

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

OCTOBER 9, 2017

Chair Donohue called the meeting to order at 4: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT:

Chair Mary Lynne Donohue, Alderpersons Ron Rindfleisch, Andy Ross and Todd Wolf

COMMITTEE MEMBERS EXCUSED:

Aldersperson Jim Bohren

STAFF / OFFICIALS PRESENT:

Mayor Michael Vandersteen, City Attorney Charles Adams, City Administrator Darrell Hofland, Finance Director Nancy Buss, Director of Planning and Development Chad Pelishek, Director of Human Resources and Labor Relations Sandy Rohrick, Mead Library Business Manager Debbie D'Amico, Budget Analyst Carrie Arenz

MINUTES Motion by Aldersperson Wolf, seconded by Aldersperson Ross to approve the minutes of September 11, 2017. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 GO 18 - 17 - 18 / SEPTEMBER 18, 2017 / DOC

8.1: Ordinance amending Section 82 - 33 of the Sheboyan Municipal Code so as to amend a position in the Human Resource Department's Table of Organization. The position is currently a salary grade

6. However, the magnitude of duties performed warrant changing the position to a salary grade

9.

Motion by Aldersperson Wolf, seconded by Aldersperson Rindfleisch to recommend the Common Council amend the Table of Organization. Motion carried.

3.2 RO 173 - 17 - 18 / OCTOBER 2, 2017 / DOC

3.3: A request from Director of Planning and Development, Chad Pelishek, of the 2018 Visit Sheboygan, Inc. tourism budget request from the Sheboygan Area Room Tax Commission. Visit Sheboygan, Inc. is a 501 c 6 corporation created to manage tourism revenues and expenditures independent of the Sheboygan County Chamber of Commerce and the City of Sheboygan. The tourism budget submission is part of their annual financial protocol. Changes to the budget include the addition of an Events and Tour Manager position beginning in October, 2017. This new position is funded by reductions to the trade show and conference accounts and is responsible for increasing large group tours to the area.

Motion by Alderperson Wolf, seconded by Alderperson Ross to recommend the Common Council accept. Motion carried.

3.3 RO 175 - 17 - 18 / OCTOBER 2, 2017 / DOC

3.5: A communication from Alderperson Bohren regarding an article published in the Milwaukee Journal Sentinel dated September 20, 2017 pertaining to health care costs.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to hold. Motion carried.

3.4 RO 172 - 17 - 18 / OCTOBER 2, 2017 / DOC

3.6:

A request from Director of Planning and Development, Chad Pelishek, of the 2018 BID Statement of Purpose dated September 19, 2017 from the Harbor Centre Business Improvement District. The BID district includes businesses located in an area of the city from the Fountain Park to the Eight Street bridge. The district generates \$144,000 in revenue. The proceeds are used to fund the BID's Executive Director position as well as marketing and beautification expenses for the district.

Motion by Alderperson Wolf, seconded by Alderperson Ross to recommend the Common Council approve. Motion carried.

3.5 RES 79 - 17 - 18 / OCTOBER 2, 2017 / DOC

4.3: Resolution to authorize establishing an appropriation in the 2017 Budget for grant funds in the amount of \$12,273 received by the Fire Department from FEMA. Establish estimated revenue and appropriations for a grant in the amount of \$17,500 received from the Greater Milwaukee Foundation for Adopt-A-Beach and Adopt-A-Habitat programs.

Motion by Alderperson Wolf, seconded by Alderperson Ross to recommend the Common Council approve. Motion carried.

NEXT REGULAR MEETING DATE:

October 23, 2017

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Ross to adjourn at 4: 21 p.m. Motion carried.