property, as set by the City's Board of Review was excessive and, upon information and belief, violated Article VIII, Section 1 (i.e., the Uniformity Clause) of the Wisconsin Constitution. As a result, the property tax imposed on the Property for 2011 was excessive in at least the amount of \$233,485.

21. Plaintiff is entitled to a refund of 2011 tax in the amount of \$233,485, or such greater amount as may be determined to be due to Plaintiff, plus statutory interest.

**WHEREFORE**, Plaintiff respectfully requests the following relief:

A. A determination that the assessment of the Property for 2011 should be no higher than \$2,980,596.90.

B. A determination that the correct tax on the Property for 2011 should be no higher than \$73,504.50.

C. Judgment in the amount of \$233,485, or such greater amount as may be determined due to Plaintiff, plus statutory interest;


D. An award of all litigation costs incurred by Plaintiff in this action, including the reasonable fees of its attorneys; and

E. Such other and further relief as the Court deems appropriate and just.

Dated this 19th day of June, 2012.

Reinhart Boerner Van Deuren s.c.  
22 East Mifflin Street, Suite 600  
Madison, WI 53703  
Telephone: 608-229-2200  
Facsimile: 608-229-2100

Mailing Address:  
P.O. Box 2018  
Madison, WI 53701-2018

  
\_\_\_\_\_  
Don M. Millis  
State Bar ID No. 1015755  
Jessica Hutson Polakowski  
State Bar ID No. 1061368  
Attorneys for Plaintiff

Reinhart\8738745

January 25, 2012

Don M. Millis, Esq.  
Direct Dial: 608-229-2234  
dmillis@reinhartlaw.com

**CLAIM FOR EXCESSIVE ASSESSMENT**

SERVED BY PROCESS SERVER

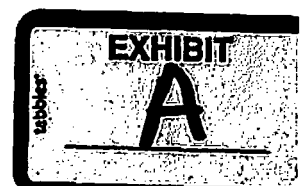
Sue Richards, Clerk  
City of Sheboygan  
828 Center Avenue, 2nd Floor  
Sheboygan, WI 53081

Dear Clerk:

Re: Tax Parcel No. 59281-215850

Now comes Claimant, JFM1, owner of parcel 59281-215850 (the "Property") in Sheboygan, Wisconsin, by Claimant's attorneys Reinhart Boerner Van Deuren s.c., and files this Claim for Excessive Assessment against the City of Sheboygan (the "City"), pursuant to Wis. Stat. §74.37. You hereby are directed to serve any notice of disallowance on the undersigned agent of the claimant.

1. This Claim is brought under Wis. Stat. § 74.37(3)(d), for a refund of excessive real estate taxes imposed on Claimant by the City for the year 2011, plus statutory interest, with respect to the Property.
2. Claimant is the owner on the Property, is responsible for the payment of property taxes and the prosecution of property tax disputes involving the Property and is authorized to bring this claim in its own name.
3. The City is a body corporate and politic, duly organized as a municipal corporation under Wisconsin law, with its principal office located at 828 Center Avenue, in the City.
4. The Property is located at 3347 Kohler Memorial Drive within the City, and is identified in the City records as Tax Parcel No.: 59281-215850.



5. For 2011, property in the City was assessed at 103.625% of its fair market value as of January 1, 2011.

6. For 2011, property tax was imposed on property in the City at the rate of \$24.6610063 per \$1,000 for of the assessed value for Property.

7. For 2011, the City's assessor set the assessment of the Property at \$12,424,400.

8. Claimant appealed the 2011 assessment of the Property by filing a timely objection with the City's Board of Review pursuant to Wis. Stat. § 70.47 and otherwise complying with all of the requirements of Wis. Stat. § 70.47, except Wis. Stat. § 70.47(13).

9. The City's Board of Review heard the Claimant's objection and sustained the assessment on the merits at \$12,424,400.

10. Based on the assessment, the assessment ratio and tax rate described in paragraphs 5, 6 and 7, the City imposed tax on the Property approximately in the amount of \$306,398.21.

11. Claimant timely paid the property taxes imposed by the City on the Property for 2011, or the required installment thereof.

12. The fair market value of the Property as of January 1, 2011 was no higher than \$2,876,300.

13. Based on the assessment ratio of 104.59%, the correct assessment of the Property for 2011 is no higher than \$2,980,596.90.

14. Based on the tax rate of \$20.47356 per \$1,000 of assessed value, the correct amount of property tax on the Property for 2011 should be no higher than \$73,504.50.

15. The 2011 assessment of the Property, as set by the City's Board of Review was excessive and, upon information and belief, violated Article VIII, Section 1 (i.e., the Uniformity Clause) of the Wisconsin Constitution. As a result, the property tax imposed on the Property for 2011 was excessive in at least the amount of \$233,485.

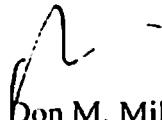
Sue Richards, Clerk  
January 25, 2012  
Page 3

16. Claimant is entitled to a refund of 2011 tax in the amount of \$233,485, or such greater amount as may be determined to be due to Claimant, plus statutory interest.

17. The amount of this claim is \$233,485, plus interest thereon.

Dated at Madison, Wisconsin, this 25th day of January, 2011.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Don M. Millis". The signature is stylized with a large initial "D" and a horizontal line extending to the right.

Don M. Millis  
Agent for Claimant

REINHART\8271838DMM:ESJ

March 21, 2012

CERTIFIED MAIL

JFM1, LLC  
c/o Mall Office, Suite 26  
3347 Kohler Memorial Drive  
Sheboygan, WI 53081-8305

Re: Claim for Excessive 2011 Assessment Against City  
of Sheboygan  
Tax Parcel No. 59281-215850

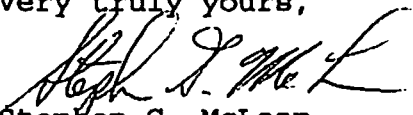
Dear Sirs:

At its meeting on March 19, 2012, the Common Council of the City of Sheboygan considered the above-referenced claim of JFM1, LLC dated January 25, 2012 and filed on January 27, 2012. The Common Council denied the claim for excessive assessment in full. The claimant may commence an action in circuit court to recover the amount of the claim not allowed.

Please be advised that pursuant to sec. 74.37(3)(d), Wis. Stats., the action must be commenced within 90 days after the date of receipt of this letter.

If you have any further questions on this claim, you may contact the City Attorney's office at (920) 459-3917.

Very truly yours,



Stephen G. McLean  
CITY ATTORNEY

CITY ATTORNEY'S OFFICE

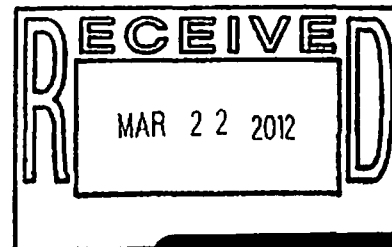
CITY HALL  
828 CENTER AVE., SUITE 304  
SHEBOYGAN, WI  
53081-4442

920/459-3917  
FAX 920/459-3919

[www.cityofsheboygan.info](http://www.cityofsheboygan.info)

SGM/gmp

cc: Attorney Don M. Millis  
Ms. Susan Richards  
Ms. Laurie Suhrke  
Mr. Lee Grosenick



MADISON CITY ATTORNEY  
STATE STREET AVENUE, SUITE 304  
MADISON, WI 53701-4442

Postage Requested

POSTAGE WILL BE PAID BY ADDRESSEE

NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES



ATTORNEY DON M MILLIS  
REINHART BOERNER VAN DEUREN SC  
PO BOX 2018  
MADISON WI 53701-2018

53701201818



## Richards, Sue

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**From:** Alderperson Jim Bohren  
**Sent:** Wednesday, June 27, 2012 8:43 AM  
**To:** Richards, Sue  
**Cc:** Long, Linda  
**Subject:** FW: Capitol Buzz

Sue -

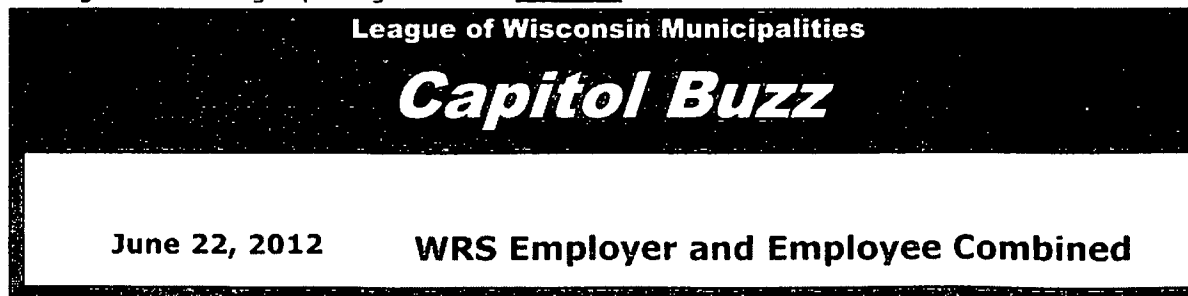
Please submit the attached issue of the "Capitol Buzz" as a document for the June 18th 2012 Council meeting. Please refer it to the Finance committee and the Committee of the Whole. Thanks.

**Alderman Jim Bohren**  
8th District - Wards 24, 25 & 26  
City of Sheboygan, Wisconsin  
920.395.2230  
[jim.bohren@ci.sheboygan.wi.us](mailto:jim.bohren@ci.sheboygan.wi.us)  
**2012 - 2013 Committee Assignments**  
Chairman, Committee of the Whole  
Vice Chairman, Public Works Committee

---

**From:** League of Wisconsin Municipalities [[witynski@lwm-info.ccsend.com](mailto:witynski@lwm-info.ccsend.com)] On Behalf Of League of Wisconsin Municipalities [[witynski@lwm-info.org](mailto:witynski@lwm-info.org)]  
**Sent:** Friday, June 22, 2012 2:00 PM  
**To:** Alderperson Jim Bohren  
**Subject:** Capitol Buzz

Having trouble viewing or printing this email? [Click here](#)



## **Contribution Rate Likely to Be Between 13.2 -13.7 Percent for 2013**

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[Witynski@lwm-info.org](mailto:Witynski@lwm-info.org)

[www.lwm-info.org](http://www.lwm-info.org)

An article in today's Wisconsin State Journal reports that the combined employer-employee Wisconsin Retirement System contribution rate for 2013 will likely be between 13.2 and 13.7 percent of payroll. That would be a big jump up from this year's 11.8 percent contribution rate.

Wisconsin Employee Trust Fund staff confirmed for me today that the article was accurate. ETF will be sending employers an update in a week or two. ETF staff said that contribution rates are usually approved in June. This year however, the rates will not be finalized until September due to delays caused by changes made to the retirement system by Act 10 and the biennial budget.

The 2013 contribution will be split by government employers and employees.

Most of the increase is the result of the system's continuing recovery from investment losses in the 2008 world financial market crash, but an unintended consequence of Act 10 is expected to boost the employer-employee contribution rate to about 13.2 percent - and possibly as high as 13.7 percent - of payroll, the highest since at least the mid-1980s.

Without the Act 10 effect, the rate would have been about 12.5 percent, According to ETF staff.

Forward email

|                        | <u>2112 saving</u> | <u>Change In 2013</u> | <u>cost center</u>       |
|------------------------|--------------------|-----------------------|--------------------------|
| <b>Mayor Office</b>    |                    |                       |                          |
| Mayor salaries         | \$12,834.00        | -\$3,000.00           | 10112100 5103110         |
| Wi Retirement          | \$3,600.00         |                       | 10112100 510320          |
| LT disability          | \$338.00           |                       | 10112100 510356          |
| City Hall Gas          | \$10,000.00        | -\$10,000.00          | 10112121 525140          |
|                        |                    |                       |                          |
| Total                  | \$26,772.00        |                       | Mayor - \$13,000         |
| <b>City Buildings</b>  |                    |                       |                          |
| Building mant.         | \$3,000.00         | -\$3,000.00           | 10122100 524110          |
| Gas- utility           | \$8,000.00         | -\$4,000.00           | 10122100 525140          |
| MSb gas- utility       | \$10,000.00        | -\$5,500.00           | City Buildings -\$12,500 |
| <b>Dpw</b>             |                    |                       |                          |
| Dpw Salaries, benefits | \$710,000.00       | -\$296,000.00         |                          |
| Snow removal overtime  | \$30,000.00        | \$0.00                | 510111                   |
| Contract services      | \$15,000.00        | -\$15,000.00          | 521900                   |
| Cemtery temp salaries  | \$15,000.00        | -\$15,000.00          |                          |
|                        |                    |                       | Dpw -\$326,000           |
| <b>Fire</b>            |                    |                       |                          |
| Salaries, benefits     | \$40,000.00        |                       |                          |
| Vehicle mant.          | \$5,000.00         | -\$5,000.00           | 10122100 522110          |
| Oil and lubes          | \$500.00           | -\$500.00             | 10122100 530245          |
| office supplies        | \$2,500.00         | -\$2,500.00           | 10122100 530100          |
| Ambulance Rev          | \$50,000.00        | -\$25,000.00          | Rev                      |
|                        |                    |                       | Fire -\$33,000           |
| <b>Police</b>          |                    |                       |                          |
| Admin overtime         | \$5,000.00         | -\$3,000.00           | 101221100 510111         |
| Admin ventilation      | \$1,000.00         | -\$1,000.00           | 101221100 524124         |
| Salaries, benefits     | \$18,000.00        | \$0.00                |                          |
| Telephone              | \$3,000.00         | -\$3,000.00           | 101221100 525120         |
| Fleet overtime         | \$500.00           | -\$500.00             | 101221140 510111         |
| Gasoline               | \$10,000.00        | -\$10,000.00          | 101221140 530230         |
|                        |                    |                       | Police -\$17,500         |
| tid 3 excess           | \$225,000.00       |                       |                          |
| total                  | \$1,178,272.00     | -\$402,000.00         |                          |
|                        |                    | \$869,000.00          | Remove Garbage fee       |
|                        |                    | -\$402,000.00         | mayor cuts               |
|                        |                    | \$467,000.00          | short fall               |
|                        |                    | \$175,000.00          | Added Tid rev            |
|                        | -\$292,000.00      | \$292,000.00          | from 2012 savings        |
| Remaining Savings 2012 | \$886,272.00       | 0                     |                          |
|                        |                    |                       |                          |
| Proposed               | \$34,814,416.00    |                       |                          |
| mayors 2013 cuts       | -\$402,000.00      |                       |                          |
|                        | \$34,412,416.00    |                       |                          |
|                        |                    |                       |                          |
| 2012 Budget            | \$35,581,593.00    |                       |                          |
| Spending cuts          | -\$1,169,177.00    | -3.20%                |                          |
|                        |                    |                       |                          |
| Revenue Est. 2013      | \$34,822,000.00    |                       |                          |
|                        | \$175,000.00       |                       |                          |
|                        | \$34,997,000.00    |                       |                          |



II

R. O. No. 38 - 12 - 13. By CITY CLERK. May 21, 2012.

Submitting various license applications for the period ending June 30, 2013 and June 30, 2014.

*Law & Licensing*  
 6/4/12 - grant all lic. except Dulmes, Parisse  
 hold Bauknecht, Beckmann, Champeau, Parisse  
 Lemmond, Ziegelbauer, Dulmes, Lemmond, Parisse  
 6/18/12 - Beckman, Champeau, Parisse  
 Ziegelbauer, Champeau, Parisse  
 7/2/12 - deny Bauknecht.

*Susan Richards*  
 City Clerk

BEVERAGE OPERATOR'S LICENSE (NEW) (June 30, 2014)

| <u>No.</u> | <u>Name</u>            | <u>Address</u>                      |
|------------|------------------------|-------------------------------------|
| 9557       | Bauknecht, Robert M.   | N7901 State Hwy 42                  |
| 9563       | Berger, Ruth E.        | 734 Darmouth Dr., Sheboygan Falls   |
| 9561       | Bickelhaupt, Joan M.   | 848 N. Cypress, Sheboygan Falls     |
| 9560       | Cisler, Ashley M.      | 2407 Calumet Dr.                    |
| 7258       | Earls, Cristina A.     | 2527 N. 22 <sup>nd</sup> St.        |
| 9549       | Mohr, Peter S.         | 2111 S. 9 <sup>th</sup> St.         |
| 9562       | Nagle, Amanda A.       | 602 Indian Mound Rd.                |
| 9551       | Nourse, Tristina R.    | 1325 Georgia Ave.                   |
| 9552       | O'Connor, Kaylee S.    | 817 Georgia Ave.                    |
| 5050       | Richter, Koren L.      | 1823 Cambridge Ave.                 |
| 9553       | Schachel, Kimberly A.  | N2886 CampRiversite Rd., Sheb Falls |
| 9548       | Schaeve, V. Michael    | 2305 S. 11 <sup>th</sup> St.        |
| 6233       | Thun, Jessica M.       | 4220 S. 11 <sup>th</sup> St.        |
| 9556       | Thun, Kristin M.       | 1332 N. 27 <sup>th</sup> St.        |
| 9559       | Trombley, Jessica L.   | 1621A Dewey St., Manitowoc          |
| 9555       | Weinhold, Elizabeth C. | 829 Fond Du Lac Ave., Sheb. Falls   |
| 9550       | Williams, Kristen M.   | 1328 N. 15 <sup>th</sup> St.        |

BEVERAGE OPERATOR'S LICENSE (RENEW) (June 30, 2014)

| <u>No.</u> | <u>Name</u>            | <u>Address</u>                    |
|------------|------------------------|-----------------------------------|
| 6743       | Apel, Jay R.           | 2629 N. 31 <sup>st</sup> St.      |
| 7389       | Altenberger, Jerald J. | 2620 Wedemeyer St.                |
| 5222       | Ashburn, John S.       | 2720 S. 14 <sup>th</sup> St.      |
| 8608       | Bacon, Rashel L.       | 1503 Eisner Ave.                  |
| 7407       | Baird, Jerry E.        | 557 Upper Rd., Kohler             |
| 7363       | Beckmann, Mark H.      | 823 Eisenhower Ct., Howards Grove |
| 5274       | Beltran, Terri L.      | 3731 Main Ave.                    |
| 7447       | Berg, William J.       | 1738 Playbird Rd.                 |

1114 Bower, Karen A.  
 1216 Cullen, Debra L.  
 8779 Dean, Douglas A.  
 8950 Degroff, Cassandra L.  
 8722 DeMaster, Jennifer E.  
 1250 Dewane, Elaine M.  
 6412 Dulmes, Lucas R.  
 8199 Everts, Gail A.  
 8870 Felde, Connie G.  
 1390 Goetsch, Cynthia M.  
 5293 Gosse, Roger L.  
 5295 Gosse, Ruth T.  
 5286 Grub, Timothy M.  
 4992 Guenther, Nicole M.  
 7112 Gutschow, Tyson R.  
 3679 Hajenga, Gail J.  
 4228 Hendrikse, Phyllis H.  
 6387 Hiebing, Robert F.  
 8604 Hildreth, Amber L.  
 8578 Hintz, Amanda M.  
 7950 Hoffmann, Eileen B.  
 1522 Holler, Kristi L.  
 4542 Huenink, Jeffrey D.  
 7409 Husa, Darrel F.  
 6578 Jauregui, Don T.  
 8692 Jensen, Kurt R.  
 4068 Kester, Becky L.  
 6708 Kidd, Larschelby E.  
 7872 Kinyon, Kirt D.  
 8594 Klabecek, Kenneth A.  
 6768 Klinger, Alice A.  
 1649 Knaak Jr., William A.  
 8203 Koenig, Jennifer L.  
 3614 Koerner, Joseph A.  
 6080 Kohls, Steven P.  
 8951 Kraemer, Lois C.  
 8587 Krahn, Ronald R.  
 5023 Krepsky, Jill M.  
 6134 Kriete, Amanda S.  
 1700 Kudrna, Richard C.  
 8027 Lamb, Holly A.  
 5924 Lehman, Tarrie L.  
 7459 Lemerond, Matthew M.  
 6971 Lensen, Wendy A.  
 7938 Lester, Elsa  
 8190 Lilge, Courtney M.  
 5724 Limberg, Molly A.  
 N6508 W Cty Rd. A, Greenbush  
 1114 S. 16<sup>th</sup> St.  
 1732 N. 27<sup>th</sup> St.  
 1418 S. 12<sup>th</sup> St.  
 434 Center Ave., Oostburg  
 2839 N. Apache Rd.  
 4217 Autumn Ct., #C107  
 2111 N. 23<sup>rd</sup> St.  
 N2498 Saux Trail Rd., Oostburg  
 1622 S. 8<sup>th</sup> St.  
 1909 Union Ave.  
 1909 Union Ave.  
 3508 Gregory Dr.  
 1523 N. 23<sup>rd</sup> St.  
 4881 Dennwood Dr.  
 2606 S. 7<sup>th</sup> St.  
 705 Pershing Ave.  
 5537 Timberline Ln.  
 3501 Lakeshore Rd.  
 827B W 1<sup>st</sup> St., Waldo  
 710 Whitcomb Ave.  
 3115 Whistling Ct.  
 138 Meadow Ridge Dr., Sheb. Falls  
 1934 N. 6<sup>th</sup> St.  
 709 Huron St., Manitowoc  
 1629 N. 3<sup>rd</sup> St.  
 1445A S. 13<sup>th</sup> St.  
 2730 N. 11<sup>th</sup> St.  
 724 N. 15<sup>th</sup> St.  
 704 Forest Blvd., Sheboygan Falls  
 120 Red Tail Dr., Sheboygan Falls  
 1342 Winter Ct.  
 1920 N. 12<sup>th</sup> St.  
 837 Leland Ave.  
 4030 N. 29<sup>th</sup> St.  
 163 Lexington Ct., Sheb. Falls  
 3681 Blue Goose Rd., West Bend  
 1318 N. 31<sup>st</sup> St.  
 520 S. River St.  
 4002 N. Wash. St., Westmont, IL  
 2403 W. Mark Dr.  
 709 Spring Ave.  
 2303 Ontario Ave.  
 W6434 Francis Ave., Cascade  
 833 High Ave.  
 6127 Superior Ave.  
 324 Smith St., Plymouth

|                              |                                    |
|------------------------------|------------------------------------|
| 8892 Luedke, Elizabeth W.    | 2003 N. 22 <sup>nd</sup> St.       |
| 7941 Maurer, Dale L.         | 2917 S. 15 <sup>th</sup> St.       |
| 2710 McDaniel, Chantelle L.  | 1418 Ontario Ave.                  |
| 8920 Meise, Ryne J.          | 4009 Oakdale Ct.                   |
| 3376 Methfessel, Terrence J. | 3004 S. 18 <sup>th</sup> St.       |
| 3365 Meyer, Wendy K.         | 1209 Humboldt Ave.                 |
| 2352 Orvis, Parmalee         | 1821 S. 12 <sup>th</sup> St.       |
| 4904 Patron, Sharlene Sue    | 2320 N. 9 <sup>th</sup> St.        |
| 4496 Pentek, Mary Jo         | 1720 Wilson Ave.                   |
| 5018 Peper, Tammi L.         | 2126A N. 15 <sup>th</sup> St.      |
| 6544 Pfister, Richard W.     | 1578 Falcon Way, Sheboygan Falls   |
| 6372 Potter Jr., Roy A.      | 2625 S. 8 <sup>th</sup> St.        |
| 8935 Preder Jr., Garry R.    | 2422C Cross Creek Dr.              |
| 4445 Rabideaux, Deana M.     | 2215 N. 29 <sup>th</sup> St.       |
| 7371 Sandwick, Mary J.       | 1334 Alabama Ave.                  |
| 5690 Schaefer, Tammy L.      | 1519 Fieldstone Ln., Howards Grove |
| 6247 Schneider, Lisa M.      | 2713 S. 11 <sup>th</sup> Pl.       |
| 8696 Schultz, Kenneth J.     | 1448 S. 22 <sup>nd</sup> St.       |
| 7337 Senkbeil, Steve J.      | 4040 N. 29 <sup>th</sup> St.       |
| 4314 Simmons, Patricia L.    | 4 Ashwood Dr.                      |
| 8315 Stewart, Brittany E.    | 908A Michigan Ave.                 |
| 7318 Strean, Charles E.      | 4136 North Field Dr.               |
| 9014 Tagel, Jason A.         | 1435 Camelot Blvd.                 |
| 2736 Teetzen, Bradley R.     | 307 Riverhills Dr., Sheb. Falls    |
| 5129 Trempe, Kristine M.     | 1523 N. 20 <sup>th</sup> St.       |
| 5810 Wagner, Elizabeth A.    | 3501 Lakeshore Rd.                 |
| 7319 Weimer, Thomas J.       | 1127 Bell Ave.                     |
| 2297 Weinknecht, Alfred P.   | N6198 N. 61 <sup>st</sup> St.      |
| 3130 Williams, Jennifer L.   | 915 Broadway St. #44. Sheb. Falls  |
| 7887 Williamson, Danika L.   | N115 Surfside Dr., Cedar Grove     |
| 8663 Whitcomb, Stacy L.      | 714A Huron Ave.                    |
| 8868 Yankunas, Barbara J.    | 629 E. Jefferson Ave., Cleveland   |
| 8028 Ziegelbauer, Robert J.  | N8540 Lakeshore Rd.                |
| 2602 Zitzer, Jeri L.         | N7362 State Rd 32, Sheboygan Falls |

TAXICAB DRIVER LICENSE (NEW) (June 30, 2013)

| <u>No.</u> | <u>Name</u>           | <u>Address</u>                  |
|------------|-----------------------|---------------------------------|
| 9554       | Champeau, Joseph P.   | 1821 S. 15 <sup>th</sup> St.    |
| 7666       | Parisek Jr., James K. | 722 N. 14 <sup>th</sup> St.     |
| 9558       | Perdue, Michael J.    | 919 N. 5 <sup>th</sup> St., #11 |

II

Other Matters

7.1

R. O. No. 63 - 12 - 13. By CHIEF ADMINISTRATIVE OFFICER.  
June 18, 2012.

Submitting the attached summary of the 2013 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2012 original budget.

Finance,  
Council,  
Pub Prot + Safety,  
Pub Works,  
Sal + Griev

→ approved Atty's budget  
with increase of \$95 to  
Contracted Services acct.

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Chief Administrative Officer

|                                    | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| <b>Revenue - General Fund</b>      |                                 |                                  |                                 |                                   |
| Taxes (Other than Property)        | 1,106,800                       | 1,106,800                        | -                               | 0.00%                             |
| Licenses & Permits                 | 650,785                         | 599,627                          | (51,158)                        | -7.86%                            |
| Intergovernmental Revenue          | 14,546,626                      | 14,482,327                       | (64,299)                        | -0.44%                            |
| Charges for Services               | 2,140,701                       | 1,539,317                        | (601,384)                       | -28.09%                           |
| Fines & Forfeits                   | 710,306                         | 634,100                          | (76,206)                        | -10.73%                           |
| Interest on Investments            | 255,150                         | 255,000                          | (150)                           | -0.06%                            |
| Miscellaneous Revenue              | 112,786                         | 114,936                          | 2,150                           | 1.91%                             |
| Other Financing Sources            | <u>673,553</u>                  | <u>673,553</u>                   | -                               | <u>0.00%</u>                      |
| Total Revenue                      | <u><u>20,196,707</u></u>        | <u><u>19,405,660</u></u>         | <u><u>(791,047)</u></u>         | <u><u>-3.92%</u></u>              |
| <b>Revenue - Mead Library</b>      |                                 |                                  |                                 |                                   |
| Intergovernmental Revenue          | 674,271                         | 672,408                          | (1,863)                         | -0.28%                            |
| Charges for Services               | 97,250                          | 98,113                           | 863                             | 0.89%                             |
| Miscellaneous Revenue              | <u>30,000</u>                   | <u>31,000</u>                    | <u>1,000</u>                    | <u>3.33%</u>                      |
| Sub-Total                          | 801,521                         | 801,521                          | -                               | 0.00%                             |
| Fund Equity Applied                | <u>29,650</u>                   | <u>29,650</u>                    | -                               | <u>0.00%</u>                      |
| Total Revenue                      | <u><u>831,171</u></u>           | <u><u>831,171</u></u>            | <u><u>-</u></u>                 | <u><u>0.00%</u></u>               |
| <b>Revenue - Debt Service Fund</b> |                                 |                                  |                                 |                                   |
| Interest on Investments            | 7,476                           | 7,476                            | -                               | 0.00%                             |
| Pension Transfer                   | 492,101                         | 492,101                          | -                               | 0.00%                             |
| Transfer from Other Funds          | <u>1,378,706</u>                | <u>1,376,221</u>                 | <u>(2,485)</u>                  | <u>-0.18%</u>                     |
| Total Revenue                      | <u><u>1,878,283</u></u>         | <u><u>1,875,798</u></u>          | <u><u>(2,485)</u></u>           | <u><u>-0.13%</u></u>              |
| <b>City Tax Levy</b>               |                                 |                                  |                                 |                                   |
| General Fund                       | 15,384,886                      | 15,408,756                       | 23,870                          | 0.16%                             |
| Mead Library Fund                  | 2,377,053                       | 2,377,053                        | -                               | 0.00%                             |
| Debt Service Fund                  | 2,910,747                       | 2,886,889                        | (23,858)                        | -0.82%                            |
| Transit Utility Fund               | <u>511,559</u>                  | <u>511,547</u>                   | <u>(12)</u>                     | <u>0.00%</u>                      |
| Total City Tax Levy                | <u><u>21,184,245</u></u>        | <u><u>21,184,245</u></u>         | <u><u>-</u></u>                 | <u><u>0.00%</u></u>               |

|                                 | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|---------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| <b>General Fund</b>             |                                 |                                  |                                 |                                   |
| <b>Department</b>               |                                 |                                  |                                 |                                   |
| Council                         | 112,889                         | 112,889                          | -                               | 0.00%                             |
| Mayor                           | 453,369                         | 426,836                          | (26,533)                        | -5.85%                            |
| City Clerk                      | 383,059                         | 383,508                          | 449                             | 0.12%                             |
| Elections                       | 236,971                         | 106,062                          | (130,909)                       | -55.24%                           |
| Finance                         | 916,226                         | 893,055                          | (23,171)                        | -2.53%                            |
| Assessor                        | 441,206                         | 419,846                          | (21,360)                        | -4.84%                            |
| Human Resources                 | 247,463                         | 240,365                          | (7,098)                         | -2.87%                            |
| City Attorney                   | 428,491                         | 433,075                          | 4,584                           | 1.07%                             |
| City Insurance                  | 176,940                         | 276,940                          | 100,000                         | 56.52%                            |
| City Buildings                  | 860,723                         | 854,587                          | (6,136)                         | -0.71%                            |
| Board of Review                 | 2,300                           | 2,300                            | -                               | 0.00%                             |
| Employee Benefits               | <u>347,411</u>                  | <u>347,411</u>                   | -                               | <u>0.00%</u>                      |
| <b>Total General Government</b> | <b>4,607,048</b>                | <b>4,496,874</b>                 | <b>(110,174)</b>                | <b>-2.39%</b>                     |
| <br>                            |                                 |                                  |                                 |                                   |
| Police                          | 12,099,483                      | 12,284,590                       | 185,107                         | 1.53%                             |
| Fire                            | 7,618,472                       | 7,520,956                        | (97,516)                        | -1.28%                            |
| Building Inspection             | 472,266                         | 461,143                          | (11,123)                        | -2.36%                            |
| Emergency Operations            | 1,875                           | 1,875                            | -                               | 0.00%                             |
| Civil Defense                   | <u>12,505</u>                   | <u>12,510</u>                    | <u>5</u>                        | <u>0.04%</u>                      |
| <b>Total Public Protection</b>  | <b>20,204,601</b>               | <b>20,281,074</b>                | <b>76,473</b>                   | <b>0.38%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| Public Works                    | 289,190                         | 263,390                          | (25,800)                        | -8.92%                            |
| Engineering                     | 401,198                         | 498,767                          | 97,569                          | 24.32%                            |
| Streets                         | 3,820,493                       | 3,832,123                        | 11,630                          | 0.30%                             |
| Sanitation                      | 2,360,155                       | 2,391,170                        | 31,015                          | 1.31%                             |
| Boat Facilities                 | 100,000                         | 150,000                          | 50,000                          | 50.00%                            |
| Incinerator                     | <u>20,000</u>                   | <u>20,000</u>                    | -                               | <u>0.00%</u>                      |
| <b>Total Public Works</b>       | <b>6,991,036</b>                | <b>7,155,450</b>                 | <b>164,414</b>                  | <b>2.35%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| Cemetery                        | <u>337,236</u>                  | <u>314,840</u>                   | <u>(22,396)</u>                 | <u>-6.64%</u>                     |
| <b>Toal Human Services</b>      | <b>337,236</b>                  | <b>314,840</b>                   | <b>(22,396)</b>                 | <b>-6.64%</b>                     |
| <br>                            |                                 |                                  |                                 |                                   |
| Park Department                 | 2,036,967                       | 2,103,994                        | 67,027                          | 3.29%                             |
| Celebrations                    | 30,978                          | 10,245                           | (20,733)                        | -66.93%                           |
| Senior Center                   | <u>183,912</u>                  | <u>185,480</u>                   | <u>1,568</u>                    | <u>0.85%</u>                      |
| <b>Total Culture/Recreation</b> | <b>2,251,857</b>                | <b>2,299,719</b>                 | <b>47,862</b>                   | <b>2.13%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| City Development                | 247,755                         | 244,399                          | (3,356)                         | -1.35%                            |
| <br>                            |                                 |                                  |                                 |                                   |
| Interfund Transfers             | 7,060                           | 7,060                            | -                               | 0.00%                             |

|                                  | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|----------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| Uncollectible Receivables        | 15,000                          | 15,000                           | -                               | 0.00%                             |
| Fund Equity Increase             | <u>920,000</u>                  | <u>-</u>                         | <u>(920,000)</u>                | <u>-100.00%</u>                   |
| Total General Fund               | <u>35,581,593</u>               | <u>34,814,416</u>                | <u>(767,177)</u>                | <u>-2.16%</u>                     |
| Meg Unit Fund                    | 61,235                          | 61,235                           | -                               | 0.00%                             |
| Mead Library Fund                | 3,208,224                       | 3,208,224                        | -                               | 0.00%                             |
| Tourism Fund                     | 885,370                         | 885,370                          | -                               | 0.00%                             |
| Cable TV Franchise Fund          | 475,516                         | 480,716                          | 5,200                           | 1.09%                             |
| Municipal Court Fund             | 940,000                         | 901,293                          | (38,707)                        | -4.12%                            |
| Ambulance Fund                   | 925,000                         | 950,000                          | 25,000                          | 2.70%                             |
| Special Assessment Fund          | 593,670                         | 593,670                          | -                               | 0.00%                             |
| Harbor Centre Marina Fund        | 1,019,995                       | 1,019,995                        | -                               | 0.00%                             |
| Redevelopment Authority Fund     | <u>10,500</u>                   | <u>10,500</u>                    | <u>-</u>                        | <u>0.00%</u>                      |
| Total Special Revenue Funds      | 8,119,510                       | 8,111,003                        | (8,507)                         | -0.10%                            |
| G O Bond Debt Service Fund       | 4,789,030                       | 4,762,687                        | (26,343)                        | -0.55%                            |
| TID VI Debt Service Fund         | 1,940,351                       | 1,867,713                        | (72,638)                        | -3.74%                            |
| TID V Debt Service Fund          | 2,668                           | 2,668                            | -                               | 0.00%                             |
| TID VII Debt Service Fund        | 157,433                         | 157,433                          | -                               | 0.00%                             |
| TID X Debt Service Fund          | 277,166                         | 277,166                          | -                               | 0.00%                             |
| TID XI Debt Service Fund         | 510,735                         | 510,735                          | -                               | 0.00%                             |
| TID XII Debt Service Fund        | 203,309                         | 203,309                          | -                               | 0.00%                             |
| Environmental TID I Debt Service | 157,070                         | 159,420                          | 2,350                           | 1.50%                             |
| TID XIII Debt Service Fund       | <u>340,032</u>                  | <u>340,032</u>                   | <u>-</u>                        | <u>0.00%</u>                      |
|                                  | 8,377,794                       | 8,281,163                        | (96,631)                        | -1.15%                            |
| Industrial Park Fund             | 11,519                          | 11,519                           | -                               | 0.00%                             |
| Transit Utility Fund             | 511,559                         | 511,547                          | (12)                            | 0.00%                             |
| Total Budget                     | <u>52,601,975</u>               | <u>51,729,648</u>                | <u>(872,327)</u>                | <u>-1.66%</u>                     |

II

Other Matters

7.2

R. O. No. 64 - 12 - 13. By CHIEF ADMINISTRATIVE OFFICER.  
June 18, 2012.

Submitting the attached summary of the 2013 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2012 original budget.

Finance,  
~~Law & Justice,~~  
Pub Prot + Safety,  
Pub Wks,  
Sch. & Grnd  
approve.

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Chief Administrative Officer

|                                 | <u>2012 Approved</u><br><u>Budget</u> | <u>2013 Executive</u><br><u>Budget</u> | <u>Increase/</u><br><u>(Decrease)</u> | <u>% Increase/</u><br><u>(Decrease)</u> |
|---------------------------------|---------------------------------------|--|---------------------------------------|---|
| <b>Enterprise Funds</b>         |                                       |  |                                       |   |
| Wastewater Fund                 | 8,512,900                             | 8,374,335                              | (138,565)                             | -1.63%                                  |
| Boat Facilities Fund            | 107,335                               | 107,378                                | 43                                    | 0.04%                                   |
| Parking Utility Fund            | 500,320                               | 519,314                                | 18,994                                | 3.80%                                   |
| Transit Utility Fund            | <u>3,577,877</u>                      | <u>3,583,572</u>                       | <u>5,695</u>                          | <u>0.16%</u>                            |
| Total Enterprise Funds          | <u><u>12,698,432</u></u>              | <u><u>12,584,599</u></u>               | <u><u>(113,833)</u></u>               | <u><u>-0.90%</u></u>                    |
| <b>Internal Services Funds</b>  |                                       |  |                                       |   |
| Motor Vehicle Fund              | 1,980,606                             | 1,958,030                              | (22,576)                              | -1.14%                                  |
| Health Insurance Fund           | 9,112,868                             | 9,112,868                              | -                                     | 0.00%                                   |
| Liability Insurance Fund        | 577,200                               | 577,200                                | -                                     | 0.00%                                   |
| Worker's Compensation Fund      | 356,220                               | 464,924                                | 108,704                               | 30.52%                                  |
| Information Systems Fund        | <u>839,200</u>                        | <u>836,500</u>                         | <u>(2,700)</u>                        | <u>-0.32%</u>                           |
| Total Internal Service Funds    | <u><u>12,866,094</u></u>              | <u><u>12,949,522</u></u>               | <u><u>83,428</u></u>                  | <u><u>0.65%</u></u>                     |
| <b>Trust Funds</b>              |                                       |  |                                       |   |
| Cemetery Perpetual Care Fund    | 10,500                                | 10,500                                 | -                                     | 0.00%                                   |
| E H May Environmental Park Fund | 34,000                                | 34,000                                 | -                                     | 0.00%                                   |
| Everhard/Forrer Trust Fund      | <u>12,800</u>                         | <u>12,800</u>                          | <u>-</u>                              | <u>0.00%</u>                            |
| Total Trust Funds               | <u><u>57,300</u></u>                  | <u><u>57,300</u></u>                   | <u><u>-</u></u>                       | <u><u>0.00%</u></u>                     |

II

Other Matters

7.1

R. O. No. 63 - 12 - 13. By CHIEF ADMINISTRATIVE OFFICER.  
June 18, 2012.

Submitting the attached summary of the 2013 Budget Requests for the General Fund, the Special Revenue Funds, the Debt Service Funds, and the Capital Project Funds. The comparison is to the 2012 original budget.

Finance,  
Law & Lic,  
Pub Prot & Safety,  
Pub Works,  
Edu & Growth

---

Chief Administrative Officer

|                                    | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|------------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| <b>Revenue - General Fund</b>      |                                 |                                  |                                 |                                   |
| Taxes (Other than Property)        | 1,106,800                       | 1,106,800                        | -                               | 0.00%                             |
| Licenses & Permits                 | 650,785                         | 599,627                          | (51,158)                        | -7.86%                            |
| Intergovernmental Revenue          | 14,546,626                      | 14,482,327                       | (64,299)                        | -0.44%                            |
| Charges for Services               | 2,140,701                       | 1,539,317                        | (601,384)                       | -28.09%                           |
| Fines & Forfeits                   | 710,306                         | 634,100                          | (76,206)                        | -10.73%                           |
| Interest on Investments            | 255,150                         | 255,000                          | (150)                           | -0.06%                            |
| Miscellaneous Revenue              | 112,786                         | 114,936                          | 2,150                           | 1.91%                             |
| Other Financing Sources            | <u>673,553</u>                  | <u>673,553</u>                   | -                               | <u>0.00%</u>                      |
| <b>Total Revenue</b>               | <u><u>20,196,707</u></u>        | <u><u>19,405,660</u></u>         | <u><u>(791,047)</u></u>         | <u><u>-3.92%</u></u>              |
| <b>Revenue - Mead Library</b>      |                                 |                                  |                                 |                                   |
| Intergovernmental Revenue          | 674,271                         | 672,408                          | (1,863)                         | -0.28%                            |
| Charges for Services               | 97,250                          | 98,113                           | 863                             | 0.89%                             |
| Miscellaneous Revenue              | <u>30,000</u>                   | <u>31,000</u>                    | <u>1,000</u>                    | <u>3.33%</u>                      |
| Sub-Total                          | 801,521                         | 801,521                          | -                               | 0.00%                             |
| Fund Equity Applied                | <u>29,650</u>                   | <u>29,650</u>                    | -                               | <u>0.00%</u>                      |
| <b>Total Revenue</b>               | <u><u>831,171</u></u>           | <u><u>831,171</u></u>            | <u><u>-</u></u>                 | <u><u>0.00%</u></u>               |
| <b>Revenue - Debt Service Fund</b> |                                 |                                  |                                 |                                   |
| Interest on Investments            | 7,476                           | 7,476                            | -                               | 0.00%                             |
| Pension Transfer                   | 492,101                         | 492,101                          | -                               | 0.00%                             |
| Transfer from Other Funds          | <u>1,378,706</u>                | <u>1,376,221</u>                 | <u>(2,485)</u>                  | <u>-0.18%</u>                     |
| <b>Total Revenue</b>               | <u><u>1,878,283</u></u>         | <u><u>1,875,798</u></u>          | <u><u>(2,485)</u></u>           | <u><u>-0.13%</u></u>              |
| <b>City Tax Levy</b>               |                                 |                                  |                                 |                                   |
| General Fund                       | 15,384,886                      | 15,408,756                       | 23,870                          | 0.16%                             |
| Mead Library Fund                  | 2,377,053                       | 2,377,053                        | -                               | 0.00%                             |
| Debt Service Fund                  | 2,910,747                       | 2,886,889                        | (23,858)                        | -0.82%                            |
| Transit Utility Fund               | <u>511,559</u>                  | <u>511,547</u>                   | <u>(12)</u>                     | <u>0.00%</u>                      |
| <b>Total City Tax Levy</b>         | <u><u>21,184,245</u></u>        | <u><u>21,184,245</u></u>         | <u><u>-</u></u>                 | <u><u>0.00%</u></u>               |

|                                 | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|---------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| <b>General Fund</b>             |                                 |                                  |                                 |                                   |
| <b>Department</b>               |                                 |                                  |                                 |                                   |
| Council                         | 112,889                         | 112,889                          | -                               | 0.00%                             |
| Mayor                           | 453,369                         | 426,836                          | (26,533)                        | -5.85%                            |
| City Clerk                      | 383,059                         | 383,508                          | 449                             | 0.12%                             |
| Elections                       | 236,971                         | 106,062                          | (130,909)                       | -55.24%                           |
| Finance                         | 916,226                         | 893,055                          | (23,171)                        | -2.53%                            |
| Assessor                        | 441,206                         | 419,846                          | (21,360)                        | -4.84%                            |
| Human Resources                 | 247,463                         | 240,365                          | (7,098)                         | -2.87%                            |
| City Attorney                   | 428,491                         | 433,075                          | 4,584                           | 1.07%                             |
| City Insurance                  | 176,940                         | 276,940                          | 100,000                         | 56.52%                            |
| City Buildings                  | 860,723                         | 854,587                          | (6,136)                         | -0.71%                            |
| Board of Review                 | 2,300                           | 2,300                            | -                               | 0.00%                             |
| Employee Benefits               | <u>347,411</u>                  | <u>347,411</u>                   | -                               | <u>0.00%</u>                      |
| <b>Total General Government</b> | <b>4,607,048</b>                | <b>4,496,874</b>                 | <b>(110,174)</b>                | <b>-2.39%</b>                     |
| <br>                            |                                 |                                  |                                 |                                   |
| Police                          | 12,099,483                      | 12,284,590                       | 185,107                         | 1.53%                             |
| Fire                            | 7,618,472                       | 7,520,956                        | (97,516)                        | -1.28%                            |
| Building Inspection             | 472,266                         | 461,143                          | (11,123)                        | -2.36%                            |
| Emergency Operations            | 1,875                           | 1,875                            | -                               | 0.00%                             |
| Civil Defense                   | <u>12,505</u>                   | <u>12,510</u>                    | <u>5</u>                        | <u>0.04%</u>                      |
| <b>Total Public Protection</b>  | <b>20,204,601</b>               | <b>20,281,074</b>                | <b>76,473</b>                   | <b>0.38%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| Public Works                    | 289,190                         | 263,390                          | (25,800)                        | -8.92%                            |
| Engineering                     | 401,198                         | 498,767                          | 97,569                          | 24.32%                            |
| Streets                         | 3,820,493                       | 3,832,123                        | 11,630                          | 0.30%                             |
| Sanitation                      | 2,360,155                       | 2,391,170                        | 31,015                          | 1.31%                             |
| Boat Facilities                 | 100,000                         | 150,000                          | 50,000                          | 50.00%                            |
| Incinerator                     | <u>20,000</u>                   | <u>20,000</u>                    | -                               | <u>0.00%</u>                      |
| <b>Total Public Works</b>       | <b>6,991,036</b>                | <b>7,155,450</b>                 | <b>164,414</b>                  | <b>2.35%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| Cemetery                        | <u>337,236</u>                  | <u>314,840</u>                   | <u>(22,396)</u>                 | <u>-6.64%</u>                     |
| <b>Toal Human Services</b>      | <b>337,236</b>                  | <b>314,840</b>                   | <b>(22,396)</b>                 | <b>-6.64%</b>                     |
| <br>                            |                                 |                                  |                                 |                                   |
| Park Department                 | 2,036,967                       | 2,103,994                        | 67,027                          | 3.29%                             |
| Celebrations                    | 30,978                          | 10,245                           | (20,733)                        | -66.93%                           |
| Senior Center                   | <u>183,912</u>                  | <u>185,480</u>                   | <u>1,568</u>                    | <u>0.85%</u>                      |
| <b>Total Culture/Recreation</b> | <b>2,251,857</b>                | <b>2,299,719</b>                 | <b>47,862</b>                   | <b>2.13%</b>                      |
| <br>                            |                                 |                                  |                                 |                                   |
| City Development                | 247,755                         | 244,399                          | (3,356)                         | -1.35%                            |
| <br>                            |                                 |                                  |                                 |                                   |
| Interfund Transfers             | 7,060                           | 7,060                            | -                               | 0.00%                             |

|                                  | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|----------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| Uncollectible Receivables        | 15,000                          | 15,000                           | -                               | 0.00%                             |
| Fund Equity Increase             | <u>920,000</u>                  | <u>-</u>                         | <u>(920,000)</u>                | <u>-100.00%</u>                   |
| Total General Fund               | <u>35,581,593</u>               | <u>34,814,416</u>                | <u>(767,177)</u>                | <u>-2.16%</u>                     |
| Meg Unit Fund                    | 61,235                          | 61,235                           | -                               | 0.00%                             |
| Mead Library Fund                | 3,208,224                       | 3,208,224                        | -                               | 0.00%                             |
| Tourism Fund                     | 885,370                         | 885,370                          | -                               | 0.00%                             |
| Cable TV Franchise Fund          | 475,516                         | 480,716                          | 5,200                           | 1.09%                             |
| Municipal Court Fund             | 940,000                         | 901,293                          | (38,707)                        | -4.12%                            |
| Ambulance Fund                   | 925,000                         | 950,000                          | 25,000                          | 2.70%                             |
| Special Assessment Fund          | 593,670                         | 593,670                          | -                               | 0.00%                             |
| Harbor Centre Marina Fund        | 1,019,995                       | 1,019,995                        | -                               | 0.00%                             |
| Redevelopment Authority Fund     | <u>10,500</u>                   | <u>10,500</u>                    | <u>-</u>                        | <u>0.00%</u>                      |
| Total Special Revenue Funds      | 8,119,510                       | 8,111,003                        | (8,507)                         | -0.10%                            |
| G O Bond Debt Service Fund       | 4,789,030                       | 4,762,687                        | (26,343)                        | -0.55%                            |
| TID VI Debt Service Fund         | 1,940,351                       | 1,867,713                        | (72,638)                        | -3.74%                            |
| TID V Debt Service Fund          | 2,668                           | 2,668                            | -                               | 0.00%                             |
| TID VII Debt Service Fund        | 157,433                         | 157,433                          | -                               | 0.00%                             |
| TID X Debt Service Fund          | 277,166                         | 277,166                          | -                               | 0.00%                             |
| TID XI Debt Service Fund         | 510,735                         | 510,735                          | -                               | 0.00%                             |
| TID XII Debt Service Fund        | 203,309                         | 203,309                          | -                               | 0.00%                             |
| Environmental TID I Debt Service | 157,070                         | 159,420                          | 2,350                           | 1.50%                             |
| TID XIII Debt Service Fund       | <u>340,032</u>                  | <u>340,032</u>                   | <u>-</u>                        | <u>0.00%</u>                      |
|                                  | 8,377,794                       | 8,281,163                        | (96,631)                        | -1.15%                            |
| Industrial Park Fund             | 11,519                          | 11,519                           | -                               | 0.00%                             |
| Transit Utility Fund             | 511,559                         | 511,547                          | (12)                            | 0.00%                             |
| Total Budget                     | <u>52,601,975</u>               | <u>51,729,648</u>                | <u>(872,327)</u>                | <u>-1.66%</u>                     |

II

Other Matters

7.2

R. O. No. 64 - 12 - 13. By CHIEF ADMINISTRATIVE OFFICER.  
June 18, 2012.

Submitting the attached summary of the 2013 Budget Requests for the Enterprise Funds, the Internal Service Funds, and the Trust Funds. The comparison is to the 2012 original budget.

Finance,  
Law & En.,  
Pub Prot & Safety,  
Pub Works,  
Sal & Grues

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Chief Administrative Officer

|                                 | <u>2012 Approved<br/>Budget</u> | <u>2013 Executive<br/>Budget</u> | <u>Increase/<br/>(Decrease)</u> | <u>% Increase/<br/>(Decrease)</u> |
|---------------------------------|---------------------------------|----------------------------------|---------------------------------|-----------------------------------|
| <b>Enterprise Funds</b>         |                                 |                                  |                                 |                                   |
| Wastewater Fund                 | 8,512,900                       | 8,374,335                        | (138,565)                       | -1.63%                            |
| Boat Facilities Fund            | 107,335                         | 107,378                          | 43                              | 0.04%                             |
| Parking Utility Fund            | 500,320                         | 519,314                          | 18,994                          | 3.80%                             |
| Transit Utility Fund            | 3,577,877                       | 3,583,572                        | 5,695                           | 0.16%                             |
| Total Enterprise Funds          | <u>12,698,432</u>               | <u>12,584,599</u>                | <u>(113,833)</u>                | <u>-0.90%</u>                     |
| <b>Internal Services Funds</b>  |                                 |                                  |                                 |                                   |
| Motor Vehicle Fund              | 1,980,606                       | 1,958,030                        | (22,576)                        | -1.14%                            |
| Health Insurance Fund           | 9,112,868                       | 9,112,868                        | -                               | 0.00%                             |
| Liability Insurance Fund        | 577,200                         | 577,200                          | -                               | 0.00%                             |
| Worker's Compensation Fund      | 356,220                         | 464,924                          | 108,704                         | 30.52%                            |
| Information Systems Fund        | 839,200                         | 836,500                          | (2,700)                         | -0.32%                            |
| Total Internal Service Funds    | <u>12,866,094</u>               | <u>12,949,522</u>                | <u>83,428</u>                   | <u>0.65%</u>                      |
| <b>Trust Funds</b>              |                                 |                                  |                                 |                                   |
| Cemetery Perpetual Care Fund    | 10,500                          | 10,500                           | -                               | 0.00%                             |
| E H May Environmental Park Fund | 34,000                          | 34,000                           | -                               | 0.00%                             |
| Everhard/Forrer Trust Fund      | 12,800                          | 12,800                           | -                               | 0.00%                             |
| Total Trust Funds               | <u>57,300</u>                   | <u>57,300</u>                    | <u>-</u>                        | <u>0.00%</u>                      |

CITY OF SHEBOYGAN

**COMMUNITY DEVELOPMENT SPECIALIST  
Grade 5D**

**Code A07061D**

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|                 |                         |             |                               |
|-----------------|-------------------------|-------------|-------------------------------|
| Reports to:     | Development Manager     | Department: | City Planning and Development |
| Classification: | Exempt                  | Approved:   | S & G                         |
| Date:           | 10/3/2011<br>11/07/2011 | Approved:   | S & G<br>Common Council       |

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Nature of Work:

Under the general direction of the Development Manager, or his/her designee performs a wide range of diverse and responsible duties pertaining to planning, zoning, and development requiring individual judgment, initiative, and specialized knowledge in carrying out procedures and applying laws and regulations.

Typical Duties: (These examples do not list all the duties which may be assigned.)

- 1.\* Performs diverse clerical duties to oversee daily office activities.
- 2.\* Assists in the processing of Conditional Use Permit applications, site plans, Community Development Block Grant program applications, annexation petitions, zoning amendments, etc.
- 3.\* Act as the initial point of contact for the Planning and on occasion the Building Inspection Department, including answering telephones and distributing messages, receiving and interviewing clients/visitors, contacting public and elected officials, returning calls, greeting customers, telephone receptionist duties, processing mail, answering routine correspondence, and maintaining department files, minute taking at various meetings, preparing agendas, etc.
- 4.\* Assist in building permit issuance and receives payments, including receipt of plans, routing to City Building Inspector, minor plan check and permit issuance as directed, contact property owners or building contractors, collect building permit and fees, as examples.
- 5.\* Researches, organizes and types correspondences and complex statistical or financial reports.
- 6.\* Performs duties of Permit Clerk when said Clerk is on vacation or sick leave.
- 7.\* Assists in the preparation of the Department budget.
- 8.\* Assist with Architectural Review Board, City Plan Commission, Historic Preservation Commission, Housing Rehabilitation Committee, Marina and Harbor Commission, Redevelopment Authority, Industrial Development Commission activities, including receiving applications, preparation of mailing lists, copy and collate reports, preparation and distribution of agenda packets, work occasional evenings and/or when meetings are scheduled. Prepares Common Council documents, as required.
- 9.\* Prepares purchase orders and processes invoices.

- 10.\* Assists in tax incremental financing district creation and amendments.
- 11.\* Assists, develops, and implements procedures for expediting the flow of clerical work.
- 12.\* Researches, organizes, and types correspondence and complex statistical or financial reports, etc.
- 13.\* Develops, maintains responsibility for, and recommends needed improvements on an efficient filing system.
- 13. Maintains a department calendar.
- 14. Adjusts complaints or supplies information explaining involved department procedures, making decisions based on precedent and regulations.
- 15. Opens incoming mail, answers routine correspondence, and assigns technical inquiries to the proper person.
- 16. Performs related work as needed.

\*Essential Functions

Minimum Qualifications:

- 1. Extensive knowledge of the laws, codes, principles, practices, methods, and techniques as applied to and pertaining to City planning and development and the Building Inspection Division.
- 2. Knowledge and demonstrated experience in annexations, real estate acquisitions, grant writing, condemnation, subdivision creation, ordinance and zoning implementation, and Community Development Block Grant programs.
- 3. Knowledge of laws pertaining to tax incremental finance district creation and amendments.
- 4. Working knowledge of building design and construction.
- 5. Ability to assist displaced persons in solving their housing needs, including making referrals to appropriate social agencies as needed.
- 6. A high sense of responsibility and initiative to work independently and productively, with minimal supervision, and to work from oral and written instructions.
- 7. Considerable knowledge of office methods, practices, and equipment.
- 8. Ability to obtain a satisfactory grade on clerical examinations involving English, spelling, business math, clerical accuracy, etc. and high level of proficiency in typing, dictation, and transcription accurately at a prescribed rate of speed as determined by the Civil Service Commission.
- 9. Extensive knowledge of computers and programs (Word, Excel, Power Point, AS 400 and Microsoft Project, Publisher, Access and Outlook.)
- 10. Skill in handling difficult and complex office situations and ability to undertake proper disposition of problems.

11. Ability to exercise good judgment, courtesy, and tact in dealing with general public, Common Council, Committee members, City staff, contractors, architects, engineers, etc.
12. Ability to keep accurate statistical records and make reports.
13. A Bachelor's Degree in Urban or Regional Planning, Finance, Business Administration, or closely related field.
14. Possession of a valid Wisconsin Motor Vehicle Operator's License and an insured automobile for use on the job.
15. A minimum of three years of professional work experience in community development, planning, development, redevelopment, grant writing, finance, or similar profession.

CITY OF SHEBOYGAN

NEIGHBORHOOD DEVELOPMENT SPECIALIST  
Grade 6

Code A07072D

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|                 |                       |             |                               |
|-----------------|-----------------------|-------------|-------------------------------|
| Reports to:     | Development Manager   | Department: | City Planning and Development |
| Classification: | Exempt                | Approved:   | S & G                         |
| Date:           | 2/6/12 Common Council | Approved:   | S & G 01/23/2012              |

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Nature of Work:

Work involves coordinating neighborhood related programs and activities, representing the City to neighborhood groups and community organizations, identifying community issues, designing neighborhood/corridor redevelopment plans, and implementing solutions. Facilitates cooperation between service agencies/community groups and City administration. Design programs and services to support civic league initiatives for neighborhood development.

Typical Duties: (These examples do not list all the duties which may be assigned.)

- 1.\* Coordinates the neighborhood liaison process by insuring frequent communication with community representatives and City departments concerning neighborhood plans and the planning process.
- 2.\* Coordinates the development of neighborhood actions plans to ensure work quality, evaluate progress, recommend changes, identify problem areas, and evaluate success. Advises neighborhood groups on what resources are available from City departments, other jurisdictions, other neighborhood groups, foundations, etc. to meet a particular need and assists in obtaining those resources.
- 3.\* Assists in the processing of Community Development Block Grant documents, Housing Rehabilitation Program, Lead Hazard Reduction Program, redevelopment and planning activities, etc.
- 4.\* Assist with preparing state and federal grant applications and administration.
5. Collects and analyzes information on neighborhood and group trends. Generates queries and reports from database(s) to provide needed information.
- 6\*. Assists with clerical duties of the office in the absence of department personnel. May include preparing agendas/minutes and relevant planning related documents.
7. Develops training curriculum and materials to present to staff and community representatives based on identified needs. Develops and evaluates course curricula, recruits facilitators. Writes reports, letters, memos, and program descriptions. Writes procedures, guidelines and manuals. Provides information on other planning processes.
- 8\*. Represents the department in its contacts with the business community and the general public, Council, City officials, boards, and other agencies; maintains complete and accurate records and makes reports.

9. Performs other duties as assigned

\*Essential Functions

Minimum Qualifications:

1. Extensive knowledge of the laws, codes, principles, practices, methods, and techniques as applied to and pertaining to City planning and development.
2. Knowledge and demonstrated experience in neighborhood revitalization activities, grant writing, and Community Development Block Grant programs.
3. Work requires broad knowledge in a general professional or technical field. Knowledge is normally acquired through four years of college resulting in a bachelor's degree.
4. A high sense of responsibility and initiative to work independently and productively, with minimal supervision, and to work from oral and written instructions.
5. Considerable knowledge of office methods, practices, and equipment.
6. Ability to obtain a satisfactory grade on clerical examinations involving English, spelling, business math, clerical accuracy, etc. and high level of proficiency in typing, dictation.
7. Extensive knowledge of computers and programs (Word, Excel, Power Point, AS 400 and Microsoft Project, Publisher, Access and Outlook, ArcGIS, Adobe Photoshop, AutoCAD, Google Inksketch, etc.)
8. Skill in handling difficult and complex office situations and ability to undertake proper disposition of problems.
9. Ability to exercise good judgment, courtesy, and tact in dealing with general public, Common Council, Committee members, City staff, contractors, etc.
10. Ability to keep accurate statistical records and make reports.
11. A Bachelor's Degree in Urban or Regional Planning or closely related field.
12. Possession of a valid Wisconsin Motor Vehicle Operator's License and an insured automobile for use on the job.
13. A minimum of three years of professional work experience in neighborhood group/association work, community development, planning, development, redevelopment, grant writing.

CITY OF SHEBOYGAN

AUDITOR/ANALYST  
Grade 09

Code B06040D

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|                 |                                    |             |                    |
|-----------------|------------------------------------|-------------|--------------------|
| Reports to:     | Deputy City Finance Dir./Treasurer | Department: | Finance Department |
| Classification: | Exempt                             | Approved:   | S & G              |
| Date:           |                                    | Approved:   | Common Council     |

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Nature of Work:

Supervises and maintains the City accounting and financial records under the general direction of the Deputy City Finance Dir./Treasurer. Delegates work to account clerks and maintains controls over all general ledger accounts with principal emphasis on receivables, payables, and payroll areas. Participates in data processing operation to the extent necessary to establish and maintain controls over input and output of detailed transaction reports. Audits, coordinates, and reviews accounting reports of various City departments. Performs other related work including preparation of reports to outside agencies as required.

Typical Duties: (These examples do not list all the duties which may be assigned).

1. \*Develops office procedures for present operations and new proposals subject to approval of the Finance Director/Treasurer.
2. \*Supervises, schedules and assigns work of subordinates.
3. \*Audits and compiles all information in the support of journal entries. Confers with department heads and other personnel regarding audits and revised accounting procedures. Prepares all journal entries subject to the approval of the Deputy City Finance Director/Treasurer.
4. \*Performs audits as directed of hotel and motel payments and reporting of the room tax.
5. \*Maintains account controls and analyses.
6. \*Assists in overseeing budget controls and in preparation and review of departmental budgets.
7. \*Maintains and audits subsidiary records for grants, insurance, and other specific areas which require the production of periodic reports. Prepares the related reports subject to review and approves by the Finance Director/Treasurer or his/her delegate.
8. \*Reviews and verifies all activity including account distribution of all source data posted to the general ledger.
9. \*Assists the Deputy in all phases of his/her work and performs the Deputy's work in his/her absence.

10.\*Conducts research and studies on new and/or improved inventory, cash receipting and financial record keeping systems in all departments and aids in solving problems relating to same.

11.\*Assists with the implementation and the maintenance of personal computer systems, including the training and assisting of personal computer users in various departments.

12.\*Performs related work as assigned.

\*Essential Functions

Minimum Qualifications:

1. Thorough knowledge of accounting, internal auditing, and mathematics, and working knowledge of data processing.

2. Ability to communicate effectively in written and verbal form.

3. A high sense of responsibility and initiative to work independently and productively without supervision and to work from oral and written instructions.

4. Ability to assist in properly scheduling data runs.

5. Ability to interpret and maintain Federal and State aid programs.

6. Ability to supervise coordinates and participate in accounting and bookkeeping operations and to prepare complex financial reports and other records.

7. Ability to effectively supervise, plan, organize, and direct the work of others.

8. Ability to exercise good judgment, courtesy, and tact in maintaining effective public and employee relations.

9. Ability to obtain a satisfactory grade on Civil Service, accounting, and other job-related examinations.

10. High level of accuracy and proficiency in interpreting and compiling statistical records and data and ability to collate and summarize data.

11. Considerable knowledge and experience in the use of personal computers and the ability to train and assist others on personal computer systems.

12. Graduation from an accredited college with a major in accounting and in addition two years of related experience preferred.

**CITY OF SHEBOYGAN**

|                                     |                     |
|-------------------------------------|---------------------|
| <b>Job Title:</b> Senior Accountant | CODE B06050D        |
| <b>Grade</b> 10D                    |                     |
| <hr/>                               |                     |
| Reports to: Finance Director        | Department: Finance |
| Classification: Exempt              | S & G               |
| Date: October 11, 2010              | Approved:           |
| <hr/>                               |                     |

**POSITION SUMMARY:** Maintains the City accounting and financial records under the general direction of the Deputy Finance Director/Treasurer. Maintains controls over all general ledger accounts. Performs other related work including preparation of reports to outside agencies as required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Assists in coordinating the processing of accounting functions.
- Audits and compiles all information in the support of journal entries. Prepares all journal entries subject to review and approval of the Deputy Finance Director/Treasurer or his/her delegate.
- Maintains account controls and analyses or reviews details established by other sources such as data processing for all City general ledger accounts.
- Maintains and audits subsidiary records for grants, insurance, bank reconciliation, and other specific areas which require the production of periodic reports. Prepares the related reports subject to review and approval by the Deputy Finance Director/Treasurer or his/her delegate.
- Reviews and verifies all activity including account distribution of all source data posted to the general ledger.
- Performs internal auditing of all departments' records and procedures including inventory, cash receipts, and other financial transactions.
- Budgeting and forecasting of City Departments.

**QUALIFICATION REQUIREMENTS:**

Considerable knowledge of accounting, internal auditing, and mathematics.

To perform this job successfully, an individual must be able to perform each essential duty satisfactory. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individual with disabilities to perform the essential functions.

1. Ability to communicate effectively in written and verbal form.
2. A high sense of responsibility and initiative to work independently and productively without supervision and to work from oral and written instructions.
3. Ability to assist in properly scheduling data runs.
4. Ability to interpret and maintain Federal and State aid programs.
5. Proficient in Microsoft Office and other computer tools as required.
6. Ability to exercise good judgment, courtesy, and tact in maintaining effective public and employee relations.

**EDUCATION and/or EXPERIENCE:**

B.S. degree in accounting or equivalent combination of experience and advanced academic training. (Three years' accounting experience substitutes for one year of advanced academic training.) Minimum of 10 years of related experience.

**PRE-EMPLOYMENT:**

Job offers for this position are contingent on the individual passing a pre-employment drug screen.

**LANGUAGE SKILLS:**

Ability to read, analyze and interpret general government periodicals, technical procedures and government regulations. Ability to effectively present information and respond to questions from employees and the general public.

**MATHEMATICAL SKILLS:**

Ability to coordinate and participate in accounting and bookkeeping operations and to prepare complex financial reports and other records.

**REASONING ABILITY:**

Ability to exercise good judgment, investigate, define problems and offer solutions, research and collect data, analyze information and establish facts and draw valid conclusions.

**TECHNOLOGY SKILLS:**

Advanced spreadsheet and modeling experience.

**OTHER SKILLS:**

Ability to take initiative, interpret and apply policies and procedures, be organized, be detail-oriented, be prioritized, meet time-lines, set goals, implement changes, handle sensitive and confidential situations/information in a positive and proactive manner, work in a fast-paced environment, ask questions, give feedback and work independently, as well as within a team structure environment. Ability to interpret extensive variety of contractual language.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee frequently is required to sit. The employee is occasionally required to stand and walk.

The employee must regularly lift and/or move up to 10 pounds.

CITY OF SHEBOYGAN

Accountant  
Grade 07

Code B06060D

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|                 |                                    |             |                    |
|-----------------|------------------------------------|-------------|--------------------|
| Reports to:     | Deputy City Finance Dir./Treasurer | Department: | Finance Department |
| Classification: | Exempt                             | Approved:   | S & G              |
| Date:           |                                    | Approved:   | Common Council     |

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Nature of Work:

Maintains the City accounting and financial records under the general direction of the Deputy Finance Director/Treasurer. Maintains controls over all general ledger accounts with principal emphasis on receivables, payables, payroll, and project accounting. Participates in data processing operation to the extent necessary to establish, maintain, and audit controls over input and output of detailed transaction reports. Performs other related work including preparation of reports to outside agencies as required.

Typical Duties: (These examples do not list all the duties which may be assigned.)

- 1.\* Assists in coordinating the processing of accounting functions.
- 2.\* Audits and compiles all information in the support of journal entries. Prepares all journal entries subject to review and approval of the Deputy Finance Director/Treasurer or his/her delegate.
- 3.\* Maintains account controls and analyses or reviews details established by other sources such as data processing for all City general ledger accounts.
- 4.\* Maintains and audits subsidiary records for grants, insurance, bank reconciliation, and other specific areas which require the production of periodic reports. Prepares the related reports subject to review and approval by the Deputy Finance Director/Treasurer or his/her delegate.
- 5.\* Reviews and verifies all activity including account distribution of all source data posted to the general ledger.
- 6.\* Performs internal auditing of all departments' records and procedures including inventory, cash receipts, and other financial transactions.
- 7.\* Maintains, audits, and compiles information for fixed asset system.

\*Essential Functions

Minimum Qualifications:

1. Considerable knowledge of accounting, internal auditing, and mathematics.
2. Ability to communicate effectively in written and verbal form.
3. A high sense of responsibility and initiative to work independently and productively without supervision and to work from oral and written instructions.
4. Ability to assist in properly scheduling data runs.
5. Ability to interpret and maintain Federal and State aid programs.
6. Ability to coordinate and participate in accounting and bookkeeping operations and to prepare complex financial reports and other records.
7. Ability to exercise good judgment, courtesy, and tact in maintaining effective public and employe relations.
8. Ability to obtain a satisfactory grade on Civil Service, accounting, and other job-related examinations.
9. B.S. degree in accounting or equivalent combination of experience and advanced academic training. (Three years' accounting experience substitutes for one year of advanced academic training.)

August 1987  
Gen. Ord. 68-87-88

CITY OF SHEBOYGAN

**PROGRAMMER/ANALYST I**  
**Class Grade 12**

**CODE D06440D**

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|                 |                             |             |                   |
|-----------------|-----------------------------|-------------|-------------------|
| Reports to:     | Information Systems Manager | Department: | Finance           |
| Classification: | Exempt                      | Division:   | Non-Represented   |
| Date:           | June 2012                   | Approved:   | Gen Ord. 18-10-11 |

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**POSITION SUMMARY**

Under general direction, is responsible for the analysis, development, coding, testing, and debugging of computer programs and systems from user interview through implementation. Defines system specifications and develops all levels of required documentation along with related work as required.

Typical Duties: (These examples do not list all the duties which may be assigned.)

- 1.\* Confers with user department representatives when necessary to improve, implement, or analyze requested changes to existing programs and/or systems.
- 2.\* Confers and recommends alternative solutions regarding length of program runs (timing) problems and/or abolishing obsolete programs and non-essential data files.
- 3.\* Conducts feasibility studies to determine if given systems or procedures may economically and efficiently be considered for EDP adoption.
- 4.\* Conducts detailed research on record keeping systems and procedures including the collection, transfer, processing, utilization, and storage of information.
- 5.\* Prepares cost comparisons for various approaches to problem solution considering time, equipment, material, and personnel.
- 6.\* Designs forms for use in modified or new systems.
- 7.\* Designs detailed flow charts and fully documents entire procedures and writes complex programs.
- 8.\* Aids in solving problems relating to existing or proposed equipment configurations.
- 9.\* Prepares operating and restart procedures for computer operators and assigns distribution of reports.

10. Participates in the operating of data processing equipment when necessary.

**\*Essential Functions**

**Minimum Qualifications:**

1. Thorough knowledge of system operation and technique of programming to code data flow.
2. Thorough level of proficiency in complex program design, coding, testing, and implementing operational procedures.
3. Considerable knowledge of systems and procedures to increase efficiency.
4. Thorough knowledge of the operation of a computer and program methods for conversion from mechanical and clerical processes to the computer.
5. Considerable knowledge of accounting, finance, and business methods.
6. Ability to express oneself clearly and concisely both orally and in writing.
7. Ability to work effectively and portray a professional attitude while dealing with co-workers and user representatives.
8. Graduation from an accredited college or institution of higher learning with the emphasis on business and COBOL, plus experience in data processing (or the equivalent training and experience which provides the required knowledge, skills, and ability.)

CITY OF SHEBOYGAN

**MAYWOOD NATURALIST**

**Code C08080D**

**Grade 5**

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Reports to: Wastewater Treatment Plant Superintendent

Department: Public Works

Classification: Exempt  
S & G 6/26/12

Division: Non-Represented

Date: November 1989

Approved: Gen Ord 132-89-90

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**NATURE OF WORK:**

Under general supervision of the Environmental Park Director, working with the general public and numerous volunteers to accomplish the mission of the Ellwood H. May Environmental Park. To this end, the Naturalist I is primarily responsible for designing and implementing environmental educational programs.

**TYPICAL DUTIES:** (These examples do not list all the duties which may be assigned.)

1. \*Develop and present on and offsite programs on natural science and environmental issues to children, adults and families, including walking tours.
2. \*Develop educational pamphlets, exhibits and activity guides for Maywood visitors and school groups.
3. Maintain teaching materials and supplies.
4. \*Initiate and prepare interpretive displays.
5. \*Supervise and participate in the maintenance of buildings, grounds and equipment.
6. \*Operate PC, answer telephone, light typing, filing and miscellaneous office duties.
7. Undertake additional duties as assigned.

\*Essential Functions

**MINIMUM QUALIFICATIONS:**

1. B.S. or B.A. in the natural sciences or environmental education.
2. Experience teaching environmental education preferred.
3. Basic knowledge of maintenance and construction techniques, proper use and care of basic power tools and ability to drive standard transmission vehicles, including hauling trailers.
4. Knowledge of personal computers and ability to perform desk top publishing necessary in creating flyers, posters, etc.
5. Ability to work with the general public/students of all ages and coordinate and supervise groups of volunteers.
6. Excellent physical condition and stamina, including ability to work outside in all terrain and climatic conditions.
7. Good communication and leadership skills.
8. Possession of a valid WI Motor Vehicle Operator's License in good standing and an insured automobile for use on the job.

Gen. Ord. 44-94-95

Job Code changed from F08630D to F08630N 12/99 to reflect non-represented, non-exempt status.

Job Code changed From F0863N to reflect exempt status

CITY OF SHEBOYGAN

**CHEMIST/INDUSTRIAL WASTEWATER SUPERVISOR  
Grade 9**

**Code C08200D**

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|   |             |                   |
|---|-------------|-------------------|
| Reports to: Wastewater Treatment Plant Superintendent | Department: | Public Works      |
| Classification: Exempt<br>S & G 6/26/12               | Division:   | Non-Represented   |
| Date: November 1989                                   | Approved:   | Gen Ord 132-89-90 |

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Nature of Work:

This is professional work responsible for supervising laboratory functions and administering all aspects of the Sheboygan Industrial Pretreatment Program. Work is performed independently in accordance with local, State, and Federal regulations.

Typical Duties: (These examples do not list all the duties which may be assigned.)

- 1.\* Supervises and/or participates in the collection and analyzing of samples originating from the treatment process, collection system, or industrial discharges.
- 2.\* Supervises and directs the laboratory analysis work of all personnel who may utilize the laboratory facilities and initiates the purchase of laboratory supplies and equipment.
- 3.\* Enforces all laboratory safety standards set by City, State, and Federal laws.
- 4.\* Performs industrial inspections and writes industrial wastewater discharge permits, and directs monitoring activities associated with industrial discharges.
- 5.\* Assists management in projecting the effect of industrial discharges on plant operations and in the establishment of industrial pretreatment requirements.
- 6.\* Evaluates and monitors the acceptability of hauled wastes discharged at WWTP.
- 7.\* Maintains complete records and submits detailed reports as required by State and Federal agencies.
- 8.\* Implements and enforces local, State, and Federal industrial pretreatment regulations.
- 9.\* Recommends necessary pretreatment enforcement action to the Plant Superintendent and assists the City Attorney's Office in any enforcement proceedings.

- 10.\* Supervises and evaluates employees and effectively recommends hiring, promotions, demotion, or discipline.
11. Performs additional related duties for any City department as assigned by the Wastewater Plant Superintendent.

\*Essential Functions

Minimum Qualifications:

1. Bachelor of Science degree from an accredited college with major course work in chemistry or a closely related field.
2. Two years of experience collecting wastewater samples and performing wastewater analysis.
3. Ability to interpret the results of laboratory tests with accuracy and precision.
4. Skill in the use, care, and maintenance of laboratory equipment.
5. Ability to accurately follow oral and written instructions and express oneself clearly orally and in writing.
6. A high sense of responsibility and initiative to work independently without supervision.
7. Ability to establish and maintain effective public and employee relations.
8. Thorough knowledge of State and Federal industrial pretreatment regulations.
9. Possession of a valid Wisconsin Motor Vehicle Operator's License in good standing.

November 1989

Gen. Ord. 132-89-90

-Job Code changed from C08200S to C08200N 12/99 to reflect non-represented, non-exempt status.

Effective 4/1/2012 change from non-exempt to exempt status

**II**

3.2  
---  
7.1

R. O. No. 56 - 12 - 13. By PURCHASING AGENT. June 18, 2012.

Submitting a recommendation for the purchase of (4) Diesel Powered Vacuum Leaf Collection Trailers for the Motor Vehicle Department and waiving the requirement for the issuance of bids when considered in conjunction with single source availability and compatibility with existing components.

These units will replace the existing front mounted Collection systems that, while operational, create visibility issues. Many of the components on the existing units are fully interchangeable with the four new units.

Quotes were solicited for (4) Four Trailer mounted systems for a total expenditure including delivery to the City:

|                            |                           |              |
|----------------------------|---------------------------|--------------|
| ODB Municipal Products Inc | ODB Model LCT650.....     | \$85,760.00  |
| Truck Equipment Inc.       | Tiger Titan Leaf Pro..... | \$123,952.00 |

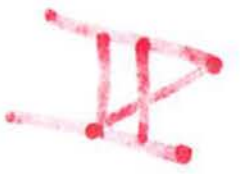
The Recommendation is to purchase the units from ODB Municipal Products and waive the requirement for competitive bidding in light of single source factory-direct availability, interchangeability with existing equipment, and a generous discount for Municipalities.

*Lies over*

*1  
Acc & File*

Respectfully submitted,

Bernard R. Rammer



~~VI~~

4.3  
7.2

Res. No. 28 - 12 - 13. By Alderperson Bohren. June 18, 2012.

A RESOLUTION authorizing the Purchasing Agent to enter into contract for the purchase of Four (4) Trailer Mounted Vacuum powered Leaf Collection Units for the Motor Vehicle Division.

WHEREAS: The Department of Public Works recognizes the need for efficient leaf collection equipment that can be operated safely for all concerned and:

WHEREAS: The Motor Vehicle Department does have funding available to fund replacement of the current front mounted collection systems in its 2012 Budget and:

WHEREAS: The equipment proposed is somewhat proprietary and is being purchased directly from the Manufacturer, and is low cost when compared with its nearest competitor of like equipment and:

WHEREAS: The equipment to be purchased is compatible with the current equipment therefore creating a spare parts inventory to support the trailers:

RESOLVED: That the Purchasing Agent is hereby authorized to enter into contract with ODB Municipal Products Inc. of Richmond VA for the purchase of (4) Diesel Powered Leaf Collection Vacuum Trailers at a total cost of \$85,760.00 including delivery and waiving the need for competitive bidding due to proprietary limitations, interchangeability and factory direct pricing.

BE IT FURTHER RESOLVED: That the appropriate City Officials are hereby authorized to draw orders on the Motor Vehicle Division Account Number 701-36100-641400 in payment of same.

*Miss Over Bohren! Res pass.*

*James A Bohren*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor

III

10/11

**VI**


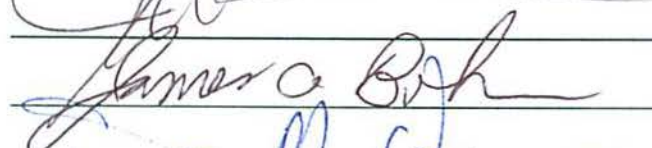

5.3  
---  
1.3

R. C. No. 74 - 12 - 13. By PUBLIC WORKS. June 18, 2012.

The Public Works Committee reviewed the fall leaf collection alternatives presented by staff. Several alternatives were presented with the trailer-mounted vacuum leaf loader being the preferred alternative.

The Public Works Committee is recommending the purchase of 4 (four) trailer mounted vacuum leaf loaders to replace the existing front loading leaf collectors.

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Bokert  
as a ad.*

  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
  
 \_\_\_\_\_  
Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_, \_\_\_\_\_, Mayor

10/15

11

11

**V**

*Other matters*

*7.7*  

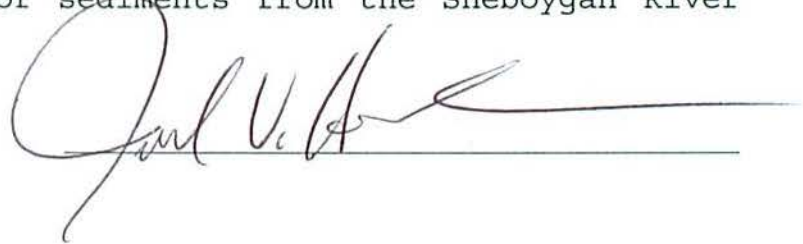
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*7.4*

Res. No. 29 - 12 - 13. By Alderperson Heidemann. June 18, 2012.

A RESOLUTION authorizing the appropriate City officials to execute an Agreement for Access to Property and Environmental Remediation with the U.S. EPA Great Lakes National Program Office with regard to the South 8th Street and Virginia Avenue parcel of land.

RESOLVED: That the appropriate City officials are hereby authorized to execute the Agreement for Access to Property and Environmental Remediation between the City of Sheboygan and the U.S. Environmental Protection Agency Great Lakes National Program Office, substantially in the form as set forth in the copy attached, related to the contractor parking of motor vehicles and equipment at the South 8th Street and Virginia Avenue parcel for the dredging, dewatering and transport of sediments from the Sheboygan River Great Lakes Legacy Act Project.



*Lies over  
Heidemann/  
Res. pass.*

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

10/10/10

10/10/10

**AGREEMENT FOR ACCESS TO PROPERTY  
AND ENVIRONMENTAL REMEDIATION**

This Access Agreement ("Agreement") is made this \_\_\_\_\_ day of \_\_\_\_\_, 2012, by and between the United States Environmental Protection Agency Great Lakes National Program Office ("GLNPO") and the City of Sheboygan, Wisconsin ("CITY").

Through this document and in fulfillment of Paragraph 10 of the Project Agreement ("PA") executed by the parties, the CITY hereby grants to GLNPO, their representatives, agents, employees and contractors, consent to enter upon and access property owned by the CITY located as follows:

Southwest corner of South 8th Street and Virginia Avenue, more particularly described as:

Lots 1 and 2, Block 204, and the North one-half of the vacated alley adjacent thereto, Original Plat, City of Sheboygan, Sheboygan County, Wisconsin ("S. 8th St. and Virginia Parcel"). Tax Parcel No. 59281-109760. A photo depicting the site is attached hereto as Exhibit "A."

Access is granted to the above entities or individuals for Betterment Dredging Project purposes as set forth in the agreed upon Scope of Work ("SOW") that is an attachment to the PA.

The CITY makes no representation as to any physical condition of the S. 8th St. and Virginia Parcel or the suitability of said Parcel for the Work intended to be conducted by GLNPO. GLNPO will rely on its own examination of the S. 8th St. and Virginia Parcel, including any surface or subsurface conditions.

GLNPO will utilize the S. 8th St. and Virginia Parcel for contractor parking of motor vehicles and equipment for the dredging, dewatering and transport of sediments from the Sheboygan River Great Lakes Legacy Act Project ("Legacy Project"). Restoration of the S. 8th St. and Virginia Parcel will be governed by the Betterment Dredging Project Scope of Work ("SOW") and the Project Work Plan that will be generated pursuant to the PA. The SOW and the Project Work Plan will become attachments to this agreement, upon their approval by EPA (Attachment 2). The Project Work Plan contains details about the use and restoration of the S. 8th St. and Virginia Parcel made available for access by the contractor: the schedule for the Project, general hours of operation, a list of the type of equipment used at the site, storm water and wastewater controls, an erosion plan, and a restoration plan. The current schedule calls for completion of the work and restoration of the S. 8th St. and Virginia Parcel by May 31, 2013.

In the event that timely completion of the Work requires GLNPO to conduct the Work during times or days other than set forth in the

Work Plan, GLNPO will obtain consent and permit modifications, as required, from the CITY.

Work at the sites will require local permits and GLNPO, through its contractor or assigns, will obtain the required permits prior to commencing Work. The Work Plan for the Project-related activities at the site may include: mitigation measures, restoration activities, and storm water and wastewater control.

The CITY acknowledges that elements of the Work will necessarily involve elevated noise levels. To the extent necessary, the CITY exempts GLNPO, pursuant to 66-72(7) of the City Code, from compliance with Chapter 66, Article III of the City Code, provided, however, that GLNPO shall not unnecessarily engage in or permit any loud or disturbing noise of such a character, intensity or duration as to be detrimental to the life or health of individuals and shall limit the production of high noise levels that may otherwise exceed the City Code levels to between the hours of 7:00 a.m. to 7:00 p.m. Monday through Saturday.

The S. 8th St. and Virginia Parcel will be closed to the public and remain closed until final restoration of this parcel is completed.

In performing the work, GLNPO agrees to use its best efforts to minimize disruption of the S. 8th St. and Virginia Parcel. Restoration of said Parcel will be specifically addressed in the Project Work Plan. As part of the Project that GLNPO and the Non-Federal Sponsors, including the CITY, are funding, the S. 8th St. and Virginia Parcel will be restored, to the extent practicable, to its original grade, condition and appearance. The parties granted access herein shall be responsible for repairing and remediating, at no additional expense to the CITY, any damage or releases of hazardous substances to the S. 8th St. and Virginia Parcel and any damage or releases of hazardous substances to adjacent public streets, sidewalks and other public infrastructure arising from the performance of the Work.

As part of the PA governing the relationship of the parties in implementing the Project, the parties have agreed to cooperate and work constructively to resolve any issues that arise. Article V of the PA provides for a Project Coordination Team to address concerns and issues with the Project Implementation. Article VII provides for a dispute resolution process for elements of the Project.

GLNPO or its contractors working on the S. 8th St. and Virginia Parcel shall have liability insurance, including comprehensive general liability insurance, automobile liability insurance, and pollution legal liability insurance of at least \$2,000,000 per occurrence and will provide adequate proof of such insurance upon request. Such insurance shall name the CITY as an additional insured.

IN WITNESS WHEREOF, the CITY has executed two copies of the Agreement for Access to Property and Environmental Remediation, each of which shall be deemed an original.

THE CITY OF SHEBOYGAN, WISCONSIN

BY: \_\_\_\_\_  
Terry Van Akkeren, Mayor

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Susan Richards, City Clerk

Date: \_\_\_\_\_

IN WITNESS WHEREOF, the U.S. EPA GLNPO has executed two copies of the Agreement for Access to Property and Environmental Remediation, each of which shall be deemed an original.

U.S. EPA GREAT LAKES NATIONAL  
PROGRAM OFFICE

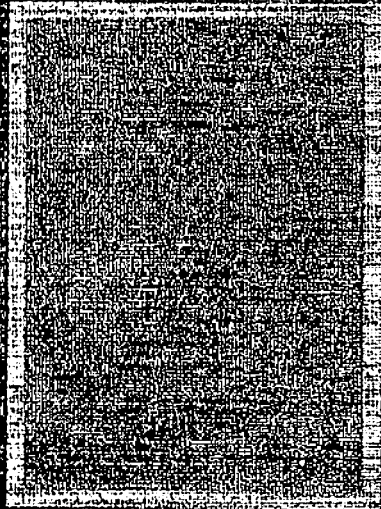
BY: \_\_\_\_\_  
Christopher Korleski, Director  
Great Lakes National Program Office  
U.S. Environmental Protection Agency

Date: \_\_\_\_\_

EXHIBIT

(A)

# River Dredging Parking



U.S. GOVERNMENT PRINTING OFFICE: 1967 O 344-144





UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
REGION 5  
77 WEST JACKSON BOULEVARD  
CHICAGO, IL 60604-3590

REPLY TO THE ATTENTION OF

June 29, 2012

Mayor Terry Van Akkeren  
City of Sheboygan  
828 Center Avenue  
Sheboygan, WI 53081

**Re: Sheboygan River Area of Concern: Habitat Restoration Projects**

Dear Mayor Van Akkeren and Members of the Common Council:

As you are probably aware, notwithstanding the City of Sheboygan's re-bid of the habitat restoration projects, the total project cost continues to exceed the amount of funding that is currently available to implement the work under the current agreement between the City and the Wisconsin Department of Natural Resources (WDNR).

Please let this letter serve as official notification that the U.S. EPA will be providing additional funding in the amount of \$1,320,212.00 to address the current project cost shortfall without the need for any local tax dollars to be spent on the project. WDNR has advised us that within the coming weeks, they will amend their funding agreement with the City of Sheboygan to allocate the additional funding to the City.

The additional money will be coming from Great Lakes Restoration Initiative funds. The goal of EPA is to complete construction of these projects in the Sheboygan Area of Concern (AOC) by the end of the year, thereby making substantial progress towards removing beneficial use impairments within the AOC. (Hence the reason for moving these agreements forward in an expeditious manner.)

On behalf of EPA, I want to thank you for your hard work and understanding as we all work together to complete this important work within the Sheboygan AOC.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Korleski".

Chris Korleski, Director  
Great Lakes National Program Office

Cc: Steve Galarneau, WDNR  
Chad Pellshek, City of Sheboygan