

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

FEBRUARY 10, 2020

Aldersperson Todd Wolf called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Alderspersons Trey Mitchell, Markus Savaglio and Todd Wolf

COMMITTEE MEMBERS EXCUSED: Chair Mary Lynne Donohue, Vice Chair Jim Bohren

STAFF / OFFICIALS PRESENT: Mayor Mike Vandersteen, Finance Director/Treasurer Marty Halverson, Director of Human Resources Sandy Rohrick, Assistant City Attorney Thomas Cameron, Mead Public Library Business Manager Debbie DeAmico, Assistant to the City Administrator Carrie Arenz, Auditor/Analyst Laurie Suhrke

MINUTES

Motion by Aldersperson Savaglio, seconded by Aldersperson Mitchell to approve the minutes of January 27, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RES 159 - 19 - 20 / FEBRUARY 3, 2020 / DOC

4.3: Resolution authorizing the appropriate City Officials to contract with Wisconsin Public Finance Professionals, LLC for financial advisory services in 2020.

Finance Director/Treasurer Marty Halverson discussed the city s relationship with Wisconsin Public Finance Professionals, LLC. This agreement would confirm the city s financial advisory services through 2020. In future years the city plans to utilize the RFP process. The RFP proposals will need to begin during the fourth quarter 2020.

Motion by Aldersperson Savaglio, seconded by Aldersperson Mitchell to recommend the Common Council adopt the resolution. Motion carried.

3.2 RES 160 - 19 - 20 / FEBRUARY 3, 2020 / DOC

4.4: Resolution authorizing a transfer of appropriations in the 2020 Budget (Mead Public Library Fund 255).

Director Halverson provided background information regarding the early projections for the salary merit process. The actual expenses would have been slightly short in the budget. This transfer will generate from the General Fund Reserve for Contingency account to the Mead Public Library salaries budget account.

Motion by Alderperson Mitchell, seconded by Alderperson Savaglio to recommend the Common Council adopt the resolution. Motion carried.

3.3 GEN ORD 42 - 19 - 20 / FEBRUARY 3, 2020 / DOC

6.1: General Ordinance repealing and recreating Chapter 82 of the Sheboygan Municipal Code relating to personnel regulations and benefits.

Director of Human Resources Sandy Rohrick discussed the updates to this ordinance.

Alderperson Wolf recommended to hold the document as Chair Donohue and Vice-Chair Bohren were excused from tonight s meeting and have not had time to review.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to hold the document. Motion carried.

3.4 CLAIMS: RO 7 - 19 - 20 - John Potter, alleged damages to vehicle / RO 78 - 19 - 20 - Stephen Schnabel, alleged damages to vehicle.

Assistant City Attorney Thomas Cameron explained the claims have been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to file the document. Motion carried.

3.5 CLAIMS: RO 54 - 19 - 20 John McCoy, alleged damages to vehicle / RO 70 - 19 - 20 - John Neuendorf, alleged damages to boat / RO 72 - 19 - 20 - Laura Spalinger, alleged damages to vehicle / RO 77 - 19 - 20 - Progressive Casualty Insurance Company on behalf of Alfonso Consec, alleged damages to vehicle / RO 85 - 19 - 20: Jane Stewart, alleged damages to vehicle / RO 108 - 19 - 20 - Mel Arentsen, alleged damages to property.

Assistant City Attorney Cameron explained the claims have been resolved and denied under the authority given by Council and this document provides the

required report back to this committee.

Motion by Alderperson Mitchell, seconded by Alderperson Savaglio to recommend the Common Council receive and file the document. Motion carried.

3.6 CLAIMS: RC 319 - 18 - 19 (RC 287 - 17 - 18) (RO 251 - 17 - 18) Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer / RC 320 - 18 - 19 (RC 288 - 17 - 18) (RO 252 - 17 - 18) Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client. / RC 343 - 18 - 19 (RC 215 - 18 - 19) Ryan, LLC on behalf of their client, O'Reilly Automotive Stores, Inc. for alleged incorrect assessed value of their property for tax purposes.

Assistant City Attorney Cameron explained these claims were placed on the agenda prematurely. The recommendation is to hold the documents for a future meeting.

Motion by Alderperson Mitchell, seconded by Alderperson Savaglio to recommend to hold the documents. Motion carried.

3.7 CLAIMS: RC 322 - 18 - 19 (RC 301 - 17 - 18) (RO 311 - 17 - 18) Cincinnati Insurance Companies on behalf of their client, Schenck SC, for alleged injuries to an employee Jennifer Roszak / RO 120 - 19 - 20 Anna Stacie DeSantos for alleged injuries / RO 122 - 19 - 20 Heuer Law Offices, S.C. on behalf of American Family Mutual Insurance Company for their client Mollie R. Leffin for alleged damages to vehicle / RO 139 - 19 - 20 Mark Weidemann for alleged damages to the TV antenna on his camper.

Assistant City Attorney Cameron explained RC 322 - 18 - 19 (RC 301 - 17 - 18) (RO 311 - 17 - 18), RO 120 - 19 - 20, and RO 122 - 19 - 20 were placed on the agenda prematurely. The recommendation is

to hold the documents for a future meeting. RO 139 - 19 - 20 has been resolved and denied by staff under the authority given by Council and this document provides the required report back to the committee. The recommendation is to file this document.

Motion by Alderperson Savaglio and seconded by Alderperson Mitchell to hold, RC 322 - 18 - 19 (RC 301 - 17 - 18) (RO 311 - 17 - 18), RO 120 - 19 - 20, and RO 122 - 19 - 20. Motion carried.

Motion by Alderperson Savaglio and seconded by Alderperson Mitchell to recommend the Common Council receive and file RO 139 - 19 - 20. Motion Carried.

DATE OF NEXT MEETING: February 24, 2020.

ADJOURN

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to adjourn at 5: 16 p.m. Motion carried.