

City of Sheboygan
2020-01-27

BKVKQY529377

CITY OF SHEBOYGAN

AMENDED FINANCE AND PERSONNEL COMMITTEE

MINUTES

JANUARY 27, 2020

Chair Donohue called the meeting to order at 5: 00 p.m. The Pledge of Allegiance followed.

COMMITTEE / BOARD MEMBERS PRESENT:

Chair Mary Lynne Donohue, Alderpersons Trey Mitchell and Todd Wolf.

COMMITTEE MEMBERS EXCUSED:

Vice Chair Jim Bohren; Alderperson Markus Savaglio

MEAD PUBLIC BOARD OF TRUSTEES: President Maeve Quinn

STAFF / OFFICIALS PRESENT: City Attorney Charles Adams, City Administrator Darrell Hofland, Director of Finance/Treasurer Marty Halverson, Director of Human Resources and Labor Relations Sandy Rohrick, Director of Planning and Development, Chad Pelishek, Assistant to the City Administrator Carrie Arenz, Mead Library Business Manager, Debbie DeAmico

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2.1 - 2.3 Mead Public Library Board of Trustees did not convene due to lack of a quorum.

MINUTES

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to approve the Finance and

Personnel

Committee meeting minutes of January 13, 2020. Motion carried.

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

5.1 RO 133 - 19 - 20 / JANUARY 6, 2020 / DOC

4.6: Communication from Toby Watson, South Pier Real Estate Development, regarding individual's personal property tax being applied to another individual.

City Attorney Charles Adams stated that no communication was received so he is unable to determine which units are or are not owned by Mr. Watson. Accordingly, a recommendation was made to file the documents.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to receive and file the document. Motion carried.

5.2 RES 151 - 19 - 20 / JANUARY 20, 2020 / DOC: Resolution authorizing entering into an agreement with Visit Sheboygan STEAM, Inc.

Director of Planning and Development Chad Pelishek stated that this 501 C 4 organization is part visitor center, part green-space and part educational center. The grant approval of \$75,000 was through the National Marine Sanctuary which requested that the City of Sheboygan be identified as the official pass-through organization to submit the funds through. The city would then pass the funds through to Visit Sheboygan STEAM, Inc.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell recommend the Common Council approve. Motion carried.

5.3 RES 152 - 19 - 20 / JANUARY 20, 2020 / DOC: Resolution authorizing the appropriate City Officials to execute the Fund for Lake Michigan Grant Agreement in order to accept \$75,000 grand funds.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the Common Council approve. Motion carried.

5.4 CLAIMS: RC 331 - 18 - 19 (RO 140 - 18 - 19), RC 335 - 18 - 19 (RO 183 - 18 - 19), RC 341 - 18 - 19 (RO 213 - 18 - 19), RO 8 - 19 - 20, RO 11 - 19 - 20, RO 21 - 19 - 20, RO 100 - 19 - 20, RO 107 - 19 - 20, RO 130 - 19 - 20 AND RO 131 - 19 - 20

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to file the documents. Motion carried.

5.5 CLAIMS: RC 315 - 18 - 19 (RC 27 - 17 - 18, RO 46 - 17 - 18), RC 316 - 18 - 19 (RC 284 - 17 - 18, RO 47 - 17 - 18), RC 323 - 18 - 19 (RC 303 - 17 - 18, RO 314 - 17 - 18), RC 332 - 18 - 19 (RO 143 - 18 - 19) AND RC 340 - 18 - 19 (RO 212 - 18 - 19)

Motion by Alderperson Mitchell, seconded by Alderperson Wolf

to hold R.C. 332 - 18 - 19 (R.O. 143 - 18 - 19). Motion carried.

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to file all remaining documents. Motion carried.

5.6 CLAIM: RO 121 - 19 - 20

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to recommend the council receive and file the document. Motion carried.

ITEMS FOR DISCUSSION ONLY

6.1 BENCHMARKS JANUARY 1 - DECEMBER 31, 2019: City Administrator

City Administrator

Darrell Hofland reviewed the report as attached in the agenda packet.

6.2 BENCHMARKS JANUARY 1 - DECEMBER 31, 2019: Department of City Development

Director

Pelishkek reviewed the report as attached in the agenda packet. Additional information included an increase in revenue of \$1.3 million in building permits (\$900,000 was projected). Park impact fees resulted in \$144,000 in revenue. 2020 is projected to be a strong year for construction outside of the Tax Incremental Districts.

6.3 BENCHMARKS JANUARY 1 - DECEMBER 31, 2019: Finance Department

Director of Finance/Treasurer Marty Halverson reviewed the report as attached in the agenda packet.

6.4 BENCHMARKS JANUARY 1 - DECEMBER 31, 2019: Human Resources Department

Director of Human Resources and Labor Relations Sandy Rohrick reviewed the report as attached in the agenda packet.

DATE OF NEXT REGULAR MEETING February 10, 2020

ADJOURN

Motion by Alderperson Wolf, seconded by Alderperson Mitchell to adjourn at 5:37 p.m. Motion carried.