

**Minutes of a Housing Authority Meeting held Thursday July 17, 2014,
10:00am at the Wasserman Building, 611 North Water Street, Sheboygan, WI
Present: Dean Bogenschuetz, Barbara Knauf, Linda Tiboris, Joe Rupnik**

The meeting was called to order by Chair Dean Bogenschuetz followed by the Pledge of Allegiance.

Minutes of the board meeting on April 16 were reviewed; Knauf motioned to accept as presented, seconded by Tiboris, all in favor.

Agenda item #2: GPNA (Green Physical Needs Assessment). Rupnik followed up on the board email vote regarding signing a contract and getting the process started. Daniel Meissner, LLC has been hired to perform the needs assessment. We are planning on getting started soon to meet the HUD deadlines and to be able to use the tool for short and long range planning.

Agenda item #3: Wasserman generator update. Specht electric was the low bid for the generator replacement bid. They are working on getting us on their schedule, the cost is higher than originally anticipated due to delays and assuring that the elevator will work on the generator. New price was presented, motion by Knauf to approve, seconded by Tiboris, all in favor, motion carries.

Agenda item #4: Rochester Springs Audit. The audit had been distributed and was reviewed by the board, as presented by Collins and Associates. Discussion took place on where we stand as compared with previous years. Tiboris moves to accept the document, seconded by Knauf, all in favor, motion carries.

Agenda item #5: Employee Handbook. The newly updated employee handbook had been distributed to the board at the April meeting for review. The board went through the document and discussed changes and additions. Amendments were proposed and changes made on various points. Motion made by Tiboris to accept the handbook, seconded by Knauf, all in favor, motion carries.

Executive Director's Report:

A motion was made by Tiboris to adjourn, seconded by Knauf, all in favor.

Next meeting is scheduled for the first week of September, date to be determined.

Dean Bogenschuetz
Chairman

Joe Rupnik
Secretary