

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

APRIL 24, 2019

Chair Donohue called the meeting to order at 4: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderpersons Trey Mitchell and Todd Wolf

COMMITTEE MEMBERS EXCUSED: Marcus Savaglio

STAFF / OFFICIALS PRESENT: City Administrator Darrell Hofland, Finance Director Marty Halverson, Director of Planning and Development Chad Pelishek, IT Director Eric Bushman, Mead Public Library Director Garrett Erickson, Assistant to the City Administrator Carrie Arenz, Auditor / Analyst Laurie Suhrke

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Bohren to approve the minutes of April 8, 2019. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RES 210 - 18 - 19 / APRIL 15, 2019 / DOC

4.2: Resolution authorizing the appropriate City Officials to execute the First Restated Fiber Optic Network Intergovernmental Cooperative Agreement between the City of Sheboygan, Sheboygan County and the Sheboygan Area School District.

IT Director Eric Bushman confirmed the amendments made to the original agreement which was completed prior to the installation of the fiber optic network. The amendment outlines which of the three entities own certain fibers and removes the construction language.

Director Bushman explained the amendments define the available bandwidth for each of the three parties.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

3.2 DIRECT REFERRAL / RES 4 - 19 - 20 / APRIL 24, 2019: Resolution authorizing the appropriate City Officials to negotiate and enter into a development agreement between Van Horn Development, LLC, the Redevelopment Authority of the City of Sheboygan ("RDA") and the City of Sheboygan with regard to the former Kingsbury property, located on approximately 2.49 acres south of Wisconsin Avenue and west of North 10 th Street.

Director of Planning and Development Chad Pelishek explained the terms of the development agreement previously discussed by the Common Council. The 30 unit condominium development on the former Kingsbury property, which is owned by the Redevelopment Authority, is located within TID 10. The period for eligible expenditures expires on May 19.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

#### ITEMS FOR DISCUSSION ONLY

4.1 2020 - 2024 CAPITAL IMPROVEMENTS PROJECT REQUESTS: Information Technology and WSCS Cable TV.

Director Bushman provided details of the 2020 Capital Improvements Program (CIP) Project Requests for the IT department, including the Digital Evidence Storage Solution and Microsoft Server Licensing upgrade. The Digital Evidence Storage Solution is necessary as a result of the plethora of technology based evidence being managed by the Police Department. The server licensing upgrade will align all operating systems with the most current platform. Cable TV requests include a Camera / Intercom System with IFB Communication Interface to allow the two-way communication during remote broadcast.

4.2 2020 - 2024 CAPITAL IMPROVEMENTS PROJECT REQUESTS: Department of City Development

Director Pelishek discussed the following 2020 CIP Project Requests. Community Development Block Grant funds will be used to support a Playground adjacent to Above and Beyond Children's Museum. The additional \$15,000 required to complete the project cost, construction and maintenance will be managed by the museum. The playground will serve residents and visitors in the downtown area. The Surface Parking Lot serving the Innovation District replaces the previous request for a parking structure. This lot would be managed by the Parking Utility. The Boat Extraction Well would assist in lifting boats into and out of the river. The city's Wayfinding Signage system was recently audited. The review determined 20 recommendations to improve signage to guide visitors from the outskirts into the heart of the city. This project would utilize TID funding to offset the cost of the project.

#### 4.3 2020 - 2024 CAPITAL IMPROVEMENTS PROJECT REQUESTS: Mead Public Library

Mead Public Library Director Garrett Erickson shared information regarding the 2020 CIP Project requests including the fourth and final phase of Carpet Replacement. This floor surface replacement would conclude the four-year project and update the 20 -year old carpeting in the lower level of the Mead Public Library. Additional funding to complete the project will be provided by the Mead Public Library Board. The HVAC Control Upgrade is the second of four phases to update the HVAC controls throughout the library building. The upgrade replaces original equipment, creates a more comfortable environment and will aid in reducing utility costs.

DATE OF NEXT REGULAR MEETING: May 13, 2019, 5: 00 p.m.

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Bohren to adjourn at 4: 25 p.m. Motion carried.