

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

MAY 27, 2020

Chair Mary Lynne Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue (remote), Vice Chair Jim Bohren (remote), Alderpersons Trey Mitchell (remote), Markus Savaglio (remote) and Todd Wolf

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams (remote), City Administrator Darrell Hofland, Finance Director/Treasurer Marty Halverson, Director of Human Resources and Labor Relations Vicky Schneider, Deputy Finance Director Tara Duwe, Business Manager Mead Public Library Debbie DeAmico, Auditor/Analyst Laurie Suhrke

MINUTES: Motion by Alderperson Savaglio, seconded by Alderperson Wolf to approve the minutes of May 11, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RO 179 - 19 - 20 / APRIL 8, 2020 / DOC

4.2: Submitting a claim from Travis Mallmann for alleged damages to his lawn when a snowplow drove over it.

City Attorney Chuck Adams explained this claim has been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council receive and file the document. Motion carried.

3.2 RO 10 - 20 - 21 / MAY 18, 2020 / DOC

3.2: Submitting the 2021 preliminary budget fiscal factors for guidance prior to departmental budget preparations.

City Administrator Darrell Hofland provided a preliminary version of the 2021 Budget Fiscal Factors to assist in the preparation of the 2021 Budget.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council accept and file the document. Motion approved 4 - 1 (Vice Chair Bohren Nay).

3.3 RO 11 - 20 - 21 / MAY 18, 2020 / DOC

3.3: Submitting a claim from Frederick Schmidt for alleged damages to his parked vehicle when a tree fell on it.

City Attorney Chuck Adams explained this claim has been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Wolf, seconded by Alderperson Savaglio to recommend the Common Council receive and file the document. Motion carried.

3.4 RES 23 - 20 - 21 / MAY 18, 2020 / DOC

4.2: Resolution authorizing the appropriate City officials to draw funds to install the new Heating, Ventilating and Air Conditioning (HVAC) controls system for the Mead Public Library pursuant to the contract previously executed with Quality Control Systems, Inc.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council adopt the resolution. Motion carried.

3.5 RC 318 - 19 - 20 / APRIL 8, 2020 / DOC

6.28: Your Committee to whom was referred R. C. No. 328 - 18 - 19 by Finance and Personnel Committee and R. O. No. 110 - 18 - 19 by City Clerk submitting a pending claim from Sperling Law Offices LLC for alleged damages and injuries to their client, Vicki Vugrinovich, when she was involved in a collision with a Shoreline Metro bus; recommends referring to the Finance and Personnel Committee for the 2020 - 2021 Council.

City Attorney Chuck Adams explained this notice of claim time period has been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Wolf, seconded by Alderperson Savaglio to recommend the Common Council receive and file the document. Motion carried.

DATE OF NEXT MEETING: Wednesday, June 8, 2020 ADJOURN Motion by Alderperson Savaglio, seconded Alderperson Wolf to adjourn at 5: 33 p.m. Motion carried.