City of Sheboygan B59S4A6A0501
2018-10-25
MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room

Meetings are held at the Mead Public Library, 710 N 8th Street, Sheboygan WI. Persons with disabilities who need accommodations to attend the meeting should contact Sydny Mehn at the Mead Public Library, 710 N. 8th Street, (920) 459-3400 Ext. #3411 as soon as possible.

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 9-27-2018.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

1.6 APPOINT AD HOC BUILDING COMMITTEE CHAIR AND MEMBERS AS SET FORTH IN THE BYLAWS - PRESIDENT

1.7 ADOPT RESOLUTION IN HONOR OF THE SERVICE OF THE FRIENDS OF MEAD PUBLIC LIBRARY

ATTACHMENT: Friends Resolution.pdf

2. COMMITTEE REPORTS

2.1 FINANCE COMMITTEE - DOLCYE JOHNSON, CHAIR. REPORT OF 10/25/18 MEETING

2.2 FINANCE REPORT: 1). REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS). 2). RECEIVE MONTHLY 2018 BUDGET STATUS REPORT TO DATE. 3). REPORT OF GIFTS RECEIVED - DOLCYE JOHNSON

ATTACHMENT: October 2018 Accounts Payables.xlsx

ATTACHMENT: Visa 8-27-18-9-27-18 W-O Copies.pdf

ATTACHMENT: October 2018 YTD Income Statement.xls

2.3 HUMAN RESOURCES COMMITTEE - KATHIE NORMAN, CHAIR. REPORT OF 10/4/18 MEETIN

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 HEALTH INSURANCE CHANGES FOR 2019

ATTACHMENT: Health Insurance Update Memo 2019 Health Insurance Rates.pdf

3.2 UPDATE MPL POLICY 13.06 EXPENSE REIMBURSEMENT POLICY

ATTACHMENT: Policy - Expense Reimbursement Policy.docx

3.3 UPDATE MPL POLICY 15.14 CLASSIFICATION SCHEDULE

ATTACHMENT: Policy - Classification Schedule (clean).docx

ATTACHMENT: Policy - Classification Schedule (Marked up).docx

3.4 UPDATE MPL POLICY 15.15 COMPENSATION PLAN

ATTACHMENT: Policy - Compensation Plan.docx

3.5 UPDATE MPL POLICY 15.18 SPECIAL COMPENSATION PROVISIONS

ATTACHMENT: Policy - Special Compensation Provisions.pdf

3.6 UPDATE MPL POLICY 15.30 VACATION

ATTACHMENT: Policy - Vacation.docx

3.7 UPDATE MPL POLICY 15.38 HEALTH, DENTAL, AND OTHER HEALTH-RELATED INSURANCE

ATTACHMENT: Policy - Health, Dental and other Health-Related Insurance.docx

3.8 2019 SECOND FLOOR CIP CARPET PROJECT - SHELF MOVERS QUOTE

4. DIRECTOR'S REPORT

4.1 UPDATE ON CAPITAL PROJECTS

4.2 UPDATE ON SERVICES AND PROGRAMMING

4.3 MONTHLY STATISTICS

ATTACHMENT: September Stats MPL.pdf

5. LIAISON REPORTS

5.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN

5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN/KATHIE NORMAN

5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 10-2018.docx

6. UPCOMING MEETINGS

6.1 LIBRARY BOARD FINANCE COMMITTEE (11/15/18 @ TBD)

6.2 LIBRARY BOARD OF TRUSTEES (11/15/18 @ 3:45pm)

7. ADJOURN

7.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall
Mead Public Library
Sheboygan County Administration Buildigg
City's website