

CITY OF SHEBOYGAN

FINANCE AND PERSONNEL COMMITTEE

AUGUST 10, 2020

Chair Mary Lynne Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE MEMBERS PRESENT: Chair Mary Lynne Donohue (remote), Vice Chair Jim Bohren (remote), Alderpersons Trey Mitchell (remote), Markus Savaglio, Roberta Filicky-Peneski (remote)

STAFF/OFFICIALS PRESENT: City Attorney Chuck Adams (remote), City Administrator Todd Wolf, Finance Director/Treasurer Marty Halverson, Director of Human Resources and Labor Relations Vicky Schneider, Director of Planning and Development Chad Pelishek, Assistant to the City Administrator Carrie Arenz, Deputy Finance Director Tara Duwe, Benefits Administrator Jenny Lawrence, Accountant II Laurie Suhrke

MINUTES: Motion by Alderperson Mitchell, seconded by Alderperson Savaglio to approve the minutes of July 27, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 RO 45 - 20 - 21 / AUGUST 3, 2020 / DOC

3.3: Submitting a communication from Sheboygan Christian School filing a petition for Direct Annexation by Unanimous Consent for land currently located in the Town of Wilson (Greenfield Avenue).

Motion by Alderperson Savaglio, second by Alderperson Filicky-Peneski to recommend the Common Council receive and file the document. Motion carried.

3.2 RO 31 - 20 - 21 / JULY 6, 2020 / DOC

3.2: Submitting a claim from Jacqueline Bechard for alleged damages to her vehicle when a tree limb fell on it. City Attorney Chuck Adams explained this claim has been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council receive and file the document. Motion carried.

3.3 RO 32 - 20 - 21 / JULY 6, 2020 / DOC

3.3: Submitting a claim from Philip and Suzanne Vander Weele for alleged sewer overcharges billed by the Town of Sheboygan. City Attorney Chuck Adams explained this claim has been resolved under the authority given by Council and this document provides the required report back to this committee.

Motion by Alderperson Savaglio, seconded by Alderperson Bohren to recommend the Common Council receive and file the document. Motion carried.

3.4 RES 64 - 20 - 21 / AUGUST 3, 2020 / DOC

4.4: A RESOLUTION authorizing the appropriate City Officials to execute an engagement letter with Quarles & Brady LLP to serve as bond counsel with regard to General Obligation Refunding Bonds.

Motion by Alderperson Bohren, seconded by Alderperson Savaglio to recommend the Common Council adopt the resolution. Motion carried.

3.5 RES 65 - 20 - 21 / AUGUST 3, 2020 / DOC

4.5: RESOLUTION AWARDING THE SALE OF \$4,610,000 GENERAL OBLIGATION REFUNDING BONDS, SERIES 2020 C.

Motion by Alderperson Bohren, seconded by Alderperson Savaglio to hold the document. Motion carried.

3.6 RES 66 - 20 - 21 / AUGUST 3, 2020 / DOC

4.6: A RESOLUTION authorizing the City Administrator to negotiate settlement of certain claims made by the City of Sheboygan.

Attorney Chuck Adams explained this settlement authority is meant for negotiating when people owe money to the city. It allows the City Administrator to negotiate settlements up to \$50,000.00 in consultation with Finance, and the City Attorney. This is similar to the authority the City Administrator has when a claim is filed against the City of Sheboygan.

Motion by Alderperson Savaglio, seconded by Alderperson Mitchell to recommend the Common Council adopt the resolution. Motion carried.

3.7 RES 67 - 20 - 21 / AUGUST 3, 2020 / DOC

4.7: A RESOLUTION adopting certain changes to the City's Medical Benefit Plan and Dental Benefit Plan effective for calendar year 2021 coverage and establishing the monthly premium equivalent rates effective for January 2021 coverage and thereafter.

Human Resource Director Vicky Schneider discussed the 2021 coverage and establishing the monthly premium equivalent rates. The most significant change is the HSA contribution and the 8.5 % employee contribution.

Benefits Administrator Jenny Lawrence discussed the HSA contributions from 2015 current.

Motion by Alderperson Mitchell, seconded by Alderperson Savaglio to recommend the Common Council adopt the resolution. Motion carried.

3.8 DIRECT REFERRAL: RES 69 - 20 - 21 / AUGUST 10, 2020: A RESOLUTION authorizing the appropriate City officials to enter into a Loan Agreement with the Housing Authority of the City of Sheboygan.

Director Pelishek explained the Common Council has previously discussed this loan request from the Sheboygan Housing Authority (SHA) in closed session. Under the agreement, the City would provide a direct loan to SHA for \$1,472,500 to cover a shortfall in the construction renovation project of the 105 unit Wasserman Apartments. Funds would come from the unreserved general fund balance and would be paid back to the city on yearly basis with funds SHA is receiving from HUD to remove the Wasserman Apartments from the public housing inventory at HUD. SHA will pay the city 4.25 interest on the unpaid balance.

Motion by Alderperson Savaglio, seconded by Alderperson Filicky-Peneski to recommend to the Common Council to approve the resolution. Motion carried.

3.9 GEN ORD 15 - 20 - 21 / AUGUST 3, 2020 / DOC

6.2: AN ORDINANCE annexing territory from the Town of Wilson to the City of Sheboygan, Wisconsin.

Director Pelishek discussed the annexation. Ord. No. 15 - 20 - 21 annexes an area from the Town of Wilson to the City of Sheboygan, Wisconsin. Sheboygan Christian School is planning an expansion of the high school off Greenfield Avenue by adding an elementary and middle school addition. In order for building permits to be pulled, SCS needs to annex the two parcels totaling 0.99 acres so the entire new building in one jurisdiction. Therefore the general ordinance will approve annexation of the 0.99 acre parcel that includes a garage and storage building currently.

Motion by Alderperson Bohren, seconded by Alderperson Savaglio to recommend the Common Council approve General Ordinance No. 15 - 20 - 21 contingent on the approval of the Department of Administration and the understanding the amount of the taxes would be paid by the city.

DATE OF NEXT MEETING: Special Meeting, Monday, August 17, 2020 at 5: 15 p.m. ADJOURN Motion by Alderperson Savaglio, seconded Alderperson Bohren to adjourn at 5: 35 p.m. Motion carried.