

City of Sheboygan  
2019-01-24

B83JT24E81F5

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room

Meetings are held at the Mead Public Library, 710 N 8th Street, Sheboygan WI. Persons with disabilities who need accommodations to attend this meeting should contact Mead Library Administration at 920-459-3400 ext. 3411.

**1. OPENING OF MEETING**

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 12-20-2018.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

**2. PRESENTATION**

2.1 CHAD PELISHEK AND NANCY MARING OF THE PLANNING DEPARTMENT WILL DISCUSS UPCOMING WORK TO THE LIBRARY CITY BLOCK

**3. COMMITTEE REPORTS**

3.1 FINANCE CHAIR - DOLCYE JOHNSON. REPORT OF BUSINESS MANAGER AND FINANCE CHAIR MEETING

3.2 FINANCE REPORT: 1). REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS). 2). RECEIVE MONTHLY 2018 BUDGET STATUS REPORT TO DATE. 3). REPORT OF GIFTS RECEIVED - DOLCYE JOHNSON

ATTACHMENT: January 2019 YTD Income Statement.xls

ATTACHMENT: January 2019 A-P.xlsx

ATTACHMENT: December 2018 YTD Income Statement.xls

ATTACHMENT: Visa W-Out Copies 10-27-18 - 11-21-18.pdf

ATTACHMENT: Visa W-Out Copies 11-22-18 -12-31-18.pdf

ATTACHMENT: November - December 2018 A-P.xlsx

**4. ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

4.1 2019 CIP PROJECTS

ATTACHMENT: LIBRARY SUMMARY - Roof repairs & replacements revised.pdf

ATTACHMENT: MPL Replacement Server - Security System.pdf

4.2 STAFF IN-SERVICE DATE OF MARCH 8TH

#### 4.3 DISCUSS ARTICLES

ATTACHMENT: Public Library Service Responses.pdf

#### 5. DIRECTOR'S REPORT

##### 5.1 UPDATE ON CAPITAL PROJECTS

##### 5.2 UPDATE ON SERVICES AND PROGRAMMING

ATTACHMENT: PublicServicesBoardReportJanuary2019.pdf

##### 5.3 MONTHLY STATISTICS

ATTACHMENT: December 2018.pdf

#### 6. LIAISON REPORTS

##### 6.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN/NANCY MANNCHEN

##### 6.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN/KATHIE NORMAN

##### 6.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 1-2019.docx

#### 7. UPCOMING MEETINGS

##### 7.1 LIBRARY BOARD FINANCE COMMITTEE (2/28/19 @ TBD)

##### 7.2 LIBRARY BOARD OF TRUSTEES (2/28/19 @ 3:45pm)

#### 8. ADJOURN

##### 8.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website