

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

MARCH 26, 2018

Chair Donohue called the meeting to order at 4: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderperson Todd Wolf

COMMITTEE MEMBERS EXCUSED: Alderpersons Ron Rindfleisch and Andy Ross

STAFF / OFFICIALS PRESENT: City Attorney Charles Adams, City Administrator Darrell Hofland, Finance Director Nancy Buss, Mead Public Library Business Manager Debbie DeAmico, Budget Analyst Carrie Arenz, Managment Intern David DeTroye

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Bohren to approve the minutes of March 12, 2018. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION

3.1 RO 310 - 17 - 18 / MARCH 19, 2018 / DOC

5.1: Communication from Peter R. Mayer, on behalf of LJM, Inc., as property owner, and AMRAD, LLC, as a condominium unit purchaser, relating to the ground lease property located at 813 - 815 Riverfront Drive requesting approval of a condominium land division.

The letter presented identifies a change in ownership in that the business will soon become a limited liability corporation. As a result, the city must approve the change as it relates to the ground lease. (Attorney Adams indicated this item must be brought before the Redevelopment Authority for approval as well.)

Motion by Alderperson Bohren, seconded by Alderperson Wolf to recommend the Common Council approve, subject to approval by the Redevelopment Authority.

Motion carried.

3.2 RES 156 - 17 - 18 /. MARCH 19, 2018 / DOC

6.1: Resolution terminating Tax Incremental Financing District No. 5.

Finance Director Buss provided background on the history of this district established in January, 1991. At the time of its creation, no borrowed funds were used, and there are no funds to be distributed now at the time of termination. Alderperson Wolf requested clarification relative to the business name referenced in the documentation. Director Buss will verify the appropriate business name and correct all references accordingly.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council approve the termination of Tax Incremental Financing District No. 5. Motion carried.

3.3 RO 324 - 17 - 18 / MARCH 19, 2018 / DOC

9.1: Request from Director of Planning and Development, accepting \$20,000 in sponsorship contribution from PLENCO towards the 2018, 2019 and 2020 City's Independence Day Freedom Fest Celebrations, for a total contribution of \$60,000.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council approve. Motion carried.

3.4 RO 301 - 17 - 18 DAVID DEKKER CLAIM / RO 315 - 17 - 18 BRIAN DORN CLAIM / RO 312 - 17 - 18 JOEL HENDRIKSE CLAIM

Attorney Adams noted the status of the claims: RO 301 - 17 - 18 DAVID DEKKER CLAIM - Claim is denied as there is no city negligence, RO 315 - 17 - 18 BRIAN DORN CLAIM - Claim is denied as it was not a claim to have been filed against the city, RO 312 - 17 - 18 JOEL HENDRIKSE CLAIM - Claim is being paid in the amount of \$290.71. This amount is lower the amount requested on the claim as Mr. Hendrikse was able to obtain a lower estimate.

Motion by Alderperson Wolf, seconded by Alderperson Bohren recommend the Common Council approve. Motion carried.

3.5 DOCUMENTS TO BE FILED: RC 412 - 16 - 17 (RO 93 - 16 - 17) / RC 417 - 16 - 17 (RO 207 - 16 - 17) / RC 421 - 16 - 17 (RO 252 - 16 - 17) / RC 424 - 16 - 17 (RO 44 - 16 - 17) / RO 61 - 17 - 18 / RO 130 - 17 - 18 / RO 164 - 17 - 18 / RO 176 - 17 - 18 / RO 267 - 17 - 18

Attorney Adams indicated these documents are summons or complaints that were dismissed or the city was dismissed as party to these matters.

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council file. Motion carried.

3.6 DOCUMENTS TO BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE OF THE NEW COMMON COUNCIL: RO 199 - 16 - 17 (RC 416 - 16 - 17) / RO 174 - 17 - 18 / RO 242 - 17 - 18 / RO 257 - 17 - 18 / RO 274 - 17 - 18

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend these documents be referred to the Finance and Personnel Committee of the new Common Council. Motion carried.

3.7 CLAIMS TO BE REFERRED TO THE FINANCE AND PERSONNEL COMMITTEE OF THE NEW COMMON COUNCIL: RO 13 - 16 - 17 (RC 411 - 16 - 17) / RO 161 - 16 - 17 (RC 413 - 16 - 17) / RO 162 - 16 - 17 (RC 414 - 16 - 17) / RO 46 - 17 - 18 / RO 47 - 17 - 18 / RO 251 - 17 - 18 / RO 252 - 17 - 18 / RO 263 - 17 - 18 / RO 272 - 17 - 18 / RO 273 - 17 - 18 / RO 289 - 17 - 18 / RO 290 - 17 - 18 / RO 291 - 17 - 18 / RO 302 - 17 - 18 / RO 303 - 17 - 18 / RO 304 - 17 - 18 / RO 305 - 17 - 18 / RO 316 - 17 - 18 / RO 314 - 17 - 18 / RO 311 - 17 - 18 / RO 313 - 17 - 18

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend these claims be referred to the Finance and Personnel Committee of the new Common Council. Motion carried.

DATE OF NEXT REGULAR MEETING April 9, 2018

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Bohren to adjourn at 4: 15 p.m. Motion carried.