

CITY OF SHEBOYGAN

*** AMENDED*** FINANCE AND PERSONNEL COMMITTEE

FEBRUARY 24, 2020

Chair Person Mary Lynn Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderpersons Trey Mitchell and Todd Wolf

COMMITTEE MEMBERS EXCUSED: Alderperson Markus Savaglio

STAFF / OFFICIALS PRESENT: Mayor Mike Vandersteen, City Administrator Darrell Hofland, Finance Director/Treasurer Marty Halverson, Director of Planning and Development Chad Pelishek, Director of Human Resources Sandy Rohrick, Director of Information Technology Eric Bushman, Assistant City Attorney Thomas Cameron, City Engineer Ryan Sazama, Mead Public Library Business Manager Debbie DeAmico, Assistant to the City Administrator Carrie Arenz, Human Resource Generalist Melissa Ness

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to approve the minutes of January 27, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 GEN ORD 42 - 19 - 20 / FEBRUARY 3, 2020 / DOC

6.1: General Ordinance repealing and recreating Chapter 82 of the Sheboygan Municipal Code relating to personnel regulations and benefits. HELD 2 / 10 / 2020

Director of Human Resources and Labor Relations Sandy Rohrick discussed the proposed changes to Chapter 82. Changes to positions that were not budgeted or transfers between departments would require Committee approval. The second change removes the paragraphs regarding Tier 1, 2, and 3, as they currently exist in policy and are redundant in Chapter 82.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the

Common Council adopt the ordinance with noted changes to 82 - 1 (c). Motion carried.

3.2 RES 158 - 19 - 20 / FEBRUARY 3, 2020 / DOC

4.2: Resolution authorizing the Director of Information Technology to enter into a Managed Print Services Agreement with MBM.

Director of Information and Technology Eric Bushman discussed the Managed Print Services Agreement. In the event that city IT staff provided desktop printer management, the cost would nearly double the amount of this proposed contract and reduce staff availability for other related projects.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the Common Council adopt the resolution. Motion carried.

3.3 RO 156 - 19 - 20 / FEBRUARY 17, 2020 / DOC

3.5: City Attorney submitting, for information, a copy of the opinion issued by the Supreme Court of Wisconsin on February 14, 2020, in the matter of Town of Wilson vs. City of Sheboygan, Case No. 2018 AP 2162.

Assistant City Attorney Thomas Cameron shared details on the outcome of the Supreme Court case related to the annexation of land.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the Common Council receive the R.O. and file the document. Motion carried.

3.4 RO 157 - 19 - 20 / FEBRUARY 17, 2020 / DOC

3.6: City Administrator submitting the City of Sheboygan 2020 Long Term Financial Plan to the Common Council.

City Administrator Darrell Hofland presented the City of Sheboygan 2020 Long Term Financial Plan (LTFP). The 2020 LTFP will be used to create the 2021 Budget. Administrator Hofland indicated there are no major changes to the plan. It was updated with known information and reflected the loss of significant revenue resulting from the closure of Alliant Energy's coal power facility within the city limits. The city is looking to restructure its debt plan. Vice Chair Bohren expressed concern about the labor shortage and its effect on recent manufacturing growth. Director of Planning and Development Chad Pelishek discussed the marketing campaign launched in Fox Valley area publications to help draw new businesses to the SouthPointe Enterprise Campus.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the Common Council receive the R.O. and adopt the recommendation. Motion carried.

3.5 RES 167 - 19 - 20 / FEBRUARY 17, 2020 / DOC

4.2: Resolution approving the project plan and establishing the boundaries for the creation of Tax Incremental District No.

20.

Director Pelishek discussed Tax Incremental District 20, which will encompass the former Van Der Vaart Concrete Products property and adjacent railroad right-of-way to the east. There will be infrastructure improvements along with development incentives. The district will facilitate rehabilitation of this blighted area.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council adopt the resolution. Motion carried.

3.6 CLAIMS: RO 120 - 19 - 20 - Anna Stacie DeSantos for alleged injuries, RO 159 - 19 - 20 - Midstate Amusement Games, LLC for alleged unlawful tax collected, RO 160 - 19 - 20 - Midstate Amusement Games, LLC for alleged unlawful tax collected.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council receive and file the R.O. Motion carried.

3.7 CLAIMS: RC 321 - 18 - 19 - Amica Mutual Insurance Company on behalf of their insured Linda Shimon for alleged water backup at residence, RC 322 - 18 - 19 - Cincinnati Insurance Companies on behalf of their client Schenck SC for alleged injuries to employee Jennifer Roszak.

Motion by Alderperson Wolf and seconded by Alderperson Mitchell to recommend the Common Council receive the R.C.'s and file the documents. Motion carried 3 - 0 - 1 (Chairperson Donohue abstain).

3.8 CLAIMS: RC 343 - 18 - 19 - Ryan, LLC on behalf of O'Reilly Automotive Stores, Inc. for alleged incorrect assessed value of their property.

Attorney Cameron requested the Committee to hold this R.C.

Motion by Alderperson Wolf and seconded by Alderperson Bohren to recommend the Committee hold the R.C. Motion Carried.

DATE OF NEXT MEETING: March 9, 2020.

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to adjourn at 5:37 p.m. Motion carried.