

*****ATTACHMENTS*****

II

4.4

R. O. No. 166 - 19 - 20. By BOARD OF WATER COMMISSIONERS. March 2, 2020.

To the Honorable, the Mayor and Common Council:

The Sheboygan Board of Water Commissioners, in anticipation of its raw water improvements intake project, seeks approval to pursue taxable \$3,100,000.00 water revenue bond anticipation notes (BAN) to fund engineering costs ahead of the project construction. The BAN would be 4-year short-term notes having interest only payments made solely from water utility revenues. The BAN would have no impact on the city general fund or any other city funding source. The principal due in 2024 would be refinanced with long-term water utility revenue bonds from either the safe drinking water loan program or from bonds issued in the private marketplace.

Finance
+
Personnel

BOARD OF WATER COMMISSIONERS



Gerald R. Van De Kreeke, President

	HOUSING	PUBLIC SERVICE								
Staff funding recommendation for 2020 cycle	\$25,000.00	\$34,736.17	\$3,859.58	\$6,947.24	\$13,373.42	\$2,084.17	\$42,493.00	\$13,894.46	\$3,473.61	\$16,138.36
Amount requested - 2020	\$25,000.00	\$50,000.00	\$20,000.00	\$10,000.00	\$16,000.00	\$3,000.00	\$42,493.00	\$22,000.00	\$5,000.00	\$47,561.00
Amount funded in 2019	\$25,000.00	\$38,595.74	\$7,719.15	\$7,719.15	\$14,859.36	\$2,315.74	\$42,493.00	\$15,438.29	\$3,859.57	N/A
Amount requested - 2019	\$25,000.00	\$50,000.00	\$10,000.00	\$10,000.00	\$19,250.00	\$3,000.00	\$42,493.00	\$20,000.00	\$5,000.00	N/A
Is the application complete?	Yes	missing staff list w/race as required by Equal Op Comm	Will email updated stats by COB on 3/6	Yes	Yes	Will be	Yes	Yes	Yes	Yes
Proposed activity for which funding is requested	Homebuyer Rehab and Weatherization assistance, Counseling	Emergency Lodge homeless shelter	Emergency shelter for victims of DV/SA	Transitional Living Program for women with children	Supportive Housing program	Medication assistance and bus tokens	Public transportation	Rent Smart/Foreclosure Prevention	Connections program - childcare assistance	Youth Mentoring and program support
Does the activity meet one of the national objectives?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Is written documentation of income verification provided?	Yes	In narrative	Not HUD-compliant	Yes	Yes	Yes	In narrative	Yes	Yes	In narrative- free and reduced lunch eligibility
Does the organization discuss plans for sustainability?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Is the activity a new service or, if a previously funded activity, is there an expected increase in service provision?	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	Existing w/ increase	New applicant
Does the proposed activity address a need within the community?	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
How many persons will benefit from the proposed activity?	250	350	75	10 HOUSEHOLDS	300	9491	1053	780	60	276
Number served in previous cycle?	256	256	will submit	9 HOUSEHOLDS (9 women + 20 children)	280	7662	907	725	53	253
Were 2019 quarterly reports completed and submitted?		1st, 2nd, 3rd quarters. 4th is due in April	none found	1st, 2nd, 3rd quarters. 4th is due in April	1st, 2nd, 3rd quarters. 4th is due in April	1st, 2nd, 3rd quarters. 4th is due in April	1st, 2nd, 3rd quarters. 4th is due in April	1st, 2nd, 3rd quarters. 4th is due in April	1st, 2nd, 3rd quarters. 4th is due in April	N/A

In order to be equitable to all applicants and align with the Five Year Consolidated Plan, City staff recommendations are as follows:

* decrease 2020 allocation by 10% year-over-year

* allocate funds to new applicant Big Brothers Big Sisters in response to the Plan's emphasis on youth service provision

* decrease Safe Harbor's allocation by 50% due to noncompliance with HUD standards. Future funding is dependent upon compliance. If satisfactory compliance is not demonstrated, future funding should not be expected.

Allocation Amount:	\$137,000
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CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: DIRECT REFERRAL Res. No. 184-19-20: A resolution approving the FY 2020 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) program submission.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: March 4, 2020

MEETING DATE: March 9, 2020

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The City of Sheboygan receives a yearly allocation from the Community Development Block Grant program based on a formula calculated with the Department of Housing and Urban Development. The 2019 allocation amount was \$892,414. The 2020 amount is \$917,890. Funds must be spend in low to moderate income census tracts which is roughly an area from Geele Avenue to Union Avenue and North 18th Street to Lake Michigan.

STAFF COMMENTS:

Federal law only allows 15 percent of the funds to be spent on public service (non-profits) and 20 percent spent on planning and administration. Earlier this year, city staff issued a request for proposals to allow the public service agencies to submit their request for funds. The public service applications received totals \$213,054. The total available under the 15 percent cap is \$137,000. The Finance and Personnel Committee needs to determine recommended allocation amounts that total \$137,000, excluding Partners for Community Development which falls under a housing category which is exempt from the 15 percent cap.

The remaining funds would be used as follows:

- Partners for Community Development (Housing) \$25,000
- Street Improvements - Martin Avenue \$66,500
- Park Improvements - End Park \$25,000
- Street Improvements - Lighting \$50,000
- Street Improvements - Streetscaping \$25,000
- Street Improvements - S. 10th Street \$250,000
- Park, Recreational Facilities - Kiwanis Park \$155,812
- Program Administration \$183,578

ACTION REQUESTED:

Motion to recommend the Common Council approve Res. No. 184-19-20 approving the FY 2020 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission as amended.

ATTACHMENTS:

- I. Res No. 184-19-20



DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE

Res. No. 184 - 19 - 20. By Alderpersons Donohue and Bohren.
March 9, 2020.

A RESOLUTION approving the FY 2020 One-Year Annual Action Plan for the Community Development Block Grant (CDBG) Program Submission.

WHEREAS, \$917,890 in entitlement Community Development Block Grant (CDBG) funds has been awarded in 2020 from the U.S. Department of Housing and Urban Development (HUD) to the City of Sheboygan for community development and housing activities; and

WHEREAS, the Finance and Personnel Committee has recommended to the Common Council that it approve the Final Statement of Community Development Objectives and Proposed Use of Funds; and

WHEREAS, the Finance and Personnel Committee further recommends to the Common Council that it authorize and direct the Mayor to execute all documents for the FY 2020 Community Development Block Grant submission, including the various certifications for the funds; and

WHEREAS, the following requests were made to the City of Sheboygan through a Request for Proposals process from public service agencies:

Salvation Army	\$50,000 (Public Service)
Safe Harbor	\$20,000 (Public Service)
SCIO	\$10,000 (Public Service)
Shoreline Metro	\$42,493 (Public Service)
Family Service Association	\$22,000 (Public Service)
Family Connections	\$ 5,000 (Public Service)
Lakeshore CAP	\$16,000 (Public Service)
Big Brothers/Big Sisters	\$47,561 (Public Service)

and

WHEREAS, federal law allows for the expenditure on public service activities not to exceed 15 percent of the annual allocation or \$137,000, excluding housing activities. The above public service requests total \$213,054. The Finance and Personnel Committee needs to determine the recommended allocation amounts that total \$133,000. Housing activities are exempt from the 15 percent cap; and

*Finance
Personnel*

WHEREAS, the following projects have been budgeted to utilize the remaining CDBG funds:

Partners for Community Development	\$ 25,000
Street Improvements- Martin Avenue	\$ 66,500
Park Improvements- End Park	\$ 25,000
Street Improvements- Lighting	\$ 50,000
Street Improvements- Streetscaping	\$ 25,000
Street Improvements- S. 10 th St.	\$250,000
Park, Recreational Facilities- Kiwanis Park	\$155,812
Program Administration	\$183,578

and

WHEREAS, the Common Council has reviewed and hereby approves the Citizens Participation Plan for the development of this submission, and

WHEREAS, the Common Council finds that it is in the City's best interest to secure the FY 2020 funds for the activities approved by the Finance and Personnel Committee.

NOW, THEREFORE, BE IT RESOLVED: That the Common Council authorizes and directs the Mayor to submit to HUD the Final Statement of Community Development Objectives and Proposed Use of Funds, as recommended by the Finance and Personnel Committee, assurances contained therein and to provide any other information requested by HUD.

FINANCE AND PERSONNEL RECOMMENDATIONS

Partners for Community Development	\$	(Housing)
Salvation Army	\$	(Public Service)
Safe Harbor	\$	(Public Service)
SCIO	\$	(Public Service)
Shoreline Metro	\$	(Public Service)
Family Service Association	\$	(Public Service)
Family Connections	\$	(Public Service)
Lakeshore CAP	\$	(Public Service)
Big Brothers/Big Sisters	\$	(Public Service)

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor



Consolidated Plan

2020-2024 Summary Sheet

“The Consolidated Plan” guides the City of Sheboygan’s affordable housing and community development programs, its policies, and its investments. The plan assesses community need, examines current market conditions, and gathers input from key stakeholders. The planning process - and the community-wide dialogue it fosters - identifies priorities and enables city leaders to make effective, data-driven, and place-based decisions.

Impact: 2020-2024 Investments

Affordable Housing

- Preserve 30 existing homes
- Make homeownership possible for 15 households
- Improve the accessibility of 30 homes
- Provide affordable housing market analysis
- Re-Evaluate city rehab programs
- Fund construction of new owner-occupied housing

Mental and Health Services

- Fund mental health services
- Support youth assistance programs
- Provide for child care assistance

Neighborhood Revitalization and Stabilization

- Acquire and address blighted homes
- Enforce exterior code compliance
- Improve infrastructure
- Support neighborhood associations

Community Facilities

- Maintain and improve public facilities

Economic Development

- Offer opportunities for small business development

Homelessness

- Reduce the incidents of homelessness
- Improve facilities that serve income-eligible households

Administration

- Community Development Block Grant Administration and Planning
- Fair housing administration

Key Components

Citizen Participation

The city actively sought input from a variety of stakeholders. In addition to meetings with the Sheboygan County Housing Coalition and Neighborhood Associations, the city held public forums, disseminated surveys, and consulted with individual practitioners, business representatives, and neighborhood leaders.

Needs Assessment

Released by the City of Sheboygan in November 2019, the Community Needs Survey gathered comprehensive housing and demographic information from residents and assessed the city's need for public housing, services for the homeless, and non-housing community development.

Market Analysis

Development of the plan included a market analysis informed by American Community Survey data, Sheboygan Housing Authority data and other partner data. The analysis included cost and condition of housing, as well as homeless needs, public housing needs, and barriers to affordable housing.

Strategic Plan

The Consolidated Plan includes guidance on the investment of the city's resources, its policies, and its institutional structure. Specific strategies include identifying goals and objectives for Community Development Block Grant funding and finding opportunities to leverage private sector support and additional HUD funds.



Mead Public Library Plaza \$231,000 CDBG Funds



Skate Park \$650,000 CDBG Funds



Planning and Development
828 Center Avenue
Sheboygan, WI 53081
Phone: 920-459-3377

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: : R.C. No. 319-18-19 (R.C. No. 287-17-18, R.O. No. 251-17-18) is a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer, R.C. No. 320-18-19 (R.C. No. 288-17-18, R.O. No. 252-17-18) is a claim from Gendlin, Liverman, & Rymer, S.C, for alleged injuries to their client, R.C. No. 324-18-19 (R.O. No. 219-18-19) is a claim from Progressive Insurance on behalf of Phyllis Barthel for alleged damages to their insured's vehicle, R.C. No. 334-18-19 (R.O. No. 176-18-19) is a claim from Phyllis Barthel for alleged damages to her vehicle.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: March 3, 2020

MEETING DATE: March 9, 2020

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

R.C. No. 319-18-19 (R.C. No. 287-17-18, R.O. No. 251-17-18) is a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer.

R.C. No. 320-18-19 (R.C. No. 288-17-18, R.O. No. 252-17-18) is a claim from Gendlin, Liverman, & Rymer, S.C, for alleged injuries to their client.

R.C. No. 324-18-19 (R.O. No. 219-18-19) is a claim from Progressive Insurance on behalf of Phyllis Barthel for alleged damages to their insured's vehicle.

R.C. No. 334-18-19 (R.O. No. 176-18-19) is a claim from Phyllis Barthel for alleged damages to her vehicle.

STAFF COMMENTS:

City staff has reviewed the above claims and under the authorization by the Common Council, Resolution No. 64-17-18, the City of Sheboygan has recommended to pay R.C. No. 319-18-19 (R.C. No. 287-17-18, R.O. No. 251-17-18) and R.C. No. 320-18-19 (R.C. No. 288-17-18, R.O. No. 252-17-18) in the total amount of \$25,000.00 and pay R.C. No. 324-18-19 (R.O. No. 219-18-19) and R.C. No. 334-18-19 (R.O. No. 176-18-19) in the total amount of \$1,567.38.

ACTION REQUESTED:

Motion to recommend the Common Council receive and file the following documents.

- R.C. No. 319-18-19 (R.C. No. 287-17-18, R.O. No. 251-17-18)
- R.C. No. 320-18-19 (R.C. No. 288-17-18, R.O. No. 252-17-18)
- R.C. No. 324-18-19 (R.O. No. 219-18-19)
- R.C. No. 334-18-19 (R.O. No. 176-18-19)

ATTACHMENTS:

- I. R.C. No. 322-18-19 (R.C. No. 301-17-18, R.O. No. 311-17-18).
- II. R.C. No. R.O. 320-18-19 (R.C. No. 288-17-18, R.O. No. 252-17-18)
- III. R.C. No. 324-18-19 (R.O. No. 219-18-19)
- IV. R.C. No. 334-18-19 (R.O. No. 176-18-19)

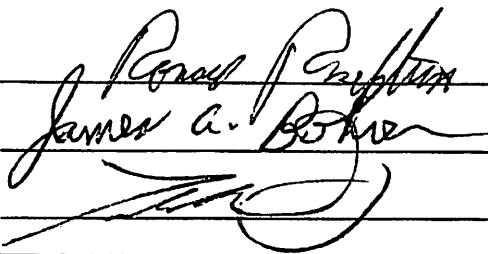
VI

5.30

R. C. No. 334 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 176-18-19 by City Clerk submitting a communication from Phyllis T. Barthel submitting a claim for alleged damages to her vehicle on October 22, 2018; recommends referring to Finance and Personnel Committee of the new council.

*Finance & Personnel
2019-2020*

	_____
_____	_____
_____	_____
_____	_____
	Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk
Approved _____ 20____. _____, Mayor

II

3.4

R. O. No. 176 - 18 - 19. By CITY CLERK. November 19, 2018.

Submitting a communication from Phyllis T. Barthel submitting a claim for alleged damages to her vehicle on October 22, 2018.

*Finance
Personnel
4-8-19 refer to Finance +
Personnel of new council.*

CITY CLERK

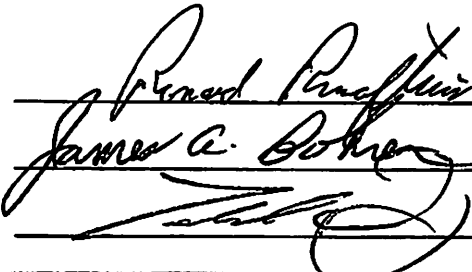
VI

5.16

R. C. No. 320 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. C. No. 288-17-18 by Finance and Personnel Committee and R. O. No. 252-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client when a City of Sheboygan Ambulance rear ended the car he was a passenger in; recommends referring to Finance and Personnel Committee of the new council.

*Financed Personnel
2019-2020*

	_____
_____	_____
_____	_____
_____	_____
	Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

VI

5.13

R. C. No. 288 - 17 - 18. By FINANCE AND PERSONNEL COMMITTEE.
April 4, 2018.

Your Committee to whom was referred R. O. No. 252-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client when a City of Sheboygan Ambulance rear ended the car he was a passenger in; recommends referring to Finance and Personnel Committee of the new council.

*Finance + Personnel
2018-2019
4-8-19 refer to Finance +
Personnel of new council*

James A. Boh

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

II

3.4

R. O. No. 252- 17 - 18. By CITY CLERK. December 18, 2017.

Submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client when a City of Sheboygan Ambulance rear ended the car he was a passenger in.

Finance +
Personnel
Finance + Personnel
of new Council

CITY CLERK

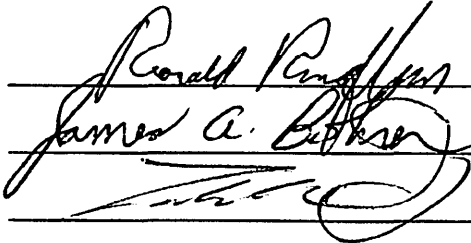
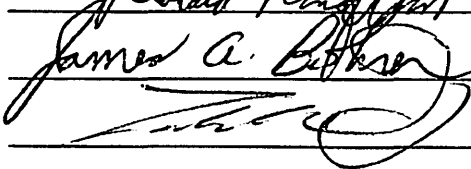
VI

5.15

R. C. No. 319 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. C. No. 287-17-18 by Finance and Personnel Committee and R. O. No. 251-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer, when a City of Sheboygan Ambulance rear ended the car she was driving; recommends referring to Finance and Personnel Committee of the new council.

*Finance & Personnel
2019-2020*

	_____
	_____
_____	_____
_____	_____
	Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk

Approved _____ 20____, _____, Mayor

VI

5.12

R. C. No. 287 - 17 - 18. By FINANCE AND PERSONNEL COMMITTEE.
April 4, 2018.

Your Committee to whom was referred R. O. No. 251-17-18 by City Clerk submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer, when a City of Sheboygan Ambulance rear ended the car she was driving; recommends referring to Finance and Personnel Committee of the new council.

*Finance Personnel
2018-2019
4-8-19 refer to Finance
Personnel of new council*

James A. Bohre
[Signature]

Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20 ____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

II

3.5

R. O. No. 251 - 17 - 18. By CITY CLERK. December 18, 2017.

Submitting a claim from Gendlin, Liverman & Rymer, S.C. for alleged injuries to their client, Alicia Kraemer, when a City of Sheboygan Ambulance rear ended the car she was driving.

*Finance & Personnel
Finance & Personnel
of new Council*

CITY CLERK

VI

5,20

R. C. No. 324 - 18 - 19. By FINANCE AND PERSONNEL COMMITTEE.
April 15, 2019.

Your Committee to whom was referred R. O. No. 219-18-19 by City Clerk submitting a claim from Progressive, on behalf of their insured driver, Phyllis Bathel, for alleged damages to her vehicle when it was struck by a City of Sheboygan vehicle; recommends referring to Finance and Personnel Committee of the new council.

Finance + Personnel
2019-2020

<u><i>Ronald Ruffini</i></u>	_____
<u><i>James A. Bohrer</i></u>	_____
<u><i>[Signature]</i></u>	_____
	Committee

I HEREBY CERTIFY that the foregoing Committee Report was duly accepted and adopted by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____, _____, City Clerk
Approved _____ 20____, _____, Mayor

II

3.1

R. O. No. 219 - 18 - 19. By CITY CLERK. February 18, 2019.

Submitting a claim from Progressive, on behalf of their insured driver, Phyllis Bathel, for alleged damages to her vehicle when it was struck by a City of Sheboygan vehicle.

~~Finances~~
~~Personnel~~
4-8-19 refer to Finances
Personnel of new council.

CITY CLERK