

*****ATTACHMENTS*****

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 175-17-18 by Alderperson Bohren regarding an article published in the Milwaukee Journal Sentinel dated September 20, 2017.

REPORT PREPARED BY: Sandy Rohrick, Director of Human Resources and Labor Relations

REPORT DATE: October 3, 2017

MEETING DATE: October 23, 2017 (HELD)
November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

Alderperson Bohren submitted an article published in the Milwaukee Journal Sentinel dated September 20, 2017 pertaining to health care costs.

STAFF COMMENTS:

In addition to the article attached to the Report of Officer, an article in the Sheboygan Press on Sunday, October 1, 2017 regarding the Sheboygan Area School District will be reviewed.

ACTION REQUESTED:

Motion to recommend the Common Council file R.O. No. 175-17-18.

ATTACHMENTS:

- I. R.O. No. 175-17-18
- II. Sheboygan Press article regarding the Sheboygan Area School District health insurance

II

3.5

R. O. No. 175 - 17 - 18. By CITY CLERK. October 2, 2017.

Submitting a communication from Alderperson Bohren regarding an article published in the Milwaukee Journal Sentinel dated September 20, 2017 pertaining to healthcare costs.

*Finance +
Personnel*

City Clerk

Health insurance cost rises again

Employer-provided coverage for family up an average of 3%

GUY BOULTON
MILWAUKEE JOURNAL SENTINEL

The cost of health insurance provided by employers rose an average of 3% for family coverage this year and now has risen at a relatively modest rate for six years.

The cost, though, still is staggering.

Nationally, health benefits for a family averaged \$18,764 this year, according to the annual survey by Kaiser Family Foundation and Health Research & Educational Trust, an affiliate of the American Hospital Association.

That doesn't include deductibles and other out-of-pocket expenses.

To put that in perspective, the median family income in the United States last year was \$71,062, according to the U.S.

Census Bureau.

"The numbers are still sticker shock numbers," Drew Altman, the president and chief executive officer of the Kaiser Family Foundation, said in a teleconference call.

Employees also are paying a larger share of the total cost. Workers on average now contribute \$5,714 a year — or \$476 a month — toward the cost of family coverage. And workers at employers with fewer than 200 employees pay even more: an average of \$6,814 a year.

Coverage for one employee averaged \$6,690 this year, with workers on average contributing \$1,213 toward the cost.

Workers now pay 31% of the cost for family coverage and 18% of the cost of single coverage on average, according to the survey.

That said, the cost of that coverage has risen at the slowest pace in more than 20 years.

Since 2012, average family premiums have increased 19%. In contrast, they rose 30% from 2007 to 2012 and 51% from

2002 to 2007.

The slowdown has received little attention compared with the cost of insurance sold directly to individuals and families on the marketplaces set up by the Affordable Care Act.

Yet the market for insurance sold directly to individual and families — both on and off the marketplaces — is estimated to total about 20 million people.

That's a fraction of the 151 million people who get health benefits through an employer. And Altman said that market has been stable.

The Kaiser/HRET survey, now in its 19th year, included more than 2,100 small and large employers and is the most widely followed benchmark for the cost of employer health benefits.

Averages can be misleading — premiums for family coverage for 41% of covered workers, for instance, are more than \$20,000 per year. And workers at smaller employers typically bear a large share of the total

cost.

For example:

» More than a third — 36% — of workers at small employers pay most of the additional cost for covering family members.

» Workers at small employers who are enrolled in so-called preferred provider organizations, the most common type of health plan, face an average aggregate family deductible of \$3,660.

In addition, only 50% of employers with fewer than 50 employees now offer health benefits — down from 66% in 2000.

The results of different surveys on the cost of health benefits also vary.

A report released last month by M3 Insurance, based in Madison, found that health premiums increased 7.7% this year, up from 6.7% last year.

The report was based on 1,547 distinct benefit plans a 689 private and public employers, most of them based in Wis.

See HEALTH, Page 4D

Health

Continued from Page 1D

consin, ranging in size from three to more than 5,000 employees.

It found that the average cost of health benefits per employee grew to \$13,053 in 2017, up from \$12,533 in 2016.

The M3 report also found that employees continue to bear a larger share of the total cost.

A survey released this week by Mercer, a benefits consultant and subsidiary of Marsh & McLennan Cos., was more in line with the Kaiser/HRET survey, find-

ing that the cost of health benefits has increased about 3% a year since 2013.

But employers expect the cost to increase 4.3% next year, and the increase would be 6% if employers did not plan on making changes in their health plans, such as raising deductibles.

One factor is the rising cost of pharmaceuticals, particularly special drugs.

Mercer estimates that drugs, including those administered in hospitals and clinics, account for 20% of the cost of health benefits.

The cost of health benefits, though, is rising at much slower rate than

a decade ago.

Brian Meyer, director of risk management for employee benefits at M3 Insurance, said onsite clinics, virtual visits, wellness programs and other initiatives are helping to check the increase in costs.

Tracy Watts, a senior partner at Mercer, also said that those initiatives and others, such as care coordination for employees or family members with high costs and new payment models, are helping to control costs.

But their full effect will take time.

"We are just on the cusp of what we are likely to see in the future," Watts said.

Sheboygan Press, September 29, 2017



(Photo: Photo courtesy of the Sheboygan Area School District.)

The Wellness Council of America, with local affiliate Wellness Council of Wisconsin, recently presented its coveted Gold Well Workplace Award to the Sheboygan Area School District (SASD). SASD offers wellness benefits to over 1,100 employees and their families. The Gold Well Workplace Award recognizes an organization for its commitment to the health and well-being of their employees. The Sheboygan Area School District, by achieving the Well Workplace Award, has made a long-lasting commitment to the health and well-being of its employees.

As stated by Wellness Councils of America (WELCOA) President Ryan Picarella, "Good companies know that their employees are their most (important) asset. Great companies adopt policies that support employees' efforts to reduce health risks and are bold about motivating them through bold strategies, programs, and tactics. Great companies know that by improving their employees' health, they can reduce health care costs."

Through the efforts of the employee-based Wellness and Benefits Committees, a results-based wellness program was designed.

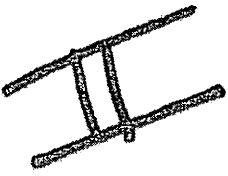
Jeri Dreikosen, the district's Wellness Coordinator, stated, "The employees need to be commended in their efforts to get healthy and taking the 'we're all in this together' approach."

The SASD have been able to hold insurance costs in check over the past 5 years.

"While most businesses have raised their insurance rates 7-8% per year, the Sheboygan Area School District has raised their insurance rates a total of 7% over the past 5 years,"

stated Dreikosen, "the average employee score on their Biometric screening (measuring blood pressure, cholesterol levels, BMI, etc.) in 2012 was 717; in 2016 it was 837. Our employee health is definitely improving!"

For more information go to the SASD website <http://www.sheboygan.k12.wi.us>, contact Nicole Sondalle by email nsondalle@sheboygan.k12.wi.us, and/or call 920-459-6767.



5.1

R. O. No. 213 - 17 - 18. By BOARD OF WATER COMMISSIONERS.
November 6, 2017.

To the Honorable, the Mayor and Common Council:

In order to fund the south water tower at \$2.4 million, and refund the 2007 revenue bonds at \$2.34 million for interest savings, the Sheboygan Water Utility intends to seek a revenue bond issuance for the combined purposes in the amount of \$4.74 million in 2018. Interest savings on the refunded bonds is estimated to be \$229,000.

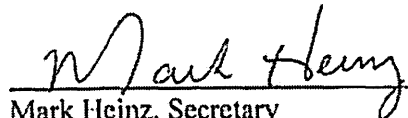
The Utility would repay this issuance entirely using water revenues. The Wisconsin Public Service Commission (PSC) would establish any necessary rate increase to cover loan payments.

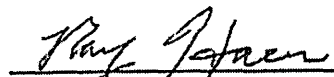
As the Water Utility operates entirely on water revenues, there would be no cost to the City of Sheboygan. The Water Utility's annual tax equivalent payment to the City would be expected to increase by approximately \$52,000 upon completion of the project, using current tax rates.

By way of this Report, the Board of Water Commissioners requests Common Council approval for the Utility to proceed with the sale and acceptance of aforementioned revenue bonds.

BOARD OF WATER COMMISSIONERS


Gerald R. Van De Kreeke, President


Mark Heinz, Secretary


Raymond W. Haen, Member

Finance + Personnel

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 206-17-18 by the Director of Planning and Development, requesting support from the Common Council to pursue acquisition of the vacant, blighted property located at 2117 Indiana Avenue.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: November 9, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: This property, located at 2117 Indiana Avenue has been a blighted vacant gas station for a number of years. The number one complaint from the residents of the Indiana Avenue corridor neighborhood has been this property. Sheboygan County would not consider (property) tax foreclosure on the property because of the concerns with liability of the environmental issues. If the property is tax foreclosed on, the local governmental unit exemption from liability under state statutes would apply.

STAFF COMMENTS:

City Development staff thinks a detailed plan has been developed in order to obtain the property and remove the nuisance. Future plans have not been developed, but opportunities exist to redevelop the property or create neighborhood green space with community gardens.

ACTION REQUESTED:

Motion to recommend the Common Council accept and file R.O. No. 206-187-18, the acquisition of the vacant, blighted property located at 2117 Indiana Avenue.

ATTACHMENTS:

- I. R.O. No. 206-17-18

II

5.6

R. O. No. 206 - 17 - 18. By DIRECTOR OF PLANNING AND DEVELOPMENT.
November 6, 2017.

Requesting support from the Common Council to pursue acquisition of vacant, blighted property located at 2117 Indiana Avenue.

The subject property is a vacant, blighted former gas station. This property has been vacant for a number of years and continues to raise concerns in the neighborhood. With the recently formed Indiana Corridor Neighborhood Association, board members have opened dialog with the Department of City Development to determine if there is anything the city can do to acquire and/or remove the blighted structures.

The subject property has outstanding property taxes for the years, 2013, 2014, 2015 and 2016. City staff previously encouraged the county to pursue tax foreclosure on the property, however this never proceeded over the concern of who would be responsible for liability given its' current use.

After further research and discussions with the Wisconsin Department of Natural Resources, it has been determined that both the county and the city would be exempt from any liability if it is taken in tax foreclosure (Wis. Stats. 292.11(9)(e)(1m), a & b).

City staff expects to use Sheboygan County's Brownfield Assessment Grant to provide funding to complete environmental site assessments. Currently there are no open environmental cases on this parcel. There is also opportunity for state and federal grants to help in the demolition of the existing structures.

According to the County Treasurer, there are provisions in the statute to allow the county to foreclose under in-rem tax foreclosure and deed the property immediately to the city. Since this property is creating blight, and continued issues in the neighborhood, it would be the request of city staff that Sheboygan County waive any outstanding taxes on this property as part of the transfer to the city and any outstanding city assessments be waived as well.

Future uses of this property have not been determined yet. Depending on the extent of clean-up and available state and federal funding, the city may consider this as commercial redevelopment site or a neighborhood park. City Development staff feel that having this in local control provides more opportunities in the future and also stabilizes the local neighborhood. Prior to moving forward to start the acquisition process, City Development department staff prefer support from the Common Council on this initiative.

Finance +
Personnel

DIRECTOR OF PLANNING
AND DEVELOPMENT

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 207-17-18 by Director of Planning and Development. Submitting a request for the use of two of the City's free Blue Harbor Conference Center days to host the 2018 Great Lakes Area of Concern conference on May 16-17, 2018.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: November 9, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS: The developer's agreement with Blue Harbor provides the City with free room rental within the conference center pending approval by the Common Council.

STAFF COMMENTS:

The City is working in participate with the Environmental Protection Agency to organize the conference and showcase the Sheboygan River cleanup project and the economic development initiatives that have developed since the river dredging project was completed.

ACTION REQUESTED:

Motion to recommend the Common Council approve R.O. No. 207-17-18 approving the two Blue Harbor conference center days.

ATTACHMENTS:

- I. R.O. No. 207-17-18

II

5.7

R. O. No. 207 - 17 - 18. By DIRECTOR OF PLANNING AND DEVELOPMENT.
November 6, 2017.

Submitting a request from Chad Pelishek, Director of Planning and Development, requesting the use of two of the City's free Blue Harbor Conference Center days to host the 2018 Great Lakes Areas of Concern conference being held on May 16-17, 2018.

The conference convenes stakeholders from the entire Great Lakes region to review and discuss restoration and protection efforts for the Great Lakes AOCs. The anticipated outcome of the conference is to assist federal, tribal, state, and local agency officials, as well as members of academia, and environmental and volunteer groups who have an interest in the Great Lakes to support and implement the goals outlined in the 2014 Great Lakes Restoration Initiative Action Plan. U.S. EPA is planning to hold the 2018 conference at the Blue Harbor Resort in Sheboygan WI, on May 16-17, 2018. Approximately 250 attendees are expected to attend the conference from across the Great Lakes region.

Director of Planning & Development

Finance +
Personnel

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R. O. No. 208-17-18 Submitted a financial report of the City of Sheboygan for the period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: November 8, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The financial information for all funds for the period commencing January 1, 2017 and ending September 30, 2017 is presented for information and discussion.

STAFF COMMENTS:

Highlights of the report are as follows:

- General Fund revenues year to date as of September 30, 2017 total \$23,448,053 representing 65.15 percent of the annual budget.
- General Fund expenditures year to date as of September 30, 2017 total \$26,040,629 representing 47.11 percent of the annual budget.
- All other funds revenues total \$40,382,592 year to date as of September 30, 2017 representing 65.12 percent of the annual budget.
- All other funds expenditures total \$35,263,589 year to date as of September 30, 2017 representing 49.85 percent of the annual budget.

ACTION REQUESTED:

Motion to recommend the Common Council accept and file R. O. No 208-17-18 by the Finance Director submitting a financial report of the City of Sheboygan for the period commencing January 1, 2017 through September 30, 2017.

ATTACHMENTS:

- I. R.O. No. 208-17-18

II

5.8

R. O. No. 208 - 17 - 18. By Finance Director. November 6, 2017.

Submitting a financial report of the City of Sheboygan for the period commencing January 1, 2017 and ending September 30, 2017.

FINANCE DIRECTOR

*Finance +
Personnel*

CITY OF SHEBOYGAN
GENERAL FUND REVENUES
Year-to-date as of September 30, 2017

GENERAL FUND REVENUE	Amended Budget	Year to Date	Percent of Budget
Taxes	\$ 15,406,665	\$ 15,406,665	100.00%
Taxes (Other than property)	1,400,930	171,898	12.27%
Licenses and Permits	902,990	792,741	87.79%
Intergovernment Revenue	14,467,776	4,522,598	31.26%
Charges for Services	1,502,760	1,209,226	80.47%
Fines and Forfeits	293,021	304,430	103.89%
Interest on Investments	228,500	52,789	23.10%
Miscellaneous Revenue	136,650	163,111	119.36%
Other Financing Sources	1,653,739	824,595	49.86%
Total Revenue	<u>\$ 35,993,031</u>	<u>\$ 23,448,053</u>	<u>65.15%</u>

OVERVIEW

Year to date revenue are within budget expectations.

TAXES

Balance of property taxes received in August.

TAXES (OTHER THAN PROPERTY)

Consists of payments in lieu of tax with the largest amount from the Water Utility recorded at year end.

LICENSES AND PERMITS

Consists of permits issued by Building Inspection and City Clerk. Receipts are within budget expectations.

INTERGOVERNMENTAL REVENUE

Consists of state revenues received in April, July and November. Receipts are within budget expectations.

CHARGES FOR SERVICES

Consists of garbage fee, park rentals and cemetery charges. Receipts are within budget expectations.

FINES AND FORFEITS

Consists of court penalty costs and parking violations. Receipts exceed budget expectations.

INTEREST ON INVESTMENTS

Interest on investments at RBC and UBS recorded monthly.

MISCELLANEOUS REVENUE

Consists of city building rentals and sale of equipment. Receipts exceed budget expectations.

OTHER FINANCING SOURCES

Consists of interfund transfer of funds. One half transferred in June.

CITY OF SHEBOYGAN
 GENERAL FUND EXPENDITURES
 Year-to-date as of September 30, 2017

GENERAL FUND EXPENSE	Amended Budget	Year to Date	Percent of Budget
General Government	\$ 3,752,912	\$ 2,242,709	59.76%
Public Safety	20,739,098	14,791,033	71.32%
Public Works	8,440,579	5,843,663	69.23%
Health and Human Services	249,821	177,075	70.88%
Culture/Recreation	2,534,370	1,812,311	71.51%
Conservation and Development	636,149	567,978	89.28%
Intergovernmental	547,867	547,323	99.90%
Unclassified	155,916	58,537	37.54%
Total Expenditures	<u>\$ 37,056,712</u>	<u>\$ 26,040,629</u>	<u>70.27%</u>

OVERVIEW

Annual expenditures projected to be below or within budget.

GENERAL GOVERNMENT

Annual expenditures projected to be below or within budget.

PUBLIC SAFETY

Annual expenditures projected to be below or within budget.

PUBLIC WORKS

Annual expenditures projected to be below or within budget.

HEALTH AND HUMAN SERVICES

Annual expenditures projected to be below or within budget.

CULTURE AND RECREATION

Annual expenditures projected to be below or within budget.

CONSERVATION AND DEVELOPMENT

Annual expenditures projected to be below or within budget.

INTERGOVERNMENTAL

Intergovernmental transfers completed as budget is amended.

UNCLASSIFIED

Annual expenditures projected to be below or within budget.

CITY OF SHEBOYGAN
OTHER FUND REVENUES
Year-to-date as of September 30, 2017

OTHER FUND REVENUE	Amended Budget	Year to Date	Percent of Budget
Special Revenue Funds	\$ 10,164,634	\$ 7,577,275	74.55%
Debt Service Funds	7,838,105	7,506,287	95.77%
Capital Project Funds	20,497,720	9,191,169	44.84%
Proprietary Funds	23,489,403	16,097,489	68.53%
Fiduciary Funds	20,195	10,372	51.36%
Total Revenue	<u>\$ 62,010,057</u>	<u>\$ 40,382,592</u>	<u>65.12%</u>

OVERVIEW

Year to date revenue are within budget expectations.

SPECIAL REVENUE FUNDS

Consists of the Police MEG Unit, CDBG funds, Mead Library, Tourism, Park, Forestry and Open Space, Cable TV, Municipal Court, Ambulance, Special Assessments, Harbor Centre Marina, Redevelopment Authority, Storm Water and the E.H. Maywood Park Funds. Year to date revenues are within budget expectations.

DEBT SERVICE FUNDS

Consists of the G.O. Debt Service Fund and TID Debt Service Funds. Year to date revenues exceed expectations.

CAPITAL PROJECT FUNDS

Consists of the Capital Project, Capital Improvements, Industrial Park, and TID Capital Funds. Year to date revenue projections are below expectations as the budget included contributions for the Butzen Sports Complex and issuance of debt for City Hall renovations.

PROPRIETARY FUNDS

Consists of Wastewater, Transit, Parking, Boat Facilities, Motor Vehicle, Health Insurance, Liability Insurance, Worker's Compensation and Information Technology Funds. Year to date revenues are within budget expectations.

FIDUCIARY FUNDS

Consists of the Cemetery Perpetual Care and Mead Public Library Trust Fund. Year to date revenue projections are below budget expectations.

WATER UTILITY

The Water Utility is not included as it is governed by the Board of Water Commissioners.

CITY OF SHEBOYGAN
OTHER FUND EXPENDITURES
Year-to-date as of September 30, 2017

OTHER FUND EXPENSE	Amended Budget	Year to Date	Percent of Budget
Special Revenue Funds	\$ 11,009,233	\$ 6,262,387	56.88%
Debt Service Funds	8,108,546	3,840,826	47.37%
Capital Project Funds	25,697,506	8,081,310	31.45%
Proprietary Funds	25,918,688	17,079,066	65.89%
Fiduciary Funds	2,000	-	0.00%
Total Expenditures	<u>\$ 70,735,973</u>	<u>\$ 35,263,589</u>	<u>49.85%</u>

OVERVIEW

Year to date expenditures are within budget expectations.

SPECIAL REVENUE FUNDS

Consists of the Police MEG Unit, CDBG funds, Mead Library, Tourism, Park, Forestry and Open Space, Cable TV, Municipal Court, Ambulance, Special Assessments, Harbor Centre Marina, Redevelopment Authority, Storm Water and the E.H. Maywood Park Funds. Year to date expenditures are below expectations largely due to completion of projects.

DEBT SERVICE FUNDS

Consists of the G.O. Debt Service Fund and TID Debt Service Funds. Year to date expenditures are below budget expectations, as the majority of debt payments are in the fourth quarter of the year.

CAPITAL PROJECT FUNDS

Consists of the Capital Project, Capital Improvements, Industrial Park, and TID Capital Funds. Year to date expenditures are below budget expectations largely due to completion of projects and no expenditures for the Butzen Sports Complex or City Hall renovations.

PROPRIETARY FUNDS

Consists of Wastewater, Transit, Parking, Boat Facilities, Motor Vehicle, Health Insurance, Liability Insurance, Worker's Compensation and Information Technology Funds. Year to date expenditures are within budget expectations.

FIDUCIARY FUNDS

Consists of the Cemetery Perpetual Care and Mead Public Library Trust Fund. The transfer to the General Fund is recorded in December.

WATER UTILITY

The Water Utility is not included as it is governed by the Board of Water Commissioners.

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Res. No. 88-17-18 by Alderpersons Donohue and Bohren. A Resolution to authorize establishing an appropriation in the 2017 Budget for grant funds received in the Fire Department.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: November 7, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Fire Department annually submits a request for an Assistance to Firefighters Grants (AFG) grant from the State of Wisconsin Department of Health Services. The primary goal of the Assistance to Firefighters Grants (AFG) is to meet the firefighting and emergency response needs of fire departments and nonaffiliated emergency medical services organizations. These grants help firefighters, emergency medical technicians and other first responders to obtain critically needed equipment, protective gear, emergency vehicles, training, and other resources needed to protect the public and emergency personnel from fire and related hazards.

STAFF COMMENTS:

WI State Statutes requires no funds may be expended and no liabilities incurred by the city or any department unless authorized. The resolution will establish the appropriation in the 2017 budget to increase the Fire Department Ambulance Fund for tools and equipment. The Council approved the appropriations of these funds on Res. No. 74-17-18 on October 3, 2017.

ACTION REQUESTED:

Motion to recommend the Common Council file Res. No. 88-17-18 by Alderpersons Donohue and Bohren establishing an appropriation in the 2017 budget for grant funds received in the Fire Department.

ATTACHMENTS:

- I. Res. No. 88-17-18
- II. Res. No. 74-17-18

OFFICE OF THE CITY CLERK
Sheboygan, Wisconsin
CITY HALL

I hereby certify that this is a true copy of a
document from the Common Council
proceedings of the City of Sheboygan.

Susan Richards
City Clerk

Res. No. 74 - 17 - 18.

By Alderpersons Donohue and Bohren. 6.1
September 18, 2017.

A RESOLUTION to authorize establishing an appropriation in the 2017
Budget for grant funds received in the Police and Fire Departments.

Establish estimated revenue and appropriation for grant received from
the State of Wisconsin for Fire Department ambulance equipment.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Ambulance Fund State grant 28022500-431246	Ambulance Fund Small equipment 28022500-530255	\$8,730

Establish estimated revenue and appropriation for grant received from
the State of Wisconsin for BOTS Enforcement/Safety for Police Department
overtime and benefits.

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
General Fund Police Department State Grant 10121100-431246	General Fund Police Department Overtime 10121120-510110	\$60,000

James A. Bohren

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the
Common Council of the City of Sheboygan, Wisconsin, on the 2nd day
of October, 2017.

Dated October 3, 2017. Susan Richards, City Clerk

Approved October 3, 2017. Michael J. Dondos, Mayor

Proceedings Published October 07, 2017.

Resolutions Published October 07, 2017.

Certified October 04, 2017 to - Police Dept.; Fire Dept.; Fin. Dir.; CA.

III

6.3

Res. No. 88 17 - 18. By Alderperson Donohue and Bohren.
November 6, 2017.

A RESOLUTION to authorize establishing an appropriation in the 2017 Budget for grant funds received in the Fire Department.

Establish estimated revenue and appropriation for an assistance grant received from the State of Wisconsin for the Fire Department ambulance.

<u>FROM</u>	<u>TO</u>	<u>TOTAL</u>
Ambulance Fund	Ambulance Fund	
State grant	Tools and equipment	
28022500-431246	28022500-530255	\$8,730

*Finance +
Personnel*

William Nowak

James A Bohren

I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the _____ day of _____, 20____.

Dated _____ 20____. _____, City Clerk

Approved _____ 20____. _____, Mayor

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: R.O. No. 90-17-18 is a claim from Mr. Charles Urayner for alleged sewer backup in his basement. R.O. No. 132-17-18 is a claim from Ms. Darlene Mech for alleged damages to her vehicle. R.O. No. 155-17-18 is a claim from Mr. Kenneth Reinemann for alleged sewer backup in his basement. R.O. No. 163-17-18 is a claim from Mr. Daniel Payne for alleged damages to his vehicle.

REPORT PREPARED BY: Laurie Suhrke, Auditor/Analyst

REPORT DATE: October 24, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

City staff has reviewed the following claims:

Claim No. 12-17 was received on July 10, 2017 from Mr. Charles Urayner, 2508 Georgia Avenue, Sheboygan, WI. The claim is for \$3,242.20 for alleged sewer backup in the claimant's basement.

Claim No. 15-17 was received on August 16, 2017 from Darlene Mech, 4589 Hunters Glenn Drive, Sheboygan, WI. The claim is for \$938.85 in alleged damages to Ms. Mech's vehicle.

Claim No. 16-17 was received on August 28, 2017 from Kenneth Reinemann, 1526 Ohio Avenue, Sheboygan, WI. The claim is for \$205.00 for alleged sewer backup in the claimant's basement.

Claim No. 17-17 was received on September 11, 2017 from Daniel Payne, 1344 Logan Avenue, Sheboygan, WI. The claim is for \$1,427.31 for alleged damages to Mr. Payne's vehicle.

STAFF COMMENTS:

Per Res. No. 64-17-18, the City staff has reviewed and denied the following claims: Claim No. 12-17 Charles Urayner and Claim No. 16-17 Kenneth Reinemann.

Per Res. No. 64-17-18 the City staff has reviewed and settled the following claims: Claim No. 15-17 Darlene Mech in the amount of \$805.70 and Claim No. 17-17 Daniel Payne in the amount of \$1,427.31.

ACTION REQUESTED:

Motion to recommend the Common Council file R.O. No. 90-17-18 and R.O. No. 155-17-18 as the claims have already been denied pursuant the authority granted by the Common Council in Res. No. 64-17-18.

Motion to recommend the Common Council file R.O. No. 132-17-18 and R.O. No. 163-17-18 as the claims have already been settled pursuant the authority granted by the Common Council in Res. No. 64-17-18.

ATTACHMENTS:

- I. R.O. No. 90-17-18
- II. R.O. No. 155-17-18
- III. R.O. No. 132-17-18
- IV. R.O. No. 163-17-18

II

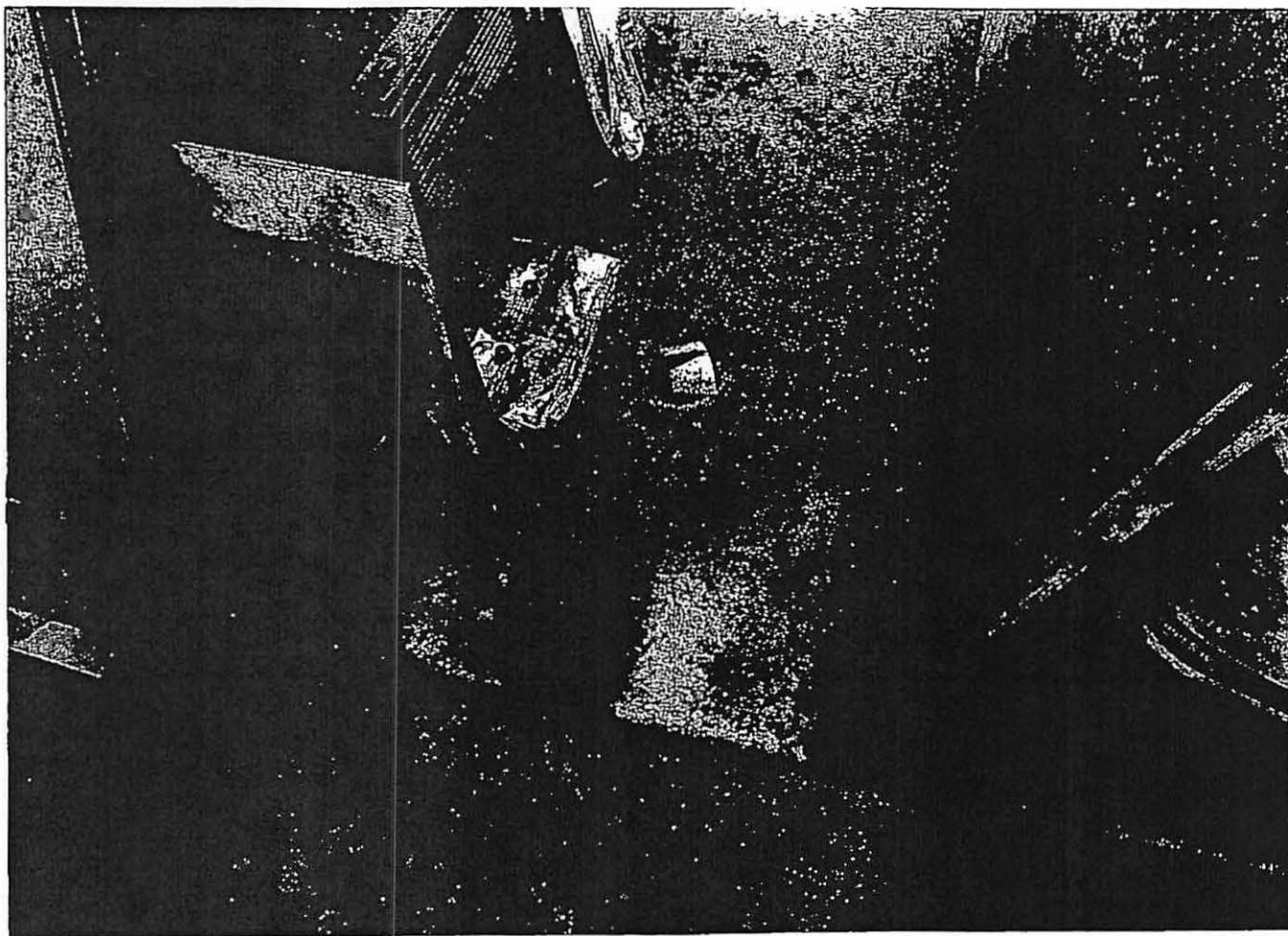
4.1

R. O. No. 90 - 17 - 18. By CITY CLERK. July 17, 2017.

Submitting a claim from Charles Uraynar for alleged damages to his basement when sewage backed up into the basement.

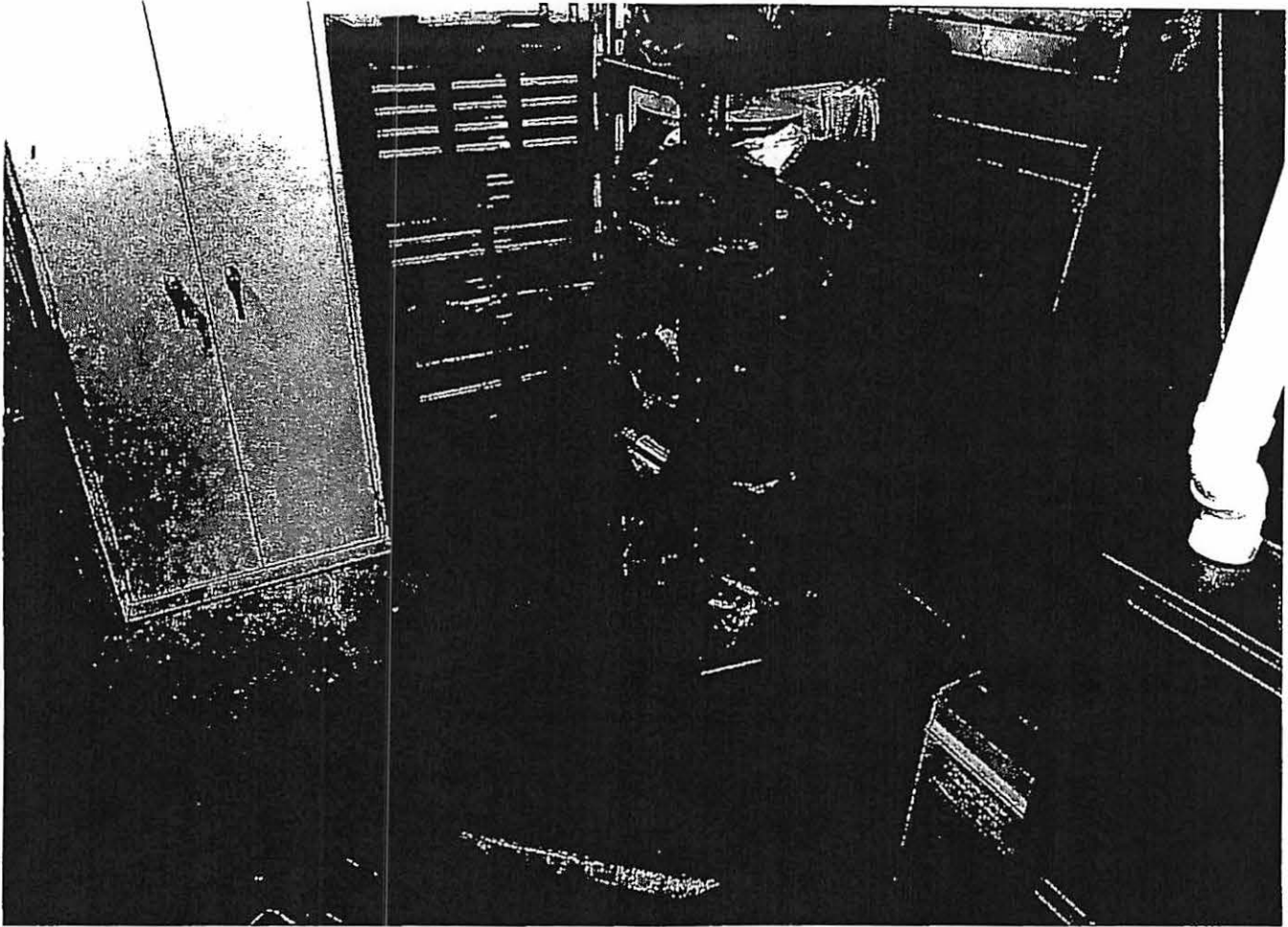
City Clerk

Jim & Personal



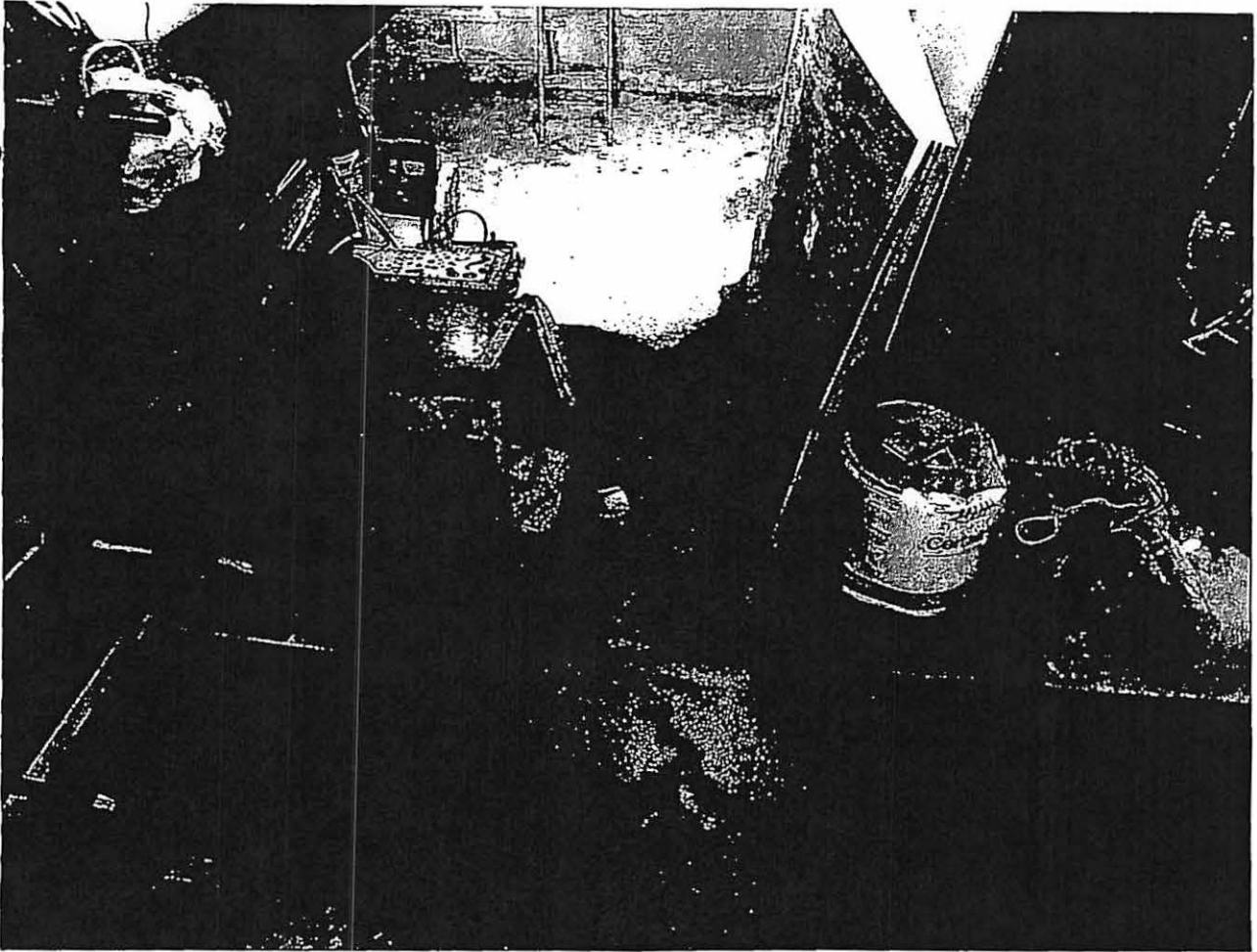
Charles Vraynar

PAGE 4 OF 40



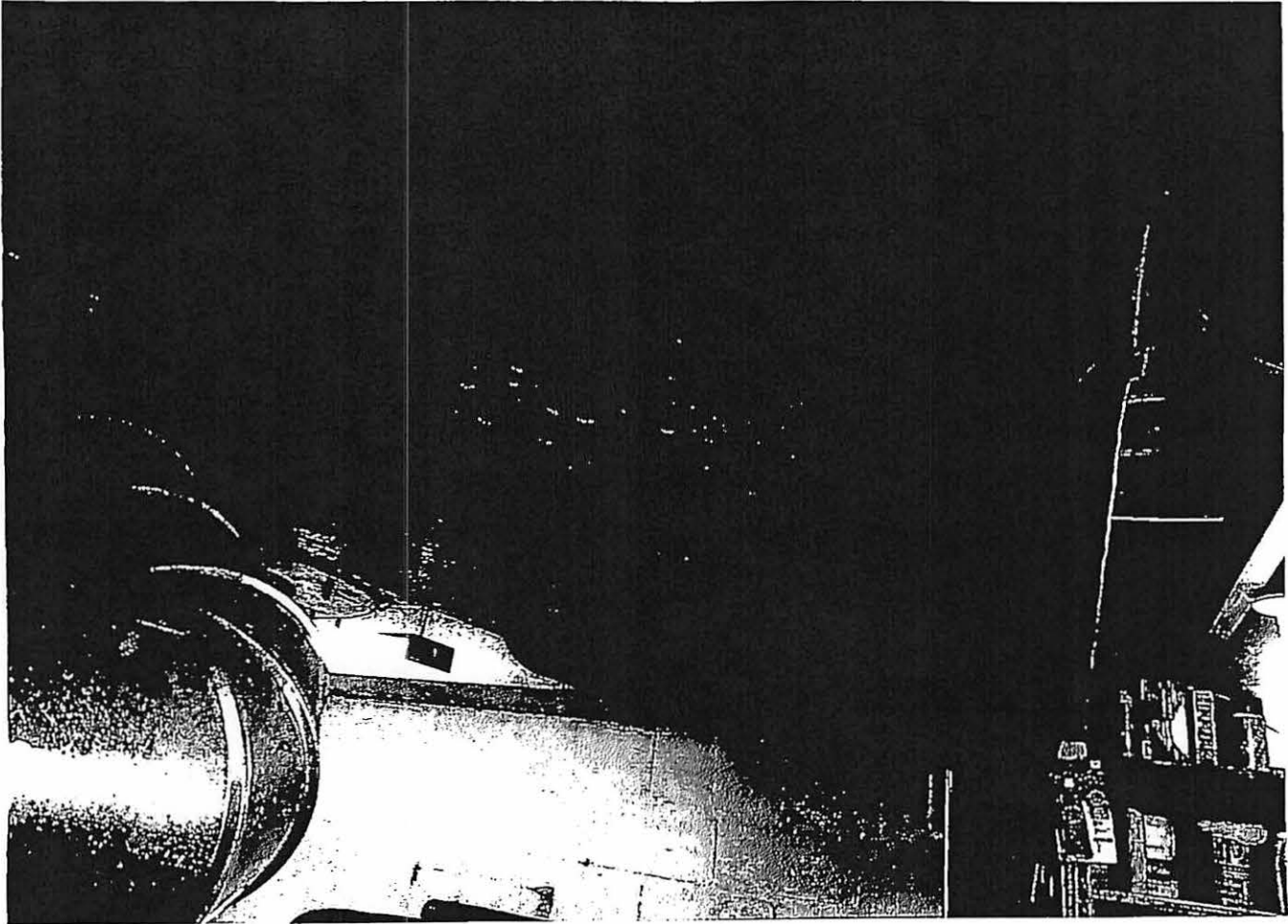
Charles Uraynar

PAGE 5 OF 40



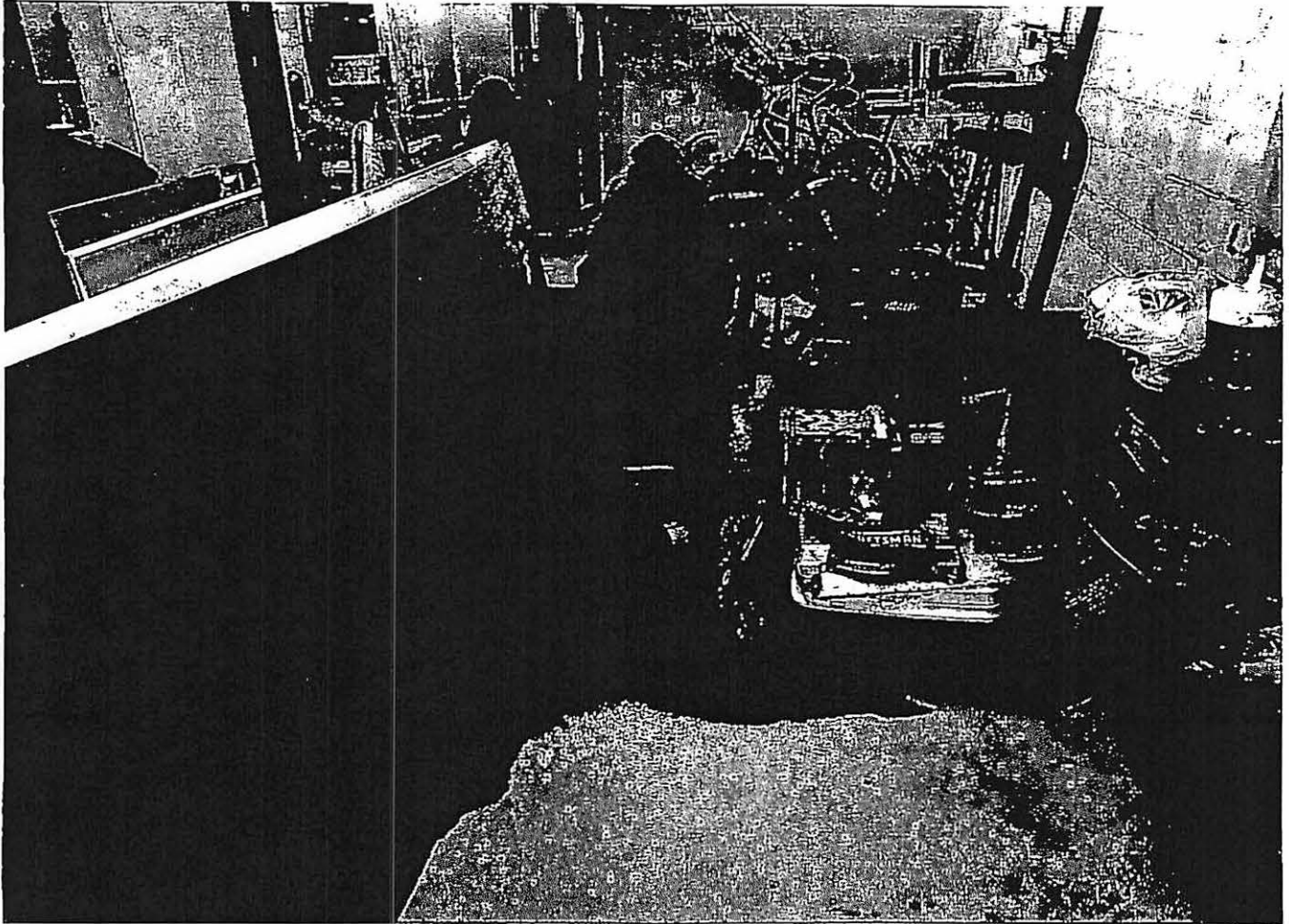
Charles Uraymar

PAGE 6 OF 40



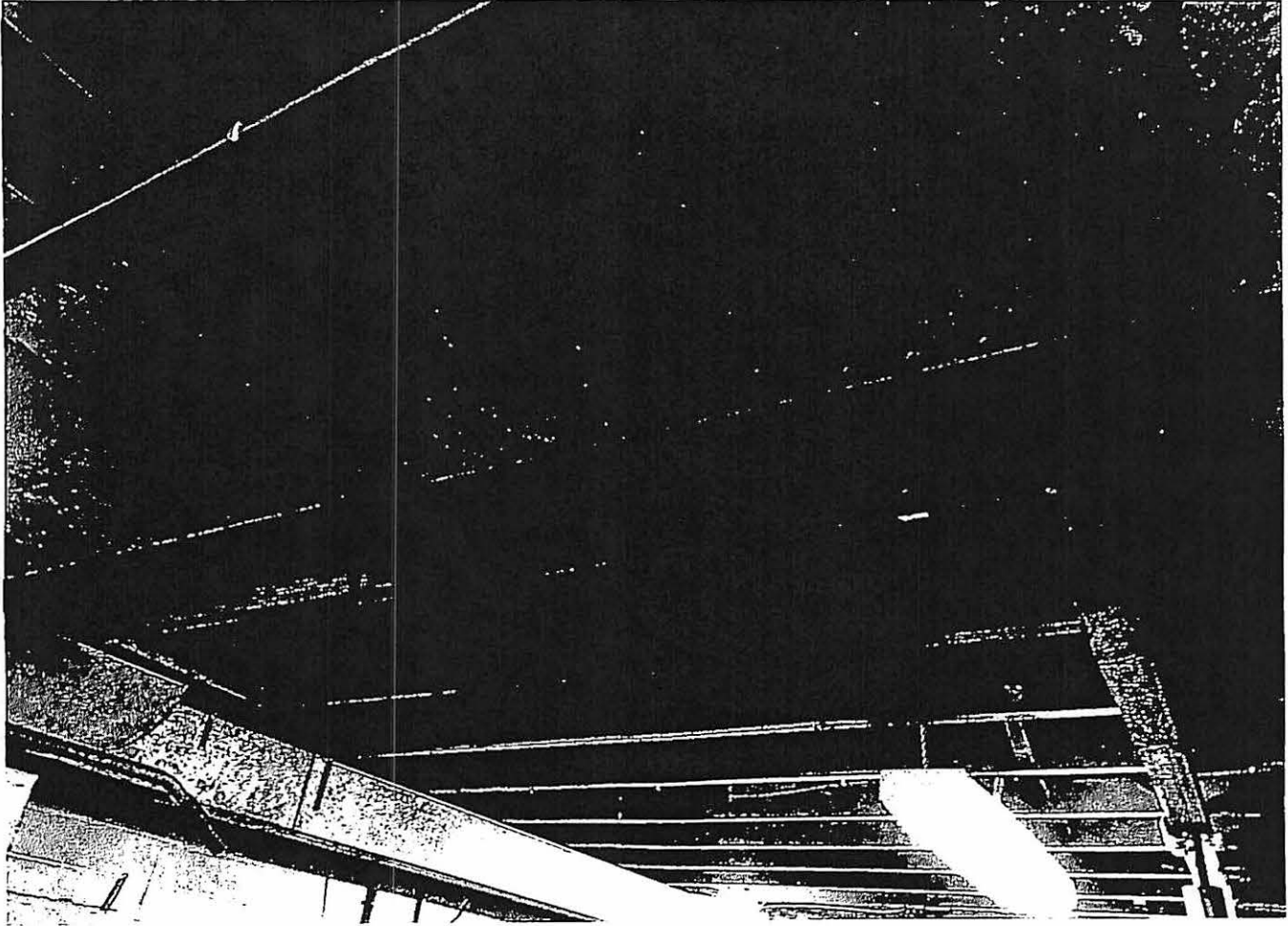
Charles Uraynar

PAGE 7 OF 40



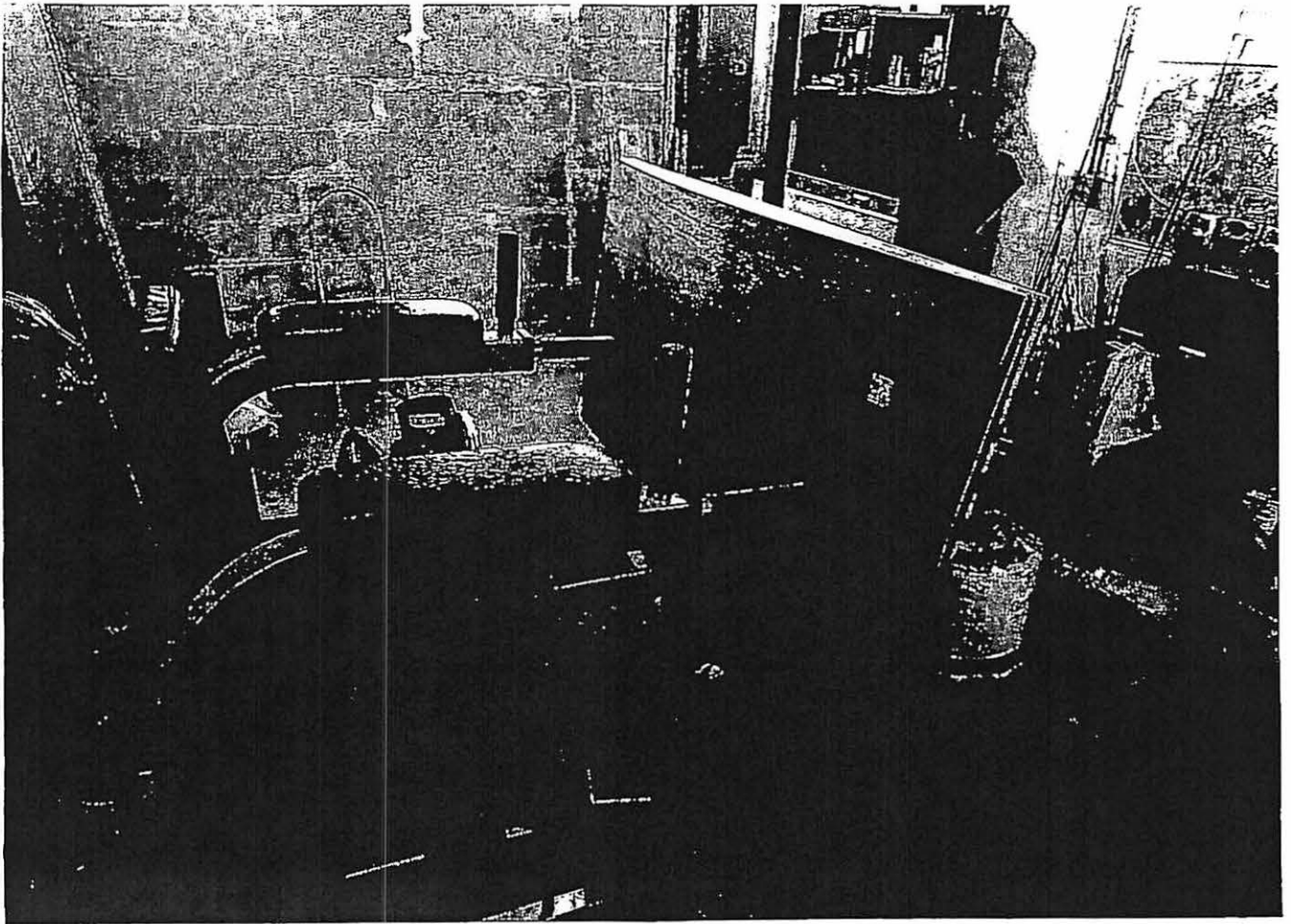
Charles Wrayman

PAGE 8 OF 40



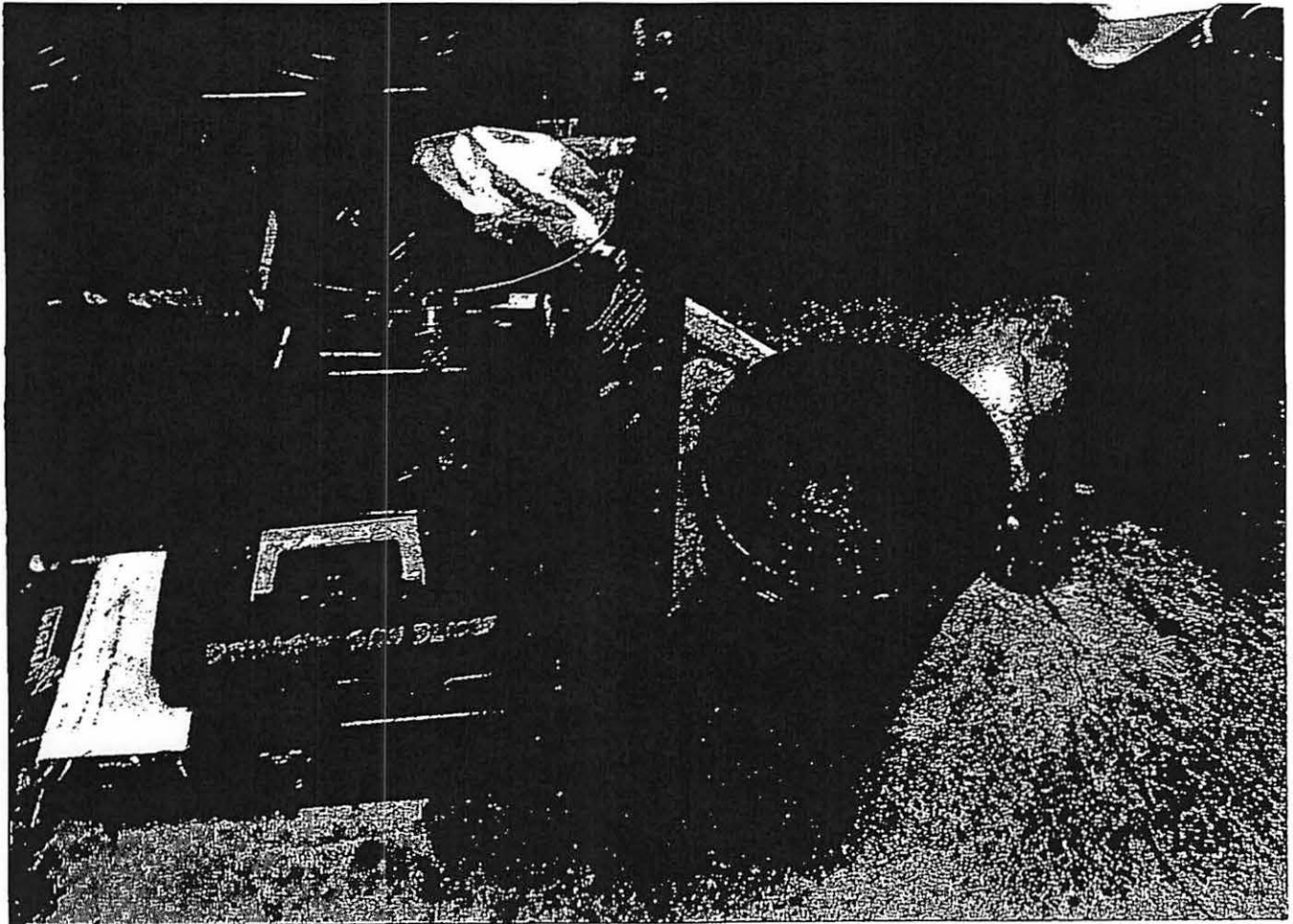
Charles Uraynar

PAGE 9 OF 40



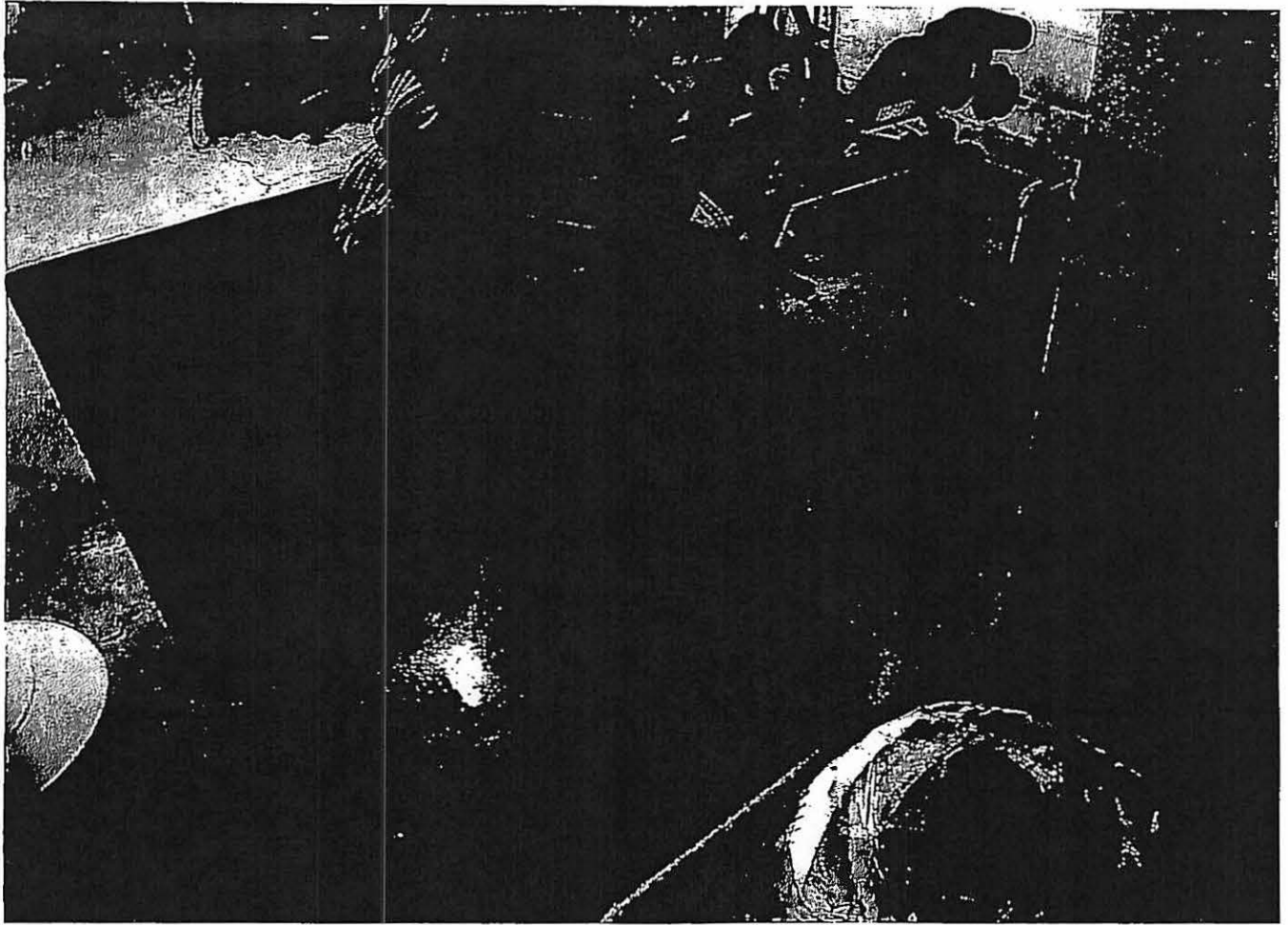
Charles Wraynor

PAGE 10 OF 40



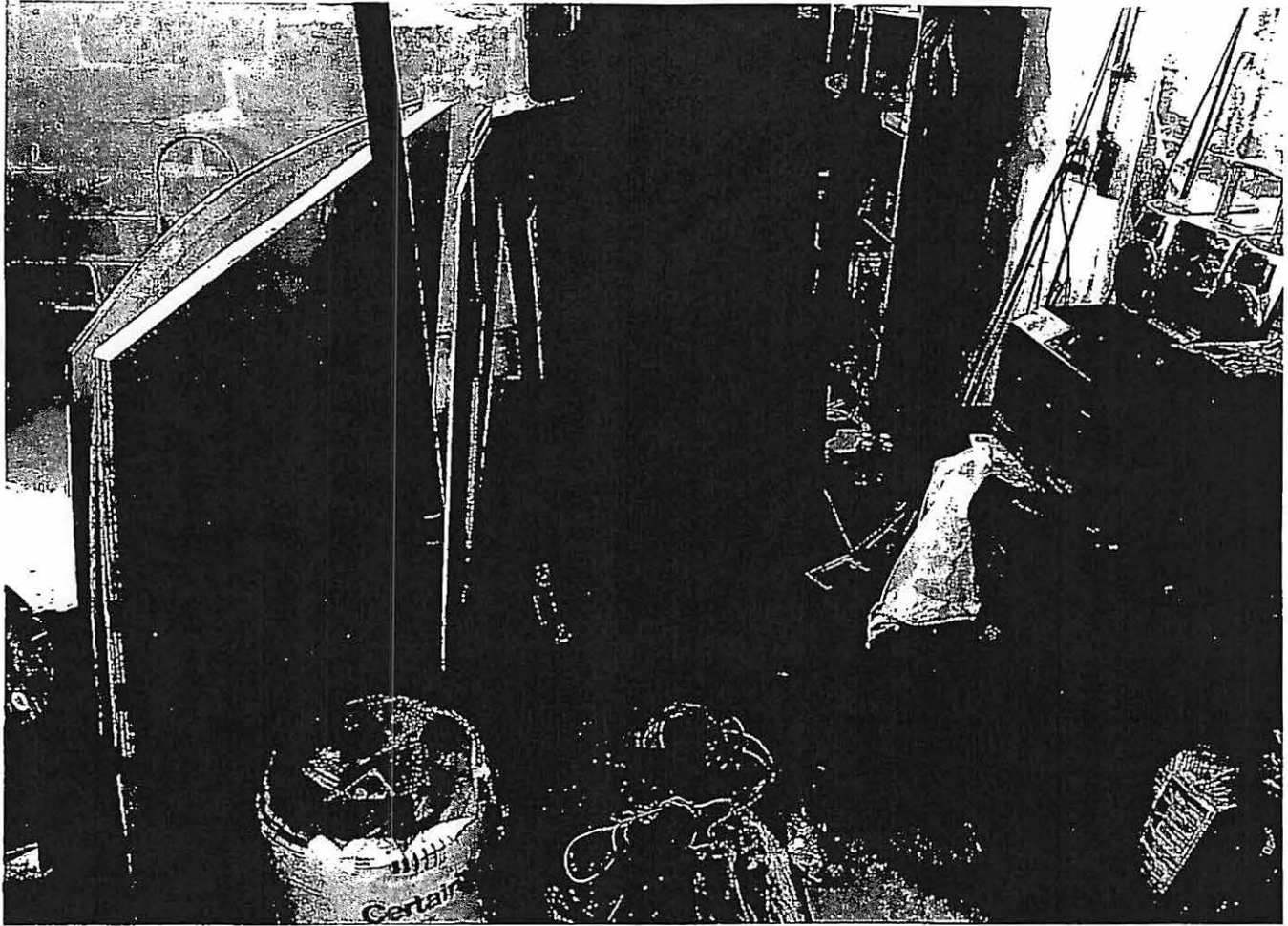
Charles Uraymar

PAGE 11 OF 40



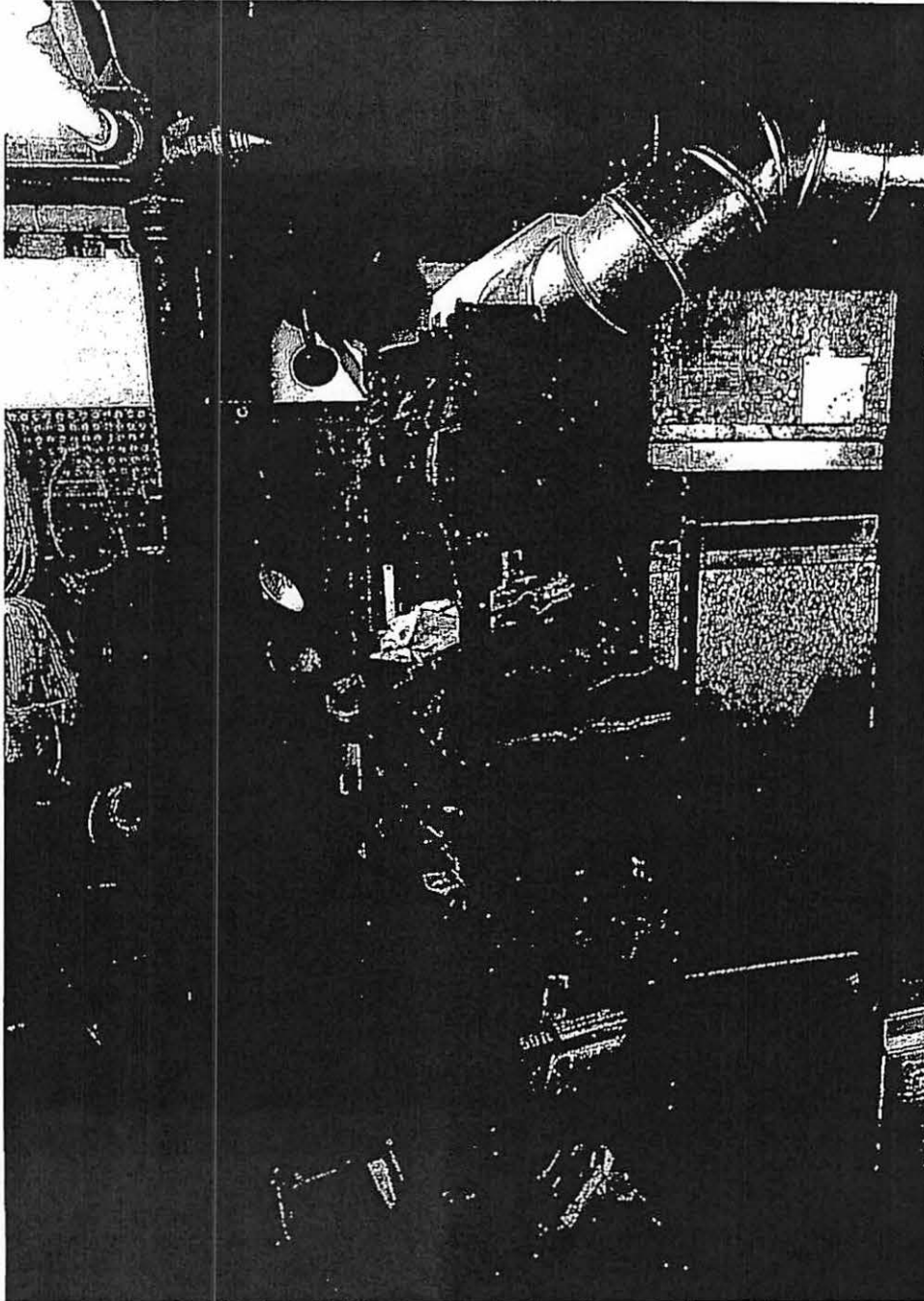
Charles Wraynor

PAGE 12 OF 40



Charles Wraynor

PAGE 13 OF 40



Charles Urzaynar

PAGE 14 OF 40

DATE RECEIVED 7-10-17

RECEIVED BY ckl

CLAIM NO. 12-17

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

JUL 10 '17 AM 8:57

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

- 1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- 2. Attach and sign additional supportive sheets, if necessary.
- 3. This notice form must be signed and filed with the Office of the City Clerk.

4. TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

- 1. Name of Claimant: CHARLES URAYNAR
- 2. Home address of Claimant: 2508 GEORGIA AVENUE SHEBOYGAN WI 53081
- 3. Home phone number: 920-458-0380
- 4. Business address and phone number of Claimant: NA

5. When did damage or injury occur? (date, time of day) MARCH 21 2017, 1:30 PM

6. Where did damage or injury occur? (give full description) THROUGHOUT THE ENTIRE BASEMENT OF 2508 GEORGIA AVENUE SHEBOYGAN WI 53081

7. How did damage or injury occur? (give full description) SEE PAGE 16 OF 40

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: SEE PAGES 15 AND 17 OF 40

(b) Claimant's statement of the basis of such liability: SEE PAGE 17 OF 40

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: NA

(b) Claimant's statement of basis for such liability: NA

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

SEE PAGES 18 AND 19 OF 40

11. Name and address of any other person injured: NA

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	\$ <u>0</u>	
Property:	\$ <u>1,455.68</u>	<u>SEE PAGE 20 OF 40</u>
Personal injury:	\$ <u>0</u>	
Other: (Specify below	\$ <u>1,786.52</u>	<u>SEE PAGE 21 OF 40</u>
TOTAL	\$ <u>3,242.20</u>	

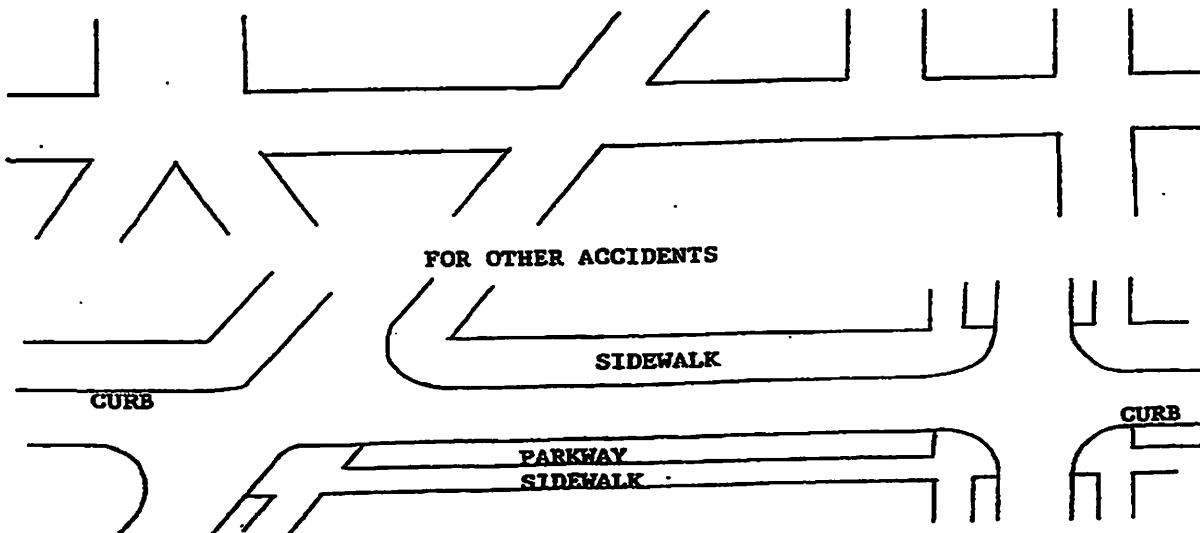
Damaged vehicle (if applicable) NA

Make: _____ Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Charles Grayson DATE JULY 8, 2017

DATE RECEIVED 7-10-17

RECEIVED BY ckl

CLAIM NO. 12-17

CLAIM

Claimant's Name: CHARLES URAYNAR
Claimant's Address: 2508 GEORGIA AVENUE
SHEBOYGAN WI 53081
Claimant's Phone No. 920-458-0380

Auto	\$ <u>0</u>
Property	\$ <u>1,455.68</u>
Personal Injury	\$ <u>0</u>
Other (Specify below)	\$ <u>1,786.52</u>
TOTAL	\$ <u>3,242.20</u>

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 3,242.20.

FOR PROPERTY-SEE PAGE 20 OF 40

FOR OTHER-SEE PAGE 21 OF 40

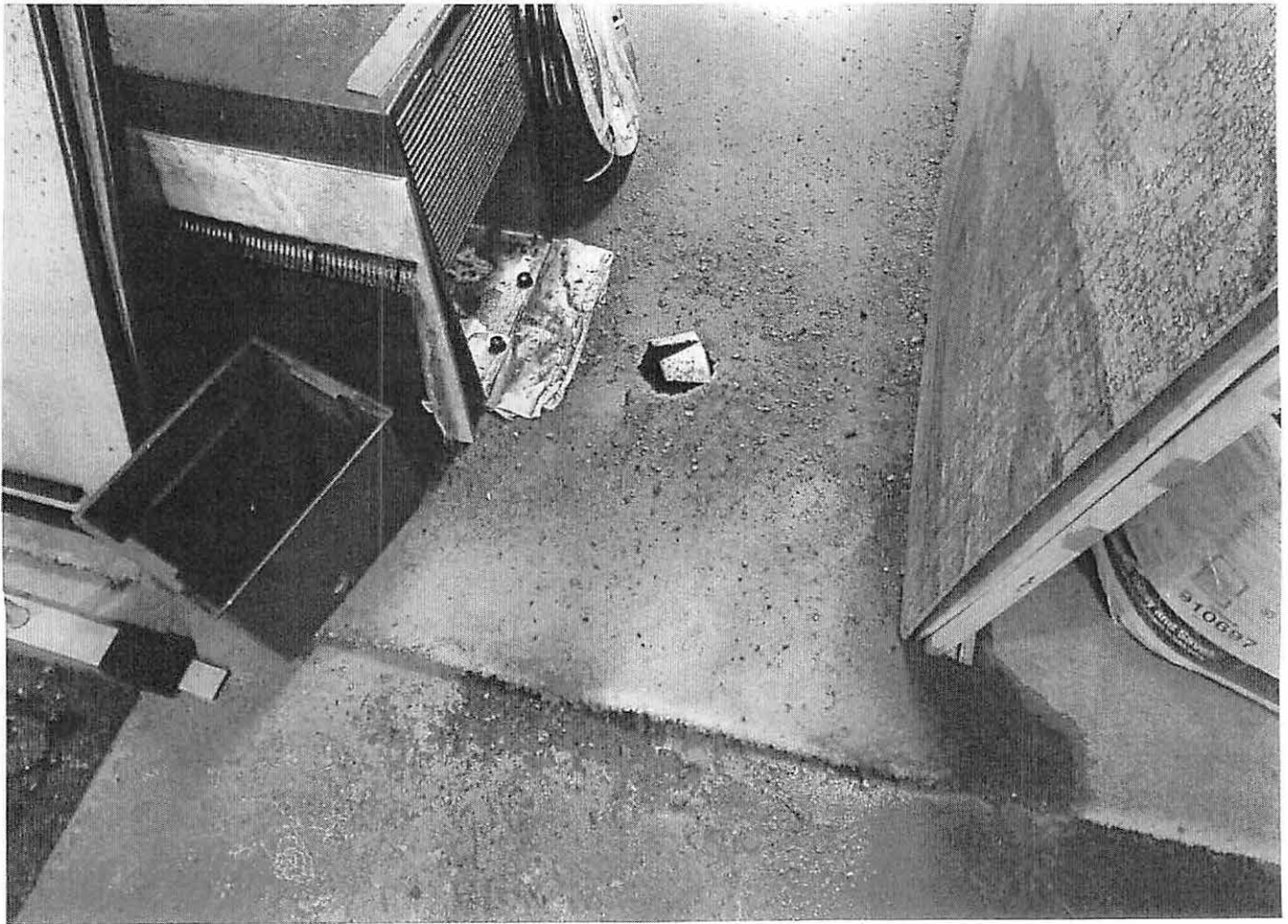
SIGNED Charles Uraynar

DATE: JULY 8, 2017

ADDRESS: 2508 GEORGIA AVENUE
SHEBOYGAN WI 53081

PAGE 3 OF 40

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081



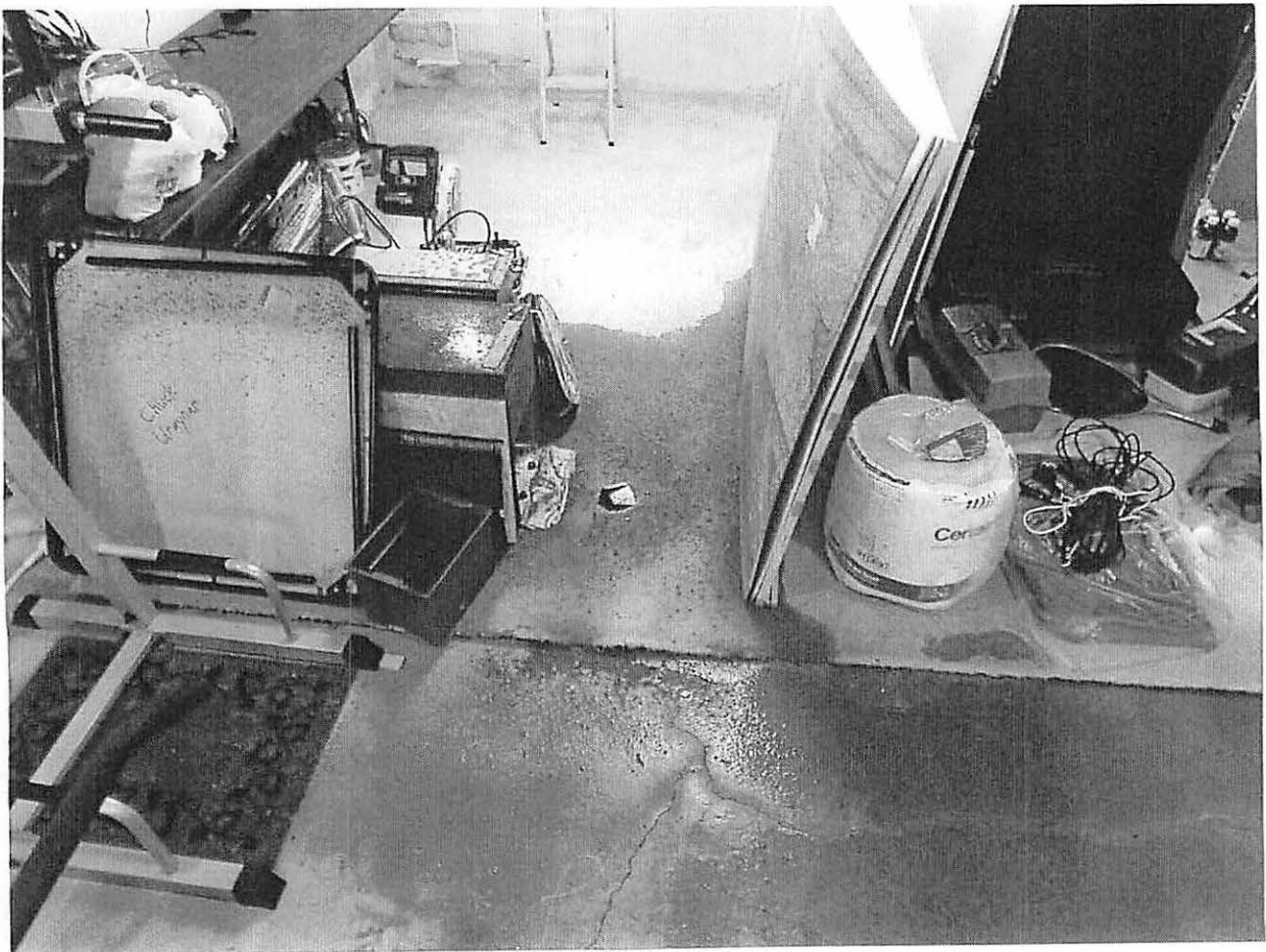
Charles Uraynar

PAGE 4 OF 40



Charles Urquhart

PAGE 5 OF 40



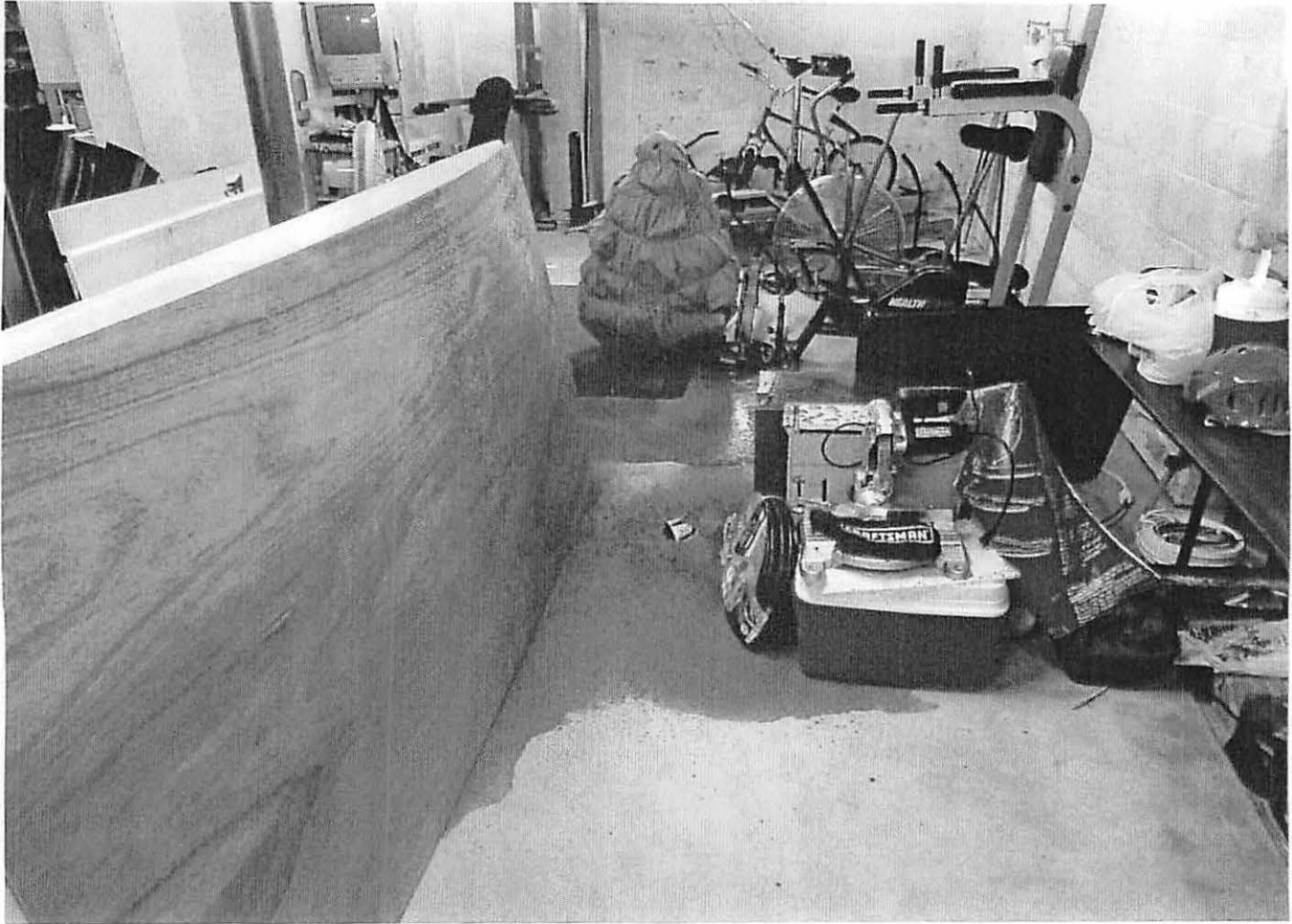
Charles Uraynar

PAGE 6 OF 40



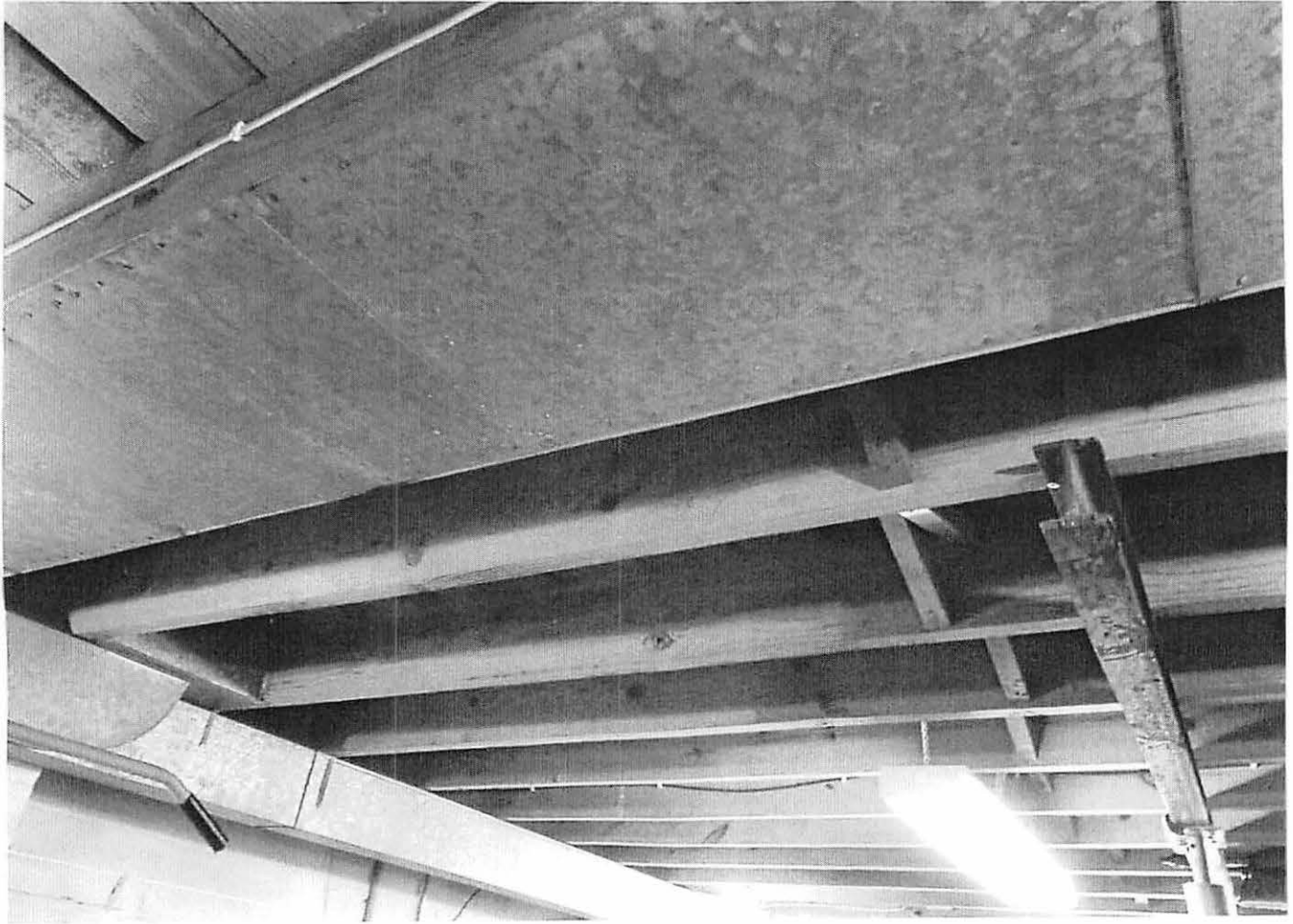
Charles Grayson

PAGE 7 OF 40



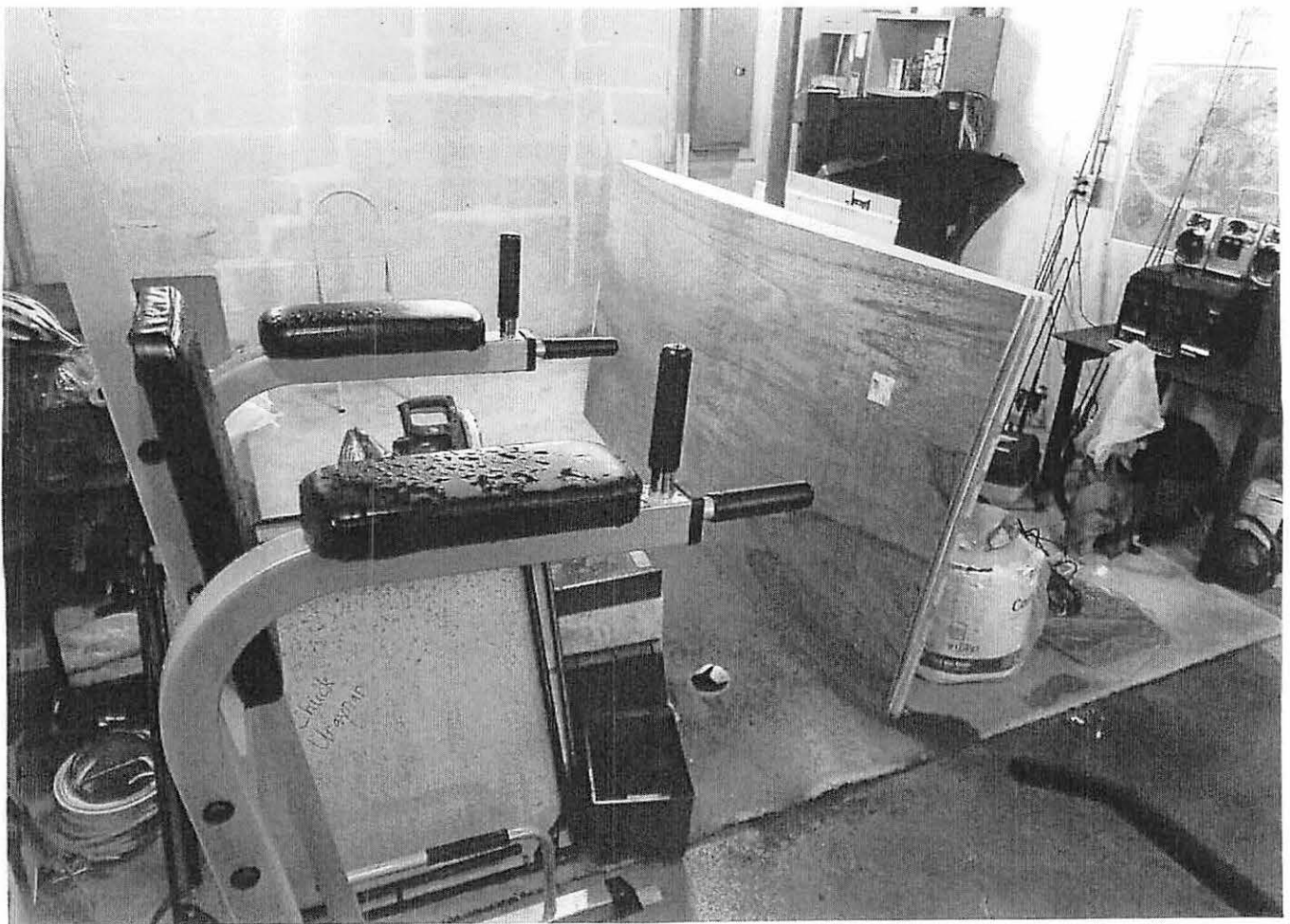
Charles Wrayman

PAGE 8 OF 40



Charles Urquhart

PAGE 9 OF 40



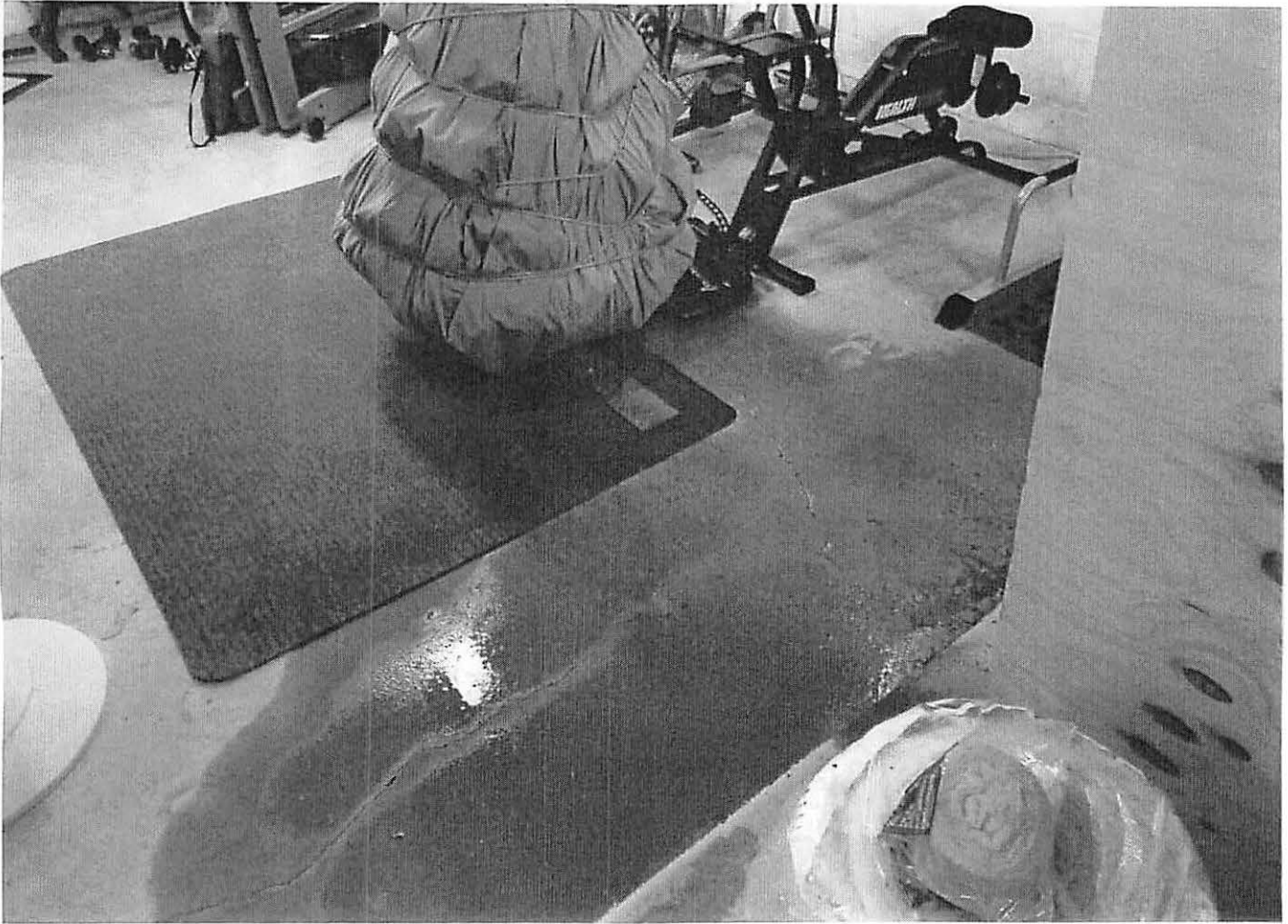
Charles Wraymar

PAGE 10 OF 40



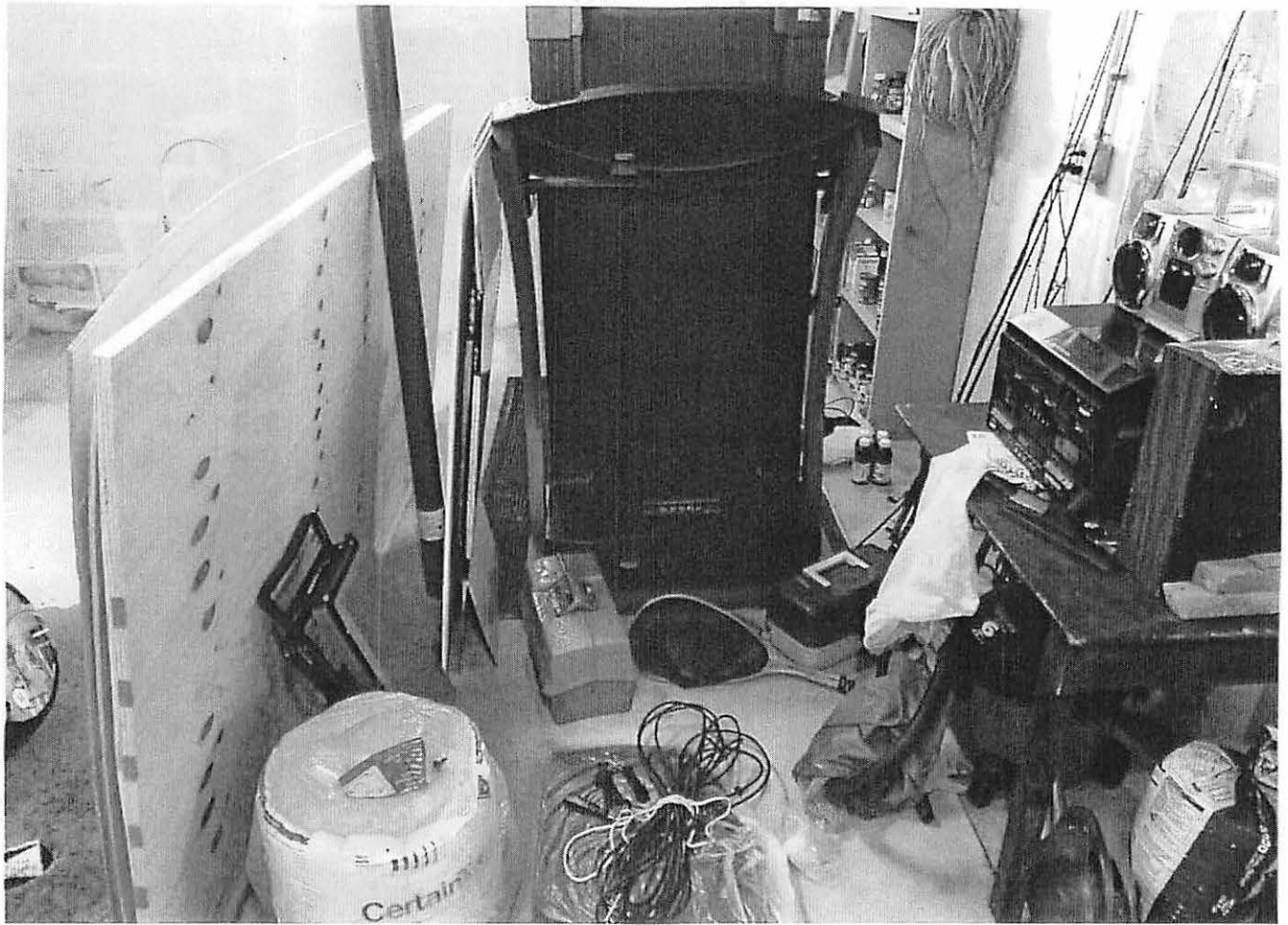
Charles Urupnar

PAGE 11 OF 40



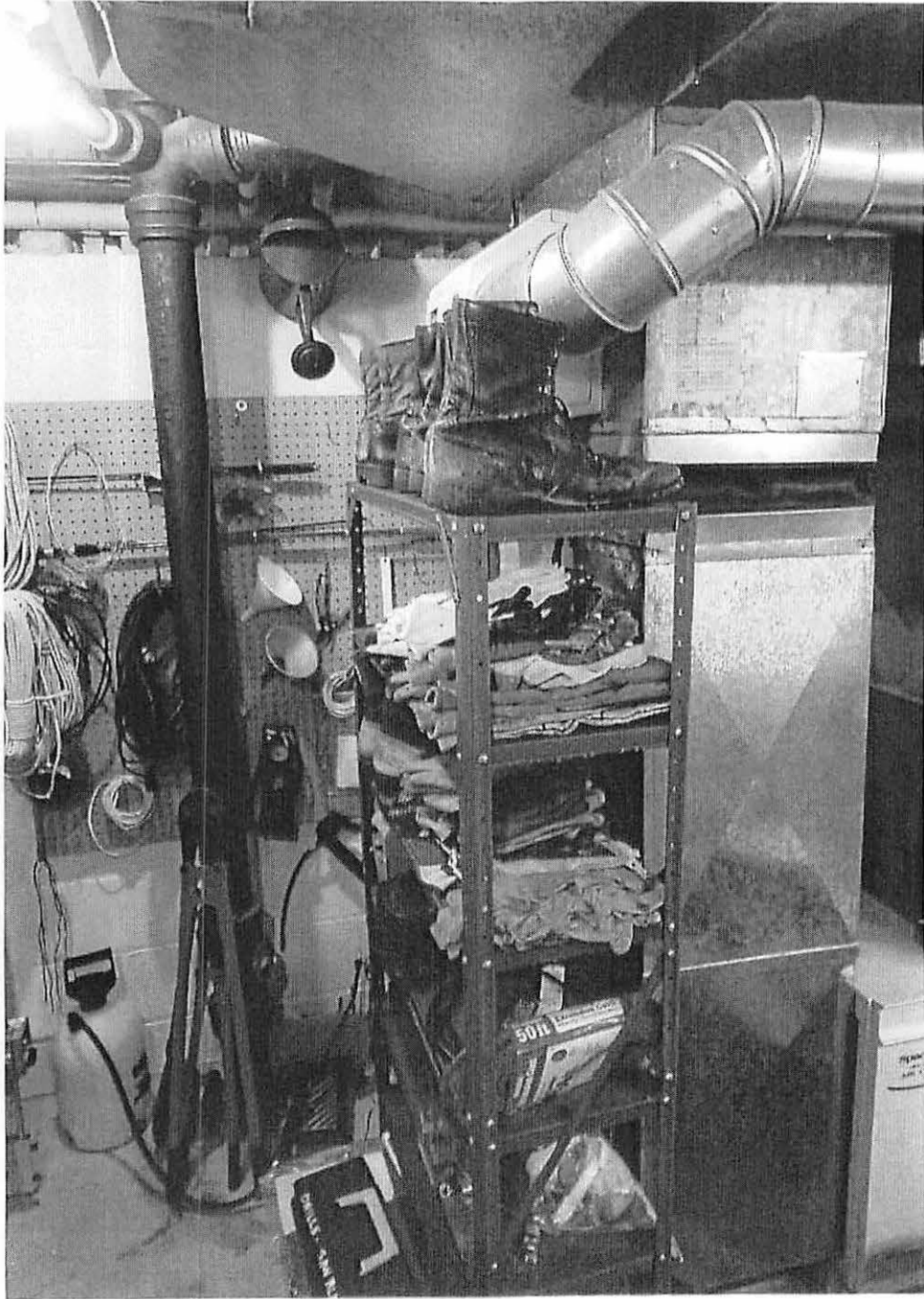
Charles Grayman

PAGE 12 OF 40



Charles Wraynor

PAGE 13 OF 40



Charles Urzgan

PAGE 14 OF 40



Clark Kleinhans

*Leadman
Sewer & Recycling*

DEPARTMENT OF PUBLIC WORKS

2026 New Jersey Avenue
Sheboygan, WI 53081-4714

Phone: (920) 459-0223
Fax: (920) 459-3443
Cell Phone: (920) 980-4301
clark.kleinhans@ci.sheboygan.wi.us
website: www.cityofsheboygan.info

Clark Kleinhans only gave me his card after other neighbors came out of their houses and they started to question him.

Charles Urzaynar

PAGE 15 OF 40

7. How did damage or injury occur? (give full description)

The City of Sheboygan was working in the sewer including the 2500 block of Georgia Avenue. After lunch I noticed a City vehicle parked at the first manhole to the west of my house (Clark Kleinhans). Another City vehicle was parked to the east at the manhole of 24th and Georgia (Clark Kleinhans' crew). The City was water blasting the Georgia Avenue sewer from east to west.

At approximately 1:30 PM I heard a horrifying roaring sound in my basement. The brown sewage was blasting up from the three floor drains hitting the first floor boards (8'-4" high) and like three spinning lawn sprinklers, pouring down on most of the objects in the basement.

Charles Uraynar

PAGE 16 OF 40

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: Clark Kleinhans, Leadman Sewer & Recycling

(b) Claimant's statement of the basis of such liability:

When I saw the sewage blasting up from the three floor drains, I ran outside to the City vehicle parked close to my house. Clark Kleinhans was engaged in a conversation with one of my neighbors. I told Clark Kleinhans to stop the operation because he was blasting sewage into my basement. Clark Kleinhans just looked away from my neighbor and said he could not stop what was going on.

Clark Kleinhans' omission as Leadman is he failed to monitor and control the active high pressure blasting of the sewer. Clark Kleinhans failed to take reasonable care with the active high pressure blasting of the sewer.

Charles Uraynar

PAGE 17 OF 40

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES"). I suffered substantial emotional distress and health concerns. No physical injuries.

Most of my basement was contaminated with pathogenic bacteria, viruses, and parasites. There were solid feces sticking to the overhead ductwork. This was not a simple sewer backup. This was a huge volume of sewage under high pressure from City workers forced up into the air and pouring down and soaking most objects in my basement.

It was tedious work to sanitize the underside of the first floor (boards and floor joists). It poured down into the joints of my furnace ductwork and return air grill. It also soaked the furnace filter. It was difficult to sanitize the insides of the ductwork.

Along with the sewage came rust from the insides of the sewer pipes. The rust in the liquid sewage quickly stained the basement concrete floor. The walls also had to be washed.

I used four gallons of bleach mixing it at one cup per gallon of water in trying to kill the illness-causing contamination. Breathing in the bleach fumes caused me headaches and nausea.

As far as hiring a company to do all of the sanitizing, I felt it prudent to get rid as much of the contamination as fast as I could instead of waiting for a contractor to show up. I feel it is the responsibility of the City to compensate me for my time.

It was very traumatic having to deal with this emergency situation of toxic contamination throughout my basement. Not only was the extensive clean-up extremely time consuming, then I had to take more hours of my life compiling the information and paperwork to file this claim of damages. It was emotionally debilitating having taken many hours on something that should not have happened in the first place.

Charles Urayman

PAGE 18 OF 40

Continuation of...

10. Give a description of the injury, property damage or loss, so far as is known at this time.

Please keep in mind that a tremendous amount of liquid sewage poured down onto and into objects. It got into closed coolers and closed drawers of tool chests. It got into overhead light fixtures and ductwork. Equipment had to be taken apart to get cleaned and then reassembled. The working surface of the scroll saw is now rusted. Cardboard boxes had to be thrown out and their contents put into other containers. Many small items were thrown away instead of trying to clean them.

Partial listing of objects that had to be sanitized: 900 sq. ft. of concrete floor, basement walls, overhead light fixtures, floor joists and boards of the first floor, outside/inside of furnace ductwork, outside/inside of furnace filter box, outside/inside furnace humidifier box, treadmill, bike rack for car, Nordic Track Power Stand, Health Rider fitness machine, Schwinn Airdyne exercise bike, Nordic Track rowing machine, ten dumbbells, bicycle helmets, stereo system, ladder, 17 drawer tool chest, large storage cabinet, shelving units, water heater, small folding table, large folding banquet table, four folding chairs, underside/top of wall mounted sink, washer, dryer, three drawer chest, TV, boom box, small tent in bag, portable rolling tool cabinet, garden hose, laundry basket, three tool boxes, large bed sheet cover Christmas tree, small tackle box, large tackle box, three plastic totes, fans, extension cords, bucket, lamp, radio, walker, folding gardening seat, large cooler, medium cooler, small cooler, pail, work bench, small power miter saw, power scroll saw, table saw, large power miter saw, portable woodworking clamping table, two air compressors, two manual miter saws, step stool, shop vac, bench vise, eight fishing rods, dozens of hand tools, very many items for the house out on open shelves.

Charles Grayman

PAGE 19 OF 40

12. Damage estimate: (You are not bound by the amounts provided here.)

Property: (including sale taxes) **\$1,455.68**

Property itemized list:

1 ea. Carpet, 100% nylon, 12 ft. x 12 ft.	\$621.35
1 ea. Carpet pad, ½ in. thick, 8 lb. density	\$165.63
1 ea. 4 ft. x 8 ft. unfinished oak 2 in. beaded veneer panel	\$36.90
2 ea. ½ in. x 4 ft. x 8 ft. cdx treated plywood	\$53.93
1 ea. 34 in. square folding table	\$33.75
1 ea. 4 ft. x 6 ft. entrance mat	\$36.91
1 ea. 4 ft. x 6 ft. accent rug	\$52.74
1 ea. 18 in. x 30 in. welcome mat	\$12.65
1 ea. Kenmore 50 pint dehumidifier	\$263.74
1 ea. Storage wall cabinet	\$88.62
1 ea. R11 15 in. fiberglass insulation	\$6.52
2 ea. Deluxe welder gloves	\$21.92
2 ea. Pine quarter round moulding	\$11.98
1 ea. 20 in. x 25 in. x 4 in. furnace filter	\$37.97
1 ea. Humidifier filter	\$11.07
2 pairs of my Army boots that I still wore	Priceless

Charles Uraynar

PAGE 20 OF 40

12. Damage estimate: (You are not bound by the amounts provided here.)

Other: Cleaning Supplies + Labor + Claim Documentation \$1,786.52

Cleaning Supplies itemized list:

4 gallons of bleach	\$12.41
2 pack cloth towel	\$1.03
30 count disposable gloves	\$4.58
1 spray bottle	\$3.14
1 sponge mop	\$11.84
1 gallon Mr. Clean	\$6.83
2 packs paper towel	\$1.24

Labor (\$18.52 per hour) itemized list:

Tuesday, March 21	6 hours	\$111.12
Wednesday, March 22	10 hours	\$185.20
Thursday, March 23	10 hours	\$185.20
Saturday, March 25	8 hours	\$148.16
Sunday, March 26	8 hours	\$148.16
Saturday, April 1	8 hours	\$148.16
Sunday, April 2	6 hours	\$111.12
Saturday, April 8	3 hours	\$55.56
Sunday, April 9	3 hours	\$55.56
Good Friday, April 14	6 hours	\$111.12
Saturday, April 15	4 hours	\$74.08
Saturday, April 22	6 hours	\$111.12
Sunday, April 23	4 hours	\$74.08

Claim Documentation itemized list:

Labor (\$18.52 per hour)	11 hours	\$203.72
Photographs		\$23.09

Charles Uraynar

PAGE 21 OF 40

Furnace Filter and Cleaning Supplies



MENARDS - SHEBOYGAN
 4825 Vanguard Drive
 Sheboygan, WI 53083

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 06/25/17

If you have questions regarding the charges on your receipt, please email us at:
 SHEBfrontend@menards.com



Sale Transaction

HONEYWELL 20X25X4 MERV 1 FURNACE FILTER	6331543	35.99
MR CLEAN LQ CITRUS HP GA	6470959	6.47
1 PK JUBILEE PAPER TOWEL	6488075	2 @0.59
TOTAL		43.84
TAX SHEBOYGAN-WI 5.5%		2.40
TOTAL SALE		46.04
CASH		50.25
CHANGE		4.21-

TOTAL NUMBER OF ITEMS = 4

Now Hiring

Apply Within

THANK YOU, YOUR CASHIER, LISA

3636 07 3874 03/27/17 07:37AM 3247

Charles Wraynar

See back of receipt for your chance to win \$1000

ID #: 7L04YRFTBPY



(920) 469 -- 9300
 MANAGER SCOTT VANSTRATEN
 3711 S TAYLOR DR
 SHEBOYGAN WI 53081
 ST# 01276 OP# 004817 TE# 01 TR# 00838
 BLEACH 007874201185 11.76 X
 4 AT 1 FOR 2.94 2.94 X
 BLEACH 007874201185 2.94 X
 ** VOIDED ENTRY **
 BLEACH 007874201185 2.94-X
 MF TOWEL 2PK 076116621602 0.98 X
 PLY30CT DIS 007830006405 4.34 X
 SPRAY BOTTLE 068333351250 2.98 X
 LM NTYGRY 007173602010 11.22 X
 SUBTOTAL 31.28
 TAX 1 5.600 x 1.72
 TOTAL 33.00
 CASH TEND 40.00
 CHANGE DUE 7.00

ITEMS SOLD: 8
 TC# 7401 4077 6665 9696 4402
 03/22/17 07:45:45



Photographs



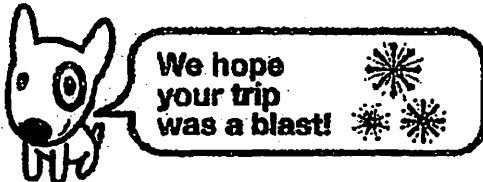
KOHLER - 920-451-6802
07/05/2017 09:41 AM EXPIRES 10/03/17



SPECIALTY 237010050	KPM 5X7 11 @ \$1.99 ea	T	\$21.89
		SUBTOTAL	\$21.89
T = WI TAX	5.5000% on	\$21.89	\$1.20
		TOTAL	\$23.09
		CASH PAYMENT	\$23.10
		CHANGE DUE	\$0.01

REC#2-7186-1880-0076-3874-9 VCD#751-288-243

Information on recycling used
electronics in WI:
<http://dnr.wi.gov/topic/Ecycle/wisconsin.html> or call
888-936-7463



Help make your Target Run better.
Take a 2 minute survey about today's trip:

informtarget.com
User ID: 7281 3812 0992
Password: 361 251

CUENTENOS EN ESPAÑOL

Please take this survey within 7 days.

Charles Grayman

PAGE 23 OF 40

Absent From Work

3/24/17 15:15:05 Display Employee Calendar Data PEGHUI PEDHUI

Employer . . . : 001
Employee . . . : 12997 URAYNAR, CHARLES J
Beginning Date : 4/01/2016 Ending Date . . . : 3/31/2017

Date	Code	Description	Hours	Comments
05/11/2016	N	NOT SCHEDULED	8.00	
05/25/2016	N	NOT SCHEDULED	8.00	
06/09/2016	N	NOT SCHEDULED	8.00	
06/10/2016	N	NOT SCHEDULED	8.00	
10/12/2016	N	NOT SCHEDULED	8.00	
03/22/2017	A	ABSENT	8.00	
03/23/2017	A	ABSENT	8.00	

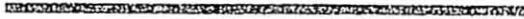
Holidays/Non-workdays
H 5/30/2016 MEMORIAL DAY
H 7/04/2016 4TH OF JULY
H 9/05/2016 LABOR DAY
H 11/24/2016 THANKSGIVING DAY

Holidays/Non-workdays
H 11/25/2016 THANKSGIVING FRIDAY
H 12/23/2016 CHRISTMAS EVE
H 12/26/2016 CHRISTMAS DAY
H 12/30/2016 NEW YEARS EVE +

Charles Uraynar

Home / Flooring / Carpet & Carpet Tile / Carpet / Texture

Model # 0174D-43-12 Internet #202654681 Store SKU #243385



Save to List

What to Expect

1. Set up an in-home measurement.
2. A professional will come to your home to evaluate your site, verify measurements and determine any special requirements.
3. Meet with an in-store specialist to choose your carpet and schedule your installation.

Schedule a Measure

Or call 1-855-823-7542

Platinum Plus

Beguiling - Color Touch Of Lime 12 ft. Carpet

★★★★ (4) Write a Review Questions & Answers (24)
Covers 9.0 sq. ft.

\$4.09 /sq. ft. **\$36.81** /square yard

Choose Your Options

Color/Finish



Touch Of Lime

Product Overview

INSTALLATION SERVICES

What to Consider Before You Buy

The Home Depot offers professional flooring installation by industry experts with the experience to get the job done right.

If you're interested in having us install your new flooring, schedule an appointment to have our rooms professionally measure before you buy the flooring materials. Otherwise, we cannot install it for you.

3 Steps to Expert Installation



1. Schedule an In-Home Measure
We'll come evaluate your site, verify measurements and determine any special installation requirements. The measure fee (starting from \$35) will be credited toward the cost of your installation.

Charles Grayson



2. Meet with a Specialist In-Store
Our specialist will help you choose the best flooring for your needs and schedule your professional installation appointment.



3. Transform Your Home
Know your project is getting done right. We only partner with flooring installation experts you can rely on.

PAGE 25 OF 40



Beguiling is a 58 oz. textured cut pile filament made of 100% nylon. This product is a traditional texture product that provides an attractive canvas to decorate around. Made with nylon fiber, it has great resilience to wear and stain protection.

- 100% Nylon
- Lifetime stain warranty; 20-year abrasive wear warranty
- Protected by Scotchgard advance repel technology
- Manufactured from continuous fibers to minimize shedding
- Created to resist fading from typical bleaching agents like sunlight and chemicals
- Vacuum regularly and spot clean for best care
- Machine Made
- FHA approved
- Sold in 1 ft. length
- Polypropylene backing for durability
- 7/16 in. thick with 8 lb. density
- Note: Product may vary by store

Info & Guides

Buying Guide

Installation Guide

You will need Adobe® Acrobat® Reader to view PDF documents.
Download a free copy from the Adobe Web site.

Specifications

Dimensions

Approximate Width (in.)	144	Pattern Match Width (in.)	0.0
Carpet Width (ft.)	12	Pile height (in.)	0.783
Carpet roll width (in.)	144	Product Width (in.)	144
Pattern Match Length (in.)	0.0	Standard Roll Length (ft.)	125

Details

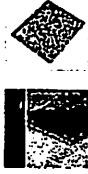
Carpet Features	Fade and Wear Resistant, Stain Resistant	In-Store Availability	Special Order
Carpet Fiber	Nylon	Indoor/Outdoor	Indoor
Carpet Style Type	Texture	Origin	USA
Color Family	Greens	PAR Rating	3.50
Color/Finish	Touch Of Lime	R-Value	2.0358
Commercial / Residential	Residential	Returnable	Non-Returnable
Density	2703	Roll/Tile	Roll
Face Weight (oz./ sq.yd.)	60	Warranty Type	Stain Warranty, Texture Retention Warranty, Wear Warranty
Flooring Product Type	Carpet	Yarn Gauge (in.)	0.125

Charles Urzman

PAGE 26 OF 40

Home / Flooring / Carpet & Carpet Tile / Carpet Pad

Model # 150553488-34 Internet #203393867



Future Foam

1/2 in. Thick 8 lb. Density Carpet Cushion

★★★★ (3)

[Write a Review](#)

[Questions & Answers \(9\)](#)

\$157⁰⁰ /each

[Save to List](#)

Quantity - 1 +

Not in Your Store - We'll Ship It There

We'll Ship It to You

[Add to Cart](#)

[Add to Cart](#)

We'll send it to Kohler for free pickup

Standard shipping

Available for pickup
June 8 - June 13

Get it by
June 7

[Check Nearby Stores](#)

[See Shipping Options](#)

Or buy now with

We're unable to ship this item to:
AK, GU, HI, PR, VI

Easy returns in store and online
[Learn about our return policy](#)

Product Overview

The 1/2 in. Thick, 8 lb. Density, Carpet Pad provides an excellent feet underfoot, protects your floors, and extends the life of your carpet all at an affordable price. Can be used for both residential or commercial indoor flooring applications. The added thickness of this product makes it an ideal choice for those looking for a more padded feel.

California residents: see [Proposition 65 information](#)

- Manufactured with 100% rebounded foam for excellent comfort and strength for all your indoor flooring needs; FHA/HUD Class 2 approved for heavy traffic areas
- Use over concrete, vinyl, tile, and wood subfloors for carpet applications
- Provides an added layer of protection between carpeting and subfloor
- Lead points include MR 4.1, EQ 4.3, and MR 2.1
- Manufactured with 80% recycled materials, 100% recyclable after use
- CRI Green Label Plus approved for low VOC's

Charles Urquhart

PAGE 27 OF 40

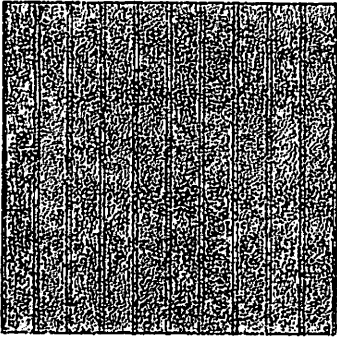
Info & Guides

Warranty

You will need Adobe® Acrobat® Reader to view PDF documents. [Download a free copy from the Adobe Web site.](#)



Dedicated to Service & Quality™



American Pacific 4' x 8' Unfinished Oak 2" Beaded Veneer Panel

Product Specifications:
Dimensions: 4' x 8' x 1/4"
Model Number: 5014570
Menard SKU: 5014570
Actual Height: 96 inches
Actual Thickness: 1/4 inches
Actual Width: 48 inches
Application: Residential & Commercial
Color Family: Natural
Color/Finish: Natural/Unfinished
Installation Method: Construction Adhesive, Nails
Manufacturer Warranty: Limited 1 year
Material: Veneer Plywood
Nominal Height: 96 inches
Nominal Width: 48 inches
Product Type: Woodgrain
Recommended Environment: Interior
Style: Beadboard
Surface Texture: Wood
Weight: 21 pounds
Where to Use: Basements; Bathrooms; Bedrooms; Kitchens; Living Rooms

\$34⁹⁸ each

Online Availability
 Ship to Home
 Not eligible for Ship to Home

 Deliver from Store
 Not eligible for Deliver from Store

Ship to Store - Free!
 Estimated arrival date 07/08/2017

Store Availability
 Visit a Store to Special Order

Product Description

American Pacific is the American leader in wood paneling, designer paneling, wainscoting, beadboard and solid wood planking. We take pride in creating paneling in a variety of styles, finishes and wood grains to suit any decor, from traditional to contemporary. Beadboard is the traditional choice, evoking a New England cottage design. It is especially effective on walls, islands and accents.

- Durable, beautiful construction will not swell or buckle with changes in humidity
- Will not expand or contract like compressed wood substrates
- Enhances the value of your home
- Easy to install with little to no preparation necessary
- Perfect for remodeling projects
- Genuine Oak veneer finish on real plywood core for longevity

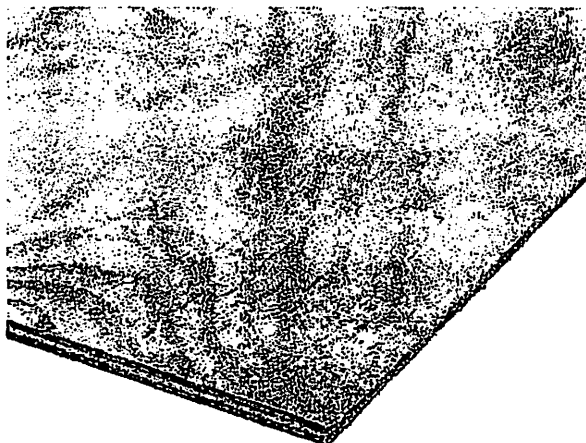
Brand Name: American Pacific

Please Note: Prices, promotions, styles and availability may vary by store and online. While we do our best to provide accurate item availability information, we cannot guarantee in-stock status and availability as inventory is sold and received continuously throughout the day. Inventory last updated 6/4/2017 at 5:00am EST. Online orders and products purchased in-store qualify for rebate redemption. Rebates are provided in the form of a Menards® Merchandise Credit Check valid towards purchases at any Menards® retail store. Not valid for purchases on MENARDS.COM®.

Menards®
 5106 Menard Drive
 Eau Claire, WI, 54703, USA
 customerservice@menardsoc.com

Charles Urzymar

PAGE 28 OF 40



1/2 IN. X 4 FT. X 8 FT. CDX TREATED PLYWOOD

Product #: 0000000237693 | SKU: 007872181

\$25.56

Available in select stores only



Specifications

- Southern Yellow Pine treated with micronized copper azole (MCA)
- CDX material grade
- For above-ground use
- Use for both commercial & home applications
- Resists insects & decay
- Can be primed & painted
- .5 in. x 48 in. x 96 in.
- Weight: Approximately 44 pounds
- Shipping Dimensions: Approximately 96 x 48 x .47 inches. (LTL truck)

More Info

[Send to a Friend](#)

[Return policy](#)

[Warranty Info](#)

[Are you Tax Exempt?](#)

Charles Wraynor

PAGE 29 OF 40

^
top

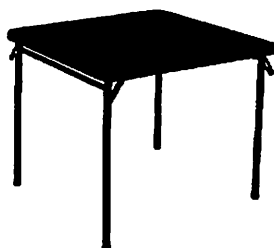


Deliver happiness in an instant with a Sears e-gift card [shop now](#)

Sears

Home / Home / Furniture / Small Space Furniture / Folding Furniture /

Cosco Home and Office Products 34 in Square Folding Table



Key features

- Folding design
- Lightweight construction
- 34 inches long

Sold by: Kmart

\$31.99

Eligible for Shop Your Way Points

Gift Eligible

FREE Shipping on orders over \$49
Enter location for availability

FREE Store Pickup
Enter location for availability

[Gift It by email](#)

[add to list](#)

[add to registry](#)

[View Alaska/Hawaii Pricing](#)

Description Item # 021W004904966001P Model # 14-696 BLK2

Folding Table Offers Instant, Convenient Space

If your work table is feeling a little cramped, pull out this Cosco folding table to create extra room. This nifty table is bound to come in handy in your home, office and workshop. Whether you use it as an extension of your work bench or storage for your favorite items, its versatile design is suitable to use for anything you can think of. The surface is well coated and polished to hold items ranging from hand tools to stationery without a scratch.

The lightweight folding table is easy to set up, adjust and store. Its construction allows you to pull it out and unfold for easy and fast set up. When you're done for the day, just fold it flat and slip it into storage. This slim, 34-inch table doesn't take up much space and is the only table that can be stored conveniently under another table.

Extend your workspace instantly with the Cosco folding table

Folding construction set up quickly and can fold flat for very ease storage

It's 34 inches long and slim to give you extra space to work with without taking up too much room

Surface is coated to hold a variety of items without scratching or peeling

Versatile table design can be used as an extension for your work bench or working surface

Can be used as storage space for your items

Wipe to clean for convenient care

Would you like to provide feedback on the Product Information displayed?

[Provide Feedback](#)

Customers Who Viewed This Also Liked

Charles Urquhart

PAGE 30 OF 40

MENARDS®

Dedicated to Service & Quality™

**Apache Mills® Prestige Entrance Mat 4' x 6'**

Product Specifications:

Variation: Granite**Dimensions:** 4' x 6'**Model Number:** 038-1728AA**Menard SKU:** 7036589**Overall Dimensions:** 48" x 72"**Thickness:** 0.38 inch**Product Type:** Entrance Mat**Recommended Environment:** Indoor**Color:** Granite**Material:** Polypropylene, Vinyl**Special Features:** Slip Resistant**\$34⁹⁹** each**Online Availability****Ship to Home**

Available for immediate shipment .

Deliver from Store

Not eligible for Deliver from Store

Pick Up at Store**Store Availability**

1 In-Stock ** at SHEBOYGAN

Product Description

The Apache Mills® Prestige Mat in Granite is a fashionable grand entrance mat with slip resistant vinyl backing.

- Multi-level olefin construction effectively removes and traps dirt and moisture.
- Two-tone heavyweight carpet is crush resistant and maintains a clean appearance even after extended use
- Medium to high-traffic indoor entrances
- Slip resistant vinyl backing keeps mat in place
- Water Absorbent
- Scraping Action
- Wear Resistant
- Mat size is approximate

Brand Name: Apache Mills

**** Please Note:** Prices, promotions, styles and availability may vary by store and online. While we do our best to provide accurate item availability information, we cannot guarantee in-stock status and availability as inventory is sold and received continuously throughout the day. Inventory last updated 6/4/2017 at 5:00am EST. Online orders and products purchased in-store qualify for rebate redemption. Rebates are provided in the form of a Menards® Merchandise Credit Check valid towards purchases at any Menards® retail store. Not valid for purchases on MENARDS.COM®.

Menards®

5106 Menard Drive

Eau Claire, WI, 54703, USA

customerservice@menardsoc.com

Charles Graymar

PAGE 31 OF 40

MENARDS®

Dedicated to Service & Quality™



Multy Home™ Discovery Accent Rug 4' x 6'

Product Specifications:

Variation: Multi
Dimensions: 4' x 6'
Model Number: MT1002384
Menard SKU: 7035397
Shipping Dimensions: 48.0 H x 5.0 W x 5.0 D
Shipping Weight: 12.3 lbs
Overall Dimensions: 48" x 72"
Pile Height: 0.25 inch
Shape: Rectangle
Recommended Environment: Indoor & Outdoor
Color: Tan, Black
Style: Contemporary
Material: Polypropylene
Backing Material: Vinyl
Construction: Tufted
Special Features: Spot clean with mild detergent and damp cloth
Manufacturer Warranty: 1 year

\$ 49⁹⁹ each

Online Availability

Ship to Home
 Available for shipment in 4 days.

Deliver from Store
 Not eligible for Deliver from Store

Pick Up at Store

Store Availability

2 In-Stock ** at SHEBOYGAN

Product Description

Protect your indoor/outdoor floors and surfaces from dirt, wetness and wear while providing comfort underfoot

- Indoor or outdoor use in sheltered areas
- Easy to clean, just sweep or spot clean
- Rug size is approximate

Brand Name: Multy Home

**** Please Note:** Prices, promotions, styles and availability may vary by store and online. While we do our best to provide accurate item availability information, we cannot guarantee in-stock status and availability as inventory is sold and received continuously throughout the day. Inventory last updated 6/4/2017 at 5:00am EST. Online orders and products purchased in-store qualify for rebate redemption. Rebates are provided in the form of a Menards® Merchandise Credit Check valid towards purchases at any Menards® retail store. Not valid for purchases on MENARDS.COM®.

Menards®
 5106 Menard Drive
 Eau Claire, WI, 54703, USA
 customerservice@menardsoc.com

Charles Wraynar

PAGE 32 OF 40

MENARDS®

Dedicated to Service & Quality™

**Multy Home™ Baroque Welcome Mat 18" x 30"****Product Specifications:****Variation:** Black**Dimensions:** 18" x 30"**Model Number:** 5000810**Menard SKU:** 7039091**Shipping Dimensions:** 30.0 H x 18.0 W x 0.34 D**Shipping Weight:** 6.3 lbs**Overall Dimensions:** 18" x 30"**Thickness:** 0.38 Inch**Product Type:** Entrance Mat**Recommended Environment:** Outdoor**Color:** Printed**Material:** Rubber**Special Features:** Easy to clean: sweep or use garden hose to remove dirt and debris**\$11⁹⁹** each**Online Availability****Ship to Home**

Available for immediate shipment .

Deliver from Store

Not eligible for Deliver from Store

Pick Up at Store**Store Availability**

0 In-Stock ** at SHEBOYGAN

Product Description

Multy's recycled rubber mats are enviro-friendly, ultra durable, weather resistant and made from recycled scrap tire. It is a stylish and practical addition at your front door: printed flocked polyester top with recessed channels is ideal to scrape dirt and water away from the surface. This mat is made of durable, heavy-duty, molded recycled rubber and is weather-resistant so it can be used outside all year long.

- Polyester flock provides scraping surface to remove dirt and debris from footwear
- Recycled rubber backing grips surfaces to minimize slippage
- Easy to clean, simply spray with hose
- Outdoor use
- Mat size is approximate

Brand Name: Multy Home

** Please Note: Prices, promotions, styles and availability may vary by store and online. While we do our best to provide accurate item availability information, we cannot guarantee in-stock status and availability as inventory is sold and received continuously throughout the day. Inventory last updated 6/4/2017 at 5:00am EST. Online orders and products purchased in-store qualify for rebate redemption. Rebates are provided in the form of a Menards® Merchandise Credit Check valid towards purchases at any Menards® retail store. Not valid for purchases on MENARDS.COM®.

Menards®

5106 Menard Drive

Eau Claire, WI, 54703, USA

customerservice@menardsoc.com

Charles Graymar

PAGE 33 OF 40



Deliver happiness in an instant with a Sears e-gift card shop now

Sears

Home / Appliances / Air Purifiers & Dehumidifiers / Dehumidifiers /



add to list - add to registry -

Sold by: Sears

\$249.99

Earn \$22.50 in points to redeem later

Layaway and Gift Eligible

FREE Shipping on orders over \$49 Enter location for availability

FREE Store Pickup Enter location for availability

Questions? Call (888) 349-4067 Meet with an expert in our store View Alaska/Hawaii Pricing

Description Item # 04255550000P Model # KM50

Kenmore Dehumidifiers help you control humidity levels in all areas of your home. The new line of Kenmore dehumidifiers suits the needs of the growing number of homes with second-floor laundry rooms, finished basements, home offices and master baths and spas. All of these rooms require carefully balanced humidity levels for comfort and safety. The Kenmore 50 pint dehumidifier can help reduce humidity in damp and musty basements, speed up drying time for new drywall or freshly painted rooms, help to protect valuable paper documents (such as books and medical records), and more. Would you like to provide feedback on the Product Information displayed?

Provide Feedback

Charles Uraynar

PAGE 34 OF 40

Specifications

Product Specifications

Dimensions and Capacity:

Cord Length :	5.25 (ft.)
Cabinet Depth :	14.4 (In.)
Cabinet Height :	25.6 (In.)
Cabinet Width :	16.5 (In.)
Bucket Capacity :	19.2 (pints)

Product Overview:

Item Weight :	40.3 (lbs.)
---------------	-------------

General Features:

Remote Control:	No
Power Cord Included:	Yes
Color Family:	White
Wheels or Casters:	Yes
Master On/Off Switch:	Yes
Humidistat Controls:	Yes
Frost Sensor:	Yes
Drain Hose Connectable:	Yes
Digital Display:	Yes
Built in Timer:	Yes
Bucket Full Sensor:	Yes
Filter Type:	Washable filter
Built-in Pump:	No

Certifications:

ENERGY STAR Compliant:	Yes
------------------------	-----

Power and Performance:

Amps:	5.2
Compressor Type:	Rotary
Number of Fan Speeds:	2
Noise Level on High Speed :	53 (db)
Control Type:	Electronic
CFM on Low Speed:	160
CFM on High Speed:	175

Sold by: Sears

\$249.99

Earn \$22.50 in points to redeem later

Layaway and Gift Eligible

FREE Shipping on orders over \$49
Enter location for availability

FREE Store Pickup
Enter location for availability

Questions? Call (888) 349-4067

Meet with an expert in our store

View Alaska/Hawaii Pricing

Customers Who Viewed This Also Liked



\$199.99

Kenmore KM30
Kenmore 35 Pint
Dehumidifier

★★★★☆ (17)



\$299.99

Kenmore KM70
Kenmore 70 Pint
Dehumidifier

★★★★☆ (45)



\$229.99

Frigidaire 50-pint
Dehumidifier

★★★★☆ (1502)



\$179.99

Keystone 50 Pi
Dehumidifier

★★★★☆

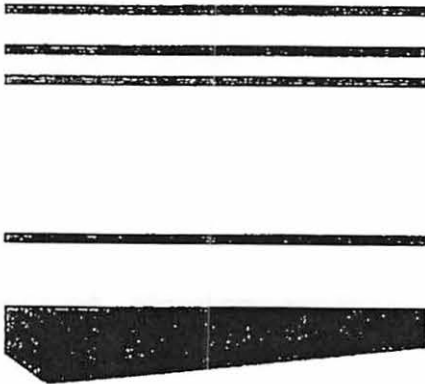
Top Picks For You

Charles Wraynor

PAGE 35 OF 40

Home / Bath / Bathroom Cabinets & Storage / Bathroom Wall Cabinets

Model # TTMELY-CHT Internet # 202998564 Store SKU # 877748



Save to List

Not in Your Store - We'll Ship It There

Add to Cart

We'll send it to Kohler for free pickup

Available for pickup
June 8 - June 13

Check Nearby Stores

Or buy now with

We're unable to ship this item to:
AK, GU, HI, VI

We'll Ship It to You

Add to Cart

Free Shipping

Get it by
June 7

See Shipping Options

Easy returns in store and online
Learn about our return policy

Glacier Bay

Melborn 19-1/4 in. W x 21-7/10 in. H x 7 in. D Bathroom Storage Wall Cabinet in Chestnut

★★★★☆ (29) Write a Review Questions & Answers (11)

- Coordinates with Melborn vanities and mirror in Chestnut
- Includes 1 adjustable shelf and oil-rubbed bronze hardware
- Mounting hardware sold separately

\$84⁰⁰ /each

Choose Your Options

Chestnut



Quantity - 1 +

Product Overview

The Glacier Bay Melborn 19 in. W Bath Storage Cabinet in Chestnut has an arched-door styling and oil-rubbed bronze hardware for an attractive look that will add style and functionality to your bathroom. Primarily constructed of maple wood with a warm chestnut finish, this built-to-last cabinet has ample storage space with one adjustable shelf concealed behind two large doors. Fully assembled for easy installation, pair with other pieces from the Melborn collection to give your bathroom a refreshing upgrade that is simple to achieve and enjoy.

- 19.25 in. W x 21.7 in. H x 7 in. D, offering compact storage for your bathroom accessories
- 2 arched doors with oil-rubbed bronze knobs add a stylish touch
- Adjustable hinges are concealed internally to create a seamless appearance and provide precise door alignment
- Decorative top moulding exudes a designer touch
- Wall-mounted design for secure installation (fastening hardware sold separately)
- Fully assembled for fast and easy installation
- Coordinates with other pieces in the Melborn collection for a complete, matching style
- Backed by a lifetime limited body warranty and 5-year limited parts warranty

Charles Wayman

Info & Guides

Installation Guide

You will need Adobe® Acrobat® Reader to view PDF documents. Download a free copy from the Adobe Web site.

PAGE 36 OF 40



GUARDIAN R11 15 IN. FIBERGLASS INSULATION 50 SQ.FT.

Guardian

Product #: 0000000230622 | SKU: 008221749

~~\$7.73~~ \$6.18

Quantity

- 1 +

Ship To Home

Pick Up In Store

ADD TO CART



Specifications

- R-Value R-11 unfaced
- Thickness 3-1/2 in.
- Width 15 in.
- Coverage area 50.00 sq. ft.
- Fiberglass Insulation
- Weight: Approximately: 10 pounds
- Shipping Dimensions: Approximately 18 x 18 x 15 inches.

More Info

[Send to a Friend](#)

[Return policy](#)

[Warranty Info](#)

[Are you Tax Exempt?](#)

Charles Grayson

PAGE 37 OF 40

^ top



HOBART DELUXE WELDER GLOVES

Hobart

Product #: 0000000012480 | SKU: 004689840

~~\$12.99~~ **\$10.39**

Quantity

1 +

Ship To Home

Pick Up In Store

ADD TO CART

Specifications

- Premium blue welder gloves made of select split leather with flame-retardant liner
- Added thumb strap for extended wear in the palm
- Weight: Approximately: 2 pounds
- Shipping Dimensions: Approximately 15 x 7 x 3 inches.

More Info

[Send to a Friend](#)

[Return policy](#)

[Warranty Info](#)

[Are you Tax Exempt?](#)

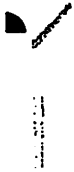
Charles Wraymar

PAGE 38 OF 40

[^ top](#)

Home / Building Materials / Moulding & Millwork / Moulding / Baseboard

Model # 10001630 Internet #200389741



Woodgrain Millwork

WM 106 11/16 in. x 11/16 in. x 96 in. Solid Pine Quarter Round Moulding

★★★★★ (20) Write a Review Questions & Answers (3)

- Easy to install with basic tools, accepts either paint or stain
- Rated highly for quality and value (see reviews)
- Versatile, can be used in multiple locations

\$5⁶⁸ /each

Save to List

Quantity - 1 +

Not in Your Store - We'll Ship It There

We'll Ship It to You

Add to Cart

Add to Cart

We'll send it to Kohler for free pickup

Free Shipping on \$45 order

Available for pickup
June 12 - June 15

Get it by
June 7

[Check Nearby Stores](#)

[See Shipping Options](#)

Or buy now with

We're unable to ship this item to:
AK, GU, HI, PR, VI

Easy returns in store and online
[Learn about our return policy](#)

Product Overview

The Woodgrain Millwork 11/16 in. x 11/16 in. x 96 in. WM106 Pine Quarter Round makes a great transition between base moulding and flooring. Pine WM106 Quarter Round can also be used to cover gaps where flooring surfaces meet base moulding. Quarter round is also used to cover small alignment challenges where hard surface flooring meets the wall.

California residents: see [Proposition 65 information](#)

- Smooth, consistent surface is free from knots and is ready to finish
- Can be stained or painted with any high quality latex or oil based paint/stain
- Classic small profile moulding useful in covering small gaps
- Can also be used to accent shelving, cabinets or any other interior elements
- Installs with common woodworking tools
- For interior use only

Charlee Uraynar

Info & Guides

[Installation Guide](#)

You will need Adobe® Acrobat® Reader to view PDF documents.
[Download a free copy from the Adobe Web site.](#)

PAGE 39 OF 40

II

3.1

R. O. No. 132 - 17 - 18. By CITY CLERK. August 21, 2017.

Submitting a claim from Darlene Mech for alleged damages to her vehicle when a squad car hit it at 830 N. Water Street.

Finance +
Personnel

City Clerk

DATE RECEIVED 8/16/17

RECEIVED BY ML

CLAIM NO. 15-17

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

AUG 16 '17 AM 9:54

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

1. Name of Claimant: Darlene Meech

2. Home address of Claimant: 4589 Hunters Glenn Dr

3. Home phone number: 920-918-8268

4. Business address and phone number of Claimant: _____

5. When did damage or injury occur? (date, time of day) 8/4/17 12:03pm

6. Where did damage or injury occur? (give full description) _____
Cover, front bumper on vehicle.
Location: 830 N. Water St., Sheboygan, WI (private property)

7. How did damage or injury occur? (give full description) _____
Vehicle 1 (Rupnick) backed into vehicle 2 (Meech)

8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

(a) Name of such officer or employee, if known: John W. Rupnick

(b) Claimant's statement of the basis of such liability: Your officer (Rupnick) was backing out from a parking space & hit my vehicle. I was driving north straight (had right of way).

9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

(a) Public property alleged to be dangerous: _____

(b) Claimant's statement of basis for such liability: _____

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

Cover, front bumper of my vehicle. It damaged

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ 863.85 (Dick Brandmeir Ford)

Property: \$ _____

Personal injury: \$ _____

Other: (Specify below) 75.00 \$ ~~65.00~~ ~~97.50~~ (2 or 3 days car rental from Hertz) depending on how long it will take

TOTAL

\$ ~~928.85~~ ~~961.35~~

938.85

Damaged vehicle (if applicable)

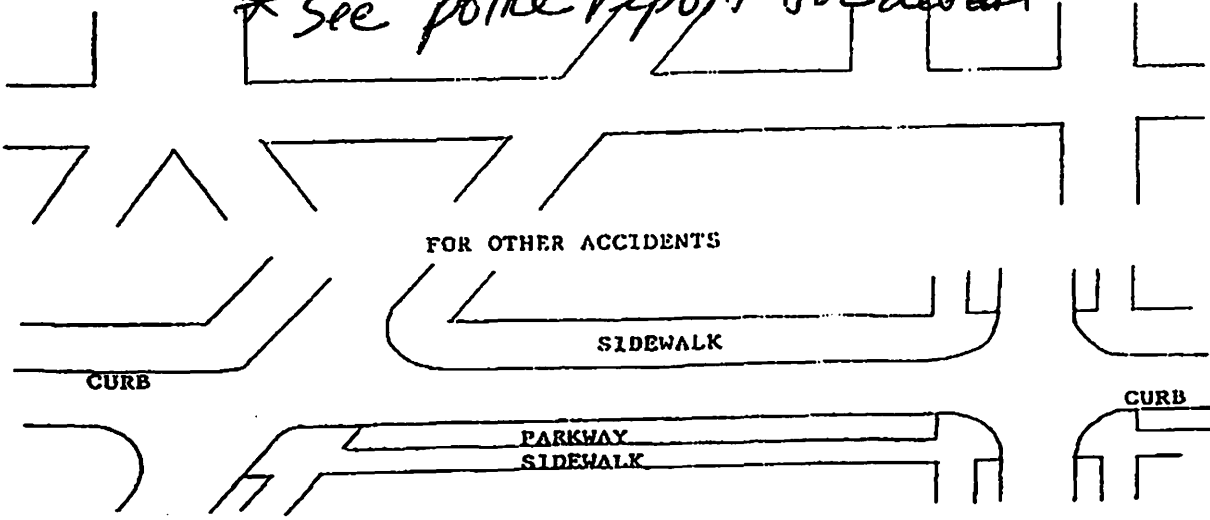
Make: Toyota Model: Venza Year: 2013 Mileage: 65,000

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.

** See police report for detail*



SIGNATURE OF CLAIMANT *Katherine F. Hecl*

DATE August 14, 2017

DATE RECEIVED 0.16.17

RECEIVED BY MVU

CLAIM NO. 15.17

CLAIM

Claimant's Name: Darlene Mech Auto \$ 863.85
 Claimant's Address: 4589 Hunters Glenn Ave Property AUG 16 '17 AM 9:54
Sheboygan, WI 53083 Personal Injury \$ _____
 Claimant's Phone No. 920-918-8268 Other (Specify below) \$ ~~65~~ ~~997.50~~ ^{75.}
 TOTAL \$ ~~928.85~~ ~~997.50~~ 938.85

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ ~~928.85~~ ~~997.50~~

938.85

SIGNED Darlene Mech DATE: August 16, 2017
 ADDRESS: 4589 Hunters Glenn Ave, Sheboygan, WI 53083

MAIL TO: CLERK'S OFFICE
300 CENTER AVE #100
SHEBOYGAN WI 53081

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

G7L0B8M7SZ

Document Number Override		Primary Crash Document #	Agency Crash Number	Investigating Officer/Deputy SERGEANT TIMOTHY PATTON	
Crash Date 08/04/2017		Crash Time 12:03 PM	Date Arrived 08/04/2017	Time Arrived 12:18 PM	
Date Notified 08/04/2017		Time Notified 12:03 PM	Total Units 02	Total Injured 00	Total Killed 00
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure	<input type="checkbox"/> Work Zone	<input type="checkbox"/> Trailer or Towed	
<input type="checkbox"/> Government Property	<input type="checkbox"/> Active School Zone	School Bus Related No		Tags	
<input type="checkbox"/> Reportable	Crash Type Private Property/Parking Lot		<input type="checkbox"/> Amended	<input type="checkbox"/> Secondary Crash	

Description

Diagram	Reconstruction By
	Photos By SGT PATTON
	Additional Information Photos

Narrative: I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.
UNIT ONE WAS BACKING OUT EAST FROM A PARKING SPACE WHEN BOTH VEHICLES COLLIDED. UNIT TWO WAS DRIVING NORTH AND STRAIGHT IN THE DRIVEWAY AREA OF A PRIVATE PARKING LOT AND HAD RIGHT OF WAY. THERE WERE NO INJURIES.

Location

PRIVATE PROPERTY 830 N WATER ST (HOUSE/BUILDING 830) IN THE CITY OF SHEBOYGAN IN SHEBOYGAN COUNTY	Latitude 43.753756625	Longitude -87.718695054
	X Coordinate 442148.65825	Y Coordinate 4844774.5
	Structure Type House/Building	

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N-23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

Crash Scene

First Harmful Event Motor Veh In Transport		First Harmful Event Location Unknown	
Manner of Collision 07--Rear To Side		Light Condition Daylight	
Road Surface Condition(s) Dry		Roadway Factor(s)	
Environment Factor(s) None			
Weather Condition(s) Cloudy			
Animal Type		Relation To Trafficway Non Trafficway - Parking Lot	
Crash Classification - Location Private Property		Crash Classification - Jurisdiction Private Property	
Tribal Land		Access Control No Control	Special Study
Within Interchange Area NO	Junction Location Non-Junction	Intersection Type Not an Intersection	

Unit Summary

01	Unit Status In Transit		Vehicle Operating As Classification D CLASS		Unit Type Automobile	
	Vehicle Type (Sport) Utility Vehicle				Operating As Endorsements	
Total Occs 1		Truck/Bus # Injured	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
Insurance? YES		Direction Of Travel Eastbound	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit N/A	Total Lanes 0	
UNIT	Most Harmful Event: Collision With Motor Veh In Transport		Special Function Police		Emergency Motor Vehicle Use Non-Emergency, Non-Transport	
	Traffic Way Parking Lot or Private Property		Traffic Control No Control		Traffic Control Inoperative/Missing NO	
	Surface Type Blacktop (Bituminous)		Road Curvature Straight		Road Grade Level	
	Truck Bus or HazMat No			Reporting Threshold No		

01	License Plate Number E5929		Plate Type OFF - Municipal Official	St WI	Country of Issuance UNITED STATES
	Vehicle Identification Number 1FM5K8ARBGG81065		Make FORD	Year 2016	Model EXPLORER P
UNIT	Color BLK - Black		Body Style LL - CARRYALL		Bus Use Not A Bus
	Initial Contact Point 6--Rear		Vehicle Damage		
	Extent Of Damage Minor Damage		6--Rear		
01	Towed Due To Damage Not Towed		Vehicle Removed By OWNER		
	What Driver Was Doing Backing		Vehicle Factors		
	Driver Prior Action Other				

Driver Actions

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Unsafe Backing	
	Driver Distractions Looked But Did Not See	
01	Government CITY OF SHEBOYGAN (920) 459-3334	Address 1315 S 23RD STREET SHEBOYGAN, WI 53081 , US
	Event Motor Veh In Transport	
UNIT	Event	
	Event	
	Event	
	Event	
UNIT	Insurance Company CITY OF SHEBOYGAN	Government CITY OF SHEBOYGAN

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Driver JOHN W RUPNICK (820) 459-3334		Citations Issued 0		Sex Male	
	Address 1315 S 23RD STREET SHEBOYGAN, WI 53081 , US		Date of Birth 08/21/1987		Race WHITE	
01	On Duty Crash Police		Safety Equipment Shoulder & Lap Belt			
	Seat Position 1-Front Seat-Left Side (Driver/Motorcycle/Bicycl		Helmet Compliance			
	Helmet Use		Tint Compliance			
	Eye Protection		Airbag Non Deployed			
UNIT	Injury Severity No Apparent Injury		Ejected Not Ejected		Ejection Path Not Ejected/Not Applicable	
	Medical Transport Not Transported		Trapped/Extricated Not Trapped		EMS Agency Identifier EMS Run #	
	Hospital		Date of Death		Time of Death	
01	Striking Unit #		Prior Action		Location	
	Action		To/From School			
UNIT	Action Other					
	<input type="checkbox"/> Suspected Alcohol Use		<input type="checkbox"/> Suspected Drug Use			
Alcohol Test Given Test Not Given		Alcohol Test Type		Alcohol Test Results		
Drug Test Given Test Not Given		Drug Test Type		Drug Test Results		
Drug Type						
Individual Condition						

G7LOB8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

Unit Summary

02	Unit Status In Transit		Vehicle Operating As Classification D CLASS		Unit Type Automobile	
	Vehicle Type (Sport) Utility Vehicle				Operating As Endorsements	
UNIT	Total Occs 2	Train/Bus # Injured	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
	Insurance? YES	Direction Of Travel Northbound	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit N/A	Total Lanes 0	
UNIT	Most Harmful Event: Collision With Motor Veh In Transport		Special Function		Emergency Motor Vehicle Use Not Applicable	
	Traffic Way Parking Lot or Private Property		Traffic Control No Control		Traffic Control Inoperative/Missing NO	
UNIT	Surface Type Concrete		Road Curvature		Road Grade Level	
	Truck Bus or HazMat No			Reporting Threshold No		
02	License Plate Number 118PNK		Plate Type AUT - Automobile	St WI	Country of Issuance UNITED STATES	
	Vehicle Identification Number 4T3BK3BB5DU086672		Make TOYOTA	Year 2013	Model VENZA LE/X	
UNIT	Color BLK - Black		Body Style LL - CARRYALL		Bus Use Not A Bus	
	Initial Contact Point 12-Front		Vehicle Damage			
02	Extent Of Damage Minor Damage		11-Left Front Corner			
	Towed Due To Damage Not Towed		Vehicle Removed By OWNER			
UNIT	What Driver Was Doing Going Straight		Vehicle Factors			
	Driver Prior Action Other		Not Applicable			
02	Driver Actions					
	Driver Distractions Unknown If Distracted					
02	Individual DARLENE J MECH (920) 918-8268			Address 4589 HUNTERS GLEN DR SHEBOYGAN, WI 53083 , US		
	Event Motor Veh In Transport					

G7LOB8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Event	
	Event	
	Event	
	Insurance Company	
	Organization/Company	
	STATE-FARM-MUTUAL-AUTOMOBILE-INS-CO	DARLENE MECH

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N 23RD ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Driver DARLENE J MECH (920) 818-8288		Citations Issued 0		Sex Female	
	Date of Birth 11/08/1983		Race WHITE			
02	Address 4589 HUNTERS GLEN DR SHEBOYGAN, WI 53083 , US		Driver License Number M2001708390802 State: Wisconsin Country: UNITED STATES			
	On Duty Crash		Safety Equipment			
UNIT	Seat Position 1-Front Seat-Left Side (Driver/Motorcycle/Bicycl		Shoulder & Lap Belt			
	Helmet Use		Helmet Compliance			
02	Eye Protection		Tint Compliance			
	Injury Severity No Apparent Injury		Airbag Non Deployed			
UNIT	Ejected Not Ejected		Ejection Path Not Ejected/Not Applicable		Trapped/Extricated Not Trapped	
	Medical Transport Not Transported		EMS Agency Identifier		EMS Run #	
02	Hospital		Date of Death		Time of Death	
	Striking Unit #		Prior Action		Location	
UNIT	To/From School		Action			
	Action Other					
02	<input type="checkbox"/> Suspected Alcohol Use		<input type="checkbox"/> Suspected Drug Use			
	Alcohol Test Given Test Not Given		Alcohol Test Type		Alcohol Test Results	
UNIT	Drug Test Given Test Not Given		Drug Test Type		Drug Test Results	
	Drug Type					
02	Individual Condition					

G7L0B8M7SZ
C17-16487

Wisconsin Motor Vehicle
Crash Report

SHEBOYGAN POLICE DEPARTMENT
1315 N. 23RD. ST
SHEBOYGAN, WI 53081
(920) 459-3333

UNIT	Passenger CHERYL J STOCKER (920) 467-9861		Citations Issued 0		Sex Female	
	Date of Birth 01/11/1954		Race WHITE			
02	Address 4811 HUNTER GLEN DR SHEBOYGAN, WI 53083 , US		Driver License Number			
	On Duty Crash		Safety Equipment			
02	Seat Position 3—Front Seat-Right Side (Train Engineers/Right)		Shoulder & Lap Belt			
	Helmet Use		Helmet Compliance			
UNIT	Eye Protection		Tint Compliance			
	Injury Severity No Apparent Injury		Airbag Non Deployed			
UNIT	Ejected Not Ejected		Ejection Path Not Ejected/Not Applicable		Trapped/Extricated Not Trapped	
	Medical Transport Not Transported		EMS Agency Identifier		EMS Run #	
02	Hospital		Date of Death		Time of Death	
	Striking Unit #		Prior Action		Location	
02	Action		To/From School			
	Action Other					
UNIT	<input type="checkbox"/> Suspected Alcohol Use		<input type="checkbox"/> Suspected Drug Use			
	Alcohol Test Given Test Not Given		Alcohol Test Type		Alcohol Test Results	
Drug Test Given Test Not Given		Drug Test Type		Drug Test Results		
Drug Type						
Individual Condition						

DEAN'S AUTO BODY INC
1407 N. 29TH STREET
SHEBOYGAN, WI 53081
OFFICE: 920-457-5494 FAX: 920-457-6495
"DEAN'S HAS THE MEANS FOR ALL YOUR AUTO NEEDS"

*** PRELIMINARY ESTIMATE ***

08/07/2017 04:41 PM

Owner

Owner: Darlene Mech
Address: 4589 Hunters Glen Dr
City State Zip: Sheboygan, WI 53083
Email: dr.darlenemech@gmail.com

Home/Day: (920)918-8268
Cell: (920)918-8268
FAX:

Inspection

Inspection Date: 08/08/2017 04:57 PM
Inspection Location: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081
Primary Impact: Left Front Corner
Driveable: Yes

Inspection Type: Drive In
Contact: Phil Black
Work/Day: (920)457-5494x
FAX: (920)457-6495x
Secondary Impact:
Rental Assisted:

Appraiser Name: PHIL BLACK

Appraiser License # :

Repairer

Repairer: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081

Contact: Phil Black
Work/Day: (920)457-5494
FAX: (920)457-6495

Target Complete Date/Time:

Days To Repair: 2'

Remarks

*** Original Estimate ***

Vehicle

2013 Toyota Venza XLE V6 4 DR Wagon
6cyl Gasoline 3.5
6-Speed Automatic

Lic.Plate: 118-PNK
Lic Expire:
Prod Date: 01/2013
Veh Insp# :
Condition:
Ext. Color: ATTITUDE BLACK MICA
Ext. Refinish: Two-Stage
Ext. Paint Code: 218

Lic State: WI
VIN: 4T3BK3BB5DU086572
Mileage: 47,719
Mileage Type: Actual
Code: Y2403B
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

1st Row LCD Monitor(s)

2nd Row Head Airbags

4-Wheel Drive

AM/FM CD Player	Air Conditioning	Alarm System
Aluminum/Alloy Wheels	Anti-Lock Brakes	Auto Headlamp Control
Automatic Dimming Mirror	Bucket Seats	Center Console
Cruise Control	Daytime Running Lights	Driver Knee Airbag
Driver Seat Memory	Dual Airbags	Dual Power Seats
Dual Pwr Lumbar Supports	Dual Zone Auto A/C	Fog Lights
Garage Door Opener	Halogen Headlights	Head Airbags
Heated Front Seats	Heated Power Mirrors	Heated W/S Wiper Washers
High Definition Radio	IPOD Control	Illuminated Visor Mirror
Intermittent Wipers	Keyless Entry System	Leather Seats
Leather Steering Wheel	Lighted Entry System	MP3 Decoder
Mirror(s) Memory	Navigation System	Overhead Console
Power Brakes	Power Door Locks	Power Liftgate
Power Steering	Power Windows	Rear Spoiler
Rear View Camera	Rear Window Defroster	Rear Window Wiper/Washer
Rem Trunk-L/Gate Release	Reverse Sensing System	Side Airbags
SiriusXM Satellite Radio	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Tachometer	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Tonneau/Cargo Cover
Traction Control System	Trip Computer	USB Audio Input(s)
Wheel Locks	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	EC	6		Cover,Front Bumper	Replace Economy	\$235.00*			1.8	SM
2	L	6	13	Cover,Front Bumper	Refinish				4.3	RF
					3.1 Surface					
					0.6 Two-stage setup					
					0.6 Two-stage					
Manual Entries										
3	EC			Flex Additive	Replace Economy	\$6.50*				RF
4	N			De-Nib and polish	Additional Labor					SM*
5	N			Hazad, waste	Additional Labor	\$5.00*				SM
5		Items								
			MC	Message						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

Estimate Total & Entries

Other Parts						\$246.50				
Paint & Materials				4.3 Hours @ \$38.00		\$163.40				
Parts & Material Total									\$409.90	
Tax on Parts & Material					@ 5.500%				\$22.54	
Labor				Rate	Replace Hrs	Repair Hrs			Total Hrs	
Sheet Metal (SM)				\$58.00	1.8				1.8	\$104.40
Mech/Elec (ME)				\$75.00						
Frame (FR)				\$70.00						
Refinish (RF)				\$58.00	4.3				4.3	\$249.40
Labor Total									6.1 Hours	\$353.80

Tax on Labor	@ 5.500%	\$19.46	
Gross Total			\$805.70
Net Total			\$805.70

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default
Rate Name Default

Audatex Estimating 8.0.134 ES 08/08/2017 05:03 PM REL 8.0.134 DT 07/01/2017 DB 08/01/2017
© 2017 Audatex North America, Inc.

1.2 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS.ADM.
CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN
DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911,
MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE IS BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS
OR LABOR THAT MAY BE REQUIRED AFTER THE WORK HAS BEEN STARTED. OCCASIONALLY,
WORN OR DAMAGED PARTS ARE DISCOVERED THAT WERE NOT EVIDENT ON THE FIRST
INSPECTION. THEREFORE, THE ABOVE PRICED ARE NOT GUARANTEED. PARTS PRICES
SUBJECTED TO CHANGE DUE TO MANUFACTURER'S PRICE INCREASES.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2017 Audatex North America, Inc.
AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.



DICK BRANTMEIER FORD-LINCOLN-MERCURY
3824 KOHLER MEMORIAL DRIVE
SHEBOYGAN, WI 53082-0028
OFFICE: 920-458-8111 FAX: 920-451-8198

*** PRELIMINARY ESTIMATE ***

08/07/2017 08:56 AM

Owner

Owner: DARLENE MECH
Address: 4589 HUNTERS GLENN DE
City State Zip: Sheboygan, WI 53083

Work/Day: (920)918-8268
FAX:

Inspection

Inspection Date: 08/07/2017 08:56 AM

Inspection Type:

Company: BRANTMEIER FORD
Contact: DALE SPAETH
Address: 3624 KOHLER MEMORIAL DR
City State Zip: Sheboygan, WI 53081

Appraiser License #:

Work/Day: (920)458-6111
FAX: (920)451-8198

Repairer

Repairer: DICK BRANTMEIER FORD
Address: 3624 KOHLER MEMORIAL DR
City State Zip: Sheboygan, WI 53081

Contact:
Work/Day: (920)458-6111
Work/Day:

Target Complete Date/Time:

Days To Repair: 2

Vehicle

2013 Toyota Venza LE V6 4 DR Wagon
6cyl Gasoline 3.5
6-Speed Automatic

Lic Expire:
Prod Date:
Veh Insp#:
Condition:
Ext. Color: BLACK
Ext. Refinish: Two-Stage

VIN: 4T3BK3BB5DU086572
Mileage: 65,000
Mileage Type: Actual
Code: Y2403A
Int. Color:
Int. Refinish: Two-Stage

Options

2nd Row Head Airbags
Air Conditioning
Auto Headlamp Control
Center Console
Driver Knee Airbag
Fog Lights
Head Airbags
Illuminated Visor Mirror
Lighted Entry System
Power Brakes
Power Steering
Rear Spoiler

4-Wheel Drive
Aluminum/Alloy Wheels
Automatic Dimming Mirror
Cruise Control
Dual Airbags
Garage Door Opener
Heated Power Mirrors
Intermittent Wipers
MP3 Decoder
Power Door Locks
Power Windows
Rear Window Defroster

AM/FM CD Player
Anti-Lock Brakes
Bucket Seats
Daytime Running Lights
Dual Zone Auto A/C
Halogen Headlights
Heated W/S Wiper Washers
Keyless Entry System
Overhead Console
Power Drivers Seat
Pwr Driver Lumbar Supp
Rear Window Wiper/Washer

Side Airbags	Split Folding Rear Seat	Stability Cntrl Suspensn
Strg Wheel Radio Control	Tachometer	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Tonneau/Cargo Cover
Traction Control System	Trip Computer	USB Audio Input(s)
Velour/Cloth Seats	Wheel Locks	Wireless Audio Streaming
Wireless Phone Connect	XM Satellite Radio	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	E	6		Cover,Front Bumper	521190T900	\$298.61			1.8	SM
2	L	6	13	Cover,Front Bumper	Refinish				4.3	RF
					3.1 Surface					
					0.6 Two-stage setup					
					0.6 Two-stage					
Manual Entries										
3	SB	M80		Hazardous Waste Removal	Sublet Repair	\$3.00*				SM
	3	Items								
			MC	Message						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

Estimate Total & Entries

Gross Parts						\$298.61				
Paint & Materials				4.3 Hours @ \$38.00		\$163.40				
Parts & Material Total									\$462.01	
Tax on Parts & Material				@ 5.500%					\$25.41	
Labor				Rate	Replace	Repair Hrs	Total Hrs			
					Hrs					
Sheet Metal (SM)				\$58.00	1.8		1.8		\$104.40	
Mech/Elec (ME)				\$98.00						
Frame (FR)				\$60.00						
Refinish (RF)				\$58.00	4.3		4.3		\$249.40	
Labor Total							6.1 Hours		\$353.80	
Tax on Labor				@ 5.500%					\$19.46	
Sublet Repairs									\$3.00	
Tax on Sublet				@ 5.500%					\$0.17	
Gross Total									\$863.85	
Net Total									\$863.85	

Alternate Parts Y00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default
 Rate Name Default

1.2 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

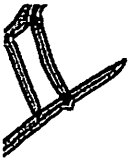
* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Rebit
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2017 Audatex North America, Inc.
AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.





3.14

R. O. No. 155 - 17 - 18. By CITY CLERK. September 5, 2017.

Submitting a claim from Kenneth Reinemann regarding alleged damages his property at 1526 Ohio Ave. due to a sewer back up.

*Finance
Personnel*

City Clerk

RECEIVED BY MD
CLAIM NO. 16-17

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

AUG 28 '17 AM 10:22

1. Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
2. Attach and sign additional supportive sheets, if necessary.
3. This notice form must be signed and filed with the Office of the City Clerk.

TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

1. Name of Claimant: Kenneth W. Reinemann
2. Home address of Claimant: 1526 Ohio Av. Sheboygan, WI 53081
3. Home phone number: 920.458.2517
4. Business address and phone number of Claimant: Retired
5. When did damage or injury occur? (date, time of day) August 24th 2017
6. Where did damage or injury occur? (give full description) 0
In basement of home at 1526 Ohio Av.
7. How did damage or injury occur? (give full description) N.A.
8. If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:
(a) Name of such officer or employee, if known: N.A.
(b) Claimant's statement of the basis of such liability: N.A.
9. If the basis of liability is alleged to be a dangerous condition of public property, complete the following:
(a) Public property alleged to be dangerous: N.A.
(b) Claimant's statement of basis for such liability: N.A.

DATE RECEIVED 028'17

RECEIVED BY MD

CLAIM NO. 16-17

AUG 28 '17 AM 10:24

CLAIM

Claimant's Name: Kenneth W. Reineman Auto \$ _____

Claimant's Address: 1526 Ohio Av. Property \$ Sewer back u

Personal Injury \$ _____

Claimant's Phone No. 920-458-2517 Other (Specify below) \$ 205.00

TOTAL \$ 205.00

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ~~ESTIMATES~~, ETC.

See Bill

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 205.00.

SIGNED Kenneth W Reineman DATE: 08/28/17

ADDRESS: 1526 Ohio Av. Sheboygan, WI 53081

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

N.A.

11. Name and address of any other person injured:

N.A.

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto: \$ _____

Property: \$ Sewer-back up

Personal injury: \$ _____

Other: (Specify below) \$ _____

TOTAL \$ 205.00

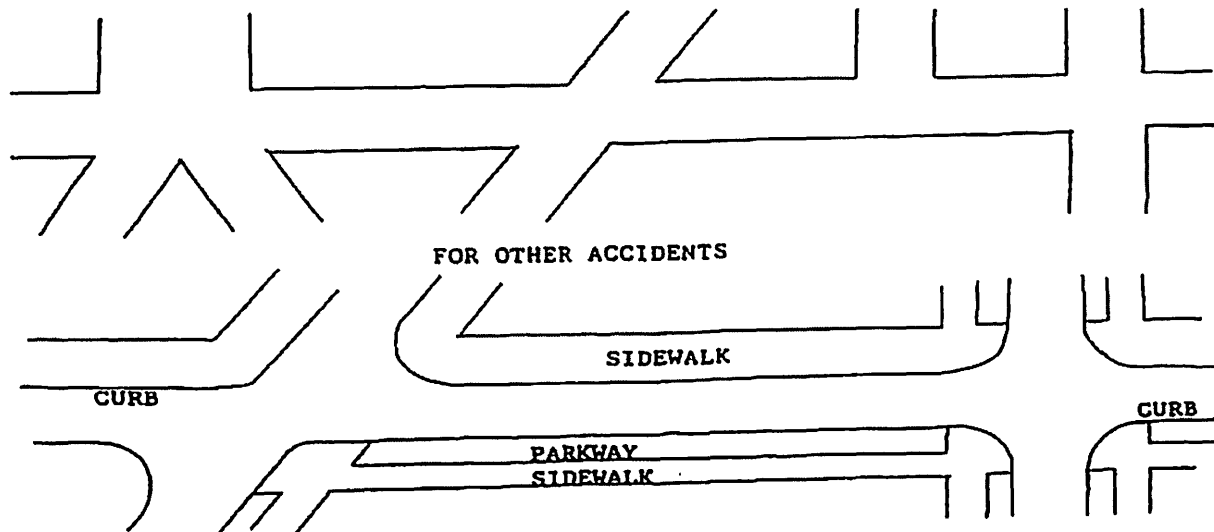
Damaged vehicle (if applicable)

Make: _____ Model: _____ Year: _____ Mileage: _____

Names and addresses of witnesses, doctors and hospitals: _____

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Kenneth W Reimerann

DATE 08/28/17

Kenneth W. Reinemann
1526 Ohio Av.
Sheboygan, WI 53081

08/24/17

Sewer back up noticed in basement
in AM.

Roto Rooter was called but did
not respond till 4pm. The
plumber at that time did leave
a message with Dept of Public Work
to let them know there was water in
the man hole on our dead end. She
my wife also left two messages
between 4 and 6pm.

After waiting two hours we called an
emergency number and talked with a
Police officer who contacted Public
works employees.

At 7pm they found the blockage
at the West end of our street.

II

5.2

R. O. No. 163 - 17 - 18. By CITY CLERK. September 18, 2017.

Submitting a claim from Daniel D. Payne regarding alleged damages to his vehicle parked at 1344 Logan Ave. when it was hit by a garbage truck.

Finance +
Personnel

City Clerk

DATE RECEIVED 9-11-11

RECEIVED BY MD

CLAIM NO. C17-18508

City
claim

17-17

CITY OF SHEBOYGAN NOTICE OF DAMAGE OR INJURY 17 PM 12:13

INSTRUCTIONS: TYPE OR PRINT IN BLACK INK

- Notice of death, injury to persons or to property must be filed not later than 120 days after the occurrence.
- Attach and sign additional supportive sheets, if necessary.
- This notice form must be signed and filed with the Office of the City Clerk.

TWO ESTIMATES MUST BE ATTACHED IF YOU ARE CLAIMING DAMAGE TO A VEHICLE.

Name of Claimant: Samuel D Payne

Home address of Claimant: 1344 Logan Ave

Home phone number: none

Business address and phone number of Claimant: none

When did damage or injury occur? (date, time of day) Aug. 22 - 8:30 AM

Where did damage or injury occur? (give full description) In front of my Home at 1344 Logan Ave.

How did damage or injury occur? (give full description) car was parked in front of my Home when ~~garbage~~ garbage truck side swiped my bumper, and pulled it halfway off the car.

If the basis of liability is alleged to be an act or omission of a City officer or employee, complete the following:

- (a) Name of such officer or employee, if known: not known
- (b) Claimant's statement of the basis of such liability: _____

If the basis of liability is alleged to be a dangerous condition of public property, complete the following:

- (a) Public property alleged to be dangerous: _____
- (b) Claimant's statement of basis for such liability: driver of garbage truck turned to short and side swiped my car.

10. Give a description of the injury, property damage or loss, so far as is known at this time. (If there were no injuries, state "NO INJURIES").

No injuries Property damage, to
car left front Bumper

11. Name and address of any other person injured: _____

12. Damage estimate: (You are not bound by the amounts provided here.)

Auto:	\$ <u>1,685.42</u>	2nd # <u>1,427.31</u>
Property:	\$ _____	
Personal injury:	\$ _____	
Other: (Specify below)	\$ _____	
TOTAL	\$ <u>1,427.31</u>	

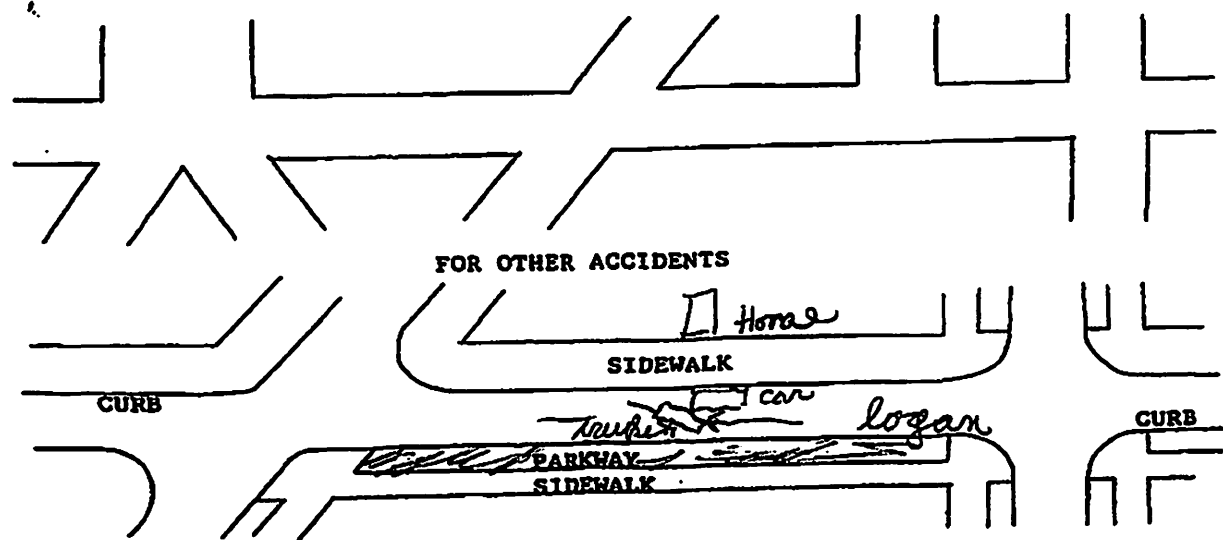
Damaged vehicle (if applicable)

Make: Dodge Model: Avenger Year: 2008 Mileage: 79,703

Names and addresses of witnesses, doctors and hospitals: Bruce Matzdot
leadman street Department. and Melanie
Mc. Carthy, Police Officer

FOR ALL ACCIDENT NOTICES, COMPLETE THE FOLLOWING DIAGRAM IN DETAIL. BE SURE TO INCLUDE NAMES OF ALL STREETS, HOUSE NUMBERS, LOCATION OF VEHICLES, INDICATING WHICH IS CITY VEHICLE (IF APPLICABLE), WHICH IS CLAIMANT VEHICLE, LOCATION OF INDIVIDUALS, ETC.

NOTE: If diagrams below do not fit the situation, attach proper diagram and sign.



SIGNATURE OF CLAIMANT Caniel D Payne DATE 9-8-2017

DATE RECEIVED 9-11-17

RECEIVED BY MD

CLAIM NO. C17-18908

with claim 17-17

CLAIM

Claimant's Name: Ernest D Payne
Claimant's Address: 1344 Logan Ave
Claimant's Phone No. 920-207-0992

Auto 2nd \$14,27.31
\$1,685.42
Property \$ _____
Personal Injury \$ _____
Other (Specify below) \$ _____
TOTAL \$ 1,427.31

PLEASE INCLUDE COPIES OF ALL BILLS, INVOICES, ESTIMATES, ETC.

WARNING: IT IS A CRIMINAL OFFENSE TO FILE A FALSE CLAIM.
(WISCONSIN STATUTES 943.395)

The undersigned hereby makes a claim against the City of Sheboygan arising out of the circumstances described in the Notice of Damage or Injury. The claim is for relief in the form of money damages in the total amount of \$ 1,685.42. 2nd. \$1,427.31

SIGNED Ernest D Payne

DATE: 9-8-2017

ADDRESS: 1344 Logan Ave

MAIL TO: CLERK'S OFFICE
828 CENTER AVE #100
SHEBOYGAN WI 53081

SHEBOYGAN COLLISION CENTER
CHEVROLET - BUICK - GMC - CADILLAC INC
3400 SOUTH BUSINESS DRIVE - SHEBOYGAN, WI 53081
OFFICE: 920-459-6855 FAX: 920-459-6286 TOLL FREE: 888-459-6855
FED I.D.# 39-1695786 EMAIL: COLLISIONCENTER@SHEBOYGANAUTO.COM

*** PRELIMINARY ESTIMATE ***

08/30/2017 09:42 AM

Owner

Owner: DANIEL PAYNE
Address: 1344 LOGAN AVE
City State Zip: Sheboygan, WI 53083

Work/Day: (920)207-0992
FAX:

Inspection

Inspection Date: 08/30/2017 09:42 AM
Primary Impact: Left Front Corner

Inspection Type:
Secondary Impact:

Appraiser Name: PATRICK KARBE
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: Sheboygan, WI 53081
Email: collisioncenter@sheboyganauto.com

Appraiser License # :
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Repairer

Repairer: Sheboygan Chev/Buick/GMC/Cad
Address: 3400 SOUTH BUSINESS DRIVE
City State Zip: SHEBOYGAN, WI 53081
Email: collisioncenter@sheboyganauto.com

Contact:
Work/Day: (920)459-6855
Work/Day: (888)459-6855
FAX: (920)459-6286

Target Complete Date/Time:

Days To Repair: 4

Vehicle

2008 Dodge Avenger SXT 4 DR Sedan
4cyl Gasoline 2.4
4 Speed Automatic

Lic.Plate: 897NYY
Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Color: LIGHT SANDSTONE MET
Ext. Refinish: Two-Stage
Ext. Paint Code: PKG

Lic State: WI
VIN: 1B3LC56K98N299031
Mileage: 79,703
Mileage Type: Actual
Code: N1563B
Int. Color: Dark Khaki/Graystone
Int. Refinish: Two-Stage
Int. Trim Code: J1

Options - AudaVIN Information Received

18 Inch Alloy Wheels
Alarm System
Cruise Control
Floor Mats
Ice Box/Storage Cabinets

AM/FM CD Player
Anti-Lock Brakes
DVD Player
Fog Lights
Intermittent Wipers

Air Conditioning
Center Console
Dual Airbags
Head Airbags
Keyless Entry System

Lighted Entry System	MP3 Decoder	Power Brakes
Power Door Locks	Power Drivers Seat	Power Mirrors
Power Steering	Power Windows	Rear Spoiler
Rear Window Defroster	Rem Trunk-L/Gate Release	Side Airbags
Sirius Satellite Radio	Tachometer	Theft Deterrent System
Tilt & Telescopic Steer	Tinted Glass	Touch Screen Display
Velour/Cloth Seats		

AudaVIN options are listed in bold-italic fonts

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	E	74		Cover,Front Bumper	68004697AA	\$524.00			3.7	SM
2	L	74	13	Cover,Front Bumper	Refinish				4.3	RF
					3.1 Surface					
					0.6 Two-stage setup					
					0.6 Two-stage					
Front Body And Windshield										
3	I	103		Fender,Front LT	Repair				1.0*	SM
4	L	103		Fender,Front LT	Refinish				2.8	RF
					2.3 Surface					
					0.5 Two-stage					
Front Body Interior Sheetmetal										
5	E	138	46	Skirt,Inner Fender LT	5008915AE	\$81.75			INC	SM
Manual Entries										
6	L			Cover Car Exterior	Refinish	\$5.00*				SM
7	SB			Hazardous Waste	Sublet Repair	\$5.00*				RF*
8	L			Corrosion.Protection	Refinish	\$10.00*			0.2*	SM
9	L			Flex Additive	Refinish	\$6.00*				SM
9	Items									
			MC	Message						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						
			46	PRINTABLE ALTERNATE PARTS COMPARE						

Estimate Total & Entries

Gross Parts					\$605.75					
Other Parts					\$21.00					
Paint & Materials				7.1 Hours @ \$38.00	\$269.80					
Parts & Material Total									\$896.55	
Tax on Parts & Material				@ 5.500%					\$49.31	
Labor										
		Rate	Replace	Repair Hrs	Total Hrs					
			Hrs							
Sheet Metal (SM)		\$58.00	3.9	1.0	4.9	\$284.20				
Mech/Elec (ME)		\$105.00								
Frame (FR)		\$67.00								
Refinish (RF)		\$58.00	7.1		7.1	\$411.80				
Labor Total					12.0 Hours				\$696.00	
Tax on Labor				@ 5.500%		\$38.28				
Sublet Repairs						\$5.00				

Tax on Sublet	@ 5.500%	\$0.28	
Gross Total			\$1,685.42
Net Total			\$1,685.42

Alternate Parts Y/01/00/00/01/01 CUM 01/00/00/01/01 Zip Code: 53081 Default
Recycled Parts NOT REQUESTED
Rate Name Default

Audatex Estimating 8.0.035 ES 08/30/2017 09:45 AM REL 8.0.035 DT 08/01/2017 DB 08/15/2017
© 2017 Audatex North America, Inc.

1.7 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE REPLACEMENT PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THE REPLACEMENT PARTS RATHER THAN BY THE MANUFACTURER OF YOUR MOTOR VEHICLE.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG = Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpis |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM = Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2017 Audatex North America, Inc.
AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.



DEAN'S AUTO BODY INC
1407 N. 29TH STREET
SHEBOYGAN, WI 53081
OFFICE: 920-457-5494 FAX: 920-457-6495
"DEAN'S HAS THE MEANS FOR ALL YOUR AUTO NEEDS"

*** PRELIMINARY ESTIMATE ***

09/06/2017 02:48 PM

Owner

Owner: Dan Payns
Address: 1344 Logan Ave
City State Zip: Sheboygan, WI 53083

Home/Day: (920)207-0992
Cell: (920)207-0992
FAX:

Inspection

Inspection Date: 09/07/2017 05:48 AM
Inspection Location: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081
Primary Impact: Left Front Corner
Driveable: Yes

Inspection Type: Drive In
Contact: Phil Black
Work/Day: (920)457-5494x
FAX: (920)457-6495x
Secondary Impact:
Rental Assisted:

Appraiser Name: PHIL BLACK

Appraiser License # :

Repairer

Repairer: Dean's Auto Body
Address: 1407 North 29th St.
City State Zip: Sheboygan, WI 53081

Contact: Phil Black
Work/Day: (920)457-5494
FAX: (920)457-6495

Target Complete Date/Time:

Days To Repair: 2*

Remarks

*** Original Estimate ***

Vehicle

2008 Dodge Avenger SXT 4 DR Sedan
4cyl Gasoline 2.4
4 Speed Automatic

Lic. Plate: 897-NYY
Lic Expire:
Prod Date: 07/2008
Veh Insp# :
Condition:
Ext. Color: LIGHT SANDSTONE MET
Ext. Refinish: Two-Stage
Ext. Paint Code: PKG

Lic State: WI
VIN: 1B3LC56K98N299031
Mileage: 79,866
Mileage Type: Actual
Code: N1563B
Int. Color:
Int. Refinish: Two-Stage
Int. Trim Code:

Options

AM/FM CD Player
Aluminum/Alloy Wheels

Air Conditioning
Anti-Lock Brakes

Alarm System
Center Console

Cruise Control	DVD Player	Dual Airbags
Head Airbags	Ice Box/Storage Cabinets	Intermittent Wipers
Keyless Entry System	Lighted Entry System	MP3 Decoder
Power Brakes	Power Door Locks	Power Drivers Seat
Power Mirrors	Power Steering	Power Windows
Rear Window Defroster	Rem Trunk-L/Gate Release	Side Airbags
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Velour/Cloth Seats	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	N	29		Frt Bumper Cvr Overhau	Additional Labor				0.7	SM
2	EC	74		Cover,Front Bumper	Replace Economy	\$232.00*			INC	SM
3	L	74	13	Cover,Front Bumper	Refinish				4.3	RF
					3.1 Surface					
					0.6 Two-stage setup					
					0.6 Two-stage					
4	E	9		Clip,Frt Bumper	4389947AA	\$31.40			2.6	SM
				Quantity of 4 @ \$7.85 each						
5	E	10		Clip,Frt Bumper	6503598	\$36.25			INC	SM
				Quantity of 5 @ \$7.25 each						

Front End Panel And Lamps

6	RI	41		Headlamp Assy,Halogen LT	R & I Assembly				0.5	SM
---	----	----	--	--------------------------	----------------	--	--	--	-----	----

Front Body And Windshield

7	I	103		Fender,Front LT	Repair				1.0*	SM
8	L	103		Fender,Front LT	Refinish				2.8	RF
					2.3 Surface					
					0.5 Two-stage					

Front Body Interior Sheetmetal

9	E	138		Skirt,Inner Fender LT	5008915AE	\$81.75			INC	SM
---	---	-----	--	-----------------------	-----------	---------	--	--	-----	----

Manual Entries

10	EC			Flex Additive	Replace Economy	\$6.50*				RF
11	N			De-Nib and polish	Additional Labor					SM*
12	N			Hazad, waste	Additional Labor	\$5.00*				SM
12	Items									

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

Gross Parts	\$149.40	
Other Parts	\$243.50	
Paint & Materials	7.1 Hours @ \$38.00	\$269.80
Parts & Material Total		\$662.70
Tax on Parts & Material	@ 5.500%	\$36.45

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$58.00	3.1	1.7	4.8	\$278.40

Mech/Elec (ME)	\$75.00			
Frame (FR)	\$70.00			
Refinish (RF)	\$58.00	7.1	7.1	\$411.80

Labor Total			11.9 Hours	\$690.20
Tax on Labor	@ 5.500%			\$37.96
Gross Total				\$1,427.31
Net Total				\$1,427.31

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 53081 Default
Rate Name Default

Audatex Estimating 8.0.134 ES 09/07/2017 03:30 PM REL 8.0.134 DT 08/01/2017 DB 09/01/2017
© 2017 Audatex North America, Inc.

1.7 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

MOTOR VEHICLE REPAIR PRACTICES ARE REGULATED BY CHAPTER ATCP 132, WIS.ADM.
CODE, ADMINISTERED BY THE BUREAU OF CONSUMER PROTECTION, WISCONSIN
DEPT. OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, P.O. BOX 8911,
MADISON, WISCONSIN 53708-8911.

THIS ESTIMATE IS BASED ON OUR INSPECTION AND DOES NOT COVER ADDITIONAL PARTS
OR LABOR THAT MAY BE REQUIRED AFTER THE WORK HAS BEEN STARTED. OCCASIONALLY,
WORN OR DAMAGED PARTS ARE DISCOVERED THAT WERE NOT EVIDENT ON THE FIRST
INSPECTION. THEREFORE, THE ABOVE PRICED ARE NOT GUARANTEED. PARTS PRICES
SUBJECTED TO CHANGE DUE TO MANUFACTURER'S PRICE INCREASES.

Op Codes

- | | | |
|----------------------------|---|--------------------------------|
| * = User-Entered Value | ^ = Labor Matches System Assigned Rates | E = Replace OEM |
| NG= Replace NAGS | EC = Replace Economy | OE = Replace PXN OE Srpls |
| UE = Replace OE Surplus | ET = Partial Replace Labor | EP = Replace PXN |
| EU = Replace Recycled | TE = Partial Replace Price | PM = Replace PXN Reman/Reblt |
| UM= Replace Reman/Rebuilt | L = Refinish | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone | SB = Sublet Repair |
| N = Additional Labor | BR = Blend Refinish | I = Repair |
| IT = Partial Repair | CG = Chipguard | RI = R & I Assembly |
| P = Check | AA = Appearance Allowance | RP = Related Prior Damage |



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

© 2017 Audatex North America, Inc.

AUDATEX is a trademark owned by Audatex North America, Inc. All rights reserved.



CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: HR 101-18 Non-Represented Employee Benefits

REPORT PREPARED BY: Sandy Rohrick, Director of Human Resources and Labor Relations

REPORT DATE: November 9, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

City Council has approved a 10 percent increase in premium contributions for health insurance, as well as changes in other benefits, such as the city health savings account contributions, while other benefits are remaining the same (dental premiums). These changes, as well as a few recommendations, are captured in the benefit document for 2018.

STAFF COMMENTS:

The additional changes will be introduced to the committee for consideration. A draft document will be provided during the meeting for alderpersons to review prior to the requested approval date of the November 27, 2017 Finance and Personnel Committee meeting.

ACTION REQUESTED:

Motion to request the Office of the City Attorney to draft a resolution to adopt policy HR 101-18 Employee Benefits Policy for calendar year 2018.

ATTACHMENTS:

None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: 2018 Non-Represented Compensation Plan

REPORT PREPARED BY: Sandy Rohrick, Director of Human Resources and Labor Relations

REPORT DATE: November 09, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

On a yearly basis, the City of Sheboygan reviews the Non-Represented Employee Compensation Program. Any revisions are documented and reviewed with the Finance and Personnel Committee. All approved modifications are presented to Common Council for consideration and/or approval.

STAFF COMMENTS:

A comprehensive review of the Non-Represented Compensation Program took place earlier in the calendar year. Several updates have been identified. The recommended changes will be introduced to the committee for review. Handouts will be provided to all members at that time.

ACTION REQUESTED:

Motion to request the Office of the City Attorney to draft a resolution to adopt changes to the Non-Represented Employee Compensation Plan for calendar year 2018.

ATTACHMENTS:

None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmarks measurements for Office of the City Administrator for the period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Darrell Hofland, City Administrator

REPORT DATE: November 10, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

This report includes the third quarter 2017 Benchmark measurements for the Office of the City Administrator reflecting the performance for the period commencing January 1, 2017 and ending September 30, 2017.

STAFF COMMENTS:

The following information indicates the Benchmark measurements established for the Office of the City Administrator relative to the calendar year 2017. These Benchmarks were created as a result of the 2017 – 2021 Strategic Plan, specifically providing support to the appropriate Focus Areas outlined within the Strategic Plan.

Measurements	2015 Actual	2016 YTD	2016 Actual	2017 YTD	2017 Goals
Effectiveness					
Resident Satisfaction Rating with service efficiency	N/A	N/A	91%	87%	80%
Resident Satisfaction Rating with communication	N/A	N/A	87%	97%	80%
Resident Satisfaction Rating with City performance	N/A	N/A	93%	94%	80%
GFOA Budget Award	N/A	N/A	N/A	Yes	Yes
ICMA Achievement Award	N/A	N/A	N/A	Yes	Yes
Number of Strategic Plan quarterly updates	N/A	N/A	N/A	3	4

ACTION REQUESTED:

For informational purposes only.

ATTACHMENTS:

None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmark measurements for the Department of City Development: Planning Division, for the period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Chad Pelishek, Director of Planning and Development

REPORT DATE: November 9, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

As part of the annual budgeting process, the department has developed performance benchmarks to track progress of the department's activities.

STAFF COMMENTS:

The Planning and Development staff of four continues to work on a number of new initiatives in the City. Most of the yearly benchmarks have been met except for conditional use permits. The number of special projects exceeding the yearly goal shows the commitment of development staff to assist us departments with planning and grant writing services. Although the total number of conditional use permits is down, the sizes of the projects that have recently received approval have increased which in turn provides more tax revenues for the city.

ACTION REQUESTED:

For informational purposes only.

ATTACHMENTS:

- I. Quarterly Performance Report for January 1, 2017 – September 30, 2017.



**QUARTERLY PERFORMANCE REPORT
DEPARTMENT OF CITY DEVELOPMENT: PLANNING AND DEVELOPMENT
Third Quarter of Fiscal Year 2017 (July 1, 2017 – September 30, 2017)**

This report includes the third quarter (July 1 – Sept. 30) of fiscal year 2017 and provides year-to-date progress update toward achieving the performance measures in the annual budget book.

For more information about this report, contact Chad Pelishek, Director of Planning and Development at (920) 459-3383.

Planning and Development Division

	2015 Actual	2016 YTD	2016 Actual	2017 YTD	2017 Goals
# Existing businesses assisted	N/A	N/A	N/A	79	40
# Start-up businesses assisted	N/A		N/A	77	35
# of commission applications approved	N/A	N/A	126	77	125
# of comprehensive plan/ordinance amendments adopted	N/A	N/A	N/A	7	10
# of special projects	N/A	N/A	N/A	21	10
# of sign permits issued	N/A	N/A	N/A	109	100
# of Neighborhood Development Plans completed	N/A	N/A	N/A	0	3
# of new neighborhood associations	N/A	N/A	N/A	2	3
Construct the Arts/Culture Plaza	N/A	N/A	N/A	1	1
Assemble redevelopment sites in key areas	N/A	N/A	N/A	1	1
Attract a new hotel	N/A	N/A	1	2	2
Coordinate to development a new business park	N/A	N/A	N/A	0.5	1
Execute a new tourism commission and zone	N/A	N/A	N/A	1	1

Redevelopment Authority Fund

	<u>2015 Actual</u>	<u>2016 YTD</u>	<u>2016 Actual</u>	<u>2017 YTD</u>	<u>2017 Goals</u>
Redevelopment of existing properties	N/A	N/A	N/A	5	4
# of new ground leases negotiated	N/A	N/A	3	0	2

Business Revolving Loan Fund

	<u>2015 Actual</u>	<u>2016 YTD</u>	<u>2016 Actual</u>	<u>2017 YTD</u>	<u>2017 Goals</u>
Loan funds available (as of December 31, 2016)	\$1,798,839	N/A	\$1,760,257	\$640,108	\$1,760,257
Outstanding Loan Amount as of December 31, 2016	\$2,362,165	N/A	\$3,755,165	\$3,159,026 755,165	\$3,755,165
Number of new loans	2	N/A	8	0	2
Number of new jobs created	1	N/A	93	0	10

Housing Revolving Loan Fund

	<u>2015 Actual</u>	<u>2016 YTD</u>	<u>2016 Actual</u>	<u>2017 YTD</u>	<u>2017 Goals</u>
Loan funds available (as of December 31, 2016)	\$157,427	N/A	\$180,000	\$518,065	\$180,000
Outstanding Loan Amount as of December 31, 2016	\$2,915,442	N/A	\$2,890,000	\$3,233,195	\$2,890,000
Number of new loans	7	N/A	8	5	10

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmark measurements for the Finance Department, for the period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Nancy Buss, Finance Director

REPORT DATE: November 8, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The benchmark measurements for the Finance Department for the period commencing July 1, 2017 and ending September 30, 2017 is presented for information and discussion.

STAFF COMMENTS:

Highlights of the report are as follows:

- Vendor checks issued in the third quarter totaled 1,321 in comparison to the first quarter of 1,989 and second quarter of 1,404. The city began utilizing electronic payments to vendors in the third quarter, although the response was less than anticipated.
- Reports for the third quarter were distributed by the 10th of the month in two of the three months. Reconciliations were not completed by the 15th of the month in the third quarter as information was not received timely in finance.
- No change in the third quarter regarding tax collection. Annually, the 40 percent goal of taxes collected at financial institutions was not met, although the actual collections increased three percent over 2016.
- Rate of return on investments exceeded expectations.
- The Board of Review convened on June 21, 2017 with no cases presented.
- Cost of assessing per parcel reduced due to outsourcing.

ACTION REQUESTED:

For informational purposes only.

ATTACHMENTS:

- I. Finance and Assessing benchmark measurements.

FINANCE

Measurements	2015 Actual	Y-T-D 9/30/2016	2016 Actual	Y-T-D 9/30/2017	2017 Goals
<u>Workload</u>					
Vendor checks issued	5,310	4,538	6,030	4,714	5,310
Accounts receivable invoices	750	523	682	492	750
Receipts processed	26,000	19,394	24,664	22,416	26,000
Journal entries posted	4,300	2,748	4,025	2,953	4,300
<u>Effectiveness</u>					
Percent of reports distributed by the 10th	0%	0%	0%	34%	50%
Percent of reconciliations completed by the 15th	0%	0%	0%	0%	50%
Percent of receipts processed within one business day	95%	92%	95%	94%	95%
<u>Efficiency</u>					
% of taxes collected at financial institutions	27%	35%	35%	38%	40%
<u>Effectiveness</u>					
Rate of Return on investment	0.71%	1.24%	1.53%	1.43%	1.00%
Basis points above LPIG	0.52%	.77%	1.11%	.68%	.25%

ASSESSING

Measurements	2015 Actual	Y-T-D 9/30/2016	2016 Actual	Y-T-D 9/30/2017	2017 Goals
<u>Workload</u>					
Cases presented/cases upheld by Board of Review	5	0	0	0	5
<u>Efficiency</u>					
Cost of assessment per parcel	\$24.24	\$25.56	\$20.29	\$17.92	\$19.82
<u>Effectiveness</u>					
Assessment ratio	.9956	.9966	.9966	.9621	.9900

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmark measurements for the Human Resources Department for the period of January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Sandy Rohrick, Director of Human Resources and Labor Relations

REPORT DATE: November 7, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The objectives of the report is to keep the Finance and Personnel Committee updated on the status of benefit programs and costs, as well as other necessary communication.

STAFF COMMENTS:

The significant and/or notable highlights are listed on the attached Human Resources Department Third Quarter 2017 Benchmark Review Document.

ACTION REQUESTED:

For informational propose only.

ATTACHMENTS:

- I. Human Resources Department Third Quarter 2017 Benchmark Review Document.

Human Resources Department
Third Quarter 2017 Benchmark Review
November 09, 2017

The following items are worth noting for this review:

1. Medical Insurance

Health Plan Loss Ratio Report for Claims Paid Through September, 2017:

(Claims from experience prior to January 1, 2017 included)

Loss Ratio:	109.74%	Total Plan Costs:	\$4,644,011.80
		Projected Plan Costs:	<u>\$4,231,780.12</u>
		Dollar Difference:	(\$412,231.68)

2. Dental Insurance

Dental Plan Loss Ratio Report for Claims Paid Through September, 2017:

(Claims from experience prior to January 1, 2017 included)

Loss Ratio:	103.58%	Total Plan Costs:	\$345,994.20
		Projected Plan Costs:	<u>\$334,023.56</u>
		Dollar Difference:	(\$11,970.73)

Both medical and dental insurance are currently underfunded. A 10 percent increase in medical insurance was recognized early on and modifications to the premium amounts for 2018 were approved and included in the budget. However, if the dental insurance continues at a loss by the end of calendar year 2017, a recommendation to increase premium amounts for 2019 is anticipated.

While UMR (the self-funded portion of United Health Care) continues to provide a very competitive group health insurance, Diversified Insurance Group (the city's broker) continues to work through the final Pharmacy Benefit Manager (PBM) review. The current provider is Optum Rx.

3. Wellness

The city moved to an employee-based committee during mid-year 2017. The shift to a evidence-based wellness program has been challenging for some employees. The goal is ultimately to encourage improved wellness for employee's own quality of life, as well as to provide a platform to reduce the city's health care spend in the future. Effective September 1, 2017, the city started the second year of the Wellness Points Program.

4. Stop-Loss Insurance

As was communicated with employees during recent city-wide meetings, the city's health insurance costs are greater than projected. The two primary factors for this are medical inflation and an increase in costs due to several high costing claims during 2017. The high costing claims have also affected the renewals for Stop-Loss Insurance. This insurance is with Sun Life and currently being reviewed by the city's broker.

5. Non-Represented Employee Benefits

Employee feedback throughout the past several years have resulted in recommended changes to the benefits for Non-represented employees. Those changes are listed on the agenda for the Finance and Personnel Committee to consider.

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmark measurements for Information Technology (IT) Department, for period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Greg Vertelka, Director of Information Technology

REPORT DATE: October 19, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

These are the benchmark measurements as defined in the 2017 strategic plan for IT.

STAFF COMMENTS:

The following are the first quarter measurements and 2017 goals. Items of note are as follows:

- 1) Total Break/Fix numbers higher due to strict process control.
- 2) Average Close Time for all IT ticket types up as complete body of work is being reported.
- 3) Average time for Break/Fix for open tickets is 43 days.

Measurements	2015 Actual	2016 YTD	2016 Actual	2017 YTD	2017 Goals
<u>Workload</u>					
Total Break/Fix Issues Logged	192	NA	750	735	700
Total Open Break/Fix Issues	1	NA	0	49	0
<u>Efficiency</u>					
Average Close Time for all IT Request Types (days)	17	NA	5	10	5
<u>Effectiveness</u>					
Percent of Break/Fix Issues	67%	NA	75%	73%	80%

Measurements	<u>2015 Actual</u>	<u>2016 YTD</u>	<u>2016 Actual</u>	<u>2017 YTD</u>	<u>2017 Goals</u>
<u>Workload</u>					
Total Number of Servers	33	NA	32	33	30
Total Servers Virtualized	24	NA	25	25	25
Percent Virtualized	73%	NA	78%	76%	83%
<u>Workload</u>					
Total Munis Modules Owned	23	NA	23	23	24
Total Munis Modules Used	19	NA	20	20	21
Percent Implemented	83%	NA	87%	87%	88%
<u>Workload</u>					
Percentage of Computers Installed	23%	NA	75%	99%	100%
Number of Security Audits Performed	0	NA	1	0	2
Number of Security Outbreaks Reported	2	NA	0	0	0
Percentage of Remote Computer Access	34%	NA	7%	15%	6%
Percentage of Remote User Access	29%	NA	5%	12%	3%
<u>Workload</u>					
Total Committees on BoardDocs	17	NA	20	39	22
Total Issues Reported via Website	181	NA	190	401	200

ACTION REQUESTED:
For informational purposes only.

ATTACHMENTS:
None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Benchmark measurements for Cable TV (WSCS) Department, for period commencing January 1, 2017 and ending September 30, 2017.

REPORT PREPARED BY: Greg Vertelka, Director of Information Technology

REPORT DATE: September 30, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

These are the benchmark measurements as defined in the 2017 strategic plan for WSCS.

STAFF COMMENTS:

The following are the third quarter YTD measurements and 2017 goals. Items of note are as follows:

- 1) Programs being produced are below target.
- 2) On-Demand Viewing and Unique Visitors are below target.
- 3) Effort is underway to re-vitalize WSCS viewership.

Measurements	2015 Actual	2016 YTD	2016 Actual	2017 YTD	2017 Goals
<u>Workload</u>					
Number of Programs Produced	474	NA	480	282	500
Number of Broadcast Channels	5	5	5	5	8
<u>Effectiveness</u>					
On-Demand Viewing	8,210	6,187	8,298	4,292	9,500
On-Demand Unique Visitors	3,394	2,490	3,252	1,525	3,500
Number of Film Awards	3	3	3	6	3

ACTION REQUESTED:

For informational purposes only.

ATTACHMENTS:

None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: WSCS Spectrum Connectivity

REPORT PREPARED BY: Greg Vertelka, Director of Information Technology

REPORT DATE: November 7, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

In a review of WSCS, an item that has been identified as an opportunity for improvement is the physical connection to Spectrum from the WSCS studio.

STAFF COMMENTS:

The current connection to Spectrum Broadcasting for WSCS, Channel 990, is an extremely old connection. If the City desires to fully utilize this communication mechanism and deliver a high quality video and audio to the citizens of Sheboygan this connection requires and upgrade. The attached presentation presents the issue and solution along with associated costs. This topic is part of a larger dialogue regarding the overall strategy of WSCS.

ACTION REQUESTED:

For information purposes only.

ATTACHMENTS:

- I. WSCS Spectrum Connectivity presentation

Information Technology

WSCS Spectrum Connectivity

11/13/2017

Greg Vertelka



Agenda

- WSCS Spectrum Connectivity
- WSCS Fiber Option
- WSCS Fiber quote



WSCS Spectrum Connectivity

- Current Connectivity
 - COAX Connection – circa 1980's
 - Analog service
 - Can not deliver High Definition (HD) to service our consumers
 - Fiber Option
 - Fiber connectivity from the WSCS studio to the Spectrum broadcasting service
 - Digital
 - Improved clarity and quality on Standard Definition
 - Provides pathway to HD
- Fiber Quote
 - \$80,500 : One time cost



Appendix

One Time fees At 1 University Dr , Sheboygan WI 53081

Description Quantity Sales Price Total

Ethernet - Installation (Per UNI)	1	\$80,500.00
		\$80,500.00

Total \$80,500.00

*Prices do not include taxes and fees.



CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Municipality Access to City of Sheboygan Technology Systems

REPORT PREPARED BY: Greg Vertelka, Director of Information Technology

REPORT DATE: November 7, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Finance and Personnel committee had requested information on which municipalities, other than the City of Sheboygan, access our Technology Infrastructure and for what purposes.

STAFF COMMENTS:

After research the following municipalities accesses our systems: Sheboygan Falls, Plymouth and Kohler. They all access the following applications: Time and Spillman, current Police Department (PD) applications and Crime, legacy PD application used for history. Additionally, Sheboygan Falls access a parking ticket application that was developed for their utilization.

ACTION REQUESTED:

For information purposes only.

ATTACHMENTS:

None

CITY OF SHEBOYGAN

REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION

ITEM DESCRIPTION: Information Technology Ticketing and Organization Review

REPORT PREPARED BY: Greg Vertelka, Director of Information Technology

REPORT DATE: November 7, 2017

MEETING DATE: November 13, 2017

FISCAL SUMMARY:

Budget Line Item: N/A
Budget Summary: N/A
Budgeted Expenditure: N/A
Budgeted Revenue: N/A

STATUTORY REFERENCE:

Wisconsin Statutes: N/A
Municipal Code: N/A

BACKGROUND / ANALYSIS:

The Finance and Personnel Committee requested an overview of the City's ticket process / metrics.

STAFF COMMENTS:

Based on a rigorous process implemented a number of months ago data is validating that the current Information Technology staff, based on current staffing levels, cannot deliver to published metrics for IT Help requests. The attached presentation highlights this fact and delivers a recommended staff adjustment to meet the basic needs of the city regarding Technology staffing.

ACTION REQUESTED:

For information purposes only.

ATTACHMENTS:

- I. Ticketing & Organizational Review presentation

Information Technology

Ticketing & Organizational Review

11/13/2017

Greg Vertelka



Agenda

- Ticketing Overview
 - Definition
 - Help Request
 - Service Request
 - Current View
- Required role profile
- Technology Organization
 - Current
 - Proposed (Gap)



Ticketing Overview

- Ticket Types (Classification)
 - IT Help Request
 - Something is not functioning
 - IT Service Request
 - A new service is being requested
 - IT Purchase Request
 - New hardware is being requested
- Ticket Prioritization (Impact & Urgency)
 - Critical = Multiple systems/users impacted : No business work around
 - High = Single system/user impacted :No business workaround
 - Medium = Impact to multiple/single user(s) : Business workaround
 - Low = Low impact & Urgency
- Performance (IT Help Request – All priorities)
 - Data set : 525 tickets
 - Average Time to close : 9.26 days

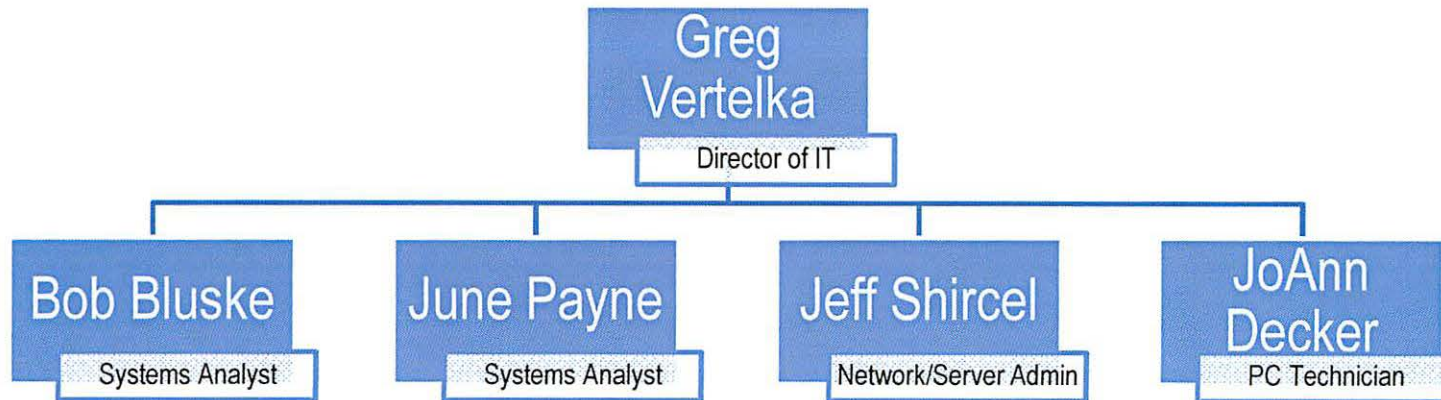


Information Technology Profile Matrix

Role	Function	Current Staff				Proposed Staff			
		Bob	June	Jeff	JoAnn	New Hire 1	New Hire 2	New Hire 3	New Hire 4
Project Manager ¹	Manages all aspects of a project	○	○	○	○	○	○	○	○
Business Analyst ¹	Translate business needs to functional requirements	○	○	○	○	○	○	○	○
Quality Analyst ¹	Defines and manages quality test plans	○	○	○	○	○	○	○	○
Systems Analyst/Application administrator	Translates functional requirements to technical requirements	●	●	○	○	○	○	○	○
Network Administrator	Manages network environment	○	○	○	○	○	○	○	○
Server Administrator	Manages Server Environment	○	○	○	○	○	○	○	○
PC Technician	Deploys and maintains PC's and software	○	○	○	●	○	○	○	●
Database administrator	Deploys and manages data bases	○	○	○	○	○	●	○	○
Security Analyst	Plans, implements and monitors security processes and tools	○	○	○	○	○	○	○	○
Telecommunications Specialist ²	Manages telecommunications environment	○	○	○	○	○	○	○	○
Notes:									
1	Utilizing resources not trained for these functions								
2	Currently handled by part time staff in Sheboygan PD for all City staff								



IT Organization Chart : Current



IT Organization Chart : Proposed

