

City of Sheboygan  
2018-05-24

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Minutes Mead Public Library Board of Trustees May 24, 2018

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, May 24, 2018 in The Loft. The following Board of Trustees members were present: Board President Maeve Quinn, Board Vice-President Kathie Norman, Chris Campe, Nancy Mannchen, Amanda Salazar, Kyle Whelton and Dirk Zylman. Staff members present: Director Garrett Erickson, Business Manager Debbie DeAmico, Public Services Manager Melissa Prentice, Support Services Manager Diane Kallas, Communications Specialist Josh Lintereur and Administrative Assistant Sydney Mehn. Board of Trustee members absent: Financial Officer Dolcye Johnson, Mary Lynne Donohue and Meg Albrinck.

OPENING OF MEETING: CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 3: 48 p.m. She determined there was a quorum present.

PLEDGE OF ALLEGIANCE. Quinn led the Pledge of Allegiance.

WELCOME TO NEW MEMBERS OF THE LIBRARY BOARD OF TRUSTEES. Quinn welcomed Mary Lynne Donohue and Amanda Salazar as new appointments, and noted Norman's reappointment.

PUBLIC COMMENT [ 5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING). There was no public comment.

APPROVAL OF MINUTES. Whelton moved to approve the minutes from the April 26, 2018 meeting; Norman seconded the motion. The motion passed.

CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS.

ADOPT RESOLUTION IN HONOR OF THE SERVICE OF KIM DALHAIMER AS A MEAD PUBLIC LIBRARY STAFF MEMBER. Quinn read the resolution. Zylman moved to approve. Whelton seconded. The motion passed. REMARKS FROM OUTGOING AND INCOMING OFFICERS Quinn spoke about the great board teamwork thus far, and her predictions for an excellent coming year. She noted the vastly improved relationship with City Hall, and expressed her excitement to work on a new strategic plan with the library.

ADOPT SCHEDULE OF MEETINGS FOR 2018 - 2019. Norman moved to adopt the proposed 2018 - 2019 meeting schedules. Campe seconded. The motion passed.

APPOINT FINANCE OFFICER FOR 2018 - 2019 PRESIDENT Quinn appointed Dolcye Johnson as the finance officer for the 2018 - 2019 term.

CONFIRM/PROPOSE ONE BUT NO MORE THAN TWO TRUSTEES FOR CONTINUED SERVICE/ELECTION AS DIRECTORS OF THE MEAD PUBLIC LIBRARY FOUNDATION PRESIDENT. Quinn confirmed the continued service of both herself and Norman as directors of the Mead Public Library Foundation.

CONFIRM/PROPOSE TRUSTEE TO SERVE ON/FOR APPOINTMENT TO THE MONARCH BOARD PRESIDENT. Quinn appointed Mannchen to serve on the Monarch board as a liaison for Mead.

APPOINT STANDING COMMITTEE CHAIRS AND MEMBERS AS SET FORTH IN THE BYLAWS PRESIDENT. As noted on revised committees sheet.

LIAISON REPORTS MONARCH LIBRARY SYSTEM KATHIE NORMAN. Norman reported that the last meeting had been primarily to review Amy Birtell. She noted a shift in the tone of the other libraries toward Mead, believing other representatives to be more appreciative of Mead's staff and ideas.

MEAD PUBLIC LIBRARY FOUNDATION MAEVE QUINN. Quinn reported that the Foundation had met the day prior. They have adopted a new schedule of meetings for the remainder of the year. She also noted the development committee's new donation envelope, and reported that the spring mailer had pulled in approximately \$6,000.

FRIENDS OF THE MEAD PUBLIC LIBRARY SYDNY MEHN. Election of officers took place with all positions remaining the same. The gift of reading campaign has concluded, with \$2590 raised. Lastly, the Art 4 Books raffle will be happening in September, with raffle items being displayed in July.

UPCOMING MEETINGS LIBRARY BOARD FINANCE COMMITTEE: Will meet prior to the June full board meeting to discuss the 2019 budget @ TBD.

FULL LIBRARY BOARD MEETING:

June 28, 2018 @ 3: 45 p.m.

ADJOURN MOTION TO ADJOURN Norman moved to adjourn the meeting, Campe seconded. The motion passed.

Being no further business the meeting adjourned at 4: 58 p.m. Generated by Sydney Mehn on Friday, May 25, 2018.