

City of Sheboygan  
2021-07-26

C54R656C0A68

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

JULY 26, 2021

Chair Trey Mitchell called the meeting to order at 5: 00 p.m.

The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Trey Mitchell, Vice Chair Roberta Filicky-Peneski, Alderpersons Barb Felde and Grazia Perrella

COMMITTEE MEMBERS EXCUSED: Alderperson Betty Ackley

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams, City Administrator Todd Wolf, Finance Director Kaitlyn Krueger, Director of Human Resources and Labor Relations Vicky Schneider, Director of Transit & Parking Derek Muench, Deputy Finance Director Jessica Huss, Assistant to the City Administrator Carrie Arenz, WSCS Cable TV Director Scott Mealiff

PUBLIC PRESENT: David Felde

MINUTES

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Felde to approve the minutes of July 12, 2021. Motion

carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 R.O. No. 41 - 21 - 22 / July 19, 2021 / DOC

3.3 Submitting for your information the 2022 Budget Schedule and 2022 preliminary budget fiscal factors for guidance prior to departmental budget preparation.

Administrator Wolf presented the budget schedule and the related fiscal factors.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Felde to recommend the Common Council approve the document.

Motion carried.

3.2 R.O. No. 42 - 21 - 22 / July 19, 2021 / DOC

3.4 Reporting that, pursuant to Res. No. 66 - 20 - 21 authorizing the City Administrator to negotiate settlement of certain claims made by the City of Sheboygan, City Invoice No. 6143 in the amount of \$16,433.71 billed to Nathaniel J. Helmle regarding damage to a traffic control signal located at the west median of 14 th Street and Erie Avenue on July 4, 2017, has been settled with payment to the City of Sheboygan in the amount of \$15,028.71.

Administrator Wolf provided explanation and answered questions related to the settlement process which may occur with some claims.

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Felde to recommend the Common Council approve the document.

Motion carried.

3.3 RES. No. 33 - 21 - 22 / July 19, 2021 / DOC

4.5 A RESOLUTION authorizing the City Administrator to approve payment of bills and invoices related to the City's health insurance plan.

Director Schneider, with support from Attorney Adams, discussed the invoices and provided information relative to the annual health insurance budget and process of paying monthly invoices.

Motion by Alderperson Perrella, seconded by Vice Chair Filicky-Peneski to recommend the Common Council adopt the resolution.

Motion carried.

3.4 RES. No. 34 - 21 - 22 / July 19, 2021 / DOC

4.6 A RESOLUTION authorizing the appropriate City officials to execute a Supply Agreement with Hometown Trolley for the purchase of a new trolley, and authorizing a budget adjustment and appropriation in the 2021 budget regarding the purchase of the trolley.

Director Muench provided detail related to the partnership with the BID district in which the City provides a seasonal trolley route. Director Muench discussed extreme mechanical issues the current trolleys are experiencing, and the process for the procuring a new trolley.

Motion by Alderperson Filicky-Peneski, seconded by Alderperson Perrella to recommend the Common Council adopt the resolution.

Motion carried.

3.5 RES. No. 35 - 21 - 22 / July 19, 2021 / DOC

4.7 A RESOLUTION authorizing a budget adjustment and appropriation in the 2021 budget for the Tyler Technologies Development (Munis) Chart of Accounts Redesign.

Director Krueger provided a presentation on the current state of the city's chart of accounts, the envisioned future state and an overview of the project planned.

Motion by Alderperson Filicky-Peneski, seconded by Alderperson Felde to recommend the Common Council adopt the resolution.

Motion carried.

DATE OF NEXT REGULAR MEETING: August 9, 2021

ADJOURN

Motion by Vice Chair Filicky-Peneski, seconded by Alderperson Perrella to adjourn at 5: 32 p.m. Motion carried.