

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

DECEMBER 28, 2020

Chair Mary Lynne Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue (remote), Vice Chair Jim Bohren (remote), Alderperson Trey Mitchell (remote), Markus Savaglio (remote), Roberta Filicky-Peneski (remote)

STAFF / OFFICIALS PRESENT: Mayor Mike Vandersteen, City Administrator Todd Wolf, Interim Finance Director Daniela Tainer-Partipilo, Director of Planning and Development Chad Pelishek, Deputy Finance Director Tara Duwe, Assistant City Attorney Thomas Cameron (remote), Assistant to the City Administrator Carrie Arenz, WSCS Technician Robert Ingraham

PUBLIC PRESENT: President/CEO Visit Sheboygan Inc. Dr. Amy Wilson

MINUTES

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to approve the minutes of December 14, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RES 136 - 20 - 21 / DECEMBER 21, 2020 / DOC

4.2: A RESOLUTION authorizing the appropriate City officials to execute the First Amendment to Agreement Between the City of Sheboygan, Visit Sheboygan, Inc., and Sheboygan Area Room Tax Commission Regarding Reimbursement of Expenditures Made By the City of Sheboygan Related to Blue Harbor Resort and Conference Center.

Director of Planning and Development Chad Pelishek and Dr. Amy Wilson discussed the history of the Blue Harbor Convention Center and the 2019 Agreement which outlines the annual payments of approximately \$100,000 to \$125,000. The reduced travel during the pandemic diminished revenue for Visit Sheboygan. As a result, their request is to delay the 2020 and 2021 payments and add these delayed payments to the end of the agreement. Alderperson Filicky-Peneski inquired on

interest payments. Director Pelishek confirmed there are none.

Motion by Alderperson Donohue to recommend adoption of the resolution, with the requirement that the possibility of a December 2021 payment be revisited in December 2021. Motion withdrawn.

Further discussion continued. Mayor Vandersteen discussed 2018 legislative changes in the State of Wisconsin, which effected the manner in which municipalities manage room tax revenue. Dr. Wilson discussed the Visit Sheboygan, Inc. 2020 and 2021 budget, the construction and opening of the new visitor center, and the challenges presented by the pandemic. Alderperson Bohren suggested delaying the 2020 payment until 2021 and reviewing the status of the 2021 payment in December 2021.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend adoption of the resolution with the following amendments: (1) to include a \$100,000 payment due by December 30, 2021 and to make other corresponding changes to the payment schedule, and (2) to include a provision by which the Parties agree to reevaluate in December 2021 whether the December 30, 2021 payment is financially feasible and, if not financially feasible, to negotiate an appropriate payment. Motion carried.

3.2 RES 138 - 20 - 21 / DECEMBER 21, 2020 / DOC

4.4: A RESOLUTION to authorize a transfer of appropriations in the 2021 Budget.

City Administrator Todd Wolf discussed the 2021 Budget, which included a clerical error. An expenditure for the Senior Activity Center building improvement was inadvertently captured in the Senior Center budget, rather than the Capital Project Fund budget, which contains the full building project expenditures. This transfer will correct the error and maintain compliance with the State of Wisconsin Expenditure Restraint Program.

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to recommend adoption of the resolution. Motion carried.

DATE OF NEXT REGULAR MEETING: Monday, January 11, 2021 at 5: 00 p.m.

ADJOURN

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to adjourn at 6: 00 p.m. Motion carried.