

* FINANCE AND PERSONNEL COMMITTEE - 4:00 P

LOWER LEVEL TRAINING ROOM - CITY HALL 828 CENTER AVENUE, SHEBOYGAN, WI 53081

Persons with disabilities who need accommodations to attend this meeting should contact the Finance Department at 920-459-3391

1. OPENING OF MEETING

- 1.1 Roll Call
- 1.2 Call to Order
- 1.3 Pledge of Allegiance
- 1.4 Introduction of Committee Members and Staff

2. MINUTES

- 2.1 Approval of Minutes - April 9, 2018

3. ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 RO 13-18-19 / MAY 7, 2018 / DOC 4.7: Comprehensive Annual Financial Report of the City of Sheboygan for the year ended December 31, 2017, prepared by Schenck SC. Presentation by Bryan Grunewald, Schenck SC.

ATTACHMENT: 3.1 - RO 13-18-19 - 2017 Annual Financial Report.pdf

ATTACHMENT: 2017 Annual Financial Report prepared by Schenck SC.pdf

3.2 RES 13-18-19 / MAY 7, 2018 / DOC 5.2: Resolution for the sale of approximately \$25,465,000 General Obligation Promissory Notes and Note Anticipation Notes. Presentation by Carol Wirth, Wisconsin Public Finance Professionals, LLC.

ATTACHMENT: 3.2 - RES 13-18-19 - Bonding.pdf

3.3 RO 7-18-19 / MAY 7, 2018 / DOC 4.1: Submitting the 2019 preliminary budget fiscal factors for guidance prior to departmental budget preparation.

ATTACHMENT: 3.3 - RO 7-18-19 - 2019 Preliminary Budget Factors.pdf

3.4 RO 8-18-19 / MAY 7, 2018 / DOC 4.2: Submitting Capital Improvement Projects (CIP) for the years 2019 - 2023 for the Department of City Development.

ATTACHMENT: 3.4 - RO 8-18-19 - City Development CIP.pdf

3.5 RO 9-18-19 / MAY 7, 2018 / DOC 4.3: Submitting Capital Improvement Projects (CIP) for the years 2019 - 2023 for the Department of Information Technology and WSCS Cable TV Fund.

ATTACHMENT: 3.5 - RO 9-18-19 - IT & WSCS CIP.pdf

3.6 RO 10-18-19 / MAY 7, 2018 / DOC 4.4: Submitting a request from the

Director of Planning and Development, accepting \$20,000 in sponsorship contribution towards the 2018 City's Freedom Fest Celebration from the Vollrath Company

ATTACHMENT: 3.6 - RO 10-18-19 - Sponsorship Freedom Fest.pdf

3.7 RO 12-18-19 / MAY 7, 2018 / DOC 4.6: Submitting a request from the Director of Planning and Development, the requested grant funds from public service agencies from 2018 Community Development Block Grant program.

ATTACHMENT: 3.7 - RO 12-18-19 - 2018 CDBG.pdf

3.8 RO 15-18-19 / May 7, 2018 / DOC 4.9: Submitting Capital Improvement Projects (CIP) for the years 2019 - 2023 for the Department of Human Resources.

ATTACHMENT: 3.8 - RO 15-18-19 - Human Resources CIP.pdf

3.9 RES 12-18-19 / MAY 7, 2018 / DOC 5.1: Resolution to authorize a transfer appropriations in the 2018 Budget for the purpose of establishing appropriation for the City Hall renovations utilizing General Fund unreserved fund balance in the amount of \$2,500,000. Establish appropriations for land improvements in the South Pointe Enterprise Campus in the amount of \$12,448,541.

ATTACHMENT: 3.9 - RES 12-18-19 - 2018 Budget Transfer.pdf

4. ITEMS FOR DISCUSSION ONLY

4.1 BENCHMARK MEASUREMENTS: Office of the City Clerk

ATTACHMENT: 4.1 - Benchmarks - City Clerk.pdf

4.2 BENCHMARK MEASUREMENTS: Information Technology Department

ATTACHMENT: 4.2 - Benchmarks - IT Dept..pdf

4.3 BENCHMARK MEASUREMENTS: WSCS Cable TV

ATTACHMENT: 4.3 - Benchmarks - Cable TV.pdf

4.4 BENCHMARK MEASUREMENTS: Department of City Development

ATTACHMENT: 4.4 - Benchmarks - City Developoment.pdf

4.5 BENCHMARK MEASUREMENTS: Human Resources Department

ATTACHMENT: 4.5 - Benchmarks - Human Resources.pdf

4.6 BENCHMARK MEASUREMENTS: Office of the City Administrator

ATTACHMENT: 4.6 - Benchmarks - City Administrator.pdf

4.7 BENCHMARK MEASUREMENTS: Finance Department

ATTACHMENT: 4.7 - Benchmarks - Finance Dept..pdf

5. DATE OF NEXT REGULAR MEETING

5.1 06/11/2018

6. ADJOURN

6.1 Motion to Adjourn

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website