

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

JANUARY 25, 2021

Chair Mary Lynne Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue (remote), Vice Chair Jim Bohren (remote), Alderperson Trey Mitchell (remote), Markus Savaglio (remote), Roberta Filicky-Peneski (remote)

STAFF / OFFICIALS PRESENT: City Attorney Chuck Adams (remote), City Administrator Todd Wolf, Director of Planning and City Development Chad Pelishek, Human Resource Director Vicky Schneider, Interim Finance Director Daniela Tainer-Partipilo (remote), Deputy Finance Director Tara Duwe (remote), Assistant to the City Administrator Carrie Arenz, Accountant II Laurie Suhrke

MINUTES

Motion by Alderperson Savaglio seconded by Alderperson Mitchell to approve the minutes of January 11, 2021. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RES 146 - 20 - 21 / JANUARY 18, 2021 / DOC

4.3: A RESOLUTION authorizing the appropriate City officials to execute the Site Lease Agreement between the Wisconsin Power and Light Company and the City of Sheboygan regarding a solar photovoltaic generating facility.

Director of Planning and City Development Chad Pelishek discussed the lease of an eighty-acre portion of the Sheboygan Business Center to Alliant Energy. This lease would be for 25 years, renewable up to three times. Each renewal would be in 5 -year increments.

Motion by Alderperson Savaglio seconded by Alderperson Filicky-Peneski to recommend the Common Council adopt the resolution. Motion carried.

3.2 RES 147 - 20 - 21 / JANUARY 18, 2021 / DOC

4.4: A RESOLUTION authorizing the Director of Planning and Development to execute a SAAS Services Agreement with Benevate Inc. for Neighborly Software.

Director Pelishek explained the City worked with an outside consultant to find a loan tracking software that would work for the city loan programs. Based on the interviews and demonstrations with vendors, the city review team feels the Neighborly Software provides loan tracking software that both the Department of City Development and Finance Department. The software will be funded by CDBG dollars on an annual basis.

City Administration Todd Wolf explained this is a great asset for the City Development and Finance Departments. We are looking to use technology to improve our processes. This will be a collaboration between the Finance Department and the City Development Department to handle constituents at a higher level.

Motion by Alderperson Bohren seconded by Alderperson Savaglio recommend the Common Council adopt the resolution. Motion carried.

3.3 RC 316 - 19 - 20 / JANUARY 21, 2021 / (R.C. No. 342 - 18 - 19, R.O. No. 214 - 18 - 19) is a notice of claim from Kailee Ridenour for alleged injuries.

City Attorney Chuck Adams explained the notice of claim is past the allocated time period for the claimant to file a claim and the notice of claim can be filed.

Motion by Alderperson Filicky-Peneski seconded by Alderperson Mitchell to recommend the Common Council file the documents. Motion carried.

3.4 DIRECT REFERRAL RES 151 - 20 - 21 / JANUARY 25, 2021: A RESOLUTION authorizing the appropriate City officials to execute an Amendment to Offer Purchase with Martens-Trilling True Value extending the closing date to July 30, 2021 due to continued environmental testing.

Director Pelishek explained the staff continues to work with Sheboygan County and their consultant, Stantec, to complete environment testing related to the property directly south and west of Trilling Hardware. Martens Hardware is interested in purchasing this for a storage building expansion. Stantec has completed a Phase 1 and Phase 2 Environmental Assessment on the property. The Phase 2 assessment, after being submitted to the DNR, is requiring additional testing to confirm the extent of contamination. Stantec estimates this work will be done by June 30, 2021. Given the need for an additional six month of environmental work, this resolution would extend the closing date to July 30, 2021.

Motion by Alderperson Savaglio seconded by Alderperson Filicky-Peneski to recommend the Common Council adopt the resolution. Motion carried.

DATE OF NEXT REGULAR MEETING, FEBRUARY 8, 2021

5: 00 PM

ADJOURN Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski
to adjourn at
5.27 p.m. Motion carried.