

City of Sheboygan  
2019-02-28

B9JB547477A9

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room

Meetings are held at the Mead Public Library, 710 N 8th Street, Sheboygan WI. Persons with disabilities who need accommodations to attend this meeting should contact Mead Library Administration at 920-459-3400 ext. 3411.

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 1-24-2019.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

**2. COMMITTEE REPORTS**

2.1 FINANCE COMMITTEE - DOLCYE JOHNSON, CHAIR. REPORT OF 2/28/19 MEETING

2.2 FINANCE REPORT: 1). REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS). 2). RECEIVE MONTHLY 2019 BUDGET STATUS REPORT TO DATE. 3). REPORT OF GIFTS RECEIVED - DOLCYE JOHNSON

ATTACHMENT: February 2019 YTD Income Statement.xls

ATTACHMENT: Accounts Payable - January - February 2019.xlsx

ATTACHMENT: 2019 Visa Credit Card Charges - Board Version.xlsx

ATTACHMENT: December 2018 YTD Income Stmt - EOY 2-26-19.xls

**3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

3.1 UPDATE FROM COMMUNITY RESOURCES AND PUBLIC SAFETY SPECIALIST - DAWN KLISTE

3.2 CIP PROJECTS

3.3 ANNUAL REPORT SUBMITTED TO THE CITY OF SHEBOYGAN

ATTACHMENT: City of Sheboygan Annual Report 2019 2-15-19.docx

3.4 ANNUAL REPORT SUBMITTED TO THE DEPARTMENT OF PUBLIC INSTRUCTION

3.5 LIBRARY BOARD ANNUAL MEETING SCHEDULE

ATTACHMENT: Board of Trustees Meeting Schedule 2019.docx

3.6 DISCUSS ARTICLES

ATTACHMENT: PI\_2016.09.09\_Libraries-2016\_FINAL.pdf

**4. DIRECTOR'S REPORT**

- 4.1 UPDATE ON CURRENT PROJECTS
- 4.2 UPDATE ON SERVICES AND PROGRAMMING
- 4.3 MONTHLY STATISTICS

ATTACHMENT: January 2019 Stats.pdf

**5. LIAISON REPORTS**

- 5.1 MONARCH LIBRARY SYSTEM - NANCY MANNCHEN

ATTACHMENT: 5.1.docx

- 5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN/KATHIE NORMAN
- 5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 2-2019.docx

**6. UPCOMING MEETINGS**

- 6.1 LIBRARY BOARD FINANCE COMMITTEE (3/28/19 @ TBD)
- 6.2 LIBRARY BOARD OF TRUSTEES (3/28/19 @ 3:45pm)

**7. ADJOURN**

- 7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall  
Mead Public Library  
Sheboygan County Administration Building  
City's website