

City of Sheboygan
2018-02-22

AVCLNB56807F

MEAD PUBLIC LIBRARY BOARD OF TRUSTEES - 3:45 PM - The Loft Meeting Room, Mead Public Library, 710 N 8th Street, Sheboygan, WI 53081

Mead Public Library Board of Trustees Thursday, February 22, 2018 The Loft Meeting Room - 3rd floor - 3:45 p.m. Mead Public Library 710 N 8th Street, Sheboygan, WI 53081

1. OPENING OF MEETING

1.1 CALL TO ORDER AND DETERMINATION OF QUORUM - MAEVE QUINN, PRESIDENT

1.2 PLEDGE OF ALLEGIANCE

1.3 PUBLIC COMMENTS [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING)

1.4 APPROVAL OF MINUTES

ATTACHMENT: Minutes Board of Trustees 1-25-2018.docx

1.5 CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS

2. COMMITTEE REPORTS

2.1 FINANCE COMMITTEE - DOLCYE JOHNSON, CHAIR. REPORT OF 2/22/18 MEETING

2.2 FINANCE REPORT. 1. REVIEW AND APPROVE PAYMENT OF EXPENDITURES (INCLUDING PAYROLL) AND SPECIAL REVENUES (INCLUDING GRANTS) 2. RECEIVE MONTHLY 2018 BUDGET STATUS REPORT TO DATE 3. REPORT OF GIFTS RECEIVED - DOLCYE JOHNSON

ATTACHMENT: December 2017 YTD Income Stmt - Feb 2018.xls

ATTACHMENT: Dec 2017 - Jan 2018 Visa Credit Card Chgs.xlsx

ATTACHMENT: January 2018 - February 2018 Accounts Payables.xlsx

ATTACHMENT: February 2018 YTD Income Statement.xls

2.3 MARKETING AND SERVICES COMMITTEE - KEVIN ANDERSON, CHAIR. REPORT OF 2/12/18 MEETING

3. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

3.1 APPROVE 2017 ANNUAL REPORT TO THE WI DEPARTMENT OF PUBLIC INSTRUCTION

3.2 APPROVE 2017 ANNUAL REPORT TO THE CITY OF SHEBOYGAN

ATTACHMENT: City of Sheboygan Annual Report 2017.doc

3.3 LIBRARY UPDATES TO THE CITY STRATEGIC PLAN DOCUMENT

ATTACHMENT: 2018 Critical Measures and Action Items.xlsx

4. DIRECTOR'S REPORT

4.1 UPDATE ON POTENTIAL COLLABORATION WITH SCHOOL DISTRICT

ATTACHMENT: Virtual Library Cards.pdf

4.2 UPDATE ON CAPITAL IMPROVEMENTS PROJECTS (CIP)

4.3 UPDATE ON STAFF IN-SERVICE DAY ON MARCH 9TH

4.4 UPDATE ON SERVICES AND PROGRAMMING

4.5 JANUARY STATISTICS

ATTACHMENT: Jan 2018 Stats.pdf

5. LIAISON REPORTS

5.1 MONARCH LIBRARY SYSTEM - KATHIE NORMAN

5.2 MEAD PUBLIC LIBRARY FOUNDATION - MAEVE QUINN/KATHIE NORMAN

5.3 FRIENDS OF THE MEAD PUBLIC LIBRARY - SYDNY MEHN

ATTACHMENT: Friends of the Mead Public Library Meeting Report 2-2018.docx

6. FUTURE AGENDA ITEMS

6.1 APPROVE FORMAL PROCESS FOR WITHDRAWING FROM THE MEAD FUND

7. UPCOMING MEETINGS

7.1 LIBRARY BOARD FINANCE COMMITTEE (3/22/18 @ TBD)

7.2 LIBRARY BOARD OF TRUSTEES (3/22/18 @ 3:45pm)

8. ADJOURN

8.1 MOTION TO ADJOURN

In compliance with Wisconsin's Open Meetings Laws, this agenda was posted in the following locations more than 24 hours prior to the time of the meeting:

City Hall

Mead Public Library

Sheboygan County Administration Building

City's website