

City of Sheboygan
2018-01-22

AUPK84509417

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

JANUARY 22, 2018

Chair Donohue called the meeting to order at 4: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT:

Chair Mary Lynne Donohue, Vice Chair Jim Bohren, Alderpersons Ron Rindfleisch and Todd Wolf

COMMITTEE MEMBERS EXCUSED:

Alderperson Andy Ross

STAFF / OFFICIALS PRESENT: City Attorney Charles Adams, City Clerk Meredith DeBruin, City Administrator Darrell Hofland, Finance Director Nancy Buss, Director of Planning and Development Chad Pelishek, Director of Human Resources and Labor Relations Sandy Rohrick, Assistant City Attorney Thomas Cameron, Mead Public Library Business Manager Debbie DeAmico, Budget Analyst Carrie Arenz, Management Intern David DeTroye

PUBLIC PRESENT:

McLean Bennett, Mike Bosch, David Gass, Asher Heimermann and Paul Treffert

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Bohren to approve the minutes of December 11, 2017. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RO 250 - 17 - 18 / DECEMBER 18, 2017 / DOC

3.3: Communication from Frank and Mary Koczan regarding the expansion of

Sheboygan's tax base and the impact of the Armory upon that expansion.

The information Mr. Koczan presented relative to the preservation of the Armory and its potential impact on the expansion of Sheboygan's tax base was reviewed.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council file the document. Motion carried.

3.2 RES 122 - 17 - 18 / JANUARY 2, 2018 / DOC

4.1: Resolution authorizing the Office of the City Administrator to proceed with issuance of the City of Sheboygan 2018 community survey.

The proposed question list for the 2018 community survey was reviewed by committee members. City Administrator Hofland provided background from previously administered community surveys. The initial community survey process began in 2016 as an extensive survey used to provide the foundation for creation of the 2017 - 2022 Strategic Plan. This comprehensive style of survey will re-occur every four years. During the years numbered two and three a condensed survey format is used to provide feedback regarding the quality of city services and city departments. 2018 is year three of the survey schedule. The results of this survey will be used to support the update of Strategic Plan Action Items and Critical Measures. Questions 8, 9 and 10 were discussed. Director of Planning and Development Pelishek provided details on the proposed plan to update the city logo and branding. This program is a joint effort with Visit Sheboygan and includes the volunteer support of Alderperson Roman Draughon. Alderperson Draughon worked on the creation of the original logo and branding 25 years ago. The citizen feedback from the survey will be used to guide future steps taken in the re-branding efforts. If the re-branding project continues through completion, implementation of the revised signage may take as long as three to five years to achieve full completion.

Motion by Alderperson Bohren, seconded by Alderperson Rindfliesch to recommend the Common Council approve. Motion carried.

3.3 GEN ORD 34 - 17 - 18 / JANUARY 2, 2018 / DOC

5.1: Ordinance re-establishing the salary schedule for certain designated elected officials.

The salary schedule for the elected official positions of the City Attorney, City Clerk and Municipal Court Judge will be re-established reflecting the two percent annual increase.

Motion by Alderperson Bohren, seconded by Alderperson Wolf to recommend the Common Council approve. Motion carried.

3.4 RO 264 - 17 - 18 / JANUARY 15, 2018 / DOC

3.2: Request from the Director of Planning and Development to use three days of the City's free Blue Harbor Conference Center days to host the 2018 State of Wisconsin Building Inspector's Annual State Conference on April 18 - 20, 2018.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.5 RES 123 - 17 - 18 / JANUARY 15, 2018 / DOC

4.2: Resolution authorizing payment of \$53,940 to the Northwestern Lake Michigan Service Area for the purchase of wetland credits for the Sheboygan Business Park expansion.

Director of Planning and Development Pelishek discussed details of the business park expansion, including the fact that six-tenths of an acre of wetlands will be disturbed during the road construction process. The city is obligated to purchase wetlands credits from the Northwestern Lake Michigan Service Bank. This is a TID eligible expense.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

ITEM FOR DISCUSSION ONLY

4.1 RO 253 - 17 - 18 / DECEMBER 8, 2017 / DOC

3.2: Communication from Sheboygan Senior Community to request relief and assistance from the City with respect to an issue arising out of a development agreement between SSC and the City, which was dated April 27, 2006.

City Attorney Adams provided background information on the developer agreement between the City of Sheboygan and Sheboygan Senior Community (SSC) over 10 years ago. The fire event at the construction site put SSC behind one year so they did not qualify for a payment in 2008. The city was obligated for up to 10 year incentive payments with final payment paid in 2017. SSC representatives, Attorney Gass, Director Treffert and former Director Bosch, requested modification to the agreement to include one additional year of payment of \$186,000. The SSC comptroller realized the fire had interrupted the payment schedule when the final payment was made in fall 2017 and confirmed this information with Finance Director Buss.

CLOSED SESSION

Motion by Alderperson Wolf, seconded by Alderperson Bohren to convene in closed session. AYE: Chair Donohue, Alderpersons Bohren, Rindfleisch and Wolf. Motion carried.

OPEN SESSION

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to reconvene in open session. AYE: Chair Donohue, Alderpersons Bohren, Rindfleisch and Wolf. Motion carried.

5.2 RO 253 - 17 - 18 / DECEMBER 8, 2017 / DOC

3.2: Communication from Sheboygan Senior Community to request relief and assistance from the City with respect to an issue arising out of a development agreement between SSC and the City, which was dated April 27, 2006.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council file the document. Motion carried.

5.3 RES 128 - 17 - 18 / JANUARY 15, 2018 / DOC

6.2: Resolution authorizing the Assistant City Attorney to settle the matter of the Department of Workforce Development Equal Rights Division ("ERD") Complaint regarding Maurice A. Vreeke vs. City of Sheboygan, ERD Case No. CR 201701473, with terms to be discussed in closed session.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Assistant City Attorney settle the matter with terms discussed. Motion carried.

NEXT SPECIAL MEETING DATE Monday, February 5, 2018

ADJOURN

Motion to adjourn by Alderperson Wolf, seconded by Alderperson Rindfleisch to adjourn at 5: 09 p.m. Motion carried.