

**\*\*\*ATTACHMENTS\*\*\***

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Gen. Ord. No. 11-17-18 by Alderpersons Holzschuh and Schneider, An ordinance annexing territory to the City of Sheboygan, Wisconsin.

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**REPORT PREPARED BY:** Chad Pelishek, Director of Planning and Development

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**REPORT DATE:** August 24, 2017

**MEETING DATE:** August 28, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

Acuity Insurance has owned property in the Town of Sheboygan adjacent to their main campus which is in the City of Sheboygan. Acuity has petitioned to annex the parcels to the City to have all their properties in the same jurisdiction.

The reason this document has been referred to the Finance and Personnel Committee is because by State Statute any annexed property is required by law to pay the Town of Sheboygan portion of the taxes for five years. In this case the town taxes on this parcel to be annexed is \$808.48 per year x five years = \$4,042.40.

**STAFF COMMENTS:**

Since Acuity is petitioning the City to annex the parcels, the City's position on other recent annexations has been to have the petitioner fund the five years of taxes owed.


**ACTION REQUESTED:**

Motion to recommend the Common Council approve GEN ORD 11-17-18 and authorizing the payment of \$4,042.40 to the Town of Sheboygan per State Statute and that the petitioner reimburse the City for these costs.

**ATTACHMENTS:**

- I. GEN. ORD. 11-17-18
- II. Annexation Plat map



 Gen. Ord. No. 11 - 17 - 18. By Alderpersons Holzschuh and Schneider.  
August 21, 2017. 6.1

AN ORDINANCE annexing territory to the City of Sheboygan, Wisconsin.

THE COMMON COUNCIL OF THE CITY OF SHEBOYGAN DO ORDAIN AS FOLLOWS:

Section 1. **Territory Annexed.** In accordance with sec. 66.0217 of the Wisconsin Statutes and the petition for direct annexation by unanimous approval filed with the City Clerk on the 27th day of June, 2017, signed by all the electors residing in the territory to be annexed, together with a scale map and a legal description of the property to be annexed, the following described territory in the Town of Sheboygan, Sheboygan County, Wisconsin, is hereby annexed to the City of Sheboygan, Wisconsin:

Parcel A:

A parcel of land to be annexed to the City of Sheboygan, located in the Northwest Quarter of the Northwest Quarter of Section 33, Township 15 North, Range 23 East, in the Town of Sheboygan, Sheboygan County, Wisconsin, more fully described as follows: Commencing at the Northwest Corner of said Section 33; thence North 89°33'20" East along the north line of said Northwest Quarter, 1006.73 feet to Point of Beginning 'A'; thence continuing North 89°33'20" East along said north line, 124.73 feet; thence South 00°20'31" West, 328.53 feet; thence South 89°36'34" West, 124.97 feet; thence North 00°23'02" East, 328.42 feet to Point of Beginning 'A'. The north 33' of said land is part of the right-of-way of Union Avenue. Containing 41,007 square feet (0.9414 Acres) in total, of which 4,116 square feet (0.0945 Acres) are in said right-of-way.

Parcel B:

A parcel of land to be annexed to the City of Sheboygan, located in the Northwest Quarter of the Northwest Quarter of Section 33, Township 15 North, Range 23 East, in the Town of Sheboygan, Sheboygan County, Wisconsin, more fully described as follows: Commencing at the Northwest Corner of said Section 33; thence North 89°33'20" East along the north line of said Northwest Quarter, 1231.63 feet to Point of Beginning 'B'; thence continuing North 89°33'20" East along said north line, 100.00 feet; thence South 00°22'36" West, 328.72 feet; thence South 89°36'34" West, 99.87 feet; thence North 00°21'13" East, 328.63 feet to Point of Beginning 'B'. The north 33' of said land is part of the right-of-way of Union Avenue. Containing 32,825

square feet (0.7536 Acres) in total, of which 3,312 square feet (0.0760 Acres) are in said right-of-way.

Parcel C:

A parcel of land to be annexed to the City of Sheboygan, located in the Northeast Quarter of the Northwest Quarter of Section 33, Township 15 North, Range 23 East, in the Town of Sheboygan, Sheboygan County, Wisconsin, more fully described as follows:

Commencing at the North Quarter Corner of said Section 33; thence South  $89^{\circ}33'20''$  West along the north line of said Northwest Quarter, 299.29 feet to Point of Beginning 'C'; thence South  $26^{\circ}04'17''$  West along the west right-of-way line of South Taylor Drive, 132.51 feet to a point of curvature; thence southwesterly 108.62 feet along the arc of a curve to the right, with a radius of 4674.24 feet, through a central angle of  $1^{\circ}19'53''$ , and a chord bearing South  $26^{\circ}44'14''$  West, 108.62 feet; thence South  $89^{\circ}35'45''$  West, 397.33 feet; thence North  $00^{\circ}02'43''$  East, 214.92 feet to aforesaid north line; thence North  $89^{\circ}33'20''$  East along said north line, 504.26 feet to Point of Beginning 'C'. The north 33' of said land is part of the right-of-way of Union Avenue. Containing 97,040 square feet (2.2277 Acres) in total, of which 16,355 square feet (0.3755 Acres) are in said right-of-way.

Parcel D:

A parcel of land to be annexed to the City of Sheboygan, located in the Northeast Quarter of the Northwest Quarter of Section 33, Township 15 North, Range 23 East, in the Town of Sheboygan, Sheboygan County, Wisconsin, more fully described as follows:

Commencing at the Northwest Corner of said Section 33; thence North  $89^{\circ}33'20''$  East along the North line of said Northwest Quarter, 1331.63 feet to the North-South sixteenth line of said Northwest Quarter; thence South  $00^{\circ}22'36''$  West along said sixteenth line, 1089.72 feet to Point of Beginning 'D'; thence North  $89^{\circ}33'35''$  East, 424.30 feet to the centerline of South Taylor Drive; thence South  $52^{\circ}45'57''$  East, 60.00 feet to the Southeasterly right of way line of said South Taylor Drive; thence South  $37^{\circ}45'28''$  West along said right of way line, 107.24 feet to a point of curvature; thence Southwesterly 140.34 feet along said right of way line and the arc of a curve to the left having a radius of 2172.69 feet and a chord which bears South  $35^{\circ}54'26''$  West a distance of 140.32 feet; thence North  $55^{\circ}56'36''$  West, 60.00 feet to said centerline; thence South  $89^{\circ}33'35''$  West, 275.72 feet to aforesaid sixteenth line; thence North  $00^{\circ}22'36''$  East, 200.00 feet to Point of Beginning 'D'.

**Containing 84,592 square feet (1.942 Acres) of land more or less in total.**

Section 2. **Effect of Annexation.** From and after the date of this ordinance, the territory described in Section 1 shall be a part of the City of Sheboygan for any and all purposes provided by law and all persons coming or residing within such territory shall be subject to all ordinances, rules and regulations governing the City of Sheboygan.

Section 3. **Payment to Town of Sheboygan.** In accordance with sec. 66.0217(14) of the Wisconsin Statutes, the City of Sheboygan agrees to pay annually to the Town of Sheboygan, for five (5) years, an amount equal to the amount of property taxes that the Town levied on the annexed territory, as shown by the tax roll under sec. 70.65 of the Wisconsin Statutes, in the year in which the annexation is final.

Section 4. **Ward Designation.** The territory described in Section 1 of this ordinance is hereby made a part of the 22nd Ward and 7th Aldermanic District of the City of Sheboygan, subject to the ordinances, rules and regulations of the City governing wards.

Section 5. **Severability.** If any provision of this ordinance is invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other provisions or applications of this ordinance which can be given effect without the invalid or unconstitutional provision or application.

Section 6. **Zoning.** Upon recommendation of the Plan Commission, the territory annexed to the City by this ordinance is temporarily zoned as Suburban Office (SO), a designation that is consistent with the City of Sheboygan Comprehensive Plan for that area.

Section 7. **Effective Date.** This ordinance shall take effect upon passage and publication as provided by law.

*refer to  
Finance & Personnel  
&  
City Plan*

*Ausang Holzschuh*

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I HEREBY CERTIFY that the foregoing Ordinance was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** DIRECT REFERRAL Res. No. 61-17-18 by Alderpersons Wolf and Donohue, authorizing modifications to the 2018 health and dental insurance premium rates.

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**REPORT PREPARED BY:** Sandy Rohrick, Director of Human Resources and Labor Relations

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**REPORT DATE:** August 23, 2017

**MEETING DATE:** August 28, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

This document identifies the premium rates for medical and dental insurance for calendar year 2018, as well as contributions levels for medical insurance opt-out, employee Health Savings Account contribution levels, and costs associated with covering a spouse on the plan who works full-time and has health insurance available.

**STAFF COMMENTS:**

The costs associated with medical insurance have been trending high. Adjustments are necessary in 2018. At this time, a five% increase is recommended for medical insurance premiums. Dental insurance remains the same. In addition, Health Savings Accounts (HSA) contributions are recommended in 2018 with a few modifications.

**ACTION REQUESTED:**

Motion to recommend the Common Council adopt Res. No. 61-17-18 to modify the 2018 health and dental insurance premium rates.

**ATTACHMENTS:**

- I. Res. No. 61-17-18

III

DIRECT REFERRAL TO FINANCE AND PERSONNEL COMMITTEE

Res. No. 61 - 17 - 18. By Alderpersons Donohue, Bohren and Wolf.  
August 28, 2017.

A RESOLUTION adopting certain changes to the City's Medical Benefit Plan and Dental Benefit Plan effective for calendar year 2018 coverage and establishing the monthly premium equivalent rates effective for January 2018 coverage and thereafter.

RESOLVED: That the following changes to the City of Sheboygan's Medical Benefit Plan and Dental Benefit Plan effective for calendar year 2018 are hereby adopted:

- A) Effective January 1, 2018, all eligible employees and retirees have a qualified High Deductible Health Plan ("HDHP") which requires the deductible to be met first by one or more members on the Plan. The Plan has a deductible of \$1500 for single coverage and a \$3000 deductible for all other coverage. Once the deductible is met, co-pays may apply. Certain preventive services are covered at 100%, including certain preventive medications which automatically apply to a co-pay schedule.

1) 2018 Health Insurance Monthly Premiums Rates

Coverage

|                     |            |
|---------------------|------------|
| Single              | \$ 708.08  |
| Employee w/children | \$1,214.84 |
| Employee w/spouse   | \$1,342.72 |
| Family              | \$1,864.80 |

- a. The monthly employee premium equivalent rates for full-time employees shall be:

Coverage

|                     |          |
|---------------------|----------|
| Single              | \$141.62 |
| Employee w/children | \$242.98 |
| Employee w/spouse   | \$268.54 |
| Family              | \$372.96 |

*Finance & Personnel.*

- b. The monthly employee premium equivalent rates for full-time employees with participate in the Health Risk Appraisal shall be:

| <u>Coverage</u>     |          |
|---------------------|----------|
| Single              | \$106.22 |
| Employee w/children | \$182.24 |
| Employee w/spouse   | \$201.42 |
| Family              | \$279.72 |

- c. The monthly employee premium equivalent rates for full-time employees who participate in the Health Risk Appraisal and achieve 1100 Wellness points during the preceding Wellness Plan Year (September 1 - August 31 of the previous year) shall be:

| <u>Coverage</u>     |          |
|---------------------|----------|
| Single              | \$ 57.56 |
| Employee w/children | \$ 98.78 |
| Employee w/spouse   | \$109.16 |
| Family              | \$151.62 |

- d. The monthly employee premium equivalent rates for part-time, eligible employees shall be:

| <u>Coverage</u>     |          |
|---------------------|----------|
| Single              | \$354.04 |
| Employee w/children | \$607.42 |
| Employee w/spouse   | \$671.36 |
| Family              | \$888.00 |

- e. New employees or those not previously eligible for health insurance will receive the rates listed in subsection (c) above for the current and subsequent plan year in order to allow the employee the necessary time to participate in the Wellness Plan Year, which runs from September 1 to August 31.

- 2) In 2018, the City will partially fund a Health Savings Account (HSA) for employees and/or family members. Not all participants in this Plan are eligible for a HSA. The maximum City funding amounts will total \$750 for those with single coverage and \$1500 for all others.

- a. Employees who are on the Plan on January 1, 2018 shall have their HSA funded in January 2018.
- b. New employees to the organization after January 1, 2018 who elect coverage will be eligible for a reduced City contribution to their HSA:
  - i) Employees who join the Plan after January 1, 2018 but before July 1, 2018 will be eligible for a \$300 contribution if they elect single coverage and a \$600 contribution for all others.
  - ii) Employees who join the Plan July 1, 2018 to December 31, 2018 will be eligible for a \$150.00 contribution if they elect single coverage and a \$300 contribution for all others.
- c. HSA contributions are issued to an employee and/or family member based on eligibility of the employee and/or retiree on January 1. Mid-year changes for an active plan participant on January 1 are not eligible for additional HSA contributions. In addition, COBRA-only participants are not eligible for the City contribution to the HSA.
- d. Employees/retirees are responsible for notifying the Human Resources Department if the employee/ retiree is or will be an active participant of a secondary government-issued health insurance, such as Medicare or Tricare, as of January 1 of the Plan year. Neither the City nor the employee may contribute to a HSA account if the employee is also participating in the government plan.
- e. Employee/retirees who elect the family plan, single plus child(ren) and single plus spouse remain eligible for the applicable HSA contribution, even if their dependent is on a government issued Plan so long as their spouse is not listed on the employee's HSA account. Once an employee is not eligible for the HSA

contribution, no HSA contribution will be provided to dependents on the plan.

- 3) A spousal surcharge is applied to employees who cover their spouse on the City's medical Benefit Plan when that spouse works full-time and is eligible for insurance through their employer but chooses to remain on the City's insurance. The spousal surcharge is \$100 per month (\$50 charged during the first two payrolls of each month).
- 4) Eligible full-time employees who waive or drop coverage will be eligible for an opt-out bonus, with a maximum yearly benefit of \$1,200. This amount would be paid directly to the employee in the last quarter of the calendar year for any month the full-time eligible employee is not on the Medical Benefit Plan.
- 5) In all cases, employees are eligible for either the opt-out bonus or the HSA contribution as of the employee's January 1 election; not both.

BE IT FURTHER RESOLVED: That effective for January 2018 coverage and thereafter the monthly premium equivalent rates for the City of Sheboygan Dental Plan for active employees are hereby adopted:

- A) Effective January 1, 2018, all qualified employees will have a Dental Benefit Plan available. This plan has a \$25 deductible per participant and a maximum \$1,500 benefit per year per participant.

1) 2018 Dental Insurance Monthly Premiums Rates

Coverage

|                     |          |
|---------------------|----------|
| Single              | \$ 45.24 |
| Employee w/children | \$102.02 |
| Employee w/spouse   | \$ 91.31 |
| Family              | \$149.92 |

- a. The monthly employee premium equivalent rates for full-time employees shall be:

Coverage

|                     |          |
|---------------------|----------|
| Single              | \$ 6.79  |
| Employee w/children | \$ 15.30 |
| Employee w/spouse   | \$ 13.70 |
| Family              | \$ 22.49 |

- b. The monthly employee premium equivalent rates for part-time employees shall be:

| <u>Coverage</u>     |          |
|---------------------|----------|
| Single              | \$ 22.62 |
| Employee w/children | \$ 51.10 |
| Employee w/spouse   | \$ 45.66 |
| Family              | \$ 74.96 |

BE IT FURTHER RESOLVED: That effective for January 2018 coverage and thereafter the monthly premium equivalent rates for the Medical Benefit Plan that will be charged to retirees not on Medicare shall be:

| <u>Coverage</u>    |            |
|--------------------|------------|
| Single             | \$ 722.24  |
| Retiree w/children | \$1,303.86 |
| Retiree w/spouse   | \$1,369.58 |
| Retiree w/family   | \$1,811.52 |

BE IT FURTHER RESOLVED: That effective for January 2018 coverage and thereafter the monthly premium equivalent rates for the Medical Benefit Plan that will be charged to retirees on Medicare shall be:

| <u>Coverage</u> |            |
|-----------------|------------|
| Medicare/Single | \$ 595.77  |
| Medicare/1      | \$1,303.85 |
| Medicare/2      | \$1,191.54 |

BE IT FURTHER RESOLVED: That said changes and rates shall not supercede the provisions contained within any applicable collective bargaining agreements.

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I HEREBY CERTIFY that the foregoing Resolution was duly passed by the Common Council of the City of Sheboygan, Wisconsin, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Dated \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, City Clerk

Approved \_\_\_\_\_ 20\_\_\_\_. \_\_\_\_\_, Mayor

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** 2017/2018 Information Technology Security Review

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**REPORT PREPARED BY:** Greg Vertelka, Director of Information Technology

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**REPORT DATE:** August 22, 2017

**MEETING DATE:** August 28, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The Finance and Personnel Committee requested an overview of the City's Cyber Security program for 2017 and enhancements for 2018.

**STAFF COMMENTS:**

Currently the City's Cyber Security program is at a basic level of maturity in terms of tools that have been implemented and a low level of maturity in regards to the staffing allocated to proactive security monitoring. The 2018 budget includes a significant increase to implement additional tools and partner with an outsourced staffing firm to proactively monitor our environment and provide overall guidance and threat research. The partner will also execute two vulnerability assessments per year and provide management recommendations on remediation actions.

**ACTION REQUESTED:**

For informational purposes only.

**ATTACHMENTS:**

- I. Security Review

# **Security Review**

2017 – 2018 Overview

8/28/2017

Greg Vertelka

# 2017 Security Model

## System

- FortiGate Firewall
  - No redundancy
  - 100 megabit throughput
- FortiGate Client
- FortiMail

## Function

- Web filtering, Blocks malicious attacks, prevents unwanted traffic and alerts suspicious activity
- Endpoint anti-virus and malware
- Incoming SPAM filter, checks for virus's, sender validation, pattern assessment

Security Maturity Model\* – Level: 1/ 2  
Minimum required toolset– Reactive Process

# 2018 Security Model

Security Maturity Model – Level: 2/3

**System** Advanced toolset – Proactive Process

- FortiGate Firewall
  - Redundant systems for failover
  - 1 gigabit throughput
- FortiGate Client
- FortiMail
- FortiSandbox
- FortiAnalyser
- Vulnerability Assessments
- Security Monitoring
- Web filtering, Blocks malicious attacks, prevents unwanted traffic and alerts suspicious activity
- Endpoint anti-virus and malware
- Incoming SPAM filter, checks for virus's, sender validation, pattern assessment
- In depth integration of suspicious mail, links, attachments – executes programs remotely
- Consolidates and reports all security alerts on security systems
- Integrates all devices on the network to identify any security risks
- Proactive monitoring of all security events/triggers

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Submitted for your information the Finance Department quarterly report for the period commencing January 1, 2017 and ending June 30, 2017.

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**REPORT PREPARED BY:** Nancy Buss, Finance Director

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**REPORT DATE:** August 23, 2017

**MEETING DATE:** August 28, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

The financial information for all funds for the period commencing January 1, 2017 and ending June 30, 2017 is presented for information and discussion.

**STAFF COMMENTS:**

Highlights of the report are as follows:

- General Fund revenues year to date as of June 30, 2017 total \$14,720,669 representing 40.91 percent of the annual budget.
- General Fund expenditures year to date as of June 30, 2017 total \$16,982,005 representing 47.11 percent of the annual budget.
- All other funds revenues total \$31,705,649 year to date as of June 30, 2017 representing 52 percent of the annual budget.
- All other funds expenditures total \$21,082,547 year to date as of June 30, 2017 representing 34.15 percent of the annual budget.

**ACTION REQUESTED:**

For informational purposes only.

**ATTACHMENTS:**

- I. Financial report as of June 30, 2017

CITY OF SHEBOYGAN  
GENERAL FUND REVENUES  
Year-to-date as of June 30, 2017

| GENERAL FUND REVENUE        | Annual<br>Budget     | Year to<br>Date      | Percent<br>of Budget |
|-----------------------------|----------------------|----------------------|----------------------|
| Taxes                       | \$ 15,406,665        | \$ 10,796,769        | 70.08%               |
| Taxes (Other than property) | 1,400,930            | 186,669              | 13.32%               |
| Licenses and Permits        | 902,990              | 513,967              | 56.92%               |
| Intergovernment Revenue     | 14,467,776           | 1,247,525            | 8.62%                |
| Charges for Services        | 1,502,760            | 770,138              | 51.25%               |
| Fines and Forfeits          | 284,850              | 253,712              | 89.07%               |
| Interest on Investments     | 228,500              | -                    | 0.00%                |
| Miscellaneous Revenue       | 131,650              | 127,294              | 96.69%               |
| Other Financing Sources     | 1,653,739            | 824,595              | 49.86%               |
| Total Revenue               | <u>\$ 35,979,860</u> | <u>\$ 14,720,669</u> | <u>40.91%</u>        |

OVERVIEW

Year to date revenue are within budget expectations.

TAXES

Balance of property taxes will be received in August.

TAXES (OTHER THAN PROPERTY)

Consists of payments in lieu of tax with the largest amount from the Water Utility recorded at year end.

LICENSES AND PERMITS

Consists of permits issued by Building Inspection and City Clerk. Receipts are within budget expectations.

INTERGOVERNMENTAL REVENUE

Consists of state revenues received in April, July and November. Receipts are within budget expectations.

CHARGES FOR SERVICES

Consists of garbage fee, park rentals and cemetery charges. Receipts are within budget expectations.

FINES AND FORFEITS

Consists of court penalty costs and parking violations. Receipts are within budget expectations.

INTEREST ON INVESTMENTS

Recorded in December.

MISCELLANEOUS REVENUE

Consists of city building rentals and sale of equipment. Receipts are within budget expectations.

OTHER FINANCING SOURCES

Consists of interfund transfer of funds. One half transferred in June.

CITY OF SHEBOYGAN  
 GENERAL FUND EXPENDITURES  
 Year-to-date as of June 30, 2017

| GENERAL FUND EXPENSE         | Annual<br>Budget     | Year to<br>Date      | Percent<br>of Budget |
|------------------------------|----------------------|----------------------|----------------------|
| General Government           | \$ 3,705,213         | \$ 1,604,841         | 43.31%               |
| Public Safety                | 20,666,502           | 10,172,413           | 49.22%               |
| Public Works                 | 8,405,579            | 3,669,714            | 43.66%               |
| Health and Human Services    | 249,821              | 114,747              | 45.93%               |
| Culture/Recreation           | 2,483,926            | 1,136,545            | 45.76%               |
| Conservation and Development | 351,149              | 224,237              | 63.86%               |
| Intergovernmental            | 3,367                | 380                  | 11.29%               |
| Unclassified                 | 179,716              | 59,128               | 32.90%               |
| Total Expenditures           | <u>\$ 36,045,273</u> | <u>\$ 16,982,005</u> | <u>47.11%</u>        |

OVERVIEW

Annual expenditures projected to be within budget.

GENERAL GOVERNMENT

Annual expenditures projected to be within budget.

PUBLIC SAFETY

Annual expenditures projected to be within budget.

PUBLIC WORKS

Annual expenditures projected to be within budget.

HEALTH AND HUMAN SERVICES

Annual expenditures projected to be within budget.

CULTURE AND RECREATION

Annual expenditures projected to be within budget.

CONSERVATION AND DEVELOPMENT

Year to date over budget due to contracted services.

Annual expenditures projected to be within budget.

INTERGOVERNMENTAL

Annual expenditures projected to be within budget.

UNCLASSIFIED

Annual expenditures projected to be within budget.

CITY OF SHEBOYGAN  
OTHER FUND REVENUES  
Year-to-date as of June 30, 2017

| OTHER FUND REVENUE    | Annual<br>Budget     | Year to<br>Date      | Percent<br>of Budget |
|-----------------------|----------------------|----------------------|----------------------|
| Special Revenue Funds | \$ 10,164,634        | \$ 6,077,542         | 59.79%               |
| Debt Service Funds    | 7,838,105            | 7,046,601            | 89.90%               |
| Capital Project Funds | 19,463,520           | 7,727,709            | 39.70%               |
| Proprietary Funds     | 23,489,403           | 10,848,988           | 46.19%               |
| Fiduciary Funds       | 20,195               | 4,809                | 23.81%               |
| Total Revenue         | <u>\$ 60,975,857</u> | <u>\$ 31,705,649</u> | 52.00%               |

OVERVIEW

Year to date revenue are within budget expectations.

SPECIAL REVENUE FUNDS

Consist of the Police MEG Unit, CDBG funds, Mead Library, Tourism, Park, Forestry and Open Space, Cable TV, Municipal Court, Ambulance, Special Assessments, Harbor Centre Marina, Redevelopment Authority, Storm Water and the E.H. Maywood Park. Year to date revenues are within budget expectations.

DEBT SERVICE FUNDS

Consist of the G.O. Debt Service Fund and TID Debt Service Funds. Tax collections exceeded budget in the first half of the year.

CAPITAL PROJECT FUNDS

Consist of the Capital Project, Capital Improvements, Industrial Park, and TID Capital Funds. Year to date revenues are within budget expectations.

PROPRIETARY FUNDS

Consists of Wastewater, Transit, Parking, Boat Facilities, Motor Vehicle, Health Insurance, Liability Insurance, Worker's Compensation and Information Technology Funds. Year to date revenues are within budget expectations

FIDUCIARY FUNDS

Consist of the Cemetery Perpetual Care and Mead Public Library Trust Fund. Year to date revenue projections are within budget expectations.

WATER UTILITY

The Water Utility is not included as it is governed by the Board of Water Commissioners.

CITY OF SHEBOYGAN  
OTHER FUND EXPENDITURES  
Year-to-date as of June 30, 2017

| OTHER FUND EXPENSE    | Annual<br>Budget     | Year to<br>Date      | Percent<br>of Budget |
|-----------------------|----------------------|----------------------|----------------------|
| Special Revenue Funds | \$ 11,009,233        | \$ 4,391,878         | 39.89%               |
| Debt Service Funds    | 7,649,846            | 3,088,647            | 40.38%               |
| Capital Project Funds | 18,961,709           | 2,659,275            | 14.02%               |
| Proprietary Funds     | 24,111,491           | 10,942,747           | 45.38%               |
| Fiduciary Funds       | 2,000                | -                    | 0.00%                |
| Total Expenditures    | <u>\$ 61,734,279</u> | <u>\$ 21,082,547</u> | <u>34.15%</u>        |

**OVERVIEW**

Year to date expenditures are within budget expectations.

**SPECIAL REVENUE FUNDS**

Consist of the Police MEG Unit, CDBG funds, Mead Library, Tourism, Park, Forestry and Open Space, Cable TV, Municipal Court, Ambulance, Special Assessments, Harbor Centre Marina, Redevelopment Authority, Storm Water and the E.H. Maywood Park. Year to date expenditures are within budget expectations.

**DEBT SERVICE FUNDS**

Consist of the G.O. Debt Service Fund and TID Debt Service Funds. Year to date expenditures are within budget expectations.

**CAPITAL PROJECT FUNDS**

Consist of the Capital Project, Capital Improvements, Industrial Park, and TID Capital Funds. Year to date expenditures are within budget expectations.

**PROPRIETARY FUNDS**

Consists of Wastewater, Transit, Parking, Boat Facilities, Motor Vehicle, Health Insurance, Liability Insurance, Worker's Compensation and Information Technology Funds. Year to date expenditures are within budget expectations

**FIDUCIARY FUNDS**

Consist of the Cemetery Perpetual Care and Mead Public Library Trust Fund. The transfer to the General Fund is recorded in December.

**WATER UTILITY**

The Water Utility is not included as it is governed by the Board of Water Commissioners.

**CITY OF SHEBOYGAN**

**REQUEST FOR FINANCE AND PERSONNEL COMMITTEE CONSIDERATION**

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**ITEM DESCRIPTION:** Compensation for Department of Public Works employees

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**REPORT PREPARED BY:** Sandy Rohrick, Director of Human Resources and Labor Relations

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**REPORT DATE:** August 22, 2017

**MEETING DATE:** August 28, 2017

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**FISCAL SUMMARY:**

Budget Line Item: N/A  
Budget Summary: N/A  
Budgeted Expenditure: N/A  
Budgeted Revenue: N/A

**STATUTORY REFERENCE:**

Wisconsin Statutes: N/A  
Municipal Code: N/A

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**BACKGROUND / ANALYSIS:**

Under the exemption provided in Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, this discussion will move to a closed session.

**STAFF COMMENTS:**

The starting rate of pay for two new potential employees in the Department of Public Works will be discussed.

**ACTION REQUESTED:**

For informational proposes only.

**ATTACHMENTS:**

None