

City of Sheboygan
2018-02-22

AVCLNB56807F

MinutesMead Public LibraryBoard of TrusteesFebruary 22, 2018

A meeting of the Mead Public Library (MPL) Board of Trustees was held on Thursday, February 22, 2018 in The Loft. Present Board of Trustee members were presiding: Board President Maeve Quinn, Board Vice-President Kathie Norman, Financial Officer Dolcye Johnson, Alderman Henry Nelson, Meg Albrinck, Kevin Anderson, Chris Campe, Kyle Whelton, and Dirk Zylman. Staff members present: Business Manager Debbie DeAmico, Director Garrett Erickson, Public Services Manager Melissa Prentice, Support Services Manager Diane Kallas, and Administrative Assistant Sydney Mehn. Board of Trustee members absent: Nancy Mannchen

OPENING OF MEETING: CALL TO ORDER AND DETERMINATION OF QUORUM. Quinn called the meeting to order at 3: 46 p.m. She determined there was a quorum present.

PLEDGE OF ALLEGIANCE. Quinn led the Pledge of Allegiance.

PUBLIC COMMENT [5 PEOPLE AT 5 MINUTES EACH] (PLEASE SIGN IN PRIOR TO MEETING). There was no public comment.

APPROVAL OF MINUTES. Zylman moved to approve the minutes from the December 14, 2017 meeting; Norman seconded the motion. Johnson abstained. The motion passed.

CORRESPONDENCE, ANNOUNCEMENTS, AND COMMON COUNCIL REPORTS. It was reported that the Administration office is looking at the Trustees roster as some errors were found. This will be checked and redistributed once it is complete. Quinn also noted the importance of a liaison for the library to the City Council, especially as it was recently defended by Nelson at a city meeting. Lastly, Quinn commented on the new design of the MPL library cards, noting the unisex color and sleek look.

COMMITTEE REPORTS: JANUARY STATISTICS. Erickson reported on the January statistics. He pointed out that the gate count had been down, and after some investigation, it was determined that there was a bug in the camera that had been blocking the view and skewing the numbers. The bug has been removed, and we should see those numbers go back up. Physical checkouts are up 5 %, volunteer statistics were up, and library card numbers were down. It was suggested that we look at tiered internet access for cardholders.

LIAISON REPORTS MONARCH LIBRARY SYSTEM KATHIE NORMAN. Norman reported that there will be a party for the library system with Tony Evers as a speaker. Norman also noted that there is still not a program for e-content reimbursement, and there is quite a bit of turmoil about this.

MEAD PUBLIC LIBRARY FOUNDATION MAEVE QUINN Quinn reported that the Foundation only meets bi-monthly, and has therefore not met yet. They will meet in March again.

FRIENDS OF THE MEAD PUBLIC LIBRARY SYDNY MEHN Mehn reported that the Friends annual meeting will be April 18 th. They currently have four artists that repurpose books and will be presenting as part of the meeting. The Friends will host a book signing for Amy Heyman, a former employee and current Friend/Volunteer who was recently published. The book signing is this Saturday, February 24 th, in the bookstore.

FUTURE AGENDA ITEMS APPROVE FORMAL PROCESS FOR WITHDRAWING FROM THE MEAD FUND DeAmico will lay out a process, and it will be discussed at the April meeting.

UPCOMING MEETINGS LIBRARY BOARD FINANCE COMMITTEE:

March 12, 2018 @ 4: 00 p.m. in the Rocca Room as part of the joint finance meeting with the city.

FULL LIBRARY BOARD MEETING:

March 22, 2018 @ 3: 45 p.m.

ADJOURN MOTION TO ADJOURN Whelton moved to adjourn the meeting, Anderson seconded. The motion passed.

Being no further business the meeting adjourned at 4: 53 p.m. Generated by Sydney Mehn on Tuesday, February 27, 2018