

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

November 22, 2021

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Grazia Perrella, Betty Ackley (remote) and Barb Felde (remote)

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, Finance Director and Treasurer Kaitlyn Krueger, Director of Planning and Development Chad Pelishek, Director of Human Resources and Labor Relations Vicky Schneider, Director of Transit and Parking Derek Muench, Fire Chief Eric Montellano, Deputy Finance Director Jessica Huss, Administrative Services Manager Debra DeAmico, Human Resources Generalist Jennifer Wray, Human Resources Generalist Nicole Geschke, Assistant to the City Administrator Carrie Arenz and WSCS Cable TV Director Scott Mealiff

MINUTES

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to approve the minutes of November 8, 2021. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 R. O. No. 104 - 21 - 22 / November 15, 2021 / Doc.

3.1: Submitting a claim from Anthony Berry for alleged damages to his vehicle when he hit a pothole off of Wilgus Road.

City Attorney Adams briefly explained the claim and the reason for the denial.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council file the document. Motion carried.

3.2 Res. No. 90 - 21 - 22 / November 15, 2021 / Doc.

4.1: A RESOLUTION authorizing a budget transfer and appropriation in the 2021 budget to complete an interfund transfer between the Industrial Park Fund and the Tax Incremental District 18 Capital Fund approved in the 2018 Amended Budget.

Director Krueger explained the 2018 error and the action being taken to correct it. Director Krueger answered questions from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.3 Res. No. 91 - 21 - 22 / November 15, 2021 / Doc.

4.2: A RESOLUTION authorizing the Finance Director to make all necessary changes in the City's General Ledger to implement the Chart of Accounts Redesign.

Director Krueger briefly explained the project and provided a high-level overview of the changes being made to the General Ledger. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.4 Res. No. 92 - 21 - 22 / November 15, 2021 / Doc.

4.3: A RESOLUTION authorizing the sale of parcel no. 59281502860 to Prigge's Charter Buses, Inc.

Director Pelishek, supported by Attorney Adams, explained the history of the agreement between the City of Sheboygan and Prigge's Charter Buses for the parcel being sold and the reason for the sale. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.5 Res. No. 93 - 21 - 22 / November 15, 2021 / Doc.

4.4: A RESOLUTION authorizing a budget transfer and appropriation in the 2021 budget to close out the Convention Center Debt Service Fund.

Director Krueger explained the rationale for closing the Convention Center Debt Service and answered questions from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.6 Res. No. 94 - 21 - 22 / November 15, 2021 / Doc.

4.5: A RESOLUTION authorizing a budget transfer and appropriation in the 2021 budget regarding the remaining Tax Incremental District 11 Debt Service Fund cash balance.

Director Krueger explained the rationale for closing the Tax Incremental District 11 and where the remaining funds are being transferred to. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.7 Res. No. 95 - 21 - 22 / November 15, 2021 / Doc.

4.6: A RESOLUTION authorizing the purchase of 2601 North 15 th Street for future use by the City.

Director Pelishek briefly explained the negotiation of the sale and the tentative plan for the land once the purchase is complete. Director Pelishek answered questions from the committee.

Motion by Alderperson Ackley, seconded by Vice Chair Filicky-Peneski to recommend the Common Council adopt the resolution as recommended. Motion carried.

Director Pelishek recommended agenda items

3.8 through

3.11 be acted upon with one motion due to the four resolutions being one request for four different districts. The committee discussed the request and accepted the recommendation.

3.8 Res. No. 96 - 21 - 22 / November 15, 2021 / Doc.

4.7: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2021 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No.

1.

3.9 Res. No. 97 - 21 - 22 / November 15, 2021 / Doc.

4.8: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2021 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No.

2.

3.10 Res. No. 98 - 21 - 22 / November 15, 2021 / Doc.

4.9: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2021 cost of operating and maintaining the off-street parking facilities within

the Parking Assessment District No.

4.

3.11 Res. No. 99 - 21 - 22 / November 15, 2021 / Doc.

4.10: A RESOLUTION expressing the intent of the Common Council of the City of Sheboygan to exercise its police powers in levying a special assessment for the 2021 cost of operating and maintaining the off-street parking facilities within the Parking Assessment District No.

5.

Director Pelishek, supported by Director Muench, explained the four parking assessment districts and the annual process of obtaining approval from council. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolutions in agenda items

3.8,

3.9,

3.10 and

3.11 as recommended. Motion carried.

3.12 Res. No. 100 - 21 - 22 / November 15, 2021 / Doc.

7.2: A RESOLUTION authorizing the appropriate City officials to enter into a contract with Showcase Painting and Drywall, LLC for exterior refinishing of the Shoreline Metro Building.

Director Muench explained the recent repairs to the building, the need for repainting and the project funding. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

3.13 R. C. No. 318 - 20 - 21 / April 19, 2021 / Doc.

5.3: Your Committee to whom was referred R.C. No. 311 - 19 - 20 by Finance and Personnel Committee to whom was referred R.O. No. 91 - 19 - 20 by City Clerk submitting a notice of claim from Mary E. Sommersberger for alleged injuries sustained when she tripped on a pothole while walking on Sunnyside Avenue.

City Attorney Adams briefly explained the notice of claim and reason for filing it. Questions were answered from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council file the document. Motion carried.

3.14 DIRECT REFERRAL Res. No. 101 - 21 - 22 / November 22, 2021: A RESOLUTION accepting and adopting two changes to the 2021 - 2023 collective bargaining agreement between the Sheboygan Firefighters Local 483 and the City of

Sheboygan pursuant to the Memoranda of Understanding (MOU) between the parties.

Director Schneider briefly explained the MOU and the changes being made to the original agreement, then answered questions from the committee.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution as recommended. Motion carried.

DATE OF NEXT REGULAR MEETING: December 13, 2021

ADJOURN

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Felde to adjourn at 5: 40 p.m. Motion carried.