

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

FEBRUARY 8, 2021

Chair Mary Lynne Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue (remote), Vice Chair Jim Bohren (remote), Alderperson Trey Mitchell (remote), Markus Savaglio (remote), Roberta Filicky-Peneski (remote)

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams (remote), City Clerk Meredith DeBruin, City Administrator Todd Wolf, Director of Planning and City Development Chad Pelishek, Human Resource Director Vicky Schneider, Interim Finance Director Daniela Tainer-Partipilo (remote), Information Technology Director Eric Bushman, (remote), Fire Chief Eric Montellano, Deputy Finance Director Tara Duwe (remote), Assistant to the City Administrator Carrie Arenz, Accountant II Laurie Suhrke

PUBLIC PRESENT: Carol Wirth, President WI Public Finance Professionals, LLC (remote)

MINUTES Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to approve the minutes of January 25, 2021. Motion carried. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 R.O. 125 - 20 - 21 / JANUARY 18, 2021 / DOC

3.4: Submitting a recommendation that the City of Sheboygan continue to use Quarles and Brady as bond counsel.

Motion by Alderperson Bohren, seconded by Alderperson Savaglio to recommend Common Council file the document and accept recommendation to continue to use Quarles and Brady as bond counsel for the City of Sheboygan. Motion carried.

3.2 RES. 153 - 20 - 21 / FEBRUARY 1, 2021 / DOC

4.1: Resolution providing for the sale of approximately \$5,140,000 General Obligation Promissory Notes, series 2021 A.

Carol Wirth, President WI Public Finance Professionals, LLC presented the details regarding the final sale results of the General Obligation Promissory Notes, series 2021 A. This is a 2021 Capital Improvements borrowing for the city purposes and the two TID districts. The Moody s rating was set in October

of 2020 at an Aa 2 Bond Rating. The true interest cost of this borrowing is 0.9214152 %.

Motion by Alderperson Bohren, seconded by Alderperson Filicky-Peneski to recommend the Common Council adopt the resolution. Motion carried.

3.3 R.O. 95 - 20 - 21 / NOVEMBER 2, 2020 / DOC

3.4: Submitting a Summons and Complaint in the matter of QaShontae Hosomla Short vs. Sheboygan Police Department.

Motion by Alderperson Filicky-Peneski, seconded by Alderperson Mitchell to recommend the Common Council file the document. Motion carried.

3.4 R.O. 132 - 20 - 21 / FEBRUARY 1, 2021 / DOC

3.3: Submitting a Summons and Complaint in the matter of Roswitha T. Both vs City Plan Commission of the City of Sheboygan.

Attorney Adams explained this document has been put on the agenda to make the committee aware of the matter and is recommending the committee hold the document at this time.

Motion by Alderperson Filicky-Peneski, seconded by Alderperson Savaglio to recommend the Common Council hold the document. Motion carried.

3.5 R.O. 133 - 20 - 21 / FEBRUARY 1, 2021 / DOC

3.4: Submitting for information the signed Tentative Agreement regarding the collective bargaining contract between the City of Sheboygan and the International Association of Firefighters Local 483. The final contract will be submitted for approval by the Common Council once it has been finalized.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend the Common Council file the document and the terms of the TA are approved by the committee. Motion carried.

3.6 R.O. 134 - 20 - 21 / FEBRUARY 1, 2021 / DOC

3.5: Submitting, as a matter of record, a copy of the Stipulation for Dismissal filed with the United States District Court, Eastern District of Wisconsin, on January 26, 2021 in the matter of Kurt R. Klessig and Mary A. Heitzmann v. Anthony Hamilton, Brandon Kehoe, City of Sheboygan, City of Sheboygan Police Department, et al., Case No. 17 -CV- 00031.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend the Common Council file the document. Motion carried.

3.7 RES. 154 - 20 - 21 / FEBRUARY 1, 2021 / DOC

4.2: A RESOLUTION authorizing the appropriate City officials to contract with Wisconsin Public Finance Professionals, LLC for financial advisory services in

2021.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council adopt the resolution. Motion carried.

3.8 RES. 155 - 20 - 21 / FEBRUARY 1, 2021 / DOC

4.3: A RESOLUTION repealing Res. No. 196 - 19 - 20 regarding an Early Retirement Incentive Program offered to qualifying city employees.

Human Resources Director Vicky Schneider explained this offered ended at June 30, 2020 and this document should be filed as a matter of clean up.

Motion by Alderperson Bohren, seconded by Alderperson Mitchell to recommend the Common Council file the document. Motion carried.

3.9 RES. 156 - 20 - 21 / FEBRUARY 1, 2021 / DOC

4.4: A RESOLUTION authorizing the Purchasing Agent to issue purchase orders for the purchase of a new Pierce Manufacturing Rescue Engine and other necessary equipment related to that Rescue Engine for the Sheboygan Fire Department.

Fire Chief Eric Montellano explained the request for the new Pierce Manufacturing Rescue Engine.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend the Common Council adopt the resolution.

3.10 R.C. 303 - 19 - 20 / APRIL 8, 2020 / DOC

6.13: Your Committee to whom was referred R. C. No. 314 - 18 - 19 by Finance and Personnel Committee and R. C. No. 416 - 16 - 17 by Finance and R. O. No. 199 - 1617 by City Clerk submitting a Complaint and four (4) Summons in the matter of Kurt R. Klessig and Mary A. Heitzmann v Anthony Hamilton, Brandon Kehoe, City of Sheboygan, City of Sheboygan Police Department and Wilson Mutual Insurance Company; recommends referring to Finance and Personnel Committee of the 2020 2021 Council.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend the Common Council file the document. Motion carried.

3.11 R.C. 304 - 19 - 20 / APRIL 8, 2020 / DOC

6.14: Your Committee to whom was referred R. C. No. 318 - 18 - 19 by Finance and Personnel Committee and R. C. No. 286 - 17 - 18 by Finance and R. O. No. 242 - 1718 by City Clerk submitting a Summons and Complaint in the matter of Wal-mart Stores, Inc. vs the City of Sheboygan; recommends referring to Finance and Personnel Committee of the 2020 - 2021 Council.

Motion by Alderperson Savaglio. seconded by Alderperson Filicky-Peneski to recommend the Common Council file the document. Motion carried.

3.12 R.C. 305 - 19 - 20 / APRIL 8, 2020 / DOC

6.15: Your Committee to whom was referred R. C. No. 327 - 18 - 19 by Finance and Personnel Committee and R. O. No. 101 - 18 - 19 by City Clerk submitting a Summons and Complaint in the matter of Wal-mart Stores, Inc. v. the City of Sheboygan; recommends referring to Finance and Personnel Committee of the 2020 - 2021 Council.

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to recommend the Common Council file the document. Motion carried.

3.13 R.C. 306 - 19 - 20 / APRIL 8, 2020 / DOC

6.16: Your Committee to whom was referred R. C, No. 338 - 18 - 19 by Finance and Personnel Committee and R. O. No. 203 - 18 - 19 by City Clerk submitting a Summons and Complaint in the matter of Accurate Repair, LLC vs City of Sheboygan/ recommends referring to Finance and Personnel Committee of the 2020 - 2021 Council.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council file the document. Motion carried.

3.14 R.C. 308 - 19 - 20 / APRIL 8, 2020 / DOC

6.18: Your Committee to whom was referred R. O. No. 71 - 19 - 20 by City Clerk submitting a Summons and Complaint in the matter of Wal-Mart Stores, Inc. v. City of Sheboygan; recommends referring to Finance and Personnel Committee of the 2020 - 2021 Council.

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to recommend the Common Council file the document. Motion carried.

4. ITEMS FOR DISCUSSION ONLY

4.1 ANNUAL REPORT: City Clerks

City Clerk Meredith DeBruin reviewed the report as attached in the agenda packet.

4.2 ANNUAL REPORT: City Development

Director Pelishek reviewed the report as attached in the agenda packet.

4.3 METRICS Q 4 2020 WSCS: IT

Information Technology Director Eric Bushman reviewed the report as attached in the agenda packet.

4.4 METRICS Q 4 2020 IT: IT Director Bushman reviewed the report as attached in the agenda.

4.5 HR 600 RETIREMENT SEVERANCE POLICY: Human Resources

Director Schneider explained this is the document that is referenced in 3.8

DATE OF NEXT REGULAR MEETING, FEBRUARY 22, 2021 5: 00 PM

ADJOURN

Motion by Alderperson Savaglio, seconded by Alderperson RF to adjourn at 6: 32 p.m. Motion carried.