

*****ATTACHMENTS*****

**CITY OF SHEBOYGAN
MAYOR'S NEIGHBORHOOD LEADERSHIP CABINET MINUTES
Tuesday, March 21, 2017**

Chair Mike Vandersteen called the meeting to order at 6:35 p.m. The Pledge of Allegiance followed.

Members present: Mayor Mike Vandersteen, Police Chief Christopher Domagalski, Peter Sjollem and Henry Capetillo

Members excused: Joe Clarke, Penny Weber, Rosemarie Trester and Director of Planning and Development Chad Pellshek

Members absent: Alderperson Tammy Rabe, Frank Ohms, Ellen Murphy, Cindy McNamara, Chris Graeber, Ryan Burg and Dean Dekker

Others present: Superintendent of Parks and Forestry Joe Kerlin, Neighborhood Development Planner Nancy Maring and Nancy Lorenz

A motion and second were made to approve the minutes of January 24, 2017 meeting. Motion carried.

Feature Presentation: Forestry Management Plan and City Parks - Joe Kerlin, Superintendent of Parks & Forestry.

The Parks Department is a crew of 17 Public Works employees including Superintendent of Parks and Forestry Joe Kerlin. Last year the Common Council approved an Urban Forestry Management Plan and added \$150,000 to the forestry budget. The City also received a \$35,000 grant made possible through the DNR for the planting of new trees. The city has over 22,000 street trees (trees between the street and sidewalks), 5,000 of which are Emerald Ash trees. All of the Ash trees must either be treated or removed within the next four to five years. The plan is to treat half and remove half. Right now the City has 4,000 open planting sites, areas where trees were previously removed awaiting new planting. This year the City will start planting new trees, now that there is money in the budget/grant money available.

Goals as part of the management plan:

- Eliminate high risk situations.
- Perform yearly tree inspections.
- Evaluate risk management programs.
- Perform training prunes.
- Plant high quality trees.

Work goals:

- Remove 1,250 trees (because of Emerald Ash Borer - normal average removal is 300-600).
- Treat 930 trees (injection right into trees).
- Plant 500 trees.
- Pruning trees - 1/8 of the City.

What can residents do:

- If you have a place for it, plant a tree.
- If you have an ash tree, treat it or remove it.
- Street trees - big broken branch or tree dying back - call Dept. of Public Works.
- Private trees - keep your trees trimmed. Ordinance over the road up to 13-1/2', sidewalk 8'. Shrubs should not extend into sidewalk or alley.

This April Sheboygan celebrating 40th Arbor Day. 40 years of Tree City USA - longest running Tree City USA of any city in Wisconsin!

A five-year plan for City parks was recently completed. Joe Kerlin would still like to hear what you would like to see, whether it be better lighting, parking, equipment, etc. He would love to be invited to your Neighborhood Association meeting to talk about City Parks and Forestry and to answer any questions you may have. With the crew of 17, here is a list of items that fall under the duties of the Parks Department:

- 36 parks - 536 acres, 130 acres mowable
- Maywood - 135 acre environmental park
- 11 open shelters, 6 enclosed shelters - 900 rentals last year
- 1 bandshell (Fountain Park)

- 19 playgrounds
- 2 splash pads
- 8 miles of trails
- 24 miles of sidewalk to keep-up
- City boulevards
- 2 disc golf courses
- 1 archery range
- 9 softball fields - 2 baseball fields
- Wildwood Cemetery
- Lakefront

The Parks Department also works with various groups to help them with their projects and they in turn, help us to provide better things to the community.

Neighborhood Association Reports:

Gateway report given by Henry Capetillo. In planning stages for car show in August. Debating on whether or not to have another clean-up. If they do, the dumpster will be removed the same day. Looking for volunteers to plant flowers on the exterior of the garden. Talking with several church groups regarding planning of block party. Money has already been set aside.

Indiana Corridor report given by Peter Sjollema. Planning for the second annual block party, hoping for a better turnout than last year. Will do another clean-up this year. They are holding neighborhood meetings every six to seven weeks. Commented on plowing on side streets. Even though South 24th Street is a side street, it is used by school buses taking children to James Madison School and the buses have a terrible time getting through.

Sheboygan Neighborhood Pride Update - The mayor reported that he attended their meeting about four weeks ago. The Sheboygan Neighborhood Pride website was recently updated. Penny Weber is unable to attend the MNLC meetings on the third Tuesdays of the month. The committee is trying to change the meetings to the first Tuesday of the month but is having conflicts. The next meeting date would be May 2 but that is also Landlord Training so that date may also have to change. There is also a conflict with July - because of the holiday, the Council meeting will be held on the first Tuesday and also in September because of the holiday the same thing will happen.

CITY STAFF UPDATES

Report by Police Chief Christopher Domagalski Police Chief Christopher Domagalski reported that Officer Jeff Mares is the new North Neighborhood Beat Officer. Officer Mares will target areas which include Kuehne Park, North Flats and Gateway. He will start out by prioritizing problem properties, those with three repeat calls for service. He will document and map things out, identifying areas with lack of lights, areas that need trimming, etc. Jeff has started using social media to connect with citizens in Sheboygan, friend request Beat Cop Jeff on Facebook.

Officer Andy Kundinger, the South Neighborhood Beat Officer, continues mapping and data collection and closely working with Franklin Park, King Park and Flats Neighborhoods. Franklin Park Neighborhood continues to have monthly meetings. They are planning a brat fry for April 18, monthly meeting on April 25 and a neighborhood clean-up on May 6. King Park Neighborhood held monthly meetings in January, February and March. They developed a neighborhood logo, an association mission statement and goals. They have 14 people who regularly attend meetings including representatives from Sheboygan Paper Box and Seebooth Deli. The Flats Neighborhood is struggling somewhat but have four core citizens that are pushing forward. They have monthly meetings and have a clean-up that they are planning and a brat fry scheduled for April 29.

March 16 - Family Fun Night was held at James Madison School

March 23 - Reading with a Cop - Jefferson School.

March 24 - Coffee with a Cop at Glas Coffee House.

Report by Director of City Development Chad Pellishek - Neighborhood Development Planner Nancy Maring reported on the Neighborhood Revitalization effort. Neighborhood Revitalization was one of the six focus areas of the City's Strategic Plan. Nancy Maring has been walking the Franklin Park Neighborhood with Beat Officer Andy Kundinger and the code enforcement officers from Building Inspection Department to understand the condition of the houses in the neighborhood, the condition of the streets and the sidewalks, and the landscaping to see what is overgrown, and checking to see who has light fixtures on their homes. The purpose is to gather data to decide how to move forward to make the biggest impact and how to focus their resources. Nancy noticed that the neighborhood has vastly improved since her last visit approximately two years ago. She credits the work of the code enforcement officers who have been canvassing neighborhoods and writing

orders for owners to make improvements where needed. Trash and untrimmed bushes are still problems. Also a huge concern is lighting. The third shift officers have been helping in mapping out the streets that are the darkest at night. This data is being mapped so that high efficiency lighting can be brought to these neighborhoods. Building Inspection has hired a new code enforcement officer - Dave Anderson, recently retired from the police department.

Future meeting dates: Tentative May 2 (may change, same date as Landlord Training), July 18 or 25, September 19.

Meeting adjourned.