

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

JUNE 12, 2017

Chair Donohue called the meeting to order at 4: 00 p.m.

The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue, Vice-Chair Jim Bohren, Alderpersons Ron Rindfleisch and Todd Wolf

EXCUSED: Alderperson Andy Ross

STAFF/OFFICIALS PRESENT: Mayor Michael Vandersteen, Alderperson Henry Nelson, City Attorney Charles Adams, City Administrator Darrell Hofland, Finance Director Nancy Buss, Purchasing Agent Bernard Rammer, Mead Library Business Manager Debbie DeAmico and Budget Analyst Carrie Arenz

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to approve the minutes of May 22, 2017. Motion carried.

ITEMS FOR DISCUSSION & POSSIBLE ACTION Chair Donohue called forward Item 3.7 - Resolution No. 28 - 17 - 18.

3.7 RES 28 - 17 - 18 / JUNE 5, 2017 / DOC

5.6: Authorizing executing the Pre-annexation and Development Agreement.

City Attorney Adams provided the committee with amendment updates to the agreement.

Motion by Alderperson Donohue, seconded by Alderperson Bohren to amend Section 4 C Water to require developer to reimburse the City's actual third party costs from the intersection of CTH KK and Riverdale Drive south to Beach Park Road.

Aye: Donohue and Bohren - 2    Nay: Rindfleisch and Wolf - 2    Motion failed.

Motion by Alderperson Donohue to amend Section 5 C Cost of Litigation and Reimbursement: Indemnification to remove 'up to a cap of \$125,000 '. Motion failed for lack of second.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve the Pre-annexation and Development Agreement as updated and presented to the committee. Motion carried 3 - 1 (Nay - Donohue)

3.1 GEN ORD 8 - 17 - 18 / JUNE 5, 2017 / DOC

7.4: Repealing and replacing Section 2 - 338 of the Municipal Code relating to purchasing procedure so as to require the City Administrator to create and regularly review and update a policy related to purchasing procedures.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.2 RO 45 - 17 - 18 / JUNE 5, 2017 / DOC

4.5: City Administrator submitting for information, an updated purchasing policy consistent with City Ordinances and/or State Statutes which he deems necessary for the efficient procurement of goods and services.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.3 RES 24 - 17 - 18 / JUNE 5, 2017 / DOC

5.2: Authorizing entering into contract for the replacement of the two main heating boilers, including circulation pumps and controls for Mead Public Library.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.4 RES 25 - 17 - 18 / JUNE 5, 2017 / DOC

5.3: Authorizing the Office of the City Administrator to proceed with issuance of the City of Sheboygan 2017 Community Survey.

Motion by Alderperson Bohren, seconded by Alderperson Rindfleisch to retain question no. 17 and change response 'cut services' to 'cut spending and related services'. Motion carried 3 - 1 (Nay - Donohue)

Motion by Alderperson Wolf, seconded by Alderperson Bohren to recommend the Common Council approve as amended. Motion carried.

Chair Donohue left the meeting. Vice-chair Bohren assumed the chair.

3.5 RES 26 - 17 - 18 / JUNE 5, 2017 / DOC

5.4: Authorizing a loan from the Trust Funds of the State of Wisconsin in the sum of \$400,000 for TID # 16 housing project.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.6 RES 27 - 17 - 18 / JUNE 5, 2017 / DOC

5.5: Urging the Governor and the Legislature to protect homeowners and main street businesses from having even more of the property tax burden shifted to them by passing legislation.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.8 RESOLUTION BY ALDERPERSONS DONOHUE AND BOHREN / JUNE 19, 2017: Resolution to authorize establishing an appropriation in the 2017 Budget for purchase of land and building in the amount of \$285,000.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve. Motion carried.

3.9 RO 19 - 17 - 18 / MAY 15, 2017 / DOC

4.1: Submitting a report on the audit and review of the Fire Department's job descriptions, the identification of any over-lapping duties and responsibilities and any recommendations resulting from the study.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council refer to the Committee of the Whole. Motion carried.

3.10 RC 418 - 16 - 17 / APRIL 17, 2017 / DOC

5.9: Claim from State Farm Insurance on behalf of Angela Allensworth for alleged damages to her vehicle when involved in an accident with a City snowplow.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council approve payment in the amount of \$13,636.

38. Motion carried.

3.11 RC 420 - 16 - 17 / APRIL 17, 2017 / DOC

5.11: Claim from James Noel for alleged damages to four mailboxes when hit by a City snow plow.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend

the Common Council file. Motion carried.

3.12 RC 423 - 16 - 17 / APRIL 17, 2017 / DOC

5.14: Claim from Thana Frank for damage incurred to the ditch at 1730 North 38th Street when a Shoreline Metro bus slid off the road.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council file. Motion carried.

3.13 RO 24 - 17 - 18 / MAY 15, 2017 / DOC

4.11: Claim from Collin Gerk for alleged damages to his vehicle when hit by a snow plow on Erie Avenue.

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to recommend the Common Council file. Motion carried.

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Rindfleisch to adjourn at 5: 20 p.m. Motion carried.