

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

MONDAY, AUGUST 26, 2019

Chair Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderpersons Trey Mitchell, Markus Savaglio and Todd Wolf

STAFF / OFFICIALS PRESENT: Mayor Mike Vandersteen, City Attorney Chuck Adams, City Administrator Darrell Hofland, Police Chief Chris Domagalski, Director of Planning and Development Chad Pelishek, Director of Human Resources and Labor Relations Sandy Rohrick, Director of Transit and Parking Derek Muench, Assistant to the City Administrator Carrie Arenz, Senior Accountant Stacey Strittmater, Human Resources Generalist Melissa Ness

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Savaglio to approve the minutes of August 12, 2019. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RES 68 - 19 - 20 / AUGUST 19, 2019 / DOC

4.1: Resolution approving an amendment to the Project Plan of Tax Incremental District No. 12, City of Sheboygan.

Director of Planning and Development Chad Pelishek provided information regarding the sharing of

\$174,000 of excess increment from TID 12 with TID 17 due to the redevelopment of TID 17.

Motion by Alderperson Wolf, seconded by Alderperson Savaglio to recommend the Common Council adopt the resolution. Motion carried.

3.2 RES 69 - 19 - 20 / AUGUST 19, 2019 / DOC

4.2: Resolution approving an amendment to the Project Plan of Tax Incremental District No. 13, City of Sheboygan.

Director Chad Pelishek provided information regarding the sharing of \$387,000 of excess increment from TID 13 with TID 17 due to the redevelopment of TID 17. The difference in the amounts of excess increment resulted from development that has taken place in TID 13 including the increased value of the Landmark Square. Prior to that, the former Sheboygan Senior Community property

was tax-exempt and is now valued at \$3 million. The tax

contributions are likely to continue.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the Common Council and adopt the resolution. Motion carried.

ITEMS FOR DISCUSSION ONLY

4.1 BENCHMARKS: Information and Technology Department

Director of Information Technology Eric Bushman provided a summary of January to June 2019 benchmark results. The department is exceeding its goal of closing critical/ high priority IT help Tickets within five days. The average time to close a ticket is

3.02 days. Director Bushman addressed concerns about city information vulnerability and the usage of FortiGate software. The department strives to continuously improve vulnerabilities include security audits and utilizing FortiGate more effectively. One security audit has been performed in 2019, with more planned for 2020. Director Bushman indicated that the city has never been hacked. The IT Department is continuously working to prevent hacking and ransomware. The department uses a triple layer type of defense which includes educating users, upgrading firewalls and sandbox technology to examine attachments for stronger defense.

4.2 BENCHMARKS: WSCS Cable TV

Director Bushman provided a summary of January to June 2019 benchmark results. The city is short on the number of PSA s and will be producing more. Upcoming PSA s will include information regarding the garbage collection changes. Alderperson Wolf recommended adding technology issues occurring when recording public meetings. The cable station currently uses the YouTube and Roku platforms for broadcasting recordings. The city should finish 2019 with 6,000 on demand views.

4.3 Status of PC's Window 7 Operating System

Director of Information Technology Eric Bushman provided information regarding the update of all city PC s to Windows 10 from Windows 7, which has a sunset date of January 14, 2020. There are currently 145 PC s running Windows 7. There have been 45 PC s replaced in 2019 and all PC s will be either updated or replaced within the first six months of 2020. City Alderperson Savaglio inquired about the possibility of bonding the equipment. However, the life expectancy of the PC s is less than 10 years, so bonding is not an option. The Department Heads have made room in their 2020 budgets to replace or update the remaining PC s. The updates were delayed in 2017, re-budgeted in 2018. The approval of the City Hall renovation became the new focus, which delayed the project again until 2019 for the 2020 budget. The backup systems have been upgraded and redundancies created to help mitigate the potential vulnerability with running Windows 7 for part of 2020. CVMIC provides some cyber protection insurance for the city. Director of Human Resources and Labor Relations Sandy Rohrick will get information regarding the CVMIC s cybersecurity coverage.

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Savaglio to adjourn at 5:47 p.m. Motion carried.